



**Course Syllabus for HRD 5350
Leadership & Ethics in HRD
Fall 2026**

Dr. Rochell McWhorter

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Office Hours (in-person or *online)

Tuesdays & Thursdays: 9:00 am - 2:00 pm

*Email for appointment

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Course Overview:

Students will gain an understanding of the leadership process and leadership models relative to helping people and organizations adjust to and accept strategic leadership approaches. This course is delivered in an online environment utilizing various forms of technology.

Student Learning Outcomes:

- Provide various definitions for leadership including ethical leadership
- Describe the importance of business ethics to leadership within the organizational setting
- Identify personal moral philosophies and values related to ethical leadership
- Engage in scholarly writing and conceptualization of an ethical leadership topic
- Demonstrate understanding of service learning as it relates to leadership and ethics
- Apply concepts of ethical leadership to a service-learning project.

Required Textbook/Materials:

1. Ferrell, O. C., Fraedrich, J., & Ferrell, L. (2019). *Business Ethics: Ethical Decision Making and Cases, 12th Edition*. ISBN-13: 978-1337614436, ISBN-10: 1337614432 (Available in Paperback or EBook; Rental or Purchase)
2. American Psychological Association (2019). APA Publication Manual, 7th edition. Washington, DC. **OR** Access the Purdue Owl Website:
https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_formatting_and_style_guide/general_format.html
3. Various Readings and Videos provided by Instructor in Canvas

Grading Scale:

A= 90-100 B= 80-89 C= 70-79
D= 60-69 F= < - 59

Assignments and Grading Percentages for HRD 5350:

Online Quizzes & Discussions/Postings	20%
Service-Learning Assignments (Proposal, Final Report, Poster)	40%
Research Paper with embedded Infographic	20%
Pre and Post Experience Surveys	10%
Final Exam (Reflective Essay)	10%

Online Quizzes and Online Discussions – As part of students' online instruction, there will be frequent quizzes and online discussions to demonstrate understanding of the topics covered in the readings as well as indicating how technology can allow professionals to network and collaborate to promote learning around various topics. The quizzes are open note/open book so please read the information and have your resources ready before you begin. Quizzes will **not** be reset if they "stall" so students are strongly encouraged to have a reliable Internet connection or take the Quiz on one of the UT Campuses ([Tyler](#), [Longview](#), [Houston](#), [Palestine](#)). Online discussions involve reading, studying, and posting a well-written comment/reply as assigned. Collegiality is expected. All written assignments should demonstrate college-level work, properly cited and referenced as needed per APA 7 requirements, and free from grammar and spelling errors. (**20% of course grade**).

Service-Learning Assignments – Many non-profit organizations rely heavily on service work from volunteers. Also, many companies value social responsibility initiatives. This assignment provides one way for UT Tyler students to "give back" to the community while students gain valuable hands-on experiences connecting textbook learning to real-life and network in their communities. Students will gain approval for performing at least **20 hours** (total) of service at a 501(c)(3) organization to earn an "A" (90%). See required form including background on a nonprofit, completing information from the organization based on a conference with an organizational representative and their volunteer needs, then, the student will complete a service-learning proposal and accompanying indemnification (release) form for approval prior to any service performed (if the service learning is done face-to-face). Dr. McWhorter is affiliated with several online nonprofit 501(c)(3) organizations and students may choose a face-to-face option (such as a foodbank, i.e. East Texas Foodbank, a helping organization such as the Salvation Army or other 501(c)(3) organization that benefits people. Also, online options ([FamilySearch](#) and the [Smithsonian Institution](#)) are available; a release form is not needed for online S-L.

Once approved by Dr. McWhorter (including an email to the volunteer coordinator/director of their chosen nonprofit), students can begin their volunteer service-learning hours. If a student's proposal is submitted and approved earlier than the proposal due date, the student can begin as soon as approval is obtained from instructor and subsequent email sent to their nonprofit organization to help those students with heavy courseload/workloads or those wanting to work ahead. After service-learning hours are performed, the student is required to have a supervisor at the nonprofit sign their completed reflection time log provided by the instructor for written documentation of their service-learning. The documentation and a final report will be uploaded into Canvas. Additionally, students will complete a poster template. From time-to-time, Dr. McWhorter is asked to display student work and will choose among posters that are submitted. Note: If students choose FamilySearch, Dr. McWhorter will sign their completed time log while grading the student's project (**40% of course grade**)

Research Paper with embedded Infographic – Each student will choose a suitable topic from their textbook (involving leadership and ethical behavior) and will thoroughly research their chosen topic and will write an original written research paper (6-8 page research paper including Cover Page and Reference Page with at least six scholarly sources including: the Ferrell et al. textbook, minimum of 3-peer reviewed journal articles, and a relevant business article. Then, each student will create an original Infographic that depicts the primary themes of their paper and will embed the infographic using one of the wrap-around features of their word processor. A template will be provided and must be utilized by students for this paper. All sources must be cited and referenced according to APA 7 standards. **(20% of course grade)**

Pre and Post Experience Surveys students will be asked to complete brief anonymous online surveys before and following their assignments and are asked to give permission for their data from these surveys to be compiled and aggregated into an ongoing UT Tyler research study by multiple instructors examining social media trends and effective learning strategies. Each survey should take about 10-15 minutes. Note: Students may choose to be exempted from taking the survey and instead complete an alternate assignment. **(10% of course grade)**

Final Exam – **(10% of course grade)**. A study guide will be provided ahead of time, so students have time to prepare for this reflective essay exam.

Make-Up Work and Late Work

Make-Up work is allowed with a medical/official university business excuse with proper documentation. Otherwise, there will be a **50% per calendar day penalty (including weekends)** for all late work not otherwise pre-authorized. Email instructor ahead of time if you will not meet the deadline. Also, email for special cases (such as military duty/training, health, or family emergencies; Dr. McWhorter will ask for documentation for these situations).

Writing Expectations

This is a graduate-level university course with numerous written assignments that should be free of spelling and grammatical errors and should include appropriate organizational structure, demonstrate critical thinking, and the proper citing of sources and references according to APA 7 guidelines. Contact the UT Tyler Writing Center if you need assistance: (903) 565-5995, email: writingcenter@uttyler.edu or website: <https://www.uttyler.edu/academics/success-services/writing-center/contact/>

Important Dates:

Census Date = September 9, 2026
Last Day to Withdraw from Classes = November 2, 2026

University Policies: See Syllabus Module in the Canvas course. (Note: you will be expected to read each of these resources in Module 1, and some may appear on Quiz 1).

Tentative Course Outline is presented on the next page. If an unforeseen reason arises and schedule needs to be altered, Dr. McWhorter reserves the right to upload a new calendar into Canvas and students will be notified by a Canvas Course announcement as to the needed change and directed to download the revised course outline.

Use of Artificial Intelligence – UT Tyler is committed to exploring and using artificial intelligence (AI) tools as appropriate for the discipline and task undertaken. We encourage discussing AI tools' ethical, societal, philosophical, and disciplinary implications. All uses of AI should be acknowledged as this aligns with our commitment to honor and integrity, as noted in UT Tyler's Honor Code. Faculty and students must not use protected information, data, or copyrighted materials when using any AI tool. Additionally, users should be aware that AI tools rely on predictive models to generate content that may appear correct but is sometimes shown to be incomplete, inaccurate, taken without attribution from other sources, and/or biased. Consequently, an AI tool should not be considered a substitute for traditional approaches to research. You are ultimately responsible for the quality and content of the information you submit. Misusing AI tools that violate the guidelines specified for this course is considered a breach of academic integrity. The student will be subject to disciplinary actions as outlined in UT Tyler's Academic Integrity Policy.

For this course, AI is permitted only for specific assignments or situations, and appropriate acknowledgment is required. **Note: You have permission (but not required) to utilize an AI tool for this assignment:** 6.3 Research Paper w/embedded Infographic

Course Learning Objectives:

Student Learning Outcomes. At the end of the course the students will be able to:

1. Understand the purpose and the value of leadership and ethics in HRD.
2. Understand Academic Honesty in HRD.
3. Describe how teams are formed and how they operate.
4. Use effective evaluation techniques to assure good leadership and ethics
5. Apply leadership and ethics by performing service-learning or eService Learning for a nonprofit organization that benefits people.

Course Competencies

1. Computer-Based Skills – The student will complete written assignments using the wordprocessor as well as periodic Canvas assignments via Internet connectivity; will login inutilizing asynchronous platforms.
2. Communication Skills – The student will exhibit a mastery of written skills in completionof an assigned project with synchronous and asynchronous communication with classmates.
3. Interpersonal Skills – The student will interact in class discussions to clarify thinking regarding team building topics and interact with others for team discussions, and team deliverables/project.
4. Problem Solving (Critical Thinking) – The student will use conceptual thinking to analyzeand make determinations for the group project.
5. Ethical Issues in Decision Making and Behavior — The student will gain an appreciationof the ethics in team building. They will also learn the basics of APA, 7th Edition when citing/referencing ideas of others in assignments.
6. Personal Accountability for Achievement – The student will complete projects and activities at the time designated by the instructor, or their team; and will enter into classdiscussions.

7. Competence in Technology Principles – The student will demonstrate technology competencies as well as the benefits

Course Requirements:

Grading:

A	90-100	B	80-89	C	70-79
D	60-69	F	59 and below		

Discussion Posts – Several modules will contain discussion exercises to be completed and the postings will cover reflections over the assigned readings and/or activities.

Service-Learning Assignment – Many non-profit organizations rely heavily on service work from volunteers. Also, many companies value social responsibility initiatives. This assignment provides one way for UT Tyler students to “give back” while students gain valuable hands-on experiences. Additionally, students connect textbook learning to volunteerism. For this course, you will be asked to complete a team service-learning project that benefits a nonprofit organization. Instructor will provide several pre-approved nonprofits (including organizations that you can help from home such as typing records, i.e., [FamilySearch](#) & the [Smithsonian Transcription Center](#)), but each group can propose another 501(c)3 nonprofit organization that benefits people for Dr. McWhorter’s consideration. **Note:** A final group report about the service-learning experiences is due in the last module. In addition, students may wish to create an SL poster for extra credit.

Quizzes – Several modules will have a quiz to check for student comprehension and will be open book/open notes. Students should study the material ahead of time so they can complete the quiz within the time limit.

Final Exam – The final exam will be a 5-paragraph reflective essay covering the main aspects of the course.

Note: Assignments, Team Project, Quizzes, and Final are due at 11:59 pm on due date

Make-Up Work and Late Work – Make-Up work is allowed with a medical/official university business excuse without proper documentation. Otherwise, there will be a **50% per calendar day penalty (including weekends) for all late work not otherwise pre-authorized.** Also, email for special cases (such as military duty/training, health or family emergencies; Dr. McWhorter will ask for documentation for these special circumstances).

Writing Expectations – This course has numerous written assignments and should be free of spelling and grammatical errors, include sufficient organization, demonstrate critical thinking, and proper citing of sources and references according to **APA 7 guidelines.** If you seek assistance from the UT Tyler Writing Center, plan well in advance for them to look over your paper and offer advice. You can plan for at least two hour-long tutorials per assignment. Contact info: UT Tyler Writing Center, (903) 565-5995, email: writingcenter@uttyler.edu or website: <https://www.uttyler.edu/academics/success-services/writing-center/contact/>

Use of Artificial Intelligence –

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disciplinary implications. All uses of AI should be acknowledged as this aligns with our commitment to honor and integrity, as noted in UT Tyler's Honor Code. Faculty and students must not use protected information, data, or copyrighted materials when using any AI tool. Additionally, users should be aware that AI tools rely on predictive models to generate content that may appear correct but is sometimes shown to be incomplete, inaccurate, taken without attribution from other sources, and/or biased. Consequently, an AI tool should not be considered a substitute for traditional approaches to research. You are ultimately responsible for the quality and content of the information you submit. Misusing AI tools that violate the guidelines specified for this course is considered a breach of academic integrity. The student will be subject to disciplinary actions as outlined in UT Tyler's Academic Integrity Policy. For this course, AI is permitted only for specific assignments or situations, and appropriate acknowledgment is required. **Note: You have Dr. McWhorter's permission to utilize an AI tool for one of your Assignment 6.3 Research Paper with embedded Infographic (see Module 6).**

SOULES COLLEGE OF BUSINESS STATEMENT OF ETHICS

The ethical problems facing local, national and global business communities are an ever-increasing challenge. It is essential the Soules College of Business help students prepare for lives of personal integrity, responsible citizenship, and public service. In order to accomplish these goals, both students and faculty of the Soules College of Business at The University of Texas at Tyler will:

- Ensure honesty in all behavior, never cheating or knowingly giving false information.
- Create an atmosphere of mutual respect for all students and faculty regardless of race, creed, gender, age or religion.
- Develop an environment conducive to learning.
- Encourage and support student organizations and activities.
- Protect property and personal information from theft, damage and misuse.
- Conduct yourself in a professional manner both on and off campus.

ACADEMIC DISHONESTY STATEMENT

The faculty expects from its students a high level of responsibility and academic honesty. Because the value of an academic degree depends upon the absolute integrity of the work done by the student for that degree, it is imperative that a student demonstrates a high standard of individual honor in his or her scholastic work.

Scholastic dishonesty includes, but is not limited to, statements, acts or omissions related to applications for enrollment of the award of a degree, and/or the submission, as one's own work of material that is not one's own. As a general rule, scholastic dishonesty involves one of the following acts: cheating, plagiarism, collusion and/or falsifying academic records. Students suspected of academic dishonesty are subject to disciplinary proceedings.

University regulations require the instructor to report all suspected cases of academic dishonesty to the Dean of Students for disciplinary action. In the event disciplinary measures are imposed on the student, it becomes part of the students' official school records. Also, please note that the handbook obligates you to report all observed cases of academic dishonesty to the instructor.

STUDENTS RIGHTS AND RESPONSIBILITIES

To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this link: <https://www.uttyler.edu/offices/student-conduct-and-intervention/student-conduct/policies/>.

GRADE REPLACEMENT/FORGIVENESS AND CENSUS DATE

Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. (For fall the Census Date is **September 8**.) Grade Replacement Contracts are available in the Enrollment Services Center or at <http://www.uttyler.edu/registrar>. Each semester's Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published

each semester by the Office of the Registrar.

Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract. The Census Date (**September 8**) is the deadline for many forms and enrollment actions of which students need to be aware. These include:

- Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit.
- Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date)
- Schedule adjustments (section changes, adding a new class, dropping without a "W" grade)
- Being reinstated or re-enrolled in classes after being dropped for non-payment
- Completing the process for tuition exemptions or waivers through Financial Aid.

STATE-MANDATED COURSE DROP POLICY

Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the 12th day of class (See Schedule of Classes for the specific date).

Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Registrar's Office and must be accompanied by documentation of the extenuating circumstance. Please contact the Registrar's Office if you have any questions.

DISABILITY SERVICES

In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University of Tyler at Texas offers accommodations to students with learning, physical and/or psychological disabilities. If you have a disability, including a non-visible diagnosis such as a learning disorder, chronic illness, TBI, PTSD, ADHD, or you have a history of modifications or accommodations in a previous educational environment, you are encouraged to visit <https://hood.accessiblelearning.com/s-UTTyler/ApplicationStudent.aspx>, and fill out the New Student application. The **Student Accessibility and Resources (SAR)** office will contact you when your application has been submitted and make an appointment for you with an Accessibility Case Manager. For more information, including filling out an application for services, please visit the SAR webpage at <https://www.uttyler.edu/academics/success-services/disability-services/>, the SAR office located in the University Center, #3150 or call 903.566.7079.

STUDENT ABSENCE DUE TO RELIGIOUS OBSERVANCE

Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester.

STUDENT ABSENCE FOR UNIVERSITY-SPONSORED EVENTS AND ACTIVITIES

If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

SOCIAL SECURITY AND FERPA STATEMENT

It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via email) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

EMERGENCY EXITS AND EVACUATION

Everyone is required to exit the building when a fire alarm goes off. Follow your instructor's directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire Department, or Fire Prevention Services.

UT TYLER, A TOBACCO FREE UNIVERSITY

- All forms of tobacco will not be permitted on the UT Tyler main campus, branch campuses, and any property owned by UT Tyler. This applies to all members of the University community, including students, faculty, staff, University affiliates, contractors, and visitors.
- Forms of tobacco not permitted include cigarettes, cigars, pipes, water pipes (hookah), bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and all other tobacco products.
- There are several cessation programs available to students looking to quit smoking, including counseling, quitlines, and group support. For more information on cessation programs please visit <https://www.utt Tyler.edu/offices/human-resources/wellness/tobacco-cessation/>.

CONCEALED HANDGUN POLICY

"We respect the right and privacy of students who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at <https://www.utt Tyler.edu/about/campus-carry/>."

HELPFUL RESOURCES FOR STUDENTS

- UT Tyler Writing Center (903.565.5995), writingcenter@utt Tyler.edu and www.utt Tyler.edu/writingcenter
- Purdue University Online Writing Lab <https://owl.english.purdue.edu/owl>
- UT Tyler Tutoring Center (903.565.5964), tutoring@utt Tyler.edu
- The Mathematics Learning Center, RBN 4021, is the open access computer lab for math students, with tutors on duty to assist students who are enrolled in early-career courses.
- UT Tyler Counseling Center (903.566.7254)

STUDENT STANDARDS OF ACADEMIC CONDUCT

Disciplinary proceedings may be initiated against any student who engages in scholastic dishonesty, including, but not limited to, cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts.

A. "Cheating" includes, but is not limited to:

- copying from another student's test paper;
- using, during a test, materials not authorized by the person giving the test;
- failure to comply with instructions given by the person administering the test;
- possession during a test of materials which are not authorized by the person giving the test, such as class notes or specifically designed "crib notes." The presence of textbooks constitutes a violation if they have been specifically prohibited by the person administering the test;
- using, buying, stealing, transporting, or soliciting in whole or part the contents of an unadministered test, test key, homework solution, or computer program;
- collaborating with or seeking aid from another student during a test or other assignment without authority;
- discussing the contents of an examination with another student who will take the examination;
- divulging the contents of an examination, for the purpose of preserving questions for use by another, when the instructors has designated that the examination is not to be removed from the examination room or not to be returned or to be kept by the student;
- substituting for another person, or permitting another person to substitute for oneself to take a course, a test, or any course related assignment;

- paying or offering money or other valuable thing to, or coercing another person to obtain an unadministered test, test key, homework solution, or computer program or information about an unadministered test, test key, home solution or computer program;
 - falsifying research data, laboratory reports, and/or other academic work offered for credit;
 - taking, keeping, misplacing, or damaging the property of The University of Texas at Tyler, or of another, if the student knows or reasonably should know that an unfair academic advantage would be gained by such conduct; and
 - misrepresenting facts, including providing false grades or resumes, for the purpose of obtaining an academic or financial benefit or injuring another student academically or financially.
- B. "Plagiarism" includes, but is not limited to, the appropriation, buying, receiving as a gift, or obtaining by any means another's work and the submission of it as one's own academic work offered for credit.
- "Collusion" includes, but is not limited to, the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any section of the rules on scholastic dishonesty

--See University Modules in the Canvas Course for University Policies--

HRD 5350: Leadership & Ethics in HRD

Tentative Course Outline as of 8/10/26*

<u>Mod</u>	<u>Date</u>	<u>Topic/Description</u>	<u>Deliverables Due before Midnight on Ending Date of Module, unless otherwise noted</u>
1	8/24/26-9/07/26 (Census Date: 9/8/26)	• Introduction to Course • Academic Honesty (video and document) • Review Syllabus and Course Outline • Read: <i>Business Article (provided)</i> • Read: <i>Chapter 1 Textbook (provided)</i>	• 1.1 Complete Brief Pre-Survey in Qualtrics + Canvas text box • 1.2 Introduce Yourself Posting on Canvas “Discussions” and reply to at least 1 classmate • 1.3 Online Quiz over Chapter 1, Syllabus and Course Outline, slides & readings
2	9/08/26-9/19/26	• Review: <i>What is Service Learning?</i> Folder in Modules • Textbook reading and view the supplemental glossary (Chapters 2-4) • <i>What is Virtual HRD? And, Mobile Learning, BYOD, Wearables, Creepy Technologies (i.e. AI), and Cybersecurity for HR/HRD</i>	• 2.1 Online Quiz covering Chapters 2-4 and glossary • 2.2 Service-Learning Proposal Due • 2.3 Discussions Postings over BYOD, Wearables, Virtual HRD, Creepy Technologies, and Cybersecurity (citations/references in APA 7 please)
3	9/21/26-10/03/26	• Textbook reading and view supplemental glossary (Chapters 5-7) • Choose Topic from the textbook for the Research Paper with original Infographic	• 3.1 Online Quiz covering Chapters 5-7 and glossary • 3.2 Submit for approval: 1st & 2nd choices for topic of your Research Paper (paper due in Module 6)
4	10/05/26 - 10/17/26	• Textbook reading and view supplemental glossary (Chapters 8-10)	• 4.1 Online Quiz covering Chapters 8-10 and glossary • 4.2 Discussions Postings
5	10/19/26-11/07/26	• Release Time for Service Learning (about 3 weeks) • Be sure you have ordered the !WONTUOTEG book for Module 7 • Final Report of Service-Learning • Work on Research Paper	• Perform Service-Learning or eService-Learning for Nonprofit <u>after</u> proposal has been approved by Dr. McWhorter • Note: to be eligible for an “A” (90%) on this assignment, you must serve a minimum <u>20 clock hours</u> for your approved 501(c)(3) nonprofit. • 5.1 Final Report of SL with signed log • 5.2 Discussions Postings
6	11/09/26-11/21/26	• “Discussions” posting about Service-Learning Experience • SL Poster due (must use template) • Research Paper with embedded original Infographic on a topic chosen from the textbook (must use template); Grading Rubric provided.	• 6.1 Discussions Postings • 6.2 Service-Learning Poster (template) • 6.3 Research Paper w/embedded Infographic
	11/23/26-11/27/26	--Thanksgiving Holidays for Faculty and Students--	
7	12/1/26-12/11/26 (Wrap-Up & Final)	• Make “Discussions” posting about Semester Paper and the !WONTUOTEG textbook • Review and Take Final Exam • Complete Post-Experience Survey	• 7.1 Discussions Postings • 7.2 Final Exam (5-paragraph reflective essay) • 7.3 Brief Post-Experience Survey in Qualtrics + Canvas text box

*Note: This is the tentative course calendar. If an unforeseen reason arises and the schedule needs to be altered, Dr. McWhorter reserves the right to upload a new calendar into Canvas and students will be notified by a Canvas Course announcement as to the needed change and direct students to download the revised course outline.