



Co-Enrollment Agreement
Between
The University of Texas at Tyler
And
Panola College

Parties

This Agreement is between The University of Texas at Tyler ("UT Tyler") whose main address is 3900 University Boulevard, Tyler, Texas, 75799 and Panola College whose main address is 1109 West Panola, Carthage, Texas, 75633, and extends to instructional locations within the Panola College system or district. UT Tyler offers coursework leading to baccalaureate, master's and doctoral degrees. Panola College offers coursework leading to certain diplomas, certificates, and associate degrees. UT Tyler and Panola College herein after referred to as the "Institutions" enter into this Agreement in the spirit of cooperation and mutually recognize each other as quality Institutions of higher learning.

Statement of Purpose

UT Tyler and Panola College are dedicated to providing greater educational opportunities and services for students transferring between the two Institutions. The Agreement provides a new pathway to UT Tyler through Panola College. Participating students enter college with the support of two academic institutions: Panola College and UT Tyler. Participants co-enroll at both schools. For the first two years, students will take the majority of their classes at Panola College and are eligible to complete three credit hours per semester from a pre-approved list of UT Tyler courses, while at Panola College. Those who fulfill the program requirements go on to finish their bachelor's degree at UT Tyler. Credits earned at UT Tyler can also be applied toward an associate degree from Panola College. This means participating students can earn two college degrees in just four years.

This Agreement seeks to provide guidelines and areas of responsibility to ensure that participating students can transfer completed coursework to UT Tyler without loss of credit and recognition of approved courses applied toward the award of a bachelor's degree. This Agreement further provides guidelines and outlines areas of responsibility by each institution.

UT Tyler and Panola College agree to cooperate in this objective to the mutual benefit of students

Co-Enrollment

1) UT Tyler benefits to students:

- a) The opportunity to earn a bachelor's degree from a nationally recognized institution.
- b) Full access to UT Tyler's extensive academic resources.
- c) The ability to explore a wide range of majors and career options through UT Tyler's six professional colleges.
- d) Personalized support from UT Tyler advisors, helping students navigate their academic journey and foster connections within the campus community.

2) Panola College benefits to students:

- a) The ability to earn an associate degree and bachelor's degree at the same time.
- b) Significant savings on the overall cost of completing a degree.
- c) Access to free tutoring and expert advising, with Panola College and UT Tyler advisors collaborating to ensure a supportive and enriching experience for each student.
- d) Convenient, high-quality coursework available near Tyler at the Panola College campus.

Responsibilities

1) UT Tyler's Responsibilities:

- a) UT Tyler agrees to accept transferable core curriculum, fields of study, and other lower division courses from Panola College to the extent it is within the Texas common course numbering system and follow the credit transfer for associate degree procedure in Tex. Educ. Code(s) § 61.833, § 61.834, and any applicable rules.
- b) UT Tyler will provide students with information regarding the availability of scholarships for eligible students as well as any other financial aid opportunities at UT Tyler.
- c) UT Tyler will post the agreed upon Patriot Pathways on the UT Tyler website.

2) Panola College's Responsibilities:

- a) Panola College will ensure that all its courses related to this Agreement are taught by qualified faculty holding appropriate and acceptable degrees and/or credentials as outlined by the Southern Association of Colleges and Schools Commission on Colleges ("SACSCOC") Comprehensive Standards or appropriate institutional accreditation standards.
- b) Panola College will link to UT Tyler Transfer Student Admissions on its relevant webpages; <https://www.uttyler.edu/admissions/transfer/>

- c) Panola College will arrange and publicize a date and location for UT Tyler representatives to offer recruiting, admission application drives, and advising opportunities on the Panola College campus.

3) Mutual and Coordinated Responsibilities. The Institutions agree to:

a) Guidelines:

- i) Admission: Students will apply and be accepted at both institutions through ApplyTexas, listing their intended majors at each institution on the appropriate application. Application fees will be waived at UT Tyler. Co-enrolled students will be provisionally admitted to UT Tyler and will be granted full admission once they complete the program requirements, earning their associate degree at Panola College. Identified majors will generally be honored at UT Tyler. However, some majors require a second admission process, which is not guaranteed. Students with these majors must be granted admission to these programs.
- ii) Student Accounts: Students will have accounts established at both institutions through the institution's respective student information systems. In addition, students will have established email accounts, and student IDs at each institution.
- iii) Co-Enrollment: Permits co-enrollment for students at both institutions, enabling them to register for a maximum of three credit hours each semester at UT Tyler while pursuing their associate degree at Panola College. Students have the flexibility to attend Panola College courses on any Panola College instructional location or online, UT Tyler courses offered at Panola College instructional locations, classes available at any UT Tyler campus, or online courses provided by UT Tyler. Co-Enrollment is allowed for one course each semester, with a maximum number of four courses taken while seeking a degree from Panola College.
- iv) Texas Success Initiative: Panola College will be responsible for assuring students' compliance with Texas Success Initiative (TSI) requirements and will provide remediation for any student needing such additional course work.
- v) Grading: The grade point average (GPA) for each student will be calculated separately at each institution using the methodology and course work of the respective institution.
- vi) Academic Advising: Students will receive academic advising from both collaborating institutions to ensure degree requirements are met.
- vii) Payment: Students will pay general fees and tuition to their home institution and tuition only with applicable instructional fees for their UT Tyler courses. Students will be required to meet the respective payment deadlines for all applicable fees and tuition payable to each institution.

- viii) Readmission: If a student voluntarily drops out of the Co-Enrollment program, the student may pursue future readmission to UT Tyler subject to the then current readmission criteria.
- ix) A student who does not remain on track to complete Co-Enrollment program academic requirements may be removed from the program.
- x) A student who violates UT Tyler student rules is subject to sanctions outlined in the applicable rule(s) up to and including dismissal from UT Tyler or suspension from UT Tyler.
- xi) A Co-Enrollment program student appealing academic or disciplinary decisions will be directed to the institution under whose jurisdiction the matter falls and will follow established procedures at that institution.
- xii) If a Co-Enrollment student voluntarily drops out of the program, the student may pursue future readmission to UT Tyler subject to the then current readmission criteria.

b) Course Locations:

- i) UT Tyler Courses offered on Panola College Instructional Locations: Qualified Panola College faculty may teach UT Tyler courses on any of the Panola College campuses. Students will be charged the standard Panola College tuition rate and Panola College will keep the tuition revenue and fund the cost of instruction. UT Tyler will count the credit hours and transcribe the courses on the UT Tyler transcript. These courses will be cross listed at both campuses and transferred back to Panola College for participating students to earn their associate degree.
 - ii) UT Tyler courses offered on UT Tyler campuses and on-line: Participating students would be required to pay the UT Tyler tuition rate for these courses to UT Tyler.
- c) Financial Aid: Financial Aid will be offered and authorized through the Panola College campus until the student completes all Panola College program requirements and starts full-time at UT Tyler.. In compliance with federal regulations (34 CFR § 668.5) the Institutions will enter into a separate Consortium Agreement for the purpose of providing federal financial aid to students in the Co-Enrollment Program.
- d) Scholarships: Students will be eligible for UT Tyler scholarship consideration after transition to full time enrollment at UT Tyler. Students may qualify for scholarships while at Panola College for Panola College coursework.
- e) Orientation: Students will be required to participate in, and pay any fees associated with a joint orientation program provided by Panola College and UT Tyler prior to the start of the Co-Enrollment program.
- f) Housing: Participating students are eligible for housing at UT Tyler after transitioning to full time enrollment at UT Tyler. Students may be eligible for on-campus housing at Panola College while attending Panola College under the Co-Enrollment program.

- g) Communication and Marketing: Both institutions agree to cooperate in communicating information about this Agreement.
 - i) Coordinate visitation trips to UT Tyler and assist, advertise, promote, and facilitate transfer event.
 - ii) Coordinate information to advertise and inform students of the opportunities for Co-Enrollment. Each Institution will assume responsibility for appropriate marketing to reach their respective student populations and will jointly review marketing materials on an annual basis to ensure accuracy.
- h) Student Records: Panola College will obtain student consent to share information with UT Tyler on a semesterly basis or as needed to communicate with students and facilitate Co-Enrollment. Students' academic and disciplinary records will be maintained and kept current at both institutions.
- i) Transfer of Credit: Core component areas that have been completed at Panola College will transfer and apply to the equivalent core component area at UT Tyler. If the student's grade is not "Core Complete" from Panola College, grades of "D" earned in individual core component areas will not transfer. Certain programs may require specific core classes as part of their program sequence. The advisors at both Panola College and UT Tyler will guide students in the selection of these required courses.
- j) Reverse Transfer Process: To facilitate Panola College's ability to offer reverse transfer associate degrees in accordance with the State of Texas *Building a Talent Strong Texas* Strategic Plan Initiative, the Offices of the Registrar at UT Tyler and at Panola College agree to follow the credit transfer for associate degree procedure in Tex. Educ. Code § 61.833 and any applicable rules.
- k) Data Sharing: UT Tyler and Panola College agree to exchange data that will contribute to the maintenance and improvement of the Co-Enrollment Program and promote effective cooperation between the two Institutions and agree to protect students' privacy and guard against the unauthorized release of identifying student information and records in accordance with the Family Educational Rights and Privacy Act (FERPA), and comply with all applicable requirements regarding data sharing and storage of student records.

Panola College and UT Tyler will provide each other student data upon request by the other institution. Panola College agrees that data transferred from UT Tyler to Panola College is and shall remain the sole and exclusive property of UT Tyler. UT Tyler agrees that the data transferred from Panola College to UT Tyler is and shall remain the sole and exclusive property of Panola College. UT Tyler and Panola College acknowledge that educational records maintained by each institution are subject to the Family Educational Rights and Privacy Act of 1974 (FERPA) (20 U.S.C. §1232g; 34 CFR Part 99) and the regulations promulgated under its authority. Both Institutions agree to comply with FERPA regulations and implement appropriate procedures to ensure that confidential information is not disclosed or distributed.

Terms of Agreement and Termination

1. This Agreement shall remain in effect for a period of Five (5) years, or until one (1) or both institutions deem it necessary to amend or terminate it. The desire to amend or terminate the Agreement must be submitted in writing to the President of the allied institution. The continuance of this agreement after the five-year period, is contingent upon written agreement of the Presidents of both Institutions.
2. This agreement will be filed with the Offices of Academic Affairs at UT Tyler and Panola College.
3. All required notices, demands, requests, and other communications shall be presented in writing and shall be deemed to have been given when personally delivered, mailed or emailed to the administrators of the corresponding institution.
4. This Agreement may be amended at any time in writing upon signature of authorized representatives of both Institutions.
5. This Agreement is non-exclusive, and allied Institutions may enter into similar agreements with any other collaborator.
6. This Agreement is subject to termination by either party upon sixty days written notice of a material breach to the breaching party. Alternatively, this Agreement can be terminated at any time without cause by mutual consent of the parties or by either institution with notice by May 1 that the program will not be offered for the next academic year. If the agreement is terminated by either party, a teach-out arrangement will be made available to all co-enrolled students to facilitate degree completion.
7. The laws of the State of Texas (U.S.A.) shall govern the interpretation and application of this Agreement. Any dispute arising out of this Agreement, or its operation, performance or nonperformance shall be resolved in accordance with Texas law and venue shall be solely and exclusively in the courts located in Smith and or Panola Counties, Texas, U.S.A.

This Agreement providing assurances of seamless transfer for approved certificates and degrees and core completion, as well as alignment and promotion of advising, student support services, financial aid and scholarships will be authorized upon approval and signature of both institutions.


This Agreement shall take effect upon execution by both signatories.

IN WITNESS WHEREOF, the Institutions hereto have caused this Agreement to be executed by their authorized officers the last day and year written below.

Signatures:

The University of Texas at Tyler

Referred to herein as "UT Tyler"



Dr. Julie V. Philley
President, The University of Texas at Tyler




Dr. Amir Mirmiran
Provost and Vice President for Academic
Affairs, The University of Texas at Tyler

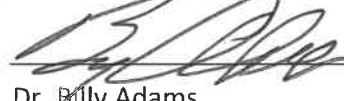
11/19/24

Date

Panola College



Dr. Jessica Pace
President, Panola College



Dr. Billy Adams
Vice President of Instruction,
Panola College

11/19/24

Date