Art 4380: Advanced Ceramics, Spring 2019  
Monday/Wednesday, 2:00 – 4:45, ARC 139  
Professor: Gary Hatcher  
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Office: ARC 138  
Office Hours: Office Hours: Monday/Wednesday 8:00-11:00 or by appointment.

NOTE: This online syllabi is an overview and subject to change. Students should refer to information provided on the first day of class for current and complete information. This course is a “hands on” experience and many details and specifics will be presented throughout the semester. It is imperative that you attend all classes to do well in this course.

Canvas Safety Training
You must complete the lab safety training module on Canvas before you will have afterhours access to the studios. This needs to be done once a year. If you successfully completed the training in the fall semester you do not have to take it again in the spring. If you did not take it in the fall, you must complete it by Thursday, January 24th.

Text
Clay and Glazes for the Potter by Daniel Rhodes and Robin Hopper 3rd edition. Book is out of print. Available through Amazon as used or new book. Will be around $30 with shipping.

Your Grade
Your final grade will be based on five grades as follows:
1. Critique # one on Wednesday, February 13th.
2. Critique # two on Wednesday, March 20th.
3. Clean up day, Monday, April 29th
4. Critique # three on Wednesday, May 1st.
5. Final Exam on Wednesday, May 1st.
7. Class participation and attendance.

Tools, Materials, and Supplies
Most tools will be provided by UTT but some basic tools and supplies will need to be purchased. A supply list will be provided on the first day of class along with sources for purchase of necessary items.

Materials
All glaze material and firing are supplied by U.T.Tyler. Beginning students should buy their clay from Trinity Ceramic Supply. No other clay should be used or brought into the studio without my permission. Trinity clays have proven to be good clay bodies for many types of work. You can contact Trinity at
1-214-631-0540; they are located at 9016 Diplomacy Row (take the Regal Row exit off Hwy. 183). Trinity will ship your clay to you although the most economical way is for students to place an order collectively and have one or two people go and pick it up thereby avoiding shipping expenses. Trinity Ceramics also has many tools and books and is worth visiting.

**Storage of Clay**
Due to space limitations you may not store clay in the classroom. Any clay found stored in the classroom not being used on a piece in progress will be removed. You should store clay in your car or at home bringing to class only what you need to work with.

**DO NOT REMOVE ANY TOOL FROM THE CLASSROOM**
Please do not remove boards or batts from the classroom or any other tools provided. Also, tools should be respected. Use the right tool for the right job and then put the tool away. If you are uncertain how to use a tool, please do not use it until you have been shown how to use the tool. (you will be given a demonstration in the use of all tools available to you.)

**Firing**
Only work that is completed will be fired. Cracked or poorly constructed work cannot be fired. All work must have your name, mark or initials on the bottom to be fired. It is your responsibility to do the best work possible and participate in kiln packing and firing. At the end of the semester there will be some work that is not fired. You may take the unfired works home with you or leave them in the studio. After the works are bisqued, we will keep them in the studio for the following semester for you to put glaze on. If you do not glaze them by the end of the semester following the one in which you made them, they will go into the dumpster. All students are required to participate in the necessary maintenance and housekeeping in the studio. Please take the initiative to do this. If you have questions about this procedure, please ask.

**Attendance**
Be here and be on time. Be present both mentally and physically! Attendance is mandatory and will be taken at the beginning of each class. During the semester you are allowed 3 absences regardless of reason. Extreme circumstances such as death in the family or hospitalization for any reason (with documentation) will not be counted against you. Should you exceed three absences you will be dropped one letter grade. Each subsequent absence will drop your grade again. The class requires daily participation, so be present. Your presence is directly linked to your final grade. Always keep that in mind. Missed demonstrations and lectures will NOT be repeated. If you miss a lecture or demonstration it is your responsibility to get that information on your own. Students who anticipate being absent from class due to religious observance must inform the instructor, in writing, by the second week of class and I will initial the request to indicate approval. Also remember that you will need to work outside of class time, at least two to three times as much as in class in order to truly create a prolific body of work. I here often, so I will know if you are or not.
Critiques
There will be two group critiques and one final critique. Do NOT miss any day that is scheduled as a critique. All completed work and work in progress will be displayed during the critiques with the exception of the final. Critiques are a time when completed work is presented by all students for the purpose of receiving formal criticism and increasing one’s effectiveness in communicating formal criticism to others. It is a unique opportunity to heighten one’s ability to perceive strengths and weaknesses within formal design criteria, utilitarian aesthetics, and expressive content. Students are expected to actively participate in the critique process and are graded not only on work presented but also on participation.

Research Paper and Presentation on contemporary clay artist
This paper should be typed with at least three references. If sources are not in our library in print form, you need a minimum of five references with an accessible URL sited. The paper should have a minimum length of 1000 words with a short oral PowerPoint presentation telling about your selected artist. Failure to turn in this paper by the due date will result in a zero. No late papers will be accepted.

I will not supply imagery or design for your work. I will teach you techniques and help you in any way possible. Your ideas for what to make must come from your own head and heart. Copying figurative items you have seen at retail stores will not be allowed in my classes. You should be making art, which is an expression of something within you or about you. Please, **NO DUCKS, BEARS, COOKIE CUTTERS, ANYTHING WITH WRITING ON IT, BEADS OR OTHER NOVELTY ITEMS.** You have enormous freedom to create in these classes, please use it to learn and explore unknown areas of creativity and expression.

Studio maintenance and clean up
All students are expected to clean up after working in the making area, glazing area and kiln area. For all to have a positive learning experience a clean organized workspace is essential. From time to time you will be asked to do some extra clean up job. I will try to allocate these jobs equitably to all students. Taking part in studio clean up is part of the course requirements.

Some Other Thoughts
You may make anything you want as long as good design and craftsmanship are evident. We will not use glue on anything nor will we use any metal other than silver or glass stones. To make quality objects, quality materials must be used as the expense is minimal Please be careful with all tools.

Facility Access & Studio Lab Safety and Mechanical Safety Training
Studio facility access is for enrolled students only. Students are required to use appropriate safety equipment (PPE) and practice safe operation procedures when using any hazardous equipment or materials. All students must successfully complete the lab safety training and mechanical safety training and quizzes on Canvas and
complete an Art Safety Agreement before after hours access to the complex is granted. Failure to adhere to the terms of the Art Safety Agreement will result in the loss of studio facility access.

**Personal Protective Equipment (PPE)**

For your safety, you must follow all safety requirements established by the department and university. It is required that you provide your own Personal Protective Equipment for use in studio areas. This equipment includes: dust mask with at least a N95 rating and attached filter, safety glasses, ear protection, gloves, close-toed shoes, and appropriate clothing. Failure to use this equipment while working may result in the loss of studio privileges.

**Materials and Chemicals**

Any additional materials or chemicals not included on the course material list must be approved by the faculty member in charge of the area where the chemical (material) will be used prior to the material/chemical being brought into the studio. Students are responsible for notifying the studio technician of any new materials/chemicals the day they are brought to the studio in order to ensure that the appropriate Safety Data Sheet is on file and in the SDS binder. Labels for any new, approved chemicals brought into the art studios must include the following information when they are transferred to a new container or if the original chemical label is damaged: Name of Chemical, Date chemical was opened, and any basic hazards associated with the chemical. Labels are located in each studio and must be filled out and adhered to the container immediately.

**Studio Safety/Access:**

1. All students must successfully complete the lab safety training and mechanical safety training and quizzes on Canvas and complete an Art Safety Agreement before after hours access to the complex is granted.
2. You may work in the studio at any time during the semester you are enrolled in a ceramics class. It is no longer necessary for you to sign in and out as a record of those entering the building will be recorded when you enter the building.
3. Do not use power equipment when I am not present if you cannot use it safely. If you are not sure how to use a tool or material safely then do not use it.
4. If you are the last one to leave the studio, lights are turned off.
5. A list of safety rules and guidelines are provided and are to be strictly followed. There is an MSDS on every chemical in the studio located at the back of the studio in a yellow binder.
6. Make sure you leave the building locked and follow all rules as provided and posted in the art studios.
7. Food is not allowed in the art studios.
8. Violations of the agreement will result in loss of art studio access.

**Student Learning Objectives:**

**TECHNICAL PROFICIENCY** Students develop and assemble a technically proficient body of art work that demonstrates technical proficiency within their chosen
CONCEPTUAL PROFIENCY Students develop and assemble a conceptually proficient body of art work that demonstrates conceptual proficiency within their chosen concentration (2D or 3D), as well as general proficiency in the greater arena of all mediums.

HISTORICAL CONTEXT The student will be able to develop an understanding of how his or her work relates to art history.

CONTEMPORARY TRENDS The student will be able to develop an understanding of how his or her work relates to current trends in contemporary art.

WRITTEN ANALYSIS The student will be able to engage in written critical analysis of artwork.

VERBAL ANALYSIS The student will be able to engage in verbal critical analysis of artwork.

Professional Communication:
When referring to any faculty member, please remember that they all have earned a high degree of respect, and should be referred to, or addressed as “Professor”, “Dr.”, “Mr.” or “Ms.” In any academic situation, using “Professor” is the safest path, until you have been invited to address your professors otherwise. While in class or public settings always err on the side of proper decorum.

Office Hours and E-mail Etiquette:
I am here to assist you in all things ceramic related and want each of you to excel in this course. I will endeavor to always be available to you during my appointment hours and to provide as much guidance and support as possible outside of those hours.

The best way to contact me will be through UT Tyler e-mail. I will check my e-mail periodically throughout the day and on the weekends and will try to reply as quickly as possible. Always use formal e-mail etiquette and use your UT Tyler student e-mail address if you wish to get a response.

Presentation of Work:
The presentation of your work promotes the serious and significant nature of your efforts. It is not enough to simply produce work; students are required to present work in the most advantageous manner possible. Consideration of presentation should begin at the inception of the work so that any challenges that arise can be addressed and improved as the work progresses. As the nature of this work is rather small, space to present work during critiques will not be an issue.

Class Participation:
The running of the ceramics studio is a community endeavor, it is a learning process. As such, class participation is an important aspect of this course. You are required to be an active participant by assisting with the maintenance and cleanliness of the studio, participating in course dialog and critiques, and in the safe practices and procedures of yourself and those around you. Participation is a part of your overall grade.
Evaluation of Body of Work Criteria:
- Completion of an ambitious body of work
- Quality of finished work
- Quantity of finished work
- Concept and design of the finished work
- Overall growth and development
- Experimentation and innovation

UNIVERSITY POLICIES AND ADDITIONAL INFORMATION

Students Rights and Responsibilities
To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this link:
http://www.uttyler.edu/wellness/rightsresponsibilities.php

UT Tyler Honor Code
Every member of the UT Tyler community joins together to embrace: Honor and integrity that will not allow me to lie, cheat, or steal, nor to accept the actions of those who do.

Campus Carry
We respect the right and privacy of students 21 and over who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at http://www.uttyler.edu/about/campus-carry/index.php

UT Tyler a Tobacco-Free University
All forms of tobacco will not be permitted on the UT Tyler main campus, branch campuses, and any property owned by UT Tyler. This applies to all members of the University community, including students, faculty, staff, University affiliates, contractors, and visitors. Forms of tobacco not permitted include cigarettes, cigars, pipes, water pipes (hookah), bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and all other tobacco products. There are several cessation programs available to students looking to quit smoking, including counseling, quitlines, and group support. For more information on cessation programs please visit www.uttyler.edu/tobacco-free.

Grade Replacement/Forgiveness and Census Date Policies
Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. (For Fall, the Census Date is Sept. 12.) Grade Replacement Contracts are available in the Enrollment Services Center or at http://www.uttyler.edu/registrar. Each semester’s
Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar. Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract.

The Census Date is the deadline for many forms and enrollment actions of which students need to be aware. These include:
- Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit.
- Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date)
- Schedule adjustments (section changes, adding a new class, dropping without a “W” grade)
- Being reinstated or re-enrolled in classes after being dropped for non-payment
- Completing the process for tuition exemptions or waivers through Financial Aid

**State-Mandated Course Drop Policy**
Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the census date (See Academic Calendar for the specific date). Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Enrollment Services Center and must be accompanied by documentation of the extenuating circumstance. Please contact the Enrollment Services Center if you have any questions.

**Disability/Accessibility Services**
In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University of Texas at Tyler offers accommodations to students with learning, physical and/or psychological disabilities. If you have a disability, including a non-visible diagnosis such as a learning disorder, chronic illness, TBI, PTSD, ADHD, or you have a history of modifications or accommodations in a previous educational environment, you are encouraged to visit https://hood.accessiblelearning.com/UTTyler and fill out the New Student application. The Student Accessibility and Resources (SAR) office will contact you when your application has been submitted and an appointment with Cynthia Lowery, Assistant Director of Student Services/ADA Coordinator. For more information, including filling out an application for services, please visit the SAR webpage at http://www.utttyler.edu/disabilityservices, the SAR office located in the University Center, # 3150 or call 903.566.7079.
Student Absence due to Religious Observance
Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester. Revised 05/17

Student Absence for University-Sponsored Events and Activities
If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

Social Security and FERPA Statement
It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

Emergency Exits and Evacuation
Everyone is required to exit the building when a fire alarm goes off. Follow your instructor’s directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire department, or Fire Prevention Services.

Student Standards of Academic Conduct
• Disciplinary proceedings may be initiated against any student who engages in scholastic dishonesty, including, but not limited to, cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts. “Cheating” includes, but is not limited to:
  • copying from another student’s test paper;
  • using, during a test, materials not authorized by the person giving the test;
  • failure to comply with instructions given by the person administering the test;
  • possession during a test of materials which are not authorized by the person giving the test, such as class notes or specifically designed “crib notes”. The presence of textbooks constitutes a violation if they have been specifically prohibited by the person administering the test;
  • using, buying, stealing, transporting, or soliciting in whole or part the contents of an unadministered test, test key, homework solution, or computer program;
  • collaborating with or seeking aid from another student during a test or other assignment without authority;
  • discussing the contents of an examination with another student who will take the examination;
  • divulging the contents of an examination, for the purpose of preserving questions for use by another, when the instructors has designated that the
examination is not to be removed from the examination room or not to be returned or to be kept by the student;
• substituting for another person, or permitting another person to substitute for oneself to take a course, a test, or any course-related assignment;
• paying or offering money or other valuable thing to, or coercing another person to obtain an unadministered test, test key, homework solution, or computer program or information about an unadministered test, test key, home solution or computer program;
• falsifying research data, laboratory reports, and/or other academic work offered for credit;
• taking, keeping, misplacing, or damaging the property of The University of Texas at Tyler, or of another, if the student knows or reasonably should know that an unfair academic advantage would be gained by such conduct; and
• misrepresenting facts, including providing false grades or resumes, for the purpose of obtaining an academic or financial benefit or injuring another student academically or financially.
• “Plagiarism” includes, but is not limited to, the appropriation, buying, receiving as a gift, or obtaining by any means another’s work and the submission of it as one’s own academic work offered for credit.
• “Collusion” includes, but is not limited to, the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any section of the rules on scholastic dishonesty.
• All written work that is submitted will be subject to review by plagiarism software.

UT Tyler

Resources for Students
• UT Tyler Writing Center (903.565.5995), writingcenter@uttyler.edu
• UT Tyler Tutoring Center (903.565.5964), tutoring@uttyler.edu
• The Mathematics Learning Center, RBN 4021, this is the open access computer lab for math students, with tutors on duty to assist students who are enrolled in early-career courses.
• UT Tyler Counseling Center (903.566.7254)