COURSE OVERVIEW:
Senior Exhibition (SRX) is the capstone course required of all graduating Studio Art majors. The primary focus of the course is the preparation for the student’s BFA exhibition. We will review logistics, documentation, professional presentation standards, and gallery installation methods. Student will gain practical experience through participation in the operations of the Meadows Gallery and culminate with the staging of the student’s Senior Group Exhibition that showcases their work at the highest level of maturity and skill.

PRE-REQUISITE:
Students Enrolled In Art 4192 SRX Must Be Enrolled In, Or Have Completed Art 3392 Professional Practices

STUDENT LEARNING OUTCOMES:
1. Technical proficiency: The student will develop and assemble a technically proficient body of artwork that demonstrates technical proficiency within his or her chosen concentration (2-D or 3-D) as well as general proficiency in the greater arena of all mediums.
2. Conceptual proficiency: The student will develop and assemble a conceptually proficient body or work that demonstrates conceptual proficiency within his or her chosen concentration (2-D- 3-D) as well as general proficiency in the greater arena of all mediums.
3. Historical context: The student will develop and understanding as to how his or her work relates to art history
4. Contemporary trends: The student will develop and understanding as to how his or her work relates to current trends in contemporary art
5. Written analysis: The student will engage in written critical analysis of their work
6. Verbal analysis: The students will engage in critical verbal analysis of their artwork.

ATTENDANCE: Required
Three absences = final grade reduced by 1 1/2 letter grade More absences than three, and the student should consider dropping the course. Students are expected to attend every class period, arriving before the scheduled class time, and not leaving before the scheduled conclusion. Any absence, with the exception of emergencies or illness, will adversely affect grades. Students are encouraged to inform the professor prior to any scheduled absences and to email the morning of unexpected absences.

EMAIL POLICY: (Preferred mode of contact) aghuge@uttyler.edu
Please feel free to email me if you have a question or if you would like to set up an appointment, etc. I will do my best to respond within 24 hours of receiving them on weekdays. Please note that grades will not be sent via emails.
E-mail instructions:
1. Communication will only be through your UT Tyler e-mail address.
2. Include a subject. The email will be classified as spam, if there is no subject.
3. Be specific in the email.
4. Do not use slang/text-message language in the email as they can create misunderstandings.
5. Check the Syllabus before sending the e-mail. Reading the syllabus can solve most queries.

CELL PHONES:
Simply, Turn off all electronic devices. Please don’t disrespect your peers or your professor by allowing your phone to ring during class.

GRADING CRITERIA SRX:
30%: Quality of Senior Exhibition (the actual exhibition)
30%: Quality of Portfolio (your work in the exhibition)
30%: Timely submission of required materials in their accurate format (documentation)
10%: Assistance in Department of Art + Art history sponsored events.

GRADING:
A = 90-100  B= 80-89  C = 70-79  D = 60-69  F = 0-59

REQUIRED COURSE MATERIALS:
1. CD WITH HARDCOVER: to be submitted at due date in the envelope provided.
2. Printed Documents submitted at due date in the envelope provided.
3. 

General requirements:
1. Students are required to keep all class due dates and deadlines.
2. Students are required to complete all assignments and be prepared to participate actively.
3. Students are required to maintain utmost professionalism in their behavior in class and during the entire process of SRX.
4. Students are required to assist the Gallery Coordinator and the Department of Art +Art History during High School Day/ college day and other Department sponsored events or gallery receptions (10% of final grade).
5. Students are required to apply for entry of their work in a minimum of three juried competitions. Keep copies of all material sent to be submitted at the end of the semester.
6. Each student is responsible for photographing his or her work. IPhone or cell phone images of your work are not permissible. Photographs must be minimum of 300dpi jpegs suitable for publication on the exhibition invitation and for publicity. If you do not have access to a camera please contact Gail Andrews at the Art office.
7. The Department of Art and Art History reserves the right to select works from the exhibition to accession into its permanent collection.

Field Trip: There are no field trips required for this class.
CLASS REQUIREMENTS:

A. CREATING STUDIO ART FOR SRX: (30% of Final Grade)
1. All new work that is created during the senior year (fall - spring; spring-summer-fall) at UTT under the supervision of your professor at UTT is eligible for consideration in the senior exhibition.
2. Students are required to be in constant communication with their studio faculty during the entire creative process for the work to be considered. Participation in class critiques and individual critiques specifically for the chosen work is highly recommended.

B. DOCUMENTATION: (30% of Final Grade)
Students will write the following documents:
   1. Artist statement
   2. Biography
   3. Artist CV
   4. Gallery talk outline (not included in final CD)
   5. News Release (not included in Final CD)

Additional documentation required to be submitted include the following:
   1. Faculty Approval Sheet: Students need to obtain written approval from their faculty for each artwork and its presentation in the exhibition. The approval must be from the studio wherein the work was created.
      a. This SIGNED sheet along with thumbnail images and details of the work that is signed off must be given to the SRX instructor one (1) week prior to the installation date.
      b. Failure to submit this sheet by the due date will automatically lower your grade by one letter.
      c. Remember to keep a copy of the form for your final submission
   2. Gallery coordinator assistance form to be submitted with the Documents in the envelope provided to you.
   3. Final CD with 3 folders: SEE ATTACHEMENT FOR DETAILS
      a. Documents
      b. Images
      c. Video

C. EXHIBITION: (30% of Final grade)
Students should be prepared to participate in one group exhibition with their graduating colleagues. Students will be involved in the various aspects of the group exhibition, including:
   1. News Release: Students are responsible for writing the news release for the group exhibition and sending it to the Gallery Coordinator at least 4 week prior to the exhibition opening date.
   2. Creating an Exhibition Poster: Students are required to follow image submission guidelines so that each student can make an exhibition poster. All students will vote on the design for the final Exhibition Poster. The poster is to be printed at the University Print shop location on the ground floor of the Library.
   3. Installation of art for SRX: It is expected that works will be presented in a professional
manner. Presentation quality will be subject to approval by the instructor to the date of installation.

- Graduating BFA candidates are expected to assist each other with their exhibit installations. The Gallery Coordinator, graduate students, other undergraduate students and work-study students **DO NOT** assist with student’s exhibit installations. **Students MAY NOT receive assistance from anyone other than those in their exhibiting group.** The SRX instructor has the final approval over the installation of works in the exhibition. Installation should be ready at 8 am on the first date of the scheduled exhibition.
- If your work is not completely installed * prior to 8 am the day of opening of the exhibition, you will have earned the failing grade (automatic F) and will have to withdraw from the exhibition. This is non-negotiable.
- *Completely Installed = finished hanging/placing in the gallery, titles placed in their proper position, lighting placement complete and area cleaned.*

4. **Reception:** Students will be involved in creating publicity for the exhibition, organizing a public reception and the food for the reception, serving and clean up of the reception area.

5. **Gallery Talk:** Students will give 8-10 min minute presentations about their work in the gallery during the Senior Exhibition and take questions from the audience. Video recording of the Gallery talk will be done in consultation with the Gallery Coordinator and SRX instructor. This video file for your gallery talk should be included in the CD due at the end of the semester.

6. Installation, lighting and take down of the exhibition are to be done under the proper instruction of the gallery coordinator.

**UNIVERSITY POLICIES:**

**UT Tyler Honor Code**
Every member of the UT Tyler community joins together to embrace: Honor and integrity that will not allow me to lie, cheat, or steal, nor to accept the actions of those who do.

**Students Rights and Responsibilities**
To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this link: [http://www.uttyler.edu/wellness/rightsresponsibilities.php](http://www.uttyler.edu/wellness/rightsresponsibilities.php)

**Campus Carry**
We respect the right and privacy of students 21 and over who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at [http://www.uttyler.edu/about/campus-carry/index.php](http://www.uttyler.edu/about/campus-carry/index.php)

**UT Tyler a Tobacco-Free University**
All forms of tobacco will not be permitted on the UT Tyler main campus, branch campuses, and any property owned by UT Tyler. This applies to all members of the University community, including students, faculty, staff, University affiliates, contractors, and visitors.
Forms of tobacco not permitted include cigarettes, cigars, pipes, water pipes (hookah), bidis, kretks, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and all other tobacco products. There are several cessation programs available to students looking to quit
smoking, including counseling, quitlines, and group support. For more information on cessation programs please visit www.uttyler.edu/tobacco-free.

Grade Replacement/Forgiveness and Census Date Policies
Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. (For Fall, the Census Date is Sept. 12.) Grade Replacement Contracts are available in the Enrollment Services Center or at http://www.uttyler.edu/registrar. Each semester’s Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar.

Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract.

The Census Date (Sept. 12th) is the deadline for many forms and enrollment actions of which students need to be aware. These include:

- Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit.
- Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date)
- Schedule adjustments (section changes, adding a new class, dropping without a “W” grade)
- Being reinstated or re-enrolled in classes after being dropped for non-payment
- Completing the process for tuition exemptions or waivers through Financial Aid

State-Mandated Course Drop Policy
Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the census date (See Academic Calendar for the specific date).

Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Enrollment Services Center and must be accompanied by documentation of the extenuating circumstance. Please contact the Enrollment Services Center if you have any questions.

Disability/Accessibility Services
In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University of Texas at Tyler offers accommodations to students with learning, physical and/or psychological disabilities. If you have a disability, including a non-visible diagnosis such as a learning disorder, chronic
illness, TBI, PTSD, ADHD, or you have a history of modifications or accommodations in a previous educational environment, you are encouraged to visit https://hood.accessiblelearning.com/UTTyler and fill out the New Student application. The Student Accessibility and Resources (SAR) office will contact you when your application has been submitted and an appointment with Cynthia Lowery, Assistant Director of Student Services/ADA Coordinator. For more information, including filling out an application for services, please visit the SAR webpage at http://www.uttyler.edu/disabilityservices, the SAR office located in the University Center, # 3150 or call 903.566.7079.

Student Absence due to Religious Observance
Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester.

Revised 05/17 Student Absence for University-Sponsored Events and Activities If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

Social Security and FERPA Statement
It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

Emergency Exits and Evacuation
Everyone is required to exit the building when a fire alarm goes off. Follow your instructor's directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire department, or Fire Prevention Services.

Student Standards of Academic Conduct
Disciplinary proceedings may be initiated against any student who engages in scholastic dishonesty, including, but not limited to, cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts.

i. “Cheating” includes, but is not limited to:

• copying from another student’s test paper;
• using, during a test, materials not authorized by the person giving the test;
• failure to comply with instructions given by the person administering the test;
• possession during a test of materials which are not authorized by the person giving the test, such as class notes or specifically designed “crib notes”. The presence of textbooks constitutes a violation if they have been specifically prohibited by the person administering the test;
• using, buying, stealing, transporting, or soliciting in whole or part the contents of an unadministered test, test key, homework solution, or computer program;
• collaborating with or seeking aid from another student during a test or other assignment without authority;
• discussing the contents of an examination with another student who will take the examination;
• divulging the contents of an examination, for the purpose of preserving questions for use by another, when the instructors has designated that the examination is not to be removed from the examination room or not to be returned or to be kept by the student;
• substituting for another person, or permitting another person to substitute for oneself to take a course, a test, or any course-related assignment;
• paying or offering money or other valuable thing to, or coercing another person to obtain an unadministered test, test key, homework solution, or computer program or information about an unadministered test, test key, home solution or computer program;
• falsifying research data, laboratory reports, and/or other academic work offered for credit;
• taking, keeping, misplacing, or damaging the property of The University of Texas at Tyler, or of another, if the student knows or reasonably should know that an unfair academic advantage would be gained by such conduct; and
• misrepresenting facts, including providing false grades or resumes, for the purpose of obtaining an academic or financial benefit or injuring another student academically or financially.

ii. “Plagiarism” includes, but is not limited to, the appropriation, buying, receiving as a gift, or obtaining by any means another’s work and the submission of it as one’s own academic work offered for credit.

iii. “Collusion” includes, but is not limited to, the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any section of the rules on scholastic dishonesty.

iv. All written work that is submitted will be subject to review by plagiarism software. UT Tyler

Resources for Students

• UT Tyler Writing Center (903.565.5995), writingcenter@uttyler.edu
• UT Tyler Tutoring Center (903.565.5964), tutoring@uttyler.edu
• The Mathematics Learning Center, RBN 4021, this is the open access computer lab for math students, with tutors on duty to assist students who are enrolled in early-career courses.
• UT Tyler Counseling Center (903.566.7254)