ART 2333 BEGINNING PRINTMAKING
ART 4320 ADVANCED INTAGLIO/RELIEF

SPRING 2014
Art Complex Print Studio 106, TR 2:00-4:40
J. Pace, Professor of Art
(903) 566-7297
Office hours: 11:00-1:00 TR, or by appointment
Email: jpace@uttyler.edu

COURSE DESCRIPTION
Although technically rigorous and formally challenging, the intent of the course is primarily one of aesthetic pursuit with the main goal being conceptual development. As a beginning course, however, students are expected to acquire a knowledge and skill level that permits the production of various printmaking techniques including: intaglio (line etching, aqua-tints, sugar-lifts, soft grounds, dry point, marbling, open-biting, acrylic process intaglio, photo intaglio); Relief techniques (woodcuts, linocuts), mono-prints, mono-types, collographs, viscosity prints and embossments. Registration procedures, documentation, curating, and presentation will be covered as well. These techniques will be explored as means of expanding the student’s artistic expression, but the student will be required to demonstrate his/her ability to utilized each specific technique, develop a serious inquiry into a body of work, and to improve their ability.

COURSE EXPECTATIONS
25 well-considered monotypes/monoprints.
3 relief prints: (one single run), (one reductive print), (one multiple plate) (edition of 3 each).
3 intaglio prints: (one single run), (one multiple plate), (one alternative process), (edition of 3 each).

Every Student is required to submit a:
Midterm Portfolio
Final Portfolio
Advanced Intaglio Students have additional requirements including:
1 framed print (following museum standards set forth by the professor)
1 juried print competition (approved by professor)
1 additional edition
* or accepted proposal of work

This is a minimum expectation to pass the course. A successful experience depends greatly on the complexity and scale of each “cycle” of work. Students are encouraged to work diligently, engage in the process, and keep an eye on progress. Many hours outside of scheduled class time will be required to fulfill the expectations. Make the studio a place conducive to creativity and discipline for everyone. Students will have the opportunity for individual critiques with the professor, as well as group critiques. There will be a Mid-Term and a Final Portfolio requirement (see Portfolio deadlines).

ATTENDANCE
ATTENDANCE IS MANDATORY. EACH ABSENCE WILL LOWER THE STUDENTS GRADE 1/2 OF A LETTER. Students are expected to arrive early and be prepared for class by the scheduled start time. Leaving class early will be counted against the student's attendance. Any absence, with the exception of emergencies, will adversely affect grades. Students are encouraged to inform the professor prior to any scheduled absences, and to call the morning of any unexpected absence. ABSENCES ON DEMONSTRATION OR CRITIQUE DAYS ARE NOT ADVISED AND WILL LOWER THE STUDENTS GRADE ONE FULL LETTER GRADE. Any work or information missed due to absence is the responsibility of the student.
GRADING CRITERIA
1/3 Quality of work, (technically, conceptually, formally), and consideration of personal progress.
1/3 Quantity of work, (number of works completed, scale, and complexity).
1/3 Discussion with professor, attendance, work habits, Utilization of class-time, clean up, and participation in critiques.

Students will be provided written evaluation at midterm, which will be revisited upon final evaluation. The professor will not provide constant updates on grade status, but students are welcome to periodically discuss their progress with the professor.

STUDENT LEARNING OUTCOMES STATEMENT
By the end of the course students should be able to:

• Articulate the intended and discovered content of their aesthetic.
• Analyze the various physiological and psychological components of the visual object.
• Critically analyze peer’s visual work.
• Develop alternative methodology.
• Integrate content, formal selection, material use and methodology.
• Write artist’s statements that provide the reader with historical, poetic, and/or descriptive insight into the artist’s intent.
• Document art works for the purpose of archiving, application, presentation.
• Produce multiple works that investigate significant formal, technical and conceptual problem solving options.
• Relate the artist’s aesthetic to the canon of art history and to contemporary context.

AGREEMENTS

1. Every student will maintain a workbook, and bring it to class each period.
2. Every student will present works in progress everyday, and completed works on critique days.
3. Every student will explore the various issues set forth by the professor.
4. Students must agree to participate with their discussion, in a receptive and respectful manner.
5. Every student will keep the studio orderly, maintain the facilities, and be respectful of others possessions.
6. Students must agree to spend several hours per week outside of class researching and producing works.

PORTFOLIO DUE DATES

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<tr>
<td>Mid-Term Portfolio:</td>
<td>MARCH 13</td>
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<td>Final Portfolio:</td>
<td>MAY 1</td>
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Portfolios must adhere to the following requirements:

1. Fully documented prints, signed, numbered, dated, titled.
2. Each print contained in a glassine folder
3. All prints contained in a hardback folio.
4. Print documentation form for each edition
PRESENTATION OF WORK REQUIREMENTS
The presentation of work promotes the serious and significant nature of your efforts. It is not enough to simply produce work; students are required to present work in the most advantageous manner possible. Clean it, trim it, flatten it, and remove all visual competition. Prints should be placed in folded glassine cut to fit contained in a clean, professional folio. Paintings, Drawings and Collages’ should be refined to the point of exhibition (excluding framing).

CRITIQUES: All work presented for critique must be finished.
When preparing for critiques please present work, which is:
1. clean
2. documented
3. fixed (when appropriate)
4. flat (no rolled up works)
5. edges of the work must be considered
6. the back of the work clean
7. installed on a clean surface, with no visual competition

PORTFOLIOS: All work must have been completed during the designated time frame, and for the specific class only!
When submitting work for midterm or final portfolios please present work, which is:
1. clean
2. fixed (when appropriate)
3. flat (no rolled works)
4. easy to view
5. documented
6. finished
7. organized, with an accompanying list of works

DOCUMENTATION: All work must be documented in a variety of ways.
1. signed, dated, (edition number on prints), title optional.
2. curated (cleaned, fixed, trimmed, flattened)
3. photographic (DIGITAL IMAGES of ALL works due at the end of the semester),
   (digital documentation MUST BE on a CD) I will retain these CDs.
4. Print documentation forms must be completed for each edition and for each MP/MT.
   (if you wish to have access to the form on computer, I will email it to you).

MATERIALS
Paper
High quality 100% rag, neutral pH, (Magnani Pescia, Arches Cover Stock, Incisioni, Rives BFK, etc.) and 30-50 sheets.
Glassine
interleaving paper (roll or single sheets)
Ink
each student will purchase 1 lb. of black etching ink, and 1 LB of easy wipe (the Department will supply the color inks
Photo Film
Image-On (optional)
Blotters
(10)- 18”x 24”
Zinc plate
(the Department will supply some zinc, but students will need to purchase additional plates) 18” x 24”, 16 gauge non-sensitized Zinc plates. You can wait till mid term to purchase this.
Cheesecloth
5 YARDS
Newprint
18” x 24” tablets
Mat Board
Inexpensive 2-4 ply, smooth texture. (for registration guides, collographs, acrylic process intaglio)
Hand tools
etching needle, scraper, burnisher, file, Wood cutting (linoleum cutting) tools, Exacto knife and blades
A 100 pack of single edge razor blades.
Incidental
paper towels. 1 case
Paint brushes - small round, medium flat.
Drawing materials - pencils, charcoal, erasers, toothbrush
Smock or old shirt, Hand cleaner, Household ammonia, Sketchbook (hardback), Portfolio (hard back),
Photocopier transparencies, latex gloves (one large box), clear contact paper (roll).

NOTE* The class should make a paper order within the first couple of meetings. It would be to
the student’s advantage to participate in order to receive the best possible price for materials.
Orders generally take a week to ten days to arrive, so, the student will be responsible for the
procurement of paper until the paper arrives.

THIS IS A PARTIAL LIST; STUDENTS WILL NEED ADDITIONAL MATERIALS THROUGHOUT
THE SEMESTER.

POLICY STATEMENTS:

Cell phones should be turned off or placed in “silent” mode during class. Please don’t disrespect your peers or
your professor by allowing your phone to ring. You may take or make calls at designated break times outside the studio.
No use of tablets, phones, or laptops during class.

Students Rights and Responsibilities

To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this
link: http://www.uttyler.edu/wellness/rightsresponsibilities.php

Grade Replacement/Forgiveness and Census Date Policies

Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the
Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be
repeated. Grade Replacement Contracts are available in the Enrollment Services Center or at
http://www.uttyler.edu/registrar. Each semester’s Census Date can be found on the Contract itself, on the Academic
Calendar, or in the information pamphlets published each semester by the Office of the Registrar.

Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate
your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats
during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each
Grade Replacement Contract.

The Census Date is the deadline for many forms and enrollment actions that students need to be aware of. These include:

- Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information,
  approvals for taking courses as Audit, Pass/Fail or Credit/No Credit.

- Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date)

- Schedule adjustments (section changes, adding a new class, dropping without a “W” grade)

- Being reinstated or re-enrolled in classes after being dropped for non-payment

- Completing the process for tuition exemptions or waivers through Financial Aid State-Mandated Course Drop
  Policy  Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from
dropping more than six courses during their entire undergraduate career. This includes courses dropped at
another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any
course that is dropped after the census date (See Academic Calendar for the specific date). Exceptions to the
6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Enrollment Services
Center and must be accompanied by documentation of the extenuating circumstance. Please contact the
Enrollment Services Center if you have any questions.

Disability Services. In accordance with federal law, a student requesting accommodation must provide documentation of
his/her disability to the Disability Services counselor. If you have a disability, including a learning disability, for which you
request an accommodation, please contact the Disability Services office in UC 3150, or call (903) 566-7079.
**Student Absence due to Religious Observance.** Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester.

**Student Absence for University-Sponsored Events and Activities.** If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

**Social Security and FERPA Statement:** It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

**Emergency Exits and Evacuation:** Everyone is required to exit the building when a fire alarm goes off. Follow your instructor’s directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire department, or Fire Prevention Services.

**University Academic Calendar:** [http://www.uttyler.edu/schedule/files/academic_calendar13-14.pdf](http://www.uttyler.edu/schedule/files/academic_calendar13-14.pdf)

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**ART STUDIO SAFETY**

For access and use of the art studio at The University of Texas at Tyler, students must be currently enrolled in an art studio course and complete a safety training session conducted by the Environmental Health and Safety office or the Art Program. Also students must have on file a signed Art Program Safety Agreement and follow all requirements and guidelines stated in that safety agreement. Violations of the agreement will result in loss of art studio access.

**NO EXCEPTIONS WILL BE MADE.**

Health and Safety guidelines are posted and will be extensively discussed and enforced. It is the student’s responsibility to use the equipment and chemicals safely and wisely. MUCH OF THE EQUIPMENT AND MATERIAL IN THE STUDIO IS POTENTIALLY DANGEROUS. Do not use any equipment or chemical if you have not been instructed in their use. Consult the professor. Respirators, safety glasses, and gloves are recommended. There is an eyewash station near the sinks. Basic first aid supplies are maintained in the studio. In Emergency situations dial 911, this will connect you with the University Police. Fire extinguishers are located in and around the studio. Please familiarize yourself with their location.

Any questions concerning the health requirements for or the health risks of a particular chemical or solvent may be found in the MSDS (Material Safety Data Sheet) book located in the printshop. **NO FOOD OR DRINK IN THE STUDIOS AT ANY TIME.**

Any questions concerning the health requirements for or the health risks of a particular chemical or solvent may be found in the MSDS (Material Safety Data Sheet) book located in the print shop.

**SAFETY PROCEDURES**

- Always turn the exhaust fan on when working in the spray booth, the acid area, and the cleanup booth.
- Familiarize yourself with the location of the eyewash and shower.
- Be sure all cans, containers, jars are tightly capped before you leave—even if you didn’t use them.
- Be familiar with the location of the fire extinguishers, fire alarm switches and emergency phones.
- Wear protective clothing, gloves, and safety glasses whenever using solvents or acid baths.
- Do not use saws or other power equipment while alone in the studio. No equipment may be used without training by faculty.
Do not prop open studio doors after hours, or permit non-art major’s admittance to the studio.
Do not use spray paint or spray fixative inside the studio, unless using the paint booth with the fan on.
Do not climb ladders without assistance
Don’t eat the glue, paint, paper, or anything that isn’t meant to be consumed.
Don’t set yourself or anyone else on fire.
Breathe deeply, relax it will be OK.

CLEAN UP DUTIES EVERYDAY
All lids on paints and solvent containers and they are in their proper places.
All personal items are in lockers or taborets.
Sinks are drained and clean.
Easels and drawing boards are put away
Your work areas are clean, and **your work is put away. NO WORK OR SUPPLIES ARE TO BE LEFT OUT.**
Lights and fans are off if you are the last to leave.

ART PROGRAM AFTER HOURS POLICY

1. After hours access is defined as anytime outside of Monday-Friday, 8am-5pm. Also after hours are times that fall outside of regular class days according to the official university calendar.
2. Art students may have access to the art studios only after reading and signing the Art Student Safety Agreement and turning this form in to the SVPA Administrative Assistant, Gail Andrews in FAC 2009.
3. A list is compiled of art students who have completed the Art Studio Safety Agreement and given to Campus Police.
4. Students are to sign in when arriving and out when leaving on the sheet provide at entry of building. Students found in the building and not signed in, will have access privileges removed and should be reported by Campus Police and to Art Chair.
5. During safety training, students are informed that there are certain tools, materials and equipment in the art studios that are never to be used unsupervised or alone. Students may use and have access to tools, materials and supplies only with prior approval from professor overseeing that area.
6. Only students on the current access list are allowed after hour’s access to the art studios. Those not permitted access include friends, spouses and partners of students on the access list.
7. Any violation or unusual events or circumstances are to be reported to Campus Police as well as Art Program Chair immediately.
8. Although students included on the access list may work in the studio after hours, they may not sleep or spend the night in the art studios.
9. Students found in violation of Art Studio Access Rules will have after hours access privileges removed. CAMPUS POLICE: 7300 (from campus phone) or 903-566-7300

ART OFFICE: 7250 (from campus phone) or 903-566-7250
The University of Texas at Tyler  
Art Student Safety Agreement

I, (print full legal name)______________________, am an adult student of The University of Texas at Tyler (the “University”) over the age of eighteen, and wish to use the art studios of the Department of Art and Art History at the University during the_________200________ semester. I acknowledge that I have attended a basic safety-training course offered by the University conducted in the art studios on_______________ (enter date and time attended). I further acknowledge that I understand the material presented in the basic safety-training course and will comply with all safety and usage guidelines as prescribed by the University.

I understand that using equipment in the art studios poses potential risk of serious injury, and I agree to use all equipment in a safe manner in accordance with applicable safety and operating instructions. I agree that I will not use any equipment unless I have been fully trained in the proper use of the equipment and thoroughly understand how to operate it safely. I will not use equipment that is not functioning properly, or that has been designated as unserviceable by the University. I will not use any equipment outside of class unless given permission in writing by the instructor in the respective art studio class. I will wear appropriate safety protection as described and demonstrated in the basic safety-training course when using any equipment that may cause injury. I also agree to abide by all posted studio safety and access rules.

In consideration of my use of equipment in the art studio, I hereby accept all risks to my health that may result from such usage. I hereby release The University of Texas at Tyler its governing board, officers, employees and representatives and The University of Texas System, its governing board, officers, employees and representatives from any liability to me, and any and all other persons regardless of capacity who may have a cause of action through me for any and all claims and causes of action for loss of or damage to my property and for any and all illness or injury to my person, including death, that may result from or occur during participation. I further agree to indemnify and hold harmless The University of Texas at Tyler and its governing board, officers, employees, and representatives and The University of Texas System, its governing board, officers, employees and representatives from liability for the injury or death of any person(s) and damage to property that may result from my negligent or intentional act or omission while participating in the activity.

I understand that my use of equipment in the art studios is strictly voluntary and based upon the mutual agreement of the parties and that my access to the art studios is conditional on my abiding by the usage terms and conditions contained in this Agreement and/or availability of the equipment and authorization by The University of Texas at Tyler. The terms and conditions of this Agreement may be amended by The University of Texas at Tyler if deemed in the best interests of The University of Texas at Tyler.

I also understand that I will not be permitted to use the art studios or equipment if I do not agree to the usage terms and conditions contained in this Agreement and have this properly completed and signed form on file in the Art Dept. office. I understand that it is my responsibility to turn this form into the Art Dept. administrative assistant who will keep it on file.

I acknowledge that I have read and understand this Agreement, and my signature is evidence of my acceptance of the terms and conditions contained herein.

Signed: ___________________________________Date: _______________

Student ID Number: _____________________________________________

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Section:01 SPRING 2014
J. Pace, Professor of Art