COURSE OVERVIEW/ LEARNING OUTCOMES
This is an Independent Study course for MFA candidates; therefore candidates must have been accepted into the MFA program, be in good standing, and gained permission from the Graduate Coordinator as well as the candidate’s Graduate Committee in order to participate. Candidates are expected to have established a strong direction for their work, and be prepared to function at a high level within the conservatory tradition. The intent of this course is to provide candidate’s opportunity to develop technical, conceptual, methodological, and formal possibilities in response to the candidate’s existing tendencies. Candidates are expected to accept the challenges of developing multiple works simultaneously, which could be considered as variations on the form. *Candidates must develop thorough bodies of works, which endeavor to expand the degrees of sophistication, complexity, and experimentation. Candidates are expected to push themselves to become more informed contemporary artists. We expect candidates to make an impressive quantity of work.

COURSE EXPECTATIONS
The number of required works depends greatly on the complexity and scale of each “cycle” of work. Students are required to produce multiple related works simultaneously.

Students will have the opportunity for individual critiques by the professor, as well as scheduled group critiques. Please take advantage of conversation outside of the scheduled studio time, by communicating with the professor and your peers. Schedule an individual discussion, email ideas/questions, call. Benefit from your artistic community by challenging yourself and your colleagues to push one another to improve.

GRADUATE COMMITTEE CRITIQUES/UPDATES
Graduate students are required to schedule regular critiques/updates by members of their graduate committee at least once every month during each semester in which the candidate is registered for credit (it is important to realize that these critiques/updates may be with individual committee members, and need not be formal critiques. The critique/update is intended to maintain an appropriate level of communication between student and committee members). It is the candidate’s responsibility to schedule these critiques/updates and to maintain a critique confirmation form signed by the professor who conducts the critique/update. This form must be turned in to the graduate coordinator at the end of each semester.

SEMESTER FINAL REVIEWS
Each semester the graduate student will schedule a final review at which time the entire MFA Graduate Committee will review the work and interview the student, this review is open to the entire faculty and student cohort. It is required that every MFA candidate will participate by the showing of current work at the date and time scheduled. *Although the primary responsibility rests with the professor of record, all graduate committee members may make recommendations as to the grades assigned.
MFA ASSESSMENT OF STUDENT LEARNING OUTCOMES

STUDENT LEARNING OUTCOMES

1. ANALYZE OBJECTS
   Students will be able to analyze the components of their visual object(s) and articulate the intended and discovered content of their aesthetic.

2. CONTEXTUALIZE AESTHETICS
   Students will be able to contextualize the artist's aesthetic to the canon of art history and contemporary art theory.

3. DOCUMENT WORKS
   Students will be able to digitally document their art works for the purpose of archiving, application, and presentation.

4. EXHIBIT WORKS
   Students will participate in juried, solo, group or curated exhibitions of their work.

5. INTERPRET WORKS
   Students will be able to define and interpret their works of art within the context of contemporary art.

6. RELATIVITY
   The student will be able to critique art works relative to traditional standards v. innovative standards.

AGREEMENTS

1. Every student will maintain close communication with the professor/committee
2. Every student will present works in progress every meeting, and completed works on critique days.
3. Every student will explore the various issues discuss with the professor/committee.
4. Students must agree to participate with their discussion, in a receptive and respectful manner to both peers and faculty.
5. Every student will keep the studio orderly, maintain the facilities, and be respectful of others possessions.
6. Students must spend several hours per week outside of class researching and producing works.

ATTENDANCE

Required on organized critique/discussion days
Attendance is mandatory. After missing 2 classes (including sick days) you may be dropped a full letter grade from your semester GPA, after missing 4 classes you are a candidate for failure of the course.

GRADING CRITERIA

$\frac{1}{2}$ Quality of work, (technically, conceptually, formally), and consideration of personal progress.
$\frac{1}{2}$ Quantity of work, (number of works completed, scale and ambition in those works).

****Discussion with professor, attendance, work habits, Utilization of class time, clean up, and participation in critiques. These requirements will not raise your grade, but will certainly lower your grade if not fulfilled. Grading is the primary responsibility of the Faculty of Record, but advice/recommendations will be considered from the graduate committee.

CRITIQUES: All work presented for critique must be finished.
When preparing for critiques please present work, which is: clean, documented, fixed (when appropriate), flat (no rolled up works) edges of the work must be considered, the back of the work clean, installed on a clean surface, with no visual competition

DOCUMENTATION: All work must be documented in a variety of ways.
a) signed, dated, title optional.
b) curated (cleaned, fixed, trimmed, flattened)
c) photographic (*digital images of three works due at the end of the semester*) digital documentation is d) required, and may be emailed or burned on a CD) I will retain these CDs.
2018

Students Rights and Responsibilities
To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this link: http://www2.uttyler.edu/wellness/rightsresponsibilities.php

Grade Replacement/Forgiveness and Census Date Policies
Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. Grade Replacement Contracts are available in the Enrollment Services Center or at http://www.uttyler.edu/registrar. Each semester’s Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar.

Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract.

The Census Date is the deadline for many forms and enrollment actions that students need to be aware of. These include:
- Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit.
- Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date)
- Schedule adjustments (section changes, adding a new class, dropping without a “W” grade)
- Being reinstated or re-enrolled in classes after being dropped for non-payment
- Completing the process for tuition exemptions or waivers through Financial Aid

State-Mandated Course Drop Policy
Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the census date (See Academic Calendar for the specific date).

Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Enrollment Services Center and must be accompanied by documentation of the extenuating circumstance. Please contact the Enrollment Services Center if you have any questions.

Disability Services
In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University offers accommodations to students with learning, physical and/or psychiatric disabilities. If you have a disability, including non-visible disabilities such as chronic diseases, learning disabilities, head injury, PTSD or ADHD, or you have a history of modifications or accommodations in a previous educational environment you are encouraged to contact the Student Accessibility and Resources office and schedule an interview with the Accessibility Case Manager/ADA Coordinator, Cynthia Lowery Staples. If you are unsure if the above criteria applies to you, but have questions or concerns please contact the SAR office. For more information or to set up an appointment please visit the SAR office located in the University Center, Room 3150 or call 903.566.7079. You may also send an email to cstaples@uttyler.edu

Student Absence due to Religious Observance
Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester.

Student Absence for University-Sponsored Events and Activities
If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

Social Security and FERPA Statement
It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

Emergency Exits and Evacuation
Everyone is required to exit the building when a fire alarm goes off. Follow your instructor’s directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire department, or Fire Prevention Services.
UNIVERSITY POLICIES AND ADDITIONAL INFORMATION THAT MUST APPEAR IN EACH COURSE SYLLABUS

UT Tyler Honor Code Every member of the UT Tyler community joins together to embrace: Honor and integrity that will not allow me to lie, cheat, or steal, nor to accept the actions of those who do.

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Campus Carry We respect the right and privacy of students 21 and over who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at http://www.uttTyler.edu/about/campus-carry/index.php

UT Tyler a Tobacco-Free University All forms of tobacco will not be permitted on the UT Tyler main campus, branch campuses, and any property owned by UT Tyler. This applies to all members of the University community, including students, faculty, staff, University affiliates, contractors, and visitors. Forms of tobacco not permitted include cigarettes, cigars, pipes, water pipes (hookah), bidis, karets, electronic cigarettes, smokeless tobacco, sniff, chewing tobacco, and all other tobacco products. There are several cessation programs available to students looking to quit smoking, including counseling, quitlines, and group support. For more information on cessation programs please visit www.uttTyler.edu/tobacco-free. For more information on cessation programs, please visit www.uttTyler.edu/tobacco-free. Grade Replacement/Forgiveness and Census Date Policies Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. (For Fall, the Census Date is Sept. 12.) Grade Replacement Contracts are available in the Enrollment Services Center or at http://www.uttTyler.edu/registrar. Each semester’s Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar. Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract. The Census Date (Sept. 12th) is the deadline for many forms and enrollment actions of which students need to be aware. These include: • Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit. • Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date) • Schedule adjustments (section changes, adding a new class, dropping without a “W” grade) • Being reinstated or re-enrolled in classes after being dropped for non-payment • Completing the process for tuition exemptions or waivers through Financial Aid State-Mandated Course Drop Policy Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the census date (See Academic Calendar for the specific date). Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Enrollment Services Center and must be accompanied by documentation of the extenuating circumstance. Please contact the Enrollment Services Center if you have any questions.

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and FERPA Statement It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically. Emergency Exits and Evacuation Everyone is required to exit the building when a fire alarm goes off. Follow your instructor’s directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire department, or Fire Prevention Services. Student Standards of Academic Conduct Disciplinary proceedings may be initiated against any student who engages in scholastic dishonesty, including, but not limited to, cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts. i. “Cheating” includes, but is not limited to: • copying from another student’s test paper; • using, during a test, materials not authorized by the person giving the test; • failure to comply with instructions given by the person administering the test; • possession during a test of materials which are not authorized by the person giving the test, such as class notes or specifically designed “crib notes”. The presence of textbooks constitutes a violation if they have been specifically prohibited by the person administering the test; • using, buying, stealing, transporting, or soliciting in whole or part the contents of an unadministered test, test key, homework solution, or computer program; • collaborating with or seeking aid from another student during a test or other assignment without authority; • discussing the contents of an examination with another student who will take the examination; • divulging the contents of an examination, for the purpose of preserving questions for use by another, when the instructors has designated that the examination is not to be removed from the examination room or not to be returned or to be kept by the student; • substituting for another person, or permitting another person to substitute for oneself to take a course, a test, or any course-related assignment; • paying or offering money or other valuable thing to, or coercing another person to obtain an unadministered test, test key, homework solution, or computer program or information about an unadministered test, test key, home solution or computer program; • falsifying research data, laboratory reports, and/or other academic work offered for credit; • taking, keeping, misplacing, or damaging the property of The University of Texas at Tyler, or of another, if the student knows or reasonably should know that an unfair academic advantage would be gained by such conduct; and • misrepresenting facts, including providing false grades or resumes, for the purpose of obtaining an academic or financial benefit or injuring another student academically or financially. ii. “Plagiarism” includes, but is not limited to, the appropriation, buying, receiving as a gift, or obtaining by any means another’s work and the submission of it as one’s own academic work offered for credit. iii. “Collusion” includes, but is not limited to, the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any section of the rules on scholastic dishonesty. iv. All written work that is submitted will be subject to review by plagiarism software. UT Tyler Resources for Students • UT Tyler Writing Center (903.565.5995), writingcenter@uttyler.edu • UT Tyler Tutoring Center (903.565.5964), tutoring@uttyler.edu • The Mathematics Learning Center, RBN 4021, this is the open access computer lab for math students, with tutors on duty to assist students who are enrolled in early-career courses. • UT Tyler Counseling Center (903.566.7254)

The University of Texas at Tyler
Art Safety Agreement
(revised 7.10.17)

I, ____________________________________________, full legal name______________________________, am an adult student of The University of Texas at Tyler (the “University”) over the age of eighteen, and wish to use the art studios of the Department of Art and Art History during the ____________ 201____ semester. I acknowledge that I have: 1) attended a basic safety-training course offered by the
University conducted in the art studios on_____________ (enter date and time attended), 2) have completed the Environmental Health and Safety Lab and Mechanical Safety training course(s) on Canvas, 3) have passed the Lab and Mechanical Safety training quiz( zes) on Canvas, and 4) will attend the Best Practices meeting that is required at the beginning of each semester by the Department of Art and Art History. I further acknowledge that I understand the material presented in the basic safety-training course, the course syllabus, and the Environmental Health and Safety lab safety training and will comply with all safety and usage guidelines as prescribed by the Department, University, and University of Texas System policies.

I understand that using equipment in the art studios poses potential risk of serious injury, and I agree to use all equipment in a safe manner in accordance with applicable safety and operating instructions. I agree that I will not use any equipment unless I have been fully trained in the proper use of the equipment and thoroughly understand how to operate it safely. I will not use equipment that is not functioning properly, or that has been designated as unserviceable by the University. I will not use any equipment outside of class unless given permission in writing by the instructor in the respective art studio class. I will wear appropriate safety protection (PPE) as described and demonstrated in the basic safety-training course when using any equipment that may cause injury. I also agree to abide by all posted studio safety and access rules.

In addition to my compliance with the equipment usage, I understand that there are risks involved with the materials and chemicals that I may be using or be in contact with throughout the course of the semester. I agree that I will not bring any materials not included on the course material list into the art studios without prior approval by the faculty member overseeing the studio area in which I am working. I also understand that I must notify the studio technician of any approved chemicals and materials at the time that I bring them into the studio complex. I understand that all chemicals must have an appropriate label on the container at all times, and that I will replace a damaged label (on the original container) or adhere a new label to an alternative container that satisfies the label requirements listed in my course syllabus. Just as I will take the proper safety precautions when using equipment, I will use the appropriate safety protection (PPE) while working with any materials and/or chemicals in the studio that are considered hazardous.

In consideration of my use of equipment and chemicals in the art studio, I hereby accept all risks to my health that may result from such usage. I hereby release The University of Texas at Tyler, its governing board, officers, employees and representatives and The University of Texas System, its governing board, officers, employees and representatives from any liability to me, and any and all other persons regardless of capacity who may have a cause of action through me for any and all claims and causes of action for loss of or damage to my property and for any and all illness or injury to my person, including death, that may result from or occur during participation. I further agree to indemnify and hold harmless The University of Texas at Tyler and its governing board, officers, employees, and representatives and The University of Texas System, its governing board, officers, employees and representatives from liability for the injury or death of any person(s) and damage to property that may result from my negligent or intentional act or omission while participating in the activity.

I understand that my use of equipment and materials in the art studios is strictly voluntary and based upon the mutual agreement of the parties and that my access to the art studios is conditional on my abiding by the usage terms and conditions contained in this Agreement and/or availability
of the equipment and authorization by the University. The terms and conditions of this Agreement may be amended by the University if deemed in the best interests of the University.

I understand that I will not be permitted to use the art studios or equipment if I do not agree to the usage terms and conditions contained in this Agreement and have this properly completed and signed form on file in the Department of Art and Art History office. I understand that it is my responsibility to turn this form into the Art Studio Technician who will make sure that it is kept on file. I understand that I will not be granted after-hours access until I have completed the Environmental Health and Safety lab safety training and passed the lab safety quiz. Failure to adhere to the terms of this Agreement will result in the loss studio facility access.

I acknowledge that I have read and understand this Agreement, and my signature is evidence of my acceptance of the terms and conditions contained herein.

Signed: _________________________________________________________ Date: __________________

Student ID Number: ___________________  Number: ___________________

Course: ___________________  Section: ___________  Professor: ___________________

Return to Department of Art and Art History Studio Technician. Do not return to professor.