

ART 4192.003  
Senior Exhibition  
Spring 2021

Class Time	T 12:45 PM – 2:00 PM
Class Location	FAC 114
Instructor	Lori Solley, MFA
Instructor Contact	Isolley@uttyler.edu (preferred)
Office Hours	by Appointment (email to schedule)
Office Location	Art Department
Contact Phone	Art Department (903) 566-7250

**COURSE DESCRIPTION:** Senior Exhibition (SRX) is the capstone course required of all graduating Studio Art majors. The primary focus of the course is the preparation for the student's BFA exhibition. Students will learn and review logistics, documentation, professional presentation standards, and gallery installation methods. Student will gain practical experience through participation in the operations of the Meadows Gallery, FAC gallery and various departmental activities and culminate with the staging of the student's Senior Group Exhibition that showcases their work at the highest level of maturity and skill.

**PRE-REQUISITE:**

Students in ART 4192 senior exhibition must have completed or currently enrolled in ART 3392 Professional Practices

**STUDENT LEARNING OUTCOMES:**

1. Technical proficiency: The student will develop and assemble a technically proficient body of artwork that demonstrates technical proficiency within his or her chosen concentration (2-D or 3-D) as well as general proficiency in the greater arena of all mediums.
2. Conceptual proficiency: The student will develop and assemble a conceptually proficient body or work that demonstrates conceptual proficiency within his or her chosen concentration (2-D- 3-D) as well as general proficiency in the greater arena of all mediums.
3. Historical context: The student will develop and understanding as to how his or her work relates to art history.
4. Contemporary trends: The student will develop and understanding as to how his or her work relates to current trends in contemporary art.
5. Written analysis: The student will engage in written critical analysis of their work
6. Verbal analysis: The students will engage in critical verbal analysis of their artwork.

**REQUIRED MATERIALS:**

- ½" preferably black binder with inside pocket (1" Max) – This will be turned in to the department at the end of the semester.
- Sheet protectors
- Thumb Drive (8 GB should be large enough)
- Pen/ Pencil

- Laptop (optional) for poster review
- Mask and/or face shield
- Some type of gloves for cleaning your space before and after class due to the type of cleaner being provided (nitrile gloves or kitchen cleaning gloves are acceptable)

**ATTENDANCE IS MANDATORY:**

Three absences = final grade reduced by 1 1/2 letter grade

More absences than three, and the student should consider dropping the course.

Students are expected to attend every class period, arriving before the scheduled class time, and not leaving before the scheduled conclusion. Any absence, with the exception of emergencies or illness, will adversely affect grades. Students are encouraged to inform the instructor prior to any scheduled absences and to email the morning of unexpected absences.

- LEAVING EARLY: please notify the instructor BEFORE the class begins. If you leave before dismissal you will be counted as absent for that day.
- ARRIVING LATE: If you arrive more than 5 mins late, you will be counted absent from class.
- Three late arrivals and/or leaving early will count as one absent day. Each additional late arrival or leaving early will count as additional absent days.

Student Absence due to Religious Observance: Students who anticipate being absent from class, due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester.

Student Absence for University-Sponsored Events and Activities: If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

**EXAMS:** there are no exams in this class

**GRADES AND GRADING:**

60%: Presentation of Senior Exhibition: This includes:

1. • The overall presentation of the exhibition/PowerPoint show
2. • Installation/Delivery of Materials
3. • Artist Talk and Digital File
4. • Digital Files for Exhibition Binder to use for Virtual Exhibition

30%: Timely Submission of All Required Materials in their Accurate Format (either physical or digital): Points will be deducted for turning in digital or physical files late – refer to calendar for due dates.

- Documentation Binder:

1. Final Edits of Artist Statement/Biography/CV

2. Professional photographs in correct formats
  3. Faculty Approval Signature Sheet
  4. Department activities/ gallery director Volunteer Signature Sheet
  5. Poster
  6. Press Release
  7. Vinyl
  8. Gallery Talk (outline/script)
- Thumb Drive with Appropriate Folders and Materials
  - All required digital files delivered to both instructor and gallery manager, Mrs. Taff.

10%: Volunteer Assistance in Department of Art + Art History Sponsored Events.

**GRADING SCALE:** Remember, Professors do not give grades; a student earns them.

A = 100-90

B = 89-80

C = 79-70

D = 69-60

F = 59-0

**EMAIL POLICY:**

Please feel free to email me if you have a question or if you would like to set up an appointment, etc. I will do my best to respond within 24 hours on weekdays. Emails sent on weekends or public holidays will be answered on the following working day. Check the Syllabus on Canvas before sending the e-mail. Reading the syllabus can answer most queries.

Please note that grades will not be sent via emails.

E-mail instructions:

- Use only your UT Tyler patriot e-mail address
- Include a subject. For example: SRX spring 2021 question regarding poster
- Emails without subject are classified as spam and deleted.
- Do not use slang/text-message language in the email as they can create misunderstandings.

**ETIQUETTE:**

- Turn off all electronic devices during class. Violation of this policy will result in confiscation of your device for the entire duration of the class.
- NO laptop/tablet/cell phones permitted without prior consent. Violation of this policy will result in confiscation of the cell phone/digital device for the entire duration of the class.

- **EXCEPTIONS:**

- o Workdays that require use of laptop. (See Class Schedule for dates).
- o If you need special accommodation for taking notes on a laptop/tablet or a digital device, please contact the Student Accessibility and Resources (SAR) office (see below in University Policies).

**GENERAL REQUIREMENTS:**

1. Students are required to keep all class due dates and deadlines.
2. Students are required to complete all assignments and be prepared to participate actively.
3. Students are required to maintain utmost professionalism in their behavior in class and during the entire process of SRX.
4. Students are required to assist the Gallery Coordinator and the Department of Art + Art History during High School Day/ college day and other Department sponsored events or gallery receptions (10% of final grade).
5. Students are required to apply for entry of their work in a minimum of three juried competitions. Keep copies of all material sent to be submitted at the end of the semester.
6. Each student is responsible for photographing his or her work. iPhone or cell phone images of your work are not permissible. Photographs must be minimum of 300 dpi jpegs suitable for publication on the exhibition invitation and for publicity. If you do not have access to a camera, please contact Gail Andrews at the Art office.
7. The Department of Art and Art History reserves the right to select works from the exhibition to accession into its permanent collection.

**CLASS REQUIREMENT FOR SRX:**

A. CREATING STUDIO ART FOR SRX: All new work that is created during the senior year (fall - spring; spring-summer-fall) at UTT under the supervision of your professor at UTT is eligible for consideration in the senior exhibition. Students are required to be in constant communication with their studio faculty during the entire creative process for the work to be considered. Participation in class critiques and individual critiques specifically for the chosen work is highly recommended.

B. DOCUMENTATION (physical copies and digital files):

Students will create the following documents:

1. Artist statement
2. Biography
3. CV
4. Poster
5. Gallery talk outline (not included in Thumb drive)
6. Press Release (not included in thumb drive)

Additional documentation required to be submitted include the following:

- i. Faculty Approval Sheet: Students need to obtain written approval from their faculty for each artwork and its presentation in the exhibition. The approval must be from the

studio wherein the work was created.

- This SIGNED sheet along with thumbnail images and details of the work that is signed off must be given to the SRX instructor one (1) week prior to the installation date. Failure to submit this sheet by the due date will automatically lower your grade by one letter.

Remember to keep a copy of the form for your final submission

- ii. Gallery coordinator assistance form to be submitted with the Documents in the envelope provided to you.
- iii. Thumb drive with 3 folders: SEE ATTACHEMENT FOR DETAILS
  - a. Documents
  - b. Images
  - c. Video

### C. EXHIBITION:

Students should be prepared to participate in a group exhibition with their graduating colleagues. Students will be involved in the various aspects of the group exhibition, including:

Press Release: Students are responsible for writing the news release for the group exhibition and sending it to the Gallery Coordinator at least 4 week prior to the exhibition opening date.

Creating an Exhibition Poster: Students are required to follow image submission guidelines so that each student can make an exhibition poster. All students will vote on the design for the final Exhibition Poster. The poster is to be printed at the University Print shop location on the ground floor of the Library.

Installation of art for SRX: It is expected that works will be presented in a professional manner. Presentation quality will be subject to approval by the instructor to the date of installation.

Graduating BFA candidates are expected to assist each other with their exhibit installations. The Gallery Coordinator, graduate students, other undergraduate students and work-study students DO NOT assist with student's exhibit installations. Students MAY NOT receive assistance from anyone other than those in their exhibiting group. The SRX instructor has the final approval over the installation of works in the exhibition. Installation should be ready at 8 am on the first date of the scheduled exhibition

If your work is not completely installed\* prior to 8 am the day of opening of the exhibition, you will have earned the failing grade (automatic F) and will have to withdraw from the exhibition. This is non-negotiable.

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\*Completely Installed = finished hanging/placing in the gallery, titles (labels) placed in their proper position, lighting placement complete and area cleaned.

Publicity and Reception: Students will be involved in creating publicity for the exhibition, organizing a public reception and the food for the reception, serving and clean-up of the reception area.

Gallery Talk: Students will give 8-10 min minute presentations about their work in the gallery during the Senior Exhibition and take questions from the audience. Video recording of the Gallery talk will be done in consultation with the Gallery Coordinator and SRX instructor. This video file for your gallery talk should be included in the thumb drive due at the end of the semester.

Installation, lighting and take down of the exhibition are to be done under the proper instruction of the gallery coordinator.

**FIELD TRIPS:**

Although there are no required field trips for this class, students are encouraged to attend the gallery exhibition receptions at the Tyler Museum of Art for educational purposes. See Class Schedule or Canvas for dates.

**IMPORTANT DATES:**

MON, JAN. 25, 2021 Census date

MON. MARCH 29, 2021 Last day to withdraw from class

**UNIVERSITY POLICIES**

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**UT Tyler Honor Code**

Every member of the UT Tyler community joins together to embrace: Honor and integrity that will not allow me to lie, cheat, or steal, nor to accept the actions of those who do.

**Students Rights and Responsibilities**

To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this link:

<http://www.uttyler.edu/wellness/rightsresponsibilities.php>

**Campus Carry**

We respect the right and privacy of students 21 and over who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at

<http://www.uttyler.edu/about/campus-carry/index.php>

**UT Tyler a Tobacco-Free University**

All forms of tobacco will not be permitted on the UT Tyler main campus, branch campuses, and any property owned by UT Tyler. This applies to all members of the University community, including students, faculty, staff, University affiliates, contractors, and visitors.

Forms of tobacco not permitted include cigarettes, cigars, pipes, water pipes (hookah),

bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and all other tobacco products.

There are several cessation programs available to students looking to quit smoking, including counseling, quit lines, and group support. For more information on cessation programs please visit [www.uttyler.edu/tobacco-free](http://www.uttyler.edu/tobacco-free).

### **Grade Replacement/Forgiveness and Census Date Policies**

Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. Grade Replacement Contracts are available in the Enrollment Services Center or at <http://www.uttyler.edu/registrar>. Each semester's Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar.

Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract.

The **Census Date** is the deadline for many forms and enrollment actions of which students need to be aware. These include:

8. Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit.
  9. Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date)
  10. Schedule adjustments (section changes, adding a new class, dropping without a "W" grade)
  11. Being reinstated or re-enrolled in classes after being dropped for non-payment
  12. Completing the process for tuition exemptions or waivers through Financial Aid
- State-Mandated Course Drop Policy Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the census date (See Academic Calendar for the specific date). Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Enrollment Services Center and must be accompanied by documentation of the extenuating circumstance. Please contact the Enrollment Services Center if you have any questions.
13. Disability/Accessibility Services: In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University of Texas at Tyler offers accommodations to students with learning, physical and/or psychological disabilities. If you have a disability, including a nonvisible diagnosis such as a learning disorder, chronic illness, TBI, PTSD, ADHD, or

you have a history of modifications or accommodations in a previous educational environment, you are encouraged to visit

<https://hood.accessiblelearning.com/UTTyler> and fill out the New Student application. The Student Accessibility and Resources (SAR) office will contact you when your application has been submitted and an appointment with Cynthia Lowery, Assistant Director of Student Services/ADA Coordinator. For more information, including filling out an application for services, please visit the SAR webpage at <http://www.uttyler.edu/disabilityservices>, the SAR office located in the University Center, # 3150 or call 903.566.7079.

14. Student Absence due to Religious Observance Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester.

#### **Student Absence for University-Sponsored Events and Activities**

If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

#### **Social Security and FERPA Statement**

It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

#### **Emergency Exits and Evacuation**

Everyone is required to exit the building when a fire alarm goes off. Follow your instructor's directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire department, or Fire Prevention Services.

#### **Student Standards of Academic Conduct**

Disciplinary proceedings may be initiated against any student who engages in scholastic dishonesty, including, but not limited to, cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts.

iv. "Cheating" includes, but is not limited to:

- Copying from another student's test paper;
- Using, during a test, materials not authorized by the person giving the test;
- Failure to comply with instructions given by the person administering the test;
- Possession during a test of materials which are not authorized by the person giving the test, such as class notes or specifically designed "crib notes". The presence of textbooks constitutes a violation if they have been specifically prohibited by the person administering the test;



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- Using, buying, stealing, transporting, or soliciting in whole or part the contents of an un-administered test, test key, homework solution, or computer program;
- Collaborating with or seeking aid from another student during a test or other assignment without authority;
- Discussing the contents of an examination with another student who will take the examination;
- Divulging the contents of an examination, for the purpose of preserving questions for use by another, when the instructors has designated that the examination is not to be removed from the examination room or not to be returned or to be kept by the student;
- Substituting for another person, or permitting another person to substitute for oneself to take a course, a test, or any course-related assignment;
- Paying or offering money or other valuable thing to, or coercing another person to obtain an un-administered test, test key, homework solution, or computer program or information about an un-administered test, test key, home solution or computer program;
- Falsifying research data, laboratory reports, and/or other academic work offered for credit;
- Taking, keeping, misplacing, or damaging the property of The University of Texas at Tyler, or of another, if the student knows or reasonably should know that an unfair academic advantage would be gained by such conduct; and
- Misrepresenting facts, including providing false grades or resumes, for the purpose of obtaining an academic or financial benefit or injuring another student academically or financially.

v. "Plagiarism" includes, but is not limited to, the appropriation, buying, receiving as a gift, or obtaining by any means another's work and the submission of it as one's own academic work offered for credit.

vi. "Collusion" includes, but is not limited to, the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any section of the rules on scholastic dishonesty.

vii. All written work that is submitted will be subject to review by plagiarism software.  
UT Tyler Resources for Students

- o UT Tyler Writing Center (903.565.5995), [writingcenter@uttyler.edu](mailto:writingcenter@uttyler.edu)
- o UT Tyler Tutoring Center (903.565.5964), [tutoring@uttyler.edu](mailto:tutoring@uttyler.edu)
- o The Mathematics Learning Center, RBN 4021, this is the open access computer lab for math students, with tutors on duty to assist students who are enrolled in early-career courses.
- o UT Tyler Counseling Center (903.566.7254)