ART 5370.001: Graduate Studio Practice, Merrie Wright  
Contact: 903.566.7423/mewright@uttyler.edu  
Office Hours: M/W 11 am - 12:30 pm, by appointment only

ART 5370.002: Graduate Studio Practice, Dewane Hughes  
Contact: 903.565.5510/dhughes@uttyler.edu  
Office Hours: T/R 11 am - 1 pm, by appointment only

ART 5370.003: Graduate Studio Practice, Alexis Hughes  
Contact: 903.566.7248/aserio@uttyler.edu  
Office Hours: M/W 9 -11 am, by appointment only

Spring 2019 Course Syllabus

Course Objective: This is an Independent Study course for MA/MFA candidates; therefore candidates must have been accepted into the MA/MFA program, be in good standing, and gained permission from the Graduate Coordinator as well as the candidate’s Graduate Committee in order to participate. Candidates are expected to have established a strong direction for their work, and be prepared to function at a high level within the conservatory tradition. The intent of this course is to provide candidate’s opportunity to develop technical, conceptual, methodological, and formal possibilities in response to the candidate’s existing tendencies. Candidates are expected to accept the challenges of developing multiple works simultaneously, which could be considered as variations on the form. Candidates must develop thorough bodies of works, which endeavor to expand the degrees of sophistication, complexity, and experimentation. Candidates are expected to push themselves to become more informed contemporary artists. We expect candidates to make an impressive quantity of work. There is no final exam for this course. Approval of graduate advisor or department chair required. The course may be repeated when content varies with consent of instructor.

MA/MFA Student Learning Outcomes:

ANALYZE OBJECTS Students will be able to analyze the components of their visual object(s) and articulate the intended and discovered content of their aesthetic.

CONTEXTUALIZE AESTHETICS Students will be able to contextualize the artist’s aesthetic to the canon of art history and contemporary art theory.

DOCUMENT WORKS Students will be able to digitally document their art works for the purpose of archiving, application, and presentation.

EXHIBIT WORKS Students will participate in juried, solo, group or curated exhibitions of their work.

INTERPRET WORKS Students will be able to define and interpret their works of art within the context of contemporary art.

RELATIVITY The student will be able to critique art works relative to traditional standards v. innovative standards.
Office Hours & Email Etiquette: I am here to help you and I want each of you to do well in this course! I am always available to meet with you. It is always best for you to make an appointment with me during my office hours or, if this does not fit your schedule, we can arrange an alternate meeting time.

The best way to contact me is through email. I will check and respond to emails during the workweek, Monday through Friday, 8 am - 5 pm. I will do my best to answer promptly, please allow 24 hours for a response. If you contact me through email, please use formal email etiquette and use your UT Tyler student email address if you wish to get a response.

Professional Communication: When referring to any faculty member, please remember that they all have earned a high degree of respect, and should be referred to, or addressed as “Professor”, or “Dr.”. In any academic situation, sticking with “Professor” is the safest path, until you have been invited to address your professors otherwise, even then, I would be circumspect as to the propriety of doing otherwise.

Likewise, engagements with university/departmental staff members should be equally respectful. Please understand that the staff members are critical partners in the department. Please refer to them as Mr./Mrs./Ms.

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Attendance: Students enrolled in ART 5370 are expected to set individual work schedules that allow for the student to produce a significant body of work. It is expected that the student will be an active and involved presence in the art studio. Setting a consistent studio schedule with ample dedicated studio time/presence, is expected. Students who anticipate being absent due to religious observance should inform the instructor in writing by the end of the second week of class. Faculty should initial the request to indicate approval.

Critiques: In accordance with the MA/MFA graduate policies, graduate students are required to schedule regular critiques/updates with members of their graduate committee at least once every month during each semester in which the candidate is registered for credit (it is important to realize that these critiques/updates may be with individual committee members, and need not be formal critiques. The critique/update is intended to maintain an appropriate level of communication between student and committee members).

It is the candidate’s responsibility to schedule these critiques/updates and to maintain a critique confirmation form signed by the professor who conducts the critique/update. This form must be turned in to the Graduate Coordinator at the end of each semester.

Mid-Semester & End-of-Semester Review: Low-Residency students will have a mid-semester review, conducted by their graduate committee. At the end of each semester, graduate students will
participate in a semester review at which time the entire Graduate Committee, all faculty members of the Department of Art + Art History, and all graduate students will review the work and interview the student. This review is open to the undergraduate cohort as well. Every graduate student is required to participate by showing and discussing current work at the date and time scheduled. The student’s committee will determine semester grades.

**Final Exams:** This course has no final exam.

**Field Trips:** This course has no required field trips.

**Final Semester Grade:** Your final grade for the semester is based on the quality, quantity, and formal and conceptual development of the body of work created during the semester. Your final semester grade will be determined after the final semester graduate critique and in consultation with the student’s graduate committee.

Your final grade for the course will be based upon completion of the following:

- **100% Body of Work**

  Created Body of work will be assessed on the following:
  - Quantity of work
  - Quality of work
  - Innovation and development of the studio practice, including but not limited to the technical, aesthetic, and conceptual development and progression
  - Cohesion of formal and conceptual properties

**Numeric to Letter Grade Translation:** 100 - 90% = A 89 - 80% = B 79 - 70% = C 69 - 60% = D 59 - 0% = F

**Studio Safety & Maintenance:** Students are required to use appropriate safety equipment and practice safe operation procedures when using any hazardous equipment or materials. The student should only use these materials and equipment after the instructor has given instruction in the safe use of such equipment and materials. The instructor has the right and responsibility to suspend any art student from operating a piece of equipment if the instructor believes the student is incapable of operating the equipment in a safe manner. This is done so not to jeopardize the health and safety of the student or other members of the class.

- Students in studio classes are required to clean up and put away supplies that have been used during the class session.
- Children and non-registered students are not allowed in the studio at any time.
- Food and drink are not allowed in the studio at any time.
- Radio use in the studio is restricted to the use of personal headphones (not during class).
- A first aid kit is located in the studio.

**Facility Access & Studio Lab Safety Training**
Studio facility access is for enrolled students only. Students are required to use appropriate safety equipment (PPE) and practice safe operation procedures when using any hazardous equipment or materials. All students must successfully complete the lab safety training and quiz on Blackboard and
complete an Art Safety Agreement before after hours access to the complex is granted. Failure to adhere to the terms of the Art Safety Agreement will result in the loss of studio facility access.

**Personal Protective Equipment (PPE)**

For your safety, you must follow all safety requirements established by the department and university. It is required that you provide your own Personal Protective Equipment for use in studio areas. This equipment includes: dust mask with at least a N95 rating and attached filter, safety glasses, ear protection, gloves, close-toed shoes, and appropriate clothing. Failure to use this equipment while working may result in the loss of studio privileges.

**Materials and Chemicals**

Any additional materials or chemicals not included on the course material list must be approved by the faculty member in charge of the area where the chemical (material) will be used prior to the material/chemical being brought into the studio. Students are responsible for notifying the studio technician of any new materials/chemicals the day they are brought to the studio in order to insure that the appropriate Safety Data Sheet is on file and in the SDS binder.

Labels for any new, approved chemicals brought into the art studios must include the following information when they are transferred to a new container or if the original chemical label is damaged: Name of Chemical, Date chemical was opened, and any basic hazards associated with the chemical. Labels are located in each studio and must be filled out and adhered to the container immediately.

**Storage/Lockers:** Each student will be assigned a locker with a partner. Due to space limitations clay and tools may not be stored in the classroom unless being used at the time. Any clay or tools found will be removed. You should store your materials in your locker or elsewhere, bringing to class only what you need to work with.

**Grade Replacement/Forgiveness and Census Date Policies**

Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. Grade Replacement Contracts are available in the Enrollment Services Center or at http://www.uttyler.edu/registrar. Each semester’s Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar.

Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract. The Census Date is the deadline for many forms and enrollment actions that students need to be aware of. These include:

- Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit.
- Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date)
- Schedule adjustments (section changes, adding a new class, dropping without a “W” grade)
• Being reinstated or re-enrolled in classes after being dropped for non-payment
• Completing the process for tuition exemptions or waivers through Financial Aid State-

Mandated Course Drop Policy
Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the census date (See Academic Calendar for the specific date). Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Enrollment Services Center and must be accompanied by documentation of the extenuating circumstance. Please contact the Enrollment Services Center if you have any questions.

Disability/Accessibility Services
In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University offers accommodations to students with learning, physical and/or psychological disabilities. If you have a disability, including non-visible a disability diagnosis such as a chronic disease, learning disorder, head injury or ADHD, or you have a history of modifications or accommodations in a previous educational environment you are encouraged to contact the Student Accessibility and Resources office and schedule an interview with an Accessibility Case Manager. If you are unsure if the above criteria applies to you, but have questions or concerns please contact the SAR office. For more information or to set up an appointment please visit the SAR webpage (http://www.uttyler.edu/disabilityservices/) or the SAR office located in the University Center, Room 3150 or call 903.566.7079. You may also send an email to saroffice@uttyler.edu.

Student Absence due to Religious Observance
Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester. Student Absence for University-Sponsored Events and Activities If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

Social Security and FERPA Statement
It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

Emergency Exits and Evacuation
Everyone is required to exit the building when a fire alarm goes off. Follow your instructor’s directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire department, or Fire Prevention Services.

Campus Carry
We respect the right and privacy of students who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. more information is available at http://www.uttyler.edu/about/campus-carry/index.php.
**Tobacco-Free University**

All forms of tobacco will not be permitted on the UT Tyler main campus, branch campuses, and any property owned by UT Tyler. This applies to all members of the University community, including students, faculty, staff, University affiliates, contractors, and visitors.

Forms of tobacco not permitted include cigarettes, cigars, pipes, water pipes (hookah), bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and all other tobacco products. There are several cessation programs available to students looking to quit smoking, including counseling, quitlines, and group support. For more information on cessation programs please visit www.uttyler.edu/tobacco-free.

* This syllabus is subject to change  
**Please see UT Tyler’s academic calendar for all important academic deadlines and dates. Important dates for critiques and assignments will be posted on Blackboard, announced in class, and stated on handouts.  
*** A separate list of all required materials and supplies will be provided.