Drawing I   ART 1316   Fridays 9am-2:45pm (lunch break will be included) Alexis Serio
Subject to change as necessary  aserio@uttyler.edu   Phone: 566-7248   Office: 108
Office Hours: MW 8am-11am, please schedule an appointment! cell-903-245-2463 (text only!)
GRADUATE ASSISTANT: Lorianne Hubbard cell: 903-918-6894 (text only!)
Lhubbard3@patriots.uttyler.edu ***ALWAYS CC: aserio@uttyler.edu

COURSE OVERVIEW:
This class is an introduction to drawing; students will become familiar with materials and general
techniques in drawing as well as developing skills of seeing, examining and isolating sight,
interpreting and exploring mark-making through the use of charcoal and/or graphite. Students
may expect to spend at least 6 hours per week working in the studio outside of class. Students will
also gain a vocabulary to participate in art critiques and conversations that will be an essential part
of their grade. For grade assessment, students may be required turn in a CD and hard copy binder
of completed images of drawings created during the semester, title of inventory list, and an
artist/thesis statement. All required supplies and materials are listed separately. There are no text
books required for this course. Studio courses do not have final exams. No prerequisites.

STUDENT LEARNING OUTCOMES:
1. Technical proficiency
The student will develop and assemble a technically proficient body of art work that demonstrates
technical proficiency within his or her chosen concentration (2D or 3D), as well as general
proficiency in the greater arena of all mediums.
2. Conceptually proficiency
The student will develop and assemble a conceptually proficient body of art work that demonstrates
conceptual proficiency within his or her chosen concentration (2D or 3D), as well as general
proficiency in the greater arena of all mediums.
3. Historical context
The student will develop an understanding of how his or her work relates to art history.
4. Contemporary trends
The student will develop an understanding of how his or her work relates to current trends in
contemporary art.
5. Written analysis
The student will engage in written critical analysis of their artwork.
6. Verbal analysis
The student will engage in critical verbal analysis of their artwork.

ATTENDANCE and PUNCTUALITY POLICY:
Attendance is mandatory. After missing 2 classes you may be dropped a full letter grade from
your semester GPA, after 4 classes you may be a candidate for failure of the course!

20 minutes late or leaving 20 min early = one absence
5-15 min past start time is considered late. 3 lates = one absence.
You must be present for each class and critique!

Please note: students are expected to spend at least 5-7 hours outside of class on course work in
order to keep up with the class pace. It may not be possible to pass this course by working in class
only. Often times we will be critiquing during class time. You MUST schedule additional time to
work outside of class.
GRADING PROCESS:
The student is graded on attendance, preparation, dedication to the course, and drawing quality and production. Students are encouraged to ask questions and are expected to commit outside time. Please note: By simply completing the above requirements (i.e. perfect attendance, punctuality, preparation, and completion of all course material and expectations etc.) you may earn the average letter grade of C. You must go above and beyond the basic requirements of the course to earn yourself a grade that is above and beyond average. Numeric to Letter Grade Translation: 100 - 90% = A 89 - 80% = B 79 - 70% = C 69 - 60% = D 59 - 0% = F

*It is expected that you attend all gallery openings and any art lectures (unless excused)
*Students will have access every day of the week Sunday-Monday 24 hours a day once safety trainings are completed and Art Student Safety Agreements have been signed and turned in with Gail Andrews (FAC 2009) Students working after hours need to sign in and out on the sheets provided near the doors to Art Studios I and II. Please note that any abuse of access privileges will result in the loss of after-hour studio access.

*Clean up is an imperative part of this class. You are expected to do your part in keeping the classroom organized, safe, and flowing smoothly! Policy of clean up will be discussed with the class on a case by case basis

Grading Process:
You will receive a grade for each project based on the following three categories. I will include a critique sheet for each student that describes the strengths and weaknesses in the following areas (including suggestions for improvements) for each project.

Competency: Outstanding ability to execute skills or techniques introduced through the project. The student showing an overall understanding of the project and has accomplished an outstanding fulfillment of all requirements.

Composition: Outstanding use of the picture plane. Filling the page and activating the entire space, both positive and negative.

Completion: A finished piece that demonstrates an outstanding amount of time and energy with no further work needed.

STUDIO SAFETY AND ACCESS INFORMATION:
1. For access and use of the art studio at The University of Texas at Tyler after hours, you must have on file a signed Department of Art Safety Agreement and follow all requirements and guidelines stated in the safety agreement.
2. After completing the safety training and delivering your safety agreement to the art administrative assistant you will be placed on the list to access the studios after hours.
3. You may work in the studio at any time during the semester you are enrolled in that particular studio class.
4. Do not use tools or equipment outside of class unless you are certain you know how to use them safely. If you are not sure how to use a tool or material safely then do not use it.
5. A list of safety rules and guidelines are provided and are to be strictly followed. There is an MSDS on every chemical in the studio located in a yellow binder.

6. Make sure you leave the building locked and follow all rules as provided and posted in the art studios.

7. **Food is not allowed in the art studios.**

8. Violations of the agreement will result in loss of art studio access. **No exceptions will be made.**

9. Do not prop doors open

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**Paper List**

**Types of paper and different brands**

**Newsprint Paper:**
A recycled thin paper used for newspapers, but when blank is great for large scale sketches, and can act as a protective layer on top of a drawing.

**Charcoal Paper:**
A thicker paper with physical texture, often times in the form of a grid. It also tends to create a visual texture like a rubbing.

**Drawing Paper:**
The most versatile type of paper because it comes in different textures, including smooth, which is one of the best surfaces to work on. Drawing paper comes in all colors and weights as well.

**Stretch Paper:**
This is usually sold in or from rolls for large scale drawings (can be different weights and colors)

**STRATHMORE**
- 64 lb. 100% Rag, Acid Free
- 64 lb. 95g/m² Acid Free
  (Light weight, thin paper)
If you get different lbs. of Strathmore, you could be getting heavier. “Rough” is a term used to describe a paper that is rough in texture, and “Smooth” will be “smooth”

**Watercolor Paper (Good brand name is Arches or Fabriano)**
- 140 lb. Cold Pressed
- 140 lb. Rough
- 140 lb. Hot Pressed
  (Each one of these will feel different, so make sure you get a good idea of what they are to touch)

**Printmaking Paper (also GREAT for drawing, especially with charcoal or ink)**
Both of the below brands come in many different weights, cold and hot pressed, smooth, rough, fine etc. many different textures. Good brands are: Arches and Reeves BFK

*Note: If you choose to get loose paper, get at least 8-10 sheets. The printmaking paper will be best for the last few projects you do (with thicker value). Avoid any paper that has a great amount
of texture; especially avoid watercolor paper or charcoal paper. The smoother and/or thicker the paper, the more flexible it will be (the better)

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Students Rights and Responsibilities
To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this link: http://www2.uttyler.edu/wellness/rightsresponsibilities.php
Grade Replacement/Forgiveness and Census Date Policies
Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. Grade Replacement Contracts are available in the Enrollment Services Center or at http://www.uttyler.edu/registrar. Each semester’s Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar.
Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract.
The Census Date is the deadline for many forms and enrollment actions that students need to be aware of. These include:
• Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit.
• Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date)
• Schedule adjustments (section changes, adding a new class, dropping without a “W” grade)
• Being reinstated or re-enrolled in classes after being dropped for non-payment
• Completing the process for tuition exemptions or waivers through Financial Aid
State-Mandated Course Drop Policy
Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the census date (See Academic Calendar for the specific date).
Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Enrollment Services Center and must be accompanied by documentation of the extenuating circumstance. Please contact the Enrollment Services Center if you have any questions.
Disability Services
In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University offers accommodations to students with learning, physical and/or psychiatric disabilities. If you have a disability, including non-visible disabilities such as chronic diseases, learning disabilities, head injury, PTSD or ADHD, or you have a history of modifications or accommodations in a previous educational environment you are encouraged to contact the Student Accessibility and Resources office and schedule an interview with the Accessibility Case Manager/ADA Coordinator, Cynthia Lowery Staples. If you are unsure if the above criteria applies to you, but have questions or concerns please contact the SAR office. For more information or to set up an appointment please visit the SAR office located in the University Center, Room 3150 or call 903.566.7079. You may also send an email to cstaples@uttyler.edu
Student Absence due to Religious Observance
Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester.
Student Absence for University-Sponsored Events and Activities
If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.
Social Security and FERPA Statement
It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

**Emergency Exits and Evacuation**

Everyone is required to exit the building when a fire alarm goes off. Follow your instructor’s directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire department, or Fire Prevention Services.

**UNIVERSITY POLICIES AND ADDITIONAL INFORMATION THAT MUST APPEAR IN EACH COURSE SYLLABUS**

**UT Tyler Honor Code**

Every member of the UT Tyler community joins together to embrace: Honor and integrity that will not allow me to lie, cheat, or steal, nor to accept the actions of those who do. Students Rights and Responsibilities

To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this link: http://www.utttyler.edu/wellness/rightsresponsibilities.php

**Campus Carry**

We respect the right and privacy of students 21 and over who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed.

More information is available at http://www.utttyler.edu/about/campus-carry/index.php

**UT Tyler a Tobacco-Free University**

All forms of tobacco will not be permitted on the UT Tyler main campus, branch campuses, and any property owned by UT Tyler. This applies to all members of the University community, including students, faculty, staff, University affiliates, contractors, and visitors. Forms of tobacco not permitted include cigarettes, cigars, pipes, water pipes (hookah), bidis, kretek, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and all other tobacco products. There are several cessation programs available to students looking to quit smoking, including counseling, quitlines, and group support. For more information on cessation programs please visit www.utttyler.edu/tobacco-free.

**Grade Replacement/Forgiveness and Census Date Policies**

Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. (For Fall, the Census Date is Sept. 12.) Grade Replacement Contracts are available in the Enrollment Services Center or at http://www.utttyler.edu/registrar. Each semester’s Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar. Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract. The Census Date (Sept. 12th) is the deadline for many forms and enrollment actions of which students need to be aware. These include: • Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit. • Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date) • Schedule adjustments (section changes, adding a new class, dropping without a "W" grade) • Being reinstated or re-enrolled in classes after being dropped for non-payment • Completing the process for tuition exemptions or waivers through Financial Aid State-Mandated Course Drop Policy

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**Disability/Accessibility**
Services In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University of Texas at Tyler offers accommodations to students with learning, physical and/or psychological disabilities. If you have a disability, including a non-visible diagnosis such as a learning disorder, chronic illness, TBI, PTSD, ADHD, or you have a history of modifications or accommodations in a previous educational environment, you are encouraged to visit https://hood.accessiblelearning.com/UTTyler and fill out the New Student application. The Student Accessibility and Resources (SAR) office will contact you when your application has been submitted and an appointment with Cynthia Lowery, Assistant Director of Student Services/ADA Coordinator. For more information, including filling out an application for services, please visit the SAR webpage at http://www.uttyler.edu/disabilityservices, the SAR office located in the University Center, # 3150 or call 903.566.7079. Student Absence due to Religious Observance Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester. Revised 05/17 Student Absence for University-Sponsored Events and Activities If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed. Social Security and FERPA Statement It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. 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Student Standards of Academic Conduct Disciplinary proceedings may be initiated against any student who engages in scholastic dishonesty, including, but not limited to, cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts. i. “Cheating” includes, but is not limited to: • copying from another student’s test paper; • using, during a test, materials not authorized by the person giving the test; • failure to comply with instructions given by the person administering the test; • possession during a test of materials which are not authorized by the person giving the test, such as class notes or specifically designed “crib notes”. The presence of textbooks constitutes a violation if they have been specifically prohibited by the person administering the test; • using, buying, stealing, transporting, or soliciting in whole or part the contents of an unadministered test, test key, homework solution, or computer program; • collaborating with or seeking aid from another student during a test or other assignment without authority; • discussing the contents of an examination with another student who will take the examination; • divulging the contents of an examination, for the purpose of preserving questions for use by another, when the instructors has designated that the examination is not to be removed from the examination room or not to be returned or to be kept by the student; • substituting for another person, or permitting another person to substitute for oneself to take a course, a test, or any course-related assignment; • paying or offering money or other valuable thing to, or coercing another person to obtain an unadministered test, test key, homework solution, or computer program or information about an unadministered test, test key, home solution or computer program; • falsifying research data, laboratory reports, and/or other academic work offered for credit; • taking, keeping, misplacing, or damaging the property of The University of Texas at Tyler, or of another, if the student knows or reasonably should know that an unfair academic advantage would be gained by such conduct; and • misrepresenting facts, including providing false grades or resumes, for the purpose of obtaining an academic or financial benefit or injuring another student academically or financially. ii. “Plagiarism” includes, but is not limited to, the appropriation, buying, receiving as a gift, or obtaining by any means another’s work and the submission of it as one’s own academic work offered for credit. iii. “Collusion” includes, but is not limited to, the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any
section of the rules on scholastic dishonesty. iv. All written work that is submitted will be subject to review by plagiarism software. UT Tyler Resources for Students • UT Tyler Writing Center (903.565.5995), writingcenter@uttyler.edu • UT Tyler Tutoring Center (903.565.5964), tutoring@uttyler.edu • The Mathematics Learning Center, RBN 4021, this is the open access computer lab for math students, with tutors on duty to assist students who are enrolled in early-career courses. • UT Tyler Counseling Center (903.566.7254)

The University of Texas at Tyler
Art Safety Agreement
(revised 7.10.17)

I, ___________________________ (print full legal name), am an adult student of The University of Texas at Tyler (the “University”) over the age of eighteen, and wish to use the art studios of the Department of Art and Art History during the ___________ 201___ semester. I acknowledge that I have: 1) attended a basic safety-training course offered by the University conducted in the art studios on ___________ (enter date and time attended), 2) have completed the Environmental Health and Safety Lab and Mechanical Safety training course(s) on Canvas, 3) have passed the Lab and Mechanical Safety training quiz(izes) on Canvas, and 4) will attend the Best Practices meeting that is required at the beginning of each semester by the Department of Art and Art History. I further acknowledge that I understand the material presented in the basic safety-training course, the course syllabus, and the Environmental Health and Safety lab safety training and will comply with all safety and usage guidelines as prescribed by the Department, University, and University of Texas System policies.

I understand that using equipment in the art studios poses potential risk of serious injury, and I agree to use all equipment in a safe manner in accordance with applicable safety and operating instructions. I agree that I will not use any equipment unless I have been fully trained in the proper use of the equipment and thoroughly understand how to operate it safely. I will not use equipment that is not functioning properly, or that has been designated as unserviceable by the University. I will not use any equipment outside of class unless given permission in writing by the instructor in the respective art studio class. I will wear appropriate safety protection (PPE) as described and demonstrated in the basic safety-training course when using any equipment that may cause injury. I also agree to abide by all posted studio safety and access rules.

In addition to my compliance with the equipment usage, I understand that there are risks involved with the materials and chemicals that I may be using or be in contact with throughout the course of the semester. I agree that I will not bring any materials not included on the course material list into the art studios without prior approval by the faculty member overseeing the studio area in which I am working. I also understand that I must notify the studio technician of any approved chemicals and materials at the time that I bring
them into the studio complex. I understand that all chemicals must have an appropriate label on the container at all times, and that I will replace a damaged label (on the original container) or adhere a new label to an alternative container that satisfies the label requirements listed in my course syllabus. Just as I will take the proper safety precautions when using equipment, I will use the appropriate safety protection (PPE) while working with any materials and/or chemicals in the studio that are considered hazardous.

In consideration of my use of equipment and chemicals in the art studio, I hereby accept all risks to my health that may result from such usage. I hereby release The University of Texas at Tyler, its governing board, officers, employees and representatives and The University of Texas System, its governing board, officers, employees and representatives from any liability to me, and any and all other persons regardless of capacity who may have a cause of action through me for any and all claims and causes of action for loss of or damage to my property and for any and all illness or injury to my person, including death, that may result from or occur during participation. I further agree to indemnify and hold harmless The University of Texas at Tyler and its governing board, officers, employees, and representatives and The University of Texas System, its governing board, officers, employees, and representatives from liability for the injury or death of any person(s) and damage to property that may result from my negligent or intentional act or omission while participating in the activity.

I understand that my use of equipment and materials in the art studios is strictly voluntary and based upon the mutual agreement of the parties and that my access to the art studios is conditional on my abiding by the usage terms and conditions contained in this Agreement and/or availability of the equipment and authorization by the University. The terms and conditions of this Agreement may be amended by the University if deemed in the best interests of the University.

I understand that I will not be permitted to use the art studios or equipment if I do not agree to the usage terms and conditions contained in this Agreement and have this properly completed and signed form on file in the Department of Art and Art History office. I understand that it is my responsibility to turn this form into the Art Studio Technician who will make sure that it is kept on file. I understand that I will not be granted after-hours access until I have completed the Environmental Health and Safety lab safety training and passed the lab safety quiz. Failure to adhere to the terms of this Agreement will result in the loss studio facility access.

I acknowledge that I have read and understand this Agreement, and my signature is evidence of my acceptance of the terms and conditions contained herein.

Signed: _________________________________________________________ Date:___________

Student ID Number: ______________________________________________________________________
Course: ________________ Section: ____________ Professor: ______________________

Return to Department of Art and Art History Studio Technician. Do not return to professor.