



## Dual Credit Student Drop Form

Semester for Enrollment:  
 Spring  Fall  YEAR: \_\_\_\_\_

Last Name	First Name	Middle Initial	High School
UT Tyler Student ID	Email Address	Grade Level	

**I understand:**

- The student will be enrolling in college credit course(s) and a letter grade will be recorded on his/her permanent college transcript.
- All registration deadlines, including adding, dropping, and withdrawing from coursework follow the official University of Texas at Tyler Academic Calendar.
- All payment deadlines and refund schedules follow the official University of Texas at Tyler Academic Calendar and Refund Schedule.
- I assume ALL responsibility for successfully completing my coursework, including directly working/communicating with my instructors and The University of Texas at Tyler regarding grades, attendance, and/or behavioral issues.
- I am responsible for dropping or withdrawing. I understand that I must talk with my counselor and then submit required Add/Drop or Withdrawal Form to the Dual Credit Coordinator.
- Any student who began college for the first time as a freshman in Fall 2007 or thereafter may not drop more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the published Census Date.
- Exceptions to the 6-Drop Rule, and the required documentation students must submit to claim each, are listed on the Office of the Registrar's website.

Course Title	Course Number	Section Number	Class Number

By signing this form I confirm that I have read and understood the above-listed responsibilities and give consent to drop dual credit courses.

Student signature	Date	High School Counselor/Representative Signature	Date
-------------------	------	--	------

**Office Use Only**

\_\_\_\_\_  
Dual Credit Coordinator Signature

**Officially Dropped**  
 Date: \_\_\_\_\_  
 By: \_\_\_\_\_