

Lori Solley, MFA – Instructor of Art

ARC 101 - MW 5:00 pm-7:45 pm

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Office Hours: by appointment (I am also on campus T 12:30pm-2:00pm and F 9:00am-2:30pm)

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\*Classes will begin Monday, August 23 and end Friday, December 10.

**COURSE DESCRIPTION:** This course will explore the tradition and innovation associated with this inherently 20th/21st century approach to art making, Collage'. Derived from the French, coller, "to paste". As broadly defined, collage is the gluing together of a variety of materials, including paper, found objects, fabric, labels, cut up drawings, transfers, and any other material found suitable by the artist. Students will explore a broad range of technical and aesthetic possibilities through the theory of collage. We will develop an approach which embraces the theory of collage, not simply the techniques. This theory involves the expansion of problem-solving approaches; extension of the creative opportunities throughout the working life of the piece; innovation in the combinations of material, genre, style, subject, form; and most importantly increasing one's capacity to respond to the needs of the art work.

Each student in this course will be given a range of ideas and materials coupled with a review in the traditional elements of design, composition, and color theory. The professor will define specific conceptual, technical, and formal assignments, and students will present completed works during regularly scheduled critiques. Participation in critiques, showing completed works on time, and active discussion is expected of every student.

**COURSE EXPECTATIONS:** The number of works depends greatly on the complexity and scale of each "cycle" of work. There are to be two levels of works, first the smaller works which may take as little as a single class period to complete, and secondly, the larger, more involved works which may require a few weeks to complete. Students are encouraged to work diligently, and engage in the process. Students will have the opportunity for individual critiques by the professor, as well as group critiques.

The professor will define specific technical and formal assignments, and students will present completed works during regularly scheduled critiques. Participation in critiques, showing completed works on time, and active discussion is expected of every student.

Students may expect to spend at least 5-6 hours per week working in the studio and drawing outside of class time.

**RECOMMENDED TEXT:** *Collage Techniques: A Guide for Artists and Illustrators*, Gerald Brommer  
ISBN 10: 0823006557 / ISBN 13: 9780823006557

**STUDENT LEARNING OUTCOMES:**

1. Technical Proficiency  
Students will be able to create technically proficient works of art.
2. Conceptually Proficiency  
Students will be able to create technically proficient works of art.
3. Interpretation of Artworks  
Students will be able to explain how formal or conceptual elements function in works of art.
4. Historical Context

The student will be able to contextualize works of art in relation to art history or contemporary practices.

5. Document Works

Students will be able to document works of art for the purpose of archiving, application, and presentation.

6. Disseminate Research

Students will be able to disseminate research through exhibition participation.

**REQUIRED MATERIALS:** (See Material List document in Canvas.)

A separate list of materials and supplies will be provided. Material list is subject to change.

**UNIVERSITY COVID POLICY INFORMATION**

<https://www.uttyler.edu/coronavirus/>

**COURSE REQUIREMENTS:**

1. Attendance is mandatory. Follow the Attendance Policy.
2. The student is expected to arrive to class on time and stay for the entire class period. It is recommended that students arrive five to ten minutes early to set up for class.
3. Students disrupting the classroom will be asked to leave the classroom.
4. Participation in class is expected. Attendance and participation are crucial for successful completion of this class.
5. Questions and discussion are encouraged.
6. The student will come to class prepared with required materials.
7. Timely completion of classroom and homework assignments is required.
8. Students will be expected to attend all gallery openings and any art lectures (unless excused) if applicable.
9. Final projects will be presented at Exam.
10. Participation in class critique and portfolio reviews is expected. Your opinion must be substantiated with clear, accurate and relevant information.
11. At all times the student will maintain a respectful and professional attitude in class and while discussing the works of your peers.
12. The student can expect to spend 5-7 hours per week out of classroom on sketchbook and assignments.
13. "Self-motivated work Principles". The student is encouraged to explore and research subject matter outside of class, in order to aid in the growth of discussion and use of terminology.
14. Students are required to clean up and put away supplies that have been used during the class.
15. Students will follow all safety procedures and sign an Art Safety Agreement after completing a safety training course offered by the instructors and reading: Department of Art After Hours Studio Policy.

ART STUDIO SAFETY TRAINING The training will be through CANVAS.

**REQUIRED TECHNOLOGY AND PROFICIENCY:**

Minimum Technology Requirements: Students will need access to a computer with a camcorder and high-speed internet connection. IMPORTANT: IP and hardware problems are not excuses for missing deadlines and submission of assignments. Students can access Canvas on the UT Tyler campus in the Computer Lab or Library.

Minimum Student Skill: This course utilizes digital resources in Canvas. Students must know how to use Microsoft Word and Canvas. Students must be able to download and upload complete files (doc, docx, or pdf)

with text and images, attach documents to emails or discussion postings, and download and upload documents to the assignment tool.

Be aware that not all functions of your Canvas course may be available on smart phones or tablets. You must have a computer and know the software to complete the course. Look at links about Canvas in the "Start Here" Module of this course for further help.

**ATTENDANCE:** Attendance is mandatory and will be taken promptly at the beginning of each class. During the semester you are allowed 3 absences, excused or unexcused. Students who miss more than 3 classes will be dropped one letter grade for the course, each additional absence lowers the final grade another letter grade. If you arrive late or leave early it is counted as an absence. This class requires daily participation, which means you must be here. Please note that in-class participation is a part of your final grade. **ABSENCES ON DEMONSTRATION OR CRITIQUE DAYS ARE NOT ADVISED.** Missed demonstrations, lectures, or critiques will not be repeated. It is your responsibility to make up for any missed class time. Students who anticipate being absent from class due to religious observance should inform the instructor in writing by the end of the second week of class. Faculty should initial the request to indicate approval. In addition to the above class time and attendance discussed above, you must also plan to come in "outside of class" for an additional 5-10 hours (as necessary) per week, in order to complete the course work. It is simply not possible to work in the studio for only 5 hours per week and complete the course work necessary to pass this class.

## GRADING CRITERIA

### ASSIGNMENT/PORTFOLIO GRADING

**Staying on task:** Students are required to work in class every day, commit many hours of work in the studio outside of class time. Students are expected to work outside of class a minimum of 5-6 hours.

Understanding the concepts of each assignment	25 points
Proper use of techniques/Craftsmanship/Composition	25 points
Critique	25 points
<u>Presentation – visual image, neatness, timely completion, progress</u>	<u>25 points</u>
Total	100 points

Any late project will receive a zero. If you have an excused absence for the day a project is due, you may turn the project in on the FIRST DAY of your return along with the appropriate written documentation.

### FINAL GRADE CRITERIA

Completion of assigned projects(body of work)	70%
Research and presentation	20%
<u>Final project and portfolio (digital)</u>	<u>10%</u>
Total	100%

Numeric to Letter Grade Translation: 100 – 90% = A, 89 - 80% = B, 79 - 70% = C, 69 - 60% = D, 59 - 0% = F

Students may be provided written evaluation by form returned with graded assignment.

For final grade assessment, students must turn in digital copies (via email or flash drive) of completed assignments to compose the final portfolio created during the semester. Format for files will be addressed later in the semester.

The professor will not provide constant updates on grade status, but students are welcome to periodically discuss their progress with the professor or check Canvas.

\*How to earn an A: Create an elevated body of work that is explorative and exhibits both care for quality and quantity. Go above and beyond in everything you do for this class. Practice self-responsibility and creative exploration. Complete all assignments on time. Be on time and do not leave early. Do not miss more than 3 classes.

How to earn a B: Create an elevated body of work that is explorative and exhibits both care for quality and quantity. Complete all assignments on time. Be on time and do not leave early. Do not miss more than 3 classes.

How to earn a C: Complete all assignments on time. Be on time and do not leave early. Do not miss more than 3 classes.

**CLASSROOM ETIQUETTE:** Developing and maintaining honest, open communication between professor and student as well as student to student requires social agreements. It is important to respect each other as human beings; respect other's working space and materials. Our engagements will set an important tone to the ambiance of the studio, as well as promote an open dialogue among all of us.

Please:

- Keep all cell phones silenced
- No headphones, ear buds
- No computers
- No sleeping
- Stay home if you are infectious

**COMMUNICATION ETIQUETTE:** I am dedicated to helping each of you find your personal voice; I am available to meet with you before, during, or after scheduled classes. However, it would be best for you to make an appointment, if this is impossible, we can arrange another time.

The best manner of contacting me is via email: [lsolley@uttyler.edu](mailto:lsolley@uttyler.edu). I typically check my email daily, but please allow 24 hrs. for a response. I will not answer email on the weekend (Saturday and Sunday). When using email, please adhere to proper email etiquette, such as: "Professor Solley, I have a question..."

**ONLINE ETIQUETTE:** My preferred method of communication is email, [lsolley@uttyler.edu](mailto:lsolley@uttyler.edu). To contact me through email please do not use the email in Canvas, instead use my official UTT email. I will email the class as a whole through Canvas with information for our course, but not to correspond. I will not email back through Canvas. Refer to Email Etiquette. For any questions or concerns revolving around class or the university, do not contact me through social media, please remember to use official UTT email. Remember to be respectful in the online setting in the same way that you would a face to face environment.

**PROFESSIONAL COMMUNICATIONS:** When referring to any faculty member, please remember that they all have earned a high degree of respect, and should be referred to, or addressed as "Professor", or "Dr.". In any academic situation, sticking with "Professor" is the safest path, until you have been invited to address your professors otherwise, even then, I would be circumspect as to the propriety of doing otherwise. Likewise, engagements with university/departmental staff members should be equally respectful. Please understand that the staff members are critical partners in the department. Please refer to them as Mr./Mrs./Ms.

**STUDIO SAFETY & MAINTENANCE:** Students are required to use appropriate safety equipment and practice safe operation procedures when using any hazardous equipment or materials. The student should only use these materials and equipment after the instructor has given instruction in the safe use of such equipment and

materials. The instructor has the right and responsibility to suspend any art student from operating a piece of equipment if the instructor believes the student is incapable of operating the equipment in a safe manner. This is done so not to jeopardize the health and safety of the student or other members of the class.

- Students in studio classes are required to clean up and put away supplies that have been used during the class session.
- Children and non-registered students are not allowed in the studio at any time.  
Food and drink are not allowed in the studio at any time.
- Radio use in the studio is restricted to the use of personal headphones (not during class).
- A first aid kit is located in the studio.

**FACILITY ACCESS & STUDIO LAB SAFETY AND MECHANICAL SAFETY TRAINING:** Studio facility access is for enrolled students only. Students are required to use appropriate safety equipment (PPE) and practice safe operation procedures when using any hazardous equipment or materials. All students must successfully complete the lab safety training and mechanical safety training and quizzes on Canvas and complete an Art Safety Agreement before after-hours access to the complex is granted. Failure to adhere to the terms of the Art Safety Agreement will result in the loss studio facility access.

**PERSONAL PROTECTIVE EQUIPMENT (PPE):** For your safety, you must follow all safety requirements established by the department and university. It is required that you provide you own Personal Protective Equipment for use in studio areas. This equipment includes: dust mask with at least a N95 rating and attached filter, safety glasses, ear protection, gloves, close- toed shoes, and appropriate clothing. Failure to use this equipment while working may result in the loss of studio privileges.

**MATERIALS AND CHEMICALS:** Any additional materials or chemicals not included on the course material list must be approved by the faculty member in charge of the area where the chemical (material) will be used prior to the material/chemical being brought into the studio. Students are responsible for notifying the studio technician of any new materials/chemicals the day they are brought to the studio in order to ensure that the appropriate Safety Data Sheet is on file and in the SDS binder.

Labels for any new, approved chemicals brought into the art studios must include the following information when they are transferred to a new container or if the original chemical label is damaged: Name of Chemical, Date chemical was opened, and any basic hazards associated with the chemical. Labels are located in each studio and must be filled out and adhered to the container immediately.

**STORAGE/LOCKERS:** Each student will be assigned a locker with a partner. Due to space limitations clay and tools may not be stored in the classroom unless being used at the time. Any clay or tools found will be removed. You should store your materials in your locker or elsewhere, bringing to class only what you need to work with.

### **STUDENT RESOURCES AND UNIVERSITY POLICIES**

Please see the Getting Started & UTT Syllabus module in Canvas for a full list of student resources and university policies.

\* This syllabus is subject to change

\*\*Please see UT Tyler's academic calendar for all important academic deadlines and dates. Important dates for critiques and assignments will be posted on Canvas, announced in class, and stated on handouts. There are no required fieldtrips for this course.

\*\*\* A separate list of all required materials and supplies will be provided.