How do I find my advisor in EAB-Navigate?

From the UT Tyler home page (https://www.uttyler.edu/), click on the “hamburger” (three line) menu in the upper left-hand corner of the screen.

This will bring up a fly-out menu. Select “Students”

This is the “Current Students” landing page. Select “EAB Navigate Login” from the links at the bottom of the page.
This will bring up the Navigate login page. If you are logging on from a campus computer, it should auto login once you click the blue “Login with your school account” button. If not, enter your Patriot login credentials when prompted.

Once you are logged in, it will bring up your Navigate home page. From the left-side menu, select “Appointments”

From the “Appointments” window, click on the blue “Schedule an Appointment” tab.
This will bring up the “New Appointment” window. By default, “Advising” will be selected in the “What type of appointment would you like to schedule” field. Select a service by clicking on the drop-down menu, and then pick a date to schedule an appointment. Once you have your date selected, click the “Find Available Time” button.

This will bring up the schedule of availability for your success team and will allow you to select your meeting time and preferences. Once you have done that, click on the light blue time slot button for the time you wish to schedule.
This will bring you to an overview of the appointment you are scheduling. You can select one or more the checkboxes to receive reminders of your appointment.

Once you have reviewed the information, click the blue “Schedule” button to schedule an appointment.