

Lori Solley, MFA – Instructor of Art
ARC 101 - Fridays 9am-2:45pm (lunch break will be included)
Office Phone: (903) 566.7250
Office Hours: by appointment (I am also on campus Tuesdays 12:30 - 1:50)
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- *Classes will begin Monday, August 24 and end Friday, December 11.
- *Students and faculty will not return to campus after Thanksgiving break. Students may remain in campus housing unless health and safety become a major concern.
- *November 30–December 4 classes will occur online. Final exams will occur online.

Course Description

This course is an introduction to drawing; students will become familiar with materials, general techniques, and methods applied to drawing. Students will develop skills of seeing, examining, isolating sight, interpreting and exploring mark-making through the use of both dry and fluid drawing mediums. In this course students will also acquire an introduction into concepts and media in contemporary art. Students will also gain a vocabulary to participate in art critiques and conversations that will be an essential part of their grade.

Course Expectations

Drawing courses are oriented towards two main goals: the rational acquisition of knowledge and self-expression. While we will primarily focus on the technical and fundamentals of making 2-dimensional images, the underlying goal is to develop an artistic value system.

The first part of our goal is up to the instructor to present the nuts and bolts of drawing. The second part is up to the student to approach this course wholeheartedly, searching for that which can help the student develop as a person as well as an artist, giving it 100%, only then will the student succeed in making successful drawings.

The professor will define specific technical and formal assignments, and students will present completed works during regularly scheduled critiques. Participation in critiques, showing completed works on time, and active discussion is expected of every student.

Students may expect to spend at least 5-6 hours per week working in the studio and drawing outside of class time.

Textbook

Drawing On The Right Side Of The Brain-Starter Kit, Betty Edwards
ISBN 978-0-399-16790-4

Student Learning Outcomes:

1. Technical proficiency
The student will develop and assemble a technically proficient body of art work that demonstrates technical proficiency within his or her chosen concentration (2D or 3D), as well as general proficiency in the greater arena of all mediums.
2. Conceptually proficiency
The student will develop and assemble a conceptually proficient body of art work that demonstrates conceptual proficiency within his or her chosen concentration (2D or 3D), as well as general proficiency in the greater arena of all mediums.
3. Historical context
The student will develop an understanding of how his or her work relates to art history.
4. Contemporary trends
The student will develop an understanding of how his or her work relates to current trends in contemporary art.

5. Written analysis

The student will engage in written critical analysis of their artwork.

6. Verbal analysis

The student will engage in critical verbal analysis of their artwork.

Materials

A separate list of materials and supplies will be provided. Material list is subject to change. See Material List document in Canvas.

University COVID Policy Information

<https://www.uttyler.edu/reboot/>

<https://www.uttyler.edu/reboot/files/ut-tyler-fall-2020-procedures-rev-07-14.pdf>

Course Requirements

1. Attendance is mandatory. Follow the Attendance Policy.
2. The student is expected to arrive to class on time and stay for the entire class period. It is recommended that students arrive five to ten minutes early to set up for class.
3. Students disrupting the classroom will be asked to leave the classroom.
4. Participation in class is expected. Attendance and participation are crucial for successful completion of this class.
5. Questions and discussion are encouraged.
6. The student will come to class prepared with required materials.
7. Timely completion of classroom and homework assignments is required.
8. Students will be expected to attend all gallery openings and any art lectures (unless excused) if applicable.
9. The student will maintain a SKETCHBOOK AND PORTFOLIO. Final projects will be presented at Exam.
10. Participation in class critique and portfolio reviews is expected. Your opinion must be substantiated with clear, accurate and relevant information.
11. At all times the student will maintain a respectful and professional attitude in class and while discussing the works of your peers.
12. The student can expect to spend 5-7 hours per week out of classroom on sketchbook and assignments.
13. "Self motivated work Principles". The student is encouraged to explore and research subject matter outside of class, in order to aid in the growth of discussion and use of terminology.
14. Students are required to clean up and put away supplies that have been used during the class.
15. Students will follow all safety procedures and sign an Art Safety Agreement after completing a safety training course offered by the instructors and reading: Department of Art After Hours Studio Policy.

ART STUDIO SAFETY TRAINING The training will be through CANVAS.

Required Technology and Proficiency

Minimum Technology Requirements: Students will need access to a computer with a camcorder and high-speed internet connection. IMPORTANT: IP and hardware problems are not excuses for missing deadlines and submission of assignments. Students can access Canvas on the UT Tyler campus in the Computer Lab or Library.

Minimum Student Skill: This course utilizes digital resources in Canvas. Students must know how to use Microsoft Word and Canvas. Students must be able to download and upload complete files (doc, docx, or pdf) with text and images, attach documents to emails or discussion postings, and download and upload documents to the assignment tool.

Be aware that not all functions of your Canvas course may be available on smart phones or tablets. You must have a computer and know the software to complete the course. Look at links about Canvas in the "Start Here" Module of this course for further help.

Attendance

ATTENDANCE IS MANDATORY. This is a studio course, and as such, attendance is mandatory. Drawing I will meet ONE (1) day a week. After missing TWO (2) classes you may be dropped a full letter grade from your semester grade. Students with THREE (3) absences may be penalized TWO (2) letter grades, students with THREE (3) absences should consider dropping the course. Any student with FOUR (4) or more absences will be assigned a failing grade for this course.

Students are expected to arrive early and be prepared for class by the scheduled start time. Leaving class early will be counted against the student's attendance. Any absence, with the exception of emergencies, will adversely affect grades. Students are encouraged to inform the professor prior to any scheduled absences, and to email/call the morning of any unexpected absence.

ABSENCES ON DEMONSTRATION OR CRITIQUE DAYS ARE NOT ADVISED. Any work or information missed due to absence is the responsibility of the student.

Student Absence for University Sponsored Events and Activities

If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

Grading Criteria**Assignment/Portfolio Grading** (separate handout)

Staying on task: Students are required to work in class every day, commit many hours of work in the studio outside of class time. Students are expected to work outside of class a minimum of 5-6 hours.

Understanding the concepts of each assignment	25 points
Proper use of techniques	25 points
Composition	25 points
<u>Presentation – visual image, neatness, timely completion, progress</u>	<u>25 points</u>
Total	100 points

Any late project will receive a zero. If you have an excused absence for the day a project is due, you may turn the project in on the FIRST DAY of your return along with the appropriate written documentation.

Final Grade Criteria

Completion of assigned projects (in class and homework)	70%
Sketchbook/Vocabulary (Midterm and Final averaged)	20%
<u>Final project</u>	<u>10%</u>
Total	100%

Numeric to Letter Grade Translation: 100 – 90% = A, 89 - 80% = B, 79 - 70% = C, 69 - 60% = D, 59 - 0% = F

Students will be provided written evaluation by form returned with graded assignment.

For final grade assessment, students must turn in digital copies (via email or flash drive) of completed assignments to compose the final portfolio created during the semester. Format for files will be address later in the semester.

The professor will not provide constant updates on grade status, but students are welcome to periodically discuss their progress with the professor or check Canvas.

Classroom Etiquette: Developing and maintaining honest, open communication between professor and student as well as student to student requires social agreements. It is important to respect each other as human beings;

respect other's working space and materials. Our engagements will set an important tone to the ambiance of the studio, as well as promote an open dialogue among all of us.

Please:

Keep all cell phones off

No headphones, ear buds

No computers

No sleeping

Stay home if you are infectious

Communication Etiquette

I am dedicated to helping each of you find your personal voice; I am available to meet with you before, during, or after scheduled classes. However, it would be best for you to make an appointment, if this is impossible, we can arrange another time.

The best manner of contacting me is via email: Isolley@uttyler.edu. I typically check my email daily, but please allow 24 hrs. for a response. I will not answer email on the weekend (Saturday and Sunday). When using email, please adhere to proper email etiquette, such as: "Professor Solley, I have a question..." or simply Professor Solley, can you help me with this? I will not respond to "Dude, how's it going?", or "Whatsup?!", Without proper subject line, respectful salutations, or clear content, I will not engage you with a response.

Online Etiquette

My preferred method of communication is email, Isolley@uttyler.edu. To contact me through email please do not use the email in Canvas, instead use my official UTT email. I will email the class as a whole through Canvas with information for our course, but not to correspond. I will not email back through Canvas. Refer to Email Etiquette. For any questions or concerns revolving around class or the university, do not contact me through social media, please remember to use official UTT email. Remember to be respectful in the online setting in the same way that you would a face to face environment.

Our Communications: When referring to any faculty member, please remember that they all have earned a high degree of respect, and should be referred to, or addressed as "Professor", or "Dr.". In any academic situation, sticking with "Professor" is the safest path, until you have been invited to address your professors otherwise, even then, I would be circumspect as to the propriety of doing otherwise.

Likewise, engagements with university/departmental staff members should be equally respectful. Please understand that the staff members are critical partners in the department. Please refer to them as Mr./Mrs./Ms.

UNIVERSITY POLICIES AND ADDITIONAL INFORMATION THAT MUST APPEAR IN EACH COURSE SYLLABUS

Studio Safety and Maintenance: Students are required to use appropriate safety equipment and practice safe operation procedures when using any hazardous equipment or materials. The student should only use these materials and equipment after the instructor has given instruction in the safe use of such equipment and materials. The instructor has the right and responsibility to suspend any art student from operating a piece of equipment if the instructor believes the student is incapable of operating the equipment in a safe manner. This is done so not to jeopardize the health and safety of the student or other members of the class.

- Students in studio classes are required to clean up and put away supplies that have been used during the class session.
- Children and non-registered students are not allowed in the studio at any time.
- Food and drink are not allowed in the studio at any time.
- Radio use in the studio is restricted to the use of personal headphone (not during class).
- A first aid kit is located in the studio.

Students will sign an Art Safety Agreement after completing a safety training course offered by the instructors and reading the attached Department of Art After Hours Studio Policy.

Facility Access & Studio Lab Safety and Mechanical Safety Training

Studio facility access is for enrolled students only. Students are required to use appropriate safety equipment (PPE) and practice safe operation procedures when using any hazardous equipment or materials. All students must successfully complete the lab safety training and mechanical safety training and quizzes on Canvas and complete an Art Safety Agreement before after-hours access to the complex is granted. Failure to adhere to the terms of the Art Safety Agreement will result in the loss studio facility access.

Personal Protective Equipment (PPE)

For your safety, you must follow all safety requirements established by the department and university. It is required that you provide your own Personal Protective Equipment for use in studio areas. This equipment includes: dust mask with at least a N95 rating and attached filter, safety glasses, ear protection, gloves, close-toed shoes, and appropriate clothing. Failure to use this equipment while working may result in the loss of studio privileges.

Materials and Chemicals

Any additional materials or chemicals not included on the course material list must be approved by the faculty member in charge of the area where the chemical (material) will be used prior to the material/chemical being brought into the studio. Students are responsible for notifying the studio technician of any new materials/chemicals the day they are brought to the studio in order to ensure that the appropriate Safety Data Sheet is on file and in the SDS binder.

Labels for any new, approved chemicals brought into the art studios must include the following information when they are transferred to a new container or if the original chemical label is damaged: Name of Chemical, Date chemical was opened, and any basic hazards associated with the chemical. Labels are located in each studio and must be filled out and adhered to the container immediately.

UT Tyler Honor Code

Every member of the UT Tyler community joins together to embrace: Honor and integrity that will not allow me to lie, cheat, or steal, nor to accept the actions of those who do.

Students Rights and Responsibilities

To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this link: <http://www.uttyler.edu/wellness/rightsresponsibilities.php>

Grade Replacement/Forgiveness and Census Date Policies

Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. (For Fall, the Census Date is Sept. 4.) Grade Replacement Contracts are available in the Enrollment Services Center or at <http://www.uttyler.edu/registrar>. Each semester's Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar.

Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract.

The Census Date (Sept. 12th) is the deadline for many forms and enrollment actions of which students need to be aware. These include:

- Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit.
- Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date)
- Schedule adjustments (section changes, adding a new class, dropping without a "W" grade)
- Being reinstated or re-enrolled in classes after being dropped for non-payment
- Completing the process for tuition exemptions or waivers through Financial Aid

State-Mandated Course Drop Policy

Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the census date (See Academic Calendar for the specific date).

Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Enrollment Services Center and must be accompanied by documentation of the extenuating circumstance. Please contact the Enrollment Services Center if you have any questions.

Disability/Accessibility Services

In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University of Texas at Tyler offers accommodations to students with learning, physical and/or psychological disabilities. If you have a disability, including a non-visible diagnosis such as a learning disorder, chronic illness, TBI, PTSD, ADHD, or you have a history of modifications or accommodations in a previous educational environment, you are encouraged to visit <https://hood.accessiblelearning.com/UTTyler> and fill out the New Student application. The Student Accessibility and Resources (SAR) office will contact you when your application has been submitted and an appointment with Cynthia Lowery, Assistant Director of Student Services/ADA Coordinator. For more information, including filling out an application for services, please visit the SAR webpage at <http://www.uttyler.edu/disabilityservices>, the SAR office located in the University Center, # 3150 or call 903.566.7079.

Student Absence due to Religious Observance

Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second-class meeting of the semester. Revised 05/17 Student Absence for University-Sponsored Events and Activities If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

Student Absence for University-Sponsored Events and Activities

If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

Social Security and FERPA Statement

It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The

electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

Campus Carry

We respect the right and privacy of students 21 and over who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at <http://www.uttyler.edu/about/campus-carry/index.php>

UT Tyler a Tobacco-Free University

All forms of tobacco will not be permitted on the UT Tyler main campus, branch campuses, and any property owned by UT Tyler. This applies to all members of the University community, including students, faculty, staff, University affiliates, contractors, and visitors. Forms of tobacco not permitted include cigarettes, cigars, pipes, water pipes (hookah), bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and all other tobacco products. There are several cessation programs available to students looking to quit smoking, including counseling, quitlines, and group support. For more information on cessation programs please visit www.uttyler.edu/tobacco-free.

Emergency Exits and Evacuation

Everyone is required to exit the building when a fire alarm goes off. Follow your instructor's directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire department, or Fire Prevention Services.

Student Standards of Academic Conduct

Disciplinary proceedings may be initiated against any student who engages in scholastic dishonesty, including, but not limited to, cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts.

i. "Cheating" includes, but is not limited to:

- copying from another student's test paper;
- using, during a test, materials not authorized by the person giving the test;
- failure to comply with instructions given by the person administering the test;
- possession during a test of materials which are not authorized by the person giving the test, such as class notes or specifically designed "crib notes". The presence of textbooks constitutes a violation if they have been specifically prohibited by the person administering the test;
- using, buying, stealing, transporting, or soliciting in whole or part the contents of an unadministered test, test key, homework solution, or computer program;
- collaborating with or seeking aid from another student during a test or other assignment without authority;
- discussing the contents of an examination with another student who will take the examination;
- divulging the contents of an examination, for the purpose of preserving questions for use by another, when the instructors has designated that the examination is not to be removed from the examination room or not to be returned or to be kept by the student;
- substituting for another person, or permitting another person to substitute for oneself to take a course, a test, or any course-related assignment;

- paying or offering money or other valuable thing to, or coercing another person to obtain an unadministered test, test key, homework solution, or computer program or information about an unadministered test, test key, home solution or computer program;
 - falsifying research data, laboratory reports, and/or other academic work offered for credit;
 - taking, keeping, misplacing, or damaging the property of The University of Texas at Tyler, or of another, if the student knows or reasonably should know that an unfair academic advantage would be gained by such conduct; and
 - misrepresenting facts, including providing false grades or resumes, for the purpose of obtaining an academic or financial benefit or injuring another student academically or financially.
- ii. "Plagiarism" includes, but is not limited to, the appropriation, buying, receiving as a gift, or obtaining by any means another's work and the submission of it as one's own academic work offered for credit.
- iii. "Collusion" includes, but is not limited to, the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any section of the rules on scholastic dishonesty.
- iv. All written work that is submitted will be subject to review by plagiarism software. UT Tyler

Resources for Students

- UT Tyler Writing Center (903.565.5995), writingcenter@uttyler.edu
- UT Tyler Tutoring Center (903.565.5964), tutoring@uttyler.edu
- The Mathematics Learning Center, RBN 4021, this is the open access computer lab for math students, with tutors on duty to assist students who are enrolled in early-career courses.
- UT Tyler Counseling Center (903.566.7254)