

Assessment Plan Review Rubric
Graduate Program – Assessment Plan Quality Review

Program Name:					Assessment Cycle: 2022-2023		
Does the program include embedded certificate(s)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Certificate Name(s)					
Instructional Site(s)/Delivery Method (Choose all that apply):	<input type="checkbox"/> Tyler	<input type="checkbox"/> Longview University Center	<input type="checkbox"/> Palestine	<input type="checkbox"/> Houston Engineering Center	<input type="checkbox"/> Health Science Center	<input type="checkbox"/> Online Only	
Program Mission Statement							
	Meets Criteria	Update Needed	Comments				
Aligns with the university and college mission statements and strategic plans	<input type="checkbox"/>	<input type="checkbox"/>					
Provides a clear and concise description of the program purpose	<input type="checkbox"/>	<input type="checkbox"/>					
Addresses the program goals for student achievement and professional opportunities	<input type="checkbox"/>	<input type="checkbox"/>					
Program Level Student Learning Outcomes & Program Outcome							
Clearly describe what students know, think, or do upon completing the program	<input type="checkbox"/>	<input type="checkbox"/>					
SLOs are observable and measurable	<input type="checkbox"/>	<input type="checkbox"/>					
Demonstrate progressively more advanced academic content building upon undergraduate curriculum	<input type="checkbox"/>	<input type="checkbox"/>					
Include knowledge of the discipline literature	<input type="checkbox"/>	<input type="checkbox"/>					
Ensure student engagement in research or appropriate professional practice and training	<input type="checkbox"/>	<input type="checkbox"/>					
A Program Outcome is assessed for overall program quality, rigor, relevance and student achievement	<input type="checkbox"/>	<input type="checkbox"/>					
Assessment Methods							
Summarize the process to collect information including details of the assessment instrument	<input type="checkbox"/>	<input type="checkbox"/>					
SLOs are assessed for each outcome using one to three measures of identified signature assignments and are assessed using at least one Direct Assessment Method	<input type="checkbox"/>	<input type="checkbox"/>					

Assessment Plan Review Rubric
Graduate Program – Assessment Plan Quality Review

At least one course in a 3-12 SCH embedded certification or microcredential is assessed using one to three methods and at least one Direct Assessment Method. Additionally, microcredentials or Certificates more than 12 SCH must include direct assessment in two or more courses.	<input type="checkbox"/>	<input type="checkbox"/>	
Formative and Summative assessment methods are used	<input type="checkbox"/>	<input type="checkbox"/>	
Assessment instruments are included as support documents	<input type="checkbox"/>	<input type="checkbox"/>	
Success criteria identify expected performance goals	<input type="checkbox"/>	<input type="checkbox"/>	
Program Evaluation Outcome: Indirect and Direct measures may be used (External Program Reviews must be included in the Assessment Plan)	<input type="checkbox"/>	<input type="checkbox"/>	
Related Courses			
Program Course Inventory is current and syllabi are posted on the website	<input type="checkbox"/>	<input type="checkbox"/>	
The Curriculum Map documents: <ul style="list-style-type: none"> • Each Program SLO is assessed in at least one required course 	<input type="checkbox"/>	<input type="checkbox"/>	
<ul style="list-style-type: none"> • Each required course supports and aligns with a Program SLO 	<input type="checkbox"/>	<input type="checkbox"/>	
<ul style="list-style-type: none"> • Courses and SLOs for embedded certificates and microcredentials 	<input type="checkbox"/>	<input type="checkbox"/>	
Assessment Results			
Include total student population, sample size, #/% of students, and delivery method/site of who met success criteria for each separate rubric/scale dimension	<input type="checkbox"/>	<input type="checkbox"/>	
Align with corresponding success criteria	<input type="checkbox"/>	<input type="checkbox"/>	
Redacted sample student work is provided	<input type="checkbox"/>	<input type="checkbox"/>	
Analysis and Action Plans for Seeking Improvement			
Faculty analyzed assessment results for each SLO	<input type="checkbox"/>	<input type="checkbox"/>	
Faculty determined an Action Plan based on their analysis specific to each SLO and assessment measure (<i>Instruction, Student Participation, and/or Assessment</i>)	<input type="checkbox"/>	<input type="checkbox"/>	
Faculty analyzed assessment results for each Program Outcome assessment measure and determined an action plan for continuous improvement	<input type="checkbox"/>	<input type="checkbox"/>	

Assessment Plan Review Rubric
Graduate Program – Assessment Plan Quality Review

“Closing the Loop” Follow-Up Statements			
A summary of the implementation and/or effect of previous action plans is documented	<input type="checkbox"/>	<input type="checkbox"/>	
Overall			
The department or unit staff identify expected outcomes, analyze the extent to which outcomes are achieved, and determine continuous improvement planning based on assessment results.	Comment:		

Reviewers			
Assessment Professional:		Date:	
Program Coordinator:		Date:	
Department Chair:		Date:	
AIE Office:		Date:	
Graduate School (cc'd)			