



## **Psychiatric-Mental Health Nurse Practitioner Practicum II**

**NURS 5370**

**Fall 2026**

**Scheduled Class Days and Times: Hybrid**

**Instructor's Name: Dr. Michelle Hext**

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**Office Hours:** Monday 10 am to 12 pm and by appointment.

**\*The best way to contact me is by email.**

Do not use Canvas messenger. Please include your full name, course and section number, in all correspondence. All other faculty will be listed in the Canvas Course Sections.

This program follows a hybrid format, combining primarily online coursework with required on-campus learning experiences and in-person clinical experiences. Students are expected to attend on-campus sessions or clinical activities as part of their training. It is important to plan ahead for any necessary work adjustments for course requirements and clinical practicums to ensure academic success and professional growth.

### **Course Description:**

This course provides clinical training in the full role of the psychiatric mental health nurse practitioner. Emphasis is placed on the integration of two content areas: the knowledge and skills for Psychiatric Mental Health Nurse Practitioner (PMHNP) practice; and the specific mental health needs of children, perinatal clients, and families. Clinical experiences, lectures, case discussions, think tanks, and projects allow students the opportunity to develop competencies in the ethical, safe, collaborative, and evidence-based provision of mental health care to children, adolescents, and families in the context of a changing health care system. (125 clinical hours).

**Prerequisite:** NURS 5357, NURS 5359, NURS 5363, NURS 5365, NURS 5367, NURS 5368  
Successful completion of, or concurrent enrollment in, NURS 5373.

### **Student Learning Outcomes:**

1. Integrate ethical, legal, and evidence-informed principles to manage complex acute and chronic mental health conditions. (AACN Domain 9, PI 9.1; AACN Domain 2, PI 2.6)
2. Design and deliver individualized and group psychotherapeutic interventions that promote mental health and address psychiatric disorders across the lifespan. (AACN Domain 2, PI 2.5)
3. Synthesize comprehensive assessment data and diagnostic reasoning to develop and modify care plans that optimize function, reduce complications, and enhance quality of life to

include special populations such as pediatrics, perinatal, and the family entity. (AACN Domain 1, PI 1.5; AACN Domain 2, PI 2.6)

4. Develop a plan of care that minimizes the development of complications, promotes function, addresses social determinants, and improves quality of life. (AACN Domain 3, PI 3.1; AACN Domain 5, PI 5.2)
5. Demonstrate the provision of culturally informed mental health care in populations across the lifespan with complex acute and chronic psychiatric disorders. (AACN Domain 2, PI 2.3; AACN Domain 3, PI 3.2)
6. Critically reflect on clinical experiences to foster professional growth, therapeutic use of self, boundary setting, patient empowerment, and advanced practice role development. (AACN Domain 10, PI 10.4; AACN Domain 9, PI 9.1)

### **Recommended Textbooks and Readings:**

1. American Nurses Association (2010). Nursing: Scope and standards of practice, 2nd Ed. Silver Springs, MD: Nursingbooks.org. ISBN: 9781558102828
2. American Psychiatric Association (2022). Diagnostic and Statistical Manual of Mental Disorders TR Fifth Edition Paperback (DSM-5-TR). American Psychiatric Association. ISBN 978-0890425763
3. Johnson, K. & Vanderhoef, D. (2016). Psychiatric-mental health nurse practitioner, 4th Edition, Maryland, Silver Spring. ISBN: 9781935213826
4. Stahl, S. (2021). The Prescriber's guide, 7th Edition. New York, Cambridge University Press. ISBN: 9781108926010
5. Boland, B. J., & Sadock, V. A. (2022). Kaplan & Sadock's Synopsis of psychiatry: Behavioral sciences/Clinical psychiatry, 12th Ed. Philadelphia: Lippincott Williams & Wilkins. ISBN: 97819751455697.
6. Wheeler, K. (2013). Psychotherapy for the advanced practice psychiatric nurse: A how to guide for evidence-based practice 2nd Edition Springer Publishing. ISBN: 9780826110008  
Zimmerman, Mark (2013). Interview guide for evaluating DSM-5 psychiatric disorders and the mental status examination. East Greenwich, RI: Psych Products Press. ISBN 9780963382115.
7. Child Medication Fact Book for Psychiatric Practice 2<sup>nd</sup> Edition.  
[https://www.thecarlatreport.com/ext/resources/2023/01/20/Carlat\\_Child\\_Med\\_Fact\\_Book\\_Second\\_Edition\\_2023\\_Sample\\_Pages.pdf](https://www.thecarlatreport.com/ext/resources/2023/01/20/Carlat_Child_Med_Fact_Book_Second_Edition_2023_Sample_Pages.pdf)

### **Reference (optional):**

1. Jameson, J. L., Fauci, A. S., Kasper, D. L., Hauser, S. L., Longo, D. L., Loscalzo, J. (2018). Harrison's principles of internal medicine (20th). New York, NY: McGraw Hill

### **Required Course Equipment:**

- Lab coat
- UT Tyler student name badge (\$15.00)
- UT Tyler patch – purchased locally at CR Scrubs
- Cell phone with internet access
- **Web Cam for your computer External**

## Webcam for Testing

### · Zoom

### Special Course Notes:

The content of this course is hybrid format and may be subject to change at the discretion of the faculty according to current learning needs. Therefore, it is wise to review assigned readings and assignments on Canvas at the beginning of each week for possible updates. Notify the faculty immediately if there are issues that would delay submission of assignments. You are expected to be self-directed in your learning and to approach every learning opportunity with a clear understanding of the learning objectives.

### INSTRUCTIONAL METHODS

This course is taught in a web-enhanced format with hybrid readings as well as scheduled on-campus labs, assignments or events throughout the semester. The following learning venues are included:

- Online learning activities and website media will be used. Students will access posted online coursework related to the required course textbook. Pertinent YouTube videos lectures will enhance the modules.
- There will be several required assignments to be turned in under the Assignments tab on Canvas.
- Optional readings and videos may be offered to enhance your learning.

Should you miss an exam for an excusable reason, the make-up exam may consist of an essay and fill-in-the-blank type questions or a clinical challenge assignment. Be aware that an excuse for make-up exams primarily consists of emergency situations only and not requests for personal vacations or scheduling conveniences.

**Work excuses or failure to adequately connect to the internet during exams are not necessarily considered reason enough to permit scheduling a make-up exam and may be evaluated on a case-by-case basis.**

If you have difficulties with internet connection, contact *Lockdown browser U*, the online lockdown browser testing platform, and then contact your faculty right away, to limit the delay time in starting an exam. **Students should always notify the instructor prior to a foreseeable absence.** **Locations of Class:** Hybrid, check your syllabus and course calendar there is a weekly class meeting in the evenings with your assigned clinical instructor. This is subject to change, **check the calendar published in the course when the semester begins and check course announcements and school email daily.**

**This course requires** you to use the Canvas learning management system and the Zoom platform to complete course work. Some assignments are timed and once logged on will need to be completed at that time in the time allotted; ensure you have reliable internet access for this online course. **You must have high speed Internet to complete course requirements. If you are unsure of your Internet capabilities, schedule an appointment with UT Tyler information technology for help here: <https://uttyler.servicenowservices.com/sp>**

Some semesters there may be quizzes or an exam through APEA. This is accomplished in their

online secure website. A link will be provided in the course if this assessment method is in use. The exams in this course will be proctored with Respondus Lockdown Browser, Zoom or APEA lockdown browser when in use. Students will receive information on discounted rates and payment for APEA as this is a designated student fee outside of tuition and fees.

You will need to have a webcam and microphone as well as an external webcam available (2 cameras). If you cannot provide these items, you must contact your professor by the end of the first week of the semester so we can arrange for you to take your exams on campus.

## **PMHNP Clinical Requirements Summary**

### **Clinical Eligibility**

Students must complete clinical hours in Texas. The preceptor, student, and patients must be in the state of Texas. Students may not begin clinical until Exxat clearance, clinical site approval, clinical schedule approval, and faculty approval have been completed at the beginning of each clinical semester. Exxat clearance alone does not authorize a student to begin clinical. Hours completed before all approvals are received will not count and are subject to disciplinary review. **Observation is NOT ACCEPTABLE in the clinical setting. You must be actively assessing patients and planning care for them.**

### **Telehealth Clinical Hours**

Telehealth is limited to 63 hours per clinical course. Telehealth is defined as any party being a virtual patient, preceptor, or student.

### **Inpatient Hour Requirement**

Students must complete a minimum of 125 inpatient clinical hours during the program, regardless of setting.

### **Clinical Scheduling**

Clinical experiences may not exceed 11 hours in one 24-hour period. A 30-minute meal break is required after 6 consecutive clinical hours. Approved 12-hour clinical experiences require a 1-hour break (30 minutes for a meal and 30 minutes for documentation). Clinical may not be completed on university holidays. Night, weekend, and 12-hour clinical experiences require prior faculty approval.

### **Clinical Sites and Preceptors**

Students may not complete clinical with a relative, employer, or direct supervisor. Clinical completed within the same healthcare system as employment must occur on a different unit or service line, under a different manager, with a different approved preceptor, and outside the student's employment responsibilities. The same preceptor may not be used for more than two clinical rotations within the program.

### **Approved Preceptors**

Primary preceptors include PMHNPs, psychiatrists (MD or DO), and physician assistants with a CAQ in Psychiatry. The majority of clinical experiences should be completed under the supervision of PMHNP preceptors. For NURS 5365 only, approved preceptors may also include PMHNP-BC, PMH-CNS, LPC, LCSW, LMSW, psychologists (PhD or PsyD), and LMFTs.

## Clinical Documentation

Exact clinical hours, patient logs, and preceptor timesheets must be submitted within 72 hours of each clinical experience. Documentation submitted after 72 hours will not be accepted, the submission will not be reopened, and the associated clinical hours must be repeated. Clinical hours are not complete until they are approved by the faculty. **Students completing two clinical courses simultaneously may not use clinical hours or clinical cases as duplicates for another course. This is considered academic dishonesty.**

## NURS 5370 Pediatric and Perinatal Requirements

This course requires a minimum of 15 clinical hours with patients ages 0–12, 50 clinical hours with patients ages 12-18. The remaining 50 required clinical hours may be completed with clients ages 18-21, perinatal psychiatry, family therapy sessions, or postpartum psychiatric care (up to 12 months postpartum). Pediatric hours completed in other courses may count toward this total with prior faculty approval. Clinical sites primarily serving pediatric or perinatal populations will generally only be approved during NURS 5370. Preceptors caring for both adult and pediatric patients may still meet this requirement and should submit it for faculty review.

## Professional Expectations

Students removed or dismissed from a clinical site due to professionalism, conduct, performance, or policy violations will fail the clinical course. Students are responsible for complying with all university, program, and clinical site requirements throughout the program. Students agree to follow the UT TYLER STUDENT CODE OF CONDUCT GUIDELINES, as all on-campus requirements within these guidelines do still apply to online courses within this program. Falsification or misrepresentation of clinical hours or clinical presence constitutes a violation of academic integrity and may result in academic probation or program dismissal. Faculty reserve the right to conduct clinical spot checks, which may include virtual verification or on-site visits. **Cheating of any kind as defined in section 8 of the UT Tyler Manual of Policies and Procedures (MOPP) for Student Affairs will not be tolerated.** <https://www.uttyler.edu/mopp/>

## Appropriate Clinical Attire

Students should ask their preceptor how they should dress prior to arrival at the clinical site. Regardless of attire the UT Tyler ID badge must be always worn while in the clinical area. Remember, UT Tyler NP students are representing themselves and the university as future NPs and need to look the part. If appropriate for the setting, students may wear a lab coat. The lab coat must have the UT Tyler School of Nursing patch on the left chest. All clothing should be clean, pressed, with no frayed hems showing. Should a preceptor advise the student to wear scrubs then this is permitted only in that preceptor's setting.

## Preceptor Handbooks

Students are required to give each preceptor a UT Tyler Preceptor Handbook and review the contents of the handbook with them. The Preceptor Handbook is available on Mission Possible in Canvas. In addition, students are expected to develop specific clinical objectives and provide them to each of their preceptors at the beginning of their clinical rotations.

## Confidentiality

Students must maintain patient confidentiality by not taking any patient identifiers from clinics other than patient initials for the Clinical Placement Software log as this would be considered a

HIPAA violation. Students may not take a printed patient schedule, lab, or any other printed or digital information from the clinic setting. No screenshots or copies of any patient records are allowed.

### **Clinical Performance Evaluations (CPEs)**

Students must obtain a passing clinical performance evaluation from the student's preceptor and faculty member before a grade in the course will be determined. For this course, the student is expected to make an appropriate plan of care for every patient seen in clinical. Students must also meet the satisfactory level of 80% on CPE and/or OSCES. Please see the Clinical Performance Evaluation (CPE) for specific areas evaluated. Students will be evaluated by their clinical faculty member using several means including, but not necessarily limited to, the following: observation, chart review, speed of patients seen, discussions with the student's preceptor(s), and review of feedback provided by the preceptor CPEs. Clinical performance requires application of key concepts in providing care to individuals and families as evidenced by documentation in the CPE. TWO CPE's are required for this course – one midterm and one final evaluation. If 3 or more C's or lower are received on midterm and final evaluation, the student is subject to failing the course. Failure to complete the clinical component satisfactorily will result in a course failure.

Students must submit a Preceptor Signature Document in the assignment link along with CPE's (Clinical Performance Evaluations) and Summary of Clinical hours. ***\*\*CPE's ARE A CLINICAL COURSE REQUIREMENT! YOU WILL BE GIVEN AN INCOMPLETE IF NOT TURNED IN WHEN DUE.***

**Note:** At the discretion of the faculty additional site visits and/or clinical hours (in 40-hour segments) may be added to the student's overall course requirement if the student does not perform satisfactorily during evaluation by either faculty or preceptor. In addition, faculty may make unannounced visits to the clinical site or call the preceptor at any time to evaluate a student's progress. Please be sure to keep faculty informed of any changes in clinical schedule/times. Should an unsatisfactory CPE/OSCES be documented, a subsequent CPE/OSCE may be needed. The subsequent CPE/OSCES must demonstrate satisfactory performance for the student to pass the clinical portion of the course. Please note that there is a course requirement that ALL site visits (and all clinical hours) must be completed by the date on the course calendar. If the student fails their OCSEs or CPE, this may result in course failure.

### **Clinical Challenges/Think Tanks (Course Examinations):**

Clinical Challenges and Think Tanks are an opportunity for students to synthesize content learned in didactic courses and demonstrate clinical competency in the evaluation, diagnosis, and treatment of a patient presented in a time-limited unfolding case study. Additional instructions will be provided within the course.

All Clinical Challenges and Think Tanks are formal examinations and must be taken during the time specifically designated. Examination times do not change or fluctuate based on students' work schedules. Requests for changes due to any true emergency require prior faculty and university approval. Clinical Challenges may be written, delivered as a live oral examination with faculty, submitted as a video-recorded assessment or may be in the form of a "think tank." Professional business attire and a lab coat with a UT Tyler name badge is required. The format is determined at the discretion of faculty. Students must refer to the

Canvas assignments for detailed instructions. Students must earn an 80% AVERAGE across all Clinical Challenges to pass the course. Although performance in other areas may strengthen the overall course grade, a student cannot pass the course without achieving this required 80% Clinical Challenge average.

### **Exam Integrity and Approved Materials:**

No outside resources of any kind may be used during any Clinical Challenge unless explicitly approved by faculty. Students may have access to a water bottle during the examination. Hard copy reference books may be permitted only if specifically authorized by faculty—students must review the Canvas assignment and faculty instructions to confirm approval. If an item is not explicitly approved, it is not permitted. All Clinical Challenges will be monitored using LockDown Browser with laptop camera and an external webcam. Please test your equipment the first week of the semester and complete a practice run in your Canvas course. Please view the Lockdown Browser instructions under the Getting Started, then Technical Support Tab in your canvas course. Any use of unapproved materials or unauthorized assistance is strictly prohibited. Violations of exam integrity—including cheating, the use of outside or unapproved materials, or any attempt to compromise the examination process—may result in a zero on the assessment, an academic integrity violation, failure in the course or dismissal from the program.

### **Weekly Debriefings:**

Debriefings are held on a weekly basis in the evening on the day of the week as arranged by clinical course faculty. A debriefing is an opportunity for the student to do a case presentation, participate in professional discussion and collegial discussion on the diagnosis and treatment of psychiatric patients seen by the students that week.

1. Students must attend and participate in the weekly debriefings as listed in the course calendar. Students are required to arrive on time, be in a quiet private setting, and have their camera on the entire time, driving is not permitted as this is a safety hazard.  
**(Debriefing is required attendance is 5 sessions or the student is ineligible to pass the course.)** Cameras must always be on, and the student must participate, or credit will not be given. If a student is driving, sleeping, dressed unprofessionally, or otherwise distracted the instructor reserves the right to remove that student from the session. Students must be on time, if a student is late the faculty reserves the right to not admit the student into the session.
  - a. For example, if you are enrolled in NURS 5370(5) and NURS 5373(5), you must complete 10 debriefings.
2. The case presentation will include a brief background, Patient history, Family history, pertinent findings, pertinent positives, pertinent negatives, Diagnosis, ICD 10 Code, and any treatment recommendations. The case presentations will be limited to 5 - 7 minutes per student.
3. Debriefings are a requirement to pass the course, as SOAP notes **will not** be graded if debriefing sessions are not completed.
4. Students will **only** be allowed to attend the schedule assigned to you by your course faculty.
5. Moving to any other scheduled debriefing time is **not allowed.**
6. If a debrief session is missed due to an emergency, please contact your instructor immediately via email and discuss any alternatives. Your instructor may approve or deny

alternatives, and the decision is based on faculty discretion.

7. Faculty discretion determines the options for debriefing session makeup-ups, which may include CEUs, separate presentation times, or video recordings of the student case.
8. Professional Attire, Scrubs, or a Lab Coat Must be worn during debriefings. Tank top, unapproved religious head gear, night gowns, unprofessional attire, and caps/hats are not permitted.

#### **Assignments and Weights/Percentage/Point Values**

|                                                                                                                           |             |
|---------------------------------------------------------------------------------------------------------------------------|-------------|
| PMHNP Accountability Statement Signed / Professional Grade/ Graduate Affirmation Quiz                                     | <b>10%</b>  |
| Unit Exam Clinical Challenge 1                                                                                            | <b>15%</b>  |
| Unit Exam Clinical Challenge/Group Think Tank 2                                                                           | <b>15%</b>  |
| Unit Exam Clinical Challenge/Group Think Tank 3                                                                           | <b>15%</b>  |
| Clinical Documents<br>(Preceptor Contact, Clinical Schedule,<br>Midterm Clinical Log and CPE, Final Clinical Log and CPE) | <b>35%</b>  |
| Debriefing/ Case Presentations                                                                                            | <b>10%</b>  |
| <b>Total</b>                                                                                                              | <b>100%</b> |

#### **Grading Scale:**

Specific guidelines and grading criteria for all assignments are in the Modules. Final grades for the course will be determined based upon the following point assignments:

A - 90-100

B - 80-89

C - 70-79

D - 60-69

F – Below

60

Grades will not be rounded when calculating the average (79.5 is not rounded to 80, and 89.5 is not rounded to 90). The simple average of all unit exam grades, including a final, must be at or above 80% to pass the course. Once the student has achieved a simple unit exam average of 80% or higher, course grades will be determined based on the weighted calculation of exams and other required course work. Students are required to achieve an average of 80% (B) to complete the course successfully.

Although the university policy allows 60 days for grade appeals, the School of Nursing follows

a stricter timeline of 10 days to facilitate students' timely progression through the curriculum. In the case of extenuating circumstances, please consult the Associate Dean of Academic Affairs for guidance.

**Academic Integrity:** Cheating of any kind, as defined in Section 8 of the UT Tyler Manual of Policies and Procedures (MOPP) for Student Affairs (<https://www.uttyler.edu/mopp/>), will not be tolerated.

### **Turnitin Similarity Score Policy**

All written assignments submitted in this course are subject to review through **Turnitin** to ensure academic integrity, assure clinical submissions are authentic, and proper citation practices. While some similarity is expected (such as correctly quoted material, references, or assignment templates), excessive similarity indicates inadequate paraphrasing or potential plagiarism. Students are expected to review their Turnitin report before the final submission deadline and make necessary revisions to ensure originality and proper APA 7th edition citation.

### **Guideline for Similarity Scores and Deductions**

| <b>Turnitin Similarity Range</b> | <b>Interpretation</b>                                                             | <b>Typical Faculty Action or Grade Deduction</b>                                                |
|----------------------------------|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|
| <b>0–15%</b>                     | Excellent originality; appropriate use of sources and citations.                  | No deduction.                                                                                   |
| <b>16–25%</b>                    | Acceptable if overlap is mainly from references, quotes, or templates.            | May be reviewed for excessive quoting or weak paraphrasing. <i>Up to 5% deduction possible.</i> |
| <b>26–35%</b>                    | Moderate similarity; may reflect overuse of direct language or poor paraphrasing. | <i>5–10% deduction</i> or request for revision.                                                 |
| <b>36–50%</b>                    | High similarity; significant originality concerns.                                | <i>10–20% deduction</i> , and faculty may require resubmission or academic integrity review.    |
| <b>Over 50%</b>                  | Unacceptable level of similarity; likely plagiarism.                              | <i>Automatic zero (0)</i> and potential referral to the Academic Integrity Committee.           |

### **Important Notes**

Similarity from reference lists, assignment headers, or required templates is **not penalized** if formatted correctly. Students may **resubmit assignments** before the due date to reduce similarity and improve their originality. **Faculty reserve the right to use discretion** in determining penalties based on the nature of the overlap, the student's intent, and the overall circumstances of the submission. Consistent academic honesty and ethical writing practices are expected of all graduate nursing students.

**Consequences may include:**

reprimand  
exam failure  
course failure  
expulsion from the Nursing program  
expulsion from the University  
other consequences as assigned

**Exams include Clinical Challenges, homework materials, questions, and problems are the intellectual property of faculty, UT Tyler, or publishers.**

- These materials may not be distributed without permission.
- Distributing or uploading them to online resources destroys the integrity of the assignment and the course, allowing others an unfair advantage by letting them view the materials. Uploading these materials to online resources is a violation of UT Tyler's academic misconduct policies and may result in formal legal charges.

**Sanctions for uploading or otherwise divulging the contents of these materials can include:**

a reduced or failing grade on an assignment  
a reduced or failing grade for the course  
removal from the Nursing program  
removal from UT Tyler

**Use of Artificial Intelligence:** All assignments in this course are individual assignments. In this class, you will often be discussing course concepts with your classmates and with faculty, but when you sit down to complete a quiz, write a discussion post, or work on a project, you are expected to do the actual work on your assignments independently. **Use of any AI generator such as ChatGPT, MidJourney, DALL-E, Open Evidence, Copilot, or others; any written assignments including and not limited to SOAP notes, case studies, discussion boards, etc. is explicitly prohibited unless otherwise noted by faculty.** The information derived from these tools is based on previously published materials. Therefore, using these tools without proper citation constitutes plagiarism. Additionally, be aware that the information derived from these tools is often inaccurate or incomplete. It is imperative that all work submitted should be your own. Any assignment that is found to have been plagiarized or to have used unauthorized AI tools may receive a zero and / or be reported for academic misconduct.

**Additionally, the use of AI dictation or note creation software is strictly prohibited. There are legal implications for recording clients and preceptor interactions within a medical setting covered by HIPPA laws.**

**Late Policy:** 5% will be deducted each day an assignment is past due for up to 3 days unless prior arrangements have been made with your course faculty. After 3 days a grade of zero will be assigned.

**Attendance and Make-up Policy:** Attendance/participation is expected. Make-up for exams, quizzes, and assignments is at the instructor's discretion. Any assignment or exam that is not completed as scheduled requires students to notify the faculty member **before** the due date if

an emergency prevents completion on time. Any exam or assignment that is not completed by the deadline will receive a zero. 100% Attendance/participation is expected. If there is an attendance lapse or concern, please reach out to your faculty immediately.

**Assignment and Quiz Review Policy:** Students are responsible for monitoring assignment deadlines, quiz availability, and grade postings. If a student has concerns regarding an assignment score, quiz attempt, or requests a review or retake (when permitted), the student must contact the faculty member within 72 hours of the grade or deadline. Requests submitted after 72 hours will not be considered, and no adjustments or additional attempts will be granted. This includes quizzes that allow two attempts—if the deadline passes before the second attempt, the missed attempt is forfeited. Faculty reserve the right to review individual situations; however, exceptions will only be made in documented, extenuating circumstances.

**Repeating a Course:** Students repeating this course may not use previously submitted assignments nor utilize the same patients for an assignment. Submitting the same or slightly modified assignments from previous semesters is considered self-plagiarism and is subject to academic discipline, including failing the assignment or the course.

**Make- Up Examinations:** Students will be allowed one make-up exam only in the presence of a documented emergency. This make-up exam may be on-line, via video or in person presented as an essay, a case study, short answers, and/or multiple choice. This will be determined by Faculty Discretion Students are to schedule a Makeup Exam prior to the original exam date and up to 48 hours after the exam is missed. This is the student's responsibility. The make-up exam must be completed within seven days unless the faculty determines that there are other extenuating circumstances. The make-up exam will be scheduled over a four-hour window. There are a maximum of two make-up exams per semester. All make-up exams will be concluded at faculty discretion and according to university accommodation policies. Examinations missed may also be given during the week of finals.

#### **School of Nursing Policies and Additional Information:**

[https://www.utt Tyler.edu/nursing/college/student\\_guide\\_and\\_policies.php](https://www.utt Tyler.edu/nursing/college/student_guide_and_policies.php) **Student**

**Resources to assist you in this course:**

[UT Tyler Student Accessibility and Resource \(SAR\) Office](#) (provides needed accommodations to students with document needs related to access and learning)

[UT Tyler Writing Center](#)

[The Mathematics Learning](#)

[Center UT Tyler PASS](#)

[Tutoring Center](#)

[UT Tyler Supplemental Instruction](#)

[Robert Muntz Library](#) and [Library Liaison](#)

[Canvas 101](#) (learn to use Canvas, proctoring, Unicheck, and other software)

Digital Support Toolkit (for supported courses only. Students are automatically enrolled in the toolkit for supported courses)

LIB 422 -- Computer Lab where students can take a proctored exam [The Career Success Center](#)

[UT Tyler Testing Center](#)

[Office of Research & Scholarship Design and Data Analysis Lab](#)

## **Resources available to UT Tyler Students**

[UT Tyler Counseling Center](#) (available to all students)

[TAO Online Support Center](#) (online self-help modules related to mental & emotional health)

[Military and Veterans Success Center](#) (support for all of our military-affiliated students)

[UT Tyler Patriot Food Pantry](#)

[UT Tyler Financial Aid and Scholarships](#) [UT](#)

[Tyler Registrar's Office](#)

[Office of International Programs](#) [Title](#)

[IX Reporting](#)

[Patriots Engage](#) (available to all students. Get engaged at UT Tyler.)

## **University Policies and Information**

**Withdrawing from Class:** Students, you are allowed to [withdraw](#) (drop) from this course through the University's Withdrawal Portal. Texas law prohibits students who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at other 2-year or 4-year Texas public colleges and universities. Make sure to consider the impact withdrawing from this class has on your academic progress as well as the financial implications. We encourage you to consult your advisor(s) and financial aid for additional guidance. CAUTION #1: Withdrawing before census day does not mean you get a full refund. Please see the [Tuition and Fee Refund Schedule](#).

CAUTION #2: All international students must check with the [Office of International Programs](#) before withdrawing. All international students are required to enroll full-time for fall and spring terms.

**Final Exam Policy:** Final examinations are administered as scheduled. If unusual circumstances require that special arrangements be made for an individual student or class, the dean of the appropriate college, after consultation with the faculty member involved, may authorize an exception to the schedule. Faculty members are required to maintain student final examination papers for a minimum of three months following the examination date.

**Incomplete Grade Policy:** If a student, because of extenuating circumstances, is unable to complete all the requirements for a course by the end of the semester, then the instructor may recommend an Incomplete (I) for the course. The "I" may be assigned in lieu of a grade only when all of the following conditions are met: (a) the student has been making satisfactory progress in the course; (b) the student is unable to complete all course work or final exam due to unusual circumstances that are beyond personal control and are acceptable to the instructor, and (c) the student presents these reasons prior to the time that the final grade roster is due. The semester credit hours for an Incomplete will not be used to calculate the grade point average for a student. The student and the instructor must submit an Incomplete Form detailing the work required and the time by which the work must be completed to their respective department chair or college dean for approval. The time limit established must not exceed one year. Should the student fail to complete all the work for the course within the time limit, then the instructor may assign zeros to the unfinished work, compute the course average for the student, and assign the appropriate grade. If a grade has not been assigned within one year, then the Incomplete will be changed to an F or NC if the course was originally taken under the CR/NC grading basis.

**Grade Appeal Policy:** UT Tyler's Grade Appeal policy requires the completion of a Grade Appeal form for this action to take place. The grade appeal begins with the instructor of your course. If you do not agree with the decision of the instructor, you may then move your appeal to the department chair/school director for that course. If you are still dissatisfied with the decision of the chair/director, you may move the appeal to the dean of the college offering that course, who has the final decision. Grade appeals must be initiated within sixty (60) days from the date of receiving the final course grade. The grade Appeal form is found on the [Registrar's Form Library](#).

**Disability/Accessibility Services:** The University of Texas at Tyler has a continuing commitment to providing reasonable accommodation for students with documented disabilities. Students with disabilities who may need accommodation(s) in order to fully participate in this class are urged to contact the Student Accessibility and Resources Office (SAR) as soon as possible to explore what arrangements need to be made to ensure access. If you have a disability, you are encouraged to visit the SAR Portal (<https://hood.accessiblelearning.com/UTTyler/>) and complete the New Student Application. For more information, please visit the [SAR webpage](#) or call 903.566.7079.

**Military Affiliated Students:** UT Tyler honors the service and sacrifices of our military-affiliated students. If you are a student who is a veteran, on active duty, in the reserves or National Guard, or a military spouse or dependent, please stay in contact with me if any aspect of your present or prior service or family situation makes it difficult for you to fulfill the requirements of a course or creates disruption in your academic progress. It is important to make me aware of any complications as far in advance as possible. I am willing to work with you and, if needed, put you in contact with university staff who are trained to assist you. Campus resources for military-affiliated students are in the [Military and Veterans Success Center \(MVSC\)](#). The MVSC can be reached at [MVSC@uttyler.edu](mailto:MVSC@uttyler.edu) or via phone at 903.565.5972.

**Academic Honesty and Academic Misconduct:** The UT Tyler community comes together to pledge that "Honor and integrity will not allow me to lie, cheat, or steal, nor to accept the actions of those who do." Therefore, we enforce the [Student Conduct and Discipline policy](#) in the Student Manual Of Operating Procedures (Section 8).

**FERPA:** UT Tyler follows the Family Educational Rights and Privacy Act (FERPA) as noted in [University Policy 5.2.3](#). The course instructor will follow all requirements in protecting your confidential information.

**COVID Guidance:** The UT Tyler community of Patriots respects the rights of others to wear a mask if they desire to do so. COVID guidelines may change as the situation warrants, and students should follow the instructions warranted by the situation.

**Absence for Official University Events or Activities:** This course follows the practices related to approved absences as noted by the Student Manual of Operating Procedures ([Sec. 1 -501](#)).

**Absence for Religious Holidays:** Students who anticipate being absent from class due to a religious holiday are requested to inform the instructor by the second-class meeting of the semester.

**Campus Carry:** We respect the right and privacy of students who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at <http://www.utttyler.edu/about/campus-carry/index.php>.

**School of Nursing Policies and Additional Information:**

[https://www.utttyler.edu/nursing/college/student\\_guide\\_and\\_policies.php](https://www.utttyler.edu/nursing/college/student_guide_and_policies.php)  
 Student Resources and University Policies are provided in Canvas.  
 Artificial Intelligence Statement Artificial Intelligence (utttyler.edu)  
<https://www.utttyler.edu/digital-learning/ai/>

**Important Course Dates (Dates and Academic Calendar Subject to change)**

Payment deadline: August 26, at 5:00 p.m. CST  
 Classes Begin: August 27, 2026.  
 Labor Day Holiday: All offices closed, no classes held: September 7, 2026.  
 Census Date: September 9, 2026  
 Drop for non-payment September 21, 2026.  
 Last day to withdraw from one or more courses: October 30, 2026  
 Thanksgiving Holiday: November 23-27, 2026.  
 Final Exams: December 7-11, 2026.  
 Fall Commencement: December 11-12, 2026.  
 Final Grades due by: December 15, 2026

| Week                | Dates     | Module / Assignment                                                                 | Details & Key Deadlines                                                                                                                                                                                                                                                        |
|---------------------|-----------|-------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Pre-Semester</b> | —         | Payment Deadline: 8/26 (by 5:00 PM CST)                                             | Classes Begin: 8/27<br><b>Faculty Available: 8/27</b><br>Submit clinical schedules for approval as early as 8/27. Good to Go Email must be submitted also for approval.                                                                                                        |
| <b>Week 1</b>       | 8/31-9/6  | <b>Module 1 – Introduction to Pediatric, Adolescence &amp; Family Mental Health</b> | <b>Course Orientation Required, date TBD</b><br><br><b>Graduate Accountability Statement Due: 9/6</b><br><b>Graduate Affirmation Forms Due 9/6</b><br><br><b>Clinical Schedule &amp; Good to Go Email Due 9/6</b><br><b>Clinical rotations begin (after faculty approval).</b> |
| <b>Week 2</b>       | 9/8-9/13  | <b>Module 2 – Anxiety Disorders in Children and Adolescents</b>                     | Begin/continue clinical rotations                                                                                                                                                                                                                                              |
| <b>Week 3</b>       | 9/14-9/20 | <b>Module 3 – Depressive Disorders in Children and</b>                              | Continue clinical rotations                                                                                                                                                                                                                                                    |

|                |             |                                                                                           |                                                                                                                                                                                                               |
|----------------|-------------|-------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                |             | <b>Adolescents</b>                                                                        | Attend Debrief Session                                                                                                                                                                                        |
| <b>Week 4</b>  | 9/21-9/27   | <b>Module 4 – Mood Disorders in Children and Adolescents</b>                              | <b>Clinical Challenge #1 Due: 9/25 @ 11:59 PM</b><br><br>Drop for nonpayment: 9/21<br><br>Continue clinical rotations<br><br>Attend Debrief Session                                                           |
| <b>Week 5</b>  | 9/28-10/4   | <b>Module 5 – Physiological Causes of Psychiatric Illness in Children and Adolescents</b> | <b>Preceptor Contact Meeting Due 10/4</b><br><br>Continue clinical rotations<br><br>Attend Debrief Session                                                                                                    |
| <b>Week 6</b>  | 10/5-10/11  | <b>Module 6 – Substance Use Disorders in Adolescents</b>                                  | Continue clinical rotations<br><br>Attend Debrief Session                                                                                                                                                     |
| <b>Week 7</b>  | 10/12-10/18 | <b>Module 7 – Oppositional Behaviors in Children and Adolescents</b>                      | <b>Midterm CPE &amp; Clinical Log Due: 10/18</b><br><br><b>Clinical Challenge #2 (Think Tank during debrief session time) Group Soap Note &amp; Peer Review Due: 10/18</b><br><br>Continue clinical rotations |
| <b>Week 8</b>  | 10/19-10/25 | <b>Module 8 – Attention Deficit Disorders in Children and Adolescents</b>                 | Continue clinical rotations<br><br>Optional make up debrief session                                                                                                                                           |
|                |             |                                                                                           |                                                                                                                                                                                                               |
| <b>Week 9</b>  | 10/26-11/1  | <b>Module 9 – Suicide Assessment and Safety Planning in Pediatric Clients</b>             | Continue clinical rotations<br><br>Last Day to withdraw: 10/20<br><br>Optional make up debrief session                                                                                                        |
| <b>Week 10</b> | 11/2-11/8   | <b>Module 10 – Alternative Therapies</b>                                                  | <b>Clinical Challenge #3 (Think Tank during debrief session time) Group Soap Note &amp; Peer Review Due: 11/8</b><br><br><b>All clinical case debriefs due 11/8</b><br><br>Continue clinical rotations        |

|                |             |                                                                               |                                                                                                                                                                |
|----------------|-------------|-------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Week 11</b> | 11/9-11/15  | <b>Module 11 – Special Pediatric Populations</b>                              | Continue clinical rotation                                                                                                                                     |
| <b>Week 12</b> | 11/16-11/22 | <b>Module 12 – Psychiatric Treatment and Therapy Modalities I</b>             | Continue clinical rotation                                                                                                                                     |
| <b>Week 13</b> | 11/23-11/29 | <b>Thanksgiving Week (no clinical rotations allowed)</b>                      |                                                                                                                                                                |
| <b>Week 14</b> | 11/30-12/6  | <b>Module 13 &amp; 14 Psychiatric Treatment and Therapy Modalities II-III</b> | <b>Last week to complete clinical rotations</b><br><br><b>Final CPE, Clinical Log, &amp; Preceptor Evaluation Due: 12/6</b><br><br>Complete course evaluations |
| <b>Week 15</b> | 12/7-12/11  | <b>Finals Week</b>                                                            | <b>No assignments due</b><br><br><b>Fall Commencement 12/11-12</b><br><br><b>Final grades due: 12/15</b>                                                       |