

## Fall 2019 Course Syllabus

**ART 5395.004/ART 5397.002, Alexis Hughes**

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### **MA & MFA Student Learning Outcomes**

**ANALYZE OBJECTS** Students will be able to analyze the components of their visual object(s) and articulate the intended and discovered content of their aesthetic.

**CONTEXTUALIZE AESTHETICS** Students will be able to contextualize the artist's aesthetic to the canon of art history and contemporary art theory.

**DOCUMENT WORKS** Students will be able to digitally document their art works for the purpose of archiving, application, and presentation.

**EXHIBIT WORKS** Students will participate in juried, solo, group or curated exhibitions of their work.

**INTERPRET WORKS** Students will be able to define and interpret their works of art within the context of contemporary art.

**RELATIVITY** The student will be able to critique art works relative to traditional standards v. innovative standards.

### **Expectations and Responsibilities**

It is imperative that the candidate works closely with his/her committee during the thesis semester to ensure a valuable learning experience and a quality result. MA and MFA candidates are responsible for following the guidelines below, and submitting all required materials according to specified deadlines.

### **The Graduate Committee Chair**

The Committee Chair is responsible for mentoring the candidate through the documentation of and the exhibition of the candidate's work. It is the Committee Chair's responsibility to ensure that the candidate documents and exhibits his/her work with a clear purpose and intent.

The Committee Chair is the primary mentor for the candidate, and is responsible for the overall conduct of the Graduate Committee. The Chair will be the primary reader and editor of the thesis document. The Committee Chair is responsible for conducting a fair, thorough, and equitable exhibition defense. The Committee Chair is also responsible for (in consultation with the committee as a whole) the final grade for thesis hours (Thesis and Thesis Exhibition).

### **The Graduate Committee Members**

Committee Members provide advice and counsel regarding the production of works included in the exhibition and the writing of thesis document, and will meet individually with the student as required.

### **MA Thesis & Exhibition Hours**

Upon Completion of all required courses, university, college, departmental requirements, the candidate will enroll in six (6) hours of thesis work, three of which culminate in the thesis exhibition for the MA degree with an Emphasis in Studio Art. Approval from the candidate's committee must be given prior to the semester in which the student enrolls in the Thesis and Graduate Exhibition hours.

### **MFA Thesis & Exhibition Hours**

Upon Completion of all required courses, university, college, departmental requirements, the candidate will enroll in nine (9) hours of thesis work, three of which culminate in the thesis exhibition for the MFA degree in Studio Art. Approval from the candidate's committee must be given prior to the semester in which the student enrolls in the Thesis and Graduate Exhibition hours.

### **MA & MFA Thesis Exhibition Proposal**

Prior to enrolling in thesis hours, and with the advice and approval of the Committee Chair, the candidate must define the broad parameters of the exhibition. An exhibition proposal is then prepared and submitted to the graduate Committee Members for their approval and signatures.

The candidate should be aware that the work itself must be judged by the faculty to be original, conceptually mature, technically proficient, and formally sound. The exhibition proposal should include the following materials:

1. Cover Sheet: The exhibition proposal should include a cover sheet that includes the proposed Title of the exhibition, name, date, etc.
2. Description of the Proposed Work/Exhibition: The candidate should provide a brief description of the work and exhibition layout. The media, content, and formal characteristics of the proposed work should be described as completely and succinctly as possible.
3. Background Information: The candidate should provide a brief description of the source, inspiration, or basis for the work proposed.

### **Thesis Exhibition**

Candidates are required to mount an exhibition of their work as part of the MA and MFA degree program requirements. The quality of this exhibition will be the primary determinate as to whether the candidate will be granted the MA or MFA degree. The location of the exhibition and exhibition dates will be determined by the thesis committee, in consultation with the Department Chair and Gallery Coordinator, within the first few weeks of the thesis semester.

### **Oral Defense**

Candidates are required to complete an oral defense of the thesis exhibition by giving a scholarly presentation of the thesis work and fielding questions from the Graduate Committee. The exhibition will not be approved to open until the oral defense has taken place. The oral defense should be schedule by the student,

### **Written Thesis**

The candidate's written thesis should provide information that leads to an understanding of the intent of the work. The thesis document must demonstrate a thorough awareness of the sources, inspiration, and traditions relevant to the work, as well as the particular methods employed in the use of materials and conceptual principles that determined the form of the completed work. The quality of the oral defense and written thesis will also be considered in whether the candidate will be granted the MA or MFA degree.

While there are no set parameters pertaining to the organization, content, and length of the thesis document for the MA or MFA thesis, the document should be developed in consultation with the thesis committee,

under the direction of the thesis chair. The thesis document should follow the [Thesis and Dissertation Formatting Guidelines \(and Sample Pages\)](#) provided by the Graduate School.

The thesis document should include the following:

- Title Page
- Approval/Signature page
- Acknowledgments (not required)
- Table of Contents
- Abstract
- Thesis Text
- Bibliography
- Exhibition images and complete list/images of works included in the thesis exhibition (images should be embedded into the thesis document AND provided on a separate thumb drive, along with an image information sheet)

### Public Gallery Presentation

MA and MFA candidates are required to present a public gallery talk as a part of the thesis exhibition. The Studio Art Graduate Coordinator and the Gallery Coordinator will schedule the lecture.

### Submission of Thesis Documentation

1. Written thesis document (contents listed above in the written thesis section)
2. Photographic documentation of the thesis exhibition  
Provided on a thumb drive, which contains images of the installed thesis exhibition, individual images of each work, and an image information sheet. The images of the thesis exhibition must be of the highest quality.
3. Curriculum vitae
4. Artist's statement
5. Statement of influences

A hard copy of all thesis documentation, printed in color on quality paper, will be submitted to the art office in a folder. MA and MFA candidates will not have completed the graduation requirements unless all of this information is approved by the graduate committee and is on file in the art office.

### Thesis Semester Timeline

The student is responsible for following all university and department requirements and deadlines related to thesis hours. The timeline for Department thesis requirements and deadlines are listed below. Failure to follow the timeline may result in 'NC' or 'IP' grades for thesis hours.

Thesis Exhibition Proposal	Prior to thesis semester enrollment ( <i>submit to thesis committee members</i> )
Schedule Oral Defense	At least 3 weeks prior to the scheduled opening of the thesis exhibition
Provide a Written Thesis Draft to Committee Members	At least 5 business days prior to thesis defense date
Exhibition Oral Defense	Typically scheduled for the preceding Friday or the

	morning of the first day of the scheduled exhibition. The exhibition will not open until the defense takes place and the committee members approve the exhibition.
Approved Written Thesis	Must be approved by committee members one week after the exhibition closes
Submission of all Thesis Documentation	All thesis documentation materials must be submitted to the art office by the Friday before finals week

**Possession of Work**

The Department of Art & Art History is entitled to retain as many as two works by each graduate student. The intention is to honor the successful candidate and to provide evidence of his/her success in lieu of the usual formal thesis. These works will become the property of the Permanent Collection of the Department of Art & Art History at The University of Texas at Tyler.

**Final Exams:** This course has no final exam.

**Field Trips:** This course has no required field trips.

**Final Semester Grade**

ART 5395/5396 Final Grade

Your final grade for the semester is based on the following:

50% Body of Work

Created Body of work will be assessed on the following:

- Quantity of work
- Quality of work
- Innovation and development of the studio practice, including but not limited to the technical, aesthetic, and conceptual development and progression
- Cohesion of formal and conceptual properties

50% Submission of the approved thesis document

Grades for ART 5395/5396 are as follows:

CR/NC Credit/No courses as approved by the program. CR or NC may not subsequently be changed to a letter grade  
(See credit/no-credit option policy)

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I Indicates incomplete coursework  
(See incomplete policy)

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W Indicates withdrawal  
(See withdrawal policies)

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IP Indicates a course "in progress" that spans more than one semester

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### ART 5397 Final Grade

Your final grade for the semester is based on the following:

100% Graduate Exhibition, which includes:

- Quantity and quality of work presented (80%)
- Overall exhibition installation/design (10%)
- Oral Defense (5%)
- Gallery Presentation (5%)

Numeric to Letter Grade Translation: 100 - 90% = A 89 - 80% = B 79 - 70% = C 69 - 60% = D 59 - 0% = F

**Studio Safety & Maintenance:** Students are required to use appropriate safety equipment and practice safe operation procedures when using any hazardous equipment or materials. The student should only use these materials and equipment after the instructor has given instruction in the safe use of such equipment and materials. The instructor has the right and responsibility to suspend any art student from operating a piece of equipment if the instructor believes the student is incapable of operating the equipment in a safe manner. This is done so not to jeopardize the health and safety of the student or other members of the class.

- Students in studio classes are required to clean up and put away supplies that have been used during the class session.
- Children and non-registered students are not allowed in the studio at any time.
- Food and drink are not allowed in the studio at any time.
- Radio use in the studio is restricted to the use of personal headphones (not during class).
- A first aid kit is located in the studio.

### **Facility Access & Studio Lab Safety Training**

Studio facility access is for enrolled students only. Students are required to use appropriate safety equipment (PPE) and practice safe operation procedures when using any hazardous equipment or materials. All students must successfully complete the lab safety training and quiz on Blackboard and complete an Art Safety Agreement before after hours access to the complex is granted. Failure to adhere to the terms of the Art Safety Agreement will result in the loss studio facility access.

### **Personal Protective Equipment (PPE)**

For your safety, you must follow all safety requirements established by the department and university. It is required that you provide you own Personal Protective Equipment for use in studio areas. This equipment includes: dust mask with at least a N95 rating and attached filter, safety glasses, ear protection, gloves, close-toed shoes, and appropriate clothing. Failure to use this equipment while working may result in the loss of studio privileges.

### **Materials and Chemicals**

Any additional materials or chemicals not included on the course material list must be approved by the faculty member in charge of the area where the chemical (material) will be used prior to the material/chemical being brought into the studio. Students are responsible for notifying the studio technician of any new

materials/chemicals the day they are brought to the studio in order to insure that the appropriate Safety Data Sheet is on file and in the SDS binder.

Labels for any new, approved chemicals brought into the art studios must include the following information when they are transferred to a new container or if the original chemical label is damaged: Name of Chemical, Date chemical was opened, and any basic hazards associated with the chemical. Labels are located in each studio and must be filled out and adhered to the container immediately.

**Storage/Lockers:** Each student will be assigned a locker with a partner. Due to space limitations clay and tools may not be stored in the classroom unless being used at the time. Any clay or tools found will be removed. You should store your materials in your locker or elsewhere, bringing to class only what you need to work with.

### **Grade Replacement/Forgiveness and Census Date Policies**

Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. Grade Replacement Contracts are available in the Enrollment Services Center or at <http://www.uttyler.edu/registrar>. Each semester's Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar.

Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract.

The Census Date is the deadline for many forms and enrollment actions that students need to be aware of. These include:

- Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit.
- Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date)
- Schedule adjustments (section changes, adding a new class, dropping without a "W" grade)
- Being reinstated or re-enrolled in classes after being dropped for non-payment
- Completing the process for tuition exemptions or waivers through Financial Aid State-

### **Mandated Course Drop Policy**

Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the census date (See Academic Calendar for the specific date). Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Enrollment Services Center and must be accompanied by documentation of the extenuating circumstance. Please contact the Enrollment Services Center if you have any questions.

### **Disability/Accessibility Services**

In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University offers accommodations to students with learning, physical and/or psychological disabilities. If you have a disability, including non-visible a disability diagnosis such as a chronic disease, learning disorder, head injury or ADHD, or you have a history of modifications or accommodations in a previous educational environment you are encouraged to contact the Student Accessibility and Resources

office and schedule an interview with an Accessibility Case Manager. If you are unsure if the above criteria applies to you, but have questions or concerns please contact the SAR office. For more information or to set up an appointment please visit the SAR webpage (<http://www.uttyler.edu/disabilityservices/>) or the SAR office located in the University Center, Room 3150 or call 903.566.7079. You may also send an email to [saroffice@uttyler.edu](mailto:saroffice@uttyler.edu).

### **Student Absence due to Religious Observance**

Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester. Student Absence for University-Sponsored Events and Activities If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

### **Social Security and FERPA Statement**

It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

### **Emergency Exits and Evacuation**

Everyone is required to exit the building when a fire alarm goes off. Follow your instructor's directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire department, or Fire Prevention Services.

### **Campus Carry**

We respect the right and privacy of students who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. more information is available at <http://www.uttyler.edu/about/campus-carry/index.php> .

### **Tobacco-Free University**

All forms of tobacco will not be permitted on the UT Tyler main campus, branch campuses, and any property owned by UT Tyler. This applies to all members of the University community, including students, faculty, staff, University affiliates, contractors, and visitors.

Forms of tobacco not permitted include cigarettes, cigars, pipes, water pipes (hookah), bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and all other tobacco products.

There are several cessation programs available to students looking to quit smoking, including counseling, quitlines, and group support. For more information on cessation programs please visit [www.uttyler.edu/tobacco-free](http://www.uttyler.edu/tobacco-free).

\* This syllabus is subject to change

\*\*Please see UT Tyler's academic calendar for all important academic deadlines and dates. Important dates for critiques and assignments will be posted on Blackboard, announced in class, and stated on handouts.

\*\*\* A separate list of all required materials and supplies will be provided.