Applied Clarinet Lessons
Fall 2026
Course Syllabus

Course Information

Instructor: Dr. Ashley Holder
Office Hours: By appointment
Office #: 2217
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Course Nos.: MUAP 1129, 1229, 2129, 2229, 3129, 3229, 4129, & 4229

Course Description:

Applied clarinet lessons are 30-minute or 60-minute weekly lessons. Technical exercises, etudes, and solo repertoire will be assigned weekly. A technical and performance command of the clarinet is achieved by practicing – with the goal of mastering - scales, intervals, arpeggios, technical studies, etc. in numerous phrasing, articulation, and rhythmic patterns. An interpretive and stylistic command of the clarinet is acquired by the study of repertoire, etudes and technical studies that are appropriate for the academic and performance level of the student.

Student Learning Outcomes:

Upon successful completion of this course, the student will be able to demonstrate the following learning outcomes:

1. Technical skills requisite for artistic self-expression in clarinet performance at a level appropriate for the particular music concentration.
2. An overview understanding of the repertory of the clarinet and the ability to perform from a cross-section of that repertory.
3. The ability to read at sight with fluency demonstrating both general musicianship and in the major performance area, a level of skill relevant to professional standards appropriate for the particular music concentration.
4. Develop performance ability, including tone production, methods of embouchure development, breath control, finger technique, articulation, legato, rhythm, dynamics, and intonation.
5. Develop an understanding of clarinet pedagogy, including reed adjustment and instrument maintenance.

Required Course Materials:

1. Reeds (a minimum of five playable reeds)
2. Tuner
3. Pencil
4. Cork Grease
5. Swab
6. Jewelry Screwdriver
7. Notebook or folder specifically for lessons
8. Originals of all assigned materials

Lesson Expectations:
Music Majors are expected to practice 2-3 hours per day, and music minors an hour per day. Practice should focus on the following areas:

a. Warm-up
b. Technical Requirements
c. Etudes
d. Solo Repertoire
e. Chamber Music/Band Repertoire

Arrive to each lesson warmed up and with all assigned materials. Sight reading will be incorporated into lessons via etudes, duets, and/or technical excerpts. If you must miss a lesson, or if you are sick, notify your teacher immediately. Make-up lessons will only be scheduled for excused absences. As the instructor is only on campus one day a week, every effort will be made to make up lessons missed for excused absences. Each unexcused absence will be recorded as an "F" (or 0 points) for that lesson. Students are expected to regularly monitor their UT Tyler email accounts and respond to correspondence in a timely manner.

Students are expected to abide by the accompanist policies of the university. Students are expected to rehearse with their assigned accompanist as scheduled and arrange for their accompanist to attend their lesson at least once prior to a performance (recital, jury, etc.) Failure to abide by these policies will adversely affect the grade and may result in not being allowed to perform, which may result in a grade of '0' for the performance.

Preparation and Practice:
Students are expected to practice 2-3 hours per day with one day off per week. As a student you should schedule your practice sessions as part of your regular schedule and be consistent. You will progress much quicker if you are organized with meaningful and measurable goals in your practice routine. Remember: Substantial practice without clear objectives is meaningless. A small amount of quality practice is good, but a large amount of quality practice is better; it maximizes your musicianship!

Recital/Performance Requirements:
MUAP 1229, 2229, 3229, & 4229: Students are required to perform in at least one student recital per semester. Music education majors will perform a 30-minute recital prior to graduation to fulfill degree requirements. Music performance majors will perform a 30-minute recital their junior year and a 60-minute recital their senior year to fulfill degree requirements. Additional performances, such as clarinet ensemble, may be scheduled and required.

Jury:
Students will perform a scale and solo jury at the end of the semester. Students will perform a solo with piano and selected scales. Failing to attend a jury at the end of the semester will result in a failing grade. During the fourth semester jury, students are required to take an upper division barrier that includes all Major, Natural, Harmonic, and Melodic Minor scales.

Those enrolled in MUAP 1129, 2129, 3129, & 4129 are required to perform in either one student recital OR a jury. The single performance will count for both jury & student recital grades.

Materials:
Students are expected to purchase original copies of all studied repertoire and method books. Students must provide and maintain a working instrument, mouthpiece, ligature, cork grease, jewelry screwdriver, metronome, tuner, and a minimum of five working reeds. It is recommended that students purchase a quality reed case.

Attendance Policy:
Since the lesson constitutes most of the weekly contact with the instructor, it is imperative that attendance be perfect. Attendance at all studio classes and clarinet choir is also required. For an absence to be considered excused, it must be in one of the following categories: death in the immediate family, a documented school event, or an illness that is documented. For absences due to illness (flu, stomach virus, etc.) a doctor's note may be requested by the instructor for the absence to be excused. The note needs only to document the date of the absence and should not include any medical details. If you must be absent for any reason, you need to notify your teacher immediately. Make-up lessons will only be scheduled for excused absences. As the instructor is only on campus one day a week, every effort will be made to make up lessons missed for excused absences. Each unexcused absence will be recorded as an "F" (or 0 points) for that lesson. Each unexcused absence will result in the reduction of your final grade in the course. Three or more unexcused absences will result in an automatic F in the course**.** Failing to attend a jury at the end of the semester will result in a failing grade.

Grading:
A weekly grade will be given for each lesson. The student can expect the following grades for his/her private lesson based on these general guidelines.

"A" represents exceptional work. To receive an "A" for lessons, it is necessary to complete ALL of the work assigned. "A" will only be awarded if the assigned material is prepared at a very high level. Generally, in a semester a student should expect to complete 8-10 etudes, 2 solo works for the semester, and ALL of the technical requirements assigned.

"B" represents diligent, better than average work. "B" will only be awarded if most of the assigned material is played well. Generally, in a semester a student should expect to complete 6-7 etudes, 2 solo works, and MOST of the technical work assigned.

"C" represents average work. There may be an apparent lack of preparation in one or more assignments. Generally, students that regularly earn this grade complete 5 or less etudes in a semester, 1 solo work, and most of the technical work assigned. "C" will only be awarded if most of the assigned material is played with a reasonable number of errors.

"D" (25 points) represents below-average work. "D" will be assigned if the student is obviously unprepared for their lesson.

"F" (0 points) represents failing work. "F" will be assigned if the student fails to attend the lesson.

Lesson Preparation and Progress 50%
Student Recital 15%
Mid-Term Evaluation 15%
Jury:..... 20%

UNIVERSITY POLICIES AND ADDITIONAL INFORMATION

Academic Honesty and Academic Misconduct

The UT Tyler community comes together to pledge that "Honor and integrity will not allow me to lie, cheat, or steal, nor to accept the actions of those who do." Therefore, we enforce the Student Conduct and Discipline policy in the Student Manual Of Operating Procedures (Section 8).

Students Rights and Responsibilities

To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this link: Policies (uttyler.edu)

Campus Carry

We respect the right and privacy of students 21 and over who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at http://www.uttyler.edu/about/campus-carry/index.php

UT Tyler a Tobacco-Free University

All forms of tobacco will not be permitted on the UT Tyler main campus, branch campuses, and any property owned by UT Tyler. This applies to all members of the University community, including students, faculty, staff, University affiliates, contractors, and visitors. Forms of tobacco not permitted include cigarettes, cigars, pipes, water pipes (hookah), bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and all other tobacco products. There are several cessation programs available to students looking to quit smoking, including counseling, quit lines, and group support. For more information on cessation programs please visit Tobacco Free Campus at UT Tyler.

Final Exam Policy

Final examinations are administered as scheduled. If unusual circumstances require that special arrangements be made for an individual student or class, the Dean of the appropriate college, after consultation with the faculty member involved, may authorize an exception to the schedule. Faculty members must maintain student final examination papers for a minimum of three months following the examination date.

Artificial Intelligence Statement

UT Tyler is committed to exploring and using artificial intelligence (AI) tools as appropriate for the discipline and task undertaken. We encourage discussing AI tools' ethical, societal, philosophical, and disciplinary implications. All uses of AI should be acknowledged as this aligns with our commitment to honor and integrity, as noted in UT Tyler's Honor Code. Faculty and students must not use protected information, data, or copyrighted materials when using any AI tool. Additionally, users should be aware that AI tools rely on predictive models to generate content that may appear correct but is sometimes shown to be incomplete, inaccurate, taken without attribution from other sources, and/or biased. Consequently, an AI tool should not be considered a substitute for traditional approaches to research. You are ultimately responsible for the quality and content of the information you submit. Misusing AI tools that violate the guidelines specified for this course (see below) is considered a breach of academic integrity. The student

will be subject to disciplinary actions as outlined in UT Tyler's Academic Integrity Policy.

For this course, AI is permitted only for specific assignments or situations, and appropriate acknowledgment is required. This course has specific assignments where artificial intelligence (AI) tools (such as ChatGPT or Copilot) may be permitted. When AI use is permissible, it will be clearly stated in the assignment directions, and all use of AI must be appropriately acknowledged and cited. Otherwise, the default is that AI is not allowed during any stage of an assignment.

Withdrawing from Class:

Students may withdraw (drop) from this course using the Withdrawal Portal. Withdrawing (dropping) this course can impact your Financial Aid, Scholarships, Veteran Benefits, Exemptions, Waivers, International Student Status, housing, and degree progress. Please speak with your instructors, consider your options, speak with your advisor, and visit the One-Stop Service Center (STE 230) or email enroll@uttyler.edu to get a complete review of your student account and the possible impacts to withdrawing. We want you to make an informed decision. UT Tyler faculty and staff are here for you and often can provide additional support options or assistance. Make sure to carefully read the implications for withdrawing from a course and the instructions on using the Withdrawal portal.

Texas law prohibits students from dropping more than six courses during their entire undergraduate career*. The six courses dropped include those from other 2-year or 4-year Texas public colleges and universities. Consider the impact withdrawing from this class has on your academic progress and other areas, such as financial implications. We encourage you to consult your advisor(s) and Enrollment Services for additional guidance. CAUTION #1: Withdrawing before census day does not mean you get a full refund. Please see the Tuition and Fee Refund Schedule. CAUTION #2: All international students must check with the Office of International Programs before withdrawing. All international students are required to enroll full-time for fall and spring terms. CAUTION #3: All UT Tyler Athletes must check with the Athletic Academic Coordinator before withdrawing from a course. CAUTION #4: All veterans or military-affiliated students should consult with the Military and Veterans Success Center.

* Students who began college for the first time before 2007 are exempt from this law.

Grade Appeal Policy

Disputes regarding grades must be initiated within sixty (60) days from the date of receiving the final course grade by filing a Grade Appeal Form with the instructor who assigned the grade. A grade appeal should be used when the student thinks the final course grade awarded does not reflect the grades earned on assessments or follow the grading scale as documented in the syllabus. The student should provide the rationale for the grade appeal and attach supporting document about the grades earned. The form should be sent via email to the faculty member who assigned the grade. The faculty member reviews the rationale and supporting documentation and completes the instruction section of the form. The instructor should return the form to the student, even if a grade change is made at this level. If the student is not satisfied with the decision, the student may appeal in writing to the Chairperson of the department from which the grade was issued. In situations where there is an allegation of capricious grading, discrimination, or unlawful actions, appeals may go beyond the Chairperson to the Dean or the Dean's designee of the college from which the grade was issued, with that decision being final. The Grade Appeal form is found in the Registrar's Form Library.

NOTE: The Grade Appeal Form is different from the Application for Appeal form submitted to the Student Appeals Committee, which does not rule on grade disputes as described in this policy.

Incomplete Grade Policy

If a student, because of extenuating circumstances, is unable to complete all of the requirements for a course by the end of the semester, then the instructor may recommend an Incomplete (I) for the course. The "I" may be assigned in place of a grade only when all of the following conditions are met: (a) the student has been making satisfactory progress in the course; (b) the student is unable to complete all coursework or final exam due to unusual circumstances that are beyond personal control and are acceptable to the instructor, and (c) the student presents these reasons before the time that the final grade roster is due. The semester credit hours for an Incomplete will not be used to calculate the grade point average.

The student and the instructor must submit an Incomplete Form detailing the work required and the time by which the work must be completed to their respective department chair or college dean for approval. The time limit established must not exceed one year. Should the student fail to meet all of the work for the course within the time limit, then the instructor may assign zeros to the unfinished work, compute the course average for the student, and assign the appropriate grade. If a grade has yet to be assigned within one year, then the Incomplete will be changed to an F, or NC. If the course was initially taken under the CR/NC grading basis, this may adversely affect the student's academic standing.

Disability/Accessibility Services

In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA), the University of Texas at Tyler offers accommodations to students with learning, physical, and/or psychological disabilities. If you have a disability, including a non-visible diagnosis such as a learning disorder, chronic illness, TBI, PTSD, ADHD, or a history of modifications or accommodations in a previous educational environment, you are encouraged to visit https://hood.accessiblelearning.com/UTTyler/ and fill out the New Student application. The Student Accessibility and Resources (SAR) office will contact you when your application has been submitted and an appointment with the Assistant Director Student Accessibility and Resources/ADA Coordinator. For more information, including filling out an application for services, please visit the SAR webpage at https://www.uttyler.edu/disability-services, the SAR office located in the Robert Muntz Library, LIB 460, email saroffice@uttyler.edu, or call 903.566.7079."

Military Affiliated Students

UT Tyler honors the service and sacrifices of our military-affiliated students. If you are a student who is a veteran, on active duty, in the reserves or National Guard, or a military spouse or dependent, please stay in contact with your faculty member if any aspect of your present or prior service or family situation makes it difficult for you to fulfill the requirements of a course or creates disruption in your academic progress. It is important to make your faculty member aware of any complications as far in advance as possible. Your faculty member is willing to work with you and, if needed, put you in contact with university staff who are trained to assist you. The Military and Veterans Success Center (MVSC) has campus resources for military-affiliated students. The MVSC can be reached at MVSC@uttyler.edu or via phone at 903.565.5972.

Students on an F-1 Visa

To remain in compliance with Federal Regulations requirements you must do the following:

- Traditional face-to-face classes: Attend classes on the regular meeting days/times.
- Hybrid Classes: Attend all face-to-face classes convened by the instructor according to the schedule set for your specific course.
- Online course: Only one online course can count toward your full-time enrollment. Students are expected to be fully engaged and meet all requirements for the online course.

Student Absences for Religious Holidays

This course follows the practices related to Excused Absences for Religious Holy Days as noted in the Catalog.

Absence for Pregnant Students

This course follows the requirements of Texas Laws SB 412, SB 459, SB 597/HB 1361 to meet the needs of pregnant and parenting students. Part of the supports afforded pregnant students includes excused absences. Faculty who are informed by a student of needing this support should make a referral to the Parenting Student Liaison. NOTE: Students must work with the Parenting Student Liaison in order to receive these supports. Students should reach out to the Parenting Student Liaison at parents@uttyler.edu and also complete the Pregnant and Parenting Self-Reporting Form.

Absence for Official University Events or Activities

This course follows the practices related to Excused Absences for University Events or Activities as noted in the Catalog.

Social Security and FERPA Statement

It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

UT Tyler follows the Family Educational Rights and Privacy Act (FERPA) as noted in University Policy 5.2.3. The course instructor will follow all requirements to protect your confidential information.

Emergency Exits and Evacuation

Everyone is required to exit the building when a fire alarm goes off. Follow your instructor's directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire department, or Fire Prevention Services.

Student Standards of Academic Conduct

Disciplinary proceedings may be initiated against any student who engages in scholastic dishonesty, including, but not limited to, cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts.

1. "Cheating" includes, but is not limited to:
    - copying from another student's test paper;
    - using, during a test, materials not authorized by the person giving the test;
    - failure to comply with instructions given by the person administering the test;
    - possession during a test of materials which are not authorized by the person giving the test, such as class notes or specifically designed "crib notes". The presence of textbooks constitutes a violation if they have been specifically prohibited by the person administering the test;
    - using, buying, stealing, transporting, or soliciting in whole or part the contents of an unadministered test, test key, homework solution, or computer program;

- collaborating with or seeking aid from another student during a test or other assignment without authority;
- discussing the contents of an examination with another student who will take the examination;
- divulging the contents of an examination, for the purpose of preserving questions for use by another, when the instructors has designated that the examination is not to be removed from the examination room or not to be returned or to be kept by the student;
- substituting for another person, or permitting another person to substitute for oneself to take a course, a test, or any course-related assignment;
- paying or offering money or other valuable thing to, or coercing another person to obtain an unadministered test, test key, homework solution, or computer program or information about an unadministered test, test key, home solution or computer program;
- falsifying research data, laboratory reports, and/or other academic work offered for credit;
- taking, keeping, misplacing, or damaging the property of The University of Texas at Tyler, or of another, if the student knows or reasonably should know that an unfair academic advantage would be gained by such conduct; and
- misrepresenting facts, including providing false grades or resumes, for the purpose of obtaining an academic or financial benefit or injuring another student academically or financially.

2. "Plagiarism" includes, but is not limited to, the appropriation, buying, receiving as a gift, or obtaining by any means another's work and the submission of it as one's own academic work offered for credit.
3. "Collusion" includes, but is not limited to, the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any section of the rules on scholastic dishonesty.
4. All written work that is submitted will be subject to review by plagiarism software.

UT Tyler Resources for Students

UT Tyler Writing Center (903.565.5995), writingcenter@uttyler.edu

UT Tyler Tutoring Center (903.565.5964), tutoring@uttyler.edu

UT Tyler Counseling Center Crisis Line (903.566.7254)