



**Transitions to Practice  
NURS 4634  
Summer 2026**

**Scheduled Class Days and Times:**

**Longview: Mondays 9:00 am – 11:45 am**

**Palestine: Mondays 9:00 am – 11:45 am**

**Tyler: Mondays 8:00 am – 10:45 am**

**Faculty**

**Instructor's Name:** Shanna Allee MSN, RN

**Campus:** Tyler, Section TBD

**Phone:** 903-445-3314 (cell) \*

**Email:** [sallee@uttyler.edu](mailto:sallee@uttyler.edu) \*

**Office Hours:** Thursdays and Fridays 1:00 – 2:30 pm, via appointment, email, conference call, zoom.

**Office Location:** Virtually or SON Hotel Office as available

\*Best way to contact me – text, call or **Outlook** Email

**Instructor's Name:** Julie Blundell MSN, RN

**Campus:** Tyler, Section TBD

**Phone:** 903-649-4545 (cell) \*

**Email:** [julieblundell@uttyler.edu](mailto:julieblundell@uttyler.edu) \*

**Office Hours:** Monday 11:00 am – 12:00 pm & 3:00 pm – 5:00 pm; via appointment, email, conference call, zoom.

**Office Location:** SON Hotel Office as available

\*Best way to contact me - text, call or **Outlook** Email

**Instructor's Name:** Kristen Brady, MSN, MBA, RN

**Campus:** Tyler, Section TBD

**Phone:** 318-458-7113 (cell) \*

**Email:** [kbrady@uttyler.edu](mailto:kbrady@uttyler.edu) \*

**Office Hours:** Monday 10:45 am – 12:00 pm & 3:00 pm – 5:00 pm; via appointment, email, conference call, zoom.

**Office Location:** BRB 2823

\*Best way to contact me – text, call or **Outlook** Email

**Instructor's Name:** Renee Hail, DNP, RN

**Campus:** Longview – LUC, Section 090

**Phone:** 469-658-9718 (cell) \*

**Email:** [rhail@uttyler.edu](mailto:rhail@uttyler.edu)

**Office Hours:** Wednesday 12:00 pm – 3:00 pm; via appointment, email, conference call, zoom.

**Office Location:** Garland Building office 226

\*Best way to contact me – text message

**Instructor's Name:** Katie Williams, MSN, RN

**Campus:** Palestine, Section 070

**Phone:** 903-312-4550

**Email:** [marywilliams@uttyler.edu](mailto:marywilliams@uttyler.edu)

**Office Hours:** Monday 12:00 – 3:00 pm; via appointment, email, conference call, zoom.

**Office Location:** PMH #111

\*Best way to contact me – **Outlook** Email

### Clinical Only Faculty

**Instructor's Name:** Jay Galeon, MSN, MAN, RN, CMSRN, PCCN

**Campus:** Tyler, Section TBD

**Phone:** 903-363-8457 (cell) \*

**Email:** jgaleon@uttyler.edu\*

**Office Hours:** via appointment, email, conference call, zoom.

**Office Location:** SON Hotel Office as available

\*Best way to contact me – text, call or **Outlook** Email

**Instructor's Name:** Christen Woods MSN, MBA, RN

**Campus:** Tyler, 007L

**Phone:** 772-521-8242 (cell) \*

**Email:** \*

**Office Hours:** via appointment, email, conference call, zoom.

**Office Location:** SON Hotel Office as available

\*Best way to contact me – text, call or **Outlook** Email

**Course Description:** This course focuses on the role of a professional nurse as a leader and manager in health care for diverse populations. Emphasis is on the integration of quality improvement, professional standards, client advocacy, teamwork, collaboration, and legal and ethical responsibilities. This course will use a variety of clinical experiences to apply leadership and management principles to care for persons in various settings.

**Prerequisites:** NURS 4626; NURS 4628

### **Student Learning Outcomes:**

Upon successful completion of this course, the student will be able to:

1. **Professionalism:** Exemplify professional and ethical behavior using moral, altruistic, ethical, and humanistic principles, while maintaining legal and regulatory standards.
2. **Patient-Centered Care:** Develop and implement plans of care for patients that promote individual preferences, values, and needs to diverse populations across the lifespan and various healthcare environments.
3. **Evidence Based Practice:** Synthesize and apply evidence, along with clinical expertise and patient values, to improve patient outcomes.
4. **Informatics & Technology:** Incorporate information and technology to communicate, manage meaningful data, explore security issues, and support decision-making in various healthcare settings.
5. **Quality Improvement:** Incorporate roles of leaders, managers, and followers to promote healthcare policies and processes to create a quality management culture for the patient and healthcare.
6. **Teamwork and Collaboration:** Investigate interprofessional teamwork and collaboration, fostering mutual respect and shared decision-making for improved patient outcomes.
7. **Wellness and Prevention:** Integrate health promotion, maintenance, restoration, and disease prevention at the individual and population level to improve health outcomes.
8. **Leadership:** Integrate theory, best practices, and research knowledge in the formulation, implementation, and evaluation of leadership actions.
9. **Safety:** Demonstrate knowledge, skills, and attitudes to promote quality and safe practice environments for patient, self, and others.
10. **Strengths:** Evaluate how strengths (signature talent themes) influence the role of the student nurse and clinical decision-making.

**Required Textbooks and Readings:**

Purchased ATI Products as outlined per course requirements.

Content from various professional nursing and health care weblinks provided in course modules.

**Optional Recommended Reading:**

Motacki, K., & Burke, K. M. (2023). *Nursing Delegation and Management*. 3<sup>rd</sup> ed. St. Louis: Elsevier.

ISBN 978-0-323-62546-3

**Special Course Notes:**

1) Alternate Locations: Students concurrently enrolled in the Capstone course will participate in ATI Live Review on the Tyler Campus in the UC ballroom.

2) This course has specific assignments where artificial intelligence (AI) tools (such as ChatGPT or Copilot) are permitted and encouraged. When AI use is permissible, it will be clearly stated in the assignment directions, and all use of AI must be appropriately acknowledged and cited. **Otherwise, the default is that AI is not allowed during any stage of an assignment. Artificial Intelligence in course work: Refer to the UT Website for more details at [uttyler.edu](http://uttyler.edu) - digital learning AI.**

3) Technical resources: **Laptops may be required for testing with ATI.** Notebooks and tablets are not compatible for ATI Products.

**Assignments and Weights/Percentage/Point Values**

Unit Quizzes & Comprehensive Final	50%
Course Assignments	20%
Participation	10%
Clinical Practicum	10%
Leadership ATI	5%
Professionalism	5%

**Grading Scale:** Specific guidelines and grading criteria for all assignments are in the Modules. Final grades for the course will be determined based on the following point assignments:

- A – 90-100
- B – 80-89
- C – 75-79
- D – 60-74
- F – Below 60

- The simple average of all course quizzes, including the final, must first be at or above 75% to pass the course. Once the student has achieved the simple average of all course quizzes, including the final, at 75% or above, course grades will be determined based on weighted calculation of quizzes and other required coursework.
- Final course grades less than 75 are not rounded up.

**Grade Appeals:** Although the university policy allows 60 days for grade appeals, the School of Nursing follows a stricter timeline of 10 days to facilitate students' timely progression through the curriculum. In the case of extenuating circumstances, please consult the Associate Dean of Academic Affairs for guidance.

**Academic Integrity:** Cheating of any kind, as defined in Section 8 of the UT Tyler Manual of Policies and Procedures (MOPP) for Student Affairs (<https://www.uttyler.edu/mopp/>), will not be tolerated. Consequences may include:

- reprimand
- exam failure
- course failure
- expulsion from the Nursing program
- expulsion from the University
- other consequences as assigned.

**Exam and homework materials, questions, and problems are the intellectual property of faculty, UT Tyler, or publishers.**

- These materials may not be distributed without permission.
- Distributing or uploading them to online resources destroys the integrity of the assignment and the course, allowing others an unfair advantage by letting them view the materials.
- Uploading these materials to online resources is a violation of UT Tyler's academic misconduct policies and may result in formal conduct charges.
- Sanctions for uploading or otherwise divulging the contents of these materials can include:
  - a reduced or failing grade on an assignment.
  - a reduced or failing grade for the course.
  - removal from the Nursing program
  - removal from UT Tyler

**Late Policy:** 5% will be deducted each day an assignment is past due unless prior arrangements have been made with your course faculty. Extenuating circumstances may apply.

**Repeating a Course:** Students repeating this course may not use previously submitted assignments nor utilize the same patients for an assignment. Submitting the same or slightly modified assignments from previous semesters is considered self-plagiarism and is subject to academic discipline, including failing the assignment or the course.

**Attendance and Make-up Policy:** Attendance/participation is expected. Make-up for exams, quizzes, assignments, and missed clinical time is at the instructor's discretion. Before any scheduling of a makeup exam will be made, the student must provide a written document from the treating healthcare provider, the funeral director, or paperwork from the clerk of the court (legal issue).

**Grade Replacement:** Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. Grade Replacement Contracts are available in the Enrollment Services Center or at <https://www.uttyler.edu/current-students/registrar/>. Each semester's Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar.

Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three-course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract.

**Graded Course Requirements Information:**

1. **Community Service and Education Activities:** Develop and organize health-related community service and health education events that are relevant to a community need. These group assignments require discussion, research in literature and websites, and a presentation of thoughts and findings related to the local community, resources and health care gaps.

2. **Quality Enhancement Project:** This assignment utilizes real-world problem-solving of events identified through clinical experience. The problem-solving model will be used to detail and work through solving a management issue. Reflection on observed leadership styles and individual strengths and weaknesses are included.
3. **ATI Leadership Activities:** Participate in the ATI Leadership practice exams, remediation, and proctored exams.
4. **Professional Organization Activity:** Actively engage with a professional nursing or health care organization through membership and/or attendance/participation in an event or publication hosted during the current semester. Reflect on the experience and potential for enhancement of professional development, advocacy, leadership, and quality improvement in the nursing profession.

#### Important Course Dates:

**Course Content Available:** 05/07/2026

**Memorial Day Holiday:** Campus Closed 05/25/2026

**Classes Begin:** 05/11/2026 – see course calendar for specific course dates

**Census Date (withdraw without penalty):** 05/26/2026

**Last Date to Withdraw:** 7/15/2026 Please contact your advisor to discuss withdrawing from the course and notify your course instructor.

**Last day of class:** 08/09/2026

School of Nursing Policies and Additional Information can be found at the website below.

[https://www.uttyler.edu/nursing/college/student\\_guide\\_and\\_policies.php](https://www.uttyler.edu/nursing/college/student_guide_and_policies.php)

Student Resources and University Policies and Information are provided in Canvas.

#### Clinical Hour Breakdown:

### Transitions to Practice Clinical Hours

<b>REQUIRED Clinical Hours***</b>	<b>Total Hours</b>
Course Orientation	2
Dosage Calculation Exam (3 attempts)	1
Head to Toe	2
Mock Interview and Improvement Plan	2
TeamSTEPPS online	2
WILD CARD Skills Validation	4
Professional Organization Active Engagement	3
Community Service Project Management	12
Outpatient Emergent Condition Simulation	12
Facilitation of Education Table/Session	12
Interprofessional Education	12
Charge Nurse Shifts	24
Leadership/ Professional Development Shifts (Manager, Nurse Educator, House Supervisor, APRN, etc.)	24
Final Clinical Evaluation	0.5
Total mandatory hours	
<b>Grand TOTAL</b>	<b>112.5</b>

\*\*\*ALL Required Activities listed are MANDATORY

**NURS 4634 – Transitions to Practice**  
**Summer 2026 Course Calendar (Tyler)**

Week	Date	Prep for Class	Course Content	Assignment Due
<b>0</b>	Th 5/7	<b>COURSE PREVIEW DAYS 1/8/2025 - 1/11/2025</b>		
		Review Syllabus, Calendar, ATI Rubric, Dosage Calculations Assignment ( <b>Due May 11<sup>th</sup> by 8:00 am</b> ), Prepare for Head to Toe & Medication Administration Check Offs		
<b>1</b>	M 5/11 T 5/12 W 5/13 F 5/15	<p><b>Orientation:</b></p> <ul style="list-style-type: none"> <li>• Introduction</li> <li>• Professionalism</li> <li>• Syllabus Recon</li> <li>• Clinical Requirements</li> </ul> <p><b>Review the below content following orientation</b></p> <ul style="list-style-type: none"> <li>• Service-Learning Project Module</li> <li>• Professional Organization Assignment</li> <li>• QEP Assignment</li> </ul>	<p><b>MONDAY – MANDATORY</b> Orientation for all Level 4 courses &amp; Dosage Calculation Exam – See Full day schedule in Welcome Letter.</p> <p><b>TUESDAY – 10:00 am – Noon BRB Conference Room 2800 or zoom</b> Resume Bootcamp with Career Success (optional for those who already have a resume built – highly recommended)</p> <p><b>WEDNESDAY</b></p> <ul style="list-style-type: none"> <li>• <b>MANDATORY</b> Head to Toe &amp; Medication Administration Check Offs</li> <li>• <b>3:00 pm</b> – Dosage Calculation Retake Exam #1</li> </ul> <p><b>FRIDAY</b></p> <ul style="list-style-type: none"> <li>• <b>9:00 am</b> – Dosage Calculation Retake Exam #2</li> <li>• <b>11:00 am – 1:00 pm</b> – Nursing Career Fair in the SON Lobby (optional - highly recommended)</li> <li>• <b>1:00 pm – 3:00 pm</b> – IPE Project Presentation Viewing and Service Project Expectations Review</li> </ul>	<p><b>Dosage Calculation Exam 5/11</b> (retakes as applicable)</p> <p><b>Syllabus Recon Due 5/11</b></p> <p><b>Professionalism Attestation Due 5/11</b></p> <p><b>Completion of Coursework Due 5/11</b></p> <p><b>Signed ATI Rubric Due 5/11</b></p> <p><b>Clinical Responsibilities Attestation Quiz Due 5/11</b></p> <p><b>Head to Toe &amp; Medication Administration Checkoff Forms Due 5/15</b></p>
<b>2</b>	M 5/18	<p><b>Required Reading</b> – Resume v CV, Resume Blueprint, Tips to Excel in Interviews, Interview Question Prep, Mapping out EEO, Navigate ORG-SON Career Success Resource Canvas Content</p> <p><b>Review Module 1 – Week 2</b> content on:</p> <ul style="list-style-type: none"> <li>• Crafting Resumes and Curriculum Vitae</li> <li>• Master Your Job Interview</li> <li>• Unpacking EEO Law</li> </ul>	<p>Guest Speaker – Career Success</p> <ul style="list-style-type: none"> <li>• Residency</li> <li>• Resumes</li> <li>• Interviews</li> </ul>	<p><b>Class Participation Assignment Due 5/18 @ 11:00 am</b></p> <p><b>Resume Assignment Due 5/24</b></p>

		Optional Reading – Montacki/Burke Ch 20 (omit NCLEX section from Ch 20 - covered in Capstone)		
3	M 5/25	<p><b>MONDAY 5/25 – Memorial Day / No Class - Online Content</b></p> <p><b>Required Reading</b> – ATI Ch 1 &amp; Texas BON FAQ – Peer Review (weblink in module)</p> <p><b>Review Module 1 – Week 3</b> content on:</p> <ul style="list-style-type: none"> <li>• Leadership and Management</li> <li>• Groups and Teams</li> <li>• Performance Appraisal, Peer Review, Disciplinary Action, Conflict Resolution</li> </ul> <p>Optional Reading – Montacki/Burke Ch 1 &amp; 15</p>	Leadership, Management, and Teams	<p><b>Class Participation Assignment Due 5/29</b></p> <p>Health Education Table Planning Due 5/31</p>
4	M 6/1	<p><b>Required Reading</b> – Texas BON FAQ – Delegation &amp; Texas BON Rules, Regulation 224.4 – 224.11 (pg. 185 – 189), Texas BON Education – Continuing Competency Requirements, Scope of Practice for Nurses, Magnet Model (weblinks in module)</p> <p><b>Review Module 1 – Week 4</b> content on:</p> <ul style="list-style-type: none"> <li>• Delegation and Assignment in Nursing Practice</li> <li>• Competency, Continuing Education and Professional Development</li> </ul> <p>Optional Reading – Montacki/Burke Ch. 10, 13, 14</p>	Delegation v Assignment Continuing Education/Competency Professional Development/Magnet	<p><b>Class Participation Assignment Due 6/1 @ 11:00 am</b></p>
5	M 6/8	<p><b>Required Reading</b> – TPAPN about us and information for employers, ANA Nurse Staffing, Texas BON Safe Harbor, and OJIN Shared Governance Article (weblinks in module)</p> <p><b>Review Module 2 – Week 5</b> content on:</p> <ul style="list-style-type: none"> <li>• Workplace Violence &amp; Impaired Practice</li> <li>• Staffing, Nurse Burnout, &amp; Retention</li> </ul>	Safe Harbor Staffing Shared Governance	<p><b>Class Participation Assignment Due 6/8 @ 10:00 am</b></p> <p>Service-Learning Planning Due 6/14</p>

		<ul style="list-style-type: none"> <li>• Good Faith/Safe Harbor &amp; Shared Governance</li> </ul> <p>Optional Reading – Montacki/Burke Ch 6, 9, 12</p>		
<b>6</b>	M 6/15  F 6/19	<p><b>Required Reading</b> – ATI Ch 2, ATI 3 p 45 - 50</p> <p><b>Review Module 2 – Week 6</b> content on:</p> <ul style="list-style-type: none"> <li>• Legal and Ethical Issues in Patient Care</li> <li>• Healthcare Regulatory and Certifying Agencies</li> </ul> <p>Optional Reading – Montacki/Burke Ch 5 &amp; 16</p> <p><b>FRIDAY 6/19 – Juneteenth Holiday / No Clinicals</b></p>	Verbal Orders Legal & Ethical Scenarios Downtime Documentation	<p><b>Class Participation Assignment Due 6/15 @ 11:00 am</b></p> <p><b>TeamSTEPPS Quiz Due 6/21</b></p> <p><b>Mock Interview Assignment Due 6/21</b></p>
<b>7</b>	M 6/22	<p><b>Required Viewing/Reading</b> – Introduction to the Fundamentals of TeamSTEPPS® Concepts and Tools Webinar &amp; TeamSTEPPS Pocket Guide</p> <p><b>Review Module 3 – Week 7</b> content on:</p> <ul style="list-style-type: none"> <li>• Collaboration and Continuity of Care</li> <li>• Communication in the Workplace</li> </ul> <p>Optional Reading – Montacki/Burke Ch 8</p>	TeamSTEPPS  <b>Quiz 2 (Module 2 – weeks 5 &amp; 6) 6/22 @ 10am</b>	<b>Class Participation Assignment Due 6/22 @ 10:00 am</b>
<b>8</b>	M 6/29	<p><b>Required Reading/Listening</b> - To Err is Human, The Power of Lean Six Sigma, National Patient Safety Goals (weblinks in module)</p> <p><b>Review Module 3 – Week 8</b> content on:</p> <ul style="list-style-type: none"> <li>• Quality Improvement &amp; Lean Six Sigma</li> </ul> <p>Optional Reading – Montacki/Burke Ch 17, 19</p>	EOC rounding Lean Six Sigma National Patient Safety Goals	<b>Class Participation Assignment Due 6/29 @ 11:00 am</b>
<b>9</b>	M 7/6	<p><b>Required Reading</b> – ATI Ch 5</p> <p><b>Review Module 4 – Week 9</b> content on:</p> <ul style="list-style-type: none"> <li>• Advocacy</li> <li>• Risk Reduction &amp; Injury Prevention</li> <li>• Disaster Management</li> </ul> <p>Optional Reading – Montacki/Burke Ch 7</p>	Guest Speaker – Southwest Transplant Alliance  <b>Quiz 3 (Module 3 – weeks 7 &amp; 8) 7/6 @10 am</b>	<p><b>Class Participation Assignment Due 7/6 @ 11:00 am</b></p> <p><b>ATI Leadership 2023 Practice A &amp; Focus Remediation Due 7/12</b></p>

<p><b>10</b></p>	<p>M 7/13</p>	<p><b>Required Viewing</b> – Choices, Costs, &amp; Challenges in US Healthcare, TedEd &amp; WSJ Medication Pricing (weblinks in module) &amp; ATI Ch 3 p. 41 – 45 (end at Human Resources section)</p> <p><b>Review Module 4 – Week 10</b> content on:</p> <ul style="list-style-type: none"> <li>Financial Management in Healthcare</li> <li>Professional Practice</li> </ul> <p>Optional Reading – Montack/Burke Ch 4</p>	<p>Finances in Healthcare</p> <p>Guest Speakers – Advanced Degree and Practice Program Panel</p> <p><b>*Class starts at 9:00 am in Tyler</b></p> <ul style="list-style-type: none"> <li><b>Tyler students in BRB 1032</b></li> <li><b>Longview and Palestine students in the Synergy Studio*</b></li> </ul> <p><b>***WILD CARD – Tyler Sim Lab:</b></p> <ul style="list-style-type: none"> <li><b>- 7/15 (Tyler)</b></li> <li><b>- 7/16 (Longview)</b></li> </ul>	<p><b>Class Participation Assignment Due 7/13 @ 5:00 pm</b></p> <p><b>Ticket to WILD CARD Due 7/14</b></p> <p><b>WILD CARD Checkoff Forms Due 7/17</b></p> <p><b>Finance in Healthcare Discussion Board Initial post Due 7/17, Peer replies Due 7/19</b></p> <p><b>Professional Organizational Activity &amp; Reflection Due 7/19</b></p> <p><b>Service Learning Final Project &amp; Presentation Due 7/19</b></p>
<p><b>11</b></p>	<p>M 7/20</p>		<p><b>Service Learning Project Presentations - In Class 7/20</b></p> <p><b>Quiz 4 (Module 4 – weeks 9 &amp; 10) 7/20 @ 10:00 am</b></p>	<p><b>ATI Leadership 2023 Practice B &amp; Focus Remediation Due 7/26</b></p> <p><b>Employment Survey Due 7/26</b></p>
<p><b>12</b></p>	<p>M 7/27</p>		<p><b>Service Learning Project Presentations Continued</b></p> <p><b>Cumulative Final Quiz 7/27 @ 9:00 am</b></p> <p><b>Proctored ATI Leadership 7/27 following Final</b></p>	<p><b>ATI Leadership Proctor Results and Remediation Due 8/2</b></p> <p><b>QEP Project Due 8/2</b></p>
<p><b>13</b></p>	<p>M 8/3</p>		<p><b>Proctored ATI Leadership (Retake) 8/3 @ 9:00 am</b></p> <p><b>Outpatient Emergent Condition Simulation 8/6 9:00 am – 5:00 pm</b></p>	<p><b>Outpatient Emergent Condition Simulation Assignment Due 8/7</b></p> <p><b>Health Education Tabling Reflection and Evaluation Due 8/7</b></p>
<p><b>14</b></p>	<p>M 8/10</p>		<p><b>8/14 - Pinning</b></p> <p><b>8/15 – Commencement</b></p>	

*\*This course calendar is for the Tyler Campus. Longview and Palestine students should reference their respective location Calendar in their Canvas course. \**

**\*\*Calendar is subject to change. Please refer to the respective Canvas Course for up-to-date information once the course begins.**