Welcome to Introduction to Art!

Course Overview:
This course is a broad exploration into the world of Art. Students will develop a foundation for understanding and appreciating the art world via a cultural, global, and thematic lens. The class is intended to provide a platform for discussion about and appreciation for the arts. Participation in group discussions is required. The educational structure of the class is based on lectures, discussions, films, pop quizzes, gallery visits, a group presentation and exams.

Student Learning Outcomes:
1. Critical Thinking Skills: Students will learn to absorb and disseminate the information and concepts delivered in this class. They will then utilize this information to analyze new concepts, assess and question, and finally form creative ideas about the information.
2. Communication Skills: Students will develop communication skills that will allow them to interpret, express and communicate effectively across a written, oral, and visual platform.
3. Teamwork: Students will work together to examine works of art as a group. Working within a community will develop within the student an ability to consider different points of view and to work effectively with others towards a shared goal.
4. Social Responsibility: Students will develop skills of intercultural competence, knowledge of civic responsibility and the ability to engage effectively in regional, national and global communities.

Required Text:
*Exploring Art, A Global, Thematic Approach, 5th Edition*
By Margaret Lazzari and Dona Schlesier
Attendance Policy:
Attendance will be taken at the beginning of every class. You are allowed 3 absences on days without tests or presentations. If you miss a test or presentation you will earn a zero for that test or presentation.
After the 3rd Absence, your grade will by reduced as follows:
- 4 absences: final grade lowered 1 letter
- 5 absences: final grade lowered 2 letters
- 6 absences: final grade lowered 3 letters
- 7 absences: You will receive an F in this course.

If you need to leave early, for an excusable reason, please let me know before class begins. If you arrive more than 5 minutes late or leave early without approval, you will be counted tardy. Three late arrivals and/or leaving early will count as one full absence. After that, each late arrival/leaving early will count as full absence days.

If you foresee that you will need to miss a test or presentation day due to an approved excuse of absence (religious holiday, mandatory university event) you must notify me via EMAIL by the SECOND class date. If you must miss a test or presentation due to an emergency (medical/tragedy) you must email me promptly and provide suitable documentation of said emergency. I may provide accommodations for such instances on a case by case determination.

Canvas:
It is your responsibility to check Canvas regularly and thoroughly.
The following will be posted on Canvas:
- All assignment and presentation information
- All announcements pertaining to this class, including cancellations and test dates
- Test image reviews
- Grades for tests, pop quizzes, and group presentation
- Extra Credit opportunities
- Information about Gallery visits

Lectures will not be posted on Canvas.
Course Grading:
15% Test #1
15% Test #2
15% Test #3
15% Test #4-Final Exam
20% Group Presentation
20% In-class Pop quizzes, assignments, and participation

Grading Scale: Remember, these grades are not given, they are earned.
A= 90-100  B= 80-89  C= 70-79  D= 60-69  F= 50-59

Tests:
There will be four (4) tests during the course of the semester. Each test will be based on what has been covered since the last test, meaning there will be no cumulative testing. All tests will be taken from the information given via lectures, films, assigned readings, and vocabulary. A review will be posted on Canvas 1 week prior to the test day.

Unless otherwise arranged with the Professor, there will be NO MAKEUP TESTS. There will be no re-takes. If you are absent for your test, you earn a zero.

Final Exam:
Test #4 will be your final exam. Your final exam will be held the Wednesday of exam week during regular class hours.

Test Format:
The test will be a combination of multiple choice, short answer, and essay questions. You will have 45 seconds to answer each multiple choice question, 1 minute for each short answer question, and the remainder of class time to finish your essay question.

Test Supplies:
You will need:
• #2 pencil
Students needing special accommodations for testing need to do one of the following:

1. Contact Student Services (see below) and take the test in the Testing center and/or bring me the testing recommendation.
2. You can take the test directly after the class has finished in either the lecture hall or in the art office with time and a half per question. I will administer and supervise the test. Student must bring approval form that allows for testing outside of the testing center.

Pop Quizzes:
Pop Quizzes will be administered in class. There are no make-up or retake pop quizzes, not even for excused absences. If you are absent on a day when a pop quiz is given, you will receive a zero for that quiz.

Group Presentations:
Students will be assigned a group. Each group will choose an artist from the provided list. The artist options are first-come-first-serve. Each group will research the artist and present a timed PowerPoint presentation in class on the assigned date. The group presentation will need to be worked on outside of class time. Guidelines will be posted on Canvas and reviewed in class. As well as the presentation, each group member will be asked to evaluate the other members. Be a good team player.

Being absent on presentation day will result in a zero in the group presentation grade even if the student has worked towards the presentation on workdays and outside of class. There is no grade replacement activity for missed group presentation.

Email and Communication Policy:
Preferred contact: jgifford@uttyler.edu

I am here to help you learn and engage with this class and the material. If you do not contact me, I cannot help you. I will do my best to reply within 24hrs, unless it is a weekend, in which I will not respond until the following business day. Please be aware: I will not send sensitive information, such as grades or student ID's via email.
Email Guidelines:

- Use only your UT Tyler Patriot Email Address. I will not respond to emails sent from any other provider.
- Check Canvas for the information BEFORE you email me. If your question can be answered via Canvas, I will not respond to your email.
- Include a subject line with pertinent information. If you do not have a subject line, I will consider your email spam and delete it.
- Do not use slang/text/emoji language in your email as they can cause misunderstandings and is not appropriate professional practice.

Electronics/Technology in the classroom:

ALL ELECTRONIC DEVICES MUST BE OFF DURING LECTURES. Students will not be allowed to record the lectures or presentations. No laptops/tablets/cell phones permitted unless you have my permission. If any device rings/flashes/vibrates during class the entire class will get one warning, any following transgressors will be asked to leave and will be counted absent. Rule of thumb, check your devices before class starts to ensure they are off.

Field Trips:

There may be instances where we will meet at an alternative location such as one of the University Galleries or the Tyler Museum of Art. These dates will be listed on the course calendar and posted on Canvas. All students are encouraged to attend gallery receptions and Art Department events. Extra credit opportunities may be offered for such activities.
University Policies

UT Tyler Honor Code

Every member of the UT Tyler community joins together to embrace: Honor and integrity that will not allow me to lie, cheat, or steal, nor to accept the actions of those who do.

Students Rights and Responsibilities

To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this link: http://www.uttyler.edu/wellness/rightsresponsibilities.php

Campus Carry

We respect the right and privacy of students 21 and over who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at http://www.uttyler.edu/about/campus-carry/index.php

UT Tyler a Tobacco-Free University

All forms of tobacco will not be permitted on the UT Tyler main campus, branch campuses, and any property owned by UT Tyler. This applies to all members of the University community, including students, faculty, staff, University affiliates, contractors, and visitors. Forms of tobacco not permitted include cigarettes, cigars, pipes, water pipes (hookah), bidis, kretexks, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and all other tobacco products. There are several cessation programs available to students looking to quit smoking, including counseling, quitlines, and group support. For more information on cessation programs please visit www.uttyler.edu/tobacco-free.

Grade Replacement/Forgiveness and Census Date Policies

Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. (For Fall, the Census Date is Sept.)
Grade Replacement Contracts are available in the Enrollment Services Center or at http://www.uttyler.edu/registrar. Each semester’s Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar.

Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract.

**The Census Date** is the deadline for many forms and enrollment actions of which students need to be aware. These include:

- Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit.
- Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date)
- Schedule adjustments (section changes, adding a new class, dropping without a “W” grade)
- Being reinstated or re-enrolled in classes after being dropped for non-payment
- Completing the process for tuition exemptions or waivers through Financial Aid

**State-Mandated Course Drop Policy**

Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the census date (See Academic Calendar for the specific date).

Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Enrollment Services Center and must be accompanied by documentation of the extenuating circumstance. Please contact the Enrollment Services Center if you have any questions.

**Disability/Accessibility Services**
In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University of Texas at Tyler offers accommodations to students with learning, physical and/or psychological disabilities. If you have a disability, including a non-visible diagnosis such as a learning disorder, chronic illness, TBI, PTSD, ADHD, or you have a history of modifications or accommodations in a previous educational environment, you are encouraged to visit https://hood.accessiblelearning.com/UTTyler and fill out the New Student application. The Student Accessibility and Resources (SAR) office will contact you when your application has been submitted and an appointment with Cynthia Lowery, Assistant Director of Student Services/ADA Coordinator. For more information, including filling out an application for services, please visit the SAR webpage at http://www.uttyler.edu/disabilityservices, the SAR office located in the University Center, # 3150 or call 903.566.7079.

Student Absence due to Religious Observance

Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester. Revised 05/17 Student Absence for University-Sponsored Events and Activities If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

Social Security and FERPA Statement

It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

Emergency Exits and Evacuation

Everyone is required to exit the building when a fire alarm goes off. Follow your instructor’s directions regarding the appropriate exit. If you require assistance during an evacuation,
Student Standards of Academic Conduct

Disciplinary proceedings may be initiated against any student who engages in scholastic dishonesty, including, but not limited to, cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts.

i. “Cheating” includes, but is not limited to:
   • copying from another student’s test paper;
   • using, during a test, materials not authorized by the person giving the test;
   • failure to comply with instructions given by the person administering the test;
   • possession during a test of materials which are not authorized by the person giving the test, such as class notes or specifically designed “crib notes”. The presence of textbooks constitutes a violation if they have been specifically prohibited by the person administering the test;
   • using, buying, stealing, transporting, or soliciting in whole or part the contents of an unadministered test, test key, homework solution, or computer program;
   • collaborating with or seeking aid from another student during a test or other assignment without authority;
   • discussing the contents of an examination with another student who will take the examination;
   • divulging the contents of an examination, for the purpose of preserving questions for use by another, when the instructors has designated that the examination is not to be removed from the examination room or not to be returned or to be kept by the student;
   • substituting for another person, or permitting another person to substitute for oneself to take a course, a test, or any course-related assignment;
   • paying or offering money or other valuable thing to, or coercing another person to obtain an unadministered test, test key, homework solution, or computer program or information about an unadministered test, test key, home solution or computer program;
   • falsifying research data, laboratory reports, and/or other academic work offered for credit;
   • taking, keeping, misplacing, or damaging the property of The University of Texas at Tyler, or of another, if the student knows or reasonably should know that an unfair academic advantage would be gained by such conduct; and
• misrepresenting facts, including providing false grades or resumes, for the purpose of obtaining an academic or financial benefit or injuring another student academically or financially.

ii. “Plagiarism” includes, but is not limited to, the appropriation, buying, receiving as a gift, or obtaining by any means another's work and the submission of it as one's own academic work offered for credit.

iii. “Collusion” includes, but is not limited to, the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any section of the rules on scholastic dishonesty. iv. All written work that is submitted will be subject to review by plagiarism software.

**UT Tyler Resources for Students**

• UT Tyler Writing Center (903.565.5995), writingcenter@uttyler.edu
• UT Tyler Tutoring Center (903.565.5964), tutoring@uttyler.edu
• The Mathematics Learning Center, RBN 4021, this is the open access computer lab for math students, with tutors on duty to assist students who are enrolled in early-career courses.
• UT Tyler Counseling Center (903.566.7254)