

Portfolio Review Guidelines and Application for the BFA Degree Program

(Revised 12/2/21)

DEPARTMENT OF ART & ART HISTORY | UNIVERSITY OF TEXAS AT TYLER

All students declaring studio art as a major at the University of Texas at Tyler are subject to the portfolio review process if a Bachelor of Fine Arts (BFA) Degree is desired.

B.F. A. ADMISSION REQUIREMENTS:

Students wanting to pursue the B.F.A. degree program of study must, within the first nine (9) hours of studio course work at UT Tyler, submit a portfolio to the Faculty Review Committee. Upon approval from the Faculty Review Committee, students will be admitted and may complete a B.F.A. degree plan with an undergraduate art advisor. If the student is denied entry into the B.F.A. degree program, they will be put on probationary status and may submit another portfolio the following semester. The Faculty Review Committee upon request from the student may waive the review process. If, after two portfolio reviews, the student is not admitted to the B.F.A. degree program, course work done after the eighteen (18) hour review will not apply towards the B.F.A. in Art degree. At this point, the student will need to change his or her major within the University of Texas at Tyler.

TRANSFER STUDENTS:

Students who transfer with six accepted credit hours of studio art courses and want to pursue the B.F.A. degree program of study must, *within the first 6-9 hours of studio work at UT Tyler*, submit a portfolio review to the Faculty Review Committee. Upon approval from the Faculty Review Committee, students will be admitted and may complete a B.F.A. degree plan with an undergraduate art advisor. If the student is denied entry into the B.F.A. degree program, they will be put on probationary status and may submit another portfolio the following semester. The Faculty Review Committee upon request from the student may waive the review process. If, after two portfolio reviews, the student is not admitted to the B.F.A. degree program, course work done after the eighteen (18) hour review will not apply towards the B.F.A. in Art degree. At this point, the student will need to change his or her major within the University of Texas at Tyler.

PLEASE NOTE:

Students who do not participate in the portfolio review within the allotted time frame listed above will automatically be put on probationary status, resulting in an automatic failure for the first portfolio review. If the second review is missed within the allotted time frame the student will be denied admittance to the B.F.A. degree program.

If you are confused about when to go up for portfolio review, it is essential that you contact Professor Serio for your status. Contact information is listed on the application form.

IMPORTANT DATES:

- **Portfolio reviews take place each fall and spring. Specific dates for portfolio drop-off and pick-up will be announced at the beginning of each fall/spring semester.**
- **All applications must be turned in to Professor Alexis Serio, in the format described below, via email to aserio@uttyler.edu.**
- **Notice of BFA status (acceptance, probation, rejection) will be sent in the mail or by email.**

Portfolio Checklist

Portfolios will be submitted digitally. Please include the following in your portfolio application, and format materials following the guidelines below. All portfolios will be submitted to asero@uttyler.edu:

- 1) _____ Completed Portfolio Review Application Form
- 2) _____ A minimum of 5 and a maximum of 8 pieces of work from the most recent studio courses taken at UT Tyler, put into a Word (.docx)document. Each artwork should be labeled with: your name, title, materials, approximate dimensions, semester of creation, and name of the course the work was made in
- 3) _____ Students who have completed or are currently enrolled in an art history course at UT Tyler must submit a 2–3-page writing sample from an art history class, which can include a formal/content analysis, critical response paper, exhibition review or a research paper. Students who have not taken an art history class and are not currently enrolled in an art history class at UT Tyler, can submit an alternate writing sample from a studio art class at UT Tyler, such as an artist statement.

All materials should be combined into a single Word document and saved as a .pdf file named as follows:

FirstLastName_PortfolioReview_spring2020.pdf

Portfolio Presentation and Guidelines

- 1) All images should be as large as possible (full page for each image), and of the highest quality possible.
- 2) Artworks may be of diverse materials and subject matter, but MUST be completed during coursework at UT Tyler.
- 3) Copies of photographs, magazines, or other artists are not acceptable portfolio material.
- 4) Artworks will be assessed using the following rubric. In addition to the assessment areas, works should demonstrate a strong understanding of the elements of art and principles of organization, as well as creativity.

PLEASE NOTE:

The BFA degree is a highly specialized degree in which the degree candidate should expect, after graduation, to continue on as a professional artist. In addition to the materials submitted for the portfolio, the review committee considers performance on in-class assignments, class attendance, in-class and departmental programming participation, work ethic, attitude, and perceived dedication to art as a future career are all taken into account during faculty review process.

Students must earn 'satisfactory' or above on each of the assessment areas to successfully pass the portfolio review and be admitted into the BFA program. Students who do not meet the standard are put on probation. Students on probation are encouraged to seek feedback from the faculty, and must reapply and pass the portfolio review the following semester. If the student fails to submit a portfolio for the second review within the allotted time frame the student will be denied admittance to the B.F.A. degree program.

PORTFOLIO REVIEW APPLICATION FORM

(To be turned in with your portfolio to aserio@uttyler.edu)

CONTACT:

For questions regarding portfolio process, please contact:

Alexis Serio, Professor of Art

Department of Art and Art History

The University of Texas at Tyler, ARC 107

Office: (903) 566.7248

Email: aserio@uttyler.edu

PLEASE NOTE:

The Portfolio Review process is your opportunity to present materials independent of faculty input. It is essential that students do not request assistance from faculty in the editing process of while assembling the BFA portfolio materials.

Applicant's Name:

UT Tyler Email:

Student ID#:

Phone:

Address:

Portfolio Review Semester:

Statement of interest: With the space provided below, please discuss your reasons for pursuing a Bachelor of Fine Arts degree.

