How to View and Accept Your Student Financial Responsibility Agreement

Click the Student Center link

- Please note the “Financial Agreement Incomplete” Hold. Once you have completed all necessary steps, this hold will automatically remove.
- Click the “Financial Agreement” link under your To Do List.
• This will bring you to the Student Task Work Center.
  o Read the instructions, verify the provided information, and 1st click Mark as Read, then 2nd click Next.
Update your addresses by clicking the pencil icon to the right of each address. If addresses are current click Mark As Complete, then Next to continue.
Update your Emergency Contact information by clicking the pencil icon to the right of each contact. If the information is current click Mark As Complete, then Next to continue.
Read the entire Student Financial Responsibility Agreement. Take care to scroll down, so the agreement is viewed in its entirety.
After reading the entire agreement, check the “Accept” box.
Be sure to Click the “Save” button.
After you Save, click the “Next” button located on the top right hand side of your screen.
• This will bring you to the Complete Task page.
  o Click the "Finish" button. Please note, the enrollment hold will not be removed from your account until this step is complete.
To exit the Student Task Work Center, click the “Exit” button located on the top right.