# TABLE OF CONTENTS

Board of Regents of the University of Texas System .........................................................................................................................14
Administration of the University of Texas at Tyler .............................................................................................................................15
The University .........................................................................................................................................................................................16
  History ...............................................................................................................................................................................................16
  Accreditation Statement ......................................................................................................................................................................16
The University of Texas System ............................................................................................................................................................16
  Mission ..............................................................................................................................................................................................16
  Location ..........................................................................................................................................................................................16
  Off-Campus Locations .....................................................................................................................................................................16
  Faculty and Course Information ..........................................................................................................................................................17
Statement on Protection of Social Security Numbers .............................................................................................................................17
Statement on Equal Opportunity ............................................................................................................................................................17
Academic Organization ............................................................................................................................................................................17
  Bachelor’s Degrees ............................................................................................................................................................................17
  Master’s Degrees ................................................................................................................................................................................18
  Doctoral Degrees ..............................................................................................................................................................................18
  Accreditation and Memberships ........................................................................................................................................................18
Tuition, Charges, and Fees ..........................................................................................................................................................................20
  Payment of Fees ...............................................................................................................................................................................20
  Option to Pay Tuition and Fees by Installments ................................................................................................................................20
  Residents of States other than Texas ...............................................................................................................................................20
  Responsibility for Residency Classification ..................................................................................................................................20
  Special Provisions for Students Using Military-Affiliated Educational Benefits ...........................................................................21
  Special Tuition Classifications for Nonresidents ..............................................................................................................................21
  Tuition and Fee Exemptions ............................................................................................................................................................21
  Tuition Rebate for Qualified Students ..........................................................................................................................................22
  Schedule of Refunds ........................................................................................................................................................................22
  Return of Unearned Title IV Funds (due to complete withdrawal in a term) ..................................................................................22
  Tuition and Mandatory Fees ..........................................................................................................................................................23
  Guaranteed Tuition Rate Plan ..........................................................................................................................................................24
  Other Fees and Charges .....................................................................................................................................................................24
  Tuition and Fees for Excess Hours ................................................................................................................................................26
Undergraduate Admissions and Enrollment ........................................................................................................................................27
  Undergraduate Admission Requirements .......................................................................................................................................27
### Eligibility for the Top 25% Automatic Admission

27

### Freshman Admission

27

### High School Preparation

27

### Transfer Students

28

### Appealing an Admission Decision

28

### Re-admission

28

### Transient Admission

28

### International Admissions

28

### Transient or Visiting Admission at other Institutions

29

### Academic Fresh Start

29

### Texas Success Initiative (TSI)

30

### Registering for Beginning Mathematics Courses

30

### Immunization and Medical Requirements

30

### Transfer Credit

31

- Texas Common Course Numbering System

32

- Dual Credit Transfer

32

- Military Service Credit

32

- College Credit by Examination

32

- Correspondence Credit

33

- Workforce Credit

33

- International Credits

33

- Transfer Disputes for Lower-Division Courses from Texas Institutions

33

### Classification

33

### Visiting UT System Students Program

33

### University Honors Program

33

- Honors Curriculum

34

### Articulation Agreements

34

### Baccalaureate Degree Requirements and Graduation

35

- General Degree Requirements

35

- Core Curriculum

35

- Core Curriculum Transfer and Transient Enrollment

38

### Dual Credit

38

### Pre-Professional Programs

38

### Double Major

38

### Double Degree

39

### Second Baccalaureate Degree

39

### Graduation Guidelines and Procedures

39

- Catalog of Graduation

39

- Applying for Graduation

39

- Graduation with Honors

39

- Verification of Degree

40

- Economies of Timely Graduation

40

### Undergraduate Academic Policies

41

### Credit Hours

41

### Undergraduate Scholastic Load

41

### Course Numbering System

41

### Registration Procedures

41
Course Enrollments ................................................................. 41
Course Syllabi ............................................................................. 42
Visitation Policy .......................................................................... 42
Auditing ....................................................................................... 42
Declaration/Change of Major ...................................................... 42
Degree Plan/Patriot Advisement Report (PAR) ............................... 42
Choice of Catalog for Transfer Students ..................................... 42
Reverse Transfer Transcripts ...................................................... 43
Catalog Policy Changes .............................................................. 43
Grading System ........................................................................... 43
Calculation of Grade Point Average ............................................. 43
Credit/No-Credit Option .............................................................. 43
Incomplete Policy ......................................................................... 44
IP Grade ...................................................................................... 44
Pass / Fail Policy .......................................................................... 44
Repeating Courses ....................................................................... 44
Grade Replacement ...................................................................... 45
Academic Waivers and Substitutions .......................................... 45
6-Drop Rule ................................................................................. 45
Withdrawals ............................................................................... 45
Medical Withdrawal/Course Load Reduction .............................. 45
Withdrawal for Active Military Service ....................................... 46
Class Attendance/Excused Absences .......................................... 47
Excused Absence for University Events or Activities .................... 47
Excused Absence for Religious Holy Days ................................... 47
Excused Absence for Active Military Service ............................. 48
Absence Due to Injury, Illness, Death, or Major Illness in a Student's Immediate Family ....................................................... 48
Final Examinations ...................................................................... 48
Graduate Courses Taken by Undergraduates .............................. 48
Academic Honors ........................................................................ 48
President's Honor Roll ............................................................... 48
Dean's List .................................................................................. 48
Academic Probation/Suspension ................................................... 49
Probation .................................................................................... 49
Suspension .................................................................................. 49
Academic Probation/Suspension for First-time Freshmen ............... 49
Grade Appeals ............................................................................. 49
Non-Grade Academic Student Complaints .................................. 49
Student Records ........................................................................ 49
Student Success ........................................................................... 52
Academic Summer Programs ...................................................... 52
Academic Complaints .................................................................. 52
Alumni Association .................................................................... 52
Campus Activities ...................................................................... 52
Campus Security Act ................................................................... 52
Career Success ............................................................................ 53
Financial Aid and Scholarships.................................................................62
Applying for Financial Aid.....................................................................62
Financial Aid Programs..........................................................................62
Scholarships ............................................................................................63
Student Learning Resources .................................................................64
Robert R. Muntz Library ..........................................................................64
Department of Academic Success ..........................................................64
College of Arts and Sciences .................................................................66
Pre-Professional Programs.....................................................................66
Pre-Law ....................................................................................................66
Pre-Medicine, Pre-Dentistry Programs, and Other Pre-Professional Health Tracks in the College of Arts and Sciences.67
Pre-Theology ..........................................................................................68
General Studies Concentration (BAAS) ..................................................68
Department of Art and Art History..........................................................68
Art B.F.A ..................................................................................................68
Art B.A .....................................................................................................70
Art B.A. with Art History Concentration ..................................................70
Art Minor ..................................................................................................71
Art History Minor ....................................................................................71
Studio Art Minor .....................................................................................71
Curatorial Studies Minor .........................................................................71
Department of Biology ............................................................................72
Biology B.S...............................................................................................72
Genomics and Bioinformatics Minor ......................................................74
Life Science or Science Teacher Certification .........................................74
Special Requirements for all Lecture/Laboratory Courses ......................75
Department of Chemistry and Biochemistry .........................................75
Chemistry B.S. (ACS-Certified) ...............................................................75
Biochemistry B.S. (ACS Certified) ..........................................................76
Chemistry B.S. - Fermentation Emphasis (ACS-Certified)......................76
Chemistry B.S.- Biochemistry Emphasis (ACS-Certified)......................77
Chemistry B.S. - Teacher Certification Option ........................................78
Chemistry Minor .....................................................................................78
Biochemistry Minor ...............................................................................78
Physics Minor ........................................................................................78
Fermentation Science Minor ..................................................................78
Special Requirements for Lecture/Laboratory Courses ..........................79
Department of Communication .............................................................79
Communication Studies B.A./B.S............................................................79
Communication Studies Minor ...............................................................81
Mass Communication B.A./B.S. ...............................................................81
Mass Communication Minor .................................................................85
Mass Communication Teacher Certification ..........................................85
Graphic Design Minor ............................................................................85
Sports Communication Minor ...............................................................85
Department of Literature and Languages ..............................................86
English B.A ...............................................................................................86
English Studies Minor ............................................................................87
Asian Studies Minor ...............................................................................88
Writing with Technology Minor (18 hours) ............................................88
Philosophy Minor ...................................................................................88
Religion Studies Minor........................................................................................................88
English Language Arts and Reading Teacher Certification ................................................88
Spanish B.A..........................................................................................................................88
Spanish Minor....................................................................................................................88
Spanish Teacher Certification............................................................................................89
Other Course Descriptions...............................................................................................90

Department of Mathematics ............................................................................................90
Mathematics B.S..................................................................................................................90
Mathematics Minor..........................................................................................................91
Mathematics Teacher Certification....................................................................................91

Department of Political Science and History .....................................................................91
Political Science B.A./B.S....................................................................................................91
International Relations Minor..........................................................................................94
International Studies Minor.............................................................................................95
Political Science Minor.....................................................................................................95
Terrorism Studies Minor.....................................................................................................95
Pre-Law Minor....................................................................................................................95
Social Studies Teacher Certification...................................................................................96
History.................................................................................................................................96
History B.A./B.S..................................................................................................................96
History Minor....................................................................................................................98
Social Studies Minor..........................................................................................................98
History and Social Studies Teacher Certification............................................................98

Department of Social Sciences ..........................................................................................98
Bachelor of Social Work.....................................................................................................99
Criminal Justice B.S...........................................................................................................100
Criminal Justice Minor......................................................................................................102
Forensic Science Minor.....................................................................................................102
Economics B.A./B.S..........................................................................................................102
Economics Minor..............................................................................................................102
Social Sciences B.A./B.S....................................................................................................102
Sociology Minor................................................................................................................103
Anthropology Minor..........................................................................................................103
Geography Minor.............................................................................................................103

School of Performing Arts ...............................................................................................103
Department of Music........................................................................................................103
Bachelor of Music (B.M.) - Composition Emphasis............................................................104
Bachelor of Music (B.M.) - Instrumental Performance Emphasis.......................................104
Bachelor of Music (B.M.) - Vocal Performance Emphasis................................................105
Bachelor of Music (B.M.) - Piano Performance Emphasis................................................105
Bachelor of Music (B.M.) - Piano Pedagogy Emphasis......................................................106
Bachelor of Music (B.M.) - Vocal Music Education Emphasis..........................................106
Bachelor of Music (B.M.) - Instrumental Music Education Emphasis...............................107
Music Minor.......................................................................................................................107
Music Teacher Certification...............................................................................................108
Applied Music Courses......................................................................................................108
Theatre Studies Minor......................................................................................................108

Soules College of Business ..............................................................................................109
Business Occupations Concentration (BAAS)..................................................................109
Entrepreneurship Concentration (BAAS).........................................................................109
Bachelor of Business Administration................................................................................109
Business Administration Minor.......................................................................................111
General Business B.S........................................................................................................111

Department of Accounting, Finance, and Business Law................................................112
Accounting Major.............................................................................................................112
BBA MAcc: Integrated Approach......................................................................................113
Bachelor of Business Administration in Finance..............................................................115
Finance Minor..................................................................................................................116
Business Legal Perspectives Undergraduate Certificate Program..................................116
Compliance and Diversity Undergraduate Certificate Program.....................................116
Department of Management and Marketing.................................................................116
Bachelor of Business Administration.................................................................116
Management Major...............................................................................................117
Management Minor..............................................................................................118
Entrepreneurship Minor.........................................................................................118
Bachelor of Business Administration in Marketing..............................................118
Marketing Major....................................................................................................119
Marketing Minor....................................................................................................119

Department of Human Resource Development....................................................119
Human Resource Development B.S.................................................................120
Human Resource Development Minor.............................................................120

School of Technology............................................................................................121
Department of Computer Science........................................................................121
Computer Information Systems B.S.................................................................121
Computer Science B.S.........................................................................................123
Computer Science as a Minor...............................................................................125
Cybersecurity Certificate Program......................................................................125
Data Analytics Certificate Program.....................................................................125
Information Technology B.S...............................................................................126
Cooperative Computer Science Education Program..........................................128
Teacher Certification............................................................................................128
Department of Technology...................................................................................128
Industrial Technology Bachelor of Science.........................................................128
Manufacturing Management Minor....................................................................130
Industrial Technology Minor...............................................................................130
Surveying and Mapping Emphasis.......................................................................130

College of Education and Psychology.................................................................131

School of Education..............................................................................................131
Bachelor of Science in Education..........................................................................132
Bachelor of Science in Education Degree with Early Childhood-6/ ESL/Special Education Certification........133
Bachelor of Science in Education Degree with English Language Arts and Reading 4-8 Certification........134
Bachelor of Science in Education Degree with English Language Arts and Reading 7-12 Certification........135
Bachelor of Science in Education Degree with Social Studies 4-8 Certification..............137
Bachelor of Science in Education Degree with Social Studies 7-12 Certification..............138
Bachelor of Science in Education Degree with Mathematics 4-8 Certification..............140
Bachelor of Science in Education Degree with Mathematics 7-12 Certification..............141
Bachelor of Science in Education Degree with Science 4-8 Certification....................142
Bachelor of Science in Education Degree with Life Science 7-12 Certification..............144
Bachelor of Science in Education Degree with Physical Science 6-12 Certification........145
Grades 7-12 Certification with Education Minor....................................................147
Grades 6-12 Certification with Education Minor....................................................147
Supplements..........................................................................................................148

Department of Psychology and Counseling.........................................................149
Psychology BA.......................................................................................................149
Psychology BS.......................................................................................................150
Psychology Minor..................................................................................................150
Human Behavior Concentration within Bachelor of Applied Arts and Sciences (BAAS)........152

College of Engineering..........................................................................................153

Jasper Department of Chemical Engineering.......................................................153
Chemical Engineering B.S....................................................................................154

Department of Civil Engineering...........................................................................155
Civil Engineering B.S............................................................................................155
BSCE/MSCE Straight-through (4+1) Program (30 SCH)........................................157

Department of Construction Management.........................................................157
Construction Management B.S...............................................................................157
Construction Management Minor.........................................................................159

Department of Electrical Engineering...................................................................159
Electrical Engineering B.S.....................................................................................159
Department of Chemistry and Biochemistry ................................................................. 197
  Chemistry M.S. ........................................................................................................ 197

Department of Communication .................................................................................... 198
  Communication M.A. ................................................................................................. 199

Department of Literature and Languages .................................................................. 200
  English M.A. ........................................................................................................... 200

Department of Mathematics ....................................................................................... 202
  Mathematics M.S. ..................................................................................................... 202

Department of Political Science and History .............................................................. 202
  Political Science M.A. ............................................................................................... 202
  History M.A. ........................................................................................................... 203

Department of Social Sciences ................................................................................... 203
  Master of Public Administration .............................................................................. 203
  Local Government Certificate .................................................................................. 204
  Non-Profit Sector Certificate .................................................................................... 204
  Criminal Justice M.S. ............................................................................................... 204
  Corrections Graduate Certificate Program ............................................................... 205
  Law Enforcement Graduate Certificate .................................................................... 205

Graduate Soules College of Business ....................................................................... 206
  Master of Business Administration .......................................................................... 206
  Industry Specific Preparation ..................................................................................... 207
  The Coordinated Master of Science in Nursing and Master of Business Administration .................................................. 207

Business Certificate Programs ................................................................................... 208
  Accounting Data Analytics ....................................................................................... 208
  Healthcare Data Analytics ....................................................................................... 208
  Lean Six Sigma Black Belt ........................................................................................ 208
  Organizational Development and Leadership .......................................................... 209
  Supply Chain Management ...................................................................................... 209

Department of Accounting Finance and Business Law ............................................. 209
  Master of Accountancy (MAcc) ................................................................................ 209

Department of Human Resource Development ....................................................... 210
  Human Resource Development M.S. ....................................................................... 210
  Human Resource Development Ph.D. ..................................................................... 211

School of Technology .................................................................................................. 212
  Department of Computer Science .......................................................................... 212
  Computer Science M.S. ........................................................................................... 212
  Cyber Security Certificate Program .......................................................................... 213
  Applied Cyber Security Certificate Program .......................................................... 213
  Cyber-Data Foundations Certificate Program .......................................................... 214
  Data Analytics Certificate Program ......................................................................... 214
  Applied Data Analytics Certificate Program ............................................................ 214
  Department of Technology ...................................................................................... 214
  Industrial Management M.S. .................................................................................... 214

Graduate College of Education and Psychology ....................................................... 216

School of Education ................................................................................................... 217
  Curriculum and Instruction M.Ed. ............................................................................ 217
  Reading M.Ed. .......................................................................................................... 218
  Special Education M.Ed. ........................................................................................... 218
  Educational Leadership M.Ed. ................................................................................... 219
  Superintendent Certification Preparation Program .................................................... 220
  School Improvement Ed.D. ...................................................................................... 220

Department of Psychology and Counseling ............................................................. 221
  Clinical Psychology M.S. .......................................................................................... 223
  Clinical Psychology Ph.D. ......................................................................................... 224
  Clinical Mental Health Counseling M.A. ................................................................. 225
  School Counseling M.A. .......................................................................................... 226
Graduate College of Engineering......................................................................................................................228
  Department of Civil Engineering...................................................................................................................228
    Civil Engineering M.S.C.E........................................................................................................................228
  Department of Construction Management ......................................................................................................230
    Engineering Leadership M.S.........................................................................................................................230
  Department of Electrical Engineering ............................................................................................................232
    Electrical Engineering M.S.E.E....................................................................................................................232
  Department of Mechanical Engineering.........................................................................................................234
    Mechanical Engineering M.S.M.E.................................................................................................................234
The Health Science Center at the University of Texas at Tyler...........................................................................237
Graduate School of Health Professions...........................................................................................................238
  Department of Public Health.........................................................................................................................238
    Master of Public Health Program................................................................................................................238
  Department of Kinesiology.............................................................................................................................240
    Health Sciences M.S.....................................................................................................................................240
    Kinesiology M.S............................................................................................................................................242
    Graduate Certificate Program in Global Health (Online)...........................................................................243
  Department of Healthcare Policy, Economics and Management....................................................................243
    Master of Health Administration Program....................................................................................................243
  Department of Rehabilitation Sciences............................................................................................................246
    Master of Occupational Therapy..................................................................................................................246
School of Medical Biological Sciences..............................................................................................................248
  Department of Cellular and Molecular Biology............................................................................................248
    Master of Science in Biotechnology Program..............................................................................................248
  Department of Microbiology..........................................................................................................................250
  Department of Pulmonary Immunology..........................................................................................................250
Graduate School of Nursing...............................................................................................................................251
  School of Nursing..........................................................................................................................................251
    Master of Science in Nursing (MSN)............................................................................................................251
    Certificate Programs........................................................................................................................................253
    Nursing Administration Certificate Program.................................................................................................254
    Nursing Informatics, Quality and Safety Certificate Program.......................................................................254
    Nursing Education Certificate Program.......................................................................................................255
    Family Nurse Practitioner Certificate Program............................................................................................255
    Psychiatric/Mental Health Nurse Practitioner Certificate Program............................................................255
    Doctoral Programs..........................................................................................................................................256
    Doctor of Philosophy Degree (Ph.D.) in Nursing............................................................................................256
    Doctor of Nursing Practice (DNP)..................................................................................................................258
Ben and Mayee Fisch College of Pharmacy.........................................................................................................260
  Doctor of Pharmacy Degree..........................................................................................................................260
Policies for the Fisch College of Pharmacy.......................................................................................................261
  Admission Standards for the Pharm.D. Program..............................................................................................261
  Academic Calendar for the Fisch College of Pharmacy.....................................................................................261
  Academic Honors for the Fisch College of Pharmacy.......................................................................................261
  Accommodations................................................................................................................................................261
  Adding/Dropping Courses..............................................................................................................................261
  Attendance and Availability.............................................................................................................................261
  Auditing.............................................................................................................................................................261
  Catalog Year......................................................................................................................................................261
  Change of Program..........................................................................................................................................261
  Continuous Quality Improvement....................................................................................................................261
  Complaints and Judicial Process......................................................................................................................261
Course Attendance........................................................................................................................................267
Course Enrollments ...................................................................................................................................268
Criminal Background Checks and Drug Screening .....................................................................................268
Email..........................................................................................................................................................268
Grading System for the Fisch College of Pharmacy....................................................................................268
Graduation Guidelines and Procedures ......................................................................................................269
Interprofessional Education.........................................................................................................................269
Health and Safety Requirements..................................................................................................................269
Honor Code................................................................................................................................................270
Honor Code Violations .................................................................................................................................271
Leave of Absence.......................................................................................................................................272
Milestone and Capstone Exams....................................................................................................................272
Multi-Media Recordings and Photography..................................................................................................273
Pharmacy and Patient Care Experiences ....................................................................................................273
Scholastic Load..........................................................................................................................................275
Transfer of Credit.......................................................................................................................................275
Student Records.......................................................................................................................................275
Scholarships...............................................................................................................................................276
Tuition, Fees and Financial Aid......................................................................................................................276
Technology...............................................................................................................................................277
Travel.........................................................................................................................................................277
Withdrawals..............................................................................................................................................277
Verification of Degree................................................................................................................................277
Veterans Benefits.......................................................................................................................................277
Time Limitation..........................................................................................................................................277

The Faculty................................................................................................................................................278

Emeritus Faculty .......................................................................................................................................278

College of Arts and Sciences Faculty ..........................................................................................................279

Soules College of Business Faculty ...........................................................................................................282

College of Education and Psychology Faculty..........................................................................................283

College of Engineering Faculty..................................................................................................................284

School of Nursing Faculty..........................................................................................................................285

Ben and Maytee Fisch College of Pharmacy Faculty ..................................................................................287

School of Health Professions Faculty........................................................................................................288

School of Medical Biological Sciences Faculty........................................................................................289

Index..........................................................................................................................................................291
DISCLAIMER
This catalog is a general information publication only. It is not intended to nor does it contain all regulations that relate to students. The provisions of this catalog do not constitute a contract, express or implied, between any applicant, student or faculty member and The University of Texas at Tyler or The University of Texas System. The University of Texas at Tyler reserves the right to withdraw courses at any time, to change fees or tuition, calendar, curriculum, degree requirements, graduation procedures, and any other requirements affecting students. Changes will become effective whenever the proper authorities so determine and will apply to both prospective students and those already enrolled.

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EFFECTIVE FALL 2022

The University of Texas at Tyler is a four-year university providing appropriate educational services at the undergraduate and graduate level.
BOARDS OF REGENTS OF THE UNIVERSITY OF TEXAS SYSTEM

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Janiece Longoria, Vice Chairman
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Student Regent Thuy Dan "Mimi" Nguyen

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Each Regent's term expires when a successor has been appointed, qualified, and taken the oath of office. The Student Regent serves a one-year term.

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Audit, Compliance and Risk Management Committee
Facilities Planning and Construction Committee
Finance and Planning Committee
Health Affairs Committee

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Interim Dean, School of Health Professions
David Criswell

Dean, School of Medical Biological Sciences
Torry Tucker
THE UNIVERSITY

History

The University of Texas at Tyler was created as Tyler State College by the Texas Legislature in 1971 and was renamed Texas Eastern University four years later. The University became a campus of The University of Texas System in 1979, as a result of action by the 66th Texas Legislature. Originally established as an upper-level university, UT Tyler's mission was expanded in 1997 when the 75th Texas Legislature passed House Bill 1795 authorizing it to offer classes for freshman and sophomore students. Governor George W. Bush signed the bill into law on May 26, 1997. In 2021 The University of Texas Health Science Center at Tyler became a part of the University of Texas at Tyler.

Accreditation Statement

The University of Texas at Tyler is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award baccalaureate, masters, and doctoral degrees. Questions about the accreditation of The University of Texas at Tyler may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC’s website (www.sacscoc.org).

The University of Texas System

As a member institution of The University of Texas System, UT Tyler is subject to the Rules and Regulations of the Board of Regents of The University of Texas System.

Mission

UT Tyler is committed to student success by providing a uniquely balanced student experience in an environment of innovative scholarship and research shaped to serve and advance the educational, economic, technological, and public interests of East Texas and beyond.

Location

The University of Texas at Tyler is located at 3900 University Blvd., Tyler TX 75799. It is the only public degree-granting university located in the East Texas Planning Region, an area of approximately one million population, which includes the greater Tyler/Longview metropolitan area. The natural beauty of this dynamic region is exemplified by UT Tyler's distinctive campus with its scenic lakes and wooded, rolling hills.

Off-Campus Locations

The University of Texas offers selected courses and degree programs at the Longview University Center, the UT Tyler Palestine Campus, the Houston Engineering Center and the Health Science Center at UT Tyler.

Longview University Center

The University of Texas at Tyler Longview University Center is located at 3201 N. Eastman Road, Longview, Texas 75605. Nursing has traditionally been the Center’s largest program with the bachelor of science in nursing curriculum offered on the campus. Students may also take upper division coursework required for the Bachelor of Science in Industrial Technology program at the Longview University Center. For additional information call 903-663-8100, go online to www.uttyler.edu/luc, or visit the UT Tyler Longview University Center Facebook page.

Palestine Campus

The University of Texas at Tyler, Palestine Campus originated in 1995 and is located at 100 University Boulevard, Palestine, Texas 75803. The Palestine BSN Nursing program allows students to learn from expert on-site faculty and interactive online content. For additional information call 903-727-2300, visit on-line www.uttyler.edu/Palestine or visit the UT Tyler Palestine Campus Facebook page.

Houston Engineering Center

The University of Texas at Tyler Houston Engineering Center is located in the heart of the West Houston Energy Corridor at 2811 Hayes Road, Houston TX 77082, on the Houston Community College Alief Campus. Upper division coursework leading to bachelor's degrees from UT Tyler in civil, electrical, mechanical engineering, and construction management is available through study at the center.

Health Science Center

The Health Science Center at The University of Texas at Tyler, historically referred to as UTHSCT, 11937 US 271, Tyler TX 75708, offers graduate degrees in healthcare administration, public health, and biotechnology.

University Academy

The University Academy is a K-12 open-enrollment, tuition-free, public charter school. It is regulated by the Texas Education Agency (TEA). The University Academy serves as a laboratory and demonstration site for the College of Education and Psychology. The Academy has campuses in Tyler, Longview and Palestine. The charter utilizes a Project Based Learning (PBL) and Problem Based Learning (PrBL) model to develop students with 21st Century skills who are university-ready upon graduation. The University Academy follows the T-STEM Academy Blueprint and is a demonstration site for Project Lead the Way (PLTW). The schools have developed multiple STEM Pathways.
which all students follow, preparing them for rigorous coursework in STEM majors at the university level and ultimately, STEM related careers.

Faculty and Course Information

In an effort to provide as much information to students, parents, and the general public regarding courses and faculty, UT Tyler makes available on its website syllabi for current courses (www.uttyler.edu/catalog/syllabi.php), vitae for full-time faculty, (www.uttyler.edu/facultystaff/faculty-search.php), and end-of-course evaluations for all courses (https://apps.uttyler.edu/courseevals/homepage.aspx).

Statement on Protection of Social Security Numbers

It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. Employees who have access to confidential information may only use that information as is necessary and appropriate in the performance of their official duties and in compliance with applicable laws, regulations, and policies.

Statement on Equal Opportunity

No person shall be excluded from participation in, denied the benefits of, or be subject to discrimination under any program or activity sponsored or conducted by The University of Texas System or any of its component institutions on any basis prohibited by applicable law, including, but not limited to, race, color, age, national origin, religion, sex, sexual orientation, or disability.

This policy applies to all University administrators, faculty, staff, students, visitors and applicants for employment or admission.

Academic Organization

The University of Texas at Tyler is organized into the following 8 colleges and schools:

- College of Arts and Sciences
- Soules College of Business
- College of Education and Psychology
- College of Engineering
- School of Health Professions
- School of Medicine
- School of Nursing
- Ben and Maytee Fisch College of Pharmacy

Bachelor’s Degrees

The University of Texas at Tyler offers a wide variety of educational opportunities. The major field of study provides in-depth study in one of the fields in which an institution awards a degree. The major provides the student with (a) terms, concepts, ideas, and events pertinent to the field; (b) models, frameworks, genres, theories, and themes that link phenomena and give them meaning; (c) methods of research and modes of inquiry appropriate to the area of study; and (d) criteria for arriving at a conclusion or making generalizations about that which is studied. An academic minor is a university student's declared secondary academic discipline during their undergraduate studies. Some majors at the University of Texas at Tyler require students to complete a minor in order earn a bachelor's degree. Minors at the University of Texas at Tyler typically consist of at least 18 semester hours of credit.

The university offers bachelor’s degrees with majors in the following areas:

<table>
<thead>
<tr>
<th>Program</th>
<th>Degree</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting</td>
<td>B.B.A.</td>
</tr>
<tr>
<td>Applied Arts and Sciences</td>
<td>B.A.A.S.</td>
</tr>
<tr>
<td>Art</td>
<td>B.A./B.F.A.</td>
</tr>
<tr>
<td>Biochemistry</td>
<td>B.S.</td>
</tr>
<tr>
<td>Biology</td>
<td>B.S.</td>
</tr>
<tr>
<td>Business Administration</td>
<td>B.B.A.</td>
</tr>
<tr>
<td>Chemical Engineering</td>
<td>B.S.</td>
</tr>
<tr>
<td>Chemistry</td>
<td>B.S.</td>
</tr>
<tr>
<td>Civil Engineering</td>
<td>B.S.C.E.</td>
</tr>
<tr>
<td>Communication Science and Disorders</td>
<td>B.S.</td>
</tr>
<tr>
<td>Computer Information Systems</td>
<td>B.A./B.S.</td>
</tr>
<tr>
<td>Communication Studies</td>
<td>B.S.</td>
</tr>
<tr>
<td>Computer Science</td>
<td>B.S.</td>
</tr>
<tr>
<td>Construction Management</td>
<td>B.S.</td>
</tr>
<tr>
<td>Criminal Justice</td>
<td>B.S.</td>
</tr>
<tr>
<td>Economics</td>
<td>B.A./B.S.</td>
</tr>
<tr>
<td>Education</td>
<td>B.S.Ed.</td>
</tr>
<tr>
<td>Electrical Engineering</td>
<td>B.S.E.E.</td>
</tr>
<tr>
<td>English</td>
<td>B.A.</td>
</tr>
<tr>
<td>Finance</td>
<td>B.B.A.</td>
</tr>
<tr>
<td>General Business</td>
<td>B.S.</td>
</tr>
<tr>
<td>Health Sciences</td>
<td>B.S.</td>
</tr>
<tr>
<td>History</td>
<td>B.A./B.S.</td>
</tr>
<tr>
<td>Human Resource Development</td>
<td>B.S.</td>
</tr>
<tr>
<td>Industrial Technology</td>
<td>B.S.</td>
</tr>
<tr>
<td>Information Technology</td>
<td>B.S.</td>
</tr>
<tr>
<td>Interdisciplinary Studies</td>
<td>B.S.</td>
</tr>
<tr>
<td>Kinesiology</td>
<td>B.S.</td>
</tr>
<tr>
<td>Management</td>
<td>B.B.A.</td>
</tr>
<tr>
<td>Marketing</td>
<td>B.B.A.</td>
</tr>
<tr>
<td>Mass Communication</td>
<td>B.A./B.S.</td>
</tr>
</tbody>
</table>
Mathematics B.S.
Mechanical Engineering B.S.M.E.
Music B.M./B.A.
Nursing B.S.N.
Political Science B.A./B.S.
Psychology B.A./B.S.
Social Sciences B.A./B.S.
Social Work B.S.W.
Spanish B.A.
Wellness B.A.

Master's Degrees
The University of Texas at Tyler offers master's degrees in the following areas:

<table>
<thead>
<tr>
<th>Program</th>
<th>Degree</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accountancy</td>
<td>M.Acc.</td>
</tr>
<tr>
<td>Art (Studio)</td>
<td>M.F.A.</td>
</tr>
<tr>
<td>Art</td>
<td>M.A.</td>
</tr>
<tr>
<td>Biology</td>
<td>M.S.</td>
</tr>
<tr>
<td>Biotechnology</td>
<td>M.S.</td>
</tr>
<tr>
<td>Business Administration</td>
<td>M.B.A.</td>
</tr>
<tr>
<td>Chemistry</td>
<td>M.S.</td>
</tr>
<tr>
<td>Civil Engineering</td>
<td>M.S.C.E.</td>
</tr>
<tr>
<td>Clinical Mental Health Counseling</td>
<td>M.A.</td>
</tr>
<tr>
<td>Clinical Psychology</td>
<td>M.S.</td>
</tr>
<tr>
<td>Communication</td>
<td>M.A.</td>
</tr>
<tr>
<td>Computer Science</td>
<td>M.S.</td>
</tr>
<tr>
<td>Criminal Justice</td>
<td>M.S.</td>
</tr>
<tr>
<td>Curriculum and Instruction</td>
<td>M.Ed.</td>
</tr>
<tr>
<td>Educational Leadership</td>
<td>M.Ed.</td>
</tr>
<tr>
<td>Electrical Engineering</td>
<td>M.S.E.E.</td>
</tr>
<tr>
<td>English</td>
<td>M.A.</td>
</tr>
<tr>
<td>Health Administration</td>
<td>M.H.A.</td>
</tr>
<tr>
<td>Health Sciences</td>
<td>M.S.</td>
</tr>
<tr>
<td>History</td>
<td>M.A.</td>
</tr>
<tr>
<td>Human Resource Development</td>
<td>M.S.</td>
</tr>
<tr>
<td>Industrial Management</td>
<td>M.S.</td>
</tr>
<tr>
<td>Kinesiology</td>
<td>M.S.</td>
</tr>
<tr>
<td>Mathematics</td>
<td>M.S.</td>
</tr>
<tr>
<td>Mechanical Engineering</td>
<td>M.S.M.E.</td>
</tr>
<tr>
<td>Nursing - Administration</td>
<td>M.S.N.</td>
</tr>
<tr>
<td>Nursing - Education</td>
<td></td>
</tr>
</tbody>
</table>

Nursing - Family Nurse Practitioner
Nursing - Informatics, Quality & Safety
Nursing - Psychiatric Mental Health Nurse Practitioner

Occupational Therapy M.O.T.
Political Science M.A.
Public Administration M.P.A.
Public Health M.P.H.
Reading Education M.Ed.
School Counseling M.A.
Special Education M.Ed.

Doctoral Degrees
The University of Texas at Tyler offers doctoral degrees in the following areas:

<table>
<thead>
<tr>
<th>Program</th>
<th>Degree</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clinical Psychology</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Human Resource Development</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Nursing</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Nursing Practice</td>
<td>D.N.P.</td>
</tr>
<tr>
<td>Pharmacy</td>
<td>Pharm.D.</td>
</tr>
<tr>
<td>School Improvement</td>
<td>Ed.D.</td>
</tr>
</tbody>
</table>

Accreditation and Memberships

Accredited by the following:
- Accreditation Council for Occupational Therapy Education (ACOTE)
- Accreditation Council for Pharmacy Education (ACPE)
- American Chemical Society
- Association of Technology, Management, and Applied Engineering (ATMAE)
- Association to Advance Collegiate Schools of Business International (AACSB)
- Commission on Collegiate Nursing Education (CCNE)
- Council for Accreditation of Counseling & Related Educational Programs (CACREP)
- National Association of Schools of Music (NASM)
- Southern Association of Colleges and Schools, Commission on Colleges (SACS-COC)
- Texas Board of Nursing
- Texas Education Agency

Recognized by the following:
- Department of Homeland Security (DHS): Student Exchange Visitor Program (SEVP) and Immigration and Customs Enforcement (ICE)
- Texas Commission on Law Enforcement (TCOLE)
Texas Higher Education Coordinating Board
Veterans Administration
Tuition charges at Texas state universities are established by state law. The 78th Texas Legislature (2003) allowed the Board of Regents of The University of Texas System to set designated tuition rates. The Texas Legislature does not set the specific amount for any particular student fee. Student fees assessed are authorized by state statute; however, the specific fee amounts and the determination to increase fees are made by the University administration and The University of Texas System Board of Regents.

Other expenses at The University of Texas at Tyler are fixed within statutory limitations by the Board of Regents. The cost to attend UT Tyler varies with the individual student. Information relating to the cost of attendance and financial aid opportunities can be found online at http://www.uttyler.edu/admissions/costs/. The university reserves the right to change tuition and fees in keeping with acts of the Texas Legislature and/or policies of the Board of Regents.

Payment of Fees

Students are expected to pay all fees at the time of registration, have an approved financial aid program arranged by the Student Financial Aid Office prior to registration, or pay by installments as outlined below. Payment may be made by cash, check, electronic check, credit card, or money order. Checks, money order, electronic check and credit card (VISA, Master Card, Discover, American Express) payments will be accepted subject to final collection by the university’s bank. All tuition and fee payments by third parties, i.e. employers of students, clubs, service organizations and relatives of students, must be arranged by The One-Stop Service Center (OSC) prior to registration.

Option to Pay Tuition and Fees by Installments

Eligible students of UT Tyler may make payment of tuition and fees for the fall and spring semesters through one of the following installment plan options:

- 3 payment installment plan with an installment fee of $25.00
- 4 payment installment plan with an installment fee of $35.00
- 5 payment installment plan with an installment fee of $45.00

A late payment fee of $25 will be assessed for each late payment.

A student who fails to provide full payment of tuition and fees, including late fees assessed, when payments are due, is subject to one or more of the following actions:
1. Bar from registration/deny readmission;
2. Withholding of grades, degree and official transcript;
3. Denial of course credit for work done that semester;
4. Apply appropriate penalties as established by law;
5. Referral of debt to collection agency.

Residents of States other than Texas

Residency Classifications

All students must, upon application to the University, complete a certification of residency form.

While state requirements for establishing residency are complex and should be referred to in each particular circumstance, they generally require that an independent individual (18 years of age or older) establish a domicile in Texas and reside in Texas for a period of 12 months prior to the census date of the academic term in which the person is enrolled.

For minors and dependents, the parents or court-appointed legal guardian must have established a domicile and meet the above residency requirements. The minor or dependent must be eligible to be claimed by the parent or court-appointed legal guardian on their federal income tax. An individual may also be classified as a Texas resident if the individual (1) graduated from a public or private high school or received the equivalent of a high school diploma in Texas; (2) resided in Texas for at least three years as of the date the person graduated from high school or received the equivalent of a high school diploma; and (3) continuously resided in Texas for one year prior to the census date of the academic term in which the person is enrolled.

Persons who are unable to meet the requirements above are classified as nonresidents.

The Office of Admissions is guided by the Texas Education Code, the Rules and Regulations of the Board of Regents and the Rules and Regulations for Determining Residence Status of the Texas Higher Education Coordinating Board in determining the resident status of students. The law governing residence for tuition purposes is not the same as the law governing residence for voting, vehicle registration, etc. Various circumstances can affect a student’s residence status for tuition purposes: i.e. death or divorce of parents, custody of minor by court order, and active military duty of student or student’s parents. A nonresident student classification is presumed correct as long as the individual continues as a student. However, the nonresident presumption is not conclusive, and it is possible that a nonresident student may be reclassified to resident student status after residing in Texas for at least 12 months and evidencing unequivocal intent to remain in the state.

Responsibility for Residency Classification

The responsibility for registering under the proper residence is placed upon the student. It is the student’s duty, at or before registration, if there is any possible question of the right to legal residence in Texas under the state law and the university rules; to raise the question with the Office of Admissions and have such questions settled prior to
registration. Copies of Rules and Regulations for Determining Residence Status prepared by the Texas Higher Education Coordinating Board are available in the Office of Admissions. There can be no change of resident status except upon express authorization by the Director of Admissions. Attempts on the part of a nonresident student to evade the nonresident fee are a serious matter and may lead to disciplinary action, including expulsion and/or penalty as set forth in the law.

Special Provisions for Students Using Military-Affiliated Educational Benefits

UT Tyler adopts the following provisions for any students using U.S. Department of Veterans Affairs (VA) Post 9/11 G.I. Bill® (Ch. 33) or Vocational Rehabilitation & Employment (Ch. 31) benefits, while payment to the institution is pending from the VA. This school will not:

- Prevent the student’s enrollment;
- Assess a late penalty fee to the student;
- Require the student to secure alternative or additional funding;
- Deny the student access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution.

However, to qualify for this provision, such students may be required to:

- Produce the VA Certificate of Eligibility (COE) by the first day of class;
- Provide a written request to be certified;
- Provide additional information needed to properly certify the enrollment as described in other institutional policies.

Additionally, the Texas Education Code prohibits institutions of higher education from imposing “additional fees, obligations, or burdens concerning payment or registration on a student eligible for state or federal military related student financial assistance programs for military veterans or their family members that are not otherwise required by those programs to be imposed for the purpose of receiving that assistance.” Students who believe they are eligible for military affiliated educational benefits shall consult the Military and Veterans Success Center to discuss their options for tuition deferment as part of the certification process to use their benefits.

Special Tuition Classifications for Nonresidents

Listed below are some exceptions which permit nonresidents to pay resident tuition rates. All special tuition exceptions must be approved through The One-Stop Service Center (OSC) prior to the census date each term.

1. A nonresident or foreign student employed at least half-time in a program-related position as a teaching assistant or a research assistant is entitled to pay the same tuition as a resident of Texas. The student’s spouse and children may also be enrolled under this classification.

2. A nonresident or foreign student holding a competitive academic scholarship of at least $1,000 for the academic year in which he/she enrolled is entitled to pay the tuition required of Texas residents provided he/she competes with other students including Texas residents for the scholarship and the scholarship is awarded by a scholarship committee recognized by UT Tyler and approved by the Coordinating Board.

3. Usually, a member of the United States military forces is entitled to pay the resident tuition fee for self or dependents. The student must submit appropriate evidence including a statement from his/her commanding officer stating that the member is currently on permanent active duty assignment within the state of Texas.

4. Students who reside in Arkansas, Louisiana, and Oklahoma may be charged the statutory rate for Texas residents, plus $30.00 per semester credit hour. Students must demonstrate residency by providing a current driver’s license or copies of their state tax returns for the current year. This must be presented each semester prior to payment of tuition and fees.

5. Students who are using VA educational benefits under the federal Post 9/11 Veterans Educational Assistance Act of 2008 or any other federal law authorizing educational benefits for veterans, including the spouse and/or children who are determined by the Department of Veterans Affairs to be eligible for benefits under the Post 9/11 Veterans Educational Assistance Act of 2008. Additionally, the Colonel John M. McHugh Tuition Fairness for Survivors Act of 2021 requires that individuals who are determined to be eligible for Dependents’ Educational Assistance benefits by the Department of Veterans Affairs be charged a rate of tuition not to exceed the in-state rate for tuition and fees, for all terms after August 1, 2022.

The Texas Education Code, §54.058 et seq. includes other exceptions not reprinted in the catalog. For more information consult the cited statutes, the Office of Student Financial Aid, or refer to the Coordinating Board’s website, www.collegefortexans.com.

Tuition and Fee Exemptions

Certain students are exempt from paying tuition and some of the required fees by state law. Specific eligibility requirements under these provisions can be obtained from The One-Stop Service Center (OSC). Applications for exemptions must be completed prior to the census date for the semester.

Tuition Exemptions and Waivers

- Adopted Children formerly in Foster Care or other Residential Care
- Texas Commission for the Blind
- Texas Commission for the Deaf
- Children of Disabled or Deceased Firemen, Peace Officers, Game Wardens, and Employees of Correctional Institutions
- Children of Prisoners of War or Persons Missing in Action
- Children of Professional Nursing Program Faculty
- Children and Spouses of Texas Veterans
- Firefighters taking Fire Science Courses
- Peace Officer
- Disabled Peace Officers
- Economic Hardship
- Members of State Military Forces/U.S. Military Stationed in Texas
- Nursing Preceptors and their Children
- Senior Citizen +65 Exemptions (Includes Audits)
- Students formerly in Foster Care
- Surviving Spouse and Dependent Children of Certain Deceased Public Servants (Employees)
- Hazlewood Exemption

The Texas Education Code, §54.058 et seq. includes other exceptions not reprinted in the catalog. For more information consult the cited statutes, the Office of Student Financial Aid, or refer to the Coordinating Board’s website, www.collegefortexans.com.
A term or session 10 weeks or longer
prior to first class day 100%
during first five class days 80%
during second five class days 70%
during third five class days 50%
during fourth five class days 25%
after fourth five class days no refund

A term or session more than 5 weeks but less than 10 weeks
prior to first class day 100%
during the first, second, or third class day 80%
during fourth, fifth, or sixth class day 50%
seventh class day and thereafter no refund

A term or session of 5 weeks or less
prior to first class day 100%
during the first class day 80%
during the second class day 50%
during the third class day and thereafter no refund

For refunds, the effective date of withdrawal will be the date when the withdrawal is officially completed and recorded by The One-Stop Service Center (OSC). If a scheduled course of instruction is cancelled by the university, all fees will be refunded. No refunds will be made unless applied for in the same school year as withdrawal. Immediate refund will not be made to students who withdraw during the refund period. Normally, refunds will be disbursed according to the refund preference indicated through the P2 Card within 30 days from the last day of scheduled refunds.

All policies regarding the payment or refunding of tuition, fees, and charges comply with applicable statutes and are approved by the Board of Regents of The University of Texas System. If a student desires clarification of any matter relating to payment or refund of such charges, or believes special circumstances warrant exceptions to the published policy, the Office of Business Affairs at UT Tyler should be contacted.

Withdrawal – Financial Aid Recipients. If you withdraw or drop out from the University of Texas at Tyler during any semester for which you have been paid financial aid funds, any refund of tuition and fees and other university charges will be assessed for return to programs from which you (or parents if they received a Parent Loan) were originally paid. An additional “repayment” calculation will determine if you must repay a portion of your financial aid.

Return of Unearned Title IV Funds (due to complete withdrawal in a term)
(34 CFR 668.22)
As an institution participating in programs under Title IV of the Higher Education Act of 1965 as amended, (HEA, Section 484B), The University of Texas at Tyler is required to determine the earned and unearned Title IV aid as of the date a student withdraws from all courses within a term and return the unearned portion to the appropriate Title IV program.

The Return of Title IV Funds regulations do not dictate the institution’s refund policy for tuition and fee charges.

The return of federal funds is required if a student fails to attend, withdraws from, or otherwise fails to complete the period of enrollment for which the financial assistance was intended. After the 60% point in the period of enrollment, a student has earned 100% of the Title IV funds therefore, no return is required. Students are advised to visit with a financial aid staff member prior to submitting a request for complete withdrawal.

The unearned portion will show on the student’s account as an outstanding balance that must be paid in full prior to receiving official UT Tyler records.

Additional information in reference to Return to Title IV Funds and Withdrawals can be found here:

Tuition and Mandatory Fees

Students pay a statutory tuition rate of $50 per semester credit hour for Texas Residents (See below, Excess Hours) and $458 per semester credit hour for Non-Texas Residents. Students also pay a designated tuition of $184 per undergraduate credit hour or $298 per graduate semester credit hour; and $343 per doctoral semester credit hour. Non-Texas Resident students also pay a designated tuition of $261 per undergraduate credit hour or $372 per graduate semester credit hour; and $427 per doctoral semester credit hour. Lastly, undergraduate, graduate and doctoral students enrolled in 3000–6000 level Business, Engineering and Nursing courses will be charged a differential tuition rate of $30 per semester credit hour.

Students will be given notice on their tuition bill, tuition receipt or an email in connection with tuition charges, of the amount of his/her tuition payment that is required to be set aside to provide financial assistance for students enrolled at the institution per the Texas Education Code, Section 56.014.

Tuition and fees are subject to change by legislative or regental action and become effective on the date enacted. The Texas Legislature does not set the specific amount for any particular student fee. The student fees assessed above are authorized by state statute; however, the specific fee amounts and the determination to increase fees are made by the university administration and The University of Texas System Board of Regents. Tuition and fee updates can be found at http://www.uttyler.edu/catalog/tuition/.

In addition to tuition, all students are required to pay a set of mandatory fees, as set out below. A semester is equal to a fall, spring or summer semester.

**Automated Service Fee** $30/semester

To defray costs of the automated student information system, software provided for student use, and library services.

**Technology Fee** $160/semester

To defray costs of providing campus computing services in support of academic programs.

**Student Service Fee** $13/credit hour up to $150/semester

To provide a well-rounded program of activities and services for students of the university. Refunds of these fees are on the same basis as tuition as described under schedule of refunds.

**Fine and Performing Arts Fee** $30/fall & spring semester; $15/summer & winter session

To offset the maintenance and operation of the R. Don Cowan Fine and Performing Arts Center.

**Intercollegiate Athletics Fee** $16 per semester credit hour (min. $96 max. $240)

To maintain the intercollegiate athletics programs. Maximum $240 per semester.

**Recreational Facility Fee** $70/fall & spring semester; $52/12 weeks summer session or longer; $26/6 weeks summer session or more, but less than 12 weeks; $17/5 weeks or less summer or winter session

To operate and maintain student recreational facilities or programs.

**International Education Fee** $1/semester

To fund scholarships for students participating in various international study abroad programs.

**Medical Services Fee** $43/semester and 12 weeks summer session; $21.50/7 weeks session or less (fall, spring, summer and winter)

To help operate and maintain the student health clinic.

**Records Fee** $5/semester

To defray the cost of supporting the University in appropriately maintaining a student’s records. There is a limit of five transcripts per day at no charge.

**Student Union Fee** $105/semester or summer session greater than six weeks; $50/6 weeks or less summer or winter session

Provides revenue for financing, constructing, operating, maintaining, renovating, improving, or equipping a student union building.

**New Student Program Fee** $225 new freshman and new transfer students only

To support New Student Orientations and charged only to new freshmen and new transfer students during their first semester of enrollment at UT Tyler.
Instructional Support Fee $22 per semester credit hour
To defray cost of materials, equipment, technical assistance and clerical wages directly associated with classroom activity.

Online Education Fee $14 per semester credit hour
To defray costs of providing online education in support of academic programs.

Student Success Fee $50/semester
To support initiatives that help students persist, graduate and secure desirable careers upon graduation.

Houston Engineering Center Fee
$175/fall & spring semester;
$150/12 weeks summer session or longer;
$135/7 weeks session (fall, spring or summer);
$75/6 weeks or less summer or winter session
To support the unique needs of the Houston Engineering Center campus.

Guaranteed Tuition Rate Plan
The University of Texas at Tyler offers a guaranteed tuition rate plan for all incoming freshman and undergraduate transfer students entering UT Tyler in fall 2014 or thereafter. The plan is available only to incoming students who are seeking their first bachelor's degree. The plan does not apply to continuing undergraduates or graduate students. Community College students may opt for the guaranteed tuition rate plan by declaring an intent to transfer to UT Tyler. Once the guaranteed tuition rate plan option has been selected, changing to the traditional tuition plan is not allowed. The guaranteed tuition rate plan provides a constant per-semester-hour tuition rate for 12 consecutive semesters. More information, including on how to sign up on the guaranteed tuition rate plan, can be found at http://www.uttyler.edu/cashiers/guaranteed-tuition.php.

Other Fees and Charges
Add Fee $5
This fee will be charged for each course added after the first week of classes.

Audit Fee
For information on Auditing and Audit Fees, refer to Undergraduate Academic Policies - Auditing (p. 42).

Graduation Application Access Fee $75
This fee is charged at time of the Graduation Application submission via the MyUT Tyler Student Center. An application can be submitted during the Open Graduation Application Period that corresponds to the relevant Graduation Term. See current academic calendar on UT Tyler website for current dates of the Open Graduation Application Period.

Late Graduation Application Fee $115

Replacement Diploma Fee $25
Students who desire a new copy of their diploma are required to pay the replacement diploma fee and complete a Diploma Recorder Form. Students should pay the fee and submit their form at The One-Stop Service Center (OSC). Replacement diplomas are typically mailed or made available for pickup in 4-6 weeks.

Drop Fee $5
Fee will be charged for each course dropped after the first week of classes, except when the change is considered the fault of the university.

Field Experience and Student Teaching Fee
This is a one-time, nonrefundable fee to defray costs of speech and hearing tests, supervisory travel, maintenance and operation costs, and wages associated with the School of Education and Psychology's field experience and student teaching program.

Undergraduate $125
Graduate $250

Installment Tuition Fees $25-$45
Installment fee depending on the installment plan you choose/academic term.

Delinquency fee for each delinquent payment.

Internship in Student Teaching $1,600

Individual Coaching or Instructional Fee $50-$75
Students enrolled in art, drama, speech, or music, where individual coaching or instruction is the usual method of instruction, shall pay a fee in addition to the regular tuition as follows:

<table>
<thead>
<tr>
<th>SCH</th>
<th>Regular Semester</th>
<th>Summer Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$50</td>
<td>$50</td>
</tr>
<tr>
<td>2</td>
<td>$75</td>
<td>$74</td>
</tr>
</tbody>
</table>

International Students Mandatory Health Insurance Coverage
International students with an F or J visas are automatically enrolled in the UT System Student Health Insurance Program (UT SHIP). The health insurance fee will be assessed at the time of enrollment. International students may submit a waiver during the waiver period only. However, the policy must meet or exceed UT SHIP insurance requirements. If the waiver is approved by the waiver team, the insurance charge on the student bill will be removed. The health insurance fee will be in the amount of the premium approved by the UT System Student Health Insurance Plan for the actual cost of the insurance.

International Application Fee $25
A nonrefundable application fee, payable by cashier's check or money order, is required of all international students applying for admission to UT Tyler.

**Late Registration Fee**
$25
Those students initially registering, or re-enrolling after being dropped for non-payment, during the period from the first day of class through the Census Date will be assessed a late fee.

**Library Fees**
For library charges and fines visit uttyler.edu/library/circulation/charges.php

**Parking Fees**
All full- and part-time students, faculty and staff who operate a motor vehicle on property or streets owned or controlled by the university are required to have and display a valid UT Tyler issued parking permit on their vehicle. Motor vehicles will be issued a parking permit with a single payment for the academic year (September 1 through August 31) or for the balance of the year registered, whichever is applicable. The following fees will be charged at the initial period of registration:

- **Full Year (9/1-8/31); Fall and/or Spring Semesters**
  - $80 students
  - $100 faculty/staff
- **Summer I and Long Summer**
  - $20
- **Summer II (July & August)**
  - $10
An individual is authorized to purchase additional permits at the same cost as the initial permits according to the Permit Fee Schedule. One permit will be issued per permit fee. Sharing of permits is not allowed. Individuals are responsible for any violation(s) issued to a permit registered to them.

**Post Census Registration Fee**
$250
Those students registering after the census day will be assessed a post census registration fee.

**Replacement Student and Faculty/Staff ID**
$25
This fee is used to defray costs of labor and materials.

**Returned Check and Electronic Check Collection Charge**
$25
If a check or electronic check is returned from the bank unpaid for any reason, the student will be assessed a collection fee for each check or electronic check returned. The student must pay the full amount of the returned check plus the fee immediately in cash, cashier's check, money order, or credit card. In the event of nonpayment of a returned check, one or more of the following actions may be taken: (a) a bar against readmission for the student, (b) withholding the student's grades and official transcript, (c) withholding a degree to which the student otherwise would be entitled, (d) all other penalties and actions authorized by law. In addition, the check may be turned over to the District Attorney of Smith County, Texas for prosecution. The University will not accept a check or electronic check from a student (a) who wrote a bad check or electronic check to pay off a previous debt owed to the University; (b) who after writing a bad check or electronic check was not responsive to requests for payments, and (c) who habitually writes bad checks or electronic checks, even though restitution is made promptly.

**Student Insurance**
Sickness and accident insurance is available to all UT Tyler students and their dependents on a voluntary basis and offers students an opportunity to purchase coverage. Additional information regarding the student insurance program may be obtained from the Student Services Office.

**Student Nursing Liability Insurance**
$5-$15
To cover liability insurance costs for students in clinical practicum in the College of Nursing and Health Sciences. (Based upon semester enrollment to be paid annually.)

**Test Fee**
$15
To defray costs associated with administering and scoring Miller Analogy Test.

**Textbooks and Supplies**
It is a responsibility of each student to provide his/her own textbooks and supplies. The University Bookstore, located in the University Center, is the primary source of these materials as well as other merchandise related to the academic community. Books, supplies, ancillary and gift items are now available for purchase via the world wide web at www.utylerbookstore.com. A shipping fee of $5.00 will be added to all orders requesting delivery.

**Refunds:** When a student finds it necessary to return a book to the University Bookstore for refund, the cash register receipt for the original purchase must be presented. Refunds are available for a limited time from date of purchase. Check with bookstore for exact limits.

**Textbook buybacks:** As a service to students, the bookstore will purchase selected, used, current edition textbooks provided they are in good condition. Prices for individual textbooks are based on present stock level, projected use and/or used textbook catalogs maintained by the bookstore.

**Note:** Student identification cards are required when selling books; driver's license ID required when purchasing by check in the University Bookstore. Personal checks may be cashed in the University Bookstore (limit $15 per day per student).

**Transcript Fee**
$10 per
Electronically Sent Transcript
Tuition and Fees for Excess Hours

As authorized by state law, a student who pays resident tuition rates and who attempts hours that exceed a designated limit will be charged nonresident tuition rates. The designated limit for a student who initially enrolled in an institution of higher education in Fall 1999 through Summer 2006 is 45 credit hours beyond the required hours for the student's declared degree program. The designated limit for a student who initially enrolled in an institution of higher education in Fall 2006 or later is 30 credit hours beyond the hours required for completion of the student's degree program.

The following semester credit hours are not included in the calculation:
1. semester credit hours earned by the student 10 or more years before the date the student begins the new degree program under the Academic Fresh Start Program of the Texas Education Code, § 51.931;
2. hours earned by the student before receiving a baccalaureate degree that has previously been awarded to the student;
3. hours earned by the student by examination or similar method without registering for a course
4. hours from remedial and developmental courses, workforce education courses, or other courses that would not generate academic credit that could be applied to a degree at the institution if the course work is within the 27-hour limit at two-year colleges and the 18-hour limit at general academic institutions;
5. hours earned by the student at a private institution or an out-of-state institution; and
6. hours not eligible for formula funding.
For more information contact The One-Stop Service Center (OSC).

Doctoral Excess Hours (99-hour Rule)

A resident doctoral student who has a total of 100 or more semester credit hours of doctoral work at an institution of higher education is required to pay nonresident doctoral tuition rates. Contact The One-Stop Service Center (OSC) for more information.
The University of Texas at Tyler offers baccalaureate, master’s, and doctoral degree programs and strives to meet the educational needs of high school graduates, transfer students from community colleges and other universities, and students seeking graduate degrees. Admission requirements for graduate programs are defined in the Graduate Policies and Programs section of this catalog.

**Undergraduate Admission Requirements**

1. All applicants must complete an Application for Admission on-line by visiting: http://www.uttyler.edu/admissions or by going to http://www.goapplytexas.org by the posted deadline for the intended semester of enrollment.
2. Applicants must submit an official updated transcript from each high school, college or university attended, and a $60 application fee for domestic students, or a $75 application fee for international students.
3. Applicants will not be subject to discrimination on any basis prohibited by applicable law, including, but not limited to, race, color, age, national origin, religion, sex, sexual orientation, or disability.
4. Automatic admission is available to any applicant who meets any minimum requirements established by the institution and is a child of certain public servants who were killed or sustained a fatal injury in the line of duty.
5. Unsolicited letters of support will not be retained or considered during the admission review process.

**Eligibility for the Top 25% Automatic Admission**

You qualify for automatic admission if you:

- attend a public or private high school in Texas, and
- rank in the top 25% of your graduating class on or before the application deadline, and
- satisfy the State of Texas Uniform Admission Policy, and
- complete the new foundation plan with the Distinguished Level of Achievement
- make sure all required documents are received by the application deadline.

**Freshman Admission**

Eligibility for admission as a freshman is determined primarily on the basis of three predictors of academic success: high school preparation, rank in high school class, and high school Grade Point Average. Additional consideration for admission will be based on an evaluation of the additional criteria as described below.

**Freshman Orientation**

All freshmen graduating from high-school or transfer students transferring less than 30 semester credit hours are required to complete orientation prior to registering for classes. Freshmen are required to attend an on-campus Orientation session. The program gives students the opportunity to meet with an academic advisor and register for classes, as well as learn about campus services, resources, and student activities.

For more information regarding Freshman Orientation or to register for Orientation, contact the Office of New Student & Family Programs, visit http://www.uttyler.edu/all/newstudentprograms/, or call 903.565.5645.

**High School Preparation**

To be eligible for admission to the university as a freshman an applicant must be a high school graduate or equivalent. A high school record that demonstrates achievement in the most challenging academic course work available is the best single predictor of academic success. Beginning freshmen must submit an official high school transcript before classes begin in order to verify graduation and completion of required courses.

The minimum high school units required for admission include:

1. **English/Language Arts**
   - Required: Four units of English to include English I, II, III and IV or higher
2. **Science**
   - Required: Four units of science to include at least one unit of Biology, Chemistry and two advanced sciences such as Physics, Environmental Science, or Anatomy and Physiology.
   - Strongly recommended: Three units of laboratory science including Chemistry and Physics.
3. **Language other than English**
   - Required: Two units in a single language (American Sign Language courses included)
4. **Mathematics**
   - Required: Four units of math to include Algebra I, Algebra II, Geometry, and advanced math courses such as pre-calculus, calculus, and statistics
5. **Social Studies**
   - Required: Three units to include world/human geography or world history, US history since 1877, US government and economics.
6. **Electives**
   - Required: Additional one credit in fine arts and/or computer science and physical education to satisfy high school graduation requirements

**High School Rank in Class and GPA**

1. An applicant who graduates from an accredited high school in one of the two years preceding the academic year for which the applicant is applying for admission and who has a grade point average in the Top 25% of the applicant’s high school graduating class will be admitted automatically (subject to applicable enrollment limit).
2. An applicant who does not qualify for admission under item (1.) but meets the following criteria also qualifies for regular admission:

<table>
<thead>
<tr>
<th>High School Rank in Class</th>
<th>Minimum GPA</th>
<th>Automatic Admissions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Top 25%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Second 25%</td>
<td>2.75</td>
<td></td>
</tr>
<tr>
<td>Third 25%</td>
<td>2.75</td>
<td></td>
</tr>
<tr>
<td>Fourth 25%</td>
<td>2.75</td>
<td></td>
</tr>
</tbody>
</table>

*If not ranked must meet 2nd quartile standards.

**Home schooled students:** Requirements for home schooled students entering as freshmen are as follows:
1. Minimum GPA of 2.75.
2. TSI, if applicable.
3. Official Notarized HS transcript or GED scores.

**Additional Criteria**

In addition to the current university requirements for admission, applicants must also have either: successfully completed the curriculum requirements for the foundation with endorsement or distinguished level of achievement high school program or its equivalent; or satisfied ACT's College Readiness Benchmarks on the ACT assessment application to the applicant, or earned on the SAT assessment a score of at least 1090 out of 1160 or the equivalent.

The above requirement may be satisfied if the applicants official high school transcript or diploma states that the applicant completed the portion of the foundation with endorsement or distinguished level of achievement curriculum or its equivalent that was available to the applicant, but was unable to complete the remainder of the curriculum solely because courses necessary to complete the remainder were unavailable to the applicant at the appropriate times in the applicant's high school career as a result of course scheduling, lack of enrollment capacity, or another cause not within the applicant's control.

An applicant may be given additional consideration based upon a holistic review process of the individuals' involvement and level of responsibility in extracurricular activities; involvement in responsible non-academic affairs while attending high school, including employment and family responsibilities; status as a first-generation college student; English not first language; and socioeconomic background.

**Transfer Students**

Transfer students having fewer than 30 semester credit hours must meet the freshmen admission requirements as specified above.

Transfer students having successfully completed 30 semester hours or more at an accredited institution must have earned a minimum grade point average of 2.0 (on a 4.00 scale) on all college/university coursework attempted.

Students seeking special certification courses may be admitted to complete the required certification courses based on the program requirements.

UT Tyler strives to provide guidance for prospective transfer students by outreach through community college visits, individual counseling, transfer credit evaluations, on-campus recruitment events, and orientation. UT Tyler offers transfer students incentives such as scholarship opportunities to those who qualify. Transfer scholarship awards are renewable for two years and have the effect of waiving out-of-state tuition. Additional information regarding admission requirements, scholarship information, recommended degree plans, housing, student life, and athletics are all included on the UT Tyler website: www.uttqler.edu.

**Transfer Orientation**

Transfer students who are transferring more than 30 semester credit hours may sign up for Transfer Orientation. Transfer Orientation is an optional on-campus program that gives students the opportunity to become more familiar with the university. Similar to the freshman program, students will learn about campus services, resources, and student activities. Although this program is not mandatory it is highly recommended.

For more information regarding Transfer Orientation or to register for Orientation, contact the Office of New Student & Family Programs, visit http://www.uttqler.edu/orientation, or call 903.565.5645.

**Appealing an Admission Decision**

Students who do not meet the minimal admission requirements, or who have special ability, experience, or other circumstances to demonstrate readiness for college level work may petition for admission by scheduling an appointment with an admissions counselor and submitting an application for appeal form and supporting documentation to the Admissions Office, STE 209. Consideration will be given to the individuals' involvement in responsible non-academic affairs (leadership) while attending high school; status as a first generation college student; English not first language; and attending an underrepresented high school and other extenuating circumstances.

Petitions for special admission to the university must receive approval from the Admissions Appeal Committee prior to registration.

**Readmission**

If a student has not attended UT Tyler during the past academic year, the student will need to submit a completed application, official transcripts from any institution attended since leaving UT Tyler, and a $60 application fee for domestic students, or a $75 application fee for international students. Readmitted students come under the catalog in effect at the time of readmission. Students who withdraw from the university to perform active military service (not including Texas National Guard training exercises) will not have to reapply for admission but will be readmitted upon a request made within one year of being released from active military services and may be eligible for the same financial assistance provided before the student's withdrawal. See Texas Education Code, Section 51.9242.

**Transient Admission**

Undergraduate students pursuing degrees at other colleges and universities who wish to take courses at the University may be admitted as transient students. The transient student application and approval form are available in the One-Stop Service Center (OSC), STE 230, or the website at https://www.uttqler.edu/admissions/transient/.
A transient student who later wishes to be admitted to the University on a regular basis must apply for admission as a transfer student.

Students who attend the University as transient students and then are admitted on a regular basis are immediately subject to the University’s academic regulations. Specifically, students will be placed on academic probation upon enrollment if their grade point average for work undertaken at the University as a transient student is below a 2.00.

International Admissions

In addition to the undergraduate admission requirements stated previously, applicants that are F-1 nonimmigrant visa holders from countries other than the U.S. are subject to the following requirements for the assessment and transfer of academic credits from a foreign institution:

1. Supply an official transcript from each foreign institution, and an English evaluation of each from an approved agency to the Undergraduate Admissions Office, or
   If the applicant is transferring from a regionally accredited institution that has previously assessed their foreign transcripts, they may request for the transcripts to be evaluated based upon documentation from the prior institution detailing how the credits were transcribed per their review of the student’s international record. Students may submit documentation for this review as:
   a. An official transcript that specifically lists details of what credits were transferred, how many credits were awarded per course, and how they were equated at the sending institution, or
   b. An official transcript lacking specific equivalency details, accompanied by either 1) an unofficial transcript that lists all details required under item A, or 2) a letter detailing all items required under item A at the prior institution. All such unofficial transcripts and/or letters must be printed on the institution’s official letterhead and bear the institution’s official seal to confirm their authenticity. An official English evaluation of the transcripts, from an approved agency of the Undergraduate Admissions Office if the academic transcripts are from a foreign institution.

2. Evidence of English proficiency must be submitted before admission will be granted. Applicants whose primary language is not English must submit results of the Test of English (TOEFL), Pearson Test of English (PTE), the International English Language Testing System (IELTS), or the EIKEN exam. Minimum score requirements are as follows:
   a. TOEFL Internet Based Test (IBT): 79
   b. TOEFL Paper Based Test (PBT): 550
   c. Duolingo English Test: 105
   d. Pearson Test of English (PTE): 53
   e. International English Language Testing System (IELTS) overall band score: 6.5
   f. EIKEN: Grade 1
   g. TOEFL, PTE, IELTS and EIKEN scores will be waived for individuals who complete Level 6 of the University of Texas at Tyler Intensive English Language Institute (IELI) with no grade lower than an A or those who complete Level 7 with no grade lower than a B. See http://www.uttler.edu/oip/icle/ for more information.

3. All undergraduate international students must pay a nonrefundable application fee of $75.00. Submit the International Application Fee. A nonrefundable application fee of U.S. $75.00, payable by cashier's check or money order, is required of all international students applying for admission to The University of Texas at Tyler.

4. Application deadlines are as follows:
   Semester of Enrollment | If outside U.S. | If already in the U.S.
   Fall                   | May 31         | June 30
   Spring                 | October 31     | November 30
   Summer                 | February 28    | March 20

After an international student is admitted, the student will be required to submit the following documentation to the Office of International Programs (OIP) oip@uttyler.edu for more information.

a. An affidavit of support is required indicating the source of funds being made available to the student. The affidavit of support must indicate the amount of money being provided in U.S. Dollars and the length of time the funds will be made available.

b. Holders of student (F-1) visas must be classified as full-time students. For international undergraduate students, full-time enrollment is 12 semester credit hours.

c. Before registration the OIP must have a copy of a current passport, visa, I-94, and current I-20(s). In addition, accepted students who will be transferring in from another U.S. school will need to submit a SEVIS transfer form completed by the transferring institution.

d. International students with an F or J visas are automatically enrolled in the UT System Student Health Insurance Program (UT SHIP). The health insurance fee will be assessed at the time of enrollment. International students may submit a waiver during the waiver period only. However, the policy must meet or exceed UT SHIP insurance requirements. If the waiver is approved by the waiver team, the insurance charge on the student bill will be removed. The health insurance fee will be in the amount of the premium approved by the UT System Student Health Insurance Plan for the actual cost of the insurance.

For information regarding International Student Services, contact the Office of International Programs at 903.565.5960, or visit https://www.uttyler.edu/oip/.

Transient or Visiting Admission at other Institutions

After the student is admitted to UT Tyler, he or she should not register for any course(s) at any other institution until approval is granted. Approval by the student’s Advisor, Department Chair, Dean and the University Registrar is required to assure that the courses taken at another institution will count toward the student’s degree. A student should not register at another institution until an Undergraduate Transient Form has been completed and approved. Forms for this purpose are available at www.uttyler.edu/registrar/forms/index.php or at the One-Stop Service Center, and must be submitted by the relevant UT Tyler Census Date as noted on the Academic Calendar.

Academic Fresh Start

An applicant for admission who is a Texas resident may seek to enter this institution pursuant to the “academic fresh start” statute, Texas Education Code, §51.931 by requesting an Academic Fresh Start Program Acknowledgement form from the Director of Admissions, and
submitting the form to the One-Stop Service Center, STE 230. The University will not consider academic course credits or grades earned by the applicant 10 or more years prior to the starting date of the semester in which the applicant seeks to enroll. An applicant who makes the election to apply under this statute may not receive any course credit for courses taken 10 or more years prior to enrollment under academic fresh start. Once Academic Fresh Start has been enacted, appropriate notations will be placed on the student’s official transcript.

Texas Success Initiative (TSI)
The Texas Success Initiative is designed to determine whether students possess the basic skills in reading, writing, and mathematics, necessary for university courses. In accordance with Texas Education Code, Section 51.3062, unless exempt, all students must take the TSI Assessment prior to enrolling at the University.

Students not meeting TSI requirements may be granted an Advisement Plan for Academic Success. This one-semester agreement allows students to enroll with appropriate approval. Future enrollment may be denied if the terms of the TSI Agreement have not been met by the conclusion of the term.

The following students are exempt from taking the test:
1. For a period of five (5) years from the date of testing, a student who is tested and performs at or above the following standards: (A) ACT: composite score of 23 with a minimum of 19 on both the English and the mathematics tests; (B) Scholastic Assessment Test (SAT): for test administered prior to March 5, 2016 a combined critical reading and mathematics score of 1070 with a minimum of 500 on both the critical reading and the mathematics tests; SAT administered on or after March 5, 2016 a score of 480 on the Evidence Based Reading and Writing (EBRW) test; a score of 530 on the mathematics test. No combined score is necessary and mixing or combining scores is prohibited; or
2. For a period of five (5) years from the date of testing, a student with a TAKS English/Language Arts score of at least 2200 and an essay score of at least 3 is exempt from the reading and writing requirements. A student who has graduated with an associate or baccalaureate degree from an institution of higher education.
3. For a period of five (5) years from the date of testing, a student with EOC STAAR scores of Level 2 on the English III shall be exempt from the TSI reading and writing assessment. A student with an EOC STAAR score of Level 2 on Algebra II shall be exempt from the TSI math assessment.
4. A student who has graduated with an associate or baccalaureate degree from an institution of higher education.
5. A student who transfers to an institution from a private or independent institution of higher education or an accredited out-of-state institution of higher education and who has satisfactorily completed college-level coursework which emphasized reading, writing, and mathematical competency.
6. A student who has previously attended any institution and has been determined to have met readiness standards by that institution.
7. A student who is enrolled in a certificate program of one year or less (Level-One certificates, 42 or fewer semester credit hours or the equivalent) at a public junior college, a public technical institute, or a public state college.
8. A student who is serving on active duty as a member of the armed forces of the United States, the Texas National Guard, or as a member of a reserve component of the armed forces of the United States and has been serving for at least three years preceding enrollment.
9. A student who on or after August 1, 1990, was honorably discharged, retired, or released from active duty as a member of the armed forces of the United States or the Texas National Guard or service as a member of a reserve component of the armed forces of the United States.
10. A non-degree-seeking or non-certificate-seeking student.

Registering for Beginning Mathematics Courses
Students needing to take mathematics are placed into the appropriate courses through the use of test scores (TSI, ACT, SAT), departmental tests, or successful completion of certain courses. The chart below gives the minimum requirements to enroll in the required mathematics courses.

<table>
<thead>
<tr>
<th>College Algebra or Equivalent</th>
<th>Calculus I</th>
</tr>
</thead>
<tbody>
<tr>
<td>Test/Course</td>
<td></td>
</tr>
<tr>
<td>MATH 1314</td>
<td>MATH 2413**</td>
</tr>
<tr>
<td>1324</td>
<td></td>
</tr>
<tr>
<td>MATH 1332*</td>
<td></td>
</tr>
<tr>
<td>MATH 1342*</td>
<td></td>
</tr>
<tr>
<td>Min. Score/grade</td>
<td>Min. Score/grade</td>
</tr>
<tr>
<td>350</td>
<td></td>
</tr>
<tr>
<td>SAT Math</td>
<td>710</td>
</tr>
<tr>
<td>500-674</td>
<td></td>
</tr>
<tr>
<td>ACT Math</td>
<td>27</td>
</tr>
<tr>
<td>21</td>
<td></td>
</tr>
<tr>
<td>MATH 0303</td>
<td>&quot;C&quot;</td>
</tr>
</tbody>
</table>

MATH 1316 or MATH 2312 or Trigonometry Test
"C" "pass with 70%"

*Students who do not have TSI, SAT or ACT math scores will be required to take the pre-algebra test administered by the University Testing Center. Students who fail the test will be required to enroll developmental math courses elsewhere

**Students enrolling in Calculus I must have the minimum SAT or ACT math scores noted above or one of the following: "C" or better in MATH 1316 or MATH 2312: Precalculus, or pass the departmental trigonometry test. It is assumed that all students enrolling in Calculus I are proficient in algebra. Students who are not proficient in algebra are advised to enroll in MATH 1314: College Algebra and MATH 1316: Trigonometry (Offered at Waxahachie Global High School only), or MATH 2312: Precalculus prior to enrolling in Calculus I.

Immunization and Medical Requirements

Bacterial Meningitis and Other Immunizations
1. Bacterial Meningitis is a serious, potentially deadly infection of the fluid in the spinal cord and the fluid that surrounds the brain. This disease strikes about 3,000 Americans each year, including 100-125 on college campuses. Bacterial Meningitis is transmitted when
people exchange saliva (such as by kissing, or by sharing drinking containers, utensils, cigarettes, toothbrushes, etc.) or come in contact with respiratory or throat secretions. Symptoms include high fever, rash or purple patches on skin, light sensitivity, confusion and sleepiness, lethargy, severe headache, vomiting, stiff neck, nausea, and seizures. The more symptoms, the higher the risk, so when these symptoms appear seek immediate medical attention. Prevention depends on the use of vaccines, rapid diagnosis and prompt treatment of close personal contacts.

In accordance with Texas Education Code 51.9192, Subchapter Z and amended by SB 62 (2013), all first-time UT Tyler students who are younger than 22 years of age or students (younger than 22 years of age) who previously attended UT Tyler but were not enrolled during the fall 2011 semester are required to provide proof of vaccination against bacterial meningitis. All documentation should be submitted to the One-Stop Service Center (OSC) in STE 230 or enroll@uttler.edu. Exemptions for this requirement are as follows:

• The student is 22 years of age or older on the first day of the semester.
• The student is enrolled in online-only programs.
• The student submits an affidavit or a certificate signed by a physician who is duly registered and licensed to practice in the United States, stating, in the physician’s opinion, the vaccination required would be injurious to the student’s health and well-being.
• The student submits a signed Exemption from Immunizations for Reasons of Conscience Affidavit Form. This form can be requested from the Texas Department of State Health Services at: www.corerequest.dshs.texas.gov.
• New students who are also Texas high school students enrolled in a dual enrollment program where the dual enrollment classes are held at a Texas high school.

2. In accordance with State law, the following immunizations are required for all students enrolled in health related courses which will involve direct patient contact in medical or dental care facilities or who come in contact with human or animal biological fluids or tissue.* Students for whom these immunizations are not required are strongly urged to obtain these immunizations for their own protection.

**Measles:** proof of two doses of measles vaccine administered on or after the first birthday and at least 30 days apart or proof of immunity.

**Mumps:** proof of one dose of mumps vaccine administered on or after the first birthday or proof of immunity.

**Rubella:** proof of one dose administered on or after the first birthday or proof of immunity.

**Tetanus/diphtheria:** proof of one “booster” dose of tetanus/diphtheria (within 10 years).

**Hepatitis B virus (HBV):** proof of serologic immunity to HBV or certification of immunization with a complete series of Hepatitis B vaccine. Students will be required to present a letter or other suitable certification.

**Influenza:** proof of influenza vaccination required every fall semester

* Note: Certain exemptions are allowed from the immunization requirement

Students enrolled at University of Texas institutions will assume the full cost of the immunizations.

Students may obtain information regarding the consequences of not being current on immunization for certain diseases; the age groups most vulnerable to these vaccine preventable diseases; and local providers of immunization services from the University Health Clinic.

3. UT Tyler requires all new and returning International and Intensive English Language Institute (IELI) students, as well as all visiting scholars, who are considered to be at high risk for tuberculosis disease, as defined by the Centers for Disease Control and Prevention (CDC), to be screened for tuberculosis (TB) prior to participating in campus activities at UT Tyler or resuming activities at UT Tyler after visiting countries included on the World Health Organization (WHO) High Burden Countries list for TB. For more information see https://www.uttler.edu/oip/tb-clearance.php.

**HIV and Hepatitis B Infection**

The University of Texas at Tyler recognizes Human Immunodeficiency Virus (HIV), and Hepatitis B Virus (HBV) as serious public health threats and is committed to encouraging an informed and educated response to issues and questions concerning these infections. In furtherance of its commitment UT Tyler has adopted a policy and procedural steps to protect both the rights and well-being of those students, employees, and patients who may be infected with HIV or HBV as well as to prevent the spread of infection. No individual with HIV or HBV infection will be discriminated against in employment, admission to academic programs, health benefits, or access to facilities. Students with HIV or HBV infection may attend all classes without restriction, as long as they are physically and mentally able to participate and perform assigned work and pose no health risks to others. All information regarding the medical status of UT Tyler faculty, staff, and students is confidential.

**Transfer Credit**

Credit earned at other accredited colleges or universities may be transferred by students presenting sealed official transcripts describing such credit. Transcripts that have been opened by students prior to submission will be considered unofficial and no credits will be transferred based upon such documents. Courses are acceptable for transfer at the level at which these courses were classified by the institution granting the credit.

Only courses in which a student has earned a grade equivalent of “C” or better will be acceptable for transfer. The only exception will be if a student transfers to UT Tyler Core complete from another Texas public college or university, and the transferring institution recognized a “D” as satisfying its Core Curriculum requirements.

Per the Texas Higher Education Coordinating Board, a Field of Study Curriculum (FOSC) is a set of courses that fulfill lower-division (freshman and sophomore) requirements for a specific major/degree plan in addition to the core curriculum. FOSCs are guaranteed to transfer to any public college or university in Texas. Once you have successfully completed the set of courses that makes up the FOSC with a “C” or better, those courses are also guaranteed to apply to the appropriate bachelor’s-level degree plans corresponding to the field of study. Receiving colleges and universities are not allowed to require incoming transfer students to repeat courses with the same content as FOSC courses to satisfy requirements for the academic major. For more information, please see http://www.thecb.state.tx.us/index.cfm?objectid=7D02BA60-1BB8-11E8-A6640050560100A9

In any case where a course must be assessed to determine the appropriate equivalency, a student may be required to provide additional information to their academic advisor and/or university staff, including official course descriptions and/or syllabi.
After enrolling at UT Tyler, students who wish to enroll in courses at another university or college must have prior approval from their academic advisor and the Office of the Registrar on an Undergraduate Transient Form. For specific procedures review the Undergraduate Transient Admission section of this catalog.

Texas Common Course Numbering System

The Texas Common Course Numbering System (TCCNS) is designed to aid students in the transfer of freshman and sophomore academic credit courses from colleges and universities throughout Texas. The University of Texas at Tyler has joined this consortium approved by the Texas Association of Collegiate Registrars and Admissions Officers and the Texas Higher Education Coordinating Board. The system ensures that if the student takes courses that the receiving institution designates as common, then the courses will be accepted in transfer at other Texas public colleges and universities.

Dual Credit Transfer

In accordance with S.B. 1091, dual credit courses that were not completed as part of the early college education program established under section 29.908 of the Texas Education Code are eligible for transfer credit only if certain criteria are met. To meet these criteria, a dual credit course must be in the Core Curriculum of the institution of higher education that offered the course, a career and technical education course, or a foreign language course.

Per S.B. 1091, dual credit courses that were completed as part of the early college education program, or any other early college program that assists a student in earning a certificate or an associate degree while in high school, are not required to meet these additional criteria.

All dual credit courses must meet general transfer credit requirements.

Military Service Credit

Per HB 269, U.S. Military Veterans who meet the eligibility requirements below may elect to receive up to 12 undergraduate credit hours of physical education towards elective course requirements for their undergraduate degree.

The Military Service Credit option is available to Veterans who have met the following requirements:
1. Graduated from a public or private high school, accredited by a generally recognized accrediting organization or from a high school operated by the United States Department of Defense.
2. Honorably discharged former member of the armed forces of the United States
3. Completed a minimum of two years of service in the armed services or was discharged because of a disability.

The awarding of credit is irrevocable (i.e., cannot be removed from transcript once awarded). Therefore, in deciding whether to claim this credit, students should consider, in consultation with an academic advisor, the impact of the credit on their eligibility for a tuition rebate and the possibility that they will be ineligible for Texas B-On-Time loan forgiveness if they have excess credit.

To have the credit awarded, students must complete a Military Service Credit Agreement form and provide proof of eligibility as noted on that document. Signatures from the student’s academic advisor and department chair are required. Once processed (and approved), the appropriate amount of elective credit will be added to the student’s official academic record effective the date of approval.

In addition to credits granted under HB 269, U.S. Military Veterans may request additional credits be awarded based upon review of official documentation of military service-related training or coursework. Accepted sources of documentation include Joint Services Transcripts and American Council on Education (ACE) evaluations.

To request a review, students should contact the Director of Military and Veterans Affairs in the Military and Veterans Success Center.

Credits from accredited institutions such as the Community College of the Air Force are not reviewed under this policy. Such credits are assessed per standard transfer credit policies and procedures.

College Credit by Examination

Credit by examination may be established through one or more of the five currently approved testing programs: the Advanced Placement Program (AP), Cambridge International AS & A Levels (CI), the College Level Examination Program (CLEP), Defense Activity for Non-Traditional Education Support (DSST), and International Baccalaureate (IB). Guidelines for credit by CLEP, AP, and IB examinations eligible for award by UT Tyler are published on the Office of the Registrar website, http://www.uttyler.edu/registrar/credit_by_examination.php. Exceptions will be considered for other testing programs.

CLEP, AP, CI, DSST, and IB credit received from a prior college/university will transfer as credit was awarded based on students’ official transcripts; in cases where exact credit awards are unclear on the transcript students may submit a supplemental letter of clarification, which must be printed on the official letterhead of the office responsible for producing official transcripts at the prior institution, to assist in credit transfer.

In accordance with the Texas Education Code (51.968) UT Tyler offers a minimum of 24 semester credit hours to any entering freshman student for successful completion of the IB Diploma Program. The awarded credit hours will be in the form of specific UT Tyler courses or general elective credit in relevant subject areas, as published on the Office of the Registrar website. Fewer than 24 semester credit hours may be granted if a student received a score of less than 4 on an examination administered as part of the diploma program. In such cases the determination of credit awarded for examinations with scores of 3 or lower will be at the discretion of the relevant academic advisor.

Students may decline the awarding of credits earned by examination if they wish to complete coursework through traditional enrollment. Requests to decline credit earned by examination must be submitted in writing to the student’s academic advisor, who will forward this to the Office of the Registrar.
Correspondence Credit

A student may not apply more than six semester hours of upper-division correspondence credit toward a degree. Prior approval to include these hours in a degree plan must be secured from the student’s academic advisor, department chair, and dean. To secure this approval, follow the procedures outlined in the undergraduate transient approval section of this catalog. To transfer, courses must be awarded a letter grade of A, B, or C. Courses taken for CR must be approved prior to enrollment.

Workforce Credit

Any baccalaureate degree in its entirety will be viewed and evaluated as a single degree; and if courses are transferred, they must meet transfer-level quality accreditation standards. Vocational, technical, and/or Workforce Education (WECM) courses that are “not intended for transfer”, will be used only in applied baccalaureate degrees, unless it is demonstrated, through evaluations by academically qualified professionals, and in accordance with appropriate policy and procedures for each non-applied baccalaureate degree program, that there are comparable course content and comparable learning outcomes and ensure that courses rise above the level of basic skills and constitute more than a training experience.

International Credits

International students must submit official sealed transcripts or official mark sheets from each college/university attended. Transcripts in the original language and an official English translation are required, and each international transcript must be accompanied by an evaluation completed by one of the approved agencies listed on the International Admissions section of the Admissions website.

To have credits assessed for equivalencies and posted, students must complete an International Transfer Credit Equivalency form in conjunction with their Academic Advisor(s) and the Chair of the academic department offering their major, each of whom must approve all credit recommendations. Any requests for credits applicable toward the Core Curriculum will be subject to review and approval by the Office of the Registrar.

Transfer Disputes for Lower-Division Courses from Texas Institutions

The following procedures shall be followed by public institutions of higher education in the resolution of credit transfer disputes involving lower-division courses:

1. The receiving institution shall give written notice to the student and to the sending institution that transfer of the course credit is denied.
2. Institutional representatives and the student shall attempt to resolve the transfer of the course credit in accordance with the Texas Higher Education Coordinating Board rules and/or guidelines.
3. If the transfer dispute is not resolved to the satisfaction of the student or the sending institution within 45 days after the date the student receives written notice of denial, the institution that denies the transfer shall notify the Commissioner of Higher Education of the denial and the reason for the denial.

Classification

Students are assigned a classification at the beginning of each semester based on the total number of semester hours accumulated, including transfer credits and degrees earned.

A student who has been admitted to a degree program is said to be a regular or a matriculated student. A student holding a baccalaureate or higher degree is classified as a post-baccalaureate student. All other students are classified as undergraduate students.

Student classifications and the basis for each are as follows:

<table>
<thead>
<tr>
<th>Classification</th>
<th>Criterion</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freshman</td>
<td>0-29 semester hours</td>
</tr>
<tr>
<td>Sophomore</td>
<td>30-59 semester hours</td>
</tr>
<tr>
<td>Junior</td>
<td>60-89 semester hours</td>
</tr>
<tr>
<td>Senior</td>
<td>90 or more semester hours</td>
</tr>
<tr>
<td>Post-baccalaure</td>
<td>Holding a bachelor’s (or higher) degree</td>
</tr>
<tr>
<td>Graduate</td>
<td>Holding a bachelor’s (or higher) degree and being admitted to a graduate program</td>
</tr>
</tbody>
</table>

Visiting UT System Students Program

The Visiting U.T. System Students Program is designed to allow upper-level and graduate or professional students enrolled in an institution of the UT System to take courses or engage in research at another institution within the UT System during a regular semester or summer. Each campus must appoint an individual designated to coordinate the visiting student program at both the home and host institution. Every campus has the responsibility to determine the academic qualifications necessary for their students to participate in the visiting program. Approval of a student's proposed visitation will be contingent on space and desired courses being readily available in the proposed visitation program and, for participation in a research laboratory, on approval of the director of the laboratory (Rules and Regulations of the Board of Regents, Rule 50701).

University Honors Program

The University Honors Program provides intellectually enriching opportunities for academically talented and motivated students at UT Tyler. The Honors Program provides an intellectually rigorous, innovative education for students seeking to be challenged and stimulated by new ideas, fresh ways of thinking, and interdisciplinary opportunities. The Program emphasizes small classes, enriched coursework, independent learning, speaking and writing, research within the discipline, sharing ideas, and discovering new worlds beyond the campus.
Eligibility

The Honors Program is open to all majors. Students may enter the Honors Program in the fall semester of their first year or in a subsequent semester as a transfer student. The application for admission to the Honors Program is separate from the application for admission to the university and must be submitted separately to the Honors Program Office. Contact Dr. Paul Streufert, Director of the University Honors Program, at 903-565-5823 or e-mail: pstreufert@uttyler.edu or honors@uttyler.edu.

Honors Endowed Scholarship

Students who meet the entrance requirements for the University Honors Program as first-semester freshmen are eligible to receive an Honors Endowed Scholarship. Honors students will receive this scholarship up to four years as long as they remain in good standing in the Honors Program. Students who enter the Honors Program after the freshman year are also eligible for the Honors Endowed Scholarship, renewable up to two years.

The application to the Honors Program serves as application for the Honors Endowed Scholarship. No additional scholarship application is required.

Honors Curriculum

The curriculum of the UT Tyler Honors Program consists of a minimum of 18 hours of honors courses for the university’s core curriculum, 6 hours of honors in the major/contract courses, and an honors senior project. To be eligible for special Honors designation at graduation, students must complete Honors Program requirements and attend all Honors Colloquia and zero-credit seminars (HNRS 1000-4000), as described below.

Honors Colloquium

One of the hallmarks of the Honors Program is the Honors Colloquium, which is an opportunity for students to meet and talk with scholars, as well as local, regional, and national leaders about topics that relate to each semester's courses. Colloquia may also include museum trips, service projects, productions, and other leadership and learning activities. Typically, the Honors Program hosts four colloquia per semester.

Honors Zero-Credit Seminars

Honors students must enroll in the appropriate section of a zero-credit Honors seminar HNRS 1000, HNRS 2000, HNRS 3000, or HNRS 4000 each semester. These courses will prepare students for colloquia and ensure progress on requirements like contract courses and the senior project.

Honors in the Core (18 hrs.)

Honors students must enroll in at least one Honors core course (HNRS or honors sections of a pre-existing course) in each of the student’s first 4 semesters to reach the 18 hour minimum. HNRS 1351 and HNRS 1352 are required of all students entering the program in the freshman year. These 18 hours of Honors core courses will replace an equal number of hours of the standard Core Curriculum. Students will be required to meet the remaining hours of the Core Curriculum as determined by the Honors staff in consultation with college academic advisors.

Honors in the Major/Contract Courses (6 hrs.)

Each semester of the junior year, students will enroll in Honors in the Major or contract courses in their major in which they will complete an additional research project. Contract courses will be chosen in consultation with the Honors director.

Honors Senior Project

In their final two semesters, students will complete an honors project in the major. The project will be written under the guidance of a faculty member in the student's discipline with the approval of the Honors director.

Articulation Agreements

Articulation Agreements, which are designed to offer students continuity when transferring from a community college to a baccalaureate degree, have been signed between UT Tyler and several regional community colleges. Please contact the Academic Advising Center for further information.
BACCALAUREATE DEGREE REQUIREMENTS AND GRADUATION

General Degree Requirements

Each candidate for the baccalaureate degree must fulfill the following requirements:

1. Consult with the appropriate academic advisor(s) and complete all requirements outlined in the Patriot Advising Report (PAR).
2. Complete Core Curriculum requirements with a grade of "C" or better in each course.
3. Complete a minimum of 42 upper-division semester credit hours. (Waivers may be requested through the Office of Academic Affairs.)
4. Complete at least 25% of the hours required for the degree at UT Tyler.
5. Complete at least 24 of the last 30 upper-division credit hours in residence at UT Tyler. (Waivers may be requested through the Office of Academic Affairs.)
6. Complete a minimum of 6 upper-division hours in the major field of study at UT Tyler. (Colleges or departments may establish more stringent requirements.)
7. Complete a minimum of 120 hours. All hours counted toward this requirement must be unique, non-duplicated credit hours. Credit hours from multiple completions of courses designated specifically as repeatable for credit, up to the designated repeat limit for each such course, are considered unique credit hours.
8. Maintain a 2.0 overall grade point average or higher if required by a specific major.
9. File for graduation on or before the Final Filing Deadline for the semester of graduation. See Graduation Guidelines below.

The requirements above apply to students earning their first baccalaureate degree. Students seeking a second, or subsequent, baccalaureate degree must meet requirements listed in the Second Baccalaureate Degree policy.

Core Curriculum

The UT Tyler Core Curriculum Mission Statement

The UT Tyler Core Curriculum is a cohesive foundational program in compliance with the Texas Core Curriculum and a university graduation requirement in all degree programs. Students develop analytical, communication, quantitative, and collaborative problem-solving knowledge and skills. Core courses include opportunities for students to reflect on personal and social responsibility values, principles, and skills essential for personal and professional success.

Core Curriculum Requirements (42 hours)

All students seeking their first baccalaureate degree from UT Tyler are required to satisfy all requirements of the Texas Core Curriculum. The Core Curriculum objectives serve as the UT Tyler student learning outcomes for collegiate-level general education competencies of all undergraduate degree programs. Specifically, students admitted to UT Tyler are subject to the requirements of the Core Curriculum, majors, minors, and emphases/specializations in place as of their term of admission. However, any student first enrolled in an institution of higher education prior to fall 2014 shall have the choice to (1) complete the Core Curriculum requirements in effect in summer 2014, or (2) transition to the current Core Curriculum requirements. Students shall then complete the remaining requirements under the fall 2014 current Core Curriculum. Students are encouraged to see their advisors for guidance on the best option for meeting Core Curriculum requirements.

Core Curriculum and field of study requirements are normally completed at the freshmen/sophomore level. Only courses in which a student has earned a grade equivalent of “C” or better will be acceptable for transfer. The only exception will be if a student transfers to UT Tyler Core complete from another Texas public college or university, and the transferring institution recognized a "D" as satisfying its Core Curriculum requirements.

In order to have a wide foundational basis, students may take no more than 12 hours of Core Courses in one subject area as determined by prefix, with the exception of HNRS courses. Students who take HNRS 2413, HNRS 2414 or MATH 2413, MATH 2414 to fulfill the 3 hour Mathematics Component area may use the additional one hour to count toward one hour of STEM. Students required to take co-requisite one credit hour science lab courses for degree requirements must count those lab hours in the degree and not toward core completion requirements if the cumulative credit hours exceed the maximum core curriculum requirement of 42 semester credit hours.

Please check with your advisor before registering for Core Curriculum courses to ensure that you are registered for the correct classes. (Additional acceptable Core courses may be added; check the web version of the catalog for the most current list.)

When changes occur in curricula students may elect to adopt versions of the Core Curriculum, majors, minors, or emphases/specializations that become available after their terms of admission. Approvals by the appropriate academic advisor(s) are required for any of changes to degree plans.

Foundational Component Areas

Communication (6 hours)

Courses in this category focus on developing ideas and expressing them clearly, considering the effect of the message, fostering understanding, and building the skills needed to communicate persuasively. Courses involve the command of oral, aural, written, and visual literacy skills that enable people to exchange messages appropriate to the subject, occasion, and audience.

Two of the following courses are required:

CMST 1315  Introduction to Public Speaking [TCCN: SPCH 1315]
ENGL 1301  College Composition I [TCCN: ENGL ]
Courses in this category focus on quantitative literacy in logic, patterns, and relationships. Courses involve the understanding of key mathematical concepts and the application of appropriate quantitative tools to everyday experience.

One course from the following:

MATH 1316  Trigonometry [TCCN: MATH 1316]
MATH 1324  Mathematics for Business and Economics I [TCCN: MATH 1324]
MATH 1325  Mathematics for Business and Economics II [TCCN: MATH 1325]
MATH 1332  Math for Liberal Arts Majors I [TCCN: MATH 1332]
MATH 1333  Math for Liberal Arts Majors II [TCCN: MATH 1333]
MATH 1342  Statistics [TCCN: MATH 1342]
MATH 1343  Statistics II
MATH 1350  Concepts of Modern Mathematics I [TCCN: MATH 1350]
MATH 2312  Precalculus [TCCN: MATH 2312]
MATH 2413  Calculus I [TCCN: MATH 2413]
MATH 2414  Calculus II [TCCN: MATH 2414]
HNRS 2413  Honors Calculus I
HNRS 2414  Honors Calculus II

Life and Physical Sciences (6 hours)

Courses in this category focus on describing, explaining, and predicting natural phenomena using the scientific method. Courses involve the understanding of interactions among natural phenomena and the implications of scientific principles on the physical world and on human experiences.

Two courses from the following:

BIOL 1301  Introduction to Life Sciences I [TCCN: BIOL 1308]
BIOL 1302  Introduction to Life Sciences II [TCCN: BIOL 1309]
BIOL 1306  General Biology I [TCCN: BIOL 1306]
BIOL 1307  General Biology II [TCCN: BIOL 1307]
BIOL 1320  Zombie Apocalypse: Biology of Disease
BIOL 1330  Biology in Pop Culture
BIOL 2101  Anatomy and Physiology I Laboratory [TCCN: BIOL 2101]
BIOL 2102  Anatomy and Physiology II Laboratory [TCCN: BIOL 2102]
BIOL 2301  Anatomy and Physiology I [TCCN: BIOL 2301]
BIOL 2302  Anatomy and Physiology II [TCCN: BIOL 2302]
CHEM 1305  Introductory Chemistry I [TCCN: CHEM 1305]
CHEM 1311  General Chemistry I [TCCN: CHEM 1311]
CHEM 1312  General Chemistry II [TCCN: CHEM 1312]
CHEM 1320  Forensic Chemistry I
CHEM 1321  Forensic Chemistry II
CHEM 1330  Culinary Chemistry
CHEM 1340  The Chemistry of Luxury
CHEM 1350  Chemistry in Action
CHEM 1380  Introduction to Fermentation Science
GEOG 1301  Physical Geography [TCCN: GEOG 1301]
PHYS 1301  College Physics I [TCCN: PHYS 1301]
PHYS 1302  College Physics II [TCCN: PHYS 1302]
PHYS 1303  Introduction to Astronomy [TCCN: PHYS 1303]
PHYS 2325  University Physics I [TCCN: PHYS 2325]
PHYS 2326  University Physics II [TCCN: PHYS 2326]

Language, Philosophy and Culture (3 hours)

Courses in this category focus on how ideas, values, beliefs, and other aspects of culture express and affect human experience. Courses involve the exploration of ideas that foster aesthetic and intellectual creation in order to understand the human condition across cultures.

One course from the following:

ENGL 2322  English Literature to the 1780’s [TCCN: ENGL 2322]
ENGL 2323  English Literature from the 1780’s to the Present [TCCN: ENGL 2323]
ENGL 2350  American Literature Survey [TCCN: ENGL 2350]
ENGL 2362  World Literature through The Renaissance [TCCN: ENGL 2362]
ENGL 2363  World Literature since The Renaissance [TCCN: ENGL 2363]
ENGL 2370  Readings in American Leadership
HIST 2321  World Civilizations I [TCCN: HIST 2321]
HIST 2322  World Civilizations II [TCCN: HIST 2322]
HNRS 1351  World, Text, and Image I
PHIL 1301  Introduction to Philosophy [TCCN: PHIL 1301]
PHIL 1304  Introduction to World Religions [TCCN: PHIL 1304]
PHIL 2303  Introduction to Logic [TCCN: PHIL 2303]
PHIL 2306  Introduction to Ethics [TCCN: PHIL 2306]
PHIL 2331  Foundations of Leadership

Creative Arts (3 hours)

Courses in this category focus on the appreciation and analysis of creative artifacts and works of the human imagination. Courses involve the synthesis and interpretation of artistic expression and enable critical, creative, and innovative communication about works of art.

One course from the following:

ART 1301  Introduction to Art [TCCN: ARTS 1301]
ART 1306  Art and Film
ART 2303  Art History Survey I [TCCN: ARTS 2303]
ART 2304  Art History Survey II [TCCN: ARTS 2304]
HNRS 2352  World, Text, and Image IV
MUSI 1306  Music Appreciation [TCCN: MUSI 1306]
MUSI 1313  History of Rock
MUSI 2301  Music of the Americas
MUSI 2308  Music Literature [TCCN: MUSI 2308]
THTR 1301  The Theatre: Plays in Performance [TCCN: DRAM 1301]
THTR 1356  The Cinema: Films and Performers

American History (6 hours)

Courses in this category focus on the consideration of past events and ideas relative to the United States, with the option of including Texas History for a portion of this component area. Courses involve the interaction among individuals, communities, states, the nation, and the world, considering how these interactions have contributed to the development of the United States and its global role.
Two of the following courses are required depending on specific degree requirements.

HIST 1301 United States History I [TCCN: HIST 1301]
HIST 1302 United States History II [TCCN: HIST 1302]
HIST 1303 History of Technology and Innovation in U.S. Society since 1865

Government/Political Science (6 hours)

Courses in this category focus on consideration of the Constitution of the United States and the constitutions of the states, with special emphasis on that of Texas. Courses involve the analysis of governmental institutions, political behavior, civic engagement, and their political and philosophical foundations.

Each of the following courses are required:
POLS 2305 Introductory American Government [TCCN: GOVT 2305]
POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]

Social and Behavioral Science (3 hours)

Courses in this category focus on the application of empirical and scientific methods that contribute to the understanding of what makes us human.

Courses involve the exploration of behavior and interactions among individuals, groups, institutions, and events, examining their impact on the individual, society, and culture.

One course from the following:
ANTH 2346 Introduction to Anthropology [TCCN: ANTH 2346]
CRIJ 1301 Introduction to Criminal Justice [TCCN: CRIJ 1301]
ECON 1301 Introduction to Economics [TCCN: ECON 1301]
ECON 2301 Principles of Macroeconomics [TCCN: ECON 2301]
ECON 2302 Principles of Microeconomics [TCCN: ECON 2302]
GEOG 1313 World Regional Geography [TCCN: GEOG 1313]
PSYC 1301 Introduction to Psychology [TCCN: PSYC 1301]
SOCI 1301 Introduction to Sociology [TCCN: SOCI 1301]

Component Area Option (6 hours)

Human Expression (3 hours)

One course from the following:

Communication or Language, Philosophy & Culture
CMST 1311 Introduction to Communication Studies [TCCN: CMST 1311]
ENGL 1301 College Composition I [TCCN: ENGL 1301]
ENGL 1302 College Composition II [TCCN: ENGL 1302]
ENGL 2322 English Literature to the 1780's [TCCN: ENGL 2322]
ENGL 2323 English Literature from the 1780's to the Present [TCCN: ENGL 2323]
ENGL 2350 American Literature Survey [TCCN: ENGL 2350]
ENGL 2362 World Literature through The Renaissance [TCCN: ENGL 2362]
ENGL 2363 World Literature since The Renaissance [TCCN: ENGL 2363]
ENGL 2370 Readings in American Leadership
HNRS 1351 World, Text, and Image I
HNRS 2351 World, Text, and Image III
MCOM 2307 Mass Media and Society [TCCN: COMM 1307]
PHIL 2331 Foundations of Leadership

STEM (3 hours)

One to Three courses from the following to total 3 hours:

Life and Physical Sciences or Mathematics
ALHS 1315 Introduction to Nutrition [TCCN: BIOL 1315]
BIOL 1301 Introduction to Life Sciences I [TCCN: BIOL 1301]
BIOL 1302 Introduction to Life Sciences II [TCCN: BIOL 1302]
BIOL 1306 General Biology I [TCCN: BIOL 1306]
BIOL 1106 General Biology I Laboratory [TCCN: BIOL 1106]
BIOL 1307 General Biology II [TCCN: BIOL 1307]
BIOL 1107 General Biology II Laboratory [TCCN: BIOL 1107]
BIOL 1320 Zombie Apocalypse: Biology of Disease
BIOL 1330 Biology in Pop Culture
BIOL 1340 Genetics and Society [TCCN: BIOL 1340]
BIOL 1350 Science and Pseudoscience
BIOL 1360 Nature, the Environment, and Ecology [TCCN: BIOL 1360]
BIOL 2101 Anatomy and Physiology I Laboratory [TCCN: BIOL 2101]
BIOL 2102 Anatomy and Physiology II Laboratory [TCCN: BIOL 2102]
BIOL 2301 Anatomy and Physiology I [TCCN: BIOL 2301]
BIOL 2302 Anatomy and Physiology II [TCCN: BIOL 2302]
BIOL 2320 Introduction to Microbiology [TCCN: BIOL 2320]
BIOL 2120 Introduction to Microbiology Laboratory [TCCN: BIOL 2120]
CHEM 1305 Introductory Chemistry I [TCCN: CHEM 1305]
CHEM 1105 Introductory Chemistry I Laboratory [TCCN: CHEM 1105]
CHEM 1311 General Chemistry I [TCCN: CHEM 1311]
CHEM 1111 General Chemistry I Laboratory [TCCN: CHEM 1111]
CHEM 1312 General Chemistry II [TCCN: CHEM 1312]
CHEM 1112 General Chemistry II Laboratory [TCCN: CHEM 1112]
CHEM 1320 Forensic Chemistry I
CHEM 1321 Forensic Chemistry II
CHEM 1330 Culinary Chemistry
CHEM 1340 The Chemistry of Luxury
CHEM 1350 Chemistry in Action
CHEM 1380 Introduction to Fermentation Science
GEOG 1301 Physical Geography [TCCN: GEOG 1301]
HNRS 2413 Honors Calculus I
HNRS 2414 Honors Calculus II
MATH 1316 Trigonometry [TCCN: MATH 1316]
MATH 1324 Mathematics for Business and Economics I [TCCN: MATH 1324]
MATH 1325 Mathematics for Business and Economics II [TCCN: MATH 1325]
Core Curriculum Transfer and Transient Enrollment

If a student, upon initial transfer or subsequent readmission after one full year or more of non-attendance at UT Tyler, is considered Core Curriculum complete by another Texas public institution of higher education as noted on the student’s official transcript from that institution, they are considered Core Curriculum complete by UT Tyler.

In both scenarios academic credit will be awarded for all courses the previous institution has specifically listed on the student’s official transcript as applying toward that institution’s Core Curriculum, even if those courses do not otherwise meet standard transfer credit requirements. For example, this allows for Core Curriculum courses with a grade of ‘D’, which are typically rejected, to be accepted.

Per the Texas Administrative Code, any student concurrently enrolled at more than one institution of higher education must follow the Core Curriculum of the institution in which they are classified as a degree-seeking student. Accordingly, all degree-seeking students at UT Tyler must meet the Core Curriculum requirements set forth by UT Tyler to be considered core complete. Students who complete the Core Curriculum of another institution while enrolled at UT Tyler as a degree-seeking student are, regardless of their status with the other institution, only considered Core complete if their coursework satisfies all Core Curriculum requirements at UT Tyler.

Students wishing to complete coursework toward the Core Curriculum at another institution while enrolled as a degree-seeking student at UT Tyler must file an Undergraduate Transient Form. This form will be reviewed by the student’s academic advisor and the Office of the Registrar to verify that the intended course(s) will be viable toward the intended Core component(s).

Dual Credit

The University of Texas at Tyler is committed to providing opportunities for high school students to earn dual credit for core academic courses that will transfer to all public institutions in Texas.

High school students can earn dual credit credits from The University of Texas at Tyler in a variety of formats, including:

1. High School Campus: A credentialed high school instructor teaches the course on the high school campus and serves as the Instructor of Record.
2. UT Tyler Campus: In person, hybrid, or online course taught by UT Tyler faculty as the Instructor of Record and high school teacher or an approved facilitator/coach to provide support and discipline for students.

To be eligible for admissions to UT Tyler to participate as a dual credit student, an applicant must attend or be accepted to an approved partnering high school. All official documents must be sent directly from the high school before a student can register for courses.

- Completed application for admission to UT Tyler
- Official High School Transcript
- Official college or university transcript of all schools attended
- Official proof of qualifying Texas Success Initiative (TSI) standards. Student must be TSI complete, exempt or eligible in Math, Reading OR Writing depending on UT Tyler specific course requirements and prerequisites. This can be met through qualifying tests or by taking the TSI assessment and providing official scores.
- Complete the request for courses
- During the first semester of enrollment in a dual credit course, students must complete an online course to prepare for success in college level courses.

Dual credit students must follow the same policies and requirements as traditional UT Tyler students. Dual credit students also have access to the same academic resources and supports as traditional UT Tyler students such as tutoring assistance, supplemental instructional, and library services.

Pre-Professional Programs

For information on pre-law, pre-theology, pre-medical, pre-pharmacy, pre-veterinary or pre-dental programs, see the College of Arts and Sciences section of this catalog.

Double Major

Students at UT Tyler may earn a degree with a double major by completing all requirements set forth by each major. No fewer than 12 semester credit hours in each major field of study must be completed in residence at UT Tyler. Students in pursuit of a double major must meet with an advisor for each major. Both advisors must be made aware the student is in pursuit of a double major so a combined degree plan may be created to satisfy all requirements for both majors.

To qualify as a double major, both majors must end with the same degree type (B.A., B.S., B.B.A., etc.) and be awarded in the same semester. If the two majors end in different degree types, the two majors do not constitute a double major; two majors that do not share a common degree type constitute a double degree (see double degree...
requirements). If a student in pursuit of a double major chooses to graduate with one major before completing both, then the second major will become a second baccalaureate degree (see second baccalaureate requirements).

The transcript will show a single degree posting which lists both majors. A minor is not required for students completing double majors.

**Double Degree**

To qualify for a double degree (for example, a BA degree and a BS degree), a student must complete the major requirements for both degrees as stated in the catalog. Students seeking a double degree should consult with advisors for each degree. Both degrees must be completed in the same semester, and two separate graduation applications must be submitted. If a student in pursuit of a double degree chooses to graduate with one degree before completing both, then the second degree will become a second baccalaureate degree (see second baccalaureate requirements).

The transcript will show separate degree postings for each degree earned.

**Second Baccalaureate Degree**

Each candidate for a second, or subsequent, baccalaureate degree must fulfill the following requirements:

1. Complete all upper-level and lower-level requirements for the major.
2. Complete, with grades of “C” or better, six hours of U.S. History, three hours of Texas Government, and three hours of U.S. Government (if not taken as part of a prior degree).
3. Complete a minimum of 30 hours of resident credit in addition to those required for the prior degree(s).
4. Maintain a 2.0 overall grade point average or higher if required by a specific major.
5. File for graduation on or before the Final Filing Deadline for the semester of graduation. See Graduation Guidelines below.

**Graduation Guidelines and Procedures**

**Catalog of Graduation**

In order to graduate, a student must fulfill catalog requirements in effect at matriculation or any subsequent catalog during their period of enrollment. A catalog over six years old may be used to determine requirements for a degree only if the student has been enrolled continuously in fall and spring semesters. If a student has not enrolled at UT Tyler in the past year, the student is required to complete a readmission application. Students who complete a readmission application are admitted under the catalog in effect at the time of readmission.

**Applying for Graduation**

All students at UT Tyler must formally apply for graduation by completing the following guidelines:

1. Pay the non-refundable Graduation App Access Fee via their myUT Tyler or at the One-Stop Service Center (STE 230).
2. Formally apply for graduation using the Apply for Graduation feature in myUT Tyler between the application opening and closing dates for the semester in which they plan to graduate.

**Graduation Application Dates:**

<table>
<thead>
<tr>
<th>Graduation Term</th>
<th>Opening Date</th>
<th>Closing Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring</td>
<td>June 1</td>
<td>March 1</td>
</tr>
<tr>
<td>Summer</td>
<td>September 15</td>
<td>June 15</td>
</tr>
<tr>
<td>Fall</td>
<td>January 2</td>
<td>October</td>
</tr>
</tbody>
</table>

Students must apply for graduation no later than the Closing Date, as listed above, for the term in which they wish to graduate. All Closing Dates will be extended to the next available business day in the event they fall on a weekend or holiday. The Apply for Graduation feature will not allow students to apply for graduation in any term after the relevant Graduation Application Closing Date.

Summer graduates participate in the following Fall commencement ceremony, and are automatically included in the program. Early participation in the preceding Spring ceremony is not permitted. Students will receive updates on the status of their Application for Graduation from the department of their major field of study. Updates about the commencement ceremonies will be distributed by the Office of the Registrar. Additional information regarding graduation processes and commencement exercises is available at www.uttyler.edu/registrar/graduation and https://www.uttyler.edu/commencement/.

**Graduation with Honors**

Candidates for the Baccalaureate degree may graduate with academic honors if they complete a minimum of 45 semester hours of undergraduate credit at UT Tyler. Only semester hours which earn grade point credit may be used to satisfy the 45-semester hour requirement. Second Baccalaureate degree candidates are eligible for academic honors if they complete a minimum of 45 semester credit hours of resident credit in addition to the hours required for the first degree. No duplication of hours from a previous degree can be used toward the 45 hour requirement. RN-BSN students are eligible for honors only if they complete 45 hours or more at UT Tyler.

Honors will be awarded to the following final grade point averages:

- Summa Cum Laude: 3.90 to 4.00
- Magna Cum Laude: 3.70 to 3.89
- Cum Laude: 3.50 to 3.69

This recognition will be noted on the student’s transcript and diploma after official verification of final grades. Honor Cords will be presented at the Commencement Ceremony based on the students’ semester credit hours and grade point average as of the semester prior to
Verification of Degree

A degree will not be granted until all requirements have been verified. All graduation requirements (e.g. grades of incomplete, transcripts from other institutions) must be satisfied within 30 calendar days following the final day of the semester of graduation as listed in the Academic Calendar. If the requirements have not been verified by this date, the student will be denied graduation and must re-file for graduation subject to the filing for graduation guidelines.

Economics of Timely Graduation

Students need to understand that there are real and significant economic benefits to maintaining good progress toward their degrees and graduating in four years or less. Students who take five years to graduate will pay an additional $115 in academic costs, and students who take six years to graduate will pay an additional $232 in total academic costs compared to students who graduate in four years. More important than these costs are the earnings students lose by delaying graduation. Data from the United States Census Bureau indicate that young college graduates earn about $13,000 more per year than young adults with only some college. Thus students who graduate in five years forfeit $13,000 in earnings, and those who graduate in six years forfeit $26,000 compared to students who graduate in four years.
Credit Hours

At the University of Texas at Tyler, courses are measured in terms of credit hours. The institution has adopted the federal definition of “credit hour” as the amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates one hour of classroom or direct faculty instruction and a minimum of two hours out of class student work each week for approximately fifteen weeks for one semester or the equivalent amount of work over a different amount of time, or an equivalent amount of work for other academic activities as established by the institution including laboratory work, internships, practica, studio work, and other academic work leading to the award of credit hours.

The University of Texas at Tyler's definition of a “credit hour” is flexible in as much as:

• The institution determines the amount of credit for student work.
• A credit hour is expected to be a reasonable approximation of a minimum amount of student work in a Carnegie unit in accordance with commonly accepted practice in higher education.
• The credit hour definition is a minimum standard that does not restrict an institution from setting a higher standard that requires more student work per credit hour.
• The definition does not dictate particular amounts of classroom time versus out-of-class student work.
• In determining the amount of work the institutions learning outcomes will entail, the institution may take into consideration alternative delivery methods, measurements of student work, academic calendars, disciplines, and degree levels.
• To the extent an institution believes that complying with the Federal definition of a credit hour would not be appropriate for academic and other institutional needs, it may adopt a separate measure for those purposes.
• Credits may be awarded on the basis of documentation of the amount of work a typical student is expected to complete within a specified amount of academically engaged time for a typical student.

The University of Texas at Tyler may elect to award credits based on documented proficiencies demonstrated by students/applicants that are consistent with outcomes identified in the curricula for programs it has been authorized to offer.

All academic courses are developed, updated, and approved by the faculty through the undergraduate or graduate councils and the curriculum committees’ processes.

The University of Texas at Tyler follows current requirements for credit hours as outlined by the US Department of Education, SACSCOC, and the Texas Administrative Code.

Undergraduate Scholastic Load

The minimum credit hour load to be considered a full-time undergraduate student is 12 semester hours during the fall, spring, or summer semester. The maximum credit hour load permitted is 18 semester hours during a fall or spring semester, and 14 semester hours during the summer semester. Students wishing to exceed the maximum credit hour load must obtain permission from the Dean of the College of their major. In the summer semester sessions, students may not exceed 7 credit hours in each of the Summer I or Summer II sessions, 13 credit hours in the Long Summer session, or 14 credit hours in the Nursing 14-Week session. Enrollment status is defined in terms of semester credit hours.

Students admitted to a Graduate Program may take graduate coursework simultaneously during the last semester of their Undergraduate Program providing they enroll in no more than 18 total credits, and no more than six of those credits may be in the Graduate Program.

Enrollment Status per Financial Aid regulations (minimum credits required):

<table>
<thead>
<tr>
<th>Full-Time</th>
<th>3/4 Time</th>
<th>Half-Time</th>
<th>Less Than Half</th>
</tr>
</thead>
<tbody>
<tr>
<td>12</td>
<td>9</td>
<td>6</td>
<td>5 or fewer</td>
</tr>
</tbody>
</table>

Course Numbering System

The course numbering system consists of a four-letter discipline abbreviation followed by a four-digit number. The first digit represents the level of the course: freshman level courses are 1000 series, sophomore level courses are 2000 series, junior level courses are 3000 series, and senior level courses are 4000 series. The second digit indicates the semester credit hour value of the course. The last two digits are the distinguishing numbers of the course within the department.

Registration Procedures

UT Tyler encourages students to participate in the online registration periods for which scheduled dates and times are published on the UT Tyler Academic Calendar website. Online registration is made available via the myUTTyler system. Students may add and drop during the period beginning the first day of online registration and ending on the Census Date. Students desiring to add and drop during this period of time may do so through the registration process at the One-Stop Services Center. Some enrollments may require additional permissions.

Course Enrollments

The university reserves the right to cancel a scheduled course upon evidence of inadequate enrollment. Normally a minimum of ten students is required in an undergraduate course.
Course Syllabi

Links to course syllabi for courses taught in the current semester may be found at http://www.uttyler.edu/catalog/syllabi.php. Course syllabi are posted at least 2 weeks before the beginning of each semester.

Visitation Policy

Campus facilities are not open for general public use. Individuals not enrolled in a course must have prior approval of the instructor to visit a class.

Auditing

Audits may only be processed during the period from the first day of courses through Census Date of each session.

All approvals must be signed within the date range; any forms signed prior to the first day of classes will be considered void.

As Audits differ significantly from regular enrollments, individuals should be aware of the following characteristics of Audited courses:

• An automatic grade of 'AU – Audits' will be assigned at the time of registration
• Courses with the 'AU' grade cannot be dropped once added
• Courses with the 'AU' grade do not earn academic credit
• Courses with the 'AU' grade do not qualify students for advanced standing examinations
• Participation in class activities is at the sole discretion of the instructor
• Audit fees are non-refundable and are based on the total credit hours of Audited courses as follow:
  • 1-3 hours = $50
  • 4-6 hours = $100
  • 7-9 hours = $150
  • 10-12 hours = $200
• Certain courses are ineligible for Audit registration including, but not limited to: Any course offered on an individual instruction basis
  • Any course requiring the use of laboratories, computers or studio spaces
  • Faculty led study-abroad courses
  • All courses offered through the Ben and Maytee Fisch College of Pharmacy

A student may Audit one or more courses by taking the following steps:

1. New students must obtain an Audit Application from the One-Stop Service Center (STE 230), current students proceed to step two.
2. Complete the Course Audit Request form available in the One-Stop Service Center (STE 230) or on the Registrar's Office Form Library website (https://www.uttyler.edu/registrar/forms/). One form must be completed per course being audited.
3. Obtain required signatures of the Instructor and either the Chair or Dean.
4. To register, return the completed Course Audit Request form to the One-Stop Service Center (STE 230).
5. Make payment of all applicable audit fees at the One-Stop Service Center (STE 230).

Students who are residents of the State of Texas and are 65 years of age or older may claim an exemption from audit fees at the OSC at the time of registration.

Declaration/Change of Major

All undergraduate students are required to declare a major and are encouraged to do so at the time of application to the University. In accordance with Texas Administrative Code Rules 4.343 and 4.344, all students must declare a major and establish a degree plan no later than the end of a specified semester once they have achieved thirty (30) credit hours if they are degree-seeking, or fifteen (15) credit hours if they are enrolled in a dual credit program. These deadlines are dependent upon how many credits the student had earned upon admission to UT Tyler, as detailed in the following chart:

<table>
<thead>
<tr>
<th>Student Type</th>
<th>Earned Credits at Admission</th>
<th>Declaration Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freshman or Transfer</td>
<td>0-29</td>
<td>Next semester after reaching 30 credit hours</td>
</tr>
<tr>
<td>Dual Credit</td>
<td>0-14</td>
<td>Second regular (fall/spring) semester after reaching 15 credit hours</td>
</tr>
<tr>
<td></td>
<td>15+</td>
<td>Second regular (fall/spring) semester of enrollment.</td>
</tr>
</tbody>
</table>

Failure to do so will result in the student assignment of a registration hold prohibiting registering for courses until a major has been declared. The change of major form can be submitted to the One-Stop Service Center (STE 230) upon completion. If a student decides to change majors, the student should consult with both the advisor in the current major and in the new major.

Students who change majors must meet the specific requirements for the new major as stated in the catalog in effect at the time of the change of major. See the Core Curriculum Requirements policy for additional information regarding changes of major and other degree plan requirements. See the Double Major and Double Degree policies for information about pursuing multiple majors.

Degree Plan/Patriot Advisement Report (PAR)

Actively enrolled students can access their official degree plan, the Patriot Advisement Report (PAR), through the myUTTyler system. Any exceptions to the PAR must be facilitated by an academic advisor.

Choice of Catalog for Transfer Students

Any student transferring directly to UT Tyler from a Texas public community college shall have the same choice of catalog designating degree requirements as the student would have had if the dates of attendance at the university had been the same as the dates of
attendance at the community college. This option is offered pursuant to Texas Administrative Code Title 19, Chapter 4, Rule 4.25(g).

Students transferring directly from senior institutions, or out-of-state and/or private community colleges, are assigned to the catalog in effect as of their term of admission to UT Tyler; they may not adopt any prior catalog.

Reverse Transfer Transcripts

Pursuant to Texas Education Code, Section 61.833, when a transfer student completes at least 66 semester credit hours, and 30 of these semester credit hours were taken at a Texas community college, a current UT Tyler transcript is to be sent to the relevant community college; this requires the student's authorization. Upon receipt of such a 'reverse transfer' transcript, the community college will review the record and determine if the student qualifies to receive an associate degree.

Each student has the option to grant their authorization for 'reverse transfer' when completing their application for admission. If a student who qualifies under TEC 61.833 has not granted such authorization at the time they are identified, UT Tyler will forward a link allowing them to do so.

Catalog Policy Changes

Changes in University regulations and policies become effective for all enrolled students in the year for which the catalog is in force, regardless of the year of initial enrollment. Thus, students may choose to satisfy degree requirements specified in an earlier catalog, but all must observe University regulations and follow graduation procedures prescribed in the Catalog in force in the intended semester of graduation.

Grading System

At the end of each regular semester and summer session, grades are available to the student through the student information system by web access.

Grades, levels of performance, and grade points awarded for undergraduate coursework at UT Tyler are as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Level of Performance</th>
<th>Grade Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>excellent</td>
<td>4</td>
</tr>
<tr>
<td>B</td>
<td>good</td>
<td>3</td>
</tr>
<tr>
<td>C</td>
<td>fair</td>
<td>2</td>
</tr>
<tr>
<td>D</td>
<td>poor</td>
<td>1</td>
</tr>
<tr>
<td>F</td>
<td>failing</td>
<td>0</td>
</tr>
</tbody>
</table>

Designations and other symbols that do not earn grade points and are not used for calculation of grade point averages are as follows:

*symbol

P/F - pass/fail - passing work is anything "D" or above except for courses prohibited in the Pass/Fail policy (see Pass/Fail policy below)

CR - credit with semester credit hours awarded (See Credit/No-credit option policy.)
NC - no-credit with no semester credit hours awarded (See Credit/No-credit option policy.)
I - incomplete coursework (See Incomplete policy)
W - withdrawal (See Withdrawal policies)
Q - withdrawal exempt from 6 Drop Rule (See 6 Drop Rule)
AU - audit
IP - indicates In Progress; grade is changed only when coursework sequence is completed

There is a one-year time limit for grade changes and only the original instructor of the course may change a grade; in cases where the original instructor is no longer employed by UT Tyler, the department chair may submit a grade change on their behalf. CR, P, Q, W, and AU designations may not be changed to letter grades. An "I" must be resolved within one year. Grades of "I" not resolved within one year will automatically lapse to grades of "F". See specific sections that elaborate on the institutional policies concerning the designations CR/NC, I, IP, Pass/Fail, Q and W.

Calculation of Grade Point Average

UT Tyler calculates students’ grade point average (GPA) using only coursework completed in residence, and truncates all GPA values at two decimal places, without rounding. The GPA calculation uses only grade points and attempted semester credit hours from courses with grades of A, B, C, D, and F.

The following categories of courses are not applicable to the GPA:
1. Courses with grades of I, IP, Q, W, P, CR, NC, and AU
2. Developmental courses, such as MATH 0303 and ENGL 1200, which are not applicable to the Core Curriculum or any degree plan
3. Courses completed at other institutions

When a student repeats a course, the calculation of their GPA will be impacted depending on whether the repeat was for grade replacement or not (See Repeating Courses and Grade Replacement Policy).

1. If a grade replacement is used, the grade points and attempted semester credit hours from the prior attempt are excluded from GPA calculations, and only those from the most recent attempt will apply.
2. If a grade replacement is not used, the grade points and attempted semester credit hours from all attempts will apply to GPA calculations.

If the student receives a Q or W in the repeated course, only the grade points and attempted semester credit hours from the prior attempt will apply to GPA calculations. If the student receives a grade of I or IP in the repeated course, only the grade points and attempted semester credit hours from the prior attempt will apply to GPA calculations until a final letter grade is assigned to the most recent attempt, at which point the applicable rules (replacement or non-replacement) will be applied.

Credit/No-Credit Option

Students may elect to enroll in some courses on a credit/no-credit basis. Certain courses in the curriculum may be taken only on a credit/no-
credit basis. The following provisions apply to courses taken on a credit/no-credit basis:
1. Registration Form requiring the signature of the student’s advisor.
2. The designation CR will not be changed to a grade of A, B, C, or D.
3. The designation of CR and NC will not be used in calculating the grade point average.
4. The designation CR will be counted toward the total number of hours passed.

**NOTE:** Students intending to apply to law school should not take courses using the CR/NC option as most law schools interpret a CR as a "C" and an NC as an "F."

### Incomplete Policy

If a student, because of extenuating circumstances, is unable to complete all requirements for a course by the end of the semester, then the instructor may recommend an Incomplete (I) for the course. The "I" may be assigned in lieu of a grade only when all the following conditions are met: (a) the student has been making satisfactory progress in the course; (b) the student is unable to complete all course work or final exam due to unusual circumstances that are beyond personal control and are acceptable to the instructor; and (c) the student presents these reasons prior to the time that the final grade roster is due. The semester credit hours for an Incomplete will not be used to calculate the grade point average for a student.

The student and the instructor must submit an Incomplete Form detailing the work required and the time by which the work must be completed to their respective department chair or college dean for approval. The time limit established must not exceed one year. Should the student fail to complete all the work for the course within the time limit, then the instructor may assign zeros to the unfinished work, compute the course average for the student, and assign the appropriate grade. If a grade has not been assigned within one year, then the Incomplete will be changed to an F, or to NC if the course was originally taken under the CR/NC grading basis.

### IP Grade

The IP “in progress” grade is used for pre-defined courses such as internship or supervised practice in a public school setting that normally extend past the grading period deadline. It may also be used for a sequence of courses where a final grade is not recorded until the sequence is completed.

Courses that use the “IP” grade are designated as such during the course approval process or grandfathered in on approval of the Office of Academic Affairs. The “IP” grade can only be applied to such courses and does not substitute for the “I” grade. An IP grade remains on the transcript until the final grade is changed via the Change of Grade Form.

Courses graded IP are not used in calculating a student’s grade point average.

### Pass / Fail Policy

To register for a class on a Pass/Fail basis, a student must have the signatures of his/her advisor and the instructor for the course on a Registration Form.

1. Students may take only one course per semester for P/F credit. Students may take only three courses on a P/F basis during their undergraduate career at UT Tyler.
2. The P/F option is not permitted to be used in the Core Curriculum.
3. The P/F option may not be used for any course that fulfills a student's major or minor requirements, including those courses which are required by, but offered outside of, the major or minor department.
4. Students on academic probation may not enroll in a course on a P/F basis.
5. A course cannot be changed from a P/F basis to letter grade or vice versa after the first five class days.
6. A final grade of P will not be changed to a grade of A, B, C, or D.
7. A final grade of P will be counted in the total number of hours passed.
8. To be eligible for the President’s or Dean's List, a student must take a minimum of 12 semester hours of graded credit; thus 9 graded credits and 3 P/F credits do not qualify for consideration. A student who earns an “F” in a pass/fail course is not eligible for President's or Dean’s List in the term in which the grade is assigned, regardless of the number of credits taken or GPA earned.

**NOTE:** Students intending to apply to law school should not take courses using the P/F option as most law schools interpret a "P" (passing) as a "D" or "C."

### Repeating Courses

A student may repeat any course previously taken at UT Tyler that would not normally be repeatable for credit if the last grade received in the course meets the criteria for their career level, which is “D” or “F” for undergraduate students and “C,” “D” or “F” for graduate and doctoral students. Repeated courses may not be taken on a CR/NC or Pass/Fail basis. According to Texas Education Code 54.014, students repeating a single course more than two times may be billed tuition at the non-resident undergraduate student rate for the same number of semester credit hours. All grades will appear on the student’s official transcript. Once the degree has been awarded by UT Tyler, a student may repeat a course taken prior to graduation, but the repeated course will not be used to recalculate the grade point average.

Students who repeat a course in which they previously earned credit hours based on a grade of “D” or higher, and earn an additional grade of “D” or higher, without using the grade replacement option (See Grade Replacement policy) may only apply earned credit hours from one course completion toward the 120 unique credit hours required for a baccalaureate degree (See General Baccalaureate Degree Requirements) or the hour requirements for a graduate/doctoral degree.

Students cannot enroll in repeated courses through the myUTTyler Student Center; submission of a Course Repeat / Grade Replacement Enrollment Form to the One-Stop Service Center is required for all course repeats. See the Grade Replacement policy for additional details.
Grade Replacement

A student may request grade replacement for a maximum of three course repeats (See Repeating Courses policy) during his/her undergraduate career at UT Tyler. Grade replacement means that the last grade earned is used to compute the grade point average. However, all grades will appear on the student’s official transcript, accompanied by relevant repeat notations. Students must complete a Course Repeat / Grade Replacement Enrollment Form (found on the Registrar’s Form Library) and note the repeated course as “For Grade Replacement” at the time of enrollment.

Students may utilize an Independent Study or Topics course to complete a grade replacement only if the offering department has confirmed the content is the same as the original course and noted that properly in the course schedule. Department Chair approval is required for each of these circumstances.

In cases where a student repeats an eligible course without requesting grade replacement or has exhausted their available number of “For Grade Replacement” repeats, the student must note the course as repeated “Not For Grade Replacement” on a Course Repeat / Grade Replacement Enrollment Form at the time of enrollment. If a student selects “For Grade Replacement” after exhausting their available grade replacements, the form will be processed as if “Not For Grade Replacement” were selected. For all course repeats using the “Not For Grade Replacement” option, both the original and last grade earned in the course will be used to calculate the overall grade point average.

If a student attempts to repeat a course but withdraws and receives an automatic “W,” the attempt counts against the grade replacement limit and the original grade remains. If a student is granted a grade of "Q" for a withdrawal, the course will be administratively reclassified as repeated "Not For Grade Replacement", the attempt will not count against the grade replacement limit, and the original grade remains. Students may, on or prior to the Census Date, request in writing to change their “For Grade Replacement”/“Not For Grade Replacement” selection for a repeated course by contacting the One-Stop Service Center.

A student may not exercise grade replacement for courses taken at UT Tyler and repeated at another college or university, nor may grade replacement be used when a course taken elsewhere is repeated at UT Tyler. The grade replacement option may not be exercised to remove a grade awarded in a case of academic dishonesty. Once a degree has been awarded by UT Tyler, grade replacement may not be used to replace a grade taken before that degree was awarded.

Academic Waivers and Substitutions

1. A student may request waivers or substitutions relating to specific degree requirements by submitting a written request to the dean of the college in which the student is majoring. In no instance may a waiver reduce the number of hours required for graduation in a degree program.

2. Waivers not involving institutional requirements may be granted by the dean after consultation with the faculty advisor and department chair. Requests for waivers of institutional requirements must be approved by the Provost and Vice President for Academic Affairs or designee following a recommendation from the dean.

6-Drop Rule

Any student who began college for the first time as a freshman in Fall 2007 or thereafter may not drop more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the published Census Date (See Academic Calendar located at http://www.uttler.edu/calendar/ for the date).

Exceptions to the 6-drop rule include, but are not limited to, the following:

1. totally withdrawing from the university;
2. being administratively dropped from a course by an instructor or the university;
3. dropping a course for a provable illness or disability, for care for a sick or injured person, or for a death in the immediate family or a person who has a sufficiently close relationship to the student;
4. dropping a course for documented change of work schedule;
5. dropping a course for active duty service with the U.S. armed forces or Texas National Guard;
6. dropping a course that does not carry college-level credit such as a developmental course or a zero-credit course; or
7. dropping courses taken as required co-requisites such as a lecture class with a required laboratory. In such cases the lecture and lab are counted as one drop when dropped at the same time.

Petitions for exemptions must be submitted to the One-Stop Service Center and accompanied by documentation of the extenuating circumstances beyond performance in the course. Please contact the One-Stop Service Center if you have any questions.

A grade of “Q” will appear on the official transcripts of any student who has dropped a course where an exemption or exception was granted; this takes the place of the standard “W” grade. All Texas institutions are required to honor the exemptions and exceptions granted by a transferring institution. Procedures for implementing the law vary among institutions. Therefore, students have an obligation to keep track of the number of non-exempted dropped courses across all institutions to ensure that they do not exceed the six dropped courses limit.

Withdrawals

Withdrawals for All Students

Prior to the first day of classes, students should conduct all drops online via their Student Center in the myUTTyler system. This functionality is disabled once classes begin for each term.

Partial and Complete Withdrawals

From the first day of classes through the Last Day to Withdraw, students may process a partial withdrawal (dropping from one or more but not all of their classes) or complete withdrawal (all classes in a term) via the online Course Drop or Withdrawal Request Form and processed fully online. During the first three days of each Fall and Spring semester only, students may also complete a paper Course Drop or Withdrawal Request form, which is available at the One-Stop Service Center (STE 230) or on the Registrar's Form Library. For partial withdrawals, undergraduate students must obtain a signature from their Academic
Advisor, or the course instructor, for each course to be dropped. Drops/withdrawals after Census Date and before the Last Day to Withdraw will result in a grade of W. Courses dropped prior to Census Date will not appear on the student’s record or the transcript. Emailed, mailed, or faxed requests will not be processed.

All drops/withdrawals are final once processed. Students should take care to complete their web-form accurately prior to submission for processing.

• All drop/withdrawal requests will be processed as of the date the request is submitted via the web-form.

• If more than one form is submitted, each submission will be processed as of the date submitted.

• Students may not officially withdraw from a course after the "Last Day to Withdraw," as listed on the Academic Calendar. Late submissions will not be processed. Students who miss the withdrawal deadline or cease to complete work toward their courses after this point will automatically receive an F, or whatever grade they would earn based on their already completed work in the course.

• After the Last Day to Withdraw, students should complete the Unofficial Withdrawal Form for Financial Aid to notify the University of their intent to cease attendance for any course or for the entire term. The date on which a student submits an Unofficial Withdrawal Form for Financial Aid will serve as the official date for Title IV purposes.

Dropping or withdrawing from classes may affect financial aid eligibility, military/veterans educational benefits, athletic eligibility, housing, or international student status. Students must consult with those departments prior to dropping or withdrawing.

All partial withdrawals by undergraduate students seeking their first baccalaureate degree are subject to the provisions of the 6-Drop Rule, except as noted here; students who have exceeded the number of allowed non-exempt drops under the 6-Drop Rule will be ineligible to complete partial withdrawals. Complete withdrawals for undergraduate students seeking their first baccalaureate degree, and all withdrawals by other student populations, are exempt from the 6-Drop Rule.

Students who feel their ability to withdraw was negatively impacted by circumstances beyond their control, or those who believe they may qualify for an exception under the 6-drop Rule, may submit an appeal to the Student Appeals Committee.

Withdrawals as part of a Swap

Students seeking to swap courses (add one course to replace another) during the period from the first day of classes through the Census Date of any session should not submit a withdrawal request for the course being dropped as part of their swap. Doing so will result in the student remaining enrolled in the course being dropped until the drop request has been processed which may result in the student being dropped for non-payment if arrangements have not been made to cover charges for both courses.

Students completing a swap during this period should do so by either submitting a Registration Form to the One-Stop Service Center (STE 230), or sending an email containing detailed information about the courses to be added/dropped from their UT Tyler student email account to Enroll@uttyler.edu. In the case of emailed requests, the swap will be processed effective the date the email was received.

Withdrawals for Pharmacy Students

Pharmacy students must follow the procedures outlined by the College of Pharmacy Office of Academic Affairs.

Withdrawals for International Students, Military Affiliated Students, Student Athletes, Scholarship Recipients, and Students with Financial Aid Awards

International students, students receiving military/VA educational benefits, student athletes, scholarship recipients, and any students who have been awarded financial aid wishing to submit any withdrawal form must obtain the appropriate approval during the online processing of the form. Housing and Student Business Services will be notified after the withdrawal has been processed.

Students in these groups must consult with the appropriate advisor before any schedule changes are made, as changes may negatively impact their status, benefits or eligibility.

For Information about submitting the online Course Drop or Withdrawal Request Form, please contact the One-Stop Service Center:

Phone: 903-566-7180
Email: enroll@uttyler.edu

Medical Withdrawal/Course Load Reduction

Students who experience a significant medical or mental health issues may request withdrawal or a reduction in their course loads without unnecessary academic penalty. All requests will require documentation from a medical/mental health professional.

A medical withdrawal/course load reduction from the university can be granted only for the current or immediately preceding semester.

Dropping or withdrawing from classes may affect financial aid eligibility, military/veterans educational benefits, athletic eligibility, housing, or international student status. Students must consult with those departments prior to dropping or withdrawing. All drops or withdrawals approved for undergraduate students will result in grades of “Q” that are exempt from the 6-Drop Rule.

Request Procedures

To request a medical withdrawal/course load reduction a student may submit an Application for Medical Withdrawal/ Course Load Reduction document, with the Medical Withdrawal/Course Load Reduction option selected, to the Student Counseling Center (UC 3170) either in-person or via their Patriot email to Meddrop@uttyler.edu. The following required documentation must be provided for all appeals:

• A typewritten request with an explanation of why the student is requesting a withdrawal or course load reduction, including the dates of when the problem started and specifically regarding how the problem affected the student’s ability to complete the semester in question.

• The class(es) you wish to drop, and the last date of attendance/participation in each.

• Official supporting documentation from a licensed doctor, physician, medical professional, or mental health professional who has provided long-term care to, or recently evaluated, the
student. Documentation from a recent hospitalization, if relevant, should also be provided.

The application and all associated documents will be forwarded to the Medical Withdrawal Committee, which consists of licensed professionals from the Student Counseling Center and the Student Accessibility and Resources office, for review. Applications submitted without appropriate documentation may be subject to automatic denial.

Students will receive an email notification at their Patriot email regarding the outcome of their appeal after the Committee has reached its decision. Students may also be contacted by the Committee to request additional documentation or information prior to a decision being rendered.

Students whose requests are not approved by the Committee may contact the Associate Dean of Students (903.566.7197) directly to discuss additional resources and options.

Confidentiality

Any supporting documentation will be considered confidential and treated as such by the Committee and will not be shared outside the Committee unless a special request has been made by the Provost or Provost’s designee on a need-to-know basis. The student’s written request for the withdrawal, all supporting documentation, and the committee’s recommendation will remain the responsibility of the Associate Dean of Students and will be stored securely in the Student Counseling Center. For each approved application, the final recommendation will be forwarded to each office that must be involved in its processing, where related records will be retained as necessary. These offices may include the Office of the Registrar, Financial Aid, Enrollment Services, Student Business Services, International Programs, and the Veteran’s Resource Center. If false information or documentation is provided as part of the application process the documentation will be provided to appropriate University officials.

Withdrawal for Active Military Service

If a student who is in the Reserves or National Guard withdraws due to being ordered to active duty for purposes other than training, the university, at the student’s option, shall:
1. refund the tuition and fees paid by the student for the semester in which the student withdraws;
2. grant a student, who is eligible under the institution’s guidelines, an incomplete grade in all courses by designating “withdrawn-military” on the student’s transcript; or
3. as determined by the instructor, assign an appropriate final grade or credit to a student who has satisfactorily completed a substantial amount of coursework and who has demonstrated sufficient mastery of the course material. (See Excused Absences for Active Military Service (p. 48))

Students must provide a copy of their official orders, or a statement from their commanding officer, to the Military and Veteran Success Center (MVSC) as part of exercising a withdrawal under this policy.

Active duty students who deploy in the normal course of their duties for a period of more than 30 days should contact the MVSC to discuss their options for continuing their classes or withdrawing under the above policy.

Class Attendance/Excused Absences

Class attendance is the responsibility of the student. The University expects students to attend and actively participate in all activities for a course. Regular attendance and engagement in class activities/assignments contribute to learning the content. When a student has a legitimate absence, the instructor may permit the student to complete missed assignments. In many cases, class participation is a significant measure of performance and non-attendance may adversely affect a student’s grade. When a student’s absences become excessive, the instructor may recommend that the student initiate a withdrawal. Instructors shall include a statement in each course syllabus indicating how a student is to make up assignments missed which result from a legitimate absence. Consult with your faculty member about the attendance and engagement policy for your course as well as the policies for your department and college.

Excused Absence for University Events or Activities

When it is necessary for students to miss one or more regularly scheduled classes in order to participate in an official university event or activity, faculty sponsors and program directors will assist students to assure they have the opportunity to make up missed work. In doing so they are requested to observe the following procedures:

1. At least one month prior to the date(s) on which students will be absent from class, the faculty sponsor or program director shall send a memorandum to the Chief Student Success Officer. This memorandum shall include information concerning the nature of the event or activity, the dates(s) on which students will be absent from class, and the names of the students involved. The Chief Student Success Officer approves the requested student absence by initialing the memorandum and returning it to the faculty sponsor or program director.
2. The faculty sponsor or program director provides copies of the memorandum to the students.
3. Each student delivers a copy of the memorandum to the instructors, in person, at least two weeks* prior to the date of the planned absence. At that time the instructor will set a date and time with the student when the make-up assignment or equivalent work will be completed. Make-up work will be mutually arranged; however, availability of the instructor will be given priority in setting the arrangements.
4. It is expected that students will not abuse the privilege of being absent from class for authorized university events or activities.

*Events scheduled within the first month of an academic term may require a shortened lead time.

Excused Absence for Religious Holy Days

An institution of higher education shall excuse a student from attending classes or other required activities, including examinations, for the observance of a religious holy day, including travel for that purpose. A student whose absence is excused under this subsection may not be penalized for that absence and shall be allowed to take an examination
or complete an assignment from which the student is excused within a reasonable time after the absence.

Any student seeking to be excused for religious observance, must provide written notification to the instructors at least two weeks* prior to the date of the planned absence. At that time the instructor will set a date and time with the student when any make-up assignment or equivalent work will be completed. Make-up work will be mutually arranged; however, availability of the instructor will be given priority in setting the arrangements.

It is expected that students will not abuse the privilege of being absent from class for religious observance.

*Events scheduled within the first month of an academic term may require a shortened lead time.

**Events scheduled within the first month of an academic term may require a shortened lead time.

Excused Absence for Active Military Service

A student who is in the Reserves or National Guard and receives orders to active duty after a semester begins should immediately inform their professors of their activation and provide the Military and Veterans Success Center (MVSC) a copy of the military orders. An active duty student who anticipates difficulty in completing their classes after a semester begins due to military duty should immediately inform the MVSC to discuss options for continuing their classes.

Such students will be excused from attending classes, turning in assignments, taking examinations or participating in any other required activity if the absence is for no more than 25% of the total number of class meetings (excluding final examination period). If the absence is for more than 25% of the class meetings, please refer to the policy on Withdrawal for Military Service.

Within 5 days of the student returning to UT Tyler from active service, he or she shall notify the Military and Veterans Success Center and course instructors. The student will be allowed to complete all assignments and examinations within a reasonable time as agreed upon by the course instructors and under the same requirements in effect when the student was enrolled in the course.

Should any dispute arise as to the student’s inability to complete assignments or examinations within a reasonable time after the absence, the student should first contact the MVSC for an informal resolution with the academic department. If an informal process is not successful, the student may institute a grade grievance process after the final course grade is recorded.

Absence Due to Injury, Illness, Death, or Major Illness in a Student’s Immediate Family

When a student has an injury/illness that is too severe or contagious for the student to attend class or when a student experiences a death or major illness in their immediate family the student may request of an instructor that the absence be excused. Instructors are encouraged to review documentation on a case-by-case basis and allow students to make up missed coursework. Should an instructor(s) deny a request for an injury/illness or family emergency the student can contact the academic chair or dean the course reports to for further review.

Final Examinations

Final examinations are administered as scheduled. If unusual circumstances require that special arrangements be made for an individual student or class, the dean of the appropriate college, after consultation with the faculty member involved, may authorize an exception to the schedule. Faculty members are required to maintain student final examination papers for a minimum of three months following the examination date.

Graduate Courses Taken by Undergraduates

Students admitted to a graduate program to take graduate coursework simultaneously with their undergraduate program may enroll in no more than 18 total credits, and no more than six of those credits may be in the graduate program. Simultaneous enrollment in graduate and undergraduate courses is subject to the following conditions:

1. The student must be within 12 semester hours of graduation.
2. Student must apply for undergraduate graduation by the Priority Filing Date.
3. Student must apply for and receive provisional admission to a graduate program.
4. Enrollment in each graduate course must receive prior approval by the graduate advisor or appropriate department chair of the college offering the course.
5. The approval must be submitted by the student to the One-Stop Service Center at the time of registration. The preceding conditions do not apply to students in the Integrated BBA/MAcc or 4+1 programs.

Academic Honors

President’s Honor Roll

To qualify for the President’s Honor Roll, a student must have completed, in one semester, 12 or more semester hours of undergraduate college-level credit with a grade of A in all courses. The President’s Honor Roll is awarded only in Fall and Spring semesters.

Dean’s List

To qualify for the Dean’s List, a student must have completed 12 or more semester hours of undergraduate college-level credit in the awarding semester with a grade point average of at least 3.75. Students named to the President’s Honor Roll are not named to the Dean’s List. The Dean’s List is awarded only in Fall and Spring semesters.
Academic Probation/Suspension

Probation

A student who has a cumulative grade point average of less than a 2.0 will be placed on academic probation. For the purposes of determining academic probation, the summer sessions combined are treated as one semester.

Students on academic probation who fail to earn a semester grade point average of at least 2.0 will be placed on academic suspension.

A student on academic probation should not register for more than 12 semester hours and must obtain the advisor’s or department chair’s approval to register.

Hours and grade points earned at other institutions are not used in computing the grade point average.

Students who leave the university while on academic probation will retain probationary status on their return.

Suspension

Students on academic probation who do not earn a semester grade point average of 2.0 or above in the next semester of enrollment will be placed on academic suspension. Students on academic suspension are not eligible to enroll for classes at UT Tyler for the period listed below.

Readmission after the first or second suspended term will require the permission of the student's advisor or department chair, and the dean of the college of their major.

1. **First Academic Suspension**-- one regular semester or one full summer
2. **Second Academic Suspension**-- 12 months
3. **Third Academic Suspension**-- Permanent Dismissal.

Petitions for readmission to the University following the first and second suspensions may be obtained from the One-Stop Services Center. It is recommended that the petition be submitted, with appropriate permissions, six weeks prior to the beginning of the semester in which the student wishes to enroll.

Former students who received a third suspension prior to the Fall 2006 semester may petition the Office of Academic Affairs to request readmission to the university. Petitioners must provide a detailed statement, with appropriate supporting documentation, addressing their preparedness for readmission. Upon review of all supplied materials, a decision to grant readmission or uphold Permanent Dismissal status will be issued; this decision is final. If readmission is granted the student will be readmitted under the same restrictions as a student returning from a second academic suspension under the current Catalog, and any subsequent suspension will result in Permanent Dismissal with no option to petition for readmission. Students who received a third suspension in Fall 2006, or any subsequent semester, may not petition for readmission.

A student admitted to the university after having been suspended will be subject to the same restrictions as students on academic probation upon their return.

Academic Probation/Suspension for First-time Freshmen

Probationary or suspended students who are first-time freshmen will be required to participate in academic support programs such as Mentoring and Advising Patriots for Success (MAPS). Failure to participate in the required program(s) may result in additional registration and enrollment restrictions. First-time freshmen will need to consult with their advisor to plan an appropriate support program and to determine the steps necessary for compliance. A student who fails to comply by the deadline will be enrolled in the appropriate support program's associated course at the University’s discretion and will receive notification via Patriot email.

Grade Appeals

Disputes regarding grades must be initiated within sixty (60) days from the date of receiving the final course grade by filing a Grade Appeal Form (located at https://www.ustyler.edu/registrar/forms/) with the instructor who assigned the grade; this is separate from the Application for Appeal form submitted to the Student Appeals Committee, which does not rule on grade disputes as described in this policy. If the student is not satisfied with the decision, the student may appeal in writing to the Chairperson of the department from which the grade was issued. In situations where there is an allegation of capricious grading, discrimination, or unlawful actions, appeals may go beyond the Chairperson to the Dean of the college from which the grade was issued with that decision being final.

Non-Grade Academic Student Complaints

Students wishing to formally file an academic complaint, other than a grade appeal, may do so at https://www.ustyler.edu/academicaffairs/student-complaint.php. All complaints will be directed to the appropriate source for actions toward a resolution within 10 business days of being received.

Student Records

Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. §1232g, and the Texas Public Information Act, Texas Government Code §552.001 et seq., are respectively a federal and state law that mandate the review and disclosure of student educational records. In accordance with these laws, the University has adopted the following policy. Individuals are informed of their rights under these laws through this policy, which is included in the University Handbook of Operating Procedures (HOP) and Catalog. The Catalog is available on the UT Tyler website and the HOP is available in the University Library, administrative offices, and on the UT Tyler website.

The University will not permit access to or the release of personally identifiable information contained in student education records without the written consent of the student to any party, except as follows:

1. to appropriate university officials who require access to educational records in order to perform their legitimate educational duties;
2. to officials of other schools in which the student seeks or intends to enroll, upon request of these officials, and upon the condition that the student be notified and receive a copy of the record if desired;
3. to federal, state, or local officials or agencies authorized by law;
4. in connection with a student’s application for, or receipt of, financial aid;
5. to accrediting organizations or organizations conducting educational studies, provided that these organizations do not release personally identifiable data and destroy such data when it is no longer needed for the purpose it was obtained;
6. to the parents of a dependent student as defined in section 152 of the Internal Revenue Code of 1954, provided a reasonable effort is made to notify the student in advance;
7. in compliance with a judicial order or subpoena, provided a reasonable effort is made to notify the student in advance unless such subpoena specifically directs the institution not to disclose the existence of a subpoena;
8. in an emergency situation if the information is necessary to protect the health or safety of the students of other persons; or
9. to an alleged victim of any crime of violence, the results of the alleged perpetrator’s disciplinary proceeding may be released.
10. research papers and theses authored by the student will be available to interested members of the public.

The University will release information in student education records to appropriate University officials as indicated in (1) above when such records are needed by administrators, faculty, or staff in furtherance of the educational or business purposes of the student or University.

A record of requests for disclosure and such disclosure of personally identifiable information from student education records shall be maintained in the Office of the Registrar for each student and will also be made available for inspection pursuant to this policy. If the institution discovers that a third party who has received student records from the institution has released or failed to destroy such records in violation of this policy, it will prohibit access to educational records for five (5) years. Respective records no longer subject to audit nor presently under request for access may be purged according to regular schedules.

Directory Information

At its discretion, the University may release Directory Information, which shall include:
1. name, address, telephone number
2. major field of study at UT Tyler
3. dates of attendance
4. most recent previous educational institution attended
5. classification
6. degrees, certificates and awards received
7. date of graduation
8. e-mail address
9. photographs
10. participation in officially recognized activities and sports
11. weight and height of members of athletic teams
12. enrollment status (e.g., undergraduate or graduate; full-time or part-time)

Students may have all Directory Information withheld by notifying the One-Stop Service Center in writing by the Census Date of each semester. If the student restricts the release of Directory Information, a notation is placed in the student record system and no information can be released on that student. Request for non-disclosure will be honored by the institution until the student notifies the One-Stop Service Center in writing that Directory Information may be released.

All other information may not be released without written consent of the student. Grades, student identification numbers, ethnic background, and student schedules may not be released to anyone other than the student.

Access to File

Upon written request, the University shall provide a student with access to his or her educational records. The Senior Vice President for Business Affairs/Chief Operating Officer has been designated by the institution as the custodian of records and as such to coordinate the inspection and review procedures for student education records, which include admissions files, academic files, and financial files. Students wishing to review their education records must make written requests to the Senior Vice President for Business Affairs/Chief Operating Officer listing the item or items of interest. Education records covered by the Act will be made available within 45 days of the request.

Educational records do not include:
1. financial records of the student’s parents or guardian;
2. confidential letters of recommendation which were placed in the educational records of a student prior to January 1, 1975;
3. records of instructional, administrative, and educational personnel which are kept in sole possession of the maker and are not accessible or revealed to any other individual except a temporary substitute for the maker;
4. records of law enforcement units;
5. employment records related exclusively to an individual’s employment capacity;
6. medical and psychological records;
7. thesis or research paper; or
8. records that only contain information about an individual after the individual is no longer a student at the institution.

Challenge to Record

Students may challenge the accuracy of their educational records. Students who believe that their education records contain information that is inaccurate or misleading or is otherwise in violation of their privacy may discuss their problems informally with the Registrar. If agreement is reached with respect to the student’s request, the appropriate records will be amended. If not, the student will be notified within a reasonable period of time that the records will not be amended, and they will be informed by the Registrar of their right to a formal hearing.

Student requests for a formal hearing must be made in writing to the Registrar who, within a reasonable period of time after receiving such requests, will inform students of the date, place and the time of the hearing. Students may present evidence relevant to the issues raised and may be assisted or represented at the hearings by one or more persons of their choice, including attorneys, at the student’s expense. The hearing officer that will adjudicate such challenges will be appointed by the Executive Vice President for Academic Affairs.

Decisions of the hearing officer will be final, will be based solely on the evidence presented at the hearing, will consist of the written statements
summarizing the evidence and stating the reasons for the decisions, and will be delivered to all parties concerned.

The education records will be corrected or amended in accordance with the decision of the hearing officer, if the decision is in favor of the student. If the decision is unsatisfactory to the student, the student may place with the education records statements commenting on the information in the records or statements setting forth any reasons for disagreeing with the decision of the hearing officer, or both.

The statements will be placed in the education records, maintained as part of the student’s records, and released whenever the records in question are disclosed.

Students who believe that the adjudications of their challenges were unfair or not in keeping with the provisions of the Act may appeal in writing to the President of the institution.

**Copies**

Students may have copies of their educational records upon request. These copies will be made at the student’s expense at rates authorized in the Texas Public Information Act, except for transcripts and other records which may be subject to specific fees pursuant to other legislative enactments. Official copies of academic records or transcripts will not be released for students who have a delinquent financial obligation or a valid “hold” at UT Tyler.

**Complaints**

Complaints regarding alleged failures to comply with the provisions of FERPA may be submitted in writing to the Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue SW, Washington, D.C. 20202-4605. Additional FERPA information can be found at [http://www.utc.edu/registrar/ferpa/index.php](http://www.utc.edu/registrar/ferpa/index.php) and in the UT Tyler Student Handbook.
The Division of Student Success creates an engaging student experience and supports student success and the mission of the University through high quality, effective services and programs that encourage diverse perspectives and cultivate civic responsibility.

Academic Summer Programs

Academic Success and Undergraduate Studies supports the work of academic departments as they work to engage children and youth in opportunities to explore disciplines of interest to them and develop affinity toward UT Tyler.

Academic Complaints

There are two common types of academic complaints from students: grade appeals and non-grade appeal academic complaints.

1. Grade Appeals- Disputes regarding grades must be initiated within sixty (60) days of the final course grade by filing a Grade Appeal Form with the instructor who assigned the grade; this is separate from the Application for Appeal form submitted to the Student Appeals Committee, which does not rule on grade disputes as described in this policy. If the student is not satisfied with the decision, the student may appeal in writing to the Chairperson of the department from which the grade was issued. If the student is not satisfied with the decision, the student may appeal in writing to the Chairperson of the department from which the grade was issued. In situations where there is an allegation of capricious grading, discrimination, or unlawful actions, appeals may go beyond the Chairperson to the Dean of the college from which the grade was issued with that decision being final.

2. Non-Grade Appeal Academic Student Complaints Students wishing to formally file an academic complaint, other than a grade appeal, may do so by submitting those complaints using the appropriate form (undergraduate or graduate). All complaints will be directed to the appropriate sources for resolution within 10 working days of being received. The electronic forms can be found on the Academic Affairs website (Academic Complaints) at https://www.uttyler.edu/academicaffairs/student-complaint.php.

Alumni Association

The University of Texas at Tyler Alumni Association supports the university by connecting, engaging, and celebrating the alumni and friends of UT Tyler. The Alumni Association offers benefits for members including a discounted membership at the Herrington Patriot Center (HPC), continued resources through the Office of Career Success, a free subscription to the Alumni/Advancement Newsletter, opportunity to apply for the Alumni Legacy Scholarship, UT Tyler library privileges and invitations to special alumni events including Homecoming festivities, alumni networking events, and more. Alumni Association membership is FREE. All former students that received a degree from UT Tyler are automatically enrolled in the Alumni Association upon graduation. For more information about the Alumni Association, contact the Office of Alumni Engagement at 903.566.7316, uttyleralumni@uttyler.edu, or www.uttyler.edu/alumni.

STUDENT SUCCESS

Campus Activities

The Office of Campus Activities at The University of Texas at Tyler provides students with opportunities for engagement, involvement, development, and leadership. UT Tyler Patriots have numerous opportunities to become involved in several University traditions facilitated by Campus Activities including Patriot Palooza (Welcome Week), Homecoming, and Patriot Days (student appreciation week) and Spring Welcome Back Week. The Office of Campus Activities also provides multicultural and diversity programs that educate students from various backgrounds. Students may also play an active role in contributing to campus life by serving in the Patriot Productions (P2) student organization. Patriot Productions plans and hosts various campus events including concerts, comedians, cultural events, and movies. For more information, contact Campus Activities at 903.565.5645 or visit the website at: www.uttyler.edu/all/campusactivities/.

Campus Security Act

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (the Act), UT Tyler collects specified information on campus crime statistics and campus security policies.

Pursuant to the federal law, alleged victims of violent crime are entitled to know the results of campus student disciplinary proceedings concerning the alleged perpetrators.

UT Tyler makes timely reports to the campus community on crimes considered to be a threat to students and employees and reported to the campus police or local police agencies. These alerts are distributed by a variety of means including campus bulletin boards, e-mail, website and in certain cases, text messaging.

UT Tyler publishes and distributes an annual report of campus security policies and crime statistics to all current students and employees; provide copies of the report to applicants for enrollment or employment upon request; and submit a copy of the report to the Department of Education. The annual campus crime statistics report references crimes that occur on the campus geography of UT Tyler as defined by the Clery Act. Hard copies of the report are available at the University Police Department upon request; electronic copies are available at www.uttyler.edu/police.

UT Tyler publishes in the annual security report its policy regarding sex-related offenses, including sexual assault prevention programs, education programs to promote awareness of sex offenses, administrative disciplinary procedures and sanctions for offenders, and counseling and student services for victims. Any law enforcement information provided by state law enforcement agencies concerning registered sex offenders may be obtained from the UT Tyler Police Department at 903.566.7060.
Career Success

The Office of Career Success provides guidance, support and resources to students and alumni as they navigate the career development process.

Career Success creates a supportive and educational environment where students and alumni can actively participate in their own career development. Career Success provides assistance to students and alumni for various initiatives such as self-awareness, career exploration, job search, resume writing and interview preparation. Career Success develops collaborative employer relationships with business, government, education, and community partners to support student success by providing a clear and direct pathway to career placement.

For more information, please contact the Office of Career Success at 903.565.5862 or uttylercareersuccess@uttyler.edu. Please visit our website: https://www.uttyler.edu/career-success/.

Center for Student Financial Wellness (CSFW)

Through the Center for Student Financial Wellness (CSFW) The University of Texas at Tyler provides financial literacy and financial wellness resources to students. In Accordance with SB 1350 (2013) & HB 399 (2011), the CSFW offers one-on-one financial counseling and group workshops which provide information on budgeting, credit cards, spending, saving, loan repayment and consolidation, taxes, retirement planning, and the use of insurance to mitigate risk. These resources and services are available online, over the phone, one-on-one, or in group workshops, including CSFW-scheduled events throughout the year, class workshops by invitation, or invitations from various student organization and other student leader group across campus. The CSFW may be found on social media using the handle @uttylercsfw, through direct contact at 903.565.5978 or csfw@uttyler.edu, or by visiting the webpage at www.uttyler.edu/csfw.

Center for Students in Recovery (CSR)

The Center for Students in Recovery provides a supportive and engaging community where students in recovery and in hope of recovery can achieve academic, personal and professional success while enjoying a genuine college experience free from alcohol and other drugs. Current available services include connection to a welcoming, inclusive, on-campus recovery community, service opportunities and referrals, and health promotion for alcohol and other drug concerns. CSR also implements the BASICS (Brief Alcohol Screening and Intervention for College Students) program that assists students in examining their own drinking behavior in a judgment-free environment. Students may be self-referred or may receive a referral through the office of Conductor and Intervention. For more information on services please call 903.565.5619 or visit www.uttyler.edu/recovery.

Complaints and Grievances Process

Throughout this chapter and others there are references to policies and procedures for bringing complaints against departments, units, faculty or staff for various issues that may arise. The following chart is provided to give students a "quick guide" to how to start a complaint process and where to get assistance or the correct forms.

<table>
<thead>
<tr>
<th>Complaint</th>
<th>Resolve Informally</th>
<th>File Formal Appeal</th>
<th>Formal Appeal Contact</th>
<th>Locate Policy in Catalog</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sexual Harassment</td>
<td>NO</td>
<td>YES</td>
<td>Title IX Coordinator</td>
<td>Student Success: Nondiscrimination and Sexual Harassment Policy</td>
</tr>
<tr>
<td>Discrimination (race, age, gender)</td>
<td>NO</td>
<td>YES</td>
<td>Chief Student Success Officer</td>
<td>Student Success: Nondiscrimination and Sexual Harassment Policy</td>
</tr>
<tr>
<td>Disability Discrimination</td>
<td>YES</td>
<td>YES</td>
<td>Assistant Director for Student Accessibility</td>
<td>Student Success: Nondiscrimination and Sexual Harassment Policy</td>
</tr>
<tr>
<td>Academic Complaints</td>
<td>YES</td>
<td>YES</td>
<td>Associate Provost</td>
<td>Academic Policies: Academic Complaints</td>
</tr>
<tr>
<td>All other Complaints</td>
<td>YES</td>
<td>YES</td>
<td>V.P. of area where issue occurred</td>
<td>Student Success: Non-Academic Student Complaints</td>
</tr>
</tbody>
</table>

Emergency Response, Fire Safety, False Alarm or Report, and Security

The Emergency number for the University is 903.566.7300. Specific information on what to do in case of a fire, medical or weather emergency, or a bomb threat can be found on the website for the Office of Environmental Health and Safety www.uttyler.edu/safety. The University also tracks all student and visitor injuries that occur on campus so that action can be taken to correct safety hazards if necessary. The Student and Visitor Accident and Injury Report can be found on the EH&S website http://www.uttyler.edu/safety. Additional information on programs dealing with health and safety can be found on the EH&S website, http://www.uttyler.edu/safety, as well.

Emergency Response: In the event of an emergency or natural disaster the campus community will be notified immediately through several means of communication. This includes Campus Alert E-mail,
the University's website, campus and local media, text-messaging, Fire Alarm Systems, Indoor Warning System and Outdoor Warning System.

**Fire Safety:** The entire UT Tyler campus fire alarm system is monitored by the University Police and East Texas Alarm. For policies and procedures please visit www.uttyler.edu/safety.

**False Alarm or Report:** Pursuant to Sec. 41.06 of the Texas Penal Code a person commits an offense if they knowingly initiate, communicate or circulate a report of a present, past or future bombing, fire, offense or other emergency that they know is false or baseless. An offense under this section of the Penal Code is a Class A misdemeanor unless the false report is of an emergency involving a public primary or secondary school, public communications, public transportation, public water, gas or power supply or other public service, in which event the offense is a state jail felony.

**Missing Student Notification:** The purpose of the UT Tyler Missing Persons Policy is to establish procedures for the University’s response to reports of missing students as required by the Higher Education Opportunity Act of 2008. This policy applies to students who reside in on-campus housing. For purposes of this policy, a student may be considered a “missing person” when he or she is absent from the University for more than 24 hours without any known reason. A student may also be deemed missing when his/her absence is contrary to his/her usual pattern of behavior and/or unusual circumstances may have caused the absence. Such circumstances could include, but not be limited to, a report or suspicion that the missing person may be the victim of foul play, has expressed suicidal thoughts, is drug dependent, or has been with persons who may endanger the student’s welfare.

All residential students will have the opportunity to designate a confidential contact to be notified by the University no later than 24 hours after the student is determined missing. Instructions will be provided on how to register that person’s contact information. Residential students’ contact information will be registered confidentially, will be accessible only to authorized UT Tyler officials, and may not be disclosed except to law enforcement personnel in furtherance of a missing person investigation.

All reports of missing students must be directed to the UT Tyler Police Department, which shall investigate each report and make a determination about whether the student is missing. In addition, no later than 24 hours after a student is determined missing, UT Tyler will notify the Tyler Police Department, unless the Tyler Police Department was the entity that determined the student to be missing. At that time, if the missing student is under the age of 18 and not emancipated, UT Tyler will also notify the student’s custodial parent or guardian.

**Gang-Free Campus**

The University of Texas at Tyler is a gang-free zone. Penalties for organized criminal activity such as gang-related crimes are enhanced to the next highest category of offense if they are committed on university property. (See Texas Penal Code, Sect. 71.028)

**Greek Affairs**

Becoming a member of a fraternity or sorority provides opportunities to increase academic achievement, develop lifelong friendships, give back to the community, and enhance career networking opportunities within a supportive and values-based environment.

The Office of Greek Affairs promotes excellence in scholarship, leadership, and service through community. Greek Affairs strives to enhance the collegiate experience of students through their involvement in fraternities and sororities. UT Tyler has an active fraternity and sorority community that is expanding to add additional fraternal organizations. For more information, contact 903.565.5645, gogreek@uttyler.edu or visit www.uttyler.edu/greeklife.

**Health Clinic**

The University Health Clinic at Tyler is a partnership between UT Health Northeast and The University of Texas at Tyler. The University Health Clinic is dedicated to the highest quality treatment and care of the students. The clinic is located at the west entrance of the University at the corner of Patriot Drive and University Boulevard. More information on the University Health Clinic at Tyler hours and services can be found at www.uttyler.edu/clinic; call 903.939.7870 to make an appointment.

**Intercollegiate Athletics**

The University of Texas at Tyler is a NCAA DII member of the Lone Star Conference. The Patriots offer 17 varsity sports: (M&W) basketball, baseball, (M&W) cross country, (M&W) golf, (M&W) soccer, softball, volleyball, (M&W) tennis, (M&W) indoor and outdoor track and field, plus STUNT, Cheer and Dance. The Louise Herrington Patriot Center is a state-of-the-art multipurpose facility with three basketball courts, a comprehensive fitness center, aerobics room, racquetball courts, indoor jogging track, swimming pool, classrooms, laboratories, offices, locker rooms, and a training room. Additional athletic facilities include the Al and Nancy Jones Auxiliary Gymnasium, Irwin Field for baseball, the SuddenLink Softball Field, Citizens 1st Bank-Perkins Soccer complex, Summers Tennis Center, and the UT Tyler Golf practice facility. Prospective student-athletes should contact www.uttylerathletics.com for more information.

**Leadership and Service**

The Office of Leadership & Service aims to connect UT Tyler students to leadership and service opportunities both on campus and in the community through various programs and initiatives through which students can create solutions to critical challenges while building leadership skills and enhancing their overall collegiate experience. Students also can register with the office to start a record of their leadership and service involvement to build their resume and assist in job searches. For more information, contact the Office of Leadership & Service at 903.566.5645 or visit www.uttyler.edu/service or www.uttyler.edu/leadership.

**Medical Emergency**

Call 911 in case of emergency. If an accident or emergency occurring on campus requires first aid or hospital emergency room treatment, a member of the University Police Department is available for assistance. The University Police Department cannot transport persons in need of
medical attention. The student will bear the cost of any professional service, transportation, or emergency treatment. Also, the cost of hospitalization or treatment in the emergency room or as an outpatient is the responsibility of the student. In the event of a non-emergency the police department can be contacted at 903.566.7300. If a medical emergency is keeping a student from attending classes they may contact the Dean of Students Office at dos@uttyler.edu or 903.565.5946 to assist with available next steps.

Mentoring, Transition, and Persistence Programs

The University of Texas at Tyler offers various programs to assist students in their transition to life as a college student.

The Patriot Student Mentoring Program pairs freshmen students with a faculty or staff mentor who can support and guide them through their first year at UT Tyler. Monthly events are hosted to support the development of mentoring partnerships, to provide students with a social setting to meet other students, and to enhance the student’s overall university experience. These partnerships allow the student to develop skills that are of interest to them, to connect with other university staff and faculty who can assist them during their time at UT Tyler, and to give students a centralized, individual contact with the university who can answer questions and concerns.

The retention and persistence of all students is the central focus of Patriot Strong. Patriot Strong is a program which allows faculty and staff to enter alerts on behalf of a student that they feel can use additional support. Through a variety of alert types, Patriot Strong connects the student with campus resources to aid in their success. Patriot Strong teams are part of each undergraduate college and contain several key staff members who provide personalized assistance to students.

Military and Veteran Success Center

Support services for all military affiliated students at UT Tyler, regardless of campus location, are provided through the Military and Veterans Success Center. Services include support and guidance regarding Department of Veterans Affairs and Texas education benefits, the certification processes to use benefits, assistance with on campus processes, information on Federal, State, local and on campus benefits and resources available to military affiliated students, and support for the Student Veterans of America student group. Contact the Military and Veterans Success Center at 903.565.5972, MVSC@uttyler.edu, or visit our website at www.uttyler.edu/MVSC.

Federal VA Education Benefits

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at https://www.benefits.va.gov/gibill.

Students who are seeking eligibility for VA education benefits should visit the U.S. Department of Veterans Affairs website for more information on different benefit types and the application process. Neither the MVSC nor UT Tyler determines eligibility for any educational benefits administered through the VA. The VA determines eligibility for the following benefits:

- Chapter 30: Montgomery GI Bill ®
- Chapter 31: Veteran Readiness and Employment
- Chapter 33: Post 9/11 GI Bill®, including the Fry Scholarship for eligible dependents and the Rogers STEM Scholarship
- Chapter 35: Dependents Educational Assistance
- Chapter 1606: Montgomery GI Bill®-Reserve

Once the VA determines eligibility for a benefit, a student will receive a Certificate of Eligibility (COE) from the VA. A student requesting to use VA benefits at UT Tyler must submit the COE, along with other required documentation, through the MVSC’s Canvas course.

Student veterans eligible for Veteran Readiness and Employment (Chapter 31) require an authorization from their case worker to take classes. This authorization is provided from the case worker to the MVSC and must be received before the student’s enrollment can be certified.

Important Policies

All students must have their session request submitted at least 15 business days prior to the bill date of the term for which they wish to enroll. VA requires that enrollment certifications be submitted within 30 days of the beginning of the term for all benefit chapters.

Students using Post-9/11 benefits are initially certified without tuition and fees. After the end of the drop/add period, tuition/fee amounts are submitted to the VA.

Federal law requires that a hold be placed on students using Chapter 31 benefits, as well as those using Chapter 33 benefits at the 100% level.

Once certified, ALL students receive a hold on their account that prevents them from changing their class schedule. Students must contact the MVSC to have this hold removed if they need to change their schedule after the drop/add period.

Military affiliated students are generally subject to the same tuition policies as other students at UT Tyler. Please contact the MVSC for more specific information.

The MVSC cannot release any information that is a part of a student’s educational record—including financial aid and benefit status information—to parents, guardians, or other interested parties without the specific written permission of the student.

Military Tuition Assistance (TA)

Tuition Assistance (TA) is the term used for financial aid given by military branches to active duty and reserve service members for college courses. Each branch of the military has its own tuition assistance policy.

Regardless of the student’s branch of service, TA only covers the cost of tuition, and not any associated fees. UT Tyler’s tuition rate can exceed the tuition caps published by each service. Students are responsible for all costs not covered by TA, which must be paid by the published tuition deadlines.
Service members should speak with their Educational Services Officer (ESO) at their unit/command prior to enrolling at UT Tyler to begin the TA application process.

Hazlewood Act

The Hazlewood Act is a State of Texas benefit that provides qualified veterans, spouses, and dependent children with an education benefit of up to 150 hours of tuition exemption, including most fee charges, at public institutions of higher education in Texas. This does NOT include living expenses, books, or supply fees.

For additional information on the Hazlewood Act, visit the Texas Veterans Commission (TVC) website at www.tvc.texas.gov/education/hazlewood. A copy of the policy governing the administration of the Hazlewood program at UT Tyler can be provided upon request.

Eligibility Determinations:

The Military and Veterans Success Center (MVSC) shall determine student eligibility for the Hazlewood exemption at UT Tyler. Final questions on student eligibility shall be resolved by the Director of Military and Veterans Affairs.

Previous eligibility determinations by other institutions DO NOT require UT Tyler to automatically award the exemption. Eligibility can only be determined by applying and submitting the required documentation.

The documents required to use the Hazlewood exemption are listed in the Texas Administrative Code. Students who desire to apply for the Hazlewood exemption will receive a checklist of required documents to submit through the MVSC’s Canvas course. Documents besides those listed MAY be accepted by the MVSC to determine eligibility, after consultation with TVC.

Hazlewood Act Continuation:

During the spring semester, each student who attended UT Tyler AND used the Hazlewood exemption during the current academic year shall submit a Hazlewood Application for Continued Enrollment prior to the deadline published by the MVSC. The Application for Continued Enrollment shall be used to determine the student’s eligibility for the following academic year.

Students who begin at UT Tyler during the summer semester shall submit the Hazlewood Act Exemption Application for the summer, and the Application for Continued Enrollment for the fall semester.

Additional Resources and Information

In addition to assistance with educational benefits, several other programs and resources are available for eligible students. These include, but are not limited to:

- Membership with Student Veterans of America at UT Tyler (SVA);
- Access to veteran and military affiliated scholarships;
- Access to military specific career transition programs to assist with internships, job openings, and career opportunities.

Points of Contact

Texas Department of Veterans Affairs- www.tvc.texas.gov.
U.S. Department of Veterans Affairs- www.benefits.va.gov/gibill, 888-442-4551

MS4-Stormwater Policy

The University of Texas at Tyler is covered under the Texas Pollutant Discharge Elimination System General Permit TXR040000. As a condition of this permit, the University must participate in community education and illicit discharge controls. For the purposes of the Permit, illicit discharge is defined as any discharge to the University storm sewer system that is not entirely composed of stormwater. It is, therefore, unlawful for any person to knowingly allow any substance, other than stormwater, to enter the University storm sewer system. Prohibited substances can include, but are not limited to, paint, motor oil, automotive coolant, food grease/oil, acids, detergents, trash and litter, etc. Discharges with a potential to reach the storm sewer system can include releases of automotive fluids from vehicles in the University parking lots. If a student's vehicle leaks any automotive fluids on University property, notice will be posted on the windshield by the University Police and the vehicle may be towed if it is disabled in place for a period longer than 48 hrs. Accidental or observed intentional discharges should be immediately reported to Campus Police at 903.566.7300 and EH&S at 903.566.7011. Anyone wishing to report a discharge and remain anonymous can report the spill or release using the Campus Illicit Discharge or Spill Report form located at https://www.uttyler.edu/safety/campus-spill-form.php.

New Student Programs

The Office of New Student & Family Programs is dedicated to introducing incoming students and their families to the lifestyle, programs and opportunities available at UT Tyler in order to aid them in the transition process and integrate new students and their families into the UT Tyler community. One of the primary functions of the office is to provide comprehensive orientation programs for new undergraduate students and their family members. Sessions for students beginning their UT Tyler career in the spring semester are offered in January. Sessions for students beginning in the summer or fall semesters are offered May through August. New Student and Family Programs also hosts Swoop Camp, which is an optional extended orientation program for incoming freshmen that takes place in the summer.

Orientation is mandatory for first-time in college and students transferring less than 30 hours. Dual credit hours do not count from freshman orientation. Orientation is highly encouraged for student transferring more than 30 hours.
For more information regarding Freshman or Transfer Orientation, First Year Experience Programs or Swoop Camp, visit www.uttyler.edu/sll/newstudentprograms/, or call 903.565.5645.

Non-Academic Student Complaints

In an effort to resolve grievances or complaints other than those that are academic in nature or involve discrimination or sexual harassment, a student must first make every effort to resolve the matter informally by discussing the concern with the employee, supervisor or department against whom the complaint is initiated within 30 calendar days of the time of the incident. The person to whom the complaint is presented must respond orally or in writing within 10 business days after receipt of the complaint.

If the matter is not resolved to the student’s satisfaction by the employee, supervisor, or department head, the student may submit a final formal appeal to the Vice President supervising the department where the complaint originated. The form for filing the appeal is available online through Section 1 of the Manual of Operating Policies and Procedures website: www.uttyler.edu/mopp.

The student must submit this appeal within 10 business days after the student receives the response from the department head. The Vice President and/or designee will provide a written response to the student within 10 business days of the receipt of the student’s appeal. Decisions at the vice-presidential level will be final.

Nondiscrimination and Sexual Harassment Policy and Complaint Procedure

It is the policy (Sections 2.4.1 and 2.4.3 of the Handbook of Operating Procedures) of The University of Texas at Tyler to make sure that no person is excluded from participation in, denied the benefits of, or subject to discrimination under any program or activity sponsored or conducted by The University of Texas System or any of its institutions on the basis of race, color, national origin, religion, sex, sexual orientation, age, veteran status or disability. These policies apply to all University administrators, faculty, staff, students, visitors, and applicants for employment or admission. Additional controlling laws, policies and procedures relating to sexual harassment, sexual misconduct and the prohibition of all forms of discrimination can be found in the following:

- Title VI of the Civil Rights Act of 1964, 42 U.S.C. §2000d et seq., and its implementing regulation at, 34 C.F.R. Part 100, which prohibit discrimination on the basis of race, color or national origin;
- Title II of the Americans with Disabilities Act of 1990, 42 U.S.C. §12131, and its implementing regulation at, 28 C.F.R. Part 35, which prohibit discrimination on the basis of disability; and

Title IX/ADA/504 Coordinators

The University of Texas at Tyler has designated the following persons as coordinators to monitor compliance with these statutes as they related to students and to resolve complaints of discrimination based on race, color, national origin, religion, sex, sexual orientation, age, veteran status, or disability:

- For student assistance on matters regarding discrimination: Dean of Students, University Center, 903.565.5946, dos@uttyler.edu.
- For more information about or to file a sexual harassment or sexual misconduct complaint, please contact Title IX Coordinator, Office of Title IX, 903.565.5760, titleix@uttyler.edu or report on-line at www.uttyler.edu/titleix.
- For more specific information on Title IX/ADA/504 visit: www.uttyler.edu/disability-services/.

Office of International Programs

The Office of International Programs (OIP) supports UT Tyler's commitment to student success by providing meaningful and safe opportunities to develop global competencies and to serve the East Texas region through strategic international partnerships and multidisciplinary research collaborations.

Study Abroad and Faculty-Led Programs

The OIP assists students and faculty at UT Tyler to study abroad through:

- Short-Term Faculty-Led Programs – Study abroad and cultural immersion experiences organized through OIP and UT Tyler faculty vary in length from one to eight weeks, typically occurring over Spring Break and the summer term.
- Exchange Programs – Semester or academic year study abroad opportunities at collaborating universities that have an exchange agreement with UT Tyler.
- Affiliate Programs – Study Abroad at foreign universities through affiliate programs for a summer, semester-long, or academic year program abroad.

For more information, visit Study Abroad, email studyabroad@uttyler.edu, or call 903.565.5960.

International Student Services (ISS)

International Student Services (ISS) supports all F and J visa international students who attend UT Tyler for academic study. OIP is responsible for serving international students to ensure students are following the regulations of their visa, such as enrollment, employment, travel, adjustments, and re-entry into the country.

For more information visit International Student Services, email oip@uttyler.edu or call 903.565.5960.

Exchange Visitor Services

OIP welcomes international exchange students and faculty to UT Tyler. Exchange visitors help promote international education exchange of expertise and stimulating collaborative teaching and research efforts. Scholars facilitate the exchange of ideas and research in a variety of fields between people of the United States and people of other countries.
For more information see Visiting Scholar Services, email oip@uttyler.edu or call 903.565.3960.

Intensive English Language Institute (IELI)
The Intensive English Language Institute (IELI) is designed to prepare non-native English-speaking students to improve their language and culture skills, successfully meet the requirements of the English proficiency requirements and matriculate into the university.

English Proficiency Waiver for undergraduate and graduate students: English proficiency requirements will be waived for students who complete Level 6 of UT Tyler’s IELI Program with no grade lower than an A, or those who complete Level 7 with no grade lower than a B.

Please note that individual graduate programs may have higher standards for English proficiency. Applicants should check with program advisors for details on English Language Proficiency requirements.

For more information visit the Intensive English Language Institute, email ibilei@uttyler.edu or call 903.565.5735.

Passport Acceptance Facility
The Office of International Programs serves as a Passport Acceptance Facility for the UT Tyler community and the public. OIP is authorized by the U.S. Department of State to execute passport applications and provide guidance to those using other application types. Passport-style photos are available for purchase separately, providing a convenient service to anyone filing an application, including international students applying for practical training authorizations.

For more information, visit Passport Services or email passport@uttyler.edu.

On-Campus Solicitation
Campus facilities are not open for general public use. Solicitation on the campus of The University of Texas at Tyler is prohibited except for certain activities conducted by authorized groups that are exempt from this prohibition. No solicitation shall be conducted on any property, street, or sidewalk or in any building, structure or facility owned or controlled by The University of Texas at Tyler unless permitted by the Regents’ Rules.

All permissible solicitation must be conducted in compliance with Chapter 6 of the Student Success Manual of Policies and Procedures (www.uttyler.edu/mopp). Direct inquiries to the Office of Student Engagement 903.565.5645.

Parent and Family Programs
UT Tyler Parent and Family Programs links parents and families to vital information and opportunities to stay connected to campus. Our goal is to make the transition to college as smooth as possible for you and your student and to keep you informed throughout the years. We also host events like New Student Orientation and Family Day that connect students, parents and families to each other and the campus community. Our Patriot Parent Association provides the resources parents need to stay connected while supporting their student’s success from New Patriot Orientation through graduation.

To register for the Patriot Parent Association please go to www.uttyler.edu/parentcenter, email patriotparentassociation@uttyler.edu, or call 903.565.5645.

Patriot Pantry
The Patriot Pantry is dedicated to helping students in need. Its primary mission is to provide necessary food and personal care items to members of the UT Tyler community. For more information including hours of operation, how to donate, and items in need please visit: https://www.uttyler.edu/service/food-pantry.php.

For more information, contact the Department of Student Engagement at 903.565.5645 or e-mail patriotpantry@uttyler.edu

Recreational Sports
UT Tyler’s Recreation Sports program includes Intramurals, Fitness, Club Sports, Wellness Education and Outdoor Adventures. Recreation Sports is housed in the Herrington Patriot Center, which includes an aquatic center, fitness room, dance studio, racquetball courts, indoor running track, eight lighted tennis courts, three court multi-purpose gymnasium, and intramural field. Recreation Sports also maintains over 5 miles of on-campus wellness trails and an 18-hole disc golf course as well as the Al and Nancy Jones Auxiliary Gymnasium located in the PHE building. These facilities are open to all current UT Tyler students, staff and faculty.

The Intramural Sports program provides structured competitive and non-competitive activities open to all skill and fitness levels. The Fitness program features a well-equipped fitness and strength room, personal training, and over 40 fitness classes per week. The heated outdoor pool is open year-round and features fitness classes and summer swim lessons. Club Sports offers students the opportunity to compete against other schools outside of the intercollegiate sports program. Wellness Education presents workshops on various topics including nutrition. Outdoor Adventures gives students a chance to experience the great outdoors through activities such as mountain biking, kayaking,
hiking and camping. The Patriot Center also offers gym memberships to spouses and children of UT Tyler students.

For more information, contact the HPC at 903.566.7466 or visit www.uttyler.edu/hpc.

Residence Life

Several housing options are available for students seeking the benefits of on-campus living. The Mr. and Mrs. Joseph Z. Ornelas Hall is a residence hall community and Patriot Village, University Pines, Liberty Landing and Victory Village are student apartment communities on campus. Liberty Landing, Ornelas Hall and Victory Village are managed directly by UT Tyler. University Pines is a privately managed student apartment community contracted with the university to provide on campus housing. Students interested in living on campus are encouraged to apply early. The University is entitled to check the student’s criminal history record and will notify the student if this information is used to deny them housing. (Texas Government Code, Section 411.094.)

Students who are first-time in college or have completed fewer than 60 credit hours at any junior college or university, including UT Tyler, are required to live on campus at Liberty Landing, Patriot Village, Ornelas Hall, Victory Village or University Pines. For more information on the residency requirement visit www.uttyler.edu/housing/residencypolicy.php.

University Pines may be contacted at 903.566.3565. Those interested in information about housing managed by UT Tyler (Liberty Landing, Patriot Village, Ornelas Hall or Victory Village) should call 903.566.7008 or email housing@uttyler.edu. Information can also be found at the Residence Life Office or on the Residence Life website at www.uttyler.edu/housing.

Student Accessibility and Resources

Student Accessibility and Resources (SAR) provides individualized services and supporting accommodations to students with disabilities with the goal of promoting each student’s learning experience by facilitating accessible programs and services while fostering self-advocacy skills. SAR works campus-wide to provide consultation, training and advisement on disability-related topics, and collaboration to remove barriers and foster an all-inclusive environment for personal and academic success for students with disabilities.

Students requesting disability services are asked to visit https://hood.accessiblelearning.com/UTTyler and fill out the New Student application preferably 30 days prior to the beginning of each semester. After a complete application is received and reviewed by the SAR Accommodations Review Committee, the student will be contacted to schedule an intake appointment with the office. For students unable to attend in-person meetings on the Tyler campus, meetings may be scheduled over Zoom or telephone. The student applying for services may be required to provide supporting documentation of disability. Appropriate accommodations may include program modifications, adjustments to testing situations and/or auxiliary aids and services. More information regarding available services can be found at www.uttyler.edu/disabilityservices or by contacting the office at saroffice@uttyler.edu, or 903.566.7079.

Student Counseling Center

The UT Tyler Student Counseling Center is committed to student success through supporting students in developing balance, resiliency, and overall well-being both academically and personally. The center serves the university and community of East Texas by providing meaningful outreach and community engagement. Licensed mental health professionals provide UT Tyler students with individual and group counseling crisis management, on-line self-help resources, physical and mental health promotion, and advocacy, and provides consultation for the UT Tyler community. A mental health professional also regularly visits the Longview and Palestine campuses to provide services for students taking courses on those campuses. Students may schedule an appointment by calling 903.565.5746. A 24/7 Crisis Line is also available at 903.566.7254.

Students taking classes at the Houston Engineering Center may utilize Student Health and Counseling Services on the UT Health Science Center at Houston campus. Students may schedule an appointment by calling 713.500.5171. A 24/7 Crisis Line is also available at 713.500.4688. More information regarding services is available at www.uttyler.edu/counseling/.

Student Government Association

The Student Government Association (SGA), comprised of all enrolled students, has as its primary purpose to serve as a recognized forum for student opinion. Activities of the SGA include assisting the university in identifying the interests, programs and goals of the majority of students. Officers and representatives are elected annually by the student body. For more information, visit the SGA website at uttyler.edu/sga or call 903.565.5645.

Student Health Insurance

A UT Student Health Insurance Plan (UT-SHIP) is available through Academic Health Plans and is underwritten by Blue Cross and Blue Shield of Texas. The UT System requires the following groups to maintain PPACA-compliant health insurance:

- All enrolled F- and J-visa holders throughout the duration of their studies.
- Visiting international scholars, faculty and student delegations throughout the duration of their program participation.
- Intercollegiate athletes throughout the duration of their sports participation. (In addition, the University carries catastrophic insurance on all student-athletes).

Required coverage dates and detailed information is available through Academic Health Plans at https://uttyler.myahpcare.com/ or https://www.uttyler.edu/oip/insurance.php.

Student Engagement

Student Engagement provides opportunities for students to become engaged in the UT Tyler experience through numerous campus events and service projects, a thriving Greek community and more than 90
Student Organizations

UT Tyler is home to over 90 student organizations. The diverse interests and makeup of the UT Tyler student body are represented in the variety of groups, ranging from academic honor societies to religious organizations to specific interest groups. Participating in a campus organization enriches students’ educational experiences by fostering personal development and growth outside of the classroom. Although there are many groups to choose from, students may start new organizations if they do not find ones that fit their unique interests or needs. Student Engagement also assists student organizations with leadership development and serves as a resource as they plan events and activities that promote campus life.

A complete listing of student organizations and their contact information can be found on the Student Engagement website at www.uttyler.edu/sll/studentorganizations or by calling 903.565.5645.

Student Responsibilities

All students at The University of Texas at Tyler are subject to all Rules and Regulations of the Board of Regents of The University of Texas System and institutional rules and regulations. Rules regarding student conduct and discipline are included in Rule 50101 of the Rules and Regulations of the Board of Regents (www.utsystem.edu/board-of-regents/rules), in Series 500 of the UT Tyler Handbook of Operating Procedures (www.uttyler.edu/ohr/hop) and in The University of Texas at Tyler Manual of Policies and Procedures for Student Success (www.uttyler.edu/mopp). Failure to read and comply with policies, regulations and procedures will not exempt a student from whatever penalties the student may incur.

Student Conduct and Intervention

The University of Texas at Tyler administers student discipline within the procedures of recognized and established due process. It is the responsibility of each student and each student organization to be knowledgeable about the rules and regulations which govern student conduct and activities.

Student Conduct and Intervention staff are available to assist students in interpreting the rules and regulations; information on the conduct process can also be found on the Student Conduct and Intervention website www.uttyler.edu/sci. Students at the university neither lose the rights nor escape the responsibilities of citizenship. They are expected to obey and conduct themselves in accordance with both the penal and civil statutes of the local, state, and federal government and the Rules and Regulations of the Board of Regents, university regulations, and administrative rules, and to observe standards of conduct appropriate for an academic institution.

A student is subject to discipline for prohibited conduct that occurs on or off campus, including but not limited to institution or U.T. System sponsored off-campus activities such as field trips, internships, rotations, or clinical assignments regardless of whether civil or criminal penalties are also imposed for such conduct.

If you have questions about the student discipline process, please contact Student Conduct and Intervention at 903.565.5946 or visit www.uttyler.edu/sci.

Copyright Infringement

Unauthorized distribution of copyrighted material may subject students to civil and criminal penalties under the United States Copyright Law of 1976, as amended (Title 17, United States Code) or “Copyright Act”. Material subject to federal law includes, but is not limited to, printed materials, choreographic works, pantomimes, pictorial, graphic, or sculptural works, including the individual images of a motion picture or other audiovisual work. It also includes computer software, computer programs, musical works, sound recordings, and videos and other audiovisual work. It is also a violation of federal copyright law for any of the above to be electronically distributed through peer to peer sharing.

Students found in violation of the Copyright Act law may also be subject to student disciplinary proceedings as described above.

For more information on what constitutes copyright infringement and penalties see The UT System's copyright information website at https://www.utsystem.edu/offices/general-counsel/intellectual-property.

Hazing

Hazing, submission to hazing, or failure to report first-hand knowledge of hazing incidents is prohibited by state law and, in addition to disciplinary actions, is punishable by fines up to $10,000 and...
confinement in county jail for up to two years. Hazing is defined as activities that subject a probationary member of a group to dangerous, harmful, or degrading acts. Any student who, acting singly or in concert with others, engages in hazing is subject to discipline. Hazing in State educational institutions is prohibited by State law (Texas Education Code Section 51.936 and Sections 37.151-37.157). Hazing with or without the consent of a student whether on or off campus is prohibited, and a violation of that prohibition renders both the person inflicting the hazing and the person submitting to the hazing subject to discipline. Knowingly failing to report hazing to the Chief Student Affairs Officer can subject one to discipline. Initiations or activities of organizations may include no feature that is dangerous, harmful, or degrading to the student, and a violation of this prohibition renders both the organization and participating individuals subject to discipline.

Hazing is defined by state law as, "...any intentional, knowing, or reckless act, occurring on or off the campus of an educational institution, by one person alone or acting with others, directed against a student, that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, or holding office in, or maintaining membership in any organization whose members are or include students at an educational institution."

In an effort to encourage reporting of hazing incidents, the law grants immunity from civil or criminal liability to any person who reports a specific hazing event in good faith and without malice to the dean of students or other appropriate official of the institution and immunizes that person for participation in any judicial proceeding resulting from that report. The penalty for failure to report under the law is a fine of up to $1,000, up to 180 days in jail, or both. Penalties for other hazing offenses vary according to the severity of the injury which result, and include fines from $500 to $10,000 and/or confinement for up to two years.

Student Right to Know Act

In compliance with the Student Right-to-Know Act, UT Tyler collects specified information on institutional completion or graduation rates.

UT Tyler calculates and discloses institutional completion or graduation rates to all prospective and current students annually via the Office of the Registrar. Prior to the offer of athletics-related student aid to a potential student athlete, UT Tyler will provide information on graduation rates specified by the Act to the prospective student and to the student’s parents and coach.

Student Travel Policy

The university student travel policy generally applies to all student travel if the activity or event meets all of the following criteria and is undertaken by one or more currently enrolled students to reach an activity or event.

1. The activity or event is sponsored, organized and funded by UT Tyler.
2. The activity or event is located more than twenty-five (25) miles from UT Tyler.
3. The activity or event is either:
   a. undertaken, using a vehicle owned, leased or rented by the institution; or
   b. attendance at the activity or event is required by a registered student organization and approved in writing by the Chief Student Success Officer.

For a complete set of guidelines and forms, please view the Manual of Policies and Procedures for Student Success at www.uttyler.edu/mopp.

Testing Center

The UT Tyler Testing Center provides accurate and secure testing opportunities to meet the individual needs of students and the community in an environment conducive to student and academic success. We provide support to the Student Accessibility and Resources office by providing testing accommodations for students with accessibility needs. We also provide proctoring services for standardized testing, university-level correspondence testing, and placement exams. Current standardized examinations offered through testing include the Miller Analogy Test (MAT), TSI/Accuplacer, the College Level Exam Program (CLEP), and the Residual ACT. Other national and state tests are administered as determined by university needs. Application information and administration dates for other tests are available at www.uttyler.edu/testingcenter. Contact the Testing Center at 903.565.5693.

Textbooks and Supplies

It is a responsibility of each student to provide his/her own textbooks and supplies. The University Bookstore (903.566.7071) is the on-site vendor of course required materials and supplies. However, a student is not under any obligation to purchase a textbook from the university-affiliated bookstore. The same textbook may also be purchased from an independent retailer, including an online retailer.

Students may log into MyUTTyler and see textbook information (title, author, publisher, ISBN, cost, etc.) for all courses for which the student wishes to register.

University Center (UC)

The University Center serves as the epicenter of campus. The UC is the place for dining, lounging, socializing and hosting campus events for The University of Texas at Tyler’s students, faculty, staff and guests. The UC strives to be a welcoming and inclusive environment where ideas are exchanged, relationships are built, and UT Tyler memories are made. Students will find opportunities for interaction, relaxation, studying and dining. Contact the UC at 903.565.5618, uc@uttyler.edu, or visit our website at https://www.uttyler.edu/uc for more information.
Financial Aid and Scholarships

UT Tyler offers financial aid to students on the basis of need, and institutional scholarships on the basis of merit. Financial aid consists of grants, student employment, and loans. Students may receive one or more awards and must apply each year for all types of funding.

Financial Aid

The primary purpose of financial aid programs is to assist eligible students with paying educational costs. These federal, state, and institutional funds provide assistance to students who would otherwise be unable to attend college. An applicant’s need for financial aid is analyzed on an individual basis and need is determined by subtracting the expected family contribution from the estimated educational costs. Applications for financial aid are accepted and considered without discrimination on any basis prohibited by law, including, but not limited to, race, color, age, national origin, sex, veteran status, religion, or disability.

Students subject to selective service registration will be required to file a statement that the student has registered or is exempt from selective service registration in order to be eligible to apply for federal and/or state financial aid.

Applying for Financial Aid

The student is responsible for proper completion and submission of all required documents. Students applying for most federal and state financial aid programs must demonstrate financial need.

Applicants must:
- complete the Free Application for Federal Student Aid (FAFSA), available online at https://studentaid.gov/;
- be a U.S. Citizen, U.S. National, or U.S. Permanent Resident;
- be admitted to the University as a regular student and enroll in a degree-seeking program;
- maintain satisfactory academic progress (qualitative and quantitative);
- meet all federal and state program requirements.

House Bill 1403/Senate Bill 1528 Students:
- must be classified as a Texas resident and eligible to pay in-state tuition rate (not due to receipt of a scholarship and/or waiver);
- must register with Selective Service (males 18 and 25 years old);
- must complete the TASFA financial aid application to be considered for the TEXAS grant.

State Grant and Scholarship Programs - Priority deadline date for complete FAFSA submission is January 15.

Federal and Institutional Financial Aid Programs - Priority deadline date for FAFSA submission is January 15th for Fall and November 1st for Spring.

Award offers are contingent upon financial need and continued funding from each federal, state, and institutional program.

Financial Aid Programs

Students will find a wide range of grant, loan, employment, and tuition exemption and waiver programs available at UT Tyler. For additional information and program requirements, refer to: www.uttyler.edu/financialaid.

Grant Programs
Federal Pell Grant
Iraq and Afghanistan Service Grant
TEACH Grant
Federal Supplemental Educational Opportunity Grant
Texas Public Educational Grant
TEXAS Grant
Education Affordability Grant

Loan Programs
William D. Ford Federal Direct Loan (Stafford, Unsubsidized Stafford, PLUS/GradPLUS)

Employment Programs
Federal Work Study
Texas Work Study
Texas Mentorship Work Study
Students should visit the Career Services Office or www.uttyler.edu/careerservices/ for on-campus student employment, job searching tips, interview skills, resume writing, and etc.

Students should also enroll in Handshake for additional employment assistance and appointments (a username and password is required).

Financial Aid Programs for Texas Residents
For a complete listing of all exemptions, and waivers, scholarships, and grants offered by the Texas Higher Education Coordinating Board, please refer to: www.collegeforalltexas.com

Tuition Exemptions and Waivers
Hazlewood Exemption for Veterans and their Dependents
Blind/Deaf Student Exemption
Highest Ranking High School Graduate
Senior Citizen, 65 or Older, Free Tuition for 6 Credit Hours
Senior Citizen, 65 or Older, Free Tuition for Auditing Classes
U.S. Military Stationed in Texas
Tuition Exemption for Current or Former Foster Care Students under the Conservatorship of the Texas Department of Family and Protective Services
Exemption for the Surviving Spouse and Minor Children of Certain Deceased Public Servants (Employees)
Adopted Students Formerly in Foster or Residential Care
Children of Professional Nurse Faculty and Staff
Clinical Preceptors and their children
Children of Disabled or Deceased Firemen, Peace Officers, Game Wardens, and Employees of Correctional Institutions
Exemption for Peace Officers Disabled in the Line of Duty
Peace Officers Enrolled in Law Enforcement or Criminal Justice Courses
Children of U.S. Military who are Missing in Action or Prisoners of War (MIA/POWs)
Foreign Service Officer Waiver
100-Mile (Border State) Waiver
Competitive Scholarship Waiver
Academic Common Market Waiver
Firefighters taking Fire Sciences Courses Exemption
Choice Act
College Faculty and Dependents Waiver
Military After Assignment in Texas Waiver
Veterans who Move to Texas Waiver
NATO Forces Waiver
RA/TA Waiver
**State Sponsored Scholarships**
Fifth Year Accounting Student Scholarship
**State Sponsored Grants**
TEXAS Grant
Texas Public Educational Grant

**Scholarships**

Scholarships offered at The University of Texas at Tyler are designed to attract and retain outstanding degree seeking students. To be considered, students must be accepted for admission to UT Tyler and if required, submit an application for scholarship on-line. A complete list of scholarships available to students is provided at www.uttyler.edu/scholarships/.

It is required that all scholarship applicants complete the Free Application for Federal Student Aid (FAFSA) if they are eligible to submit a FAFSA. Awarding of academic scholarships is based primarily on predictors of academic success, such as high school class rank, standardized test scores, and prior college grades.

UT Tyler offers the following scholarships:

New Freshman Scholarships
New Transfer Scholarships
Graduate Student Scholarships
College Scholarships (UT Tyler returning students only)
Talent Scholarships
Alumni Scholarships
Teachers in Excellence Scholarship
Junior College, Community College, University Employee Scholarships
Veteran Scholarship Program
STUDENT LEARNING RESOURCES

Robert R. Muntz Library

Rebecca McKay, Executive Director

The Robert R. Muntz Library collects, organizes, and provides access to an expansive array of electronic journals, electronic books, databases, and print materials to support the teaching, learning, and research activities of the University of Texas at Tyler. A knowledgeable and service-oriented staff provides assistance and instruction to our users for their research and information needs. The Library building includes computers and printers for student use, collaborative spaces for study, and is open 105 hours per week during the long semesters. The University Archives and Special Collections Department of the library houses and preserves archival collections about the history of UT Tyler and East Texas, artifacts and rare books. The Library also hosts UT Tyler’s institutional repository, Scholar Works at UT Tyler. Scholar Works is a digital service that collects, preserves, and distributes the scholarly output of the UT Tyler community, including: theses, dissertations, faculty, and departmental publications.

Mission Statement

The Robert R. Muntz Library supports the University Strategic Plan’s four pillars. To accomplish this, the library will excel in collecting and providing access to quality educational and scholarly resources; offering excellent and timely services and events; making available current technologies; and creating an inspiring and welcoming physical environment.

Vision

We aspire to be the university’s intellectual gateway, supporting the discovery, exchange, and advancement of ideas.

Goals

The library will:

- Increase engagement with UT Tyler and the surrounding community
- Support the scholarship and creativity of the UT Tyler community
- Develop and maintain a thoughtfully chosen, well-organized, and easily accessible array of resources that support the curriculum and stimulate curiosity
- Enhance student learning and critical thinking through the integration of information literacy across the curriculum
- Sponsor opportunities that create a vibrant, safe, engaged student experience complementary to the university’s academic mission
- Provide an environment that promotes reflection, research, and collaboration
- Promote high operational, service, and ethical standards by conducting continuous evaluation of resources and services
- Create a positive and accessible work environment for a highly capable and diverse staff

Department of Academic Success

The UT Tyler Department of Academic Success offers programs and services to improve individual performance and academic achievement. Academic Success provides academic advising to all undergraduate students and academic support to undergraduate students across their academic degree program in collaboration with academic departments.

Academic Advising

Ashley Bill, Executive Director

The University Advising team is dedicated to providing data, resources, leadership, and professional development to all professional academic advisors, faculty advisors, and college/departmental administration to ensure valuable academic advising is an institutional priority. The Department of Academic Success works to create an advising community that unifies academic departments and colleges and supports all undergraduate advisors, and through them, all undergraduate students.

Academic Support

Sarah Bowdin, Assistant Vice President for Academic Success

Academic Support provides numerous support programs designed to enable UT Tyler students to be successful in their college careers. Our goal is to make available the tools and resources for students to become independent learners and succeed in their academic degree programs. This occurs through various resources such as Supplemental Instruction, the PASS Tutoring Center, PASSages, MAPS, Upswing, and programs designed for special student populations.

Supplemental Instruction (SI)

Supplemental Instruction (SI) is a series of weekly peer-assisted study sessions designed to support students in courses which have consistently proven to be difficult (high failure and withdrawal rates). Many freshman and sophomore level classes, especially in the math and science areas, are among those supported through SI. The weekly study sessions are guided by an SI leader who is a current UT Tyler student and who has previously been successful in the class he/she is supporting. These leaders are given extensive training to be able to lead effective study sessions for the students they serve. The goal of every session is to focus not only on what students need to learn but also on learning the study skills that are necessary to succeed. UT Tyler students who participate regularly in SI have higher grades and completion rates than those who do not participate. SI is a free service to UT Tyler students. Please visit us at www.uttyler.edu/si to see our complete listing of available sessions as well as the meeting days and times. For questions, please call 903-565-5549 or email supplementalinstruct@uttyler.edu.

PASS Tutoring Center
The PASS (Patriot Academic Success Services) Tutoring Center is a free walk-in tutoring center, with an individual appointment option, for current UT Tyler students. Students also have the opportunity to receive tutoring online through Zoom. The PASS Tutoring Center is located in the Muntz Library, room 401. The hours for the PASS tutoring center are posted on our website each semester (www.uttyler.edu/tutoring). Here students have access to the times when tutoring for specific subjects is available. The subject areas and courses are chosen because of their historically high failure and withdrawal rates at UT Tyler. For questions, please call 903-565-5964 or email tutoring@uttyler.edu.

PASSages Program

The PASSages program is designed to help students achieve academic success. Students enrolling with ACT/SAT scores and high school rankings below UT Tyler’s published admission criteria will be required to participate in the PASSages (Patriot Academic Success Services) program during their first semester of enrollment.

The program consists of three main components: (1) weekly seminars, (2) appointments with an Academic Advisor, and (3) a maximum course load of 12 hours. The seminar portion of PASSages is designed to provide valuable tools to aid in student success. It is a non-credit course and is considered a required part of the weekly schedule. The PASSages seminar will take priority when planning semester schedules.

If, for some reason, a student fails to get enrolled in a PASSages seminar during their initial registration appointment, they will be automatically placed in the appropriate support program's associated course at the university’s discretion. Students in this situation will be notified through Patriot email of this addition to their schedule. Failure to participate in the required program may result in additional registration and enrollment restrictions.

Mentoring and Advising Patriots for Success (MAPS)

Probationary or suspended students who are first-time freshmen will be required to participate and must enroll in an academic support program such as Mentoring and Advising Patriots for Success in the following semester. Failure to participate in the required program(s) may result in additional registration and enrollment restrictions. First-time freshmen will need to consult with their advisor to plan an appropriate support program and to determine the steps necessary for compliance. A student who fails to comply by the deadline will be enrolled in the appropriate support program's associated course at the university’s discretion and will receive notification via Patriot email.

UpSwing

Online tutoring for undergraduate UT Tyler courses is now available 24 hours per day, 7 days per week. Through Upswing, an online tutoring platform, students can connect with UT Tyler peer tutors, as well as professional tutors, without having to be present on campus. Upswing services are free to currently enrolled, undergraduate UT Tyler students. For more information, please visit https://www.uttyler.edu/tutoring/online/. 
Dr. Neil Gray, Dean

Because learning is a lifelong endeavor, liberal arts and sciences programs are designed to assist in developing the knowledge, skills and perspectives of an educated person. To that end the College:

- Advances the university’s purpose by providing a setting for free inquiry; excellence in teaching, scholarship, creative activity and research; and public service by faculty, staff and students.
- Encourages honesty, integrity, responsibility, service to others, and sensitivity to the concerns of all people and cultures.
- Provides programs that explore the natural and physical world and the human condition and the opportunities that our differences create, for the mutual advancement of all people.

The College of Arts and Sciences offers the following baccalaureate majors:

- Art (B.A., B.F.A.)
- Biochemistry (B.S.)
- Biology (B.S.)
- Chemistry (B.S.)
- Communication Studies (B.A., B.S.)
- Criminal Justice (B.S.)
- Economics (B.A., B.S.)
- English (B.A.)
- History (B.A., B.S.)
- Mass Communication (B.A., B.S.)
- Mathematics (B.S.)
- Music (B.M., B.A.)
- Political Science (B.A., B.S.)
- Social Sciences (B.A., B.S.)
- Social Work (B.S.W.)
- Spanish (B.A.)

The college also offers courses to be used in satisfying teacher certification requirements for teaching fields in art, chemistry, English language arts, history, life science (biology), mass communication, mathematics, music, physical science, social studies, Spanish, and speech communication.

Graduate programs are described in the graduate section of this catalog.

Core Curriculum

All students in the College of Arts and Sciences who do not come "core complete" from another Texas public college or university must complete any remaining Core Curriculum requirements as outlined in the Undergraduate Academic Policies section of this catalog. Students should consult their advisor before enrolling in Core Curriculum courses as many majors require specific courses to be taken.

To meet the three-semester-hour mathematics component and the three-semester hour STEM component of the University Core Curriculum:

- Students majoring in Biology, Chemistry, Economics, and Mathematics should consult the appropriate section of the catalog for the required mathematics courses.

- Students majoring in communication (mass communication and communication studies), fine arts, humanities (English, history and Spanish), political science, criminal justice and social sciences are strongly encouraged to take one of the following sets of Mathematics courses:
  MATH 1332: Contemporary Mathematics I and MATH 1333: Contemporary Mathematics II
  OR
  MATH 1342: Statistics I and MATH 1343: Statistics II

Students should consult their advisor for the required mathematics sequence.

Undergraduate Advising Information

The Arts and Sciences Advising Center, located in CAS 215, is open Monday through Friday. Students who are undecided about their major or who have specific questions about the Core Curriculum or graduation requirements are welcome to visit the Advising Center. Students contemplating a specific major in Arts and Sciences or who have questions about degree requirements or career opportunities in a specific major, should visit an advisor in that department.

Pre-Professional Programs

Pre-Law

The American Bar Association does not recommend any one major for a student planning to attend law school nor is there one field which will give you an advantage. Instead, law schools look for a rigorous liberal arts education that has sharpened skills and values essential for success in their programs. Select a major that you not only enjoy but that will demand excellence in critical thinking, expository and persuasive writing, oral communication, critical reading, research and organization. Also, seek out courses and instructors that require research papers, substantial reading, essay exams and oral presentations.

Choose a minor and electives that complement your major from history, political thought and theory, the American political system, ethics and justice, economics, human behavior, speech communication, journalism, English, and cultural studies. If you expect to practice patent-law, you may also choose courses from biology, biochemistry, chemistry, or engineering. Because the best law schools expect students to have two years of college-level foreign language, the B.A. degree is recommended. UT Tyler offers an 18-hour Pre-Law minor in the Department of Political Science and History (please look under this department for requirements) for interested students. The College of Arts and Sciences also has a very active Pre-Law Academy. PLEASE NOTE: A student intending to apply to law school should not take any undergraduate course on Pass/Fail or CR/NC basis. Pass (P) is typically interpreted as a "C" or "D." CR is typically interpreted as a "C," and an NC as an "F."

A student planning to apply for law school will receive advising from both an advisor in their major as well as the Pre-Law Advisor. The role of the advisor in their major is to ensure the student fulfills the requirements for the chosen major. The major advisor is the student's
primary advisor and should be consulted early and often. The Pre-Law Advisor is available to help a student make important choices regarding extra-curricular activities, the law school application process and choice of law school.

Pre-Medicine, Pre-Dentistry Programs, and Other Pre-Professional Health Tracks in the College of Arts and Sciences

A student planning to apply for medical, dental, or any of the other pre-health profession schools will receive advising from both an advisor in their major as well as the Chief Health Professions Advisor. The role of the advisor in their major is to ensure the student fulfills the requirements for the chosen major. The major advisor is the student’s primary advisor and should be consulted early and often. The Chief Health Professions Advisor is available to help a student make important choices regarding the professional school admission requirements extra-curricular activities, and the application process.

Medical, dental and other health profession schools do not recommend any one major for a student nor is there one field which will give you an advantage. Instead, those schools look for a rigorous arts and sciences education with a strong emphasis in science and mathematics. Select a major that you not only enjoy and have a passion for, but will demand excellence in critical thinking, expository and persuasive writing, oral communication, critical reading, research and organization. Also, seek out a curriculum that requires research papers, substantial reading, laboratory experiences, essay exams and oral presentations. Some of the more common majors chosen are biochemistry, biology, and psychology. The College of Arts and Sciences also has a very active Pre-Med Academy. For more information, visit https://www.uttyler.edu/pre-med-academy/.

You should plan your academic program so that minimum pre-professional admission requirements are completed by the time you apply to professional school — normally the summer following your junior year. This timing will place you in the most advantageous position for both your application and the admissions exam (DAT, MCAT, PCAT, VCAT, etc.).

Required courses may not be taken Pass/Fail. A grade of "C" or better (or AP credit) is required in each course used to meet dental/medical school admission requirements. (Admission to professional schools is very competitive. As a result, it is imperative that you consistently perform well academically.)

Following are the UT Tyler courses which meet minimum admission requirements for dental/medical schools in Texas.

(See refer to the College of Arts and Science website http://www.uttyler.edu/cas/preprofessional/index.php for example prerequisites for other pre-professional health tracks like pharmacy, veterinary medicine, physician’s assistant, etc.)

**Biology: 14 sem. hrs. (must contain a minimum of 2 sem. hrs. of lab)**

**General Biology: 8 sem. hrs. (Including Lab)**

Students are urged to begin taking general biology during the freshman year because many of the required science courses have general biology prerequisites.

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
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<tbody>
<tr>
<td>BIOL 1306</td>
<td>General Biology I [TCCN: BIOL 1306]</td>
</tr>
<tr>
<td>BIOL 1106</td>
<td>General Biology I Laboratory [TCCN: BIOL 1106]</td>
</tr>
<tr>
<td>BIOL 1307</td>
<td>General Biology II [TCCN: BIOL 1307]</td>
</tr>
<tr>
<td>BIOL 1107</td>
<td>General Biology II Laboratory [TCCN: BIOL 1107]</td>
</tr>
</tbody>
</table>

**Other Biology Courses: 6 sem. hrs. (The labs are not required but are strongly recommended.)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
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<tbody>
<tr>
<td>BIOL 3332</td>
<td>Genetics</td>
</tr>
<tr>
<td>BIOL 3133</td>
<td>Genetics Laboratory</td>
</tr>
<tr>
<td>BIOL 4300</td>
<td>Microbiology</td>
</tr>
<tr>
<td>BIOL 4101</td>
<td>Microbiology Laboratory</td>
</tr>
<tr>
<td>BIOL 3334</td>
<td>Cell Biology</td>
</tr>
<tr>
<td>BIOL 3134</td>
<td>Cell Biology Laboratory</td>
</tr>
<tr>
<td>BIOL 4302</td>
<td>Molecular Biology for Modifying Organisms</td>
</tr>
<tr>
<td>BIOL 4102</td>
<td>Molecular Biology for Modifying Organisms Laboratory</td>
</tr>
<tr>
<td>BIOL 3343</td>
<td>Physiology</td>
</tr>
<tr>
<td>BIOL 3144</td>
<td>Physiology Laboratory</td>
</tr>
<tr>
<td>BIOL 4350</td>
<td>Immunology</td>
</tr>
</tbody>
</table>

**Chemistry: 19 sem. hours – General, Organic, and Biochemistry**

**General Chemistry: 8 sem. hours (Including Lab)**

Students are urged to begin taking general chemistry during the freshman year because many of the required science courses have general chemistry prerequisites.

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
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<tbody>
<tr>
<td>CHEM 1311</td>
<td>General Chemistry I [TCCN: CHEM 1311]</td>
</tr>
<tr>
<td>CHEM 1111</td>
<td>General Chemistry I Laboratory [TCCN: CHEM 1111]</td>
</tr>
<tr>
<td>CHEM 1312</td>
<td>General Chemistry II [TCCN: CHEM 1312]</td>
</tr>
<tr>
<td>CHEM 1112</td>
<td>General Chemistry II Laboratory [TCCN: CHEM 1112]</td>
</tr>
</tbody>
</table>

**Organic Chemistry: 8 sem. hours (Including Lab)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHEM 3342</td>
<td>Organic Chemistry I</td>
</tr>
<tr>
<td>CHEM 3143</td>
<td>Organic Chemistry I Laboratory</td>
</tr>
<tr>
<td>CHEM 3344</td>
<td>Organic Chemistry II</td>
</tr>
<tr>
<td>CHEM 3145</td>
<td>Organic Chemistry II Laboratory</td>
</tr>
</tbody>
</table>

**Biochemistry: 3 hours**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
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<tbody>
<tr>
<td>CHEM 4334</td>
<td>Biochemistry I</td>
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</tbody>
</table>

(Biochemistry I lab is not required, but strongly recommended)

**Physics: 8 sem. hrs. – Choose one of the appropriate sequences**

**Sequence for premedical students majoring in engineering**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
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<tbody>
<tr>
<td>PHYS 2325</td>
<td>University Physics I [TCCN: PHYS 2325]</td>
</tr>
<tr>
<td>PHYS 2125</td>
<td>University Physics I Laboratory [TCCN: PHYS 2125]</td>
</tr>
<tr>
<td>PHYS 2326</td>
<td>University Physics II [TCCN: PHYS 2326]</td>
</tr>
<tr>
<td>PHYS 2126</td>
<td>University Physics II Laboratory [TCCN: PHYS 2126]</td>
</tr>
</tbody>
</table>

(For more information visit: https://www.uttyler.edu/cas/preprofessional/index.php)
Sequence for premedical students not majoring in engineering

PHYS 1301  College Physics I [TCCN: PHYS 1301]
PHYS 1101  College Physics I Laboratory [TCCN: PHYS 1101]
PHYS 1302  College Physics II [TCCN: PHYS 1302]
PHYS 1102  College Physics II Laboratory [TCCN: PHYS 1102]

Mathematics: 7 sem. hrs. – Calculus and Statistics

Required Courses
MATH 2413  Calculus I [TCCN: MATH 2413]
MATH 1342  Statistics [TCCN: MATH 1342]

(The statistics course must be offered in a Department of Mathematics. Though Calculus II is not required, it is strongly recommended for the MCAT or if the student plans to apply for medical school outside of Texas)

English: 6 sem. hrs.

Required Courses
ENGL 1301  College Composition I [TCCN: ENGL 1301]
ENGL 1302  College Composition II [TCCN: ENGL 1302]

Pre-Theology

Appropriate undergraduate majors for students who plan to pursue graduate work in theology include English, business, foreign language, history, psychology, speech and philosophy. The American Association of Theological Schools recommends course work in the following areas: English, foreign language, history, natural sciences, psychology, philosophy, religion, and social sciences.

Prospective theological students are advised to consult the catalogs of the theology schools they may wish to attend. In addition, students should consult the Director of the College of Arts and Sciences Advising Center.

General Studies Concentration (BAAS)

The Bachelor of Applied Arts and Sciences (BAAS) degree is a degree completion program designed for nontraditional transfer students seeking to finish their baccalaureate degree. The degree plan allows the working adult to develop and advance 21st century job skills in the Professional Core and advance their expertise in one of five thematic concentrations. The College of Arts and Sciences houses the General Studies thematic concentration of the BAAS degree. For additional information see the BAAS (p. 175) section of the catalog.

Department of Art and Art History

Merric Wright, Chair

Objectives

The Department of Art and Art History offers programs of study for those students wanting to pursue careers as professional artists as well as those seeking professions in the field of art. The curriculum and mode of operation within the Department of Art and Art History resemble a professional art school, with a broad-based liberal arts education. Students may select an emphasis in studio art, general art or art history.

The prospective major in art should be aware of marked differences in degree programs.

The Bachelor of Fine Arts in Art (B.F.A.) degree program is a studio intensive degree, with a curriculum designed to prepare students to become successful studio artists, and includes the capstone course, ART 4192: Senior Exhibition. This degree is the preferred degree for students wanting to pursue a career in studio art, or who intend to pursue graduate studies in a Master of Fine Arts (M.F.A.) or Master of Arts in Studio Art (M.A.) studio art program.

The Bachelor of Arts (B.A.) with a concentration in art history is an art history intensive degree, with a curriculum designed to provide the student with a broad liberal arts education as well as an expansive knowledge of the history of art. This degree has a 12-hour foreign language requirement and requires students to select a minor of their choice. This is the preferred degree for students wanting to pursue a career in the art fields of curatorial, museum, gallery or collection management, or who intend to pursue graduate studies in a Master of Arts (M.A.) art history program.

Students are encouraged to participate in the many activities organized by the Department of Art and Art History including: The Studio Art & History of Art Association (SAHAA) student organization, Visiting Artists & Scholars Program, Exhibitions Program, Museum Internship Program, Travel Study, and the annual Professional Practices Symposium.

Students should consult an art advisor in their first semester at UT Tyler to plan a course of study in art. A degree plan must be completed in consultation with an art advisor during the students first semester at UT Tyler. The Department of Art and Art History should be consulted to find out which advisor has been assigned to the student.

Options:

1. Bachelor of Fine Arts in Art (B.F.A.) with emphasis in the following areas: two-dimensional studio art or three-dimensional studio art
2. Bachelor of Arts in Art (B.A.)
3. Minor in: Art, Studio Art, Art History, or Curatorial Studies
4. Teacher Certification: see the Grades EC-12 Certification with Education Minor, which can be selected to fulfill the minor requirement for the Bachelor of Arts in Art (B.A.) degree.

Art B.F.A.

Admission Requirements

All students wanting to pursue the B.F.A. degree program of study must, within the first nine hours of studio course work at UT Tyler, submit a portfolio to the Faculty Review Committee. Upon approval from the Faculty Review Committee, students will be admitted and may complete a B.F.A. degree plan in consultation with an undergraduate art advisor. If the student is denied entry into the B.F.A. degree program, they will be put on probationary status and may submit another portfolio the following semester. The portfolio reviews are conducted in the last month of each semester (December and April). The Faculty
Review Committee, upon request from the student, may waive the review process. (Note: If, after two portfolio reviews, the student is not admitted to the B.F.A. degree program, course work done after the 18-hour review will not apply toward the B.F.A. in Art degree.)

Degree Requirements

Total Semester Credit Hours = 120

1. University Core Curriculum (42 hrs.)
2. A minimum grade of “C” in each art course
3. The following courses or equivalent:
   a. Art Core Requirements (42 hrs., listed below)
   b. Upper Division Art History (9 hrs.)
   c. Upper Division Studio (26 hrs. in any of the areas below)
      • General Studio
      • Two-dimensional (painting, printmaking, etc.)
      • Three-dimensional (ceramics, sculpture, etc.) or
      • Art History
   d. ART 4192 Senior Exhibition (1 hr.)

Advanced Drawing

Select one of the following:
ART 3321 Intermediate Life Drawing II
ART 4320 Advanced Drawing
ART 4373 Advanced Drawing Problems

Art Core Requirements: (42 hours)
ART 1311 Two-Dimensional Design [TCCN: ARTS 1311]
ART 1312 Three-Dimensional Design [TCCN: ARTS 1312]
ART 1316 Drawing I [TCCN: ARTS 1316]
ART 2303 Art History Survey I [TCCN: ARTS 1303]
ART 2304 Art History Survey II [TCCN: ARTS 1304]
ART 2379 Beginning Ceramics [TCCN: ARTS 2346]
ART 2316 Beginning Painting [TCCN: ARTS 2316]
ART 2333 Beginning Printmaking [TCCN: ARTS 2333]
ART 2326 Beginning Sculpture [TCCN: ARTS 2326]
ART 3300 Composition and Design
ART 3320 Intermediate Life Drawing I
ART 3340 Aesthetics in Visual Learning
ART 3392 Professional Art Practices

Suggested 4-year Course Sequence

Freshman Year

Semester I (15 hours)
ART 1301 Introduction to Art [TCCN: ARTS 1301]
ENGL 1301 College Composition I [TCCN: ENGL 1301]
HIST 1301 United States History I [TCCN: HIST 1301]
POLS 2305 Introductory American Government [TCCN: GOVT 2305]

Semester II (15 hours)
ART 1311 Two-Dimensional Design [TCCN: ARTS 1311]
ENGL 1302 College Composition II [TCCN: ENGL 1302]
HIST 1302 United States History II [TCCN: HIST 1302]
POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]

Sophomore Year

Semester III (15 hours)
ART 1312 Three-Dimensional Design [TCCN: ARTS 1312]
ART 1316 Drawing I [TCCN: ARTS 1316]
ART 2303 Art History Survey I [TCCN: ARTS 1303]
Mathematics (Core, 3 hrs.)
Language, Philosophy and Culture (Core, 3 hrs.)

Semester IV (15 hours)
ART 2316 Beginning Painting [TCCN: ARTS 2316]
ART 2379 Beginning Ceramics [TCCN: ARTS 2346]
ART 2304 Art History Survey II [TCCN: ARTS 1304]

Junior Year

Semester V (15 hours)
ART 2333 Beginning Printmaking [TCCN: ARTS 2333]
ART 2326 Beginning Sculpture [TCCN: ARTS 2326]
ART 3300 Composition and Design
ART 3392 Professional Art Practices
Human Expression (Core, 3 hrs.)

Semester VI (15 hours)
ART 2320 Intermediate Life Drawing I
ART 3340 Aesthetics in Visual Learning
Upper-division Studio Art Elective (3 hours)
Upper-division Art History Elective (3 hours)

Advanced Drawing Option (3 hours)
Select from:
ART 3321 Intermediate Life Drawing II
ART 4320 Advanced Drawing
ART 4373 Advanced Drawing Problems
ART 4331 Aquamedia

Senior Year

Semester VII (15 hours)
Upper-division Studio Art Elective (3 hours)
Upper-division Studio Art Elective (3 hours)
Upper-division Studio Art Elective (3 hours)
Upper-division Studio Art Elective (3 hours)
Upper-division Art History Elective (3 hours)

Semester VIII (15 hours)
Upper-division Studio Art Elective (3 hours)
Upper-division Studio Art Elective (3 hours)
Upper-division Studio Art Elective (3 hours)
Upper-division Art History Elective (3 hours)
ART 4192 Senior Exhibition

For all degree programs the final thirty hours in art must be taken at UT Tyler. ART 3315 may be used for education minor/teacher certification option only.
Note: All transferred art courses must have the written approval of the chairperson of the department before being applied to degree.

**Art B.A.**

Students interested in careers in the art fields of community art education, K-12 art education, art therapy or gallery assistant should consider the Bachelor of Arts degree in Art. Students interested in curatorial, museum, gallery or collection management should consider the Bachelor of Arts degree with a concentration in art history. The significant differences between the B.A. in Art and the B.F.A. degree are fewer studio art hours and art history hours, and the requirement of a minor. The B.A. in Art with a concentration in art history includes a 12-hour foreign language requirement, courses focused on art history, and a minor requirement. Students wanting to continue graduate studies in art history after completing their undergraduate degree should select the Bachelor of Arts (B.A.) with a concentration in art history. Students should consult an art history advisor if considering the in Bachelor of Arts in Art.

**Degree Requirements**

**Total Semester Credit Hours = 120**

1. University Core Requirements (42 hours)
2. A minimum grade of ‘C’ in each art course
3. The following courses or equivalent:
   a. Art Core Requirements (33 hours - listed below)
   b. Upper-Division Art History Requirements (9 hours)
   c. Upper-Division Studio Art Requirements (18 hours)
   d. Minor Requirements (18 hours)

**Art Core Requirements (33 hours)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
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<tbody>
<tr>
<td>ART 1311</td>
<td>Two-Dimensional Design [TCCN: ARTS 1311]</td>
</tr>
<tr>
<td>ART 1312</td>
<td>Three-Dimensional Design [TCCN: ARTS 1312]</td>
</tr>
<tr>
<td>ART 1316</td>
<td>Drawing I [TCCN: ARTS 1316]</td>
</tr>
<tr>
<td>ART 2303</td>
<td>Art History Survey I [TCCN: ARTS 1303]</td>
</tr>
<tr>
<td>ART 2304</td>
<td>Art History Survey II [TCCN: ARTS 1304]</td>
</tr>
<tr>
<td>ART 2379</td>
<td>Beginning Ceramics [TCCN: ARTS 2346]</td>
</tr>
<tr>
<td>ART 2316</td>
<td>Beginning Painting [TCCN: ARTS 2316]</td>
</tr>
<tr>
<td>ART 2333</td>
<td>Beginning Printmaking [TCCN: ARTS 2333]</td>
</tr>
<tr>
<td>ART 2326</td>
<td>Beginning Sculpture [TCCN: ARTS 2326]</td>
</tr>
<tr>
<td>ART 3320</td>
<td>Intermediate Life Drawing I</td>
</tr>
<tr>
<td>ART 3300</td>
<td>Composition and Design</td>
</tr>
</tbody>
</table>

**Suggested 4-year Course Sequence**

**Freshman Year**

**Semester I: 15 hours**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
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<tbody>
<tr>
<td>ART 1301</td>
<td>Introduction to Art [TCCN: ARTS 1301]</td>
</tr>
<tr>
<td>ENGL 1301</td>
<td>College Composition I [TCCN: ENGL 1301]</td>
</tr>
<tr>
<td>HIST 1301</td>
<td>United States History I [TCCN: HIST 1301]</td>
</tr>
<tr>
<td>POLS 2305</td>
<td>Introductory American Government [TCCN: GOVT 2305]</td>
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<tr>
<td></td>
<td>Life and Physical Sciences (Core, 3 hrs.)</td>
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</table>

**Semester II: 15 hours**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
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<tbody>
<tr>
<td>ART 1311</td>
<td>Two-Dimensional Design [TCCN: ARTS 1311]</td>
</tr>
<tr>
<td>ENGL 1302</td>
<td>College Composition II [TCCN: ENGL 1302]</td>
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</table>

**Sophomore Year**

**Semester III: 15 hours**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
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<tbody>
<tr>
<td>ART 1312</td>
<td>Three-Dimensional Design [TCCN: ARTS 1312]</td>
</tr>
<tr>
<td>ART 1316</td>
<td>Drawing I [TCCN: ARTS 1316]</td>
</tr>
<tr>
<td>ART 2303</td>
<td>Art History Survey I [TCCN: ARTS 1303]</td>
</tr>
<tr>
<td></td>
<td>Mathematics (Core, 3 hrs.)</td>
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<td></td>
<td>Language, Philosophy and Culture (Core, 3 hrs.)</td>
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</tbody>
</table>

**Semester IV: 15 hours**

<table>
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<tr>
<th>Course</th>
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<tbody>
<tr>
<td>ART 2316</td>
<td>Beginning Painting [TCCN: ARTS 2316]</td>
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<td>ART 2379</td>
<td>Beginning Ceramics [TCCN: ARTS 2346]</td>
</tr>
<tr>
<td>ART 2304</td>
<td>Art History Survey II [TCCN: ARTS 1304]</td>
</tr>
<tr>
<td></td>
<td>Social and Behavioral Science (Core, 3 hrs.)</td>
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<td></td>
<td>STEM (Core, 3 hrs.)</td>
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</table>

**Junior Year**

**Semester V: 15 hours**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
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<tbody>
<tr>
<td>ART 2333</td>
<td>Beginning Printmaking [TCCN: ARTS 2333]</td>
</tr>
<tr>
<td>ART 2326</td>
<td>Beginning Sculpture [TCCN: ARTS 2326]</td>
</tr>
<tr>
<td>ART 3300</td>
<td>Composition and Design</td>
</tr>
<tr>
<td></td>
<td>Human Expression (Core, 3 hrs.)</td>
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<td>Course selected for minor (3 hours)</td>
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</table>

**Semester VI: 15 hours**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>ART 3320</td>
<td>Intermediate Life Drawing I</td>
</tr>
<tr>
<td></td>
<td>Upper-division Art History Elective (3 hours)</td>
</tr>
<tr>
<td></td>
<td>Course selected for minor (3 hours)</td>
</tr>
<tr>
<td></td>
<td>Course selected for minor (3 hours)</td>
</tr>
</tbody>
</table>

**Senior Year**

**Semester VII: 15 hours**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Upper-division Studio Art Elective (3 hours)</td>
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<td></td>
<td>Upper-division Studio Art Elective (3 hours)</td>
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<tr>
<td></td>
<td>Upper-division Art History Elective (3 hours)</td>
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<tr>
<td></td>
<td>Course selected for minor (3 hours)</td>
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<td></td>
<td>Course selected for minor (3 hours)</td>
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</table>

**Semester VIII: 15 hours**

<table>
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<tr>
<th>Course</th>
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<tbody>
<tr>
<td></td>
<td>Upper-division Studio Art Elective (3 hours)</td>
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<td></td>
<td>Upper-division Studio Art Elective (3 hours)</td>
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<tr>
<td></td>
<td>Upper-division Art History Elective (3 hours)</td>
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<tr>
<td></td>
<td>Course selected for minor (3 hours)</td>
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</tbody>
</table>

Note: BA in Art majors may not select the art minor; you may select any of the other art minor options (art history minor, curatorial studies minor, studio art minor) or any other minor option listed in the catalog.

**Art B.A. with Art History Concentration**

HIST 1302       | United States History II [TCCN: HIST 1302]       |
POLS 2306       | Introductory Texas Politics [TCCN: GOVT 2306]    |
|                | Life and Physical Sciences (Core, 3 hrs.)        |
Degree Requirements

Total Semester Credit Hours = 120
1. University Core Requirements (42 hrs.)
2. A minimum grade of ‘C’ in each art course
3. Four semesters of an approved foreign language or demonstration of proficiency.
4. The following courses or equivalent:
   a. Art History Core Requirements: (9 hrs.)
      ART 2303 Art History Survey I
      ART 2304 Art History Survey II
      ART 3340 Aesthetics in Visual Learning
   b. Foreign Language (12-16 hrs.)
   c. Upper-level Art History (34 hrs. minimum)
   d. Minor: Required and selected in related field with advisor approval (18 hrs.)
   e. ART 4192 Senior Exhibition/Thesis (1 hr.)

Suggested 4-year Course Sequence

Freshman Year
Semester I: 15 hours
ART 1301 Introduction to Art [TCCN: ARTS 1301]
ENGL 1301 College Composition I [TCCN: ENGL 1301]
HIST 1301 United States History I [TCCN: HIST 1301]
POLS 2305 Introductory American Government
ART 2303 Art History Survey I [TCCN: ARTS 1303]

Semester II: 15 hours
ART 2304 Art History Survey II [TCCN: ARTS 1304]
ENGL 1302 College Composition II [TCCN: ENGL 1302]
HIST 1302 United States History II [TCCN: HIST 1302]
POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]
Life and Physical Sciences (Core, 3 hrs.)

Sophomore Year
Semester III: 15 hours
Upper-division Art History Elective (3 hrs.)
Foreign Language (3 hrs.)
Mathematics (Core, 3 hrs.)
Language, Philosophy and Culture (Core, 3 hrs.)
Life and Physical Sciences (Core, 3 hrs.)

Semester IV: 15 hours
ART 3340 Aesthetics in Visual Learning
Foreign Language (3 hrs.)
Course Selected for Minor (3 hrs.)
Social and Behavioral Science (Core, 3 hrs.)
STEM (Core, 3 hrs.)

Junior Year
Semester V: 15 hours
Upper-division Art History Elective (3 hrs.)
Upper-division Art History Elective (3 hrs.)
Foreign Language (3 hrs.)
Course Selected for Minor (3 hrs.)
Human Expression (Core, 3 hrs.)

Semester VI: 15 hours
Upper-division Art History Elective (3 hrs.)
Upper-division Art History Elective (3 hrs.)
Foreign Language (3 hrs.)
Course Selected for Minor (3 hrs.)
Course Selected for Minor (3 hrs.)

Senior Year
Semester VII: 15 hours
Upper-division Art History Elective (3 hrs.)
Upper-division Art History Elective (3 hrs.)
Upper-division Art History Elective (3 hrs.)
Upper-division Art History Elective (3 hrs.)
Course Selected for Minor (3 hrs.)

Semester VIII: 15 hours
Upper-division Art History Elective (3 hrs.)
Upper-division Art History Elective (3 hrs.)
Upper-division Art History Elective (1 hr.)
Foreign Language or Open Elective (4 hrs.)
ART 4192 Senior Exhibition

For all degree programs the final thirty hours in art must be taken at UT Tyler. ART 3315 may be used for teacher certification option only.

Note: All transferred art courses must have the written approval of art chair before being applied to degree.

Art Minor

Art may be chosen as a minor to satisfy bachelor's degree requirements in other fields. For a minor in art one must complete 18 hours in art, nine of which must be upper division. Courses should be selected in consultation with an art advisor.

Art History Minor

Art history may be chosen as a minor to satisfy bachelor's degree requirements in other fields. For a minor in art history one must complete 18 hours in art history, nine of which must be upper division. Courses should be selected in consultation with an art advisor.

Studio Art Minor

Studio Art may be chosen as a minor to satisfy bachelor's degree requirements in other fields. For a minor in studio art one must complete 18 hours in studio art, nine of which must be upper division. Courses should be selected in consultation with an art advisor.

Curatorial Studies Minor

The curatorial studies minor will prepare students to curate a professional fine art exhibition in a gallery or museum setting. Students will learn about critical theory, research methods, curatorial methodologies and ethics, and approaches to exhibition design specific to the discipline of art history. The curatorial studies minor may be
chosen as a minor to satisfy bachelor’s degree requirements in other fields.

This minor consists of 18 hours of coursework.

Required Courses (15 hours)

ART 2303  Art History Survey I [TCCN: ARTS 1303]
ART 2304  Art History Survey II [TCCN: ARTS 1304]
ART 4357  Critical Theory and Research Methods in Art History
ART 4338  Art Carusel Theory and Research Methods in Art History
ART 4339  Exhibition Practicum

Elective Courses Select one of the following 3 hours

ART 3340  Aesthetics in Visual Learning
ART 4370  Undergraduate Internship Program
ART 4371  Undergraduate Internship Program
ART 4344  Medieval Art
ART 4345  Renaissance Art
ART 4346  Baroque and Rococo Art
ART 4347  Nineteenth Century Art
ART 4348  Art in America
ART 4349  Twentieth Century Art
ART 4354  Greek Art
ART 4394  Contemporary Issues

Department of Biology

Dr. Lance Williams, Chair

The Department of Biology offers the Bachelor of Science in Biology and courses leading to a minor in biology, and teacher certification in Life Science.

Biology B.S.

Overview

The curriculum in biology provides students a fundamental knowledge of biology allowing them exposure to new, cutting edge areas of biological research. The biology degree prepares students to enter exciting and challenging careers in the many diverse and rapidly expanding areas of biological employment, including molecular biology, biotechnology, microbiology, science teaching, forensics, environmental biology, conservation and the health sciences (medical/dental school; veterinary, pharmacology, physical therapy, occupational therapy, dosimetry, public health (microbiology), chiropractic, optometry, physician assistant, podiatry, cytotechnology and clinical laboratory sciences.) The biology program also provides courses for general education (university core) in the natural sciences to introduce students to science, biology, biological concepts and how these affect society. The Department of Biology also provides courses to support other university programs such as chemistry, education, kinesiology, criminal justice (forensics), pharmacology, and nursing. Excellence in teaching and faculty mentoring with students is of the highest priority in the department. Many of the biology faculty have received UT System-wide and University-wide teaching excellence awards. Biology faculty have nationally and internationally recognized research programs in which students are highly encouraged to participate to prepare them for future studies at the graduate level and professional schools.

Biology High School Preparation

Students desiring a major in biology are expected to have a strong high school background in science and mathematics as well as to have good writing skills. Calculus, biology, chemistry, and physics are academic disciplines the student should have studied in high school. Students who have not had these studies in high school may have additional prerequisite courses as part of their curriculum. Contact the chair of the Department of Biology for information and advisement.

Options:

The following options are available to a student interested in biology:

1. B.S. in Biology- 29 semester hours of Core Biology Courses (most of these courses require laboratory): General Biology I & II, Ecology, Cell Biology, Plant Biology, Evolution, Scientific Communication I & II, 21 semester hours of Biology Electives chosen from the following: Vertebrate Natural History, Aquatic Biology, Biogeography, Ornithology, Herpetology, Conservation Biology, Entomology, Cell & Molecular biology, Microbiology, Physiology, Immunology, Genomics, Bioinformatics. Non-biology Courses required: Calculus I, College or University Physics I & II, General Chemistry I & II, Organic Chemistry I & II, Biochemistry I. Statistics is required for many health professional schools (medical/dental/PA).

2. Minor in Biology: General Biology I & II plus 12 upper-division hours for a total of 20 semester hours.

3. Teacher Certification: See Teacher Certification in Life Science or Science.

Degree Requirements

Total Semester Credit Hours = 120

1. University Core Curriculum—(42 hrs.)

2. A grade of C or above in all required upper-division Biology courses attempted.

3. Lower division preparation (may be part of University Core) 20 semester hours:
   a. CHEM 1311/1111 and CHEM 1312/1112; MATH 2413;
   b. PHYS 1301/1101 and PHYS 1302/1102 or
   c. PHYS 2325/2125 and PHYS 2326/2126

4. Required Biology courses (46 hours with a minimum of 16 upper-division hours at this university)
   a. Biology Core (29 hrs. - see list below)
   b. Biology Electives (15 hrs. - see list below)

5. Additional courses required for the B.S. in Biology (12 semester hrs.)
   a. CHEM 3342/3143 and CHEM 3344/3145
   b. CHEM 4335/4135 Biochemistry (4 semester hrs.)

6. Additional electives
   a. CHEM 3310/3111 Analytical Chemistry or Math1342 Statistics

Biology Core (29 hrs.)

BIOL 1306  General Biology I [TCCN: BIOL 1306]
BIOL 1106  General Biology I Laboratory [TCCN: BIOL 1106]
BIOL 1307  General Biology II [TCCN: BIOL 1307]
Suggested Four-Year Curriculum for Biology BS

**Freshman Year**

**First Semester (14 hrs.)**

- BIOL 1306 General Biology I [TCCN: BIOL 1306]
- BIOL 1106 General Biology I Laboratory [TCCN: BIOL 1106]
- CHEM 1311 General Chemistry I [TCCN: CHEM 1311]
- CHEM 1111 General Chemistry I Laboratory [TCCN: CHEM 1111]

**Second Semester (15 hrs.)**

- BIOL 1307 General Biology II [TCCN: BIOL 1307]
- BIOL 1107 General Biology II Laboratory [TCCN: BIOL 1107]
- CHEM 1312 General Chemistry II [TCCN: CHEM 1312]
- CHEM 1112 General Chemistry II Laboratory [TCCN: CHEM 1112]

NOTE: MATH 2312 suggested elective

**Sophomore Year**

**First Semester (14-15 hrs.)**

- MATH 1342 Statistics [TCCN: MATH 1342]
- CHEM 3310 Analytical Chemistry
- BIOL 3332 Genetics
- BIOL 3133 Genetics Laboratory
- MATH 2413 Calculus I [TCCN: MATH 2413]

**Second Semester (15 hrs.)**

- CHEM 3344 Organic Chemistry II
- CHEM 3145 Organic Chemistry II Laboratory
- BIOL 3334 Cell Biology
- BIOL 3134 Cell Biology Laboratory
- BIO 3133 Genetics Laboratory
- Social and Behavioral Science (Core, 3 hrs.)

**Junior Year**

**First Semester (15 hrs.)**

- BIOL 3336 Ecology
- BIOL 3137 Ecology Laboratory
- BIOL 3339 Plant Biology
- BIOL 3139 Plant Biology Laboratory
- HIST 1301 United States History I [TCCN: HIST 1301]
- PHYS 1301 College Physics I [TCCN: PHYS 1301]

**Second Semester (14 hrs.)**

- BIOL Group II
- BIOL Group II Lab
- BIOL 3338 Biological Evolution
- BIOL 3138 Biological Evolution Laboratory
- BIOL 3339 Plant Taxonomy Laboratory
- BIOL 3139 Plant Taxonomy Laboratory
- BIOL 3348 Plant Taxonomy

**Senior Year**

**First Semester (17 hrs.)**

- POLS 2305 Introductory American Government [TCCN: GOVT 2305]
- CHEM 4334 Biochemistry I
- CHEM 4135 Biochemistry I Laboratory
- BIOL 4114 Scientific Communication I
- BIOL 3338 Biological Evolution
- BIOL 3138 Biological Evolution Laboratory
- BIOL 3139 Plant Taxonomy Laboratory
- HIST 1302 United States History II [TCCN: HIST 1302]

**Second Semester (15-16 hrs.)**

- POLS 2306 Introductory Texas Politics [TCCN:
Genomics and Bioinformatics Minor

The primary objective of this minor is to train students in the genomics and bioinformatics, two new and emerging fields. Much of biological science and medicine are embracing genomic approaches to various questions of both basic and applied significance. It is expected that genomics will permeate much of clinical medicine within 5 years. Students will understand the general principles and applications underlying genomics and introduced to the basics of computer programming skills that are required to analyze genome-wide data and interpret the results.

Requirements

Students wishing to earn a minor in genomics and bioinformatics must complete the following courses.

- BIOL 1306 General Biology I*
- BIOL 1106 General Biology I Laboratory*
- BIOL 1307 General Biology II*
- BIOL 1107 General Biology II Laboratory*
- BIOL 3329 Genomics
- BIOL 4306 Bioinformatics
- BIOL 4106 Bioinformatics Laboratory
- COSC 1336 Programming Fundamentals*
- COSC 1337 Object-Oriented Paradigms*
- COSC 2336 Data Structures and Algorithms

Courses marked with an * could be part of University core or a required course for some majors.

Life Science or Science Teacher Certification

All students wishing to be certified in life science (7-12) or science (4-8) in Texas public schools must complete the Academic Foundations, Professional Development, required science courses (7-12 requires completion of the Life Science Certification Option as described below), and meet the requirements described in the Certification section of the College of Education and Psychology section of this catalog. For further information see a consultant in the School of Education.

Bachelor Science in Biology: Life Science Secondary Teacher Certification Option—Total Semester Credit Hours=123

University Core Curriculum—(42 hrs.)

2.0 grade point average in all required upper-division courses attempted

A grade of "C" or better in all courses used for certification

Lower division preparation (32 hrs.; 14 hrs. of which are included in the University Core Curriculum)

- BIOL 1306 General Biology I [TCCN: BIOL 1306]
- BIOL 1106 General Biology I Laboratory [TCCN: BIOL 1106]
- BIOL 1307 General Biology II [TCCN: BIOL 1307]
- BIOL 1107 General Biology II Laboratory [TCCN: BIOL 1107]
- CHEM 1311 General Chemistry I [TCCN: CHEM 1311]
- CHEM 1111 General Chemistry I Laboratory [TCCN: CHEM 1111]
- CHEM 1312 General Chemistry II [TCCN: CHEM 1312]
- CHEM 1112 General Chemistry II Laboratory [TCCN: CHEM 1112]
- MATH 2413 Calculus I [TCCN: MATH 2413]
- MATH 2414 Calculus II [TCCN: MATH 2414]
- PHYS 1301 College Physics I [TCCN: PHYS 1301]
- PHYS 1101 College Physics I Laboratory [TCCN: PHYS 1101]
- PHYS 1302 College Physics II [TCCN: PHYS 1302]
- PHYS 1102 College Physics II Laboratory [TCCN: PHYS 1102]
- or University Physics I [TCCN: PHYS 2325]
- PHYS 2125 University Physics I Laboratory [TCCN: PHYS 2125]
- PHYS 2326 University Physics II [TCCN: PHYS 2326]
- PHYS 2126 University Physics II Laboratory [TCCN: PHYS 2126]

Upper division biology courses

Biology Core (13 hrs.)

- BIOL 3332 Genetics
- BIOL 3133 Genetics Laboratory
- BIOL 3336 Ecology
- BIOL 3137 Ecology Laboratory
- BIOL 3334 Cell Biology
- BIOL 3144 Physiology Laboratory
- BIOL 4114 Scientific Communication I

Distribution Requirements (one course from each group)

Group I

- BIOL 4300 Microbiology
- BIOL 4101 Microbiology Laboratory
- BIOL 4306 Bioinformatics
- BIOL 4106 Bioinformatics Laboratory

Group II

- BIOL 4304 Biogeography
- BIOL 3329 Genomics
- BIOL 3350 Conservation Biology
- BIOL 4350 Immunology

Group III

- BIOL 4305 Aquatic Biology
- BIOL 4105 Aquatic Biology Laboratory
- BIOL 4331 Entomology
- BIOL 4132 Entomology Laboratory
- BIOL 4340 Ornithology
- BIOL 4141 Ornithology Laboratory

Group IV

- BIOL 4335 Vertebrate Natural History
- BIOL 4136 Vertebrate Natural History Laboratory
- BIOL 3343 Physiology
- BIOL 3144 Physiology Laboratory
- BIOL 4330 Herpetology
- BIOL 4131 Herpetology Laboratory

Additional upper-division chemistry courses (11-12 hours)

- CHEM 3342 Organic Chemistry I
- CHEM 3143 Organic Chemistry I Laboratory
- CHEM 3344 Organic Chemistry II
- CHEM 3145 Organic Chemistry II Laboratory
The Department of Chemistry & Biochemistry offers students an opportunity to acquire a solid fundamental understanding of chemical principles, to acquire basic laboratory skills, to develop skills in oral and written communication and the use of the chemical literature, to gain an appreciation of chemistry, to develop critical thinking and logical reasoning, to use the scientific method, and to develop an ability to learn and work independently that will prepare them for advanced studies and successful careers in industry, medicine, dentistry, pharmacy, forensics, government, and education.

The chemistry and biochemistry curricula are designed to accomplish the above objectives through contact with specific chemistry content, exposure to laboratory experiences, and encouragement of the creative process and independent research. The degree program is flexible so that an individual can best prepare for his or her specific career. Students are encouraged to choose supporting work and electives which reinforce their knowledge of chemistry and biochemistry. Students who receive a Bachelor of Science degree in chemistry or the Bachelor of Science in biochemistry, and complete the curriculum approved by the American Chemical Society (ACS) graduate as ACS-certified chemists.

Degree Requirements

Total Semester Hours=120

2. A minimum grade of "C" in all chemistry courses.
3. Completion of BIOL 1306/BIOL 1106, BIOL 1307/BIOL 1107, MATH 2413 and MATH 2414
4. Completion of PHYS 2325/PHYS 2125 and PHYS 2326/PHYS 2126 or PHYS 1301/PHYS 1101 and PHYS 1302/PHYS 1102.
5. Completion of 52 semester hours of chemistry. Twelve semester hours of upper-division chemistry must be completed at this university. Required and elective Chemistry courses are listed below.
6. Approved lower and upper-division electives selected with the student's career goals in mind. Suggested electives include courses in chemistry, biology, mathematics, computer science, statistics, education, speech, technical writing, technology, economics, psychology, sociology, ethics, and business administration.

Preparation for careers in specialized areas of chemistry and biochemistry is possible by careful selection of supporting areas of concentration. A partial list of specialized chemistry and biochemistry careers includes chemical marketing, chemical business, environmental chemistry, forensic science, pre-law (chemical patents), health professions (pre-medical and pre-dental), technical writing, biotechnology, and chemical technology. Students should confer with the academic advisor of the department in regard to such options and their career goals.

Chemistry Courses Required (52 hrs.)

Core Chemistry Courses

Completion of 37 semester hours of core chemistry courses listed below.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
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<tbody>
<tr>
<td>CHEM 1311</td>
<td>General Chemistry I [TCCN: CHEM 1311]</td>
</tr>
<tr>
<td>CHEM 1111</td>
<td>General Chemistry I Laboratory [TCCN: CHEM 1111]</td>
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<tr>
<td>CHEM 1312</td>
<td>General Chemistry II [TCCN: CHEM 1312]</td>
</tr>
<tr>
<td>CHEM 1112</td>
<td>General Chemistry II Laboratory [TCCN: CHEM 1112]</td>
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<tr>
<td>CHEM 3310</td>
<td>Analytical Chemistry</td>
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<tr>
<td>CHEM 3111</td>
<td>Analytical Chemistry Laboratory</td>
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<td>CHEM 3320</td>
<td>Inorganic Chemistry</td>
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<td>CHEM 3121</td>
<td>Inorganic Chemistry Laboratory</td>
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<tr>
<td>CHEM 3342</td>
<td>Organic Chemistry I</td>
</tr>
<tr>
<td>CHEM 3143</td>
<td>Organic Chemistry I Laboratory</td>
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<tr>
<td>CHEM 3344</td>
<td>Organic Chemistry II</td>
</tr>
<tr>
<td>CHEM 3346</td>
<td>Macromolecular, Supramolecular, and Nanoscale Chemistry</td>
</tr>
</tbody>
</table>
Biochemistry B.S. (ACS Certified)

Objectives

The B.S. in Biochemistry is a 120-hour degree accredited by the American Chemical Society (ACS). The graduate will not only receive the B.S. in Biochemistry but will also be an ACS Certified Professional Chemist. A major frontier in chemistry is the study of the chemical basis of life, disease, and its treatment. Biochemistry is the area of chemistry that studies the structure, composition, and chemical reactions of substances in living systems. In short, it is the chemistry of life. Biochemistry is an especially versatile chemistry major giving undergraduates many options. A biochemistry major provides a strong background for entering into careers or graduate/professional programs in biochemical research, medicine, veterinary medicine, pharmacy, dentistry, biotechnology, and many other science- and health-related fields. Biochemists are employed as research scientists, forensic scientists and technicians in clinical, governmental and university laboratories and by diverse companies in the chemical, pharmaceutical, agricultural, food and scientific equipment industries. Because of the growing importance of biochemistry in modern medicine and the allied health sciences, the B.S. in biochemistry is an important advantage for careers in medicine, dentistry, drug design and development, and the study of disease and its treatment. This degree is an ideal choice for students who plan careers in medicine, pharmaceutical research, or other health-related fields.

Degree Requirements

Total Semester Hours = 120

2. A minimum grade of "C" in all chemistry courses.
3. Completion of BIOL 1306/BIOL 1106, BIOL 1307/BIOL 1107 and 12 hours of advanced biology electives chosen from BIOL 4300/BIOL 4301, BIOL 3343/BIOL 3144, BIOL 3332/BIOL 3133, BIOL 4350, and BIOL 3334/BIOL 3134.
4. Completion of MATH 2413, MATH 2414, and MATH 1342.
5. Completion of PHYS 1301/PHYS 1101 and PHYS 1302/PHYS 1102 or PHYS 2325/PHYS 2125 and PHYS 2326/PHYS 2126.
6. Completion of 49 semester hours of chemistry. Twelve semester hours of upper-division chemistry must be completed at this university. Chemistry courses required or prescribed as electives are listed below.
7. Approved lower and upper-division electives selected with the student’s career goals in mind. Suggested electives include courses in chemistry, biology, mathematics, computer science, statistics, education, speech, technical writing, technology, economics, psychology, sociology, and business administration.

Preparation for careers in specialized areas of biochemistry is possible by careful selection of supporting areas of concentration. A partial list of specialized chemistry and biochemistry careers includes chemical marketing, chemical business, environmental chemistry, forensic science, pre-law (chemical patents), health professions (pre-medical and pre-dental), technical writing, biotechnology, and chemical technology. Students should confer with the academic advisor of the department in regard to such options and their career goals.

Required Chemistry Courses

CHEM 1311 General Chemistry I [TCCN: CHEM 1311] 3
CHEM 1111 General Chemistry I Laboratory [TCCN: CHEM 1111] 1
CHEM 1312 General Chemistry II [TCCN: CHEM 1312] 4
CHEM 1112 General Chemistry II Laboratory [TCCN: CHEM 1112] 1
CHEM 3310 Analytical Chemistry 3
CHEM 3111 Analytical Chemistry Laboratory 1
CHEM 3342 Organic Chemistry I 3
CHEM 3143 Organic Chemistry I Laboratory 1
CHEM 3344 Organic Chemistry II 3
CHEM 3145 Organic Chemistry II Laboratory 1
CHEM 4334 Biochemistry I 4
CHEM 4135 Biochemistry I Laboratory 1
CHEM 4336 Biochemistry II 4
CHEM 4136 Biochemistry II Laboratory 1
CHEM 4337 Molecular Basis of Disease 3
CHEM 4340 Proteomics 3
CHEM 3320 Inorganic Chemistry 3
CHEM 3121 Inorganic Chemistry Laboratory 1
CHEM 3352 Physical Chemistry I 3
CHEM 3153 Physical Chemistry I Laboratory 1
CHEM 3346 Macromolecular, Supramolecular, and Nanoscale Chemistry 3
CHEM 4190 Chemical Literature 3
CHEM 4191 Seminar 1

Choose 3 SCH from the following Advanced Chemistry Electives

CHEM 4312 Instrumental Analysis 3
CHEM 3354 Physical Chemistry II 3
CHEM 4342 Organic Chemistry I 3
CHEM 3143 Organic Chemistry I Laboratory 1
CHEM 4344 Biochemistry I 4
CHEM 4135 Biochemistry I Laboratory 1
CHEM 4336 Biochemistry II 4
CHEM 4136 Biochemistry II Laboratory 1
CHEM 4337 Molecular Basis of Disease 3
CHEM 4340 Proteomics 3
CHEM 3320 Inorganic Chemistry 3
CHEM 3121 Inorganic Chemistry Laboratory 1
CHEM 3352 Physical Chemistry I 3
CHEM 3153 Physical Chemistry I Laboratory 1
CHEM 3346 Macromolecular, Supramolecular, and Nanoscale Chemistry 3
CHEM 4190 Chemical Literature 3
CHEM 4191 Seminar 1

Chemistry B.S. - Fermentation Emphasis (ACS-Certified)

Objectives

The Department of Chemistry & Biochemistry offers students an opportunity to acquire a solid fundamental understanding of chemical principles, to acquire basic laboratory skills, to develop skills in oral and written communication and the use of the chemical literature, to gain an
appreciation of chemistry, to develop critical thinking and logical reasoning, to use the scientific method, and to develop an ability to learn and work independently. The Fermentation Emphasis specifically provides students with theoretical and practical knowledge of the processes involved in the production of fermented beverages.

The curriculum is designed to accomplish the above objectives through contact with specific chemistry content, exposure to laboratory experiences, and encouragement of the creative process, independent research and/or industrial internship. Students selecting the Fermentation Emphasis are encouraged to choose electives in chemistry, biochemistry or other disciplines which will prepare them for their chosen career. Students who receive a Bachelor of Science degree in chemistry with the Fermentation Emphasis and complete the curriculum approved by the American Chemical Society (ACS) graduate as ACS-certified chemists.

Degree Requirements

Total Semester Hours=120

2. A minimum grade of "C" in all chemistry courses.
3. Completion of BIOL 1306/BIOL 1106, BIOL 1307/BIOL 1107, BIOL 4300/4101, MATH 2413, and MATH 2414
4. Completion of PHYS 2325/PHYS 2125 and PHYS 2326/PHYS 2126 or PHYS 1301/1101 and PHYS 1302/1102.
5. Completion of 54 semester hours of chemistry. Twelve semester hours of upper-division chemistry must be completed at this university. Required and elective Chemistry courses are listed below.
6. Approved lower and upper-division electives selected with the student's career goals in mind. Suggested electives include courses in chemistry, biology, mathematics, computer science, statistics, education, speech, technical writing, technology, economics, psychology, sociology, ethics, and business administration. Preparation for careers in specialized areas of chemistry and biochemistry is possible by careful selection of supporting areas of concentration. A partial list of specialized chemistry and biochemistry careers includes chemical marketing, chemical business, environmental chemistry, forensic science, pre-law (chemical patents), health professions (pre-medical and pre-dental), technical writing, biotechnology, and chemical technology. Students should confer with the academic advisor of the department in regard to such options and their career goals.

Chemistry Courses Required (54 hrs.)

Completion of the courses listed below. Required Chemistry Courses:
CHEM 1311 General Chemistry I [TCCN: CHEM 1311]
CHEM 1111 General Chemistry I Laboratory [TCCN: CHEM 1111]
CHEM 1312 General Chemistry II [TCCN: CHEM 1312]
CHEM 1112 General Chemistry II Laboratory [TCCN: CHEM 1112]
CHEM 3310 Analytical Chemistry
CHEM 3111 Analytical Chemistry Laboratory
CHEM 3320 Inorganic Chemistry
CHEM 3121 Inorganic Chemistry Laboratory
CHEM 3342 Organic Chemistry I
CHEM 3143 Organic Chemistry I Laboratory
CHEM 3344 Organic Chemistry II
CHEM 3145 Organic Chemistry II Laboratory
CHEM 3352 Physical Chemistry I
CHEM 3153 Physical Chemistry I Laboratory
CHEM 3346 Macromolecular, Supramolecular, and Nanoscale Chemistry
CHEM 3380 Chemistry of Brewing
CHEM 3180 Chemistry of Brewing Laboratory
CHEM 3381 Chemistry of Winemaking
CHEM 3181 Chemistry of Winemaking Laboratory
CHEM 3382 Distillation Science and Technology
CHEM 3430 Undergraduate Internship Program
CHEM 3435 Biochemistry I
CHEM 4135 Biochemistry I Laboratory
CHEM 4190 Chemical Literature
CHEM 4191 Seminar

Chemistry B.S.—Biochemistry Emphasis (ACS-Certified)

Total Semester Hours=120

Degree Requirements

2. A minimum grade of "C" in all chemistry courses.
3. Completion of BIOL 1306/BIOL 1106, BIOL 1307/BIOL 1107, MATH 2413, MATH 2414, MATH 3404, PHYS 2325/PHYS 2125, and PHYS 2326/PHYS 2126.
4. Completion of 52 semester hours of chemistry. Twelve semester hours of upper-division chemistry must be completed at this university. Chemistry courses required listed below.
5. Four (4) hours of biology (lab/lecture) chosen from BIOL 3334/BIOL 3134, BIOL 3332/BIOL 3133, or BIOL 4300/BIOL 4101. A minor in biology, completed by taking all three of these courses, is strongly recommended.
6. Approved lower and upper-division electives selected with the student's career goals in mind. Suggested electives include courses in chemistry, biology, mathematics, computer science, statistics, education, speech, technical writing, technology, economics, psychology, sociology, and business administration.

Preparation for careers in specialized areas of chemistry and biochemistry is possible by careful selection of supporting areas of concentration. A partial list of specialized chemistry and biochemistry careers includes chemical marketing, chemical business, environmental chemistry, forensic science, pre-law (chemical patents), health professions (pre-medical and pre-dental), technical writing, biotechnology, and chemical technology. Students should confer with the academic advisor of the department in regard to such options and their career goals.

Chemistry Courses Required (52 hrs.)

Twelve semester hours of upper-division chemistry must be completed at this university.
CHEM 1311 General Chemistry I [TCCN: CHEM 1311]
CHEM 1111 General Chemistry I Laboratory [TCCN: CHEM 1111]
CHEM 1312 General Chemistry II [TCCN: CHEM 1312]
CHEM 1112 General Chemistry II Laboratory [TCCN: CHEM 1112]
CHEM 3310 Analytical Chemistry
CHEM 3111 Analytical Chemistry Laboratory
CHEM 3320 Inorganic Chemistry
CHEM 3121 Inorganic Chemistry Laboratory
CHEM 3342 Organic Chemistry I
CHEM 3143 Organic Chemistry I Laboratory
CHEM 3344 Organic Chemistry II
CHEM 3145 Organic Chemistry II Laboratory
CHEM 3352 Physical Chemistry I
CHEM 3153 Physical Chemistry I Laboratory
CHEM 3346 Macromolecular, Supramolecular, and Nanoscale Chemistry
CHEM 3380 Chemistry of Brewing
CHEM 3180 Chemistry of Brewing Laboratory
CHEM 3381 Chemistry of Winemaking
CHEM 3181 Chemistry of Winemaking Laboratory
CHEM 3382 Distillation Science and Technology
CHEM 3430 Undergraduate Internship Program
CHEM 3435 Biochemistry I
CHEM 4135 Biochemistry I Laboratory
CHEM 4190 Chemical Literature
CHEM 4191 Seminar
CHEM 3352  Physical Chemistry I
CHEM 3153  Physical Chemistry I Laboratory
CHEM 3354  Physical Chemistry II
CHEM 3155  Physical Chemistry II Laboratory
CHEM 4312  Instrumental Analysis
CHEM 4113  Instrumental Analysis Laboratory
CHEM 4330  Advanced Inorganic Chemistry
CHEM 4334  Biochemistry I
CHEM 4135  Biochemistry I Laboratory
CHEM 4336  Biochemistry II
CHEM 4346  Advanced Organic Chemistry
CHEM 4190  Chemical Literature
CHEM 4191  Seminar

Chemistry B.S. - Teacher Certification Option

Teacher Certification in Chemistry

All students wishing to be certified to teach chemistry (7-12), or physical science (4-8) in Texas public schools must complete the Academic Foundations, Professional Development, required science courses (7-12, see curriculum below), and meet the requirements described in the Certification section of the College of Education and Psychology section of this catalog. For further information, see an advisor in the School of Education.

Total Semester Credit Hours = 120

Degree Requirements

1. University Core Curriculum—(42 hrs.)
2. A grade of “C” or better in all courses used for certification.
3. Completion of BIOL 1306/BIOL 1106 and 1307/BIOL 1107; MATH 2413, 2414, and 3404; PHYS 2325/PHYS 2125 and PHYS 2326/PHYS 2126
4. Completion of 42 semester hours of chemistry. Twelve semester hours of upper-division chemistry must be completed at this university. Chemistry courses required listed below.
5. Approved lower and upper-division electives selected with student's career goals in mind. Suggested electives include courses in chemistry, biology, mathematics, computer science, statistics, education, speech, technical writing, technology, economics, psychology, sociology, and business administration.

Chemistry Courses Required (42 hrs.)

Completion of 42 semester hours of chemistry. Twelve semester hours of upper-division chemistry must be completed at this university.

CHEM 1311  General Chemistry I [TCCN: CHEM 1311]
CHEM 1111  General Chemistry I Laboratory [TCCN: CHEM 1111]
CHEM 1312  General Chemistry II [TCCN: CHEM 1312]
CHEM 1112  General Chemistry II Laboratory [TCCN: CHEM 1112]
CHEM 3310  Analytical Chemistry
CHEM 3111  Analytical Chemistry Laboratory
CHEM 3320  Inorganic Chemistry
CHEM 3121  Inorganic Chemistry Laboratory
CHEM 3342  Organic Chemistry I
CHEM 3143  Organic Chemistry I Laboratory
CHEM 3344  Organic Chemistry II
CHEM 3145  Organic Chemistry II Laboratory
CHEM 3352  Physical Chemistry I
CHEM 3153  Physical Chemistry I Laboratory
CHEM 4334  Biochemistry I
CHEM 4135  Biochemistry I Laboratory

Upper-level Electives

Choose upper-level electives from this list to total at least 10 hours.

CHEM 3354  Physical Chemistry II
CHEM 3155  Physical Chemistry II Laboratory
CHEM 4312  Instrumental Analysis
CHEM 4113  Instrumental Analysis Laboratory
CHEM 4330  Advanced Inorganic Chemistry
CHEM 4336  Biochemistry II
CHEM 4346  Advanced Organic Chemistry

Chemistry Minor

A student may choose chemistry as a minor to satisfy bachelor's degree requirements with a major in another field. The minor requires a total of 24 semester hours of chemistry, with a minimum of a “C” in all courses.

Required courses include CHEM 1311/CHEM 1111, CHEM 1312/Chemistry I Laboratory/Chemistry I 1112, CHEM 3342/CHEM 3143 and CHEM 3344/Chemistry 3153. Students must also select any two of the following courses: CHEM 3310/Chemistry 3111, CHEM 3320/Chemistry 3121, CHEM 3352/Chemistry 3153, and CHEM 4343/Chemistry 4135. Note: instructor consent would be required for students wishing to take CHEM 3352/Chemistry 3153 without meeting the CHEM 3310/Chemistry 3111 prerequisites.

Biochemistry Minor

A student may choose biochemistry as a minor to satisfy bachelor's degree requirements with a major in another field. The biochemistry minor requires a total of 23 semester hours of chemistry, with a minimum of a “C” in all courses.

Required courses include CHEM 1311/Chemistry 1111, CHEM 1312/Chemistry 1112, CHEM 3342/Chemistry 3143, CHEM 3344/Chemistry 3145; CHEM 4343/Chemistry 4135 and CHEM 4336.

Physics Minor

A student may choose a minor in physics to satisfy bachelor's degree requirements with a major in another field. The minor requires a total of 18 semester hours of physics with a minimum grade of "C" in all courses.

The student must take PHYS 2325/Physics 2125 and PHYS 2326/Physics 2126 for 8 semester hours and 10 hours of upper level physics courses. Note that courses taught in other departments with significant physics content may count toward the minor with permission of the chemistry department chair.

Fermentation Science Minor

A Minor in Fermentation Science is available to all students that complete 18 credit hours of approved coursework with a minimum letter grade of a C in all courses. These credit hours must consist of a mixture of courses from both the Physical Science and Social Science course offerings below. A maximum of 15 credit hours can be applied from the Physical Science course list, and a maximum of 9 credit hours can be applied from the Social Science course list. Additionally, all students must take at least one laboratory or internship course as part of their 18 required credit hours.
Minor Requirements

Physical Science Course Offerings

A maximum of 15 hours can be applied to the Minor.
CHEM 1380 Introduction to Fermentation Science
CHEM 3380 Chemistry of Brewing
CHEM 3180 Chemistry of Brewing Laboratory
CHEM 3381 Chemistry of Winemaking
CHEM 3181 Chemistry of Winemaking Laboratory
CHEM 3382 Distillation Science and Technology
CHEM 4370 Undergraduate Internship Program
CHEM 4270 Undergraduate Internship Experience
CHEM 4170 Undergraduate Internship Experience
CHEM 4383 Chemical Principles of Fermentation

Social Science Course Offerings

A maximum of 9 hours can be applied to the Minor.
ECON 2302 Principles of Microeconomics [TCCN: ECON 2302]
HIST 4325 Alcohol in American History
ACCT 3300 Accounting and Finance for Small Business and Entrepreneurs
FINA 3300 Accounting and Finance for Small Business and Entrepreneurs
MARK 3311 Principles of Marketing
MANA 3325 Entrepreneurship
MARK 4370 Special Topics in Marketing

Required Coursework

A minimum of 1 hour must be completed from the list below.
CHEM 3180 Chemistry of Brewing Laboratory
CHEM 3181 Chemistry of Winemaking Laboratory
CHEM 4370 Undergraduate Internship Program
CHEM 4270 Undergraduate Internship Experience
CHEM 4170 Undergraduate Internship Experience

Special Requirements for Lecture/Laboratory Courses

The department teaches lecture courses and related laboratory courses as units taken concurrently. If a student fails either course in such a lecture/laboratory combination, it may be repeated without repeating the other. No student may use part of his or her degree requirements a chemistry lecture course without the corresponding laboratory course (if one is available for that course) or a laboratory course without the corresponding lecture course, unless otherwise stated in the course description.

Students will pay for any broken or damaged items of equipment or glassware in science labs.

Department of Communication
Dr. Marsha Matthews, Interim Chair

The Department of Communication offers bachelor's degrees in mass communication and communication studies, elective courses in mass communication and communication studies, and supplementary programs for undergraduates in other disciplines.

The study of communication has assumed fundamental significance as society accelerates into the information age and has implications for all fields of study. For that reason, a minor in communication is an excellent choice for students in any field. It is especially valuable for students who are undecided on a major since knowledge, skills, and abilities in the communication process will be useful wherever people interact.

The Department of Communication attempts to produce students who have an appreciation for all aspects of communication, as well as a broad understanding of the process by which shared meanings are created. The department’s goal is to prepare students with specific skills as communicators within the broader context of a liberal arts tradition.

Each specific degree program is tailored to the individual student's interests and abilities. For mass communication and communication studies students, the department offers the student an opportunity to develop effective communication skills through courses in rhetoric and public address, interpersonal and small group communication, organizational communication, public relations, photography, layout/design, and multimedia journalism.

Students are encouraged to participate in departmental and university programs such as the University Debate Team, the UT Tyler Patriot Talon campus newspaper, and the national honorary forensics society Pi Kappa Delta.

Communication Studies B.A./B.S.

Objectives

Communication is the human infrastructure of everyday personal, public, and political life. By embracing both social scientific and humanistic approaches to communication, our undergraduate program provides students with the knowledge to understand the skills to enrich human interaction in these different contexts. Our curriculum offers strength in the theory and practice of interpersonal communication in varying contexts, including, but not limited to, health, small group, family, business, organizational, political, and religious communication.

Options

1. B.A. in Communication Studies: 36 hours in Communication Studies, 21 of which must be upper division, and 12 of the upper division hours in the major must be taken at this university; 18 hours in a minor; and four semesters of a foreign language and electives sufficient to meet university requirements.
2. B.S. in Communication Studies: 36 hours in Communication Studies, 21 of which must be upper division and 12 of the upper division hours in the major must be taken at this university; 18 hours in a minor; and six hours of mathematics, science, economics, geography and/or computer science, in addition to those otherwise counted as lower-division preparation and electives sufficient to meet university requirements.
3. Communication Studies as a minor: 18 hours of Communication Studies, 9 of which must be upper division.
4. Health Communication as a minor: 3 hours of communication studies, 6 hours of public health, and 9 hours of various health related courses offered across campus.

Degree Requirements

Total Semester Credit Hours=120
University Core Curriculum (42 hrs.)
A minimum grade of "C" in each Communication Studies course
Communication Studies Core (18 hrs.)
CMST 1311 Introduction to Communication Studies
CMST 1315  Introduction to Public Speaking [TCCN: SPCH 1315]
CMST 2310  Introduction to Research Methods
CMST 2318  Interpersonal Communication
CMST 4315  Organizational Communication
CMST 4320  Communication Theory

18 hours of additional CMST courses:
CMST 2320  Nonverbal Communication
CMST 2335  Argumentation and Debate
CMST 3311  Quantitative Research Methods
CMST 3315  Lying and Deception
CMST 3321  Business and Professional Communication
CMST 3322  Small Group Communication
CMST 3324  Public Health Communication
CMST 3325  Persuasive Communication
CMST 3340  Speech Activities
CMST 3345  Crisis Communication
CMST 3350  Risk Communication
CMST 3355  Communication and Personal Relationships
CMST 4199  Independent Study
CMST 4310  Family Communication
CMST 4319  Interpersonal Health Communication
CMST 4326  Advanced Public Speaking
CMST 4327  Contemporary Rhetoric
CMST 4330  Interviewing
CMST 4331  Intercultural Communication
CMST 4333  Religious Communication
CMST 4334  Political Communication
CMST 4344  Media Ecology
CMST 4360  Topics in Communication
CMST 4368  Field Experience in Communication
CMST 4370  Undergraduate Internship Program

Electives sufficient to meet university requirements.

Minor
At least 18 hrs. in a single related discipline to be chosen in consultation with the student's major advisor.

B.A. Option
Twelve to 14 hours of an approved foreign language. The student may also complete this requirement by passing a written examination approved by the foreign language faculty.

B.S. Option
Six hours of mathematics, science, economics, geography and/or computer science, in addition to those otherwise counted as lower-division preparation. These six hours may be taken at the lower- or upper-division.

Recommended Four-Year Curriculum - BA Communication Studies

Freshman Year
First Semester (15 hrs.)
CMST 1315  Introduction to Public Speaking [TCCN: SPCH 1315]
Communication (Core, 3 hrs.)
Mathematics (Core, 3 hrs.)
Life and Physical Sciences (Core, 3 hrs.)

Second Semester (15 hrs.)
Life and Physical Sciences (Core, 3 hrs.)

Sophomore Year
First Semester (15 hrs.)
CMST 2310  Introduction to Research Methods
CMST 2318  Interpersonal Communication
SPAN 1611  Accelerated Spanish I

Second Semester (15 hrs.)
HIST 1301  United States History I [TCCN: HIST 1301]
POLS 2305  Introductory American Government [TCCN: GOVT 2305]
SPAN 2611  Accelerated Spanish II

Junior Year
First Semester (15 hrs.)
CMST 1311  Introduction to Communication Studies [TCCN: SPCH 1311]
POLS 2306  Introductory Texas Politics [TCCN: GOVT 2306]
Upper Division Elective - CMST Major (3 hours)
Upper Division Minor (3 hours)
HIST 1302  United States History II [TCCN: HIST 1302]

Second Semester (15 hrs.)
CMST 4326  Advanced Public Speaking
CMST 4320  Communication Theory
CMST Upper Division Elective (3 hours)
CMST Upper Division Elective (3 hours)
Upper Division Minor (3 hours)

Senior Year
First Semester (15 hrs.)
Upper division elective (3 hours)
Upper Division Minor (3 hours)
Upper division elective (3 hours)
Upper Division Minor (3 hours)
CMST Lower Division Elective (3 hours)

Second Semester (15 hrs.)
CMST Upper Division Elective (3 hours)
CMST Upper Division Elective (3 hours)
Lower or Upper Division Elective (3 hours)
Upper division elective (3 hours)
Lower Division Minor (3 hours)

Recommended Four-Year Curriculum - BS Communication Studies

Freshman Year
First Semester (15 hrs.)
CMST 1315  Introduction to Public Speaking [TCCN: SPCH 1315]
Communication (Core, 3 hrs.)
Mathematics (Core, 3 hrs.)
Life and Physical Sciences (Core, 3 hrs.)
Social and Behavioral Science (Core, 3 hrs.)

Second Semester (15 hrs.)
Life and Physical Sciences (Core, 3 hrs.)

TCCN: SPCH 1311
TCCN: HIST 1301
TCCN: GOVT 2305
TCCN: SPCH 1315
TCCN: GOVT 2306
TCCN: HIST 1302
TCCN: GOVT 2305
TCCN: SPCH 1311
TCCN: HIST 1301
TCCN: GOVT 2306
TCCN: HIST 1302
TCCN: GOVT 2305
TCCN: SPCH 1311
TCCN: HIST 1301
TCCN: GOVT 2306
TCCN: HIST 1302
TCCN: GOVT 2305
Second Semester (15 hrs.)
- Life and Physical Sciences (Core, 3 hrs.)
- Language, Philosophy and Culture (Core, 3 hrs.)
- Human Expression (Core, 3 hrs.)
- Lower Division Minor (3 hours)
- STEM (Core, 3 hrs.)

Sophomore Year
First Semester (15 hrs.)
- Communication (Core, 3 hrs.)
  - CMST 2310 Introduction to Research Methods
  - CMST 2318 Interpersonal Communication
  - BS Requirement (3 hours)
  - Lower or Upper Division Elective (3 hours)

Second Semester (15 hrs.)
- Creative Arts (Core, 3 hrs.)
  - HIST 1301 United States History I [TCCN: HIST 1301]
  - POLS 2305 Introductory American Government [TCCN: GOVT 2305]
  - BS Requirement (3 hours)
  - Lower or Upper Division Elective (3 hours)

Junior Year
First Semester (15 hrs.)
- CMST 1311 Introduction to Communication Studies [TCCN: SPCH 1311]
- POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]
- Upper Division Elective - CMST Major (3 hours)
- Upper Division Minor (3 hours)
- HIST 1302 United States History II [TCCN: HIST 1302]

Second Semester (15 hrs.)
- CMST 4326 Advanced Public Speaking
- CMST 4320 Communication Theory
- CMST Upper Division Elective (3 hours)
- CMST Upper Division Elective (3 hours)
- Upper Division Minor (3 hours)

Senior Year
First Semester (15 hrs.)
- Upper division elective (3 hours)
- Upper Division Minor (3 hours)
- Upper division elective (3 hours)
- Upper Division Minor (3 hours)
- CMST Lower Division Elective (3 hours)

Second Semester (15 hrs.)
- CMST Upper Division Elective (3 hours)
- CMST Upper Division Elective (3 hours)
- Lower or Upper Division Elective (3 hours)
- Upper division elective (3 hours)
- Lower Division Minor (3 hours)

Communication Studies Minor

Communication Studies may be chosen as a minor to satisfy certain bachelor degree programs with majors in other fields. This program consists of 18 semester hours in communication studies, at least nine of which must be upper division. In consultation with their communication studies minor advisor, students may select courses in the minor to meet their personal and professional goals.

Health Communication Minor

Health Communication may be chosen as a minor to satisfy certain bachelor's degree programs with majors in other fields. This program consists of 18 semester hours in various health related fields. In consultation with their communication studies minor advisor, students can focus their health communication minor based on their interests and goals.

Degree Requirements

- 3 hrs. of Communication Studies
  - CMST 4319 Interpersonal Health Communication

- 6 hrs. of Public Health
  - CMST 3324 Public Health Communication
  - ALHS 3360 Principles of Community and Public Health

- 9 hrs. of any of the following:
  - ALHS 3362 Behavioral Health
  - ALHS 4335 Global Health
  - CMST 2313 Global Health Communication
  - CMST 3314 Patient Provider Communication
  - CMST 3325 Persuasive Communication
  - CMST 3345 Crisis Communication
  - CMST 3350 Risk Communication
  - CMST 3355 Communication and Personal Relationships
  - CMST 4310 Family Communication
  - CMST 4331 Intercultural Communication
  - CMST 4370 Undergraduate Internship Program

Mass Communication B.A./B.S.

Objectives

The study of Mass Communication prepares students for careers in news reporting and editing for digital media, newspapers, television, public relations, and other mass media. The department's graduates usually take jobs with businesses, government agencies, professional, and non-profit organizations. Other graduates enter advertising or areas of specialized communication such as writing about medicine, technology, or business. Still others are choosing careers in "new media," interactive computer systems, and information distribution. The Mass Communication major is excellent preparation for law school.

The department offers the B.A. and B.S. in Mass Communication, and the B.A. and B.S. in Communication Studies and the Master of Arts in Communication. The B.A. requires a foreign language sequence. The B.S. requires a set of courses in geography, economics, computer science, mathematics and/or science in place of the foreign language.

The study in Mass Communication should be part of a broad and flexible education and the total educational experience is more important than any single part of it. Accordingly, more than seventy percent of a major's work must be done outside of mass communication.
Students desiring teacher certification in Mass Communication or Speech Communication (Communication Studies) for Texas secondary schools must meet additional requirements that vary according to whether mass communication/speech communication is their first or second teaching field.

**Options**

1. B.A. in Mass Communication: 36 hours in mass communication, 24 of which must be upper division; 18 hours in a minor, 12-14 hours of a foreign language.
2. B.S. in Mass Communication: 36 hours in mass communication, 24 of which must be upper division; 18 hours in a minor; six hours of mathematics, science, economics, geography and/or computer science, in addition to those otherwise counted as lower-division preparation.
3. Minor in Mass Communication: 18 hours in mass communication, 12 of which must be upper division.
4. Teacher Certification
5. Minor in Graphic Design: 18 hours of coursework, comprised of 15 hours of required courses in mass communication and 3 hours electives.
6. Minor in Sports Communication: 18 hours of coursework, comprised of 12 hours of required courses in mass communication and communication studies and 3 hours in sports marketing and 3 hours electives.

**Degree Requirements**

**Total Semester Credit Hours=120**

**University Core Curriculum (42 hrs.)**

A minimum grade of "C" in all mass communication courses

36 hours of Mass Communication, 24 of which must be upper-division, and 12 of these 24 upper-division hours must be taken at UT Tyler.

**Mass Communication Core: (15 hours)**

MCOM 2306 Media Design and Production
MCOM 2311 Writing for Mass Media [TCCN: COMM 2311]
MCOM 2313 Introduction to Multimedia Production
MCOM 3318 Media Law and Ethics
MCOM 3390 Mass Communication Theory

MCOM 2306, MCOM 2311, and MCOM 2313 must be taken within the first nine (9) hours of mass communication courses.

MCOM 2306: students demonstrating competency may substitute an additional three hours of mass communication electives.

Electives, which include 12-14 hours of foreign language (the student may also complete this foreign language requirement by passing a written examination approved by the foreign language faculty).

Minor: at least 18 hrs. in a single related discipline, 12 of which must be upper-division, to be chosen in consultation with the student’s major advisor.

**Multimedia Journalism Option - Outside Required Courses (9 hours)**

**Competency: Argument**

Choose 3 hours from:

CMST 1315 Introduction to Public Speaking [TCCN: SPCH 1315]

**Multimedia Journalism Option: (21 hours)**

**Required 3 hours:**

MCOM 3303 News Writing

**Choose 9 hours from:**

MCOM 3301 Feature Writing
MCOM 4325 Multimedia Writing and Storytelling
MCOM 4332 Advanced Multimedia News
MCOM 4370 Undergraduate Internship Program Mass Communication

**Competency: Writing/Storytelling (12 UD hours)**

**Required 3 hours:**

MCOM 3303 News Writing

**Choose 9 hours from:**

MCOM 3301 Feature Writing
MCOM 4325 Multimedia Writing and Storytelling
MCOM 4332 Advanced Multimedia News
MCOM 4370 Undergraduate Internship Program Mass Communication

**Competency: Diversity/Human Relations (3 hours)**

MCOM 2307 Mass Media and Society [TCCN: COMM 1307]
MCOM 3385 History of Mass Media
MCOM 4310 Community Journalism
MCOM 4370 Undergraduate Internship Program Mass Communication
MCOM 4361 Media Ethics
CMST 4330 Interviewing
CMST 4331 Intercultural Communication

**Competency: Mediated Presentation (6 UD hours)**

MCOM 3350 Video Production
MCOM 3355 Announcing/Mediated Performance
MCOM 3360 Photojournalism
MCOM 3365 Digital Photography
MCOM 3370 Web Design
MCOM 3380 Brand Identity Design
MCOM 4333 Narrative Storytelling Across Media
MCOM 4370 Undergraduate Internship Program Mass Communication

**Competency: Analysis and Systematic Inquiry**

3 hours:

CMST 2310 Introduction to Research Methods

**Competency: Complex Organization**

Choose 3 hours from:

CMST 3325 Persuasive Communication
CMST 4315 Organizational Communication
CMST 4333 Religious Communication
CMST 4334 Political Communication
CMST 4344 Media Ecology

**Public Relations/Integrated Communication - Outside Required: (9 hours)**

**Competency: Argument**

Choose 3 hours from:

CMST 1315 Introduction to Public Speaking [TCCN: SPCH 1315]

**Competency: Complex Organization**

Choose 3 hours from:

CMST 3325 Persuasive Communication
CMST 4315 Organizational Communication
CMST 4333 Religious Communication
CMST 4334 Political Communication
CMST 4344 Media Ecology

**Competency: Diversity/Human Relations**

Choose 3 hours from:

MCOM 2307 Mass Media and Society [TCCN: COMM 1307]
MCOM 3385 History of Mass Media
CMST 3322 Small Group Communication
CMST 4330 Interviewing
CMST 4331 Intercultural Communication

Total PR/Integrated Communication Outside Required - 9 Sem. Credit Hrs.

**Public Relations/Integrated Communication Option: (21 hours)**

**Competency: Analysis and Systematic Inquiry (9 UD hours)**
MCOM 2375 Introduction to Public Relations [TCCN: COMM 2330]
or
MCOM 2340 Introduction to Advertising [TCCN: COMM 2327]
MCOM 4363 Public Relations Case Studies
MCOM 4365 Public Relations Campaigns

**Competency: Writing/Storytelling: (6 UD hours)**
MCOM 3395 Writing for Public Relations and Advertising

Choose 3 hours from:
MCOM 3301 Feature Writing
MCOM 4325 Multimedia Writing and Storytelling
MCOM 4370 Undergraduate Internship Program Mass Communication

**Competency: Mediated Presentation: (6 UD hours)**
MCOM 3311 Visual Design
MCOM 3330 Video Production
MCOM 3355 Announcing/Mediated Performance
MCOM 3360 Photojournalism
MCOM 3365 Digital Photography
MCOM 3370 Web Design
MCOM 3380 Brand Identity Design
MCOM 4333 Narrative Storytelling Across Media
MCOM 4370 Undergraduate Internship Program Mass Communication

Total Public Relation/Integrated Communication Option - 36 Sem. Credit Hrs.

**Recommended Four-Year Curriculum - BA Mass Communication, Multimedia Journalism Option**

**Freshman Year**
**First Semester (15 hrs.)**
Communication (Core, 3 hrs.)
Mathematics (Core, 3 hrs.)
Creative Arts (Core, 3 hrs.)
MCOM 2307 Mass Media and Society [TCCN: COMM 1307]
MCOM 2306 Media Design and Production

**Second Semester (15 hrs.)**
Communication (Core, 3 hrs.)
Life and Physical Sciences (Core, 3 hrs.)
MCOM 2313 Introduction to Multimedia Production
CMST 1315 Introduction to Public Speaking [TCCN: SPCH 1315]
POLS 2305 Introductory American Government [TCCN: GOVT 2305]

**Sophomore Year**
**First Semester (15 hrs.)**
American History (Core, 3 hrs.)
Life and Physical Sciences (Core, 3 hrs.)
SPAN 1611 Accelerated Spanish I
MCOM 2311 Writing for Mass Media [TCCN: COMM 2311]

**Second Semester (15 hrs.)**
HIST 1302 United States History II [TCCN: HIST 1302]
POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]
MCOM 3303 News Writing
SPAN 2611 Accelerated Spanish II

**Junior Year**
**First Semester (15 hrs.)**
MCOM 33XX-43XX Mediated Presentation Competency (3 hours)
MCOM 3301 Feature Writing
MCOM 3390 Mass Communication Theory
Human Expression (Core, 3 hrs.)
CMST 2310 Introduction to Research Methods

**Second Semester (15 hrs.)**
MCOM 3318 Media Law and Ethics
STEM (Core, 3 hrs.)
Social and Behavioral Science (Core, 3 hrs.)
Minor (3 hours)
CMST 33XX-43XX MCOM-Outside Required-Complex Organization Competency (3 hours)

**Senior Year**
**First Semester (15 hrs.)**
MCOM 4325 Multimedia Writing and Storytelling
Upper division elective (3 hours)
Language, Philosophy and Culture (Core, 3 hrs.)
Minor (3 hours)
Minor (3 hours)

**Second Semester (15 hrs.)**
MCOM 4332 Advanced Multimedia News
MCOM 33XX-43XX Mediated Presentation Competency (3 hours)
Minor (3 hours)
Minor (3 hours)
Minor (3 hours)

**Recommended Four-Year Curriculum - BS Mass Communication, Multimedia Journalism Option**

**Freshman Year**
**First Semester (15 hrs.)**
Communication (Core, 3 hrs.)
Mathematics (Core, 3 hrs.)
Creative Arts (Core, 3 hrs.)
MCOM 2307 Mass Media and Society [TCCN: COMM 1307]
MCOM 2306 Media Design and Production

**Second Semester (15 hrs.)**
Communication (Core, 3 hrs.)
Life and Physical Sciences (Core, 3 hrs.)
MCOM 2313 Introduction to Multimedia Production
CMST 1315 Introduction to Public Speaking [TCCN: SPCH 1315]
POLS 2305 Introductory American Government [TCCN: GOVT 2305]
Sophomore Year
First Semester (15 hrs.)
American History (Core, 3 hrs.)
Life and Physical Sciences (Core, 3 hrs.)
BS Requirement (3 hours)
MCOM 2311 Writing for Mass Media [TCCN: COMM 2311]
Elective (3 hours)

Second Semester (15 hrs.)
HIST 1302 United States History II [TCCN: HIST 1302]
POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]
MCOM 3303 News Writing
BS Requirement (3 hours)
Elective (3 hours)

Junior Year
First Semester (15 hrs.)
MCOM 33XX-43XX Mediated Presentation Competency (3 hours)
MCOM 3301 Feature Writing
MCOM 3390 Mass Communication Theory
CMST 2310 Introduction to Research Methods

Second Semester (15 hrs.)
MCOM 3318 Media Law and Ethics
STEM (Core, 3 hrs.)
Social and Behavioral Science (Core, 3 hrs.)
Minor (3 hours)
CMST 33XX-43XX MCOM-Outside Required-Complex Organization Competency (3 hours)

Senior Year
First Semester (15 hrs.)
MCOM 4325 Multimedia Writing and Storytelling
Upper division elective (3 hours)
Language, Philosophy and Culture (Core, 3 hrs.)
Minor (3 hours)
Minor (3 hours)

Second Semester (15 hrs.)
MCOM 4332 Advanced Multimedia News
MCOM 33XX-43XX Mediated Presentation Competency (3 hours)
Minor (3 hours)
Minor (3 hours)
Minor (3 hours)

Recommended Four-Year Curriculum - BA Mass Communication, Public Relations/Integrated Communication Option

Freshman Year
First Semester (15 hrs.)
Communication (Core, 3 hrs.)
Mathematics (Core, 3 hrs.)
Creative Arts (Core, 3 hrs.)
MCOM 2307 Mass Media and Society [TCCN: COMM 1307]
Social and Behavioral Science (Core, 3 hrs.)

Second Semester (15 hrs.)
Communication (Core, 3 hrs.)
Life and Physical Sciences (Core, 3 hrs.)
Human Expression (Core, 3 hrs.)
CMST 1315 Introduction to Public Speaking [TCCN: SPCH 1315]
POLS 2305 Introductory American Government [TCCN: GOVT 2305]

Sophomore Year
First Semester (15 hrs.)
American History (Core, 3 hrs.)
Life and Physical Sciences (Core, 3 hrs.)
SPAN 1611 Accelerated Spanish I

Second Semester (15 hrs.)
HIST 1302 United States History II [TCCN: HIST 1302]
POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]
SPAN 2611 Accelerated Spanish II
MCOM 2306 Media Design and Production

Junior Year
First Semester (15 hrs.)
CMST 33XX-43XX MCOM-Outside Required-Complex Organization Competency (3 hours)
MCOM 2311 Writing for Mass Media [TCCN: COMM 2311]
MCOM 2375 Introduction to Public Relations [TCCN: COMM 2330]
MCOM 2313 Introduction to Multimedia Production Minor (3 hours)

Second Semester (15 hrs.)
MCOM 3318 Media Law and Ethics
STEM (Core, 3 hrs.)
Upper division elective (3 hours)
MCOM 33XX-43XX Mediated Presentation Competency (3 hours)
MCOM 3395 Writing for Public Relations and Advertising

Senior Year
First Semester (15 hrs.)
MCOM 3301 Feature Writing
or
MCOM 4325 Multimedia Writing and Storytelling
MCOM 4363 Public Relations Case Studies
MCOM 3390 Mass Communication Theory Minor (3 hours)
Minor (3 hours)

Second Semester (15 hrs.)
MCOM 33XX-43XX Mediated Presentation Competency (3 hours)
MCOM 4365 Public Relations Campaigns Minor (3 hours)
Minor (3 hours)
Minor (3 hours)
**Recommended Four-Year Curriculum - BS Mass Communication, Public Relations/Integrated Communication Option**

**Freshman Year**

**First Semester (15 hrs.)**
- Communication (Core, 3 hrs.)
- Mathematics (Core, 3 hrs.)
- Creative Arts (Core, 3 hrs.)
- MCOM 2307 Mass Media and Society [TCCN: COMM 1307]
- Social and Behavioral Science (Core, 3 hrs.)

**Second Semester (15 hrs.)**
- Communication (Core, 3 hrs.)
- Life and Physical Sciences (Core, 3 hrs.)
- Human Expression (Core, 3 hrs.)
- CMST 1315 Introduction to Public Speaking [TCCN: SPCH 1315]
- POLS 2305 Introductory American Government [TCCN: GOVT 2305]

**Sophomore Year**

**First Semester (15 hrs.)**
- American History (Core, 3 hrs.)
- Life and Physical Sciences (Core, 3 hrs.)
- BS Requirement (3 hours)
- Language, Philosophy and Culture (Core, 3 hrs.)
- MCOM 2313 Introduction to Multimedia Production

**Second Semester (15 hrs.)**
- HIST 1302 United States History II [TCCN: HIST 1302]
- POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]
- MCOM 2306 Media Design and Production
- Elective (3 hours)

**Junior Year**

**First Semester (15 hrs.)**
- CMST 33XX-43XX MCOM-Outside Required-Complex Organization Competency (3 hours)
- MCOM 2311 Writing for Mass Media [TCCN: COMM 2311]
- MCOM 2375 Introduction to Public Relations [TCCN: COMM 2350]
- Elective (3 hours)
- Minor (3 hours)

**Second Semester (15 hrs.)**
- MCOM 3318 Media Law and Ethics
- STEM (Core, 3 hrs.)
- Upper division elective (3 hours)
- MCOM 33XX-43XX Mediated Presentation Competency (3 hours)
- Writing for Public Relations and Advertising

**Senior Year**

**First Semester (15 hrs.)**
- MCOM 3301 Feature Writing

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**Mass Communication Minor**

Mass Communication may be chosen as a minor to satisfy bachelor's degree programs with majors in other fields. This program requires 18 hours of mass communication, 12 of which must be upper division. Courses are selected by the student in consultation with a member of the Department of Communication.

**Mass Communication Teacher Certification**

All students wishing to be certified to teach journalism (7-12) in Texas public schools must complete the Academic Foundations, Professional Development, the B.A./B.S. requirements for the Mass Communication degree, and meet the requirements described in the Certification section of the College of Education and Psychology section of this catalog. For further information see a consultant in the School of Education.

**Graphic Design Minor**

The minor in Graphic Design will prepare students to design content online as well as print platforms. Students will learn to design layout for web, brochure, logo, campaign, advertisement, video, photography, and other multimedia applications.

**Degree Requirements**

This minor consists of 18 hours of coursework, comprised of 15 hours of required courses and 3 hours of electives.

**Required Courses**

- MCOM 2306 Media Design and Production
- MCOM 3313 Introduction to Multimedia Production
- MCOM 3311 Visual Design
- MCOM 3312 Publication Design
- MCOM 3370 Web Design

**Elective Courses (choose one)**

- ART 1301 Introduction to Art [TCCN: ARTS 1301]
- ART 1311 Two-Dimensional Design [TCCN: ARTS 1311]
- MCOM 3360 Photojournalism
- MCOM 3365 Digital Photography
- MCOM 3380 Brand Identity Design
- MCOM 4370 Undergraduate Internship Program Mass Communication

**Sports Communication Minor**

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Sports play a significant role in American culture and create a multitude of communication-related careers. Within the sports industry there is a growing need for graduates with specialized training in sports media/communication, writing, marketing, multimedia production, group communication, critical thinking, leadership and communication and technology. The Sports Communication minor offers students a strong education that can be used in radio broadcasting, internet marketing and sports commentating as well as sports information and sport digital media.

### Degree Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MCOM 2315</td>
<td>Sports Communication</td>
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<tr>
<td>MCOM 2311</td>
<td>Writing for Mass Media [TCCN: COMM 2311]</td>
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<td>MCOM 2313</td>
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<td>Small Group Communication</td>
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<td>MARK 4310</td>
<td>Sports Marketing</td>
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<td>CMST 4315</td>
<td>Organizational Communication</td>
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<tr>
<td>MCOM 2375</td>
<td>Introduction to Public Relations [TCCN: COMM 230]</td>
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</tbody>
</table>

### Department of Literature and Languages

**Dr. Hui Wu, Chair**

The Department of Literature and Languages strives to expand students' awareness of, and sensitivity to, the diversity of human beings as expressed in their literatures, languages, ideas, values, and philosophies. Through the teaching of English, selected foreign languages, and philosophy, the department aims to enhance student abilities of critical reading, thinking, and writing in the evaluation of fundamental assumptions and concepts that shape language uses and discourse formation. By enhancing the quality of faculty, the curricula, the effectiveness of its support services, and the quality of its graduates, the department ties its mission to the University's mission to foster students' intellectual growth, competent and ethical professionalism, understanding of their place in a global society, and role as responsible citizens.

### English B.A.

**Objectives**

The mission of the English program is to graduate students who have mastered the principles of multimodal writing and textual interpretation, who have a sound knowledge of the development of human intellectual culture through literature, and who have developed the ability to create and analyze literary works intelligently.

**Options**

1. **B.A. in English:** six hours of English Composition from the University Core Curriculum requirements, six hours of lower-division literature survey courses, 30 hours as specified, 18 hours in a minor, and 12 credit hours or four semesters of a foreign language
2. **Minors in English, Language and Technology, Asian Studies, Spanish, Philosophy, and Religion Studies:** 18 hours for each program
3. **Teacher Certification**

### Degree Requirements

**Total Semester Credit Hours=120**

**University Core Curriculum**

University Core Curriculum (42 hours) including 6 hours of college composition and 6 hours of literature survey.

**Minimum Grade**

A minimum grade of C in English courses.

**Required Courses (30 hours)**

Thirty semester credit hours as specified below including at least 18 hours at this university:

**Writing, language study, or rhetoric (6 hrs.):**

- ENGL 3308: Writing Textual Analysis
- and either
- ENGL 3312: Creative Writing I
- ENGL 3314: Creative Writing II
- ENGL 3360: Classical Language Skills
- ENGL 3361: Word and Digital Technology
- ENGL 3362: Reading and Writing about Data
- ENGL 3375: Grammar and Professional Editing
- ENGL 3376: Contrastive Linguistics
- ENGL 4371: Special Topics in Rhetoric and Writing
- ENGL 4373: Public Writing with Technology
- ENGL 4374: Texts, Tech, and Humanities
- ENGL 4376: Introduction to Linguistics
- or
- ENGL 4380: The Language of Argument

**British, World, or American Literature from the early or early modern periods (6 hrs.):**

- ENGL 4300: Old and Middle English Literature
- ENGL 4301: Masters of Early British Literature
- ENGL 4305: Renaissance Poetry and Prose
- ENGL 4310: Shakespeare
- ENGL 4315: Restoration and Eighteenth-Century Literature
- ENGL 4341: Genre Studies in American Literature
- ENGL 4345: American Literature through the Romantic Period
- ENGL 4348: American Renaissance
- ENGL 4360: Studies in World Literature
- ENGL 4362: Classical Literature in Translation

NOTE: ENGL 4341: early texts; ENGL 4360: early texts

**British or American Literature from the modern periods (6 hrs.):**

- ENGL 4320: The Romantic Period
- ENGL 4325: Victorian Literature
- ENGL 4330: English Twentieth-Century Literature
- ENGL 4335: The English Novel
- ENGL 4341: Genre Studies in American Literature
- ENGL 4350: American Realism
- ENGL 4355: American Twentieth-Century Literature
- or
- ENGL 4360: Studies in World Literature

NOTE: ENGL 4341: later texts; ENGL 4360: later texts

**English Electives (9 hrs.):**

- ENGL 3312: Creative Writing I
- ENGL 3314: Creative Writing II
- ENGL 3360: Classical Language Skills
- ENGL 3361: Word and Digital Technology
- ENGL 3362: Reading and Writing about Data
- ENGL 3375: Grammar and Professional Editing
- ENGL 3376: Contrastive Linguistics
- ENGL 4300: Old and Middle English Literature
- ENGL 4301: Masters of Early British Literature
- ENGL 4305: Renaissance Poetry and Prose
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<td>Special Topics in Literary Study</td>
</tr>
<tr>
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<td>The Language of Argument</td>
</tr>
<tr>
<td>ENGL 4393</td>
<td>Writing Center Theory and Practice</td>
</tr>
<tr>
<td>ENGL 4368</td>
<td>Literary Settings and Influences</td>
</tr>
</tbody>
</table>

**Senior Seminar (3 hrs.):**

- ENGL 4397  Senior Seminar

**Foreign Language**

12 credit hours of a single approved foreign language or the demonstration of equivalent competency. The student may also complete this requirement by passing a written examination approved by the foreign language faculty.

**Minor**

A minor of at least 18 hours in a related discipline chosen in consultation with the student’s advisor.

**Recommended Four-Year Curriculum BA English**

**Freshman Year**

**First Semester (15 hrs.)**

- ENGL 1301  College Composition I [TCCN: ENGL 1301]
- HIST 1301  United States History I [TCCN: HIST 1301]
  Mathematics (Core, 3 hrs.)
  STEM (Core, 3 hrs.)
  Life and Physical Sciences (Core, 3 hrs.)

**Second Semester (15 hrs.)**

- ENGL 1302  College Composition II [TCCN: ENGL 1302]
- HIST 1302  United States History II [TCCN: HIST 1302]
  Life and Physical Sciences (Core, 3 hrs.)
  Creative Arts (Core, 3 hrs.)
- POLS 2305  Introductory American Government [TCCN: GOVT 2305]

**Sophomore Year**

**First Semester (15 hrs.)**

- ENGL 23xx  Literature Survey (World/American/British) (3 hours)
  Social and Behavioral Science (Core, 3 hrs.)
  Elective (3 hours)
- SPAN 1611  Accelerated Spanish I
  or
- FREN 1611  Accelerated French I

**Second Semester (15 hrs.)**

- ENGL 23xx  Literature Survey (World/American/British) (3 hours)
  Language, Philosophy and Culture (Core, 3 hrs.)
- POLS 2306  Introductory Texas Politics [TCCN: GOVT 2306]
- SPAN 2611  Accelerated Spanish II
  or
- FREN 2611  Accelerated French II
  or
- CHIN 2611  Accelerated Chinese II

**Junior Year**

**First Semester (15 hrs.)**

- ENGL 3308  Writing Textual Analysis
- ENGL 33xx/43xx  Writing/Language/Rhetoric Category (3 hours)
- ENGL 43xx  Early/Early Modern Category (3 hours)
- Minor (3 hours)
- Minor (3 hours)

**Second Semester (15 hrs.)**

- ENGL 33xx/43xx  Writing/Language/Rhetoric Category (3 hours)
- ENGL 43xx  Early/Early Modern Category (3 hours)
- Upper-Division English Elective (3 hours)
- Minor (3 hours)
- Minor (3 hours)

**Senior Year**

**First Semester (15 hrs.)**

- ENGL 4397  Senior Seminar
- ENGL 43xx  Modern Category (3 hours)
- Upper-Division English Elective (3 hours)
- Minor (3 hours)
- Minor (3 hours)
- Elective (3 hours)

**Second Semester (15 hrs.)**

- ENGL 4397  Senior Seminar
- ENGL 43xx  Modern Category (3 hours)
- Upper-Division English Elective (3 hours)
- Elective (3 hours)
- Elective (3 hours)

**English Studies Minor**

This minor may be chosen to satisfy bachelor's degree requirements in other fields. The program requires a total of 18 hours in the field, 12 of which must be upper division.

**Required Course**

- ENGL 3308

**Electives**

9 hours of upper-division (3000-4000 level) ENGL courses.
6 hours of literature survey (2000 level) courses.

Asian Studies Minor

This minor may be chosen to satisfy bachelor's degree requirements in all majors offered by University of Texas at Tyler. Students planning on international careers in business, government, law, or who simply want to broaden their knowledge about a part of the world that includes a significant portion of the world’s population and economic output would benefit from this minor. This interdisciplinary minor requires 18 hours of undergraduate coursework. Unless students who minor in Asian Studies are taking either Chinese or Japanese languages courses, 12 of the 18 required hours must be upper level courses dealing (all or in part) with Asia. Those who take Japanese or Chinese may count up to 12 hours of language courses toward the Asian Studies minor with only 6 hours of upper division courses. Those who do not complete 12 credit hours of Chinese or Japanese can select from these courses: ART 4342 Non-Western Art; HIST 4393 Japanese Civilization; HIST 4394 Chinese Civilization; PHIL 4330 Comparative Religious Philosophy; and SPCM 4331 Intercultural Communication or any upper division courses whose contents are about Asia. These courses may be from any department so long as the focus is Asia.

Writing with Technology Minor (18 hours)

Minor in Writing with Technology emphasizes intellectual connectivity among texts, data, and technologies and teaches how to transfer skills of critiquing texts to those of critiquing and writing about hypertexts and data in a digital environment. This minor satisfies bachelor's degree requirements of English and other disciplines. Students must complete four required courses in English and two electives with C or above to count toward the minor. No course for the minor should count twice toward a degree plan.

#### Required Courses (12 hours)

- ENGL 3361 Word and Digital Technology
- ENGL 3362 Reading and Writing about Data
- ENGL 4373 Public Writing with Technology
- ENGL 4374 Texts, Tech, and Humanities

#### Electives (6 hours) from the following list:

- ENGL 3375 Grammar and Professional Editing
- ENGL 4371 Special Topics in Rhetoric and Writing
- ENGL 4372 Professional and Technical Writing
- COSC 1315 Programming Fundamentals for Non-CS Majors
- COSC 1337 The Object-Oriented Paradigm
- COSC 2363 Data Structures and Algorithms [TCCN: COSC 2336]
- HRD 2330 Information Technology and Communications
- HRD 4320 Job Analysis and Design
- MARK 3311 Principles of Marketing
- MARK 4305 Integrated Marketing Communication
- MATH 1342 Statistics [TCCN: MATH 1342]
- MATH 1343 Statistics II
- MATH 2413 Calculus I [TCCN: MATH 2413]
- MCOM 2306 Media Design and Production
- MCOM 2313 Introduction to Multimedia Production
- MCOM 2340 Introduction to Advertising [TCCN: COMM 2327]
- MCOM 3311 Visual Design

MCOM 3365 Digital Photography

#### Philosophy Minor

Philosophy may be offered as a minor to satisfy requirements for certain bachelor's degree programs with majors in other fields. This program consists of 18 semester hours in philosophy, at least 12 of which must be upper division.

#### Religion Studies Minor

Minors in Religion Studies must complete 18 hours of courses in Religion Studies or approved interdisciplinary courses offered by the College of Arts and Sciences with no more than six hours of lower division courses.

#### English Language Arts and Reading Teacher Certification

All students wishing to be certified to teach English Language Arts and Reading (4-8 and 7-12) in Texas public schools must complete the Academic Foundations, Professional Development, required English language arts and reading courses (7-12 requires completion of the B. A. in English), and meet the requirements described in the Certification section of the College of Education and Psychology section of this catalog. For further information see a consultant in the School of Education.

#### Spanish B.A.

#### Objectives

A major in Spanish fosters the development of analytical and communicative skills that uniquely prepare students for our increasingly diverse national culture and global economic system in all its complexity. Students will be provided with the knowledge and critical skills necessary to understand and engage with the societies and cultural histories of Spain and Spanish America, while also learning how to read and analyze texts with rigor and insight, write with proficiency, and refine their oral expression. Careers may be pursued in a variety of fields including elementary, secondary, and higher education; social work; communications; business, and government.

1. B.A. in Spanish: 36 hours, or the equivalent, in Spanish, and 18 hours in a minor
2. Minor in Spanish: 18 hours of Spanish
3. Teacher Certification

#### Degree Requirements

**Total Semester Credit Hours=120**

**University Core Curriculum**

University Core Curriculum (42 hours)

**Minimum G.P.A.**

A minimum grade point average of 2.0 in Spanish courses, including a 2.0 average at this university.
Required Courses
A minimum of 36 hours in Spanish, 24 of which must be upper-division hours in Spanish, and at least 12 of which must be taken at this university, as follows:

- SPAN 1413 Introduction to Spanish I [TCCN: SPAN 1411]
- SPAN 1414 Introduction to Spanish II [TCCN: SPAN 1412]
- or
- SPAN 1611 Accelerated Spanish I
- SPAN 2311 Intermediate Spanish I [TCCN: SPAN 2311]
- SPAN 2312 Intermediate Spanish II [TCCN: SPAN 2312]
- or
- SPAN 2611 Accelerated Spanish II
- SPAN 3335 Writing Proficiency in Spanish
- SPAN 4310 Advanced Grammar
- SPAN 4331 Hispanic Culture and Civilization
- SPAN 3345 Introduction to Hispanic Literature
- Spanish electives (6 hours): ENGL 3376 Contrastive Linguistics
- ENGL 4376 Introduction to Linguistics
- ENGL 3360 Classical Language Skills
- SPAN 3350 Survey of Spanish Literature to 1700
- SPAN 3355 Survey of Spanish Literature Since 1700
- SPAN 4301 Medical Spanish I
- SPAN 4302 Medical Spanish II
- SPAN 4364 Colonial Latin-American Literature
- SPAN 4365 Modern Latin-American Literature
- SPAN 4370 The Spanish American Short Story
- SPAN 4390 The Contemporary Spanish American Novel
- SPAN 4397 Senior Seminar
- SPAN 4668 Field Study in Spanish
- UNIV 4368 Interdisciplinary Travel Study

Minor
A minor of at least 18 hours in a related discipline chosen in consultation with the student’s advisor and the department offering the minor. At least six hours in the student’s minor must be taken at this university.

Electives

Recommended Four-Year Curriculum BA Spanish

Freshman Year
First Semester (15 hrs.)
- ENGL 1301 College Composition I [TCCN: ENGL 1301]
- HIST 1301 United States History I [TCCN: HIST 1301]
- Mathematics (Core, 3 hrs.)
- STEM (Core, 3 hrs.)
- Life and Physical Sciences (Core, 3 hrs.)

Second Semester (15 hrs.)
- ENGL 1302 College Composition II [TCCN: ENGL 1302]
- HIST 1302 United States History II [TCCN: HIST 1302]
- Life and Physical Sciences (Core, 3 hrs.)

Sophomore Year
First Semester (15 hrs.)
- ENGL 23xx Literature Survey (World/American/British) (3 hours)
- Social and Behavioral Science (Core, 3 hrs.)
- SPAN 1611 Accelerated Spanish I
- Elective (3 hours)

Second Semester (15 hrs.)
- ENGL 4376 Introduction to Linguistics
- Language, Philosophy and Culture (Core, 3 hrs.)
- POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]
- SPAN 2611 Accelerated Spanish II

Junior Year
First Semester (15 hrs.)
- SPAN 33xx 43xx Upper-Division Spanish (3 hours)
- SPAN 33xx 43xx Upper-Division Spanish (3 hours)
- Elective (3 hours)
- Lower Division Minor (3 hours)
- Lower Division Minor (3 hours)

Second Semester (15 hrs.)
- SPAN 33xx 43xx Upper-Division Spanish (3 hours)
- SPAN 33xx 43xx Upper-Division Spanish (3 hours)
- Elective (3 hours)
- Upper Division Minor (3 hours)
- Elective (3 hours)

Senior Year
First Semester (15 hrs.)
- SPAN 33xx 43xx Upper-Division Spanish (3 hours)
- SPAN 33xx 43xx Upper-Division Spanish (3 hours)
- Upper Division Minor (3 hours)
- Upper Division Minor (3 hours)
- Upper division elective (3 hours)

Second Semester (15 hrs.)
- SPAN 33xx 43xx Upper-Division Spanish (3 hours)
- SPAN 33xx 43xx Upper-Division Spanish (3 hours)
- Upper Division Minor (3 hours)
- Upper division elective (3 hours)
- Elective (3 hours)

Spanish Minor
Spanish may be chosen as a minor to satisfy certain programs with majors in other fields. This program consists of 18 semester hours in Spanish, with up to 12 hours from lower-division courses (SPAN 1611 and SPAN 2611) and six additional hours from upper-division courses (3000- and 4000 levels). Courses are selected by the student in
consultation with a member of the Spanish faculty. At least 6 hours of the minor must be completed at UT Tyler.

Spanish Teacher Certification

All students wishing to be certified to teach Spanish (EC-12) in Texas public schools must complete the Academic Foundations, Professional Development, the B.A. in Spanish, and meet the requirements described in the Certification section of the College of Education and Psychology section of this catalog.

Other Course Descriptions

Although UT Tyler does not offer a generic foreign language degree or degrees in French, Chinese or Japanese, courses are offered as electives for students majoring in other disciplines.

Pre-med, pre-dental, and pre-pharmacy students are strongly encouraged to take English 3360, Classical Language Skills, to prepare themselves for terms of medicine.

Department of Mathematics

Dr. Sheldon Davis, Chair

The Department of Mathematics offers the Bachelor of Science degree in mathematics. For students seeking a certification in secondary education, the Department of Mathematics, in conjunction with the College of Education and Psychology, offers the Bachelor of Science degree in mathematics with teacher certification. See the section on Teacher Certification below.

Mathematics B.S.

Objectives

The mathematics program offers the student an opportunity to gain an appreciation of the artistic nature of mathematics, to solve problems analytically, to acquire a firm foundation for advanced study, to acquire training for teaching, and an opportunity to acquire knowledge useful to a person entering scientific or business fields for which mathematics is necessary for efficient performance. The mathematics curriculum is designed to accomplish the above objectives through exposure to specific mathematical content, development of logical reasoning, and encouragement of the creative process and independent research. The degree program is flexible so that an individual can best prepare for his or her specific career. Students are encouraged to choose supporting work and electives which apply and reinforce their mathematical skills.

High School Preparation

Students desiring to major in mathematics should have completed four years of mathematics in high school, including pre-calculus and at least three years of science in high school. Students who have not completed this preparation may have additional prerequisite courses as part of their curriculum. Contact the chair of the Department of Mathematics for information and advisement.

Degree Requirements

Total Semester Credit Hours=120

University Core Curriculum (42 hrs.)

Graduate “C” or better in all mathematics courses completed.

A total of 51 semester hours of mathematics completed, nine semester hours of mathematics at this university.

Each student seeking a baccalaureate degree with a major in mathematics must complete the following specific requirements (39 hours)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 2413</td>
<td>Calculus I [TCCN: MATH 2413]</td>
</tr>
<tr>
<td>MATH 2414</td>
<td>Calculus II [TCCN: MATH 2414]</td>
</tr>
<tr>
<td>MATH 3401</td>
<td>Multivariate Calculus</td>
</tr>
<tr>
<td>MATH 3305</td>
<td>Ordinary Differential Equations</td>
</tr>
<tr>
<td>MATH 3315</td>
<td>Linear Algebra and Matrix Theory</td>
</tr>
<tr>
<td>MATH 3425</td>
<td>Foundations of Mathematics</td>
</tr>
<tr>
<td>MATH 3336</td>
<td>Abstract Algebra I</td>
</tr>
<tr>
<td>MATH 3345</td>
<td>Real Analysis I</td>
</tr>
<tr>
<td>MATH 3373</td>
<td>Advanced Ordinary Differential Equations</td>
</tr>
<tr>
<td>or</td>
<td></td>
</tr>
<tr>
<td>MATH 4373</td>
<td>Partial Differential Equations</td>
</tr>
</tbody>
</table>

Three courses chosen from the following (9 hours)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 4336</td>
<td>Abstract Algebra II</td>
</tr>
<tr>
<td>MATH 4341</td>
<td>Real Analysis II</td>
</tr>
<tr>
<td>MATH 4351</td>
<td>Applied Statistics</td>
</tr>
<tr>
<td>MATH 3373</td>
<td>Advanced Ordinary Differential Equations</td>
</tr>
<tr>
<td>or</td>
<td></td>
</tr>
<tr>
<td>MATH 4373</td>
<td>Partial Differential Equations</td>
</tr>
</tbody>
</table>

One course chosen from the following (3 hours)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 4301</td>
<td>Number Theory</td>
</tr>
<tr>
<td>MATH 4306</td>
<td>Topology</td>
</tr>
<tr>
<td>MATH 4321</td>
<td>Combinatorics/Graph Theory</td>
</tr>
<tr>
<td>MATH 4336</td>
<td>Abstract Algebra II</td>
</tr>
<tr>
<td>MATH 4341</td>
<td>Real Analysis II</td>
</tr>
<tr>
<td>MATH 4342</td>
<td>Introduction to Complex Variables</td>
</tr>
<tr>
<td>MATH 4351</td>
<td>Applied Statistics</td>
</tr>
<tr>
<td>MATH 3373</td>
<td>Advanced Ordinary Differential Equations</td>
</tr>
<tr>
<td>or</td>
<td></td>
</tr>
<tr>
<td>MATH 4373</td>
<td>Partial Differential Equations</td>
</tr>
<tr>
<td>MATH 4380</td>
<td>Modeling and Numerical Analysis</td>
</tr>
<tr>
<td>MATH 3365</td>
<td>Geometric Systems</td>
</tr>
</tbody>
</table>

Students seeking teacher certification (8-12) must complete:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 3365</td>
<td>Geometric Systems</td>
</tr>
</tbody>
</table>

*Note that a single course cannot be counted in more than one category above.

Additional hours of approved electives in a related discipline or disciplines to reach the 120-hour minimum: at least nine semester hours must be at the upper division and at least six semester hours must be completed at UT Tyler.

Recommended Four-Year Curriculum

Freshman Year

<table>
<thead>
<tr>
<th>Semester</th>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Semester (16 hrs.)</td>
<td>MATH 2413</td>
<td>Calculus I [TCCN: MATH 2413]</td>
</tr>
<tr>
<td></td>
<td>PHIL 2303</td>
<td>Introduction to Logic [TCCN: PHIL 2303]</td>
</tr>
<tr>
<td></td>
<td>Social and Behavioral Science (Core, 3 hrs.)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Human Expression (Core, 3 hrs.)</td>
<td></td>
</tr>
</tbody>
</table>

Second Semester (16 hrs.)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 2414</td>
<td>Calculus II [TCCN: MATH 2414]</td>
</tr>
<tr>
<td>PHIL 2303</td>
<td>Introduction to Logic [TCCN: PHIL 2303]</td>
</tr>
<tr>
<td>Social and Behavioral Science (Core, 3 hrs.)</td>
<td></td>
</tr>
<tr>
<td>Human Expression (Core, 3 hrs.)</td>
<td></td>
</tr>
</tbody>
</table>
MATH 2414  Calculus II [TCCN: MATH 2414]  Creative Arts (Core, 3 hrs.)
MATH 3380  Algorithms in Applied Mathematics  STEM (Core, 3 hrs.)

Sophomore Year
First Semester (14 hrs.)
MATH 3404  Multivariate Calculus
MATH 3425  Foundations of Mathematics
MATH 3315  Linear Algebra and Matrix Theory
HIST 1301  United States History I [TCCN: HIST 1301]

Second Semester (15 hrs.)
MATH 3336  Abstract Algebra I
MATH 3305  Ordinary Differential Equations
HIST 1302  United States History II [TCCN: HIST 1302]
Minor or Elective Courses - 6 hours

Junior Year
First Semester (16 hrs.)
MATH 3345  Real Analysis I
MATH 4350  Theory of Probability
POL 2305  Introductory American Government [TCCN: GOVT 2305]
PHYS 2325  University Physics I [TCCN: PHYS 2325]
PHYS 2125  University Physics I Laboratory [TCCN: PHYS 2125]
Minor or Elective Course - 3 hours

Second Semester (16 hrs.)
MATH 3373  Advanced Ordinary Differential Equations
Upper Level Math Elective - 3 hours
POL 2306  Introductory Texas Politics [TCCN: GOVT 2306]
PHYS 2326  University Physics II [TCCN: PHYS 2326]
PHYS 2126  University Physics II Laboratory [TCCN: PHYS 2126]
Minor or Elective Course - 3 hours

Senior Year
First Semester (13 hrs.)
MATH 4160  Senior Seminar I
Upper Level Math Elective - 3 hours
Upper Level Math Elective - 3 hours
Minor or Elective Courses - 6 hours

Second Semester (14 hrs.)
MATH 4161  Senior Seminar II
Upper Level Math Elective - 3 hours
Minor of Elective Courses - 10 hours

Mathematics Minor
A student may choose mathematics as a minor to satisfy bachelor's degree programs with a major in another field. This program requires a total of 18 hours of mathematics, including MATH 2413 and MATH 2414. At least nine semester hours of upper-division mathematics must be completed, including MATH 3425.

Mathematics Teacher Certification

All students wishing to be certified to teach mathematics (7-12) in Texas public schools must complete the Academic Foundations, Professional Development and required mathematics courses for the B.S. in Mathematics and meet the requirements described in the Certification section of the College of Education and Psychology section of this catalog. For further information see an advisor in the School of Education.

Department of Political Science and History

Dr. Marcus Stadelmann, Chair

Political Science B.A./B.S.

The discipline of Political Science offers both Bachelor of Arts and Bachelor of Science degrees in Political Science, as well as minors in Pre-Law, International Relations, International Studies, Terrorism Studies, and Political Science.

Objectives

The discipline of Political Science provides a comprehensive understanding of the problems and processes of politics. In addition to acquiring critical writing, communications, and analytical skills, political science majors master the political institutions of both Texas and the United States, explore the intricacies of international relations and foreign policy, compare political systems, gain experience with the law, and are challenged by the basic philosophical questions of political existence.

A field of great breadth and diversity, political science is a very popular undergraduate major. Curricula promote critical thinking, ethics, citizenship skills, an understanding of cultural and social diversity within the national and international context and communication and technological skills.

A degree in political science is excellent preparation for a career in law or political analysis. Political science majors qualify for public sector careers in local, state and federal governments, international organizations, and pre-college and college teaching, as well as careers in journalism, finance, political campaigns, and interest groups and organizations. Training in political science further provides outstanding preparation for participation in community organizations, electoral politics, social and political movements, and elected or appointed positions in government.

Degree Requirements - Total Semester Credit Hours=120

FOR THE BACHELOR OF ARTS DEGREE: At least four semesters of a single foreign language or a satisfactory grade on a written examination approved by the foreign language faculty.

FOR THE BACHELOR OF SCIENCE DEGREE: Six hours from economics, geography, and/or computer science in addition to those otherwise counted as lower-division preparation.
University Core Curriculum (42 hrs.)
A minimum grade of "C" in all political science courses.
Twelve semester hours of upper division political science courses must be completed at this university.
A minimum of 36 semester hours in political science, of which 30 must be upper division, as follows:

**Required**
POLS 2305  Introductory American Government  
[TCCN: GOVT 2305]
POLS 2306  Introductory Texas Politics  [TCCN: GOVT 2306]

**Political Theory:** (3 hours)
POLS 3360  Classical Foundations of Western Political Theory
POLS 3361  Western Political Theory from the Middle Ages to the Renaissance
POLS 3362  Western Political Theory from the Enlightenment
POLS 4353  Contemporary Political Theory
POLS 4360  American Political Thought
POLS 4361  Theories of Nonviolence
POLS 4365  Topics in Political Science when applicable

**American Politics:** (6 hours)
POLS 3300  Development of the First Amendment
POLS 3327  Southern Politics
POLS 3330  American Political Parties
POLS 3335  American Campaign Politics
POLS 3356  Practicing Texas Politics
POLS 4320  The Judicial System and Process
POLS 4330  The American Presidency
POLS 4340  Congress and Legislation
POLS 4352  Political Behavior
POLS 4355  American Politics in Mass Media
POLS 4365  Topics in Political Science when applicable

**Comparative Politics:** (3 hours)
POLS 3370  Comparative Politics
POLS 3372  The Politics of Russia and the CIS
POLS 3375  European Political Systems
POLS 3380  The Politics of Latin America
POLS 3385  Politics of Eastern Europe
POLS 3388  Politics of Asia
POLS 3395  Middle Eastern Politics
POLS 4325  Politics of Africa
POLS 4380  Religion and Politics: A Study in Religion
4388/RELI 3350 and the State

**International Politics:** (3 hours)
POLS 3310  International Relations
POLS 3315  American Foreign Policy
POLS 3390  International Political Economy
POLS 3391  Global Studies
POLS 4305  International Terrorism
POLS 4310  International Conflict
POLS 4315  Model United Nations
POLS 4316  Model United Nations II
POLS 4350  International Diplomacy, Law, and Organization

POLS 4365  Topics in Political Science when applicable

**Public Administration and Policy:** (3 hours)
POLS 3340  Introduction to Public Administration
POLS 3345  Urban and Municipal Government
POLS 4335  Comparative Health Systems
POLS 4345  Public Policy Analysis

POLS 4393  The Principles of Public and Political Leadership
POLS 4365  Topics in Political Science when applicable

**Legal Studies:** (3 hours)
POLS 3300  Development of the First Amendment
POLS 3321  Jurisprudence
POLS 4320  The Judicial System and Process
POLS 4321  American Constitutional Law
POLS 4322  The Law of Civil Liberties
POLS 4350  International Diplomacy, Law, and Organization
POLS 4365  Topics in Political Science when applicable

**Methodology:** (3 hours)
POLS 4396  Political Research and Methodology
SOCI 3396  Social Research Methods
or Equivalent

**Upper-division political science electives** (6 hours)
A minor of at least 18 hours, chosen in consultation with an advisor in the minor discipline.

**Recommended Four-Year Curriculum - Bachelor of Arts in Political Science**

**Freshman Year**

**First Semester (15 hrs.)**
Creative Arts (Core, 3 hrs.)
ENGL 1301  College Composition I  [TCCN: ENGL 1301]
HIST 1301  United States History I  [TCCN: HIST 1301]
POLS 2305  Introductory American Government  
[TCCN: GOVT 2305]  
Life and Physical Sciences (Core, 3 hrs.)

**Second Semester (15 hrs.)**
CMST 1315  Introduction to Public Speaking  [TCCN: SPCH 1315]
ENGL 1302  College Composition II  [TCCN: ENGL 1302]
HIST 1302  United States History II  [TCCN: HIST 1302]
POLS 2306  Introductory Texas Politics  [TCCN: GOVT 2306]  
Life and Physical Sciences (Core, 3 hrs.)

**Sophomore Year**

**First Semester (15 hrs.)**
Foreign Language (Spanish or French) 6 hours
HIST 2321  World Civilizations I  [TCCN: HIST 2321]
SOCI 1301  Introduction to Sociology  [TCCN: SOCI 1301]  
Mathematics (Core, 3 hrs.)

**Second Semester (15 hrs.)**
Foreign Language (Spanish or French) 6 hours
STEM (Core, 3 hrs.)
HIST 2322  World Civilizations II  [TCCN: HIST 2322]
GEOG 1313  World Regional Geography  [TCCN: GEOG 1303]
Junior Year
First Semester (15 hrs.)
- Political Theory (3 hours)
- American Politics (3 hours)
- Comparative Politics (3 hours)
- Minor (3 hours)
- Minor (3 hours)

Second Semester (15 hrs.)
- International Politics (3 hours)
- Public Administration and Policy (3 hours)
- Minor (3 hours)
- Elective (3 hours)

Senior Year
First Semester (15 hrs.)
- American Politics (3 hours)
- Methodology (3 hours)
- Upper-division Political Science Elective (3 hours)
- Minor (3 hours)
- Elective (3 hours)

Second Semester (15 hrs.)
- Legal Studies (3 hours)
- Upper-division Political Science Elective (3 hours)
- Minor (3 hours)
- Elective (3 hours)
- Elective (3 hours)

Recommended Four-Year Curriculum - Bachelor of Science in Political Science

Freshman Year
First Semester (15 hrs.)
- Political Theory (3 hours)
- American Politics (3 hours)
- Comparative Politics (3 hours)
- Minor (3 hours)
- Minor (3 hours)

Second Semester (15 hrs.)
- International Politics (3 hours)
- Public Administration and Policy (3 hours)
- Minor (3 hours)
- Minor (3 hours)
- Elective (3 hours)

Sophomore Year
First Semester (15 hrs.)
- American Politics (3 hours)
- Methodology (3 hours)
- Upper-division Political Science Elective (3 hours)
- Minor (3 hours)
- Elective (3 hours)
- Elective (3 hours)

Political Theory Elective – POLS 3360, POLS 3361, POLS 3362, POLS 4353, POLS 4360, POLS 4361 or (when applicable) POLS 4365

American Politics - POLS 3300, POLS 3330, POLS 3327, POLS 3335, POLS 3356, POLS 4320, POLS 4330, POLS 4340, POLS 4352, POLS 4355, or (when applicable) POLS 4365

Comparative Politics – POLS 3370, POLS 3372, POLS 3375, POLS 3380, POLS 3383, POLS 3388, POLS 3395, POLS 4325, POLS 4388/RELI 3350, or (when applicable) POLS 4365

International Politics – POLS 3310, POLS 3315, POLS 3390, POLS 3391, POLS 4305, POLS 4310, POLS 4315, POLS 4316, POLS 4350 or (when applicable) POLS 4365

Public Administration and Policy – POLS 3340, POLS 3345, POLS 4335, POLS 4345, POLS 4393 or (when applicable) POLS 4365

Legal Studies – POLS 3300, POLS 3321, POLS 4320, POLS 4321, POLS 4322, POLS 4350 or (when applicable) POLS 4365

Methodology – POLS 4396, SOCI 3396, CRJ 4322 or equivalent

Minor – At least 18 hours in a single discipline or 18 hours of guided electives to be chosen in consultation with an advisor

Second Semester (15 hrs.)
- Political Theory (3 hours)
- American Politics (3 hours)
- Comparative Politics (3 hours)
- Minor (3 hours)
- Minor (3 hours)
- Elective (3 hours)

Senior Year
First Semester (15 hrs.)
- American Politics (3 hours)
- Methodology (3 hours)
- Upper-division Political Science Elective (3
International Relations Minor

The International Relations minor provides intensive study of the dynamic forces and trends that characterize the contemporary political and economic world, and the impact of those forces within and across national boundaries. The minor consists of 18 semester credit hours as follows:

Second Semester (15 hrs.)

- Legal Studies (3 hours)
- Upper-division Political Science Elective (3 hours)
- Minor (3 hours)
- Elective (3 hours)

Political Theory Elective – POLS 3360, POLS 3361, POLS 3362, POLS 4353, POLS 4360, POLS 4361 or (when applicable) POLS 4365

American Politics - POLS 3300, POLS 3330, POLS 3327, POLS 3335, POLS 3356, POLS 4320, POLS 4330, POLS 4340, POLS 4352, POLS 4355, or (when applicable) POLS 4365

Comparative Politics – POLS 3370, POLS 3372, POLS 3375, POLS 3380, POLS 3385, POLS 3395, POLS 4325, POLS 4388/RELI 3350, or (when applicable) POLS 4365

International Politics – POLS 3310, POLS 3315, POLS 3390, POLS 3391, POLS 4305, POLS 4310, POLS 4315, POLS 4316, POLS 4350 or (when applicable) POLS 4365

Public Administration and Policy – POLS 3340, POLS 3345, POLS 4335, POLS 4345, POLS 4393 or (when applicable) POLS 4365

Legal Studies – POLS 3300, POLS 3321, POLS 4320, POLS 4321, POLS 4322, POLS 4350 or (when applicable) POLS 4365

Methodology – POLS 4396, SOCI 3396, CRJ 4322 or equivalent

Minor – At least 18 hours in a single discipline or 18 hours of guided electives to be chosen in consultation with an advisor

Degree Requirements

Political Science courses:

Three hours from:
- POLS 3310 International Relations
- POLS 3315 American Foreign Policy
- POLS 3390 International Political Economy
- POLS 3391 Global Studies
- POLS 4305 International Terrorism
- POLS 4310 International Conflict
- POLS 4315 Model United Nations
- POLS 4316 Model United Nations II
- POLS 4350 International Diplomacy, Law, and Organization

Three hours from:
- POLS 3370 Comparative Politics
- POLS 3372 The Politics of Russia and the CIS
- POLS 3375 European Political Systems
- POLS 3380 The Politics of Latin America
- POLS 3385 Politics of Eastern Europe
- POLS 3388 Politics of Asia
- POLS 3390 International Political Economy
- POLS 3391 Global Studies
- POLS 3395 Middle Eastern Politics
- POLS 4305 International Terrorism
- POLS 4310 International Conflict
- POLS 4315 Model United Nations
- POLS 4316 Model United Nations II
- POLS 4325 Politics of Africa
- POLS 4350 International Diplomacy, Law, and Organization
- RELI 3350 Topics in Religion and Politics

Three additional hours from:
- POLS 3310 International Relations
- POLS 3315 American Foreign Policy
- POLS 3370 Comparative Politics
- POLS 3372 The Politics of Russia and the CIS
- POLS 3375 European Political Systems
- POLS 3380 The Politics of Latin America
- POLS 3385 Politics of Eastern Europe
- POLS 3388 Politics of Asia
- POLS 3390 International Political Economy
- POLS 3391 Global Studies
- POLS 3395 Middle Eastern Politics
- POLS 4305 International Terrorism
- POLS 4310 International Conflict
- POLS 4315 Model United Nations
- POLS 4316 Model United Nations II
- POLS 4325 Politics of Africa
- POLS 4350 International Diplomacy, Law, and Organization
- RELI 3350 Topics in Religion and Politics

Elective courses - 9 semester credit hours chosen from:

- ANTH 3330 Cultural Anthropology
- ECON 4330 International Trade
- FINA 4350 International Finance
- GEOG 1313 World Regional Geography [TCCN: GEOG 1303]
- MANA 4310 International Management
- SOCI 3321 Multi-Cultural Studies
- HIST 3359 Twentieth-Century Europe
- HIST 3395 History of Russia
- HIST 4360 African History I
- HIST 4361 African History II
- HIST 4391 Colonial Latin America
- HIST 4392 Modern Latin America
International Studies Minor

The minor in international studies is designed to increase the global awareness and cross-cultural sensitivity of graduates. Students may focus on one of the following five world regions: Latin America, Europe, Asia, Africa, or Middle East; or one of the following three global topics areas: Global Conflict, Global Culture, or Global Economy.

The minor in international studies is an 18-hour program consisting of:
1. a required core course, 2. one or two courses of upper-division directed electives dealing with global issues, 3. two courses in the world area or topic of concentration, and 4. a travel-study course. Courses taken to fulfill requirements for a major cannot be applied to the minor.

Students pursuing a minor in international studies are encouraged to complete 6-8 hours in a foreign language before graduation. Students wishing to pursue the International Studies minor should consult with a College Advisor in the College of Arts and Sciences Advising Office.

Core course:
INTS 3300 Relations and Issues

Directed Electives: (3-6 hours)

Concentration area: (6 hours)
Asia
Europe
Latin America
Africa
Middle East
Global Conflict
Global Culture
Global Economy

Travel-Study Experience: (3-6 hours)

Political Science Minor

Political science may be chosen as a minor to satisfy requirements for certain bachelor’s degree programs with majors in other fields. This program consists of 18 semester hours in political science, at least twelve of which must be upper division. These upper-division hours should include one or more courses in any three of the following categories: (1) theory and methodology (2) American politics (3) comparative and international politics, and (4) public administration, policy, and law.

Terrorism Studies Minor

The minor in Terrorism Studies is an 18-hour interdisciplinary minor designed to provide students with an understanding of the phenomenon of terrorism as well as related topics and issues. There is one 3-hour required course, with the remaining 15 hours distributed from a list of elective courses.

Degree Requirements

Required Course
POLS 4305 International Terrorism

Elective Courses Group A (9 hours)
Take three from the following:
ALHS 3302 Human Diseases
COSC 4362 Retail Cyber Security
CRIJ 4340 Crimes of Violence
POLS 3372 The Politics of Russia and the CIS
POLS 3391 Global Studies
POLS 3395 Middle Eastern Politics
POLS 4310 International Conflict
POLS 4365 Topics in Political Science
POLS 4388/RELI 3350 Religion and Politics: A Study in Religion

Elective Courses Group B (6 hours)
Take two from the following:
RELI 3310 Introduction to Judaism
RELI 3320 Introduction to Islam
RELI 3330 Introduction to Christianity
RELI 3350 Topics in Religion and Politics
PHIL 4330 Comparative Religious Philosophy

Pre-Law Minor

The Pre-Law minor is an 18-hour interdisciplinary minor designed to prepare students for a post-graduate study of law. It consists of 9 hours of legal content specific courses and 9 hours of law preparation and application courses. Courses taken to fulfill requirements for a major cannot be applied to the minor. Courses to fulfill these requirements include:

Legal Content Courses (9 hours)
POLS 4321 American Constitutional Law
POLS 4322 The Law of Civil Liberties
POLS 4350 International Diplomacy, Law, and Organization
CRIJ 3326 Advanced Criminal Law
CRIJ 3341 Criminal Procedure
BLAW 3310 Business Law and Social Responsibility

Law Preparation and Application Courses (9 hours)
PHIL 2303 Introduction to Logic [TCCN: PHIL 2303]
POLS 2320 The Study of Law
POLS 3300 Development of the First Amendment
POLS 4320 The Judicial System and Process
CRIJ 3310 Ethical Issues in Criminal Justice
CRIJ 3325 Law and Society
CRIJ 4345 Courtroom Testimony
ENGL 3308 Writing Textual Analysis
ENGL 4380 The Language of Argument
SPCM 4328 Corporate and Legal Advocacy

*any class not taken to fulfill the 9 hours of legal content courses can be used to fulfill the law preparation and application requirements.

*no class can be used to fulfill the Legal Content requirements
Social Studies Teacher Certification

All students wishing to be certified to teach social studies (4-8 or 7-12) in Texas public schools must complete the Academic Foundations Professional Development, required social studies courses, and meet the requirements described in the Certification section of the College of Education and Psychology section of this catalog. In addition, certification at the 7-12 level requires completion of the B.A./B.S. in History or Political Science.

For all components of the social studies teaching specialization, see the Certification section of the College of Education and Psychology section of this catalog. For further information see a consultant in the School of Education.

History

The discipline of History offers courses leading to undergraduate degrees in history and teaching specializations in history (7-12) and social studies (4-8) and (7-12). The program also provides a minor and elective courses in history for undergraduates who major in other disciplines.

Students are encouraged to become involved in campus organizations such as the Frank H. Smyrl chapter of the Walter Prescott Webb Historical Society; and the Psi Alpha chapter of Phi Alpha Theta, the history international honor society.

History B.A./B.S.

Objectives

The history program provides each student the opportunity to pursue a broad-based liberal arts program that best suits individual intellectual interests and career goals. Programs are designed for careers in a variety of fields, including elementary, secondary, and higher education; law; the ministry; library and archival work; business; and government.

Degree Requirements - Total Semester Credit Hours=120

FOR THE BACHELOR OF ARTS DEGREE: At least four semesters of a single foreign language or a satisfactory grade on a written examination approved by the foreign language faculty.

FOR THE BACHELOR OF SCIENCE DEGREE: Six hours from economics, geography, and/or computer science in addition to those otherwise counted as lower-division preparation.

University Core Curriculum (42 hrs.)

A minimum grade of "C" in all history courses.

Required Courses

A minimum of 36 semester hours in history, 24 of which must be upper division, and 6 upper-division hours in the major must be taken at this university:

15 hours of the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Division</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>HIST 1301</td>
<td>United States History I [TCCN: HIST 1301]</td>
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<tr>
<td>HIST 1302</td>
<td>United States History II [TCCN: HIST 1302]</td>
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<tr>
<td>HIST 2321</td>
<td>World Civilizations I [TCCN: HIST 2321]</td>
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<th>Course</th>
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<tr>
<td>HIST 2322</td>
<td>World Civilizations II [TCCN: HIST 2322]</td>
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<tr>
<td>HIST 3300</td>
<td>Historical Methods and Research</td>
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World History upper-division courses (6 hours)

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<tr>
<td>HIST 3301</td>
<td>Patterns of World History</td>
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<td>HIST 3302</td>
<td>Mediterranean Civilization</td>
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<td>HIST 3305</td>
<td>History of Russia</td>
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<td>HIST 4360</td>
<td>African History I</td>
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<td>HIST 4361</td>
<td>African History II</td>
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<td>HIST 4365</td>
<td>The Cold War</td>
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<td>HIST 4369</td>
<td>Social Movements in World History</td>
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<td>HIST 4377</td>
<td>American Borderlands</td>
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<td>Latin American-US Relations</td>
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<td>HIST 4391</td>
<td>Colonial Latin America</td>
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<td>HIST 4392</td>
<td>Modern Latin America</td>
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<td>HIST 4395</td>
<td>Modern Middle East</td>
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<tr>
<td>HIST 4397</td>
<td>Topics in History when applicable</td>
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European History upper-division courses (6 hours)

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<tr>
<td>HIST 3352</td>
<td>Renaissance Europe</td>
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<td>HIST 3353</td>
<td>Reformation Europe</td>
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<td>HIST 3354</td>
<td>Medieval Europe</td>
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<td>HIST 3356</td>
<td>Seventeenth-Century Europe</td>
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<td>HIST 3357</td>
<td>Eighteenth-Century Europe</td>
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<td>Nineteenth-Century Europe</td>
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<td>HIST 3359</td>
<td>Twentieth-Century Europe</td>
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<tr>
<td>HIST 3382</td>
<td>Mediterranean Civilization</td>
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<td>HIST 3383</td>
<td>Tudor and Stuart England</td>
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<td>HIST 3392</td>
<td>Modern Germany, 1870-Present</td>
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<td>HIST 3395</td>
<td>History of Russia</td>
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<td>HIST 4397</td>
<td>Topics in History when applicable</td>
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United States History upper-division courses (9 hours)

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<tbody>
<tr>
<td>HIST 4320</td>
<td>History of Texas</td>
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<tr>
<td>HIST 4321</td>
<td>The American West</td>
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<td>HIST 4322</td>
<td>The American South</td>
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<td>HIST 4323</td>
<td>20th Century Presidential Leadership</td>
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<td>HIST 4325</td>
<td>Alcohol in American History</td>
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<td>HIST 4326</td>
<td>Modern American Social and Intellectual History</td>
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<td>HIST 4327</td>
<td>Early American Diplomatic History</td>
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<td>HIST 4329</td>
<td>Early American Military History</td>
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<td>HIST 4330</td>
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<td>HIST 4334</td>
<td>Women in US History</td>
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<td>HIST 4335</td>
<td>The Long Sixties</td>
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<td>The Modern Conservative Movement in the United States</td>
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<td>American Environmental History</td>
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<td>Civil War and Reconstruction</td>
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<td>Industrial and Progressive America</td>
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<td>America During the Wars</td>
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<td>HIST 4389</td>
<td>America Since 1945</td>
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<td>Recent American History, 1929-Present</td>
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<td>HIST 4397</td>
<td>Topics in History when applicable</td>
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Minor

A minor of at least 18 hours in a single related discipline or at least 18 hours of guided electives, twelve of which must be upper division, to be chosen in consultation with the student's advisor.
### Recommended Four-Year Curriculum - Bachelor of Arts in History

**Freshman Year**

**First Semester (15 hrs.)**
- Creative Arts (Core, 3 hrs.)
  - ENGL 1301 College Composition I [TCCN: ENGL 1301]
  - HIST 1301 United States History I [TCCN: HIST 1301]
  - POLS 2305 Introductory American Government [TCCN: GOVT 2305]
- Life and Physical Sciences (Core, 3 hrs.)

**Second Semester (15 hrs.)**
- CMST 1315 Introduction to Public Speaking [TCCN: SPCH 1315]
- ENGL 1302 College Composition II [TCCN: ENGL 1302]
- HIST 1302 United States History II [TCCN: HIST 1302]
- POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]
- Life and Physical Sciences (Core, 3 hrs.)

**Sophomore Year**

**First Semester (15 hrs.)**
- Foreign Language (Spanish or French) 6 hours
  - HIST 2321 World Civilizations I [TCCN: HIST 2321]
  - SOCI 1301 Introduction to Sociology [TCCN: SOCI 1301]
- Mathematics (Core, 3 hrs.)

**Second Semester (15 hrs.)**
- Foreign Language (Spanish or French) 6 hours
  - HIST 2322 World Civilizations II [TCCN: HIST 2322]
- GEOG 1313 World Regional Geography [TCCN: GEOG 1303]
- STEM (Core, 3 hrs.)

**Junior Year**

**First Semester (15 hrs.)**
- World History (3 hours)
  - United States History (3 hours)
  - Minor (3 hours)
  - Elective (3 hours)

**Second Semester (15 hrs.)**
- European History (3 hours)
  - United States History (3 hours)
  - Minor (3 hours)
  - Elective (3 hours)

**Senior Year**

**First Semester (15 hrs.)**
- World History (3 hours)
  - Historical Methods and Research
  - Minor (3 hours)
  - Elective (3 hours)

**Second Semester (15 hrs.)**
- European History (3 hours)
  - United States History (3 hours)
  - Minor (3 hours)
  - Elective (3 hours)

World history courses: HIST 3301, HIST 3382, HIST 3395, HIST 4360, HIST 4361, HIST 4365, HIST 4369, HIST 4377, HIST 4378, HIST 4391, HIST 4392, HIST 4394, HIST 4395, or when applicable HIST 4397

European history courses: HIST 3352, HIST 3353, HIST 3354, HIST 3356, HIST 3357, HIST 3358, HIST 3359, HIST 3382, HIST 3383, HIST 3392, HIST 3395, or when applicable HIST 4397

United States history courses: HIST 4320, HIST 4321, HIST 4322, HIST 4323, HIST 4325, HIST 4326, HIST 4327, HIST 4328, HIST 4329, HIST 4330, HIST 4334, HIST 4336, HIST 4350, HIST 4355, HIST 4371, HIST 4372, HIST 4376, HIST 4377, HIST 4379, HIST 4384, HIST 4385, HIST 4386, HIST 4387, HIST 4388, HIST 4389, HIST 4390, or when applicable HIST 4397

Minor – At least 18 hours in a single discipline or 18 hours of guided electives to be chosen in consultation with an advisor

### Recommended Four-Year Curriculum - Bachelor of Science in History

**Freshman Year**

**First Semester (15 hrs.)**
- Creative Arts (Core, 3 hrs.)
  - ENGL 1301 College Composition I [TCCN: ENGL 1301]
  - HIST 1301 United States History I [TCCN: HIST 1301]
  - POLS 2305 Introductory American Government [TCCN: GOVT 2305]
  - Life and Physical Sciences (Core, 3 hrs.)

**Second Semester (15 hrs.)**
- ECON 2301 Principles of Macroeconomics [TCCN: ECON 2301]
- HIST 2321 World Civilizations I [TCCN: HIST 2321]
- SOCI 1301 Introduction to Sociology [TCCN: SOCI 1301]
- Mathematics (Core, 3 hrs.)
  - Lower Division Elective (3 hours)

**Sophomore Year**

**First Semester (15 hrs.)**
- ECON 2302 Principles of Microeconomics [TCCN: ECON 2302]
- CMST 1315 Introduction to Public Speaking [TCCN: SPCH 1315]
- HIST 2322 World Civilizations II [TCCN: HIST 2322]
- GEOG 1313 World Regional Geography [TCCN: GEOG 1303]
Lower Division Elective (3 hours)

Junior Year
First Semester (15 hrs.)
- World History (3 hours)
- United States History (3 hours)
- Minor (3 hours)
- Minor (3 hours)
- Elective (3 hours)

Second Semester (15 hrs.)
- European History (3 hours)
- United States History (3 hours)
- Minor (3 hours)
- Elective (3 hours)
- Elective (3 hours)

Senior Year
First Semester (15 hrs.)
- World History (3 hours)
- HIST 3300 Historical Methods and Research
- Minor (3 hours)
- Minor (3 hours)
- Elective (3 hours)

Second Semester (15 hrs.)
- European History (3 hours)
- United States History (3 hours)
- Minor (3 hours)
- Elective (3 hours)
- Elective (3 hours)

World history courses: HIST 3301, HIST 3382, HIST 3395, HIST 4360, HIST 4361, HIST 4365, HIST 4369, HIST 4377, HIST 4378, HIST 4391, HIST 4392, HIST 4394, HIST 4395, or when applicable HIST 4397

European history courses: HIST 3352, HIST 3353, HIST 3354, HIST 3356, HIST 3357, HIST 3358, HIST 3359, HIST 3382, HIST 3383, HIST 3392, HIST 3395, or when applicable HIST 4397

United States history courses: HIST 4320, HIST 4321, HIST 4322, HIST 4323, HIST 4325, HIST 4326, HIST 4327, HIST 4328, HIST 4329, HIST 4330, HIST 4334, HIST 4336, HIST 4350, HIST 4355, HIST 4371, HIST 4372, HIST 4376, HIST 4377, HIST 4379, HIST 4384, HIST 4385, HIST 4386, HIST 4387, HIST 4388, HIST 4389, HIST 4390, or when applicable HIST 4397

Minor – At least 18 hours in a single discipline or 18 hours of guided electives to be chosen in consultation with an advisor

History Minor
History may be chosen as a minor to satisfy requirements for certain bachelor’s degree programs with majors in other fields. This program consists of 18 semester hours in history, at least nine of which must be upper-division. Of these, three should be in United States history and three in world or European history.

Social Studies Minor

Degree Requirements
A minimum of 18 semester hours, 9 of which must be upper division, as follows:

3 hours of the following:
- POLS 3310 International Relations
- POLS 3315 American Foreign Policy
- POLS 3370 Comparative Politics
- POLS 3372 The Politics of Russia and the CIS
- POLS 3375 European Political Systems
- POLS 3380 The Politics of Latin America
- POLS 3385 Politics of Eastern Europe
- POLS 3388 Politics of Asia
- POLS 3390 International Political Economy
- POLS 3391 Global Studies
- POLS 3395 Middle Eastern Politics
- POLS 4305 International Terrorism
- POLS 4315 Model United Nations
- POLS 4325 Politics of Africa
- POLS 4350 International Diplomacy, Law, and Organization

6 hours:
- ECON 2301 Principles of Macroeconomics [TCCN: ECON 2301]
- ECON 2302 Principles of Microeconomics [TCCN: ECON 2302]

3 hours of the following:
- GEOG 3320 Physical Geography
- GEOG 3325 North American Geography

3 hours:
- GEOG 1313 World Regional Geography [TCCN: GEOG 1303]

3 hours of the following:
- SOCI 3321 Multi-Cultural Studies
- SOCI 3341 Marriage and Family Life
- ANTH 3330 Cultural Anthropology

History and Social Studies Teacher Certification
All students wishing to be certified to teach history (7-12) in Texas public schools must complete the Academic Foundations Professional Development, the B.A. or B.S. in History degree requirements, and meet the requirements described in the Certification section of the College of Education and Psychology section of this catalog.

All students wishing to teach social studies (4-8 and 7-12) in Texas public schools must complete the Academic Foundations, Professional Development, and the required social studies content courses. For 7-12 certification, students must complete the B.A./B.S. in History or the B.A./B.S. in Political Science, and the required social studies content courses, which can be found in the Certification section of the catalog. For further information see a consultant in the School of Education.

The teacher certification social studies minor requires 3 more hours of specified POLS upper-division courses.

Department of Social Sciences
Dr. Thomas Guderjan, Chair
The Department of Social Sciences offers courses leading to undergraduate degrees in criminal justice, economics, social science and
social work; courses leading to minors in anthropology, geography and sociology; and elective courses for undergraduate students in other disciplines. At the graduate level, the department offers the Master of Science in Criminal Justice and the Master of Public Administration.

Objectives
The Department of Social Sciences offers undergraduate and graduate degrees in an interdisciplinary setting. Through teaching, research and service, the department faculty prepares students for continued graduate education, for employment in business, government and the professions, and for an appreciation and understanding of theirs and others' societies. Curricula promote critical thinking, ethics, citizenship skills, an understanding of cultural and social diversity within the national and international context and communication and technological skills. The overall goals are to provide students with skills for life-long learning and to contribute to scholarship for the advancement of knowledge.

Bachelor of Social Work

Objectives
The Bachelor of Social Works objective is to prepare social workers who will make an impact in the lives of others. The BSW degree is a 120 SCH social work program designed for both new and transfer students. The course delivery method includes face-to-face and hybrid formats, allowing students to choose a mix of courses to complete the degree. The BSW is a generalist track introducing students to social work foundations such as promoting human well-being and applying preventative and intervention methods to social problems at the individual, group, and community level while following ethical principles and using critical thinking skills. The graduates will be prepared for career opportunities in a variety of roles such as caseworkers, service workers, probation officers, human services specialist, and mental health assistants. The BSW program will seek CSWE (Council on Social Work Education) accreditation which will allow students completing the program eligibility to sit for the LBSW (Licensed Baccalaureate Social Worker) which provides documentation of their obtained skills and knowledge needed for their areas of expertise. The goal is that every major is prepared to become an LBSW or transition into an MSW program for further advancement.

Educational Objectives
1. Develop and demonstrate critical thinking skills in all social work aspects
2. Develop and apply professional social work ethics and values across all areas of practice
3. Distinguish between personal and professional ethics
4. Apply social work knowledge, skills, and research to advance social work practice
5. Analyze, formulate, design, evaluate, and influence social policies affecting organizations and communities
6. Advocate for human rights and social justice within all populations
7. Apply theoretical frameworks to assess and evaluate social work interventions
8. Provide students the opportunities to serve in social work environments
9. Engage, assess, and evaluate individuals, families, groups and organizations within the confines of social work interventions
10. Understand and promote opportunities that allow students to work and communicate in diverse environments
11. Understand and demonstrate the use of communication channels within organizations and communities
12. Identify the various determinants associated with health and well-being
13. Use self-awareness, reflection, journaling, and mindfulness to clarify self-values, attitudes and beliefs while working with diverse populations
14. Identify and advocate for needed resources for underinsured, uninsured, and low-income clients and patients

All objectives are standard in the generalist social work program.

Admission Requirements
1. Junior standing.
2. Cumulative GPA of 2.75 and a 3.0 in pre-requisite Social Work courses.
3. Completion of an Application to the Professional Social Work Program by Fall semester deadline. Application includes: application form, three letters of reference, written responses to questions listed on application form, a 600-word personal statement, and current resume.
4. Completion of the following courses: SOCW 2361, SOCW 2362, SOCW 2371, PSYC 1301, BIOL 1301, and MATH 1342. Applicants must complete SOCW 3303 and SOCI 1306 during the Fall semester in which they apply to the Professional Social Work Program.
5. Successful completion of interview with Social Work Program Advisory Committee.

Additional Information
To remain in good standing, a BSW major must maintain a 2.75 GPA. Documentation of 40 hours of volunteer experience in a social service setting must be completed by the beginning of the fall semester of the senior year.

Degree Requirements
Total Semester Credit Hours = 120

University Core Curriculum (42 hrs.)
Any allowed core course permitted for each area except the following prescribed core courses.

Communication (6 hrs.)
- ENGL 1301 College Composition I [TCCN: ENGL 1301]
- CMST 1315 Introduction to Public Speaking [TCCN: SPCH 1315]

Mathematics (3 hrs.)
- MATH 1342 Statistics [TCCN: MATH 1342]

Social & Behavioral Sciences (3 hrs.)
- PSYC 1301 Introduction to Psychology [TCCN: PSYC 2301]

Life and Physical Science (6 hrs.)
- BIOL 1301 Introduction to Life Sciences I [TCCN: BIOL 1308]
  - Science (Any Approved - 3 hrs.)
### Required Courses (57 hrs.)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>SOCW 2361</td>
<td>Introduction to Social Work [TCCN: SOCW 2361]</td>
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<tr>
<td>SOCW 2362</td>
<td>Social Welfare [TCCN: SOCW 2362]</td>
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<tr>
<td>SOCW 2371</td>
<td>Critical Thinking in Social Work</td>
</tr>
<tr>
<td>SOCW 3303</td>
<td>Human Behavior Soc Environ I</td>
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<tr>
<td>SOCW 3304</td>
<td>Human Behavior Soc Environ II</td>
</tr>
<tr>
<td>SOCW 3308</td>
<td>Research Methods</td>
</tr>
<tr>
<td>SOCW 3108</td>
<td>Research Methods Lab</td>
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<tr>
<td>SOCW 3409</td>
<td>Diversity &amp; Rural Environ</td>
</tr>
<tr>
<td>SOCW 4132</td>
<td>Interviewing Techniques</td>
</tr>
<tr>
<td>SOCW 4331</td>
<td>Social Work Individual Practice</td>
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<tr>
<td>SOCW 4310</td>
<td>Child and Family Social Work</td>
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<tr>
<td>SOCW 4333</td>
<td>Social Work Group Practice</td>
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<tr>
<td>SOCW 4334</td>
<td>Social Work Community Practice</td>
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<tr>
<td>SOCW 4335</td>
<td>Communities and Organizations</td>
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<tr>
<td>SOCW 4140</td>
<td>Pre-Field Orientation</td>
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<tr>
<td>SOCW 4601</td>
<td>Practicum 1</td>
</tr>
<tr>
<td>SOCW 4602</td>
<td>Practicum 2</td>
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<tr>
<td>SOCW 4241</td>
<td>Practicum Seminar</td>
</tr>
<tr>
<td>SOCI 1306</td>
<td>Contemporary Social Problems [TCCN: SOCI 1306]</td>
</tr>
</tbody>
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### Elective Courses 21 hrs

9 of 21 credit hours to be social work-related courses selected in consultation with Social Work Faculty.

### BSW Program Course Sequence

#### Year 1 (30 hrs.)

**Year 1 - Fall**
- SOCW 2361: Introduction to Social Work [TCCN: SOCW 2361]
- ENGL 1301: College Composition I [TCCN: ENGL 1301]
- CMST 1315: Introduction to Public Speaking [TCCN: SPCH 1315]
- American History (Core, 3 hrs.)
- Creative Arts (Core, 3 hrs.)

**Year 1 - Spring**
- SOCW 2362: Social Welfare [TCCN: SOCW 2362]
- PSYC 1301: Introduction to Psychology [TCCN: PSYC 2301]
- MATH 1342: Statistics [TCCN: MATH 1342]
- Language, Philosophy and Culture (Core, 3 hrs.)
- American History (Core, 3 hrs.)

#### Year 2 (30 hrs.)

**Year 2 - Fall**
- BIOL 1301: Introduction to Life Sciences I [TCCN: BIOL 1308]
- POLS 2305: Introductory American Government [TCCN: GOVT 2305]
- Elective (3 hours)
- Elective (3 hours)
- Elective (3 hours)

**Year 2 - Spring**
- SOCW 2371: Critical Thinking in Social Work
- POLS 2306: Introductory Texas Politics [TCCN: GOVT 2306]
- Science (Any Approved - 3 hrs.)
- Elective (3 hours)
- Elective (3 hours)

#### Year 3 (30 hrs.)

**Year 3 - Fall**
- SOCW 3303: Human Behavior Soc Environ I

**Year 3 - Spring**
- SOCW 3304: Human Behavior Soc Environ II
- SOCW 3308: Research Methods
- SOCW 3108: Research Methods Lab
- SOCW 4132: Interviewing Techniques
- SOCW 4331: Social Work Individual Practice
- SOCW 3409: Diversity & Rural Environ

**Year 4 (30 hrs.)**

**Year 4 - Fall**
- SOCW 4310: Child and Family Social Work
- SOCW 4333: Social Work Group Practice
- SOCW 4334: Social Work Community Practice
- SOCW 4335: Communities and Organizations
- SOCI 1306: Contemporary Social Problems [TCCN: SOCI 1306]

**Year 4 Spring**
- SOCW 4601: Practicum 1
- SOCW 4602: Practicum 2
- SOCW 4241: Practicum Seminar

### Criminal Justice B.S.

#### Objectives

The major objectives of the criminal justice program are to prepare students for a wide variety of professional careers involving social needs such as the criminal justice system and human services. The program provides an opportunity for persons currently serving in the criminal justice system to continue their education. This discipline also complements the education received by students in related disciplines and fosters an understanding of the role and function of the criminal justice system.

### Degree Requirements

As of Fall 2020, the Criminal Justice faculty are proud to present a brand new curriculum meant to provide Criminal Justice majors with courses designed to provide students with the necessary skills and resources to find gainful employment post-graduation. The newly revised B.S. in Criminal Justice will support this mission by providing an innovating teaching and research environment developed and implemented by faculty with diverse educational and practitioner experience. The new curriculum will include courses never before offered at UT Tyler and incorporates both theoretical and applied elements into the classroom.

Please note that certain courses are offered only in Fall (F) and Spring (S) semesters, while others are offered every semester. We also offer summer courses, but those change yearly. The degree requirements for the Bachelor of Science in Criminal Justice are as follows.

#### University Core Curriculum (42 hrs.)

#### Lower Division Requirements (18 hrs.)

<table>
<thead>
<tr>
<th>Course Code</th>
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<tbody>
<tr>
<td>CRJ 1301</td>
<td>Introduction to Criminal Justice [TCCN: CRJ 1301]</td>
</tr>
<tr>
<td>CRJ 1306</td>
<td>Court Systems and Practices [TCCN: CRJ]</td>
</tr>
</tbody>
</table>
CRIJ 1310 Fundamentals of Criminal Law [TCCN: 1310]
CRIJ 2313 Correctional Systems and Practices [TCCN: 2313]
CRIJ 2328 Police Systems and Practices [TCCN: CRIJ 2328]
MATH 1342 Statistics [TCCN: MATH 1342]

Fall
   CRIJ 1310, CRIJ 2328
Spring
   CRIJ 1306, CRIJ 2313
Fall/Spring
   CRIJ 1301

Upper Division Requirements (15 hrs.)
CRIJ 3310 Ethical Issues in Criminal Justice
CRIJ 3311 Administration of Criminal Justice Agencies
CRIJ 3320 Criminology
CRIJ 4322 Criminal Justice Research Methods
CRIJ 4355 Senior Seminar in Criminal Justice

NOTE: CRIJ 4355 - This course can only be taken once all major requirements are completed and the student is in their final semester at UT Tyler.

Fall
   CRIJ 3311, CRIJ 3320
Spring
   CRIJ 3310
Fall/Spring
   CRIJ 4322, CRIJ 4355

General Electives (15 hrs.)
At a minimum students will be required to take 15 additional general elective hours from any discipline to fulfill the 120 hour requirement for graduation.

Criminal Justice Concentrations (15 hours)
In addition to the above requirements, students must complete two concentrations, or one concentration and an outside minor. A minor is no longer required but is encouraged for students who want to complete outside coursework. To learn more about why each concentration may be the right choice for you, click here for more information. Each concentration is 15 credit hours and there are four concentrations that students may choose from:

Forensic Science
CHEM 1320 Forensic Chemistry I
CRIJ 3301 Survey of Forensic Science
CRIJ 4344 Crime Scene Processing
CRIJ 4345 Courtroom Testimony and one of the following
CRIJ 3344 Drugs, Behavior and Criminal Justice or GEOG 4330 Geographic Information Systems or ANTH 3380 Physical Anthropology
Fall
   CHEM 1320, CRIJ 3301, CRIJ 3344
Spring
   CRIJ 4344, CRIJ 4345, GEOG 4330, ANTH 3380

Juvenile Justice
CRIJ 3340 Victimology
CRIJ 4307 The Juvenile Justice System
CRIJ 4309 Family Violence
CRIJ 4311 Race, Class, Gender, and Delinquency
CRIJ 4312 Legal Issues in Juvenile Justice

Fall
   CRIJ 4307, CRIJ 4309
Spring
   CRIJ 3340, CRIJ 4311, CRIJ 4312

Homeland Security
CRIJ 4333 Contemporary Policing
CRIJ 4334 Homeland Security
CRIJ 4335 Emergency Planning and Risk Management
GEOG 4330 Geographic Information Systems and one of the following
POLS 3395 Middle Eastern Politics or POLS 4305 International Terrorism or POLS 4310 International Conflict
Fall
   CRIJ 4333
Spring
   CRIJ 4334, CRIJ 4335, GEOG 4330

Criminal Justice Generalist
Pick five upper-division courses from the Forensic Science, Juvenile Justice, Homeland Security concentrations, or three graduate-level courses for students in the five-year BS/MS/MPA 4+1 program. However, if students elect to take the Generalist Concentration as their second concentration then they are more limited in terms of the remaining options. For example, if students choose to complete the Juvenile Justice and Generalist Concentrations then they can only choose Forensic Science and Homeland Security courses to complete the Generalist Concentration. You cannot apply any course to more than one concentration.

Five-year BS/MS/MPA 4+1 Program
UT Tyler Undergraduate students in Criminal Justice may choose this program to complete their master's degree in one additional year. Students will choose a project under this program and are required to take 9 credits of graduate-level courses (electives) in their senior year. Criminal Justice undergraduate majors with a minimum GPA of 3.49 who are interested in the 4+1 program must apply through the Criminal Justice program no later than the last semester of their junior year. Students that are accepted into the 4+1 program will be conditionally admitted in the first semester of their senior year, and fully admitted once completing all requirements for the Criminal Justice degree and fulfilling all admissions requirements for the Criminal Justice master's program. Students must obtain an average “B” grade in all the graduate-level courses taken during their senior year. The graduate-level courses would be applied to courses in the Criminal Justice master's program.

Notes: (1) No more than 21 lower-division hours in criminal justice may be applied toward baccalaureate degree requirements. (2) All courses cross-listed between criminal justice and any other discipline must be taken as criminal justice courses.
Recommended 4-Year Course Sequence

Criminal Justice BS (One Concentration and Minor)

Criminal Justice BS (Two Concentrations)

Criminal Justice Minor

Criminal Justice may be chosen as a minor to satisfy bachelor degree requirements in other fields. This program consists of 18 semester hours in criminal justice including CRIJ 1301, CRIJ 3320, CRIJ 4333, and CRIJ 4307. Students may choose two additional upper-division criminal justice courses to complete their minor.

Forensic Science Minor

The forensic science minor may be chosen as a minor to satisfy bachelor degree requirements in other fields. This program consists of 18 semester hours from multiple disciplines.

Minor Requirements

Students must take the following courses (12 credit hours)

- CRIJ 3301 Survey of Forensic Science
- CRIJ 4344 Crime Scene Processing
- CRIJ 4345 Courtroom Testimony
- CHEM 1320 Forensic Chemistry I

Students may choose two courses from the following list (6 credit hours)

- CHEM 1321 Forensic Chemistry II
- CRIJ 3344 Drugs, Behavior and Criminal Justice
- ANTH 3360 Archaeology
- ANTH 3380 Physical Anthropology
- CHEM 3310 Analytical Chemistry
- BIOL 3332 Genetics
- BIOL 3333 Genetics Laboratory
- BIOL 4331 Entomology
- BIOL 4332 Entomology Laboratory
- CRIJ 4360 Topics in Criminal Justice
- CHEM 4398 Special Topics in Chemistry

Economics B.A./ B.S.

Degree Requirements

Total Semester Credit Hours=120

University Core Curriculum (42 hrs.)

A minimum grade-point average of 2.0 in upper-division economics courses, including a 2.0 average in a minimum of 12 upper division hours of economics taken at this university.

No grade below "C" in any economics course will be accepted for graduation.

Twelve hours of preparation comprised of:

- MATH 1314 College Algebra [TCCN: MATH 1314]
- MATH 1324 Mathematics for Business and Economics I [TCCN: MATH 1324]
- MATH 1342 Statistics [TCCN: MATH 1342]
- MATH 1325 Mathematics for Business and Economics II [TCCN: MATH 1325]
- COSC 1307 Introduction to Information Systems Software [TCCN: BCIS 1305]
- MATH 1314, MATH 1324, MATH 1342, and MATH 1325: may be part of Core Curriculum

A minimum of 30 hours in economics, of which 24 must be upper division, as follows:

- ECON 2301 Principles of Macroeconomics [TCCN: ECON 2301]
- ECON 2302 Principles of Microeconomics [TCCN: ECON 2302]
- ECON 3314 Intermediate Microeconomic Analysis
- ECON 3317 Intermediate Macroeconomic Analysis
- ECON 4320 Managerial Economics

ECON 4320: required of all majors and should be taken in senior year

Upper division economics chosen with advisor approval.

(15 hours, of which 6 hours may include finance courses.)

A minor of 18 hours chosen in consultation with the student's advisor

FOR THE BACHELOR OF ARTS DEGREE: at least four semesters of a single foreign language or a satisfactory grade on a written examination approved by the foreign language faculty

Electives

Recommended 4-Year Course Sequence

Economics BA

Economics BS

Economics Minor

A minor in economics is a valuable support field for many different majors. It has proven to be particularly helpful to students majoring in political science, history, social sciences, mass communication, law, and business administration. The economics minor requires 18 hours consisting of six hours of principles and 12 additional hours, 9 of which must be at the upper-level, chosen with approval of an economics advisor.

Social Sciences B.A./ B.S.

Total Semester Credit Hours=120

Degree Requirements

University Core Curriculum "C" or better in each course (42 hrs.)

A minimum grade point average of 2.0 in upper division courses in Sociology, Anthropology and Geography.

A minimum of 36 semester hours in Sociology, Anthropology, and Geography, including:

Required Core Courses—27 hours

- ANTH 3330 Cultural Anthropology
- ANTH 3360 Archaeology
- ANTH 3380 Physical Anthropology
- GEOG 1313 World Regional Geography [TCCN: GEOG 1303]
- GEOG 3320 Physical Geography
- GEOG 4365 Topics in Geography
- SOCI 1301 Introduction to Sociology [TCCN: SOCI 1301]
- SOCI 3370 Sociological Theory
- SOCI 3396 Social Research Methods
Social Sciences electives:
A minimum of 9 additional hours in area of specialization (ANTH, GEOG, or SOCI)

The Bachelor of Arts degree in Social Sciences will require 12 hours of a foreign language.

Courses from other institutions may be substituted for courses in Sociology, Anthropology and Geography only with approval of the program director.

Twenty-one hours in these fields must be earned at UT Tyler.

A minor of at least 18 hours, chosen in consultation with an advisor in the minor discipline.

A student with a Social Science major may NOT also minor in Sociology, Geography or Anthropology.

Electives to complete 120 hours for the baccalaureate degree.

Recommended 4-Year Course Sequence
Social Sciences BA with and emphasis in Anthropology
Social Sciences BS with and emphasis in Anthropology
Social Sciences BA with and emphasis in Geography
Social Sciences BS with and emphasis in Geography
Social Sciences BA with and emphasis in Sociology
Social Sciences BS with and emphasis in Sociology

Sociology Minor
Sociology may be chosen as a minor to satisfy requirements for bachelor degree programs with majors in other fields. This program consists of 18 semester hours in sociology, 12 of which must be upper division, chosen in consultation with a social sciences advisor.

Anthropology Minor
Anthropology is a broad discipline that studies human conditions across time and space. The minor can support a wide range of majors, criminal justice, economics, history, English, mass communication as well as life sciences. The anthropology minor requires 18 hours of anthropology courses, 12 of which must be upper division. One upper division course can be substituted by ENGL 3376: Contrastive Linguistics or ENGL 4376: The Nature of Language.

Geography Minor
Geography is the study of the earth as the human home. Geography courses are designed for undergraduate students taking the minor to fulfill academic and career objectives. The minor will enable students to become familiar with the major concepts in geography as well as the people, places, and cultures as they are found in various regions of the world. Students will also learn about physical processes that frame the planet earth. Up to two courses in the sub-field Geographic Information Systems (GIS) may be included in the minor. This sub-field will equip students for a wide range of challenging professional careers in social science, urban land use planning as well as employment with city, state, and federal governments. The minor can support majors in social sciences, education, life sciences, mass communication, history, and technology.

The minor in geography requires 18 hours of geography, 12 of which must be at the upper division.

School of Performing Arts
Dr. Kyle Gullings, Director

The School of Performing Arts (SPA) is a community of recognized artists, teachers, and scholars. The SPA is committed to providing a high-quality learning environment that develops in each student the knowledge, skills and professionalism to work as performers, teachers, and scholars. Students enjoy many opportunities to learn about teaching and performing within a dynamic and personal campus environment. The School of Performing Arts sponsors numerous national and international guest artists and travel/study opportunities.

Department of Music

Through the Bachelor of Music degree and Bachelor of Arts degree, the Music Department offers challenging instruction and performance opportunities to prepare music majors for careers and/or advanced study in any of a number of music specializations. Students in other majors may pursue a minor in music. Music students have many opportunities to perform in the Braithwaite Recital Hall and Vaughn Auditorium. Braithwaite Recital Hall is an impressive 166-seat hall which features oak paneling throughout, a magnificent stage for solo, chamber, or student recitals, and a state-of-the-art digital recording studio. Vaughn Auditorium is a magnificent 2000-seat hall with a Broadway-sized stage, full cast and solo dressing rooms, and full orchestra pit. The Music Department also features a computer/digital keyboard lab and excellent theory/aural skills rooms.

Specifically, the Music Department provides academic and performance training leading to:

- all-level teacher certification in Texas and careers in music education in both elementary and secondary schools
- music careers in private studio teaching or church programs
- graduate study in music, in preparation for careers in music performance, composition, music theory or musicology

The Department serves students from within a broad liberal arts curriculum. In this role, it provides:

- a core of basic courses and musical experiences to meet University Core Curriculum requirements in music for the general university student population
- an awareness of the interrelationship between the arts and other academic disciplines
- opportunities for individuals to develop an articulate aesthetic sense and to become discerning consumers and patrons of the arts
- performance experiences for musicians of various skill levels, through ensembles open to membership both with and without audition and ensembles designed to meet the needs of pre-professional musicians

The music faculty holds a strong belief in the value of music and the fine arts as essential components of the human spirit, necessary to a well-rounded, fulfilling existence, and in the academic worth of music as
a discipline of study. Music Program faculty work to infuse these beliefs into both classroom teaching and performance instruction.

**Lower Division and Transfer Student Requirements**

Incoming freshman music majors should be aware that, unlike certain disciplines, specialized music study begins in the first year. These courses are taken concurrently with the freshman and sophomore core curriculum courses.

In addition to meeting all general requirements for admission to the University, all incoming students intending to major in music must perform and pass an entrance audition in their principal performing medium before a faculty committee, or submit a portfolio of compositions, as appropriate. Transfer students must also supply a complete list of repertoire previously studied. Unless approved for upper division instruction through audition, transfer students will enroll in lower division (MUAP 22xx) applied music. Requirements for admission to upper-division study may be found in the Music Student handbook at www.uttyler.edu/music. Audition dates must be arranged through the Music Department.

To ensure appropriate course placement, theory and keyboard assessments will be administered to all incoming transfer music majors. For transfer students, the piano proficiency may be satisfied by either enrolling in MUAP 2001 and passing the proficiency exam, or by completing MUAP 2112. Contact the music office for administration dates. Transfer students must complete the lower division Field of Study requirements in music with grades of "C" or better.

The music curriculum is designed to ensure reasonable scope and competence in all graduates. Any music degree is demanding in both academic studies and performance. Most students, especially those seeking teacher certification, will need to complete some of the coursework in summers or plan to allow five years to complete the program. Careful consultation with a faculty advisor is required throughout the program to ensure timely progress toward the degree.

**Music Program Policies**

Additional policies and requirements, including required ensemble and lessons for music majors, are published in the Music Department Student Handbook, available at www.uttyler.edu/music.

A grade of C or higher for all course work is required for graduation in all music degree programs.

**Bachelor of Music (B.M.) - Composition Emphasis**

**Degree Requirements**

**Total Semester Credit Hours=120**

**University Core Curriculum (42 hrs.)**

May be applied to Core Curriculum requirements:

- MUSI 2308 Music Literature [TCCN: MUSI 1307]

**Musical Performance and Composition (29 hrs.)**

1. Applied Study in voice or instrument (MUAP)--12 hrs. (8 lower-division and 4 upper-division)

2. Applied study in composition (MUAP)--12 hrs. (4 lower-division and 8 upper-division)

3. Ensembles (MUEN)--4 hours lower-division

4. Senior Recital--MUAP 4100

**Supporting Courses in Music-49 hours**

(not including MUSI 2308, which is applied toward Core Curriculum requirements)

**Lower-Division Courses (20 hrs.)**

- MUSI 1000 Recitals, Concerts and Productions
- MUAP 1111 Harmony and Keyboard I
- MUAP 1112 Harmony and Keyboard II
- MUSI 1116 Aural Skills I [TCCN: MUSI 1116]
- MUSI 1117 Aural Skills II [TCCN: MUSI 1117]
- MUSI 1311 Music Theory I [TCCN: MUSI 1311]
- MUSI 1312 Music Theory II [TCCN: MUSI 1312]
- MUAP 2111 Harmony and Keyboard III
- MUAP 2112 Harmony and Keyboard IV
- MUSI 2116 Aural Skills III [TCCN: MUSI 2116]
- MUSI 2117 Aural Skills IV [TCCN: MUSI 2117]
- MUSI 2311 Music Theory III [TCCN: MUSI 2311]
- MUSI 2312 Music Theory IV [TCCN: MUSI 2312]
- MUAP 2001 Piano Proficiency

(MUSI 1000: 6 semester hours with grade of CR required)

**Upper-Division Courses (29 hrs.)**

- MUSI 3214 Advanced Conducting and Score Reading
- MUSI 3311 Conducting
- MUSI 3319 Music History I
- MUSI 3320 Music History II
- MUSI 3342 Electronic Music
- MUSI 3348 Composers Seminar
- MUSI 4340 Counterpoint
- MUSI 4342 Form and Analysis
- MUSI 4343 Topics in Music Theory
- MUSI 4345 Arranging for Choral and Instrumental Ensembles

**Recommended 4 Year Course Sequence**

**Bachelor of Music - Composition Emphasis**

8-Semester Course Sequence  BM Music - Composition Emphasis

**Bachelor of Music (B.M.) - Instrumental Performance Emphasis**

**Degree Requirements**

**Total Semester Credit Hours=120**

**University Core Curriculum (42 hrs.)**

May be applied to core curriculum requirements:

- MUSI 2308 Music Literature [TCCN: MUSI 1307]

**Musical Performance, Technique and Pedagogy - 32 hours**

1. Applied study in primary instrument (MUAP)--16 hrs. (8 lower-division, 8 upper-division)

2. Major Ensembles (MUEN)--8 hrs. (4 lower-division, 4 upper-division)

3. Minor Ensembles (MUEN)--4 hrs. (lower-division)

4. Required Courses--4 hrs.
   a. MUAP 3000 Junior Recital
   b. MUAP 4100 Recital
   c. MUSI 3330 Topics in Pedagogy and Literature
Supporting Courses in Music--35 hours
(not including MUSI 2308, which is applied toward core curriculum requirements)

Lower-Division Courses (20 hrs.)
MUSI 1000 Recitals, Concerts and Productions
MUAP 1111 Harmony and Keyboard I
MUAP 1112 Harmony and Keyboard II
MUSI 1116 Aural Skills I [TCCN: MUSI 1116]
MUSI 1117 Aural Skills II [TCCN: MUSI 1117]
MUSI 1311 Music Theory I [TCCN: MUSI 1311]
MUSI 1312 Music Theory II [TCCN: MUSI 1312]
MUSI 2111 Harmony and Keyboard III
MUSI 2112 Harmony and Keyboard IV
MUSI 2116 Aural Skills III [TCCN: MUSI 2116]
MUSI 2117 Aural Skills IV [TCCN: MUSI 2117]
MUSI 2311 Music Theory III [TCCN: MUSI 2311]
MUSI 2312 Music Theory IV [TCCN: MUSI 2312]
MUAP 2001 Piano Proficiency
(MUSI 1000: 6 semesters with grade of CR required)

Upper-Division Courses (15 hrs.)
MUSI 3311 Conducting
MUSI 3319 Music History I
MUSI 3320 Music History II
MUSI 4342 Form and Analysis
MUSI 4345 Arranging for Choral and Instrumental Ensembles

Music Electives (upper-division)–11 hrs.

Recommended 4 Year Course Sequence
Bachelor of Music - Instrumental Performance Emphasis

8-Semester Course Sequence  BM Music - Instrumental Performance Emphasis

Bachelor of Music (B.M.) - Instrumental Music Education Emphasis

Degree Requirements

Total Semester Credit Hours = 121

University Core Curriculum (42 hrs.)
May be applied to core curriculum requirements:
MUSI 2308 Music Literature [TCCN: MUSI 1307]

Musical Performance --21 hours
1. Applied study in primary instrument (MUAP)--14 hrs. (8 lower-division, 6 upper-division)
2. Major Ensembles (MUEN)--7 hrs. (4 lower-division, 3 upper-division)
3. Required Recital
MUAP 3000 Junior Recital

Musicianship and Pedagogy--58 hours
(not including MUSI 2308, which is applied toward core curriculum requirements)

Lower-Division Courses (20 hrs.)
MUSI 1000 Recitals, Concerts and Productions
MUAP 1111 Harmony and Keyboard I
MUAP 1112 Harmony and Keyboard II
MUSI 1116 Aural Skills I [TCCN: MUSI 1116]
MUSI 1117 Aural Skills II [TCCN: MUSI 1117]
MUSI 1311 Music Theory I [TCCN: MUSI 1311]
MUSI 1312 Music Theory II [TCCN: MUSI 1312]
MUAP 2111 Harmony and Keyboard III
MUAP 2112 Harmony and Keyboard IV
MUSI 2116 Aural Skills III [TCCN: MUSI 2116]
MUSI 2117 Aural Skills IV [TCCN: MUSI 2117]
MUSI 2311 Music Theory III [TCCN: MUSI 2311]
MUSI 2312 Music Theory IV [TCCN: MUSI 2312]
MUAP 2001 Piano Proficiency
(MUSI 1000: 6 semesters with grade of CR required)

Upper-Division Courses (38 hrs.)
MUSI 3124 Advanced Conducting and Score Reading
MUSI 3220 Woodwind Methods
MUSI 3221 Brass Methods
MUSI 3222 Percussion Methods
MUSI 3223 String Methods
MUSI 3229 Vocal Seminar for Instrumental Majors
MUSI 3240 Marching Band Procedures
MUSI 3311 Conducting
MUSI 3319 Music History I
MUSI 3320 Music History II
MUSI 3325 Teaching Music in the Elementary School
MUSI 3327 Teaching Music in Secondary Schools
MUSI 4326 Instrumental Materials and Band Administration
MUSI 4342 Form and Analysis
MUSI 4345 Arranging for Choral and Instrumental Ensembles

Recommended 4 Year Course Sequence
Bachelor of Music - Instrumental Music Education Emphasis

8-Semester Course Sequence  BM Music - Instrumental Music Education Emphasis

Bachelor of Music (B.M.) - Piano Performance Emphasis

Degree Requirements

Total Semester Credit Hours = 120

University Core Curriculum (42 hrs.)
May be applied to core curriculum requirements:
MUSI 2308 Music Literature [TCCN: MUSI 1307]

Musical Performance --32 hours
1. Applied study in piano (MUAP)--16 hrs. (8 lower-division, 8 upper-division)
2. Accompanying/Ensembles (MUEN/MUAP)--8 hrs. (4 lower-division, 4 upper-division)
3. Applied study in secondary instrument (MUAP)--4 hrs. (lower-division)
4. Required recitals and courses--4 hrs.
MUAP 3000 Junior Recital
MUAP 4100 Recital
MUSI 3335 Piano Pedagogy

Supporting Courses in Music (36 hrs.)
(not including MUSI 2308, which is applied toward core curriculum requirements)

Lower-Division Courses (18 hrs.)
MUSI 1000 Recitals, Concerts and Productions
MUSI 1116 Aural Skills I [TCCN: MUSI 1116]
MUSI 1117 Aural Skills II [TCCN: MUSI 1117]
MUSI 1311 Music Theory I [TCCN: MUSI 1311]
MUSI 1312 Music Theory II [TCCN: MUSI 1312]
MUAP 2111 Harmony and Keyboard III
MUAP 2112 Harmony and Keyboard IV
MUSI 2116 Aural Skills III [TCCN: MUSI 2116]
MUSI 2117 Aural Skills IV [TCCN: MUSI 2117]
MUSI 2311 Music Theory III [TCCN: MUSI 2311]
MUSI 2312 Music Theory IV [TCCN: MUSI 2312]
MUAP 2001 Piano Proficiency
Upper-Division Courses (18 hrs.)
MUSI 3311 Conducting
MUSI 3319 Music History I
MUSI 3320 Music History II
MUSI 4340 Counterpoint
MUSI 4320 Piano Literature
MUSI 4342 Form and Analysis

Music Electives - 10 hrs. of Upper Division courses

Recommended 4 Year Course Sequence
Bachelor of Music - Piano Performance Emphasis

Degree Requirements
Total Semester Credit Hours = 120

University Core Curriculum (42 hrs.)

May be applied to core curriculum requirements:
MUSI 2308 Music Literature [TCCN: MUSI 1307]

Musical Performance—26 hrs.
1. Applied study in piano (MUAP)—16 hrs. (8 lower-division, 8 upper-division)
2. Accompanying/Ensembles (MUEN/MUAP)—8 hrs. (4 lower-division, 4 upper-division)
3. Applied study in secondary instrument (MUAP)—2 hrs. (lower-division)
4. Required Course
MUAP 3000 Junior Recital

Supporting Courses in Music (49 hrs.)
(not including MUSI 2308, which is applied toward core curriculum requirements)

Lower-Division Courses (18 hrs.)
MUSI 1000 Recitals, Concerts and Productions
MUSI 1116 Aural Skills I [TCCN: MUSI 1116]
MUSI 1117 Aural Skills II [TCCN: MUSI 1117]
MUSI 1311 Music Theory I [TCCN: MUSI 1311]
MUSI 1312 Music Theory II [TCCN: MUSI 1312]
MUAP 2111 Harmony and Keyboard I
MUAP 2112 Harmony and Keyboard II
MUAP 2116 Aural Skills III [TCCN: MUSI 2116]
MUAP 2117 Aural Skills IV [TCCN: MUSI 2117]
MUSI 2311 Music Theory III [TCCN: MUSI 2311]
MUSI 2312 Music Theory IV [TCCN: MUSI 2312]
MUAP 2001 Piano Proficiency
(MUSI 1000: 6 semesters with grade of CR required)

Upper-Division Courses (31 hrs.)
MUSI 3311 Conducting
MUSI 3319 Music History I
MUSI 3320 Music History II
MUSI 3325 Teaching Music in the Elementary School
MUSI 3330 Topics in Pedagogy and Literature
MUSI 3335 Piano Pedagogy
MUSI 4201 Internship in Piano Pedagogy
MUSI 4320 Piano Literature
MUSI 4342 Form and Analysis

NOTES: MUSI 3330: 2 semesters, 6 credit hours total
MUSI 4201: 2 semesters, 4 credit hours total

Music Electives - Upper-Division (3 hrs.)

Recommended 4 Year Course Sequence
Bachelor of Music - Piano Pedagogy Emphasis

8-Semester Course Sequence  BM Music - Piano Pedagogy Emphasis

Bachelor of Music (B.M.) - Vocal Performance Emphasis

Degree Requirements
Total Semester Credit Hours = 120

University Core Curriculum (42 hrs.)

May be applied to core curriculum requirements:
MUSI 2308 Music Literature [TCCN: MUSI 1307]

Musical Performance, Techniques and Pedagogy—38 hours
1. Applied study in voice (MUAP)—16 hrs. (8 lower-division, 8 upper-division)
2. Major Ensembles (MUEN)—8 hrs. (4 lower-division, 4 upper-division)
   MUEN 3151 Opera Workshop/Musical Theatre (2 semesters)
MUAP 3000 Junior Recital
MUAP 4100 Recital
   MUSI 3330 Topics in Pedagogy and Literature
   MUSI 3320 Song Literature
   MUSI 3321 Vocal Pedagogy
   MUSI 3224 Diction I
   MUSI 3225 Diction II

Supporting Courses in Music—38 hours
(not including MUSI 2308, which is applied toward Core Curriculum requirements)

Lower-Division Courses (20 hrs.)
MUSI 1000 Recitals, Concerts and Productions
MUAP 1111 Harmony and Keyboard I
MUAP 1112 Harmony and Keyboard II
MUSI 1116 Aural Skills I [TCCN: MUSI 1116]
MUSI 1117 Aural Skills II [TCCN: MUSI 1117]
MUSI 1311 Music Theory I [TCCN: MUSI 1311]
MUSI 1312 Music Theory II [TCCN: MUSI 1312]
MUAP 2111 Harmony and Keyboard III
MUAP 2112 Harmony and Keyboard IV
MUAP 2116 Aural Skills III [TCCN: MUSI 2116]
MUAP 2117 Aural Skills IV [TCCN: MUSI 2117]
MUSI 2311 Music Theory III [TCCN: MUSI 2311]
MUSI 2312 Music Theory IV [TCCN: MUSI 2312]
MUAP 2001 Piano Proficiency
(MUSI 1000: 6 semesters with grade of CR required)

Upper-Division Courses (18 hrs.)
MUSI 3311 Conducting
MUSI 3319 Music History I
MUSI 3320 Music History II
MUSI 3333 Music Theatre
MUSI 4342 Form and Analysis
MUSI 4345 Arranging for Choral and Instrumental Ensembles

Music Electives -- 2 hrs.

Recommended 4 Year Course Sequence
Bachelor of Music - Vocal Performance Emphasis

8-Semester Course Sequence  BM Music - Vocal Performance Emphasis

Bachelor of Music (B.M.) - Vocal Music Education Emphasis

Degree Requirements
Total Semester Credit Hours = 120

University Core Curriculum -- 42 hours
May be applied to Core Curriculum requirements:
MUSI 2308 Music Literature [TCCN: MUSI 1307]

Musical Performance -- 21 hours
1. Applied study in voice (MUAP) -- 14 hrs. (8 lower-division, 6 upper-division)
2. Major Ensembles (MUEN) -- 7 hrs. (4 lower-division, 3 upper-division)
3. Required Course
MUAP 3000 Junior Recital

Musicianship and Pedagogy -- 57 hours
(not including MUSI 2308, which is applied toward core curriculum requirements)

Lower-Division Courses (20 hrs.)
MUAP 1111 Harmony and Keyboard I
MUAP 1112 Harmony and Keyboard II
MUAP 2111 Harmony and Keyboard III
MUAP 2112 Harmony and Keyboard IV
MUSI 1000 Recitals, Concerts and Productions
MUSI 1116 Aural Skills I [TCCN: MUSI 1116]
MUSI 1117 Aural Skills II [TCCN: MUSI 1117]
MUSI 1311 Music Theory I [TCCN: MUSI 1311]
MUSI 1312 Music Theory II [TCCN: MUSI 1312]
MUSI 2116 Aural Skills III [TCCN: MUSI 2116]
MUSI 2117 Aural Skills IV [TCCN: MUSI 2117]
MUSI 2311 Music Theory III [TCCN: MUSI 2311]
MUSI 2312 Music Theory IV [TCCN: MUSI 2312]
MUAP 2001 Piano Proficiency
MUSI 1000: 6 registrations

Upper-Division Courses (37 hrs.)
MUSI 3224 Diction I
MUSI 3225 Diction II
MUSI 3226 Choral Conducting and Score Reading
MUSI 3228 Instrumental Seminar for Vocal Majors
MUSI 3230 Song Literature
MUSI 3231 Vocal Pedagogy
MUSI 3311 Conducting
MUSI 3319 Music History I
MUSI 3320 Music History II
MUSI 3325 Teaching Music in the Elementary School
MUSI 3327 Teaching Music in Secondary Schools
MUSI 4225 Choral Literature and Methods I
MUSI 4226 Choral Literature and Methods II
MUSI 4342 Form and Analysis
MUSI 4345 Arranging for Choral and Instrumental Ensembles

Recommended 4 Year Course Sequence - Vocal Music Education Emphasis

8-Semester Course Sequence  BM Music - Vocal Music Education Emphasis

Bachelor of Arts in Music

Degree Requirements
Total Semester Credit Hours = 125

University Core Curriculum -- 42 hours
May be applied to Core Curriculum requirements:
MUSI 2308 Music Literature [TCCN: MUSI 1307]

Foreign Language -- 12 hours

Musical Performance -- 14 hours
1. Applied Study in voice or instrument (MUAP) -- 7 hours (4 lower-division and 3 upper-division)
2. Major Ensembles (MUEN) -- 7 hours (4 lower-division, 3 upper-division)

Musicianship -- 42 hours
(not including MUSI 2308, which is applied toward Core Curriculum requirements)

Lower-Division Course (20 hrs.)
MUSI 1000 Recitals, Concerts and Productions
MUAP 1111 Harmony and Keyboard I
MUAP 1112 Harmony and Keyboard II
MUSI 2116 Harmony and Keyboard III
MUSI 2117 Harmony and Keyboard IV
MUSI 1000 Recitals, Concerts and Productions
MUSI 1116 Aural Skills I [TCCN: MUSI 1116]
MUSI 1117 Aural Skills II [TCCN: MUSI 1117]
MUSI 1311 Music Theory I [TCCN: MUSI 1311]
MUSI 1312 Music Theory II [TCCN: MUSI 1312]
MUSI 2116 Aural Skills III [TCCN: MUSI 2116]
MUSI 2117 Aural Skills IV [TCCN: MUSI 2117]
MUSI 2311 Music Theory III [TCCN: MUSI 2311]
MUSI 2312 Music Theory IV [TCCN: MUSI 2312]
MUAP 2001 Piano Proficiency
MUSI 1000: 6 semesters with grade of CR required

Upper-Division courses (22 hrs.)
MUSI 3311 Conducting
MUSI 3318 Musics of the World
MUSI 3319 Music History I
MUSI 3320 Music History II
MUSI 4340 Counterpoint
MUSI 4342 Form and Analysis
MUSI 4345 Arranging for Choral and Instrumental Ensembles
MUAP 4101 Analytical/Research Project

Electives -- 15 hours
1. Music (Upper-division) -- 6 hrs.

Requirement Note
There is no recital requirement for this degree. A substantial formal paper prepared in MUSI 4101: Analytical/Research Project shall be presented with the approval of the major advisor and submitted as evidence of competence in the major field. The project may be an outgrowth of a music theory, history, topics course, or independent study project, as appropriate to the student's interest.
Recommended 4 Year Course Sequence

8-Semester Course Sequence  BA Music

Music Minor

Music may be chosen as a minor to satisfy bachelor's degree program requirements with majors in other fields. Students must audition in an applied area for acceptance in the program. A minimum of 19 hours is required, 6 of which must be earned at UT Tyler. Students should consult with a music advisor prior to the first semester enrolled to discuss the availability of classes.

Degree Requirements

Required Courses
MUSI 1000  Recitals, Concerts and Productions
MUSI 1311  Music Theory I [TCCN: MUSI 1311]
MUSI 1312  Music Theory II [TCCN: MUSI 1312]
MUSI 1116  Aural Skills I [TCCN: MUSI 1116]
MUSI 1117  Aural Skills II [TCCN: MUSI 1117]
MUSI 1111  Harmony & Keyboard
MUSI 1112  Harmony & Keyboard
MUSI 2308  Music Literature [TCCN: MUSI 1307]

Guided Electives: 6 hours from lower-division MUAP and/or upper-division MUSI, MUAP or MUEN courses with advisor approval

MUSI 1000: 4 semesters with grade of CR

Music Teacher Certification

All students wishing to be certified to teach music (EC-12) in Texas public schools must complete the Academic Foundations, Professional Development, the Bachelor of Music (B.M.), and meet the requirements described in the Certification section of the College of Education and Psychology section of this catalog. For further information see a consultant in the Department of Curriculum and Instruction.

Applied Music Courses

Applied Music courses are available from beginning to advanced levels of study for one, two or three credit hours. Students are required to furnish their own instrument and music materials. All lessons will be taught in the instructor's university studio. Permission to enroll and appropriate computer call number may be obtained by contacting the music office. A fee of $50 will be charged for each one credit hour course, a fee of $100 will be charged for each two credit hour course, and a fee of $125 will be charged for each three credit hour course. (fees are subject to change). Undergraduate and graduate level courses may be repeated twice for credit.

Accompanying  MUAP 1171, 2171, 3171, 4171
Bassoon  MUAP 1126, 1226, 2126, 2226, 3226, 4226
Clarinet  MUAP 1129, 1229, 2129, 2229, 3229, 4229
Composition  MUAP 1187, 2187, 3287, 4287
Contrabass  MUAP 1113, 1213, 2113, 2213, 3213, 4213
Euphonium  MUAP 1150, 1250, 2150, 2250, 3250, 4250
Flute  MUAP 1120, 1220, 2120, 2220, 3220, 4220
French Horn  MUAP 1141, 1241, 2141, 2241, 3241, 4241
Guitar  MUAP 1161, 1261, 2161, 2261, 3261, 4261
Harp  MUAP 1277, 3277
Harpischord  MUAP 1170, 1270, 2170, 2171, 3270, 4270
Natural Trumpet  MUAP 3138, 4138
Oboe  MUAP 1121, 1221, 2121, 2221, 3221, 4221
Organ  MUAP 1166, 1266, 2166, 2266, 3266, 4266
Percussion  MUAP 1157, 2157, 2157, 3257, 4257
Piano  MUAP 1169, 1269, 2169, 2269, 3269, 3369, 4269, 4369
Saxophone  MUAP 1133, 1233, 2133, 2233, 3233, 4233
Trombone  MUAP 1146, 1246, 2146, 2246, 3246, 4246
Trumpet  MUAP 1137, 1237, 2137, 2237, 3237, 4237
Tuba  MUAP 1153, 1253, 2153, 2253, 3253, 4253
Viola  MUAP 1105, 1205, 2105, 2205, 3205, 4205
Violin  MUAP 1101, 1201, 2101, 2201, 3201, 4201
Violoncello  MUAP 1109, 1209, 2109, 2209, 3209, 4209
Voice  MUAP 1181, 1281, 2181, 2281, 3281, 4281

Theatre Studies Minor

Theatre Studies may be chosen as a minor for students with majors in other fields. A minor in Theatre Studies requires at least 18 hours of courses, 12 of which must be upper level. At least 9 credit hours must be completed at this university.

Degree Requirements

Introduction to Theatre (6 hrs.)
THTR 1351  Acting: An Introduction [TCCN: DRAM 1351]
THTR 1301  The Theatre: Plays in Performance [TCCN: DRAM 1310]

Theatre History (6 hrs.)
THTR 3329  Theatre History: Aeschylus to Shakespeare
THTR 3330  Theatre History: Moliere to the Present

English Literature (3 hrs.)
ENGL 4310  Shakespeare

Theatre 4329: Topics in Drama (3 hrs.)
THTR 4329  Topics in Drama
Dr. Krist Swimberghe, Dean

Vision
The Soules College of Business will develop a reputation as the best business school in the region through outreach programs that meet business stakeholders’ needs, selected focal programs that receive national recognition, and discipline-based special programs that add value to the degree, and enhance the graduate’s job opportunities.

Mission
The Soules College of Business provides high quality business education to citizens of the East Texas region and beyond through a strategic mix of face-to-face and online delivery. We employ High-Impact Educational Practices that help students at the bachelor’s and master’s levels attain the knowledge and skills they need to be successful as professionals.

We serve our stakeholders by providing a range of general and specialized master’s degrees. We maintain a balance between teaching and research that values the creation of both basic and applied knowledge along with teaching excellence.

The Soules College of Business is authorized to award the following degrees:

- Bachelor of Business Administration
  - Majors:
    - Accounting
    - Finance
    - Management
    - Marketing
- Bachelor of Science in Computer Science
- Bachelor of Science in Computer Information Systems
- Bachelor of Science in General Business
- Bachelor of Science in Human Resource Development
- Bachelor of Science in Industrial Technology
- Bachelor of Science in Information Technology
- Master of Accountancy
- Master of Business Administration
- Master of Science in Computer Science
- Master of Science in Human Resource Development
- Master of Science in Industrial Management
- Ph.D. in Human Resource Development

The Bachelor of Science in Industrial Technology is accredited by the Association of Technology, Management, and Applied Engineering (ATMAE). ATMAE accreditation ensures that the institution has met a series of standards to provide industry, business, education, and government with highly competent employees and assures the graduate of an ATMAE-accredited program that they are receiving a marketable degree through relevant curricula.

Business Occupations Concentration (BAAS)
The Bachelor of Applied Arts and Sciences (BAAS) degree is a degree completion program designed for nontraditional transfer students seeking to finish their baccalaureate degree. The degree plan allows the working adult to develop and advance 21st century job skills in the Professional Core and advance their expertise in one of five thematic concentrations. The Soules College of Business houses the Business Occupations thematic concentration of the BAAS degree. For additional information see the BAAS (p. 175) section of the catalog.

Entrepreneurship Concentration (BAAS)
The Entrepreneurship thematic concentration is designed for individuals that desire to start their own business/enterprise. This thematic concentration is open to any BAAS student but those holding an AAS in business or a related area would benefit from their prior knowledge. For additional information see the BAAS (p. 175)section of the catalog.

Bachelor of Business Administration
Total 120 semester credit hours

Objectives
The Bachelor of Business Administration (BBA) prepares students for positions as executives, managers, and specialists in businesses and other organizations. Such an education provides an opportunity to:
1. understand contemporary business culture;
2. appreciate the historical evolution of business, and develop an awareness of the social and economic influences in the global community;
3. encourage social responsibility and community service;
4. understand major functional areas of business, their relationships, and develop some degree of specialization and application; and
5. prepare for graduate study.

Students are encouraged to establish a firm base of humanities, arts, and sciences; to develop analytical capability; to investigate major functional areas of business; and to recognize that the role of leadership in the modern business system is vitally important for community progress and economic development.
Admission to the Bachelor of Business Administration Programs

Freshman and Transfer Admission

All freshmen who meet UT Tyler’s published admission criteria for ACT/SAT scores and high school rankings are automatically admitted into one of the majors in the Soules College of Business. Freshman who do not meet the minimum admission criteria may apply for entrance into the College once they achieve sophomore classification and a minimum of 15 hours at UT Tyler. Transfer students who have successfully completed 30 semester hours or more at an accredited institution and have earned a minimum grade point average of 2.0 (on a 4.00 scale) on all college/university coursework attempted are automatically admitted into one of the majors in the Soules College of Business.

Transfer and freshmen students who are admitted to UT Tyler and interested in pursuing a BBA degree and meet the above admission criteria, should select one of the following majors: accounting, finance, management, or marketing. Students must maintain an overall grade point average of 2.0 and receive a “C” or higher in each of the required courses except the upper-level electives. The following Pre-Business courses should be completed before enrolling in Business Core or Major courses:

Pre-Business Courses

- Introduction to Business
- Accounting Principles - Financial Accounting, Managerial Accounting
- *Computer Literacy
- *Economic Principles - Microeconomics, Macroeconomics
- Mathematics for Business & Social Sciences
- Business Statistics

*Computer applications adapted to the solution of business problems (equivalent to COSC 1307).

Transfer of Credit

Only grades of “C” and above may apply towards degree requirements.

General Baccalaureate Degree Requirements

The Soules College of Business offers a Bachelor of Business Administration (BBA) degree with majors in accounting, finance, management, and marketing, which requires:

1. A minimum of 120 semester credit hours.
2. At least 50 percent of the upper-division business courses must be taken at UT Tyler.
3. In no event may a student register for the graduation semester until the completion of all prerequisites.
4. A minimum grade point average of 2.0 in all upper-division work undertaken and a minimum grade of “C” in each course in the major.
5. A common Business Core of 28 hours (see course list below).
6. Eighteen upper-division hours in the Major (Twenty-one in Accounting Major). At least four (five in Accounting Major) courses in the Major must be completed at UT Tyler.
7. A capstone requirement.
8. Nine additional upper-division hours which must be taken in the Soules College of Business; for Accounting Majors, six additional upper-division hours, rather than nine, which must be taken in the Soules College of Business.
9. Three additional lower or upper division hours if needed to reach 120 hours.

Common Business Core (28 hrs.)

The Common Business core courses are as follows, with variations by Major, as noted with a minimum grade of “C”:
- MANA 3300 Critical and Analytical Thinking in Business
- MANA 3312 International Business
- FINA 3311 Principles of Finance
- BLAW 3301 Business Law and Social Responsibility
- MANA 3370 Business Writing and Oral Presentations
- MANA 3170 Build and Manage a Successful Career
- ACCT 3170 Build and Manage a Successful Accounting Career
- MANA 3305 Operations Management
- MANA 3311 Fundamentals of Management
- MARK 3311 Principles of Marketing
- COSC 3333 Management Information Systems

Capstone Requirement (3 hrs.)
- MANA 4395 Strategic Management

NOTE: Accounting majors should take ACCT 3170 in place of MANA 3170. MANA 4395 should be taken after above courses in the common business core are completed, or with permission of the department chair.

Freshman Admission

Freshmen seeking the Bachelor of Business Administration (BBA) as the intended degree should declare one of the following majors:
- Accounting
- Finance
- Management
- Marketing

During the freshman and sophomore years each student should complete the University Core Curriculum and the Pre-Business courses. Check with your advisor for courses that currently meet the core curriculum requirements. The courses listed below represent an acceptable plan.

Core Curriculum (42 hrs.)

Communication (6 hrs.)

The following two courses are recommended:
- ENGL 1301 College Composition I [TCCN: ENGL 1301]
- CMST 1315 Introduction to Public Speaking [TCCN: SPCH 1315]

STEM (3 hrs.)

BBA Majors: The following course is recommended:
- MATH 1325 Mathematics for Business and Economics II [TCCN: MATH 1325]

Mathematics (3 hrs.)

BBA Majors: The following course is recommended:
- MATH 1324 Mathematics for Business and Economics I [TCCN: MATH 1324]
Life and Physical Sciences (6 hrs.)
Select courses from the approved University Core Curriculum (p. 36) list.

Language, Philosophy and Culture (3 hrs.)
Select course from the approved University Core Curriculum (p. 36) list.

Creative Arts (3 hrs.)
Select course from the approved University Core Curriculum (p. 36) list.

Human Expression (3 hrs.)
ENGL 1302 College Composition II [TCCN: ENGL 1302]

American History (6 hrs.)
HIST 1301 United States History I [TCCN: HIST 1301]
HIST 1302 United States History II [TCCN: HIST 1302]

Government/Political Science (6 hrs.)
POLS 2305 Introductory American Government [TCCN: GOVT 2305]
POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]

Social and Behavioral Sciences (3 hrs.)

BBA Majors: The following course is recommended:
ECON 2301 Principles of Macroeconomics [TCCN: ECON 2301]

All other SCOB Majors: Select one of the following recommended courses:
ECON 1301 Introduction to Economics [TCCN: ECON 1301]
ECON 2301 Principles of Macroeconomics [TCCN: ECON 2301]

Pre-Business Core (24 hrs.)
Note: Some courses required for the Pre-Business can meet the core curriculum requirements.

Accounting (6 hrs.)
ACCT 2301 Principles of Financial Accounting [TCCN: ACCT 2301]
ACCT 2302 Principles of Managerial Accounting [TCCN: ACCT 2302]

Business (3 hrs.)
MANA 1300 Introduction to Business [TCCN: BUSI 1301]

Economics (6 hrs.)
ECON 2301 Principles of Macroeconomics [TCCN: ECON 2301]
ECON 2302 Principles of Microeconomics [TCCN: ECON 2302]

Computer Applications
COSC 1307 Introduction to Information Systems Software [TCCN: BCIS 1305]

Mathematics
MATH 1324 Mathematics for Business and Economics I [TCCN: MATH 1324]

Statistics (3 hrs.)
GENB 2300 Business Statistics [TCCN: BUSI 2305]

Business Administration Minor
A minor in Business Administration is available to students who are not pursuing a BBA.

Minor Requirements

18-21 Total Credit Hours
The student must complete 12-15 specified lower-division semester hours and 18 upper-division semester hours from the Soules College of Business as outlined below and must meet any prerequisites listed:

Required Courses (12 hrs.)
FINA 3315 Personal Finance
or
FINA 3311 Principles of Finance
MANA 3311 Fundamentals of Management
MARK 3311 Principles of Marketing
Upper division course selected from the curriculum of the Soules College of Business (3 hrs.)

Prerequisite Coursework (6-9 hrs.)
ACCT 3300 Accounting and Finance for Small Business and Entrepreneurs
or
FINA 3300 Accounting and Finance for Small Business and Entrepreneurs
or
ACCT 2301 Principles of Financial Accounting [TCCN: ACCT 2301]
and
ACCT 2302 Principles of Managerial Accounting [TCCN: ACCT 2302]
COSC 1307 Introduction to Information Systems Software [TCCN: BCIS 1305]

Upper-division courses selected from the curriculum of the Soules College of Business (3 hrs.)

General Business B.S.

Total 120 hours semester credit hours.

Core Curriculum (42 hours)

Mathematics (3 hours)
MATH 1342 Statistics [TCCN: MATH 1342]

Life and Physical Sciences (6 hours)
Select courses from the approved University Core Curriculum list.

Language Philosophy and Culture (3 hours)
Select course from the approved University Core Curriculum list.

Creative Arts (3 hours)
Select course from the approved University Core Curriculum list.

Human Expression (3 hours)
ENGL 1302 College Composition II [TCCN: ENGL 1302]

American History (6 hours)
HIST 1301 United States History I [TCCN: HIST 1301]
HIST 1302 United States History II [TCCN: HIST 1302]

Government/Political Science (6 hours)
POLS 2305 Introductory American Government [TCCN: GOVT 2305]
POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]
Social and Behavioral Sciences (3 hours)
ECON 1301 Introduction to Economics [TCCN: ECON 1301]

STEM (3 hours)
MATH 1314 College Algebra [TCCN: MATH 1314]

Communication (6 hours)
The following two courses are recommended:
ENGL 1301 College Composition I [TCCN: ENGL 1301]
CMST 1315 Introduction to Public Speaking [TCCN: SPCH 1315]

Required Courses (53 hours)
ACCT 3300 Accounting and Finance for Small Business and Entrepreneurs
or
FINA 3300 Accounting and Finance for Small Business and Entrepreneurs
ECON 1301 Introduction to Economics [TCCN: ECON 1301]
COSC 1307 Introduction to Information Systems Software [TCCN: BCIS 1305]
CMST 1315 Introduction to Public Speaking [TCCN: SPCH 1315]
MANA 1300 Introduction to Business [TCCN: BUSI 1301]
MARK 3311 Principles of Marketing
MANA 3311 Fundamentals of Management
BLAW 3301 Business Law and Social Responsibility
FINA 3311 Principles of Finance
MANA 3312 International Business
MANA 3370 Business Writing and Oral Presentations
CMST 1315 - recommended

20 Hours Electives (Lower or Upper Level)

Prescribed Elective Courses (25 hours)
MANA 3320 Human Resource Management
MANA 3170 Build and Manage a Successful Career
6 Hours - Management Electives (Upper Level)
6 Hours - Marketing Electives (Upper Level)
3 Hours - Accounting, Computer Science, Finance, Human Resource Development or Technology Elective (Upper Level)
6 Hours - Electives (Upper Level)

Recommended 4-Year Course Sequence

Department of Accounting, Finance, and Business Law

Accounting

Two programs are available to students who wish to study accounting at the University. The first is the four-year major in accounting leading to the Bachelor of Business Administration degree. The second is the five-year integrated Master in Accountancy (MAcc), which simultaneously awards both the BBA and the MAcc degrees. The BBA is designed to provide students with the educational breadth of general education courses, a strong foundation in the common business core, and sufficient accounting education to achieve entry-level competencies for a career in industry. The integrated approach is designed for students who wish to obtain advanced accounting knowledge, especially those who wish to qualify to sit for the Uniform CPA Exam and pursue a career in public accounting.

Graduation Requirements

To graduate with a Bachelor of Business Administration degree in Accounting, the student must:
1. earn a grade of "C" or better in all courses used to meet degree requirements.
2. earn a grade of "C" or better in any course that is a prerequisite for subsequent courses in the curriculum prior to taking a course that requires the prerequisite,
3. complete the general baccalaureate degree requirements of the University,
4. complete the Accounting Major curriculum requirements specified in the following sections.

Accounting Major

These eight (8) courses are required of all accounting majors:
ACCT 3170 Build and Manage a Successful Accounting Career
ACCT 3311 Intermediate Accounting I
ACCT 3312 Intermediate Accounting II
ACCT 3315 Cost Accounting
ACCT 3325 Introduction to Federal Income Taxation
ACCT 4380 Auditing
ACCT 4391 Accounting Information Systems
BLAW 4340 Business and Professional Ethics

Suggested Four-Year Curriculum for the Accounting Major

Freshman Year
First Semester (15 hrs.)
ENGL 1301 College Composition I [TCCN: ENGL 1301]
MATH 1324 Mathematics for Business and Economics I [TCCN: MATH 1324]
HIST 1301 United States History I [TCCN: HIST 1301]
MANA 1300 Introduction to Business [TCCN: BUSI 1301]
6 Hours - Management Electives (Upper Level)
6 Hours - Marketing Electives (Upper Level)
3 Hours - Accounting, Computer Science, Finance, Human Resource Development or Technology Elective (Upper Level)
6 Hours - Electives (Upper Level)

Second Semester (15 hrs.)
ENGL 1302 College Composition II [TCCN: ENGL 1302]
MATH 1325 Mathematics for Business and Economics II [TCCN: MATH 1325]
HIST 1302 United States History II [TCCN: HIST 1302]
COSC 1307 Introduction to Information Systems Software [TCCN: BCIS 1305]
6 Hours - Management Electives (Upper Level)
6 Hours - Marketing Electives (Upper Level)
3 Hours - Accounting, Computer Science, Finance, Human Resource Development or Technology Elective (Upper Level)
6 Hours - Electives (Upper Level)

Sophomore Year
First Semester (15 hrs.)
ACCT 2301 Principles of Financial Accounting [TCCN: ACCT 2301]
ECON 2301 Principles of Macroeconomics [TCCN: ECON 2301]
6 Hours - Management Electives (Upper Level)
6 Hours - Marketing Electives (Upper Level)
3 Hours - Accounting, Computer Science, Finance, Human Resource Development or Technology Elective (Upper Level)
6 Hours - Electives (Upper Level)
POL 2305 Introductory American Government [TCCN: GOVT 2305]
Human Expression (Core, 3 hrs.)
Creative Arts (Core, 3 hrs.)

Second Semester (15 hrs.)
ACCT 2302 Principles of Managerial Accounting [TCCN: ACCT 2302]
ECON 2302 Principles of Microeconomics [TCCN: ECON 2302]
POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]

GENB 2300 Business Statistics [TCCN: BUSI 2305]

Junior Year

First Semester (16 hrs.)
ACCT 3311 Intermediate Accounting I
ACCT 3170 Build and Manage a Successful Accounting Career
MANA 3311 Fundamentals of Management
MANA 3370 Business Writing and Oral Presentations
MARK 3311 Principles of Marketing
Upper/lower division elective (2 hrs.)

Second Semester (15 hrs.)
ACCT 3312 Intermediate Accounting II
ACCT 3315 Cost Accounting
BLAW 3301 Business Law and Social Responsibility
MANA 3312 International Business
Upper division elective (3 hours)

Senior Year

First Semester (15 hrs.)
ACCT 4391 Accounting Information Systems
COSC 3333 Management Information Systems
FINA 3311 Principles of Finance
MANA 3300 Critical and Analytical Thinking in Business
MANA 3305 Operations Management

Second Semester (15 hrs.)
ACCT 4380 Auditing
ACCT 3325 Introduction to Federal Income Taxation
BLAW 4340 Business and Professional Ethics
MANA 4395 Strategic Management
Upper-level Soules Elective (3 hrs.)

Note: Total hours must equal at least 120

BBA MAcc: Integrated Approach

The integrated approach to the Master of Accountancy is a five-year program of undergraduate and graduate coursework that allows the student to earn the BBA and the MAcc degrees simultaneously. Students apply to the program upon completion of ACCT 3312, Intermediate Accounting II, and can take up to nine hours of undergraduate accounting coursework at undergraduate tuition rates.

Admission

Students are admitted to the integrated approach upon completion of at least 60 semester hours of coursework that includes ACCT 3311 and ACCT 3312.

International students pursuing the BBA/MAcc degree: English skills are essential for success in the MAcc program. As a result, it is important to demonstrate the ability to speak, read, write, and understand English through the TOEFL or IELTS. Official scores for either the internet-based TOEFL or IELTS must be on the student’s record prior to the application deadline, even if s/he was allowed to waive the TOEFL or IELTS for admission to the University. Only applicants from English-speaking countries are allowed to waive this requirement. Please visit the GIAC website for a list of countries which qualify for the waiver. The preferred minimum for the TOEFL is 105 overall, with a minimum of 24 for each individual section or a minimum band score of 7.5 for the IELTS. If previously-submitted test scores do not accurately reflect the applicant’s current English proficiency, it is strongly recommended to retake the test to increase scores.

Admission is based on the applicant’s University grade point average, SAT Reasoning Test or ACT scores, and GMAT scores, as well as other relevant examples of academic ability and leadership. An applicant with a University grade point average of less than 3.00 is unlikely to be admitted to this program. Admission may be restricted by the availability of instructional resources.

Degree seeking undergraduate students in the process of completing all upper-division prerequisite courses at UT Tyler are eligible to apply for admission to the MAcc program and have the GMAT waived during the semester when they are taking ACCT 3312 -Intermediate Accounting II if they meet the following criteria:

• Have declared a major in accounting.
• Have attained an overall grade point average (GPA) of at least a 3.4.
• Have completed at least 3 upper-division accounting courses and attained a cumulative grade point average (GPA) in all upper-division accounting courses completed of at least a 3.6. Intermediate Accounting I must be one of these courses.
• Earned a grade of ‘B’ or better and have no ‘W’s in the MAcc prerequisite courses taken at the time of application. These courses must be taken at UT Tyler.

Students who do not meet the GPA requirements may still apply for admission into the Master of Accountancy before they complete their undergraduate degree but must submit a GMAT score. A GMAT score of 500 is recommended for admission.

Before beginning the fifth year, integrated approach students must be admitted to the MAcc program. Students must complete at least two long-session semesters in residence in the MAcc program. Application forms must be submitted by February 1 of the student’s fourth year. Students must have completed the following BBA degree requirements before the application deadline: the University Core Curriculum, courses must be taken at UT Tyler.

Satisfactory Progress

Students are expected to make continuous progress toward the degree by completing required accounting coursework each semester. Students who fail to take required accounting coursework two long-session semesters in a row will be removed from the program and placed in the unspecified business major. Students will be notified before this action is taken; they must meet with the MAcc Director upon being notified.

Probation

A student is placed on probation if his or her grade point average in core undergraduate accounting courses falls below 3.00. Except with the consent of the MAcc Director, a student on probation may not take graduate accounting courses.
Dismissal
The student is dismissed from the integrated approach if (1) he or she fails to improve his or her academic performance significantly while on probation, or (2) he or she will not achieve a grade point average of 3.00 even by earning grades of A in all remaining core undergraduate accounting courses.

Graduation
To receive a MAcc degree, a student must have a grade point average of at least 3.00 in all coursework taken as part of the minimum 30 hour MAcc degree. He or she must also have a grade point average in graduate accounting coursework of at least 3.00.

Degree Requirements
The requirements for the Integrated BBA/MAcc program are:
1. Undergraduate coursework
   a. The Core Curriculum requirements and the BBA Degree Requirements.
   b. ACCT 3170, ACCT 3311, ACCT 3312, ACCT 3315, ACCT 3325, ACCT 4380, ACCT 4391 and BLAW 4340.
   c. Additional elective work, if necessary, to provide a total of at least 120 semester hours of undergraduate coursework.
2. Graduate coursework
   a. ACCT 5310*, ACCT 5335, ACCT 5355, ACCT 5360, ACCT 5380, ACCT 5385, ACCT 5395 and BLAW 5310.
   b. Six hours (nine hours if ACCT 5310 is not taken*) of graduate electives in accounting, business law, economics, finance, management or marketing approved by the MAcc Program Director.

*SACCT 5310 is not required if ACCT 3326 has been completed.

Suggested Five-Year Curriculum for the Integrated BBA/MAcc

Freshman Year
First Semester (15 hrs.)
ENGL 1301 College Composition I [TCCN: ENGL 1301]
HIST 1301 United States History I [TCCN: HIST 1301]
MANA 1300 Introduction to Business [TCCN: BUSI 1301]
MATH 1324 Mathematics for Business and Economics I [TCCN: MATH 1324]

Second Semester (15 hrs.)
COSC 1307 Introduction to Information Systems Software [TCCN: BCIS 1305]
ENGL 1302 College Composition II [TCCN: ENGL 1302]
HIST 1302 United States History II [TCCN: HIST 1302]
MATH 1325 Mathematics for Business and Economics II [TCCN: MATH 1325]

Sophomore Year
First Semester (15 hrs.)
ACCT 2301 Principles of Financial Accounting [TCCN: ACCT 2301]
ECON 2301 Principles of Macroeconomics [TCCN: ECON 2301]
POLS 2305 Introductory American Government [TCCN: GOVT 2305]
Creative Arts (Core, 3 hrs.)
Language, Philosophy and Culture (Core, 3 hrs.)

Second Semester (15 hrs.)
ACCT 2302 Principles of Managerial Accounting [TCCN: ACCT 2302]
ECON 2302 Principles of Microeconomics [TCCN: ECON 2302]
POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]
Human Expression (Core, 3 hrs.)
Elective (3 hours)

Junior Year
First Semester (15 hrs.)
ACCT 3170 Build and Manage a Successful Accounting Career
ACCT 3311 Intermediate Accounting I
BLAW 3301 Business Law and Social Responsibility
MARK 3311 Principles of Marketing
MATH 1325 Mathematics for Business and Economics II [TCCN: MATH 1325]
Elective (2 hrs.)

Second Semester (15 hrs.)
ACCT 3312 Intermediate Accounting II
ACCT 3325 Introduction to Federal Income Taxation
FINA 3311 Principles of Finance
MANA 3370 Business Writing and Oral Presentations
GENB 2300 Business Statistics [TCCN: BUSI 2305]

Senior Year
First Semester (15 hrs.)
ACCT 5310 Research Problems in Federal Income Taxation
ACCT 5360 Advanced Problems in Accounting
COSC 3333 Management Information Systems
MANA 3305 Operations Management
Upper-division COB Elective

Second Semester (15 hrs.)
ACCT 4380 Auditing
ACCT 5335 Advanced Government and Not-for-Profit Accounting
MANA 3312 International Business
ACCT 3315 Cost Accounting
Creative Arts (Core, 3 hrs.)

Fifth Year
Summer Semester I (6 hrs.)
ACCT 5380 Advanced Auditing and Systems
Graduate elective (3 hrs.)

Fall Semester (9 hrs.)
ACCT 5355 Strategic Cost Management
BLAW 4340 Business and Professional Ethics
MANA 4395 Strategic Management

Spring Semester (9 hrs.)
ACCT 5385 Advanced Accounting Research and Theory
BLAW 5310 Business Legal Environment
Upper-level COB Elective (3 hrs.)

Summer Semester II (6 hrs.)
ACCT 5395 CPA Review Topics
Upper-level elective (3 hrs.)

Note: Total undergraduate hours must equal at least 120 and total graduate hours must equal at least 30. Students may be required to
complete an additional class if they have less than 123 undergraduate hours.

**Bachelor of Business Administration in Finance**

**Total Semester Credit Hours = 120**

Professional opportunities in the field of finance include careers in financial services such as investment portfolio managers, financial risk managers, banking officers, corporate treasurers, and financial planners. Finance professionals are in high demand by corporations, nonprofit organizations and government agencies at all levels. The corporate finance career path can lead to very responsible positions, including vice president for finance or president of the firm. A finance major is excellent preparation for graduate school in business (e.g. MBA) and law school.

**Objectives**

Students completing the finance major should be able to:

1. Understand the organizational environment and related agency issues within which financial managers operate.
2. Analyze financial statement data for an enterprise to assess liquidity, asset utilization, debt management, profitability, and rewards of ownership.
3. Estimate fund requirements for an enterprise.
4. Recognize the structure and functioning of financial markets.
5. Differentiate between the risks, costs, and availability of various methods used to acquire short-term and long-term funds.
6. Understand the critical variables determining the cost of capital.
7. Measure the risk and return associated with various asset alternatives and choose between competing investment options.
8. Incorporate quantitative decision skills and the use of the computer in solving financial problems.

**Graduation Requirements**

To graduate with a Bachelor of Business Administration degree in Finance, the student must:

1. Earn a grade of "C" or better in all courses used to meet degree requirements.
2. Earn a grade of "C" or better in any course that is a prerequisite for subsequent courses in the curriculum prior to taking a course that requires the prerequisite.
3. Complete the general baccalaureate degree requirements of the University.
4. Complete the Finance Major curriculum requirements specified in the following sections.

**Finance Major**

**Major Requirements**

- FINA 3330 Investments
- FINA 4310 Management of Financial Institutions
- FINA 4330 Security Analysis and Portfolio Management
- FINA 4340 Managerial Finance
- FINA 4356 Financial Risk Management
- FINA 4357 Business Forecasting

**Suggested Four-Year Curriculum for Finance**

**Freshman Year**

**First Semester (15 hrs.)**
- ENGL 1301 College Composition I [TCCN: ENGL 1301]
- MATH 1324 Mathematics for Business and Economics I [TCCN: MATH 1324]
- HIST 1301 United States History I [TCCN: HIST 1301]
- MANA 1300 Introduction to Business [TCCN: BUSI 1301]
- Life and Physical Sciences (Core, 3 hrs.)

**Second Semester (15 hrs.)**
- ENGL 1302 College Composition II [TCCN: ENGL 1302]
- MATH 1325 Mathematics for Business and Economics II [TCCN: MATH 1325]
- HIST 1302 United States History II [TCCN: HIST 1302]
- COSC 1307 Introduction to Information Systems Software [TCCN: BCIS 1307]
- Life and Physical Sciences (Core, 3 hrs.)

**Sophomore Year**

**First Semester (15 hrs.)**
- ACCT 2301 Principles of Financial Accounting [TCCN: ACCT 2301]
- ECON 2301 Principles of Macroeconomics [TCCN: ECON 2301]
- POLS 2305 Introductory American Government [TCCN: GOVT 2305]
- Human Expression (Core, 3 hrs.)
- Creative Arts (Core, 3 hrs.)
- GENG 2300 Business Statistics [TCCN: BUSI 2305]

**Second Semester (15 hrs.)**
- ACCT 2302 Principles of Managerial Accounting [TCCN: ACCT 2302]
- ECON 2302 Principles of Microeconomics [TCCN: ECON 2302]
- POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]
- Language, Philosophy and Culture (Core, 3 hrs.)
- GENB 2300 Business Statistics [TCCN: BUSI 2305]

**Junior Year**

**First Semester (15 hrs.)**
- FINA 3311 Principles of Finance
- FINA 3300 Accounting and Finance for Small Business and Entrepreneurs
- MANA 3311 Fundamentals of Management
- MANA 3370 Business Writing and Oral Presentations
- MARK 3311 Principles of Marketing

**Second Semester (16 hrs.)**
- BLAW 3301 Business Law and Social Responsibility
- FINA 4310 Management of Financial Institutions
- GENB 2300 Business Statistics [TCCN: BUSI 2305]
- MANA 3312 International Business
- Upper-level Soules Elective (3 hrs.)

**Senior Year**

**First Semester (15 hrs.)**
- FINA 4330 Security Analysis and Portfolio Management
- FINA 4356 Financial Risk Management
- COSC 3333 Management Information Systems

*Students must complete the requirements of Refinitiv Eikon Certification as a requirement of FINA 4340*
MANA 3300  Critical and Analytical Thinking in Business
MANA 3305  Operations Management

Second Semester (15 hrs.)
FINA 4340  Managerial Finance
FINA 4357  Business Forecasting
MANA 4395  Strategic Management
        Upper-level COB Elective (3 hrs.)
        Upper/lower division elective (2 hrs.)
MANA 3170  Build and Manage a Successful Career

Finance Minor
A minor in Finance is unavailable to students who are pursuing a major in Finance. The student must complete a minimum of 9 hours of prerequisite coursework and 15 hours of upper division courses as outlined below. In addition, students must meet the prerequisites listed of any class they wish to enroll in.

Minor Requirements
Prerequisite coursework (9 hrs.)
MATH 1342  Statistics [TCCN: MATH 1342]
or
GENB 2300  Business Statistics [TCCN: BUSI 2305]
ECON 2301  Introduction to Economics [TCCN: ECON 1301]
or
ECON 2301  Principles of Macroeconomics [TCCN: ECON 2301]
ACCT 2301  Principles of Financial Accounting [TCCN: ACCT 2301]
or
ACCT 3300  Accounting and Finance for Small Business and Entrepreneurs
or equivalent for ACCT 2301

Upper Division Courses (15 hours)
Upper division courses for the Finance minor include 12 hours of required courses and a minimum of 3 hours of an elective course as described below.

Required Courses (12 hrs.)
FINA 3311  Principles of Finance
FINA 3315  Personal Finance
FINA 3330  Investments
FINA 4310  Management of Financial Institutions
Minimum of one elective course (3 hrs.) chosen from the following list:
FINA 4330  Security Analysis and Portfolio Management
FINA 4340  Managerial Finance
FINA 4355  Oil, Gas and Energy Finance
FINA 4356  Financial Risk Management
FINA 4357  Business Forecasting
FINA 4370  Special Topics in Finance
FINA 4395  Undergraduate Internship
FINA 4199-4699

Business Legal Perspectives
Undergraduate Certificate Program
Legal requirements of a variety of new federal laws and increased emphasis on whistleblower programs have increased company focus on regulation and compliance. A Business Legal Perspectives certificate provides students with a focus on the legal and ethical issues they might encounter in a variety of fields.

Certificate Requirements
Required Courses (9 hrs.)
The certificate requires students to complete 9 semester credit hours (3 courses) from the following existing course set with a grade of C or better in each course. Prerequisites for all certificate courses selected will apply.

Courses completed for this certification will be listed as a milestone on an official university transcript and a certificate of completion will be awarded by the Department of Accounting, Finance and Business Law.
BLAW 3306  Business Law
BLAW 4310  Negotiation & Conflict Resolution
BLAW 4340  Business and Professional Ethics

Compliance and Diversity Undergraduate Certificate Program
Legal requirements of a variety of new federal laws and the SEC Whistleblower Program have increased company focus on regulation and compliance. Moreover, an increase in focus on Diversity and Inclusion initiatives within business entities has created a need for employees who are attuned and trained to address these initiatives. This program provides additional knowledge to students about issues and requirements in diversity and compliance.

Certificate Requirements
Required Courses (9 hrs.)
The certificate requires students to complete 9 semester credit hours (3 courses) from the following existing course set with a grade of C or better in each course. Prerequisites for all certificate courses selected will apply.

Courses completed for this certification will be listed as a milestone on an official university transcript and a certificate of completion will be awarded by the Department of Accounting, Finance and Business Law.
BLAW 3306  Business Law
BLAW 4310  Negotiation & Conflict Resolution
GENB 4350  Diversity in Organizations

Department of Management and Marketing
Bachelor of Business Administration in Management
Total Semester Credit Hours = 120
The Management program prepares students for positions as managers and future executives in business and other organizations. Professional opportunities in management often begin as a “management trainee” in large companies or as an assistant manager in other businesses. Persons with careers in management are found in entrepreneurial, private, public, and not-for-profit organizations. Typical career paths lead students to become upper-level corporate executives, corporate presidents, CEOs and successful entrepreneurs.
Objectives

Students completing the management major should be able to:
1. Understand the complexity of managing human dynamics in the organizational setting.
2. Recognize major managerial challenges such as the globalization of business, managing a cultural and ethnically diverse workplace, increasing interdependence among organizational units, intensifying competitive dynamics, and the escalating ethical responsibilities of managers.
3. Understand the organizational and environmental context in which human resource managers function.
4. Understand the organizational, labor, and legal environments in which managers function.
5. Incorporate quantitative decision making into solutions of business problems.
6. Understand factors that influence individual, group, and corporate behavior and use this knowledge to improve individual and firm performance.
7. Develop managerial skills in activities such as: teamwork, motivation, decision making, negotiation, conflict resolution, leadership, and strategic management.
8. Understand how strategic decisions are influenced by and also help to create competitive dynamics within and between industries.
9. Recognize and assess the impact of environmental factors in decision making, as well as develop conceptual skills.
10. Improve both written and oral communication skills.
11. Develop competency in the use of enterprise-wide and discipline specific applications to solve business problems and assist in strategic decision making.

Suggested Four-Year Curriculum for Management

BBA Management

Freshman Year

First Semester (15 hrs.)
- ENGL 1301 College Composition I [TCCN: ENGL 1301]
- MATH 1324 Mathematics for Business and Economics I [TCCN: MATH 1324]
- HIST 1301 United States History I [TCCN: HIST 1301]
- COSC 1307 Introduction to Information Systems Software [TCCN: BCIS 1305]

Second Semester (15 hrs.)
- CMST 1315 Introduction to Public Speaking [TCCN: SPCH 1315]
- MATH 1342 Statistics [TCCN: MATH 1342]
- HIST 1302 United States History II [TCCN: HIST 1302]
- MANA 1300 Introduction to Business [TCCN: BUSI 1301]

Sophomore Year

First Semester (15 hrs.)
- ACCT 2301 Principles of Financial Accounting [TCCN: ACCT 2301]
- ECON 2301 Principles of Macroeconomics [TCCN: ECON 2301]
- POLS 2305 Introductory American Government [TCCN: GOVT 2305]

Junior Year

First Semester (15 hrs.)
- MATH 1325 Mathematics for Business and Economics II [TCCN: MATH 1325]
- SPCH 1315 SPCH 1315
- MANA 3320 Human Resource Management
- BLAW 3301 Business Law and Social Responsibility
- MANA 3350 Management Information Systems

Second Semester (16 hrs.)
- MANA 3300 Critical and Analytical Thinking in Business
- MANA 3311 Principles of Finance
- MANA 3315 Human Resource Management
- MANA 3320 Human Resource Management

Senior Year

First Semester (15 hrs.)
- MANA 4310 International Management
- MANA 4315 Managerial Decision Making
- MANA 3315 Strategic Management
- MANA 3315 Upper-level Management Electives (6 hrs.)

Second Semester (15 hrs.)
- MANA 4395 Upper-level Management Electives (3 hrs.)

Note: Total hours must equal at least 120

Management Major

Degree Requirements

Required Courses (12 hours)
- MANA 3315 Organizational Behavior
- MANA 3320 Human Resource Management
- MANA 4310 International Management
- MANA 4315 Managerial Decision Making

In addition, students are required to take a minimum of six (6) hours of Upper-division Management (MANA) courses for a total of 18 hours in the major. Students must take two additional hours of electives to meet the 120 hour requirement. Students are encouraged to consider specializing in a specific management focus and take additional Management Electives as articulated below.

Students who wish to focus on Human Resource Management should enroll in the following courses that count as Management and other upper-division CBT electives:
- MANA 4325 Compensation Administration
- MANA 4335 Labor Relations
Students who wish to focus on E-Commerce should enroll in the following courses that count as Management and other upper-division electives:

- MANA 4345: E-Commerce
- MANA 4350: Database Information Systems
- MARK 3325: Retailing in the 21st Century
- MARK 3350: Consumer Behavior

Students who wish to focus on Entrepreneurship should enroll in the following courses that count as Management and other upper-division electives:

- MANA 3325: Entrepreneurship
- MANA 4320: New Venture Planning
- MANA 4345: Entrepreneurship
- MARK 3325: Retailing in the 21st Century
- MARK 4300: Services Marketing

Management Minor

A minor in Management is not available to students who are pursuing a major in Management. The student must complete up to twelve (12) semester hours of prerequisite coursework and 18 upper-division semester hours from the Department of Management and Marketing as outlined below and must meet any prerequisites listed:

**Minor Requirements**

**Prerequisite Coursework (9-12 hours):**

- MATH 1342: Statistics [TCCN: MATH 1342]
- COSC 1307: Introduction to Information Systems Software [TCCN: BCIS 1305]
- (or equivalent courses)

**3-6 hours from:**

- ACCT 3300: Accounting and Finance for Small Business and Entrepreneurs
- FINA 3300: Accounting and Finance for Small Business and Entrepreneurs
- and
- ACCT 2302: Principles of Managerial Accounting [TCCN: ACCT 2302]

**Upper Division (18 hours):**

- MANA 3311: Fundamentals of Management
- MANA 4315: Managerial Decision Making
- MANA 3320: Human Resource Management
- MANA 4310: International Management
- MANA 3315: Organizational Behavior
- Upper-division MANA Elective (3 hrs.)

3 hours MANA Elective: Courses applying in the Business Core will not satisfy these requirements for students pursuing a BBA.

Entrepreneurship Minor

The student must complete up to nine (9) semester hours of prerequisite coursework and 18 upper-division semester hours from the Department of Management and Marketing as outlined below and must meet any prerequisites listed:

**Minor Requirements**

**Prerequisite Coursework (3-6 hours):**

- ACCT 3300: Accounting and Finance for Small Business and Entrepreneurs
- FINA 3300: Accounting and Finance for Small Business and Entrepreneurs
- or
- and
- ACCT 2302: Principles of Managerial Accounting [TCCN: ACCT 2302]

**12 hours from:**

- MANA 3311: Fundamentals of Management
- MANA 3325: Entrepreneurship
- MANA 4320: New Venture Planning
- MARK 3311: Principles of Marketing

**6 hours from:**

- MARK 3325: Retailing in the 21st Century
- MARK 3350: Consumer Behavior
- MANA 4345: E-Commerce

MANA 4320: Students pursuing a BBA may only apply 3 hours of the Minor in Entrepreneurship towards their Business Core or Major requirements. Remaining 15 hours will be specified by the Department of Management and Marketing.

Bachelor of Business Administration in Marketing

**Total Semester Credit Hours = 120**

Professional opportunities in marketing are marketing specialists and directors, sales professionals, advertising specialists, advertising directors and research professionals. For students who want a general perspective of marketing, the curriculum provides a broad range of marketing subjects. The marketing curriculum, whether approached from a general or specialized perspective provides the conceptual, quantitative, and analytic skills that are necessary for students to function in a dynamic business environment.

**Objectives**

The following are specific educational objectives for Marketing majors:

1. Acquire a practical understanding of the marketing planning process and be able to develop a complete marketing plan.
2. Learn to develop and execute a formal marketing presentation, including problem definition, formulation of alternatives, and the selection and defense of specific action recommendations.
3. Become familiar with fundamental marketing concepts and learn to apply analytical skills and innovative thinking in a variety of marketing contexts, including commercial, industrial, service, and non-profit sectors.
4. Acquire strategic insights useful in the practical segmentation of markets and the effective manipulation of the marketing mix.
5. Acquire a detailed understanding of the customs, traditions, and decision making processes that direct the consumption behavior of the modern American consumer.
6. Learn to identify and differentiate the effects of cultural and subcultural factors on consumption behavior and the implications for marketing strategy.
7. Become familiar with quantitative and qualitative techniques to gather and analyze information in order to help marketing managers reduce uncertainty in managerial decision-making.
Suggested Four-Year Curriculum for Marketing

BBA Marketing

Freshman Year

First Semester (15 hrs.)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 1301</td>
<td>College Composition I [TCCN: ENGL 1301]</td>
</tr>
<tr>
<td>MATH 1324</td>
<td>Mathematics for Business and Economics I [TCCN: MATH 1324]</td>
</tr>
<tr>
<td>HIST 1301</td>
<td>United States History I [TCCN: HIST 1301]</td>
</tr>
<tr>
<td>COSC 1307</td>
<td>Introduction to Information Systems Software [TCCN: BCIS 1305]</td>
</tr>
</tbody>
</table>

Life and Physical Sciences (Core, 3 hrs.)

Second Semester (15 hrs.)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>CMST 1315</td>
<td>Introduction to Public Speaking [TCCN: SPCH 1315]</td>
</tr>
<tr>
<td>MATH 1342</td>
<td>Statistics [TCCN: MATH 1342]</td>
</tr>
<tr>
<td>HIST 1302</td>
<td>United States History II [TCCN: HIST 1302]</td>
</tr>
<tr>
<td>MANA 1300</td>
<td>Introduction to Business [TCCN: BUSI 1301]</td>
</tr>
</tbody>
</table>

Life and Physical Sciences (Core, 3 hrs.)

Sophomore Year

First Semester (15 hrs.)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT 2301</td>
<td>Principles of Financial Accounting [TCCN: ACCT 2301]</td>
</tr>
<tr>
<td>ECON 2301</td>
<td>Principles of Macroeconomics [TCCN: ECON 2301]</td>
</tr>
<tr>
<td>POLS 2305</td>
<td>Introductory American Government [TCCN: GOVT 2305]</td>
</tr>
</tbody>
</table>

Language, Philosophy and Culture (Core, 3 hrs.)

Creative Arts (Core, 3 hrs.)

Second Semester (15 hrs.)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT 2302</td>
<td>Principles of Managerial Accounting [TCCN: ACCT 2302]</td>
</tr>
<tr>
<td>ECON 2302</td>
<td>Principles of Microeconomics [TCCN: ECON 2302]</td>
</tr>
<tr>
<td>POLS 2306</td>
<td>Introductory Texas Polities [TCCN: GOVT 2306]</td>
</tr>
<tr>
<td>MATH 1325</td>
<td>Mathematics for Business and Economics II [TCCN: MATH 1325]</td>
</tr>
<tr>
<td>ENGL 1302</td>
<td>College Composition II [TCCN: ENGL 1302]</td>
</tr>
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</table>

Junior Year

First Semester (15 hrs.)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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</thead>
<tbody>
<tr>
<td>GENB 2300</td>
<td>Business Statistics [TCCN: BUSI 2305]</td>
</tr>
<tr>
<td>MANA 3312</td>
<td>International Business</td>
</tr>
<tr>
<td>MANA 3311</td>
<td>Fundamentals of Management</td>
</tr>
<tr>
<td>MANA 3370</td>
<td>Business Writing and Oral Presentations</td>
</tr>
<tr>
<td>MARK 3311</td>
<td>Principles of Marketing</td>
</tr>
</tbody>
</table>

Second Semester (16 hrs.)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MARK 3325</td>
<td>Retailing in the 21st Century</td>
</tr>
<tr>
<td>MANA 3300</td>
<td>Critical and Analytical Thinking in Business</td>
</tr>
<tr>
<td>FINA 3311</td>
<td>Principles of Finance</td>
</tr>
<tr>
<td>MANA 3370</td>
<td>Build and Manage a Successful Career</td>
</tr>
<tr>
<td>MANA 3305</td>
<td>Operations Management</td>
</tr>
<tr>
<td>MARK 3350</td>
<td>Consumer Behavior</td>
</tr>
</tbody>
</table>

Senior Year

First Semester (15 hrs.)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BLAW 3301</td>
<td>Business Law and Social Responsibility</td>
</tr>
<tr>
<td>COSC 3333</td>
<td>Management Information Systems</td>
</tr>
<tr>
<td>MARK 4360</td>
<td>International Marketing</td>
</tr>
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</table>

Second Semester (14 hrs.)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>MANA 4395</td>
<td>Strategic Management</td>
</tr>
<tr>
<td>MARK 4340</td>
<td>Consumer Insights</td>
</tr>
<tr>
<td>MARK 4380</td>
<td>Marketing Research</td>
</tr>
</tbody>
</table>

Upper-level Soules Elective (3 hrs.)

Upper/lower division elective (2 hrs.)

Note: Total hours must equal at least 120

Marketing Major

Degree Requirements

Required Courses (18 hours)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MARK 3325</td>
<td>Retailing in the 21st Century</td>
</tr>
<tr>
<td>MARK 3350</td>
<td>Consumer Behavior</td>
</tr>
<tr>
<td>MARK 4340</td>
<td>Consumer Insights</td>
</tr>
<tr>
<td>MARK 4350</td>
<td>Personal Selling</td>
</tr>
<tr>
<td>MARK 4380</td>
<td>Marketing Research</td>
</tr>
<tr>
<td>MARK 4360</td>
<td>International Marketing</td>
</tr>
</tbody>
</table>

Marketing Minor

A minor in Marketing is not available to students who are pursuing a BBA in Marketing. The student must complete up to nine (9) semester hours of prerequisite coursework and fifteen (15) upper-division semester hours from the Department of Management and Marketing courses as outlined below, and must meet any prerequisites listed.

Minor Requirements

Prerequisite Coursework (6-9 hours)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 1342</td>
<td>Statistics [TCCN: MATH 1342]</td>
</tr>
</tbody>
</table>

3-6 hours from:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT 3300</td>
<td>Accounting and Finance for Small Business and Entrepreneurs</td>
</tr>
<tr>
<td>FINA 3300</td>
<td>Accounting and Finance for Small Business and Entrepreneurs</td>
</tr>
<tr>
<td>ACCT 2301</td>
<td>Principles of Financial Accounting [TCCN: ACCT 2301]</td>
</tr>
<tr>
<td>ACCT 2302</td>
<td>Principles of Managerial Accounting [TCCN: ACCT 2302]</td>
</tr>
</tbody>
</table>

Upper Division (15 hours)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MARK 3311</td>
<td>Principles of Marketing</td>
</tr>
<tr>
<td>MARK 3325</td>
<td>Retailing in the 21st Century</td>
</tr>
<tr>
<td>MARK 3350</td>
<td>Consumer Behavior</td>
</tr>
<tr>
<td>MARK 4380</td>
<td>Marketing Research</td>
</tr>
<tr>
<td>Upper-division MARK Elective</td>
<td></td>
</tr>
</tbody>
</table>

Department of Human Resource Development

The Department of Human Resource Development prepares professionals for careers in business, industry, education, and government by offering the following degrees:

- Bachelor of Science in Human Resource Development
- Master of Science in Human Resource Development
- Ph.D. in Human Resource Development

Core Competencies
The University of Texas at Tyler has determined that to be an educated person, a student needs certain intellectual skills in order to participate effectively in society and in the workplace. The faculty of the Department of Human Resource Development has identified seven skill sets, or core competencies, that fulfill the university’s definition of an educated person and simultaneously contribute to the core values of the Soules College of Business. These core competencies include:

1. Computer software, database, and internet search skills,
2. Oral and written communication skills
3. Team-based skills including leadership and conflict resolution abilities,
4. Critical thinking,
5. Ethical Issues in decision making and behavior,
6. Personal accountability for achievement,
7. Competence in basic technology principles.

Human Resource Development B.S.

Total Semester Credit Hours = 120

Mission Statement

Human Resource Development (HRD) is a process for developing and unleashing human expertise through organization development and personnel training and development for the purpose of improving performance. Careers in this field are available in business, nonprofit, educational, and governmental settings. The HRD program provides students the opportunity to combine study and related experiences to develop, apply, analyze, synthesize, and evaluate knowledge of the purposes, practices, issues, and problems of work and community education. Students also have the opportunity to learn how to design, deliver, and evaluate effective training and development programs.

Degree Requirements

A minimum of 120 semester credit hours for the Bachelor of Science degree.

University Core Curriculum (42 hrs.)

Departmental Required Lower Division Courses (6 hrs.)

MANA 1300 Introduction to Business [TCCN: BUSI 1301]
COSC 1307 Introduction to Information Systems Software [TCCN: BCIS 1305]

Major Courses (36 hrs.)

HRD 3301 Introduction to HRD and Performance Management Systems
HRD 3306 Team Building
HRD 3312 Training and Development
HRD 3333 Human Relations
HRD 3342 Career Development and Human Resource Planning
HRD 4301 Supervision
HRD 4520 Job Analysis and Design
HRD 4331 Workforce and Organizational Development
HRD 4370 Undergraduate Internship Program
HRD 4372 Capstone in HRD
MANA 3320 Human Resource Management
MANA 4335 Labor Relations
6 hours of HRD or TECH Upper Division Electives (must be 3000 or 4000)

Required Courses (12 hrs.)

FINA 3315 Personal Finance or
FINA 3311 Principles of Finance
MANA 3311 Fundamentals of Management
MARK 3311 Principles of Marketing
ACCT 3300 Accounting and Finance for Small Business and Entrepreneurs or
FINA 3300 Accounting and Finance for Small Business and Entrepreneurs or
ACCT 2301 Principles of Financial Accounting [TCCN: ACCT 2301] and
ACCT 2302 Principles of Managerial Accounting [TCCN: ACCT 2302]
COSC 1307 Introduction to Information Systems Software [TCCN: BCIS 1305]

A minimum grade-point average of 2.0 in upper-division courses in HRD and Technology.

No grade below a "C" in the major will be accepted toward degree.

Suggested Four-Year Curriculum Human Resource Development

Freshman Year

First Semester (15 hrs.)
ENGL 1301 College Composition I [TCCN: ENGL 1301]
HIST 1301 United States History I [TCCN: HIST 1301]
COSC 1307 Introduction to Information Systems Software [TCCN: BCIS 1305]
POLS 2305 Introductory American Government [TCCN: GOVT 2305]
MANA 1300 Introduction to Business [TCCN: BUSI 1301]

Second Semester (15 hrs.)
MATH 1342 Principles of Information Systems [TCCN: MATH 1342]
HIST 1302 United States History II [TCCN: HIST 1302]
CMST 1315 Introduction to Public Speaking [TCCN: SPCH 1315]
Creative Arts (Core, 3 hrs.)
Life and Physical Sciences (Core, 3 hrs.)

Sophomore Year

First Semester (15 hrs.)
ACCT 3300 Accounting and Finance for Small Business and Entrepreneurs or
FINA 3300 Accounting and Finance for Small Business and Entrepreneurs or
ACCT 2301 Principles of Financial Accounting [TCCN: ACCT 2301]

HRD 4370 NOTE - For students with HRD work experience, a General Elective may be substituted.

General Elective Courses (15-18 hrs.)

Business Administration Minor (18 - 21 hrs.)

A minor in Business Administration is required for all HRD students.
Human Resource Development Minor

Minor Requirements

The student must complete 18 upper-division semester hours as follows:

- HRD 3301: Introduction to HRD and Performance Management Systems
- HRD 3312: Training and Development
- HRD 3333: Human Relations
- HRD 3342: Career Development and Human Resource Planning

Two courses (6 semester hours) from the following:

- HRD 4320: Job Analysis and Design
- HRD 4331: Workforce and Organizational Development
- MANA 3311: Fundamentals of Management
- MANA 4335: Labor Relations

Second Semester (15 hrs.)

- HRD 3333: Human Relations
- MANA 3311: Fundamentals of Management
- HRD 3301: Introduction to HRD and Performance Management Systems
  STEM 3 hours - see University Core for approved courses
  Human Expression (Core, 3 hrs.)

Junior Year

First Semester (15 hrs.)

- HRD 3312: Training and Development
- HRD 3306: Team Building
- MANA 4325: Compensation Administration
- Social and Behavioral Science (Core, 3 hrs.)
- Elective (3 hours)

Second Semester (15 hrs.)

- HRD 4301: Supervision
- HRD 4320: Job Analysis and Design
- MANA 3320: Human Resource Management
- MARK 3311: Principles of Marketing
- Elective (3 hours)

Senior Year

First Semester (15 hrs.)

- HRD 4331: Workforce and Organizational Development
- HRD 3342: Career Development and Human Resource Planning
- FINA 3315: Personal Finance
- Elective (3 hours)

Second Semester (15 hrs.)

- MANA 4335: Labor Relations
- HRD 4372: Capstone in HRD
- HRD 4370: Undergraduate Internship Program
  or
  MANA 3305: Operations Management
  or
  MANA 3330: Management Information Systems
  or
  TECH 3355: Supply Chain Management
- Elective (3 hours)

HRD 4370 NOTE: For students with HRD work experience, a General Elective may be substituted

School of Technology

The School of Technology prepares students to become leaders and innovators in Information Technology and Industrial Technology within industry, business, education, and government and consists of the Department of Computer Science and the Department of Technology.

Department of Computer Science

The Department of Computer Science offers the Bachelor of Science in Computer Science, the Bachelor of Science in Information Technology, the Bachelor of Science in Computer Information Systems, and supports certifications in cybersecurity, data analytics, and secondary computer science teaching.

The degree programs prepare students for work in a wide variety of computing environments. The Bachelor of Science in Computer Science, the Bachelor of Science in Information Technology, and Bachelor of Science in Computer Information Systems curricula incorporate exposure to the design and implementation of reliable and secure computer systems, computer programming, development of logical reasoning, utilization of problem-solving, and encouragement of the creative process via design projects and independent research. In addition, the Bachelor of Science in Computer Information Systems provides students with the Business Core required of all students getting a Business degree while the Bachelor of Science in Information Technology allows students to customize their degree plan with a wide array of concentration possibilities.

Mission Statement

The Department of Computer Science provides students with a strong foundation in the theory, practice, development, and application of computing technologies. Our undergraduate and graduate programs provide the knowledge and skills for students to become successful professionals, leaders and innovators. The department’s core values include a balance between teaching and research, a commitment to the extension of knowledge, and outreach to our stakeholders in East Texas and beyond.

Computer Information Systems B.S.

Total Semester Credit Hours = 120

The Computer Information Systems Program prepares students for positions as systems analysts, data analysts, database administrators, network designers and administrators, information security analysts, software developers, programmers and various technical positions. Individuals with CIS degrees can be found in virtually every type of organization globally.

Program Educational Objectives

Educational objectives of the computer information systems program are the knowledge, skills, and experiences that enable graduates to:
1. investigate and analyze business problems, providing reliable and secure computerized solutions;
2. grow professionally through activities such as graduate study, continuing education, professional certifications, and participation in professional organizations;
3. think critically and creatively, communicate clearly, work effectively with others, and develop leadership skills;
4. demonstrate an understanding of social and ethical issues in the computing professions; and
5. understand the organizational impact of computer-based information systems.

Student Outcomes

Computer Information Systems students at the time of graduation are expected to attain:
1. an ability to apply knowledge of business and computing appropriate to the discipline;
2. an ability to analyze a problem, and identify and define the computing requirements appropriate to its solution;
3. an ability to design, implement, and evaluate a computer-based system, process, component, or program to meet desired needs;
4. an ability to function effectively on teams to accomplish a common goal;
5. an understanding of professional, ethical, legal, security and social issues and responsibilities;
6. an ability to communicate effectively with a range of audiences;
7. an ability to analyze the local and global impact of computing on individuals, organizations, and society;
8. a recognition of the need for an ability to engage in continuing professional development;
9. an ability to use current techniques, skills, and tools necessary for computing practice; and
10. an understanding of processes that support the delivery and management of information systems within a specific application environment.

Graduation Requirements

Upon a student’s admission to the Computer Information Systems major, an academic advisor will be assigned to work with the student in planning a program to complete the degree requirements. Students are encouraged to meet with their academic advisor throughout the semester and prior to registering for the next semester. Students must complete the University Core, the Pre-Business Core, and the Business Core for graduation.

Degree Requirements

To graduate with a degree in Computer Information Systems, the student must meet the following specific requirements in addition to the general baccalaureate degree requirements:

Upper-Division Courses

Thirty-three semester hours of upper-division computer science, with at least 15 hours completed at UT Tyler. These include 24 required courses below and 9 hours of Upper Division COSC electives.

Grade Requirement

Grade of “C” or better in all COSC courses and other courses listed below.

Computer Science Required Courses - 24 Credit Hours

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>COSC 1315</td>
<td>Programming Fundamentals for Non-CS Majors</td>
</tr>
<tr>
<td>COSC 1337</td>
<td>The Object-Oriented Paradigm</td>
</tr>
<tr>
<td>COSC 3375</td>
<td>Analysis and Logical Design</td>
</tr>
<tr>
<td>COSC 3385</td>
<td>Database Design</td>
</tr>
<tr>
<td>COSC 4325</td>
<td>Data Communications and Computer Networks</td>
</tr>
<tr>
<td>COSC 4347</td>
<td>Business Intelligence and Analysis</td>
</tr>
<tr>
<td>COSC 4362</td>
<td>Retail Cyber Security</td>
</tr>
<tr>
<td>COSC 4375</td>
<td>Information Systems Design Project</td>
</tr>
</tbody>
</table>

Common Business Core - 30 Credit Hours

All Business Core Courses require a “C” or better

<table>
<thead>
<tr>
<th>Course Code</th>
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</tr>
</thead>
<tbody>
<tr>
<td>MANA 3311</td>
<td>Fundamentals of Management</td>
</tr>
<tr>
<td>BLAW 3301</td>
<td>Business Law and Social Responsibility</td>
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<td>MANA 3370</td>
<td>Business Writing and Oral Presentations</td>
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</tr>
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<td>MARK 3311</td>
<td>Principles of Marketing</td>
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<tr>
<td>MANA 3300</td>
<td>Critical and Analytical Thinking in Business</td>
</tr>
<tr>
<td>MANA 3305</td>
<td>Operations Management</td>
</tr>
<tr>
<td>FINA 3311</td>
<td>Principles of Finance</td>
</tr>
<tr>
<td>COSC 3333</td>
<td>Management Information Systems</td>
</tr>
<tr>
<td>MANA 4395</td>
<td>Strategic Management</td>
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</table>

Suggested University Core for B.S. Computer Information Systems - 42 Credit Hours

Core Category

<table>
<thead>
<tr>
<th>Core Category</th>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communication</td>
<td>ENGL 1301, ENGL 1302, ENGL 2311, CMST 1315</td>
<td></td>
</tr>
<tr>
<td>Language, Philosophy &amp; Culture</td>
<td>ENGL 2322, ENGL 2323, ENGL 2350, ENGL 2362, ENGL 2363, ENGL 2370, PHIL 1301, PHIL 1304, PHIL 2303, PHIL 2306, PHIL 2331</td>
<td></td>
</tr>
<tr>
<td>Human Expression</td>
<td>ENGL 1302, ENGL 2310, ENGL 2322, ENGL 2323, ENGL 2350, ENGL 2362, ENGL 2363, HNRS 2351, MCOM 2307, PHIL 2331, or CMST 1311 recommended</td>
<td></td>
</tr>
<tr>
<td>Social Sciences</td>
<td>ECON 2301 or 2302 recommended</td>
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</tr>
<tr>
<td>Creative Arts</td>
<td>ART 1301, ART 1306, ART 2303, ART 2304, HNRS 2352, MUSI 1301, MUSI 1306, MUSI 2301, MUSI 2308, THTR 1301, THTR 1356</td>
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<td>History</td>
<td>HIST 1301, HIST 1302, HIST 1303</td>
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<tr>
<td>Political Science</td>
<td>POLS 2305, POLS 2306</td>
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</tr>
<tr>
<td>Life &amp; Physical Science</td>
<td>Life &amp; Physical Science</td>
<td></td>
</tr>
<tr>
<td>Math</td>
<td>MATH 1342 required for Business</td>
<td></td>
</tr>
<tr>
<td>STEM</td>
<td>MATH 1343 required for Business</td>
<td></td>
</tr>
</tbody>
</table>

Pre-Business Core - 15 Credit Hours

All Pre-Business Core Courses require a “C” or better.
Introduction to Business 3 hrs. MANA 1300
Business Math 6 hrs. MATH 1342 and MATH 1343
Accounting 6 hrs. ACCT 2301 and ACCT 2302
Economics 6 hrs. ECON 2301 and ECON 2302
Computer Apps. 3 hrs. COSC 1307

Total Credit Hours – 27 Hrs.
* 12 Credit Hours are counted in the University Core

Suggested Four-Year Curriculum for Computer Information Systems

Computer Information Systems BS

Freshman Year
First Semester (15 hrs.)
COSC 1315 Programming Fundamentals for Non-CS Majors
COSC 1307 Introduction to Information Systems Software [TCCN: BCIS 1305]
MATH 1342 Statistics [TCCN: MATH 1342]
ENGL 1301 College Composition I [TCCN: ENGL 1301]
HIST 1301 United States History I [TCCN: HIST 1301]

Second Semester (15 hrs.)
COSC 1337 The Object-Oriented Paradigm
MANA 1300 Introduction to Business [TCCN: BUSI 1301]
MATH 1343 Statistics II
ENGL 1302 College Composition II [TCCN: ENGL 1302]
HIST 1302 United States History II [TCCN: HIST 1302]

Sophomore Year
First Semester (15 hrs.)
ACCT 2301 Principles of Financial Accounting [TCCN: ACCT 2301]
ECON 2301 Principles of Macroeconomics [TCCN: ECON 2301]
CMST 1315 Introduction to Public Speaking [TCCN: SPCH 1315]
COSC 3333 Management Information Systems Life and Physical Sciences (Core, 3 hrs.)

Second Semester (15 hrs.)
ACCT 2302 Principles of Managerial Accounting [TCCN: ACCT 2302]
ECON 2302 Principles of Microeconomics [TCCN: ECON 2302]
COSC 3385 Database Design
MANA 3300 Critical and Analytical Thinking in Business Life and Physical Sciences (Core, 3 hrs.)

Junior Year
First Semester (15 hrs.)
BLAW 3301 Business Law and Social Responsibility
COSC 4325 Data Communications and Computer Networks

FINA 3311 Principles of Finance
COSC 3375 Analysis and Logical Design
Upper division elective (3 hours)

Second Semester (15 hrs.)
MANA 3370 Business Writing and Oral Presentations
MARK 3311 Principles of Marketing
MANA 3305 Operations Management
MANA 3311 Fundamentals of Management
Upper division elective (3 hours)

Senior Year
First Semester (15 hrs.)
MANA 3312 International Business
POLS 2305 Introductory American Government [TCCN: GOVT 2305]
COSC 4362 Retail Cyber Security
COSC 4347 Business Intelligence and Analysis
Upper division elective (3 hours)

Second Semester (15 hrs.)
COSC 4375 Information Systems Design Project
MANA 4395 Strategic Management
POLC 2306 Introductory Texas Politics [TCCN: GOVT 2306]
Language, Philosophy and Culture (Core, 3 hrs.)
Creative Arts (Core, 3 hrs.)

Computer Science B.S.

Program Educational Objectives

Educational objectives of the computer science program are the knowledge, skills and experiences that enable graduates to:
1. model, simulate, and solve computational problems using appropriate theoretical and experimental methods, producing reliable and secure systems;
2. think critically and creatively, communicate clearly, work effectively with others, and develop leadership skills;
3. integrate computational principles with social, business, and ethical issues in modern society in the process of decision making;
4. be professionally engaged in serving the needs of business, industry, government, and academic organizations; and
5. grow professionally through activities such as graduate study, continuing education, professional certifications, and participation in professional organizations.

Student Outcomes

Computer Science students at the time of graduation are expected to have:
1. an ability to apply knowledge of computing and mathematics appropriate to the discipline;
2. an ability to identify and analyze a problem, and identify and define the computing requirements appropriate to its solution;
3. an ability to design, implement, and evaluate a computer-based system, process, component, or program to meet desired needs;
4. an ability to function effectively on teams to accomplish common goals;
5. an understanding of professional, ethical, legal, security and social issues and responsibilities;
6. an ability to communicate effectively with a range of audiences;
7. an ability to analyze the local and global impact of computing on individuals, organizations, and society;
8. recognition of the need for and an ability to engage in continuing professional development;
9. an ability to use current techniques, skills, and tools necessary for computing practice;
10. an ability to apply mathematics foundations, algorithmic principles, and computer science theory in the modeling and design of computer-based systems in a way that demonstrates comprehension of the tradeoffs involved in design choices; and
11. an ability to apply design and development principles in the construction of software systems of varying complexity.

Graduation Requirements
Upon a student’s admission to the Computer Science major, an academic advisor will be assigned to work with the student in planning a program to complete the degree requirements. Students are encouraged to meet with their academic advisor throughout the semester and prior to registering for the next semester.

Before enrolling in upper-division (junior and senior level) courses, students must have earned a grade of "C" or better in each of the following:

- COSC 1336 Programming Fundamentals (3 semester hours)
- COSC 1337 Object-Oriented Programming (3 semester hours)
- COSC 2336 Data Structures and Algorithms (3 semester hours)
- COSC 2315 Computer Organization (TCCN: COSC 2325) (3 semester hours)
- MATH 2413 Calculus I (3 semester hours)
- MATH 2414 Calculus II (3 semester hours)
- University Physics/Chem/Biol I and II (8 semester hours)

Preparation should be started for upper-division work in supporting areas such as business, mathematics, engineering, or physical science.

Degree Requirements
To graduate with a degree in Computer Science, the student must meet the following specific requirements in addition to the general baccalaureate degree requirements:

Grade Point Average
A 2.0 grade point average in all upper-division computer science courses attempted and a grade of "C" or better in all courses listed below.

Upper-Division Courses
Thirty-three semester hours of upper-division computer science courses, with at least 18 hours completed at UT Tyler.

Specified Support Courses
Thirty-four semester hours of specified support courses:

- MATH 2413 Calculus I [TCCN: MATH 2413]
- MATH 2414 Calculus II [TCCN: MATH 2414]
- MATH 2330 Discrete Structures
- MATH 3351 Probability and Statistics for Engineers and Scientists
- MATH 3203 Matrix Methods in Science and Engineering
- MANA 3370 Business Writing and Oral Presentations

One of the following sequences of science courses:

1. PHYS 2325: University Physics I, PHYS 2125: University Physics I Lab, PHYS 2326: University Physics II, PHYS 2126: University Physics II Lab
2. CHEM 1311: General Chemistry I, CHEM 1111: General Chemistry I Lab, CHEM 1312: General Chemistry II, CHEM 1112: General Chemistry II Lab
3. BIOL 1306: General Biology I, BIOL 1106: General Biology I Lab, BIOL 1307: General Biology II, BIOL 1107: General Biology II Lab

Three-hour approved elective in science or mathematics.

Additional four-hour physical science and lab elective.

Computer Science Courses

COSC 1336 Programming Fundamentals
COSC 1337 The Object-Oriented Paradigm
COSC 2315 Computer Organization [TCCN: COSC 2325]
COSC 2336 Data Structures and Algorithms [TCCN: COSC 2336]
COSC 3315 Social and Professional Issues in Computing
COSC 3325 Algorithm Analysis and Foundations
COSC 3345 Computer Architecture
COSC 3355 Operating Systems
COSC 4315 Information and Knowledge Management
COSC 4336 Software Development
COSC 4360 Net-Centric Computing
COSC 4385 Database Management Concepts
COSC 4395 Capstone Project

Plus, twelve semester hours of approved upper-division computer science courses.

Approved Electives
Five hours of approved electives in supporting disciplines. Three hours must be upper-division.

Bachelor of Science in Computer Science Requirements

Total Semester Credit Hours = 120

Recommended 4-Year Course Sequence

Freshman Year

First Semester (13 hrs.)
COSC 1336 Programming Fundamentals
HIST 1301 United States History I [TCCN: HIST 1301]
MATH 2413 Calculus I [TCCN: MATH 2413]
ENGL 1301 College Composition I [TCCN: ENGL 1301]

Second Semester (16 hrs.)
COSC 1337 The Object-Oriented Paradigm
COSC 2315 Computer Organization [TCCN: COSC 2325]
ENGL 1302 College Composition II [TCCN: ENGL 1302]
MATH 2330 Discrete Structures
HIST 1302 United States History II [TCCN: HIST 1302]
### Sophomore Year

**First Semester (15 hrs.)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Prerequisite Coursework</th>
</tr>
</thead>
<tbody>
<tr>
<td>COSC 2336</td>
<td>Data Structures and Algorithms [TCCN: COSC 2336]</td>
<td>MATH 2413 Calculus I [TCCN: MATH 2413]</td>
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<tr>
<td>MATH 3203</td>
<td>Matrix Methods in Science and Engineering</td>
<td>COSC 2336 Programming Fundamentals</td>
</tr>
</tbody>
</table>

Creative Arts (Core, 3 hrs.)
University Physics/Chemistry/Biology (3 hrs.)
University Physics/Chemistry/Biology Lab (1 hr.)

**Second Semester (16 hrs.)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Prerequisite Coursework</th>
</tr>
</thead>
<tbody>
<tr>
<td>COSC 2315</td>
<td>Computer Organization [TCCN: COSC 2325]</td>
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<tr>
<td>CMST 1315</td>
<td>Introduction to Public Speaking [TCCN: SPCH 1315]</td>
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<tr>
<td>POLS 2306</td>
<td>Introductory Texas Politics [TCCN: GOVT 2306]</td>
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</tr>
</tbody>
</table>

Language, Philosophy and Culture (Core, 3 hrs.)
University Physics/Chemistry/Biology (3 hrs.)
University Physics/Chemistry/Biology Lab (1 hr.)

**NOTE:** for Language, Philosophy and Culture, PHIL 2306 Introduction to Ethics preferred

### Junior Year

**First Semester (15 hrs.)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Prerequisite Coursework</th>
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<tbody>
<tr>
<td>COSC 3325</td>
<td>Algorithm Analysis and Foundations</td>
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</tr>
<tr>
<td>COSC 3345</td>
<td>Computer Architecture</td>
<td></td>
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<tr>
<td>MANA 3370</td>
<td>Business Writing and Oral Presentations</td>
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</tr>
<tr>
<td>MATH 3351</td>
<td>Probability and Statistics for Engineers and Scientists</td>
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</tbody>
</table>

Social and Behavioral Science (Core, 3 hrs.)

**Second Semester (16 hrs.)**

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<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Prerequisite Coursework</th>
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</thead>
<tbody>
<tr>
<td>COSC 3355</td>
<td>Operating Systems</td>
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<tr>
<td>COSC 4315</td>
<td>Information and Knowledge Management</td>
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<tr>
<td>COSC 4385</td>
<td>Database Management Concepts</td>
<td></td>
</tr>
<tr>
<td>COSC 3315</td>
<td>Social and Professional Issues in Computing</td>
<td></td>
</tr>
</tbody>
</table>

Physical Science Elective III (3 hrs.)
Physical Science Elective III Lab (1 hr.)

### Senior Year

**First Semester (15 hrs.)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Prerequisite Coursework</th>
</tr>
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<tbody>
<tr>
<td>COSC 4360</td>
<td>Net-Centric Computing</td>
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<tr>
<td>COSC 4336</td>
<td>Software Development</td>
<td>COSC Upper Division Electives (6 hrs.)</td>
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</table>

Approved Math/Science Elective (3 hrs.)

**Second Semester (14 hrs.)**

<table>
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<tr>
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<th>Prerequisite Coursework</th>
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<tbody>
<tr>
<td>COSC 4395</td>
<td>Capstone Project</td>
<td>Approved Upper Division Elective 3 hrs</td>
</tr>
</tbody>
</table>

Approved Upper Division Electives (6 hrs.)
Approved Lower/Upper-Division Elective (2 hrs.)

### Computer Science as a Minor

A student may choose Computer Science as a minor to satisfy bachelor degree programs with majors in other fields. This program requires a total of 18 semester hours of Computer Science.

### Prerequisite Coursework (4 hours)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Prerequisite Coursework</th>
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<tbody>
<tr>
<td>MATH 2413</td>
<td>Calculus I [TCCN: MATH 2413]</td>
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### Required Courses (18 hrs.)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Prerequisite Coursework</th>
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<tbody>
<tr>
<td>COSC 1336</td>
<td>Programming Fundamentals</td>
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<tr>
<td>COSC 1337</td>
<td>The Object-Oriented Paradigm</td>
<td></td>
</tr>
<tr>
<td>COSC 2336</td>
<td>Data Structures and Algorithms [TCCN: COSC 2336]</td>
<td></td>
</tr>
<tr>
<td>COSC 2315</td>
<td>Computer Organization [TCCN: COSC 2325]</td>
<td></td>
</tr>
</tbody>
</table>

Six additional hours of upper-division computer science courses

### Cybersecurity Certificate Program

The Cybersecurity Certificate Program is designed to provide students with enhanced opportunities for future employment in the information technology world. Cybersecurity is needed in every domain, from the government to corporate, military to medical, financial to personal, because each one collects, stores and transmits data, much of which is sensitive information.

As the amount of digital data and transactions grow, so does the need for cybersecurity professionals in a variety of roles. This has opened the doors to a lucrative career move for both seasoned cybersecurity professionals and those making a lateral career move into a new field.

### Certificate Requirements

**Required Courses (9 hrs.)**

The certificate requires students to complete 9 semester credit hours (3 courses) from the following existing course set with a grade of C or better in each course. Prerequisites for all certificate courses selected will apply.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Prerequisite Coursework</th>
</tr>
</thead>
<tbody>
<tr>
<td>COSC 4361</td>
<td>Retail Cybersecurity Management</td>
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<tr>
<td>COSC 4362</td>
<td>Retail Cyber Security</td>
<td></td>
</tr>
<tr>
<td>COSC 4363</td>
<td>Contingency Planning</td>
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<tr>
<td>COSC 4364</td>
<td>Cyber Risk Analysis</td>
<td></td>
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<tr>
<td>COSC 4367</td>
<td>Cryptography</td>
<td></td>
</tr>
<tr>
<td>COSC 4388</td>
<td>Digital Forensics</td>
<td></td>
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</tbody>
</table>

Courses completed for this certification will be listed as a milestone on an official university transcript and a certificate of completion will be awarded by the Department of Computer Science.

### Data Analytics Certificate Program

Data analytics is a fast-growing field in the computing sciences, and as more and more companies are recognizing the need to implement data analytics into their daily operations, employment opportunities in this industry are abundant. The Data Analytics Certificate Program is designed to broadly enhance students' opportunities in their future professional careers and/or future graduate studies.

A data analytics certificate can enhance prospects for a successful career: (1) there is a high demand for data analytics professionals, (2) job opportunities increase, (3) prospective higher wages for qualified professionals, (4) data analytics is a top priority in many organizations, and (5) there is flexibility across the professional employment sector.
Certificate Requirements

Required Courses (9 hrs.)

The certificate requires students to complete 9 semester credit hours (3 courses) from the following existing course set with a grade of C or better in each course. Prerequisites for all certificate courses selected will apply:
- COSC 4315 Information and Knowledge Management
- COSC 4347 Business Intelligence and Analysis
- COSC 4352 Data Mining
- COSC 4342 Sports Data Analytics
- MARK 4340 Consumer Insights
- CSCI 4350 Machine Learning

Courses completed for this certification will be listed as a milestone on an official university transcript and a certificate of completion will be awarded by the Department of Computer Science.

Information Technology B.S.

Total Semester Credit Hours = 120

The Information Technology Program prepares students for a wide array of career possibilities. The program provides students with computer skills while offering more flexibility and fewer math requirements. Along with a challenging core set of IT courses, it allows students to select from a broad array of concentrations including Cybersecurity, Data Analytics, Computer Architecture, Programming, Data Management, and Entrepreneurship. The flexibility of the program allows students to tailor their education to their prospective individual needs. Individuals with the IT degree will fit in virtually every type of organization globally.

Student Outcomes

Information Technology students at the time of graduation are expected to attain:
1. an ability to solve IT problems;
2. an ability to analyze an IT problem and a set of possible solutions;
3. an ability to function effectively on teams to accomplish a common goal;
4. an understanding of professional, ethical, legal, security and social issues involved in Cyberspace;
5. an ability to communicate effectively with a range of audiences;
6. a recognition of the need for continued education in the broad range of IT career fields;
7. an understanding of the global reach of IT;
8. an in-depth set of “hands-on” IT opportunities;
9. an ability to use current techniques, skills, and tools necessary for computing practice; and
10. multiple specializations from a flexible set of IT course concentrations.

Graduation Requirements

Upon a student's admission to the Information Technology major, an academic advisor will be assigned to work with the student in planning a program to complete the degree requirements. Students are encouraged to meet with their academic advisor throughout the semester and prior to registering for the next semester.

Information Technology Upper/Lower Electives (18 Credit Hours)

All courses must be approved by the University of Texas at Tyler.

Information Technology Major Courses (30 Credit Hours)

All IT courses require a grade of "C" or better.

Required Core Classes
- COSC 1307 Introduction to Information Systems Software [TCCN: BCIS 1305]
- COSC 1315 Programming Fundamentals for Non-CS Majors
- COSC 1337 The Object-Oriented Paradigm
- COSC 2315 Computer Organization [TCCN: COSC 2325]
- COSC 3315 Social and Professional Issues in Computing
- COSC 3385 Database Design
- MANA 3370 Business Writing and Oral Presentations
- COSC 4362 Retail Cyber Security
- COSC 4325 Data Communications and Computer Networks
- CSCI 4385 Information Technology Capstone

Information Technology Prescribed Electives (30 Credit Hours)

All IT Courses require a grade of “C” or better.

Students must take a total of 30 prescribed elective hours. In addition, students must complete at least two tracks and each track must contain at least 9 credit hours. It is possible to take three tracks. The following are available tracks for the IT degree:

Track Option #1 Cybersecurity
- COSC 4361 Retail Cybersecurity Management
- COSC 4363 Contingency Planning
- COSC 4364 Cyber Risk Analysis
- COSC 4367 Cryptography
- COSC 4388 Digital Forensics
- CSCI 4362 Ethical Hacking
- CSCI 4363 Reverse Engineering and Malware Analysis

Track Option #2 Data Analytics
- COSC 4347 Business Analytics and Analysis
- COSC 4342 Sports Data Analytics
- MARK 4340 Consumer Insights
- MARK 3311 Principles of Marketing

The Data Analytics Track requires MATH 1342 and MATH 1343 and may come out of lower division electives. MARK 3311 is required in this track and is a prerequisite to the other courses.

Track Option #3 Computer Architecture
- COSC 2336 Data Structures and Algorithms [TCCN: COSC 2336]
- COSC 3345 Computer Architecture
- CSCI 4333 Assembly Language Programming
- COSC 3355 Operating Systems
- COSC 4360 Net-Centric Computing

The Computer Architecture Track requires MATH 2413 and COSC 2336 and may come out of lower division electives.

Track Option #4 Programming
- COSC 2336 Data Structures and Algorithms [TCCN: COSC 2336]
- COSC 3325 Algorithm Analysis and Foundations
- COSC 4336 Software Development
- COSC 4315 Information and Knowledge Management
- COSC 4356 Computer Vision
- COSC 4345 Computer Graphics
Suggested Four-Year Curriculum for Information Technology

Information Technology BS

Freshman Year
First Semester (15 hrs.)
- COSC 1307 Introduction to Information Systems Software [TCCN: BCIS 1305]
- COSC 1315 Programming Fundamentals for Non-CS Majors
- ENGL 1301 College Composition I [TCCN: ENGL 1301]
- HIST 1301 United States History I [TCCN: HIST 1301]
- Mathematics (Core, 3 hrs.)

Second Semester (15 hrs.)
- COSC 1315 Introduction to the Object-Oriented Paradigm
- ENGL 1302 College Composition II [TCCN: ENGL 1302]
- HIST 1302 United States History II [TCCN: HIST 1302]
- CMST 1315 Introduction to Public Speaking [TCCN: SPCH 1315]
- Social and Behavioral Science (Core, 3 hrs.)

NOTE: for Social and Behavioral Sciences, ECON 2301 or ECON 2302 preferred

Sophomore Year
First Semester (15 hrs.)
- COSC 2315 Computer Organization [TCCN: COSC 2325]
- POLS 2305 Introductory American Government [TCCN: GOVT 2305]
- Language, Philosophy, and Culture (Core, 3 hrs.)
- Creative Arts (Core, 3 hrs.)
- Life and Physical Sciences (Core, 3 hrs.)

Second Semester (15 hrs.)
- COSC 3385 Database Design
- POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]
- STEM (Core, 3 hrs.)
- Life and Physical Sciences (Core, 3 hrs.)
- COSC Prescribed Track Elective

Junior Year
First Semester (15 hrs.)
- MANA 3370 Business Writing and Oral Presentations
- COSC 4325 Data Communications and Computer Networks
- COSC Prescribed Track Elective
- COSC Prescribed Track Elective
- COSC Prescribed Track Elective

Second Semester (15 hrs.)
- COSC 3315 Social and Professional Issues in Computing
- COSC Prescribed Track Elective
- COSC Prescribed Track Elective
- Approved Lower/Upper-Division Elective (3 hrs.)
- Approved Lower/Upper-Division Elective (3 hrs.)

Senior Year
First Semester (15 hrs.)
- COSC 4362 Retail Cyber Security
- COSC Prescribed Track Elective
COSC Prescribed Track Elective
Approved Lower/Upper-Division Elective (3 hrs.)
Approved Lower/Upper-Division Elective (3 hrs.)
Approved Lower/Upper-Division Elective (3 hrs.)
Approved Lower/Upper-Division Elective (3 hrs.)

Second Semester (15 hrs.)
CSCI 4385 Information Technology Capstone
COSC Prescribed Track Elective
Approved Lower/Upper-Division Elective (3 hrs.)
Approved Lower/Upper-Division Elective (3 hrs.)
Approved Lower/Upper-Division Elective (3 hrs.)

Cooperative Computer Science Education Program
The Computer Science cooperative (co-op) program is offered as an educational enhancement to the Bachelor of Science degree in Computer Science and the Bachelor of Science degree in Computer Information Systems. To complete the computer science co-op program, a student works full-time in an approved computing or information technology environment for three semesters, before the student's senior year. Students may fulfill their three-semester requirement by working during three 12 week summer semesters.

To participate in the computer science co-op program, a student must have completed at least one semester at UT Tyler with a cumulative GPA of at least 2.5 on all course work completed at UT Tyler; and the student must have completed COSC 1336 and COSC 1337 (or their equivalents) with a grade of “C” or better. Students must maintain a 2.5 GPA to continue their participation in the co-op program. The student, an assigned computer science faculty member, and an official representative of the host company will develop a written plan of activities that constitute the goals for each semester of the co-op. The student, in cooperation with an official representative of the host company, will provide periodic reports to the assigned computer science faculty member to demonstrate satisfactory progress toward the goals of the written plan. A summary report/performance evaluation of the work of the student at the end of the semester is also required.

During the student's co-op semesters, he/she will be considered a full-time student at UT Tyler and will register for the appropriate one semester hour co-op course selected from COSC 3191, COSC 3192, or COSC 3193.

Students may apply to participate in the computer science co-op program by submitting a co-op application form to the chair of the department at least six weeks prior to the semester in which the student plans to start the co-op.

Teacher Certification
Candidates for secondary teaching certification (grades 8-12) should pursue a major in computer science and should consult with an advisor in the School of Education, College of Education and Psychology. In addition to the required professional education course sequence, requirements for secondary certification in computer science are outlined below:

A candidate for certification must:

A. Complete a minimum of 12 upper-division semester hours of computer science at UT Tyler.
B. Have a minimum grade point average of 2.0 in all upper-division computer science courses attempted and a grade of “C” or better in each of the computer science or math courses listed below.

1. Non-degreed, non-certified students should complete requirements for the Bachelor of Science degree in Computer Science including: COSC 4340 Comparative Study of Programming Languages
2. Students who have already completed a baccalaureate degree, hold a secondary teaching certificate in another academic field, and/or seek a second teaching field should minimally complete the following courses or their equivalents:
   - COSC 1336: Programming Fundamentals
   - COSC 1337: The Object-Oriented Paradigm
   - COSC 2315: Computer Organization
   - COSC 2336: Data Structures and Algorithms [TCCN: COSC 2336]
   - COSC 3315: Social and Professional Issues in Computing
   - COSC 3325: Algorithm Design and Analysis
   - COSC 3345: Computer Architecture
   - COSC 434b: Comparative Study of Programming Languages
   - MATH 2330: Discrete Structures

Department of Technology
The Bachelor of Science in Industrial Technology is accredited by the Association of Technology, Management, and Applied Engineering (ATMAE). ATMAE accreditation ensures that the institution has met a series of standards to provide industry, business, education, and government with highly competent employees and assures the graduate of an ATMAE-accredited program that they are receiving a marketable degree through relevant curricula by offering the following degrees:

Bachelor of Science in Industrial Technology
Master of Science in Industrial Management

Core Competencies
The University of Texas at Tyler has determined that to be an educated person, a student needs certain intellectual skills in order to participate effectively in society and in the workplace. The faculty of the Department of Technology has identified seven skill sets, or core competencies, that fulfill the university’s definition of an educated person and simultaneously contribute to the core values of the Soules College of Business. These core competencies include:

1. Computer software, database, and internet search skills,
2. Oral and written communication skills
3. Team-based skills including leadership and conflict resolution abilities,
4. Critical thinking,
5. Ethical Issues in decision making and behavior,
6. Personal accountability for achievement,
7. Competence in basic technology principles.

Industrial Technology Bachelor of Science
Total Semester Credit Hours=120

Industrial Technology is a field of study designed to prepare technical and/or technical management-oriented professionals for gainful employment in business, industry, education, or government. Graduates in Industrial Technology will be involved with the application of theories and concepts found in science, mathematics, and the humanities. A strong emphasis is placed on communication and the application of computer and technical skills.

Program Outcomes

Industrial Technology students at the time of graduation are expected to be able to:

1. identify the proper materials and manufacturing processes used to fabricate a specific part;
2. understand and use technical software, data sources, and automation such as CAD, CAM, CNC, PLCs, and robotics;
3. demonstrate a thorough knowledge of current management and supervisory practices;
4. prepare well-organized and mechanically correct documents in order to plan production;
5. apply and follow recommended safety standards, and;
6. understand facility layout and the management of supply chains.

Degree Requirements

Requirements for the Industrial Technology degree include the following:

University Core Curriculum (42 hrs.)

Professional Core Curriculum (12 hrs.)

Students must earn a grade of C or higher in any Technology (TECH) course work.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>TECH 3310</td>
<td>Total Quality Management</td>
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<td>TECH 3320</td>
<td>Lean Six Sigma Green Belt Techniques</td>
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<td>TECH 3331</td>
<td>Project Management</td>
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<td>TECH 3355</td>
<td>Supply Chain Management</td>
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<tr>
<td>TECH 4372</td>
<td>Capstone Experience</td>
</tr>
<tr>
<td>TECH 4370</td>
<td>Internship in Technology</td>
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</table>

Technology Core Curriculum (39 hrs.)

Students must earn a grade of C or higher in any Technology (TECH) course work.

<table>
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<th>Course Code</th>
<th>Course Title</th>
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<tbody>
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<td>Engineering Graphics</td>
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<tr>
<td>TECH 1320</td>
<td>Industrial Materials</td>
</tr>
<tr>
<td>TECH 2311</td>
<td>Electrical and Fluid Systems</td>
</tr>
<tr>
<td>TECH 2319</td>
<td>Programmable Logic Controllers</td>
</tr>
<tr>
<td>TECH 2323</td>
<td>Introduction to Computer Applications</td>
</tr>
<tr>
<td>COSC 1307</td>
<td>Introduction to Information Systems Software [TCCN: BCIS 1305]</td>
</tr>
<tr>
<td>TECH 3311</td>
<td>Manufacturing Processes</td>
</tr>
<tr>
<td>TECH 3312</td>
<td>Facilities Layout and Maintenance</td>
</tr>
<tr>
<td>TECH 3317</td>
<td>Industrial Robotics</td>
</tr>
<tr>
<td>TECH 3333</td>
<td>Polymer Processing</td>
</tr>
<tr>
<td>TECH 3344</td>
<td>Industrial Safety</td>
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<tr>
<td>TECH 4317</td>
<td>Computer Integrated Manufacturing</td>
</tr>
<tr>
<td>TECH 4323</td>
<td>Lean Production</td>
</tr>
<tr>
<td>TECH 4343</td>
<td>Advanced Manufacturing Processes</td>
</tr>
</tbody>
</table>

Required Business Administration Minor (15-18 hrs.)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MANA 3305</td>
<td>Operations Management</td>
</tr>
<tr>
<td>MARK 3311</td>
<td>Principles of Marketing</td>
</tr>
</tbody>
</table>

ACCT 3300   Accounting and Finance for Small Business and Entrepreneurs or
FINA 3300   Accounting and Finance for Small Business and Entrepreneurs or
ACCT 2301   Principles of Financial Accounting [TCCN: ACCT 2301] and
ACCT 2302   Principles of Managerial Accounting [TCCN: ACCT 2302]
FINA 3315   Personal Finance
Elective - any upper level Business course

Lower or Upper Level Electives (9-15 hrs.)

Suggested Four-Year Curriculum for Industrial Technology

Freshman Year

First Semester (15 hrs.)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 1301</td>
<td>College Composition I [TCCN: ENGL 1301]</td>
</tr>
<tr>
<td>HIST 1301</td>
<td>United States History I [TCCN: HIST 1301]</td>
</tr>
<tr>
<td>TECH 1320</td>
<td>Industrial Materials</td>
</tr>
</tbody>
</table>

Second Semester (15 hrs.)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 2311</td>
<td>Technical and Business Writing [TCCN: ENGL 2311]</td>
</tr>
<tr>
<td>HIST 1302</td>
<td>United States History II [TCCN: HIST 1302]</td>
</tr>
<tr>
<td>TECH 2323</td>
<td>Introduction to Computer Applications</td>
</tr>
<tr>
<td>COSC 1307</td>
<td>Introduction to Information Systems Software [TCCN: BCIS 1305]</td>
</tr>
</tbody>
</table>

Sophomore Year

First Semester (15 hrs.)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>POLS 2305</td>
<td>Introductory American Government [TCCN: GOVT 2305]</td>
</tr>
<tr>
<td>MATH 1342</td>
<td>Statistics [TCCN: MATH 1342]</td>
</tr>
<tr>
<td>TECH 2311</td>
<td>Electrical and Fluid Systems</td>
</tr>
<tr>
<td>ECON 1301</td>
<td>Introduction to Economics [TCCN: ECON 1301]</td>
</tr>
<tr>
<td>ECON 2301</td>
<td>Principles of Macroeconomics [TCCN: ECON 2301]</td>
</tr>
<tr>
<td>ECON 2302</td>
<td>Principles of Microeconomics [TCCN: ECON 2302]</td>
</tr>
</tbody>
</table>

Second Semester (15 hrs.)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>TECH 1303</td>
<td>Engineering Graphics</td>
</tr>
<tr>
<td>POLS 2306</td>
<td>Introductory Texas Politics [TCCN: GOVT 2306]</td>
</tr>
<tr>
<td>TECH 2319</td>
<td>Programmable Logic Controllers</td>
</tr>
</tbody>
</table>

STEM 3 hours - see University Core for approved courses
Elective (3 hrs.) - Upper or lower level
Junior Year
First Semester (15 hrs.)
FINA 3315  Personal Finance
ACCT 3300  Accounting and Finance for Small Business and Entrepreneurs
or
FINA 3300  Accounting and Finance for Small Business and Entrepreneurs
or
ACCT 2301  Principles of Financial Accounting [TCCN: ACCT 2301]
and
ACCT 2302  Principles of Managerial Accounting [TCCN: ACCT 2302]
TECH 3333  Polymer Processing
TECH 3355  Supply Chain Management
TECH 3311  Manufacturing Processes

Second Semester (15 hrs.)
TECH 3317  Industrial Robotics
TECH 3344  Industrial Safety
MARK 3311  Principles of Marketing
TECH 3310  Total Quality Management
or
TECH 3320  Lean Six Sigma Green Belt Techniques
Elective (3 hrs.) - Upper-level business elective for Minor in BA

Senior Year
First Semester (15 hrs.)
MANA 3305  Operations Management
TECH 4317  Computer Integrated Manufacturing
TECH 3311  Manufacturing Processes
TECH 3331  Project Management
TECH 3312  Facilities Layout and Maintenance

Second Semester (15 hrs.)
TECH 4323  Lean Production
TECH 4343  Advanced Manufacturing Processes
TECH 4372  Capstone Experience
or
TECH 4370  Internship in Technology
Elective - any upper level Technology course
Elective (3 hrs.) - Upper or lower level

Manufacturing Management Minor
A minor in Manufacturing Management is not available to students pursuing a Bachelor of Science in Industrial Technology.

Minor Requirements
The student must complete the following 21 upper-division hours:
MANA 3311  Fundamentals of Management
MANA 3305  Operations Management
TECH 3310  Total Quality Management
TECH 3311  Manufacturing Processes
TECH 3355  Supply Chain Management
TECH 4323  Lean Production
TECH 4343  Advanced Manufacturing Processes

Industrial Technology Minor
Minor Requirements
The student must complete the following courses to earn a Minor in Industrial Technology:
MANA 3305  Operations Management
TECH 3311  Manufacturing Processes

Surveying and Mapping Emphasis
The Surveying and Mapping emphasis is for industrial technology majors who want to become Registered Professional Land Surveyors (RPLS). A four year degree with an emphasis in surveying allows student to take the Fundamentals of Surveying Exam, also known as the Surveyor In Training Exam (S.I.T.) which is administered by the National Council for Engineering and Surveying (NCEES) and is one of the requirements to becoming a Registered Professional Land Surveyor (RPLS) in the State of Texas. The surveying and mapping program is an articulated program with two year institutions. A block of 30-41 hours’ worth of surveying and mapping course work is transferred from these institutions for the Program Core Curriculum..

Requirements
Requirements for the B.S. in Industrial Technology with an emphasis in Surveying & Mapping degree include the following:
(See the Industrial Technology requirements section of the catalog and consult an advisor for complete program information)

Program Core Curriculum transferred from Tyler Junior College (30-41 hrs.)
SRVY 1335: Land Surveying Applications
SRVY 1341: Land Surveying
SRVY 2305: GIS Applications
SRVY 2309: Computer-Aided Mapping
SRVY 2331: Geodetic Surveying and Mapping
SRVY 2335: Geodetic Applications
SRVY 2339: Engineering Design Surveying
SRVY 2341: Engineering Design Surveying Lab
SRVY 2343: Surveying – Legal Principles I
SRVY 2344: Surveying – Legal Principles II
Lower Level Electives (9 hrs.)

Upper Level Surveying Coursework (12 hrs.)
TECH 3341: Public Domain – Texas
TECH 3342: Applications of Photogrammetry
TECH 3343: Advanced Technologies for Surveyors
TECH 4341: Legal Principles in Surveying & Mapping
TECH 4342: Applied Geodesy
Dr. Wesley Hickey, Dean

Mission

The mission of the College of Education and Psychology is to provide a positive environment that fosters the acquisition of knowledge and skills. The mission is individually and collectively realized through a community of scholars that contributes to knowledge through scholarly inquiry; organizes knowledge for application, understanding and communication; and provides leadership and service. Additionally, the College is committed to affirming and promoting global perspectives, cultural diversity, social justice, ethical practice and respect for individual differences as a means of enhancing learning, service, leadership, and scholarship.

Goals

- Provide students with outstanding academic preparation through the University Core Curriculum and their academic major.
- Prepare graduates for careers in the professional fields of elementary, middle, and secondary school teaching.
- Prepare graduates for professional careers in psychology and related fields.
- Prepare graduates with strong academic and professional foundations for further graduate and professional study.
- Provide graduates a total academic experience that enhances their lives and positively impacts humankind.

The College of Education and Psychology houses the School of Education, the Department of Psychology and Counseling, and the University Academy Lab Schools. In addition, the College consists of four centers: the Ingenuity Center, the K-16 Literacy Center, the Memory Assessment and Research Center (MARC), and the East Texas Center for School Based Research & Instruction. The College offers courses and experiences that fulfill requirements for baccalaureate degrees and teaching certificates in a variety of disciplines.

The School of Education coordinates a Bachelor of Science degree program with a major in Education that fulfills academic requirements for teacher certification in early childhood through grade 6 and grades 4-8. The School of Education also offers coursework leading to secondary and all-level teacher certification.

The Department of Psychology and Counseling offers a Bachelor of Arts degree and a Bachelor of Science degree with a major in psychology. It also hosts the Human Behavior Concentration of the BAAS degree.

The University Academy Lab Schools are located in Tyler, Longview, and Palestine. The University Academy campuses are open-enrollment K-12 schools funded by the state, and they have a diverse student population. Founded in 2014, the University Academy is consistently one of the top performers in East Texas and they provide opportunities to pursue research and service in an innovative educational setting that uses project-based learning as their foundational instructional method.

The Ingenuity Center is a component of the Texas Science, Technology, Engineering, and Mathematics Initiative designed to build on national, state, and local efforts to improve science, technology, engineering, and mathematics achievement among Texas students. The Ingenuity Center focuses on increasing the number of students who study and enter science, technology, engineering, and math career pipeline by providing programs to teachers and students.

The K-16 Literacy Center engages in research, teaching, and service activities aimed at improving literacy achievement outcomes within the university, area schools, and community organizations.

The Memory Assessment and Research Center (MARC) serves as a community resource and training facility for psychology and counseling students studying memory loss due to aging, dementia, and other neuropsychological illnesses.

The East Texas Center for School Based Research & Instruction is an organized research and instruction unit within the College aimed at supporting center partners (area schools, institutions of higher education, and community organizations) in designing, implementing, and evaluating customized professional learning opportunities and initiatives for teachers and administrators.

Graduate degree programs in clinical psychology, clinical mental health counseling, curriculum and instruction, educational leadership, reading, school counseling, special education, and school improvement are described in the graduate section of this catalog. Information on post-baccalaureate certification programs and supplemental certificates are also provided in the graduate section. Inquiries should be directed to the College of Education and Psychology or The Graduate School.

School of Education

Dr. Frank Dykes, Director

Programs described in this section lead to teacher certification in accordance with the standards of the State Board for Educator Certification. Professional Educator Programs are guided by acts of the Texas Legislature, policies of the State Board for Educator Certification, policies of the Educator and System Support Division of the Texas Education Agency (TEA), and policies of the Texas Higher Education Coordinating Board and are subject to change. Please consult an advisor in the School of Education advising office to ascertain the latest policies and programs.

Through coursework in the School of Education, students may obtain the Bachelor of Science degree with a major in Education. All educator preparation programs offered through the School of Education reflect a commitment to collaboration with TEA-accredited schools in the
region. Programs are designed to provide a mediated induction to the teaching profession through clinical experiences in local public school settings.

The goals of the School of Education at The University of Texas at Tyler are consistent with expectations of the State Board for Educator Certification (SBEC) and the Texas Education Agency (TEA). Candidates within certification areas provide evidence of their proficiency and growth in the required state curriculum along with the standards established for the certification area being sought.

**Bachelor of Science in Education**

The Bachelor of Science in Education degree is designed for students who are interested in teaching Early Childhood through grade 6 (EC-6), single content areas in grades 4 through grade 8 (4-8) or single content areas in grades 7 through 12. Completion of the Bachelor of Science in Education requirements outlined below lead to certification. In some cases, teacher candidates may simultaneously prepare for the English as a Second Language (ESL) Supplement and/or Special Education (K-12) certification exams. For a course of study please see a School of Education advisor. Degree requirements are as follows.

**Admission Requirements for All Certification Areas**

1. Attend School of Education Admission Orientation.
2. Conduct a successful admission interview (this should be completed before moving to the next steps).
3. File an application for a degree plan with the appropriate academic department (for secondary and all-level certification students) or with the School of Education (Bachelor of Science in Education majors). [Post-baccalaureate students must have a post-baccalaureate certification plan.]
4. Pay the administrative fee as indicated on a receipt from the cashier's office.
5. Complete appropriate number of academic hours of degree plan and in degree major as determined by Texas Administrative Code and other administrative units.
6. Have an appropriate GPA in degree plan as set by Texas Administrative Code and other administrative units.
7. Document basic skills mastery as noted by standardized tests deemed appropriate by Texas Administrative Code and other administrative units.
8. Complete the online School of Education Admission Application.

For details on the current requirements, please see the School of Education Admissions webpage at [http://www.uttyler.edu/education/undergraduate/admission.php](http://www.uttyler.edu/education/undergraduate/admission.php).

**Degree Requirements**

1. Completion of all course requirements leading to the Bachelor of Science in Education degree with a "C" or better and a final cumulative GPA of at least 2.5.
2. Completion of the University's 42-hour Core Curriculum requirements.
3. Completion of curriculum appropriate for grade level.

**Admission to Clinical Teaching/Apprentice Teaching**

An application for admission to clinical teaching must be submitted to the School of Education early in the semester preceding the one in which the student plans to enroll in clinical teaching/apprentice teaching. The application will be approved if the student has completed the prerequisite courses for clinical teaching with a cumulative 2.5 grade point average and no grade lower than a "C". In addition, the student must pass the content portion of the TExES certification exam prior to clinical teaching.

**Initial Teacher Certification**

Individuals desiring to teach in accredited public and private schools in Texas must be certified through the Educator Certification and Standards Division of the Texas Education Agency (TEA). Students seeking a teaching certificate concurrently with a bachelor's degree should contact the advisor in the School of Education for advisement. In order to be eligible for a recommendation for teacher certification, candidates must pass required TExES examinations and complete the requirements for the Bachelor of Science in Education degree or the approved degree plan for an Early Childhood-Grade 12 content specialization with an overall cumulative GPA of at least 2.5 with no grade lower than a C.

**NOTE:** The Division of Certification and Standards of the Texas Education Agency (TEA) in conjunction with the State Board for Educator Certification (SBEC) regulates the certification of educators to teach public school children. Working with the Texas Department of Public Safety (DPS) and the FBI, the Division of Educator Certification and Standards conducts a state and national criminal history background check on all applicants for educator certification, ensuring each candidate’s suitability to teach children. Each student applying for certification must be fingerprinted by an authorized agency. TEA will provide fingerprint information at the time of the candidate’s application. Students pursuing educator preparation should know that conviction for a felony or misdemeanor may lead to denial of teacher certification.

Criminal History Acknowledgement: As required by Texas HB 1508, applicants need to be aware of the following:

1. In order to receive teacher certification, you must pass a criminal history background check.
2. If you have been convicted of an offense that is considered not appropriate for a teacher, you could be ineligible to earn this certification from the state of Texas.
3. You have a right to request a criminal history evaluation letter from the Texas Education Agency. The Texas Education Agency currently charges a $50 fee for this criminal history evaluation. For more information, see the Preliminary Criminal History Evaluation webpage at the Texas Education Agency ([https://tea.texas.gov/Texas_Educators/Investigations/Preliminary_Criminal_History_Evaluation-FAQs/](https://tea.texas.gov/Texas_Educators/Investigations/Preliminary_Criminal_History_Evaluation-FAQs/))

Dismissal/Withdraw. Withdrawing from the School of Education’s Educator Preparation Program is a very important decision that has future implications for UT Tyler. You will need to speak with the undergraduate program coordinator to discuss the consequences of withdrawing from the program. Once you speak with the program coordinator, you must complete the required documents to withdraw from the program.

A candidate may be dismissed from the School of Education’s teacher preparation program for a variety of reasons, including but not limited to:

1. Failing a course 3 times
2. Repeated plagiarism/cheating
3. Failure to comply with disposition remediation
4. Violation of the Texas Teacher Code of Ethics
5. Poor performance in the field

For information about the dismissal process refer to the School of Education Student Handbook.

The University of Texas at Tyler offers certification programs that lead to teacher certification in:

- Early Childhood-Grade 6. (See the School of Education section of this catalog for degree requirements.)
- Grades 4-8. (See the 4-8 Certification section of this catalog for degree requirements.)
- Grades 7-12. (See the 7-12 Certification section of this catalog for degree requirements or the appropriate department section of this catalog for degree requirements and the Secondary Certification section for certification requirements.)
- Early Childhood-Grade 12 in Art, Health, Languages other than English-Spanish, Music, and Physical Education. (See the appropriate department section of this catalog for degree requirements and the All-level Certification section below for certification requirements.)

Bachelor of Science in Education Degree with Early Childhood-6/ ESL/Special Education Certification

Total Semester Credit Hours = 120

University Core: 42 hours

Language, Philosophy and Culture (Core, 3 hrs.)
Creative Arts (Core, 3 hrs.)
BIOL 1306 General Biology I [TCCN: BIOL 1306]
CHEM 1305 Introductory Chemistry I [TCCN: CHEM 1305]
ENGL 1301 College Composition I [TCCN: ENGL 1301]
ENGL 1302 College Composition II [TCCN: ENGL 1302]
GEOG 1313 World Regional Geography [TCCN: GEOG 1303]
HIST 1301 United States History I [TCCN: HIST 1301]
HIST 1302 United States History II [TCCN: HIST 1302]
MATH 1350 Concepts of Modern Mathematics I [TCCN: MATH 1350]
MATH 1351 Concepts of Modern Mathematics II [TCCN: MATH 1351]
POLS 2305 Introductory American Government [TCCN: GOVT 2305]
POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]
CMST 1315 Fundamentals of Speech Communication [TCCN: SPCH 1315]

Required Content Courses: 33 hours

Earth Science (Course must be approved by the academic advisor) (3 hrs.)
Life, Physical or Earth Science (3 hrs.)
EDSP 3351 Managing and Instructing Diverse Learners OR [EDUC 2301]
EDUC 3313 Integrating Arts and Movement OR [EDUC 1301]
EDUC 4301 Mathematical Problem Solving in EC6
EDUC 4373 Social Studies Curriculum in the Elementary Classroom
EDUC 4383 Science Curriculum in the Elementary Classroom
EPSY 3330 Educational Psychology: Child Development and Learning
MATH 1314 College Algebra [TCCN: MATH 1314]

Required Education Courses: 45 hours

EDSP 3354 Instructional Programming for Students with Mild and Moderate Disabilities
EDUC 3120 Field Experience I
EDUC 3230 Field Experience II
EDUC 3363 Managing Classrooms and Behavior in School Settings
EDUC 4322 Teaching Skills in EC-6
EDUC 4334 Methods for Teaching Elementary English Language Learners
EDUC 4357 Clinical Teaching Seminar
EDUC 4940 Clinical Teaching
ELED 4312 Teaching Social Studies in the Elementary School
ELED 4313 Teaching Mathematics in the Elementary School
ELED 4314 Teaching Science in the Elementary School
READ 3323 Children's Literature in the Classroom
READ 3326 Teaching Writing in Language Arts
READ 4326 Literacy Assessment & Instruction II

Students must be admitted into the School of Education prior to Phase II.

Students must pass the required content TExES exams prior to Phase III.

Field or clinical experiences are required in conjunction with professional education courses of the Bachelor of Science in Education degree. The School of Education in cooperation with participating school districts assigns students to school placements.

In order to be eligible for a recommendation for EC-6 teacher certification, candidates must pass required TExES examinations (Content, Science of Teaching Reading, and the Pedagogy and Professional Responsibilities) and complete the requirements for the Bachelor of Science in Education degree and clinical teaching.

Note: Clinical Teaching: Requirements for admission to clinical teaching are provided at the end of the Bachelor of Science in Education section of this catalog and online in the Student Handbook.

Recommended Four-Year Curriculum

Freshman Year

First Semester (15 hrs.)
ENGL 1301 College Composition I [TCCN: ENGL 1301]
MATH 1314 College Algebra [TCCN: MATH 1314]
HIST 1301 United States History I [TCCN: HIST 1301]
BIOL 1306 General Biology I [TCCN: BIOL 1306]
CMST 1315 Introduction to Public Speaking [TCCN: SPCH 1315]

Second Semester (15 hrs.)
ENGL 1302 College Composition II [TCCN: ENGL 1302]
MATH 1350 Concepts of Modern Mathematics I [TCCN: MATH 1350]
HIST 1302 United States History II [TCCN: HIST 1302]
CHEM 1305 Introductory Chemistry I [TCCN: CHEM 1305]
POLS 2305 Introductory American Government [TCCN: GOVT 2305]

Sophomore Year

First Semester (15 hrs.)
- Language, Philosophy and Culture (Core, 3 hrs.)
- MATH 1351 Concepts of Modern Mathematics II [TCCN: MATH 1351]
- POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]
- GEOG 1313 World Regional Geography [TCCN: GEOG 1303]
  Earth Science - Course must be approved by the academic advisor (3 hrs.)

Second Semester (15 hrs.)
- Life and Physical Sciences (Core, 3 hrs.)
- READ 3320 Literacy Development in the Early Years
- EDUC 3313 Integrating Arts and Movement
- EPSY 3330 Educational Psychology: Child Development and Learning

Junior Year

First Semester Phase I (15 hrs.)
- READ 4320 Literacy Assessment and Instruction I
- EDUC 4301 Mathematical Problem Solving in EC-6
- EDUC 4373 Social Studies Curriculum in the Elementary Classroom
- EDUC 4383 Science Curriculum in the Elementary Classroom
- EDSP 3351 Managing and Instructing Diverse Learners

Second Semester Phase II (16 hrs.)
- EDUC 4322 Teaching Skills in EC-6
- READ 3326 Teaching Writing in Language Arts
- EDUC 3363 Managing Classrooms and Behavior in School Settings
- EDSP 3354 Instructional Programming for Students with Mild and Moderate Disabilities
- EDUC 3120 Field Experience Phase II

Senior Year

First Semester Phase III (14 hrs.)
- READ 3323 Children's Literature in the Classroom
- ELED 4312 Teaching Social Studies in the Elementary School
- ELED 4313 Teaching Mathematics in the Elementary School
- ELED 4314 Teaching Science in the Elementary School
- EDUC 3230 Field Experience Phase III

Second Semester Phase IV (15 hrs.)
- EDUC 4940 Clinical Teaching in EC-12
- EDUC 4357 Clinical Teaching Seminar
- EDUC 4334 Methods for Teaching Elementary English Language Learners

Bachelor of Science in Education Degree with English Language Arts and Reading 4-8 Certification

Total Semester Credit Hours = 120
READ 332 Young Adult Literature
READ 4320 Literacy Assessment & Instruction I
READ 4326 Literacy Assessment & Instruction II

Students must be admitted into the School of Education prior to Phase II.

Students must pass the required content TExES exams prior to Phase III.

Field or clinical experiences are required in conjunction with professional education courses of the Bachelor of Science in Education degree. The School of Education in cooperation with participating school districts assigns students to school placements.

In order to be eligible for a recommendation for 4-8 ELAR teacher certification, candidates must pass required TExES examinations and complete the requirements for the Bachelor of Science in Education degree and clinical teaching.

Note: Clinical Teaching: Requirements for admission to clinical teaching are provided at the end of the Bachelor of Science in Education section of this catalog and online in the Student Handbook.

Recommended Four-Year Curriculum

Freshman Year

First Semester (15 hrs.)
ENGL 1301 College Composition I [TCCN: ENGL 1301]
MATH 1314 College Algebra [TCCN: MATH 1314]
HIST 1301 United States History I [TCCN: HIST 1301]
BIOL 1306 General Biology I [TCCN: BIOL 1306]
ENGL 2322 English Literature to the 1780's [TCCN: ENGL 2322]

or

ENGL 2323 English Literature from the 1780's to the Present [TCCN: ENGL 2323]

Second Semester (15 hrs.)
ENGL 1302 Mathematics (Core, 3 hrs.)
HIST 1302 United States History II [TCCN: HIST 1302]
CHEM 1305 Introductory Chemistry I [TCCN: CHEM 1305]
POLS 2305 Introductory American Government [TCCN: GOVT 2305]

Sophomore Year

First Semester (15 hrs.)
Mathematics (Core, 3 hrs.)
Earth Science - Course must be approved by the academic advisor (3 hrs.)
POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]
GEOG 1313 World Regional Geography [TCCN: GEOG 1303]
ENGL 2362 World Literature through The Renaissance [TCCN: ENGL 2332]
or
ENGL 2363 World Literature since The Renaissance [TCCN: ENGL 2333]

Second Semester (15 hrs.)
Life, Physical or Earth Science (3 hrs.)
Math (3 hrs.)
Creative Arts (Core, 3 hrs.)
EDUC 1301 Introduction to the Teaching Profession
EPSY 3340 Educational Psychology: Adolescent Development and Learning

Junior Year

First Semester Phase I (15 hrs.)
EDSP 3351 Managing and Instructing Diverse Learners
ENGL 3312 Creative Writing I
READ 3320 Literacy Development in the Early Years
READ 4320 Literacy Assessment and Instruction I
ENGL 3308 Writing Textual Analysis

Second Semester Phase II (16 hrs.)
EDUC 4315 Teaching Language Arts in the Middle and High School
READ 4326 Literacy Assessment and Instruction II
EDUC 4320 Teaching Skills for the Intermediate and Secondary Teacher
EDUC 4335 Classroom Management
EDSP 3354 Instructional Programming for Students with Mild and Moderate Disabilities
EDUC 3120 Field Experience Phase II

Senior Year

First Semester Phase III (14 hrs.)
READ 3332 Adolescent Literature
American Literature (3 hrs.)
Language, Writing and Grammar (3 hrs.)
World Literature (3 hrs.)
EDUC 3230 Field Experience Phase III

Second Semester Phase IV (15 hrs.)
EDUC 4940 Clinical Teaching in EC-12
EDUC 4357 Clinical Teaching Seminar
EDUC 4378 Methods for Teaching Secondary English Language Learners

Bachelor of Science in Education Degree with English Language Arts and Reading 7-12 Certification

Total Semester Credit Hours = 120

University Core: 42 hours

Mathematics (Core, 3 hrs.)
STEM (Core, 3 hrs.)
Creative Arts (Core, 3 hrs.)
BIOL 1306 General Biology I [TCCN: BIOL 1306]
CHEM 1305 Introductory Chemistry I [TCCN: CHEM 1305]
ENGL 1301 College Composition I [TCCN: ENGL 1301]
ENGL 1302 College Composition II [TCCN: ENGL 1302]
ENGL 2322 English Literature to the 1780's [TCCN: ENGL 2322]
or
ENGL 2323 English Literature from the 1780's to the Present [TCCN: ENGL 2323]

OR

ENGL 2323 English Literature from the 1780's to the Present [TCCN: ENGL 2323]

OR
ENGL 2370 Readings in American Leadership
GEOG 1313 World Regional Geography [TCCN: GEOG 1303]
HIST 1301 United States History I [TCCN: HIST 1301]
HIST 1302 United States History II [TCCN: HIST 1302]
POLS 2305 Introductory American Government [TCCN: GOVT 2305]
POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]

Required Content Courses: 12 hours
EDSP 3351 Managing and Instructing Diverse Learners OR [EDUC 2301]
EDUC 1301 Introduction to the Teaching Profession
EPSY 3340 Adolescent Development and Learning
READ 3332 Young Adult Literature

Required Education Courses: 30 hours
EDSP 3354 Instructional Programming for Students with Mild and Moderate Disabilities
EDUC 3120 Field Experience I
EDUC 3230 Field Experience II
EDUC 4315 Teaching Language Arts in the Middle and High School
EDUC 4320 Teaching Skills for the Intermediate and Secondary Teacher
EDUC 4335 Classroom Management
EDUC 4357 Clinical Teaching Seminar
EDUC 4378 Methods for Teaching Secondary ELLs
EDUC 4940 Clinical Teaching

Required English Courses: 36 hours
21 hrs of approved ENGL electives from the selection below.
ENGL 3308 Writing Textual Analysis
ENGL 3312 Creative Writing I (PRE FOR 3314)
ENGL 3314 Creative Writing II (3312 PRE)
ENGL 4310 Shakespeare
ENGL 4341 Genres Studies in American Literature
*Students must select from the following English courses to meet the elective requirements.
• Choose a course (3 hours) from ENGL 3375, ENGL 3376, ENGL 4371, or ENGL 4376
• Choose a course (3 hours) from ENGL 4300, ENGL 4301 or ENGL 4305
• Choose a course (3 hours) from ENGL 4315, ENGL 4320 or ENGL 4325
• Choose a course (3 hours) from ENGL 4330 or ENGL 4335
• Choose a course (3 hours) from ENGL 4345 or ENGL 4348
• Choose a course (3 hours) from ENGL 4350 or ENGL 4355
• Choose a course (3 hours) from ENGL 4360 or ENGL 4362

In order to be eligible for a recommendation for 7-12 ELAR teacher certification, candidates must pass required TExES examinations and complete the requirements for the Bachelor of Science in Education degree and clinical teaching.

Note: Clinical Teaching: Requirements for admission to clinical teaching are provided at the end of the Bachelor of Science in Education section of this catalog and online in the Student Handbook.

Recommended Four-Year Curriculum
Freshman Year
First Semester (15 hrs.)
ENGL 1301 College Composition I [TCCN: ENGL 1301]
HIST 1301 United States History I [TCCN: HIST 1301]
BIOL 1306 General Biology I [TCCN: BIOL 1306]
ENGL 2322 English Literature to the 1780's [TCCN: ENGL 2322] or
ENGL 2323 English Literature from the 1780's to the Present [TCCN: ENGL 2323]

Second Semester (15 hrs.)
ENGL 1302 College Composition II [TCCN: ENGL 1302]
STEM (Core, 3 hrs.)
HIST 1302 United States History II [TCCN: HIST 1302]
CHEM 1305 Introductory Chemistry I [TCCN: CHEM 1305]
POLS 2305 Introductory American Government [TCCN: GOVT 2305]

Sophomore Year
First Semester (15 hrs.)
Creative Arts (Core, 3 hrs.)
EDUC 1301 Introduction to the Teaching Profession
POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]
GEOG 1313 World Regional Geography [TCCN: GEOG 1303]
ENGL 2362 World Literature through The Renaissance [TCCN: ENGL 2362] or
ENGL 2363 World Literature since The Renaissance [TCCN: ENGL 2363] or
ENGL 2370 Readings in American Leadership

Second Semester (15 hrs.)
EPSY 3340 Educational Psychology: Adolescent Development and Learning
READ 3332 Adolescent Literature
English (Required content courses, 3 hrs.)
English (Required content courses, 3 hrs.)

Junior Year
First Semester Phase I (15 hrs.)
EDSP 3351 Managing and Instructing Diverse Learners
ENGL 3312 Creative Writing I
English (Required content courses, 3 hrs.)
English (Required content courses, 3 hrs.)

Second Semester Phase II (16 hrs.)
EDUC 4315 Teaching Language Arts in the Middle and
### Bachelor of Science in Education Degree with Social Studies 4-8 Certification

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 4320</td>
<td>High School Teaching Skills for the Intermediate and Secondary Teacher</td>
</tr>
<tr>
<td>EDUC 4335</td>
<td>Classroom Management</td>
</tr>
<tr>
<td>EDSP 3354</td>
<td>Instructional Programming for Students with Mild and Moderate Disabilities</td>
</tr>
<tr>
<td>EDUC 3120</td>
<td>Field Experience Phase II</td>
</tr>
</tbody>
</table>

**Senior Year**

**First Semester Phase III** (14 hrs.)
- ENGL 3308: Writing Textual Analysis
- ENGL 4341: Genre Studies in American Literature
- ENGL 3314: Creative Writing II
- ENGL 4330: English Twentieth-Century Literature or ENGL 4335: The English Novel
- EDUC 3230: Field Experience Phase III

**Second Semester Phase IV** (15 hrs.)
- ENGL 3308: Writing Textual Analysis
- ENGL 3314: Creative Writing II
- ENGL 3330: English Twentieth-Century Literature
- ENGL 3354: Instructional Programming for Students with Mild and Moderate Disabilities
- EDUC 3120: Field Experience I
- EDUC 3230: Field Experience II
- EDUC 4312: Teaching Social Studies in Middle and High School
- EDUC 4320: Teaching Skills for the Intermediate and Secondary Teacher
- EDUC 4335: Classroom Management
- EDUC 4357: Clinical Teaching Seminar
- EDUC 4378: Methods for Teaching Secondary English Language Learners

Students must be admitted into the School of Education prior to Phase II.

*In order to prepare for the required content TExES exam, students must take the following English courses prior to Phase III.*

- ENGL 3375, ENGL 3376, ENGL 4371, ENGL 4376 or ENGL 4380
- ENGL 4300, ENGL 4301 or ENGL 4305
- ENGL 4310
- ENGL 4315, ENGL 4320 or ENGL 4325
- ENGL 4345 or ENGL 4348
- ENGL 4350 or ENGL 4355
- ENGL 4360 or ENGL 4362

**Field or clinical experiences are required in conjunction with professional education courses of the BSED degree. The School of Education in cooperation with participating school districts assigns students to school placements.**

**In order to be eligible for a recommendation for 7-12 ELAR teacher certification, candidates must pass required TExES examinations and complete the requirements for the BSED degree and clinical teaching.**

**Students seeking ESL or Special Education certification must pass the Special Education or ESL TExES exam. Special education candidates must also complete the required clinical teaching experiences.**

**Note:** Clinical Teaching: Requirements for admission to clinical teaching are provided at the end of the BSED section of this catalog and online in the Student Handbook.

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### University Core: 42 hours

- **Mathematics (Core, 3 hrs.)**
- **STEM (Core, 3 hrs.)**
- **Language, Philosophy and Culture (Core, 3 hrs.)**
- **Creative Arts (Core, 3 hrs.)**
- **BIOL 1306 General Biology I [TCCN: BIOL 1306]**
- **CHEM 1305 Introductory Chemistry I [TCCN: CHEM 1305]**
- **ENGL 1301 College Composition I [TCCN: ENGL 1301]**
- **ENGL 1302 College Composition II [TCCN: ENGL 1302]**
- **GEOG 1313 World Regional Geography [TCCN: GEOG 1303]**
- **HIST 1301 United States History I [TCCN: HIST 1301]**
- **HIST 1302 United States History II [TCCN: HIST 1302]**
- **POLS 2305 Introductory American Government [TCCN: GOVT 2305]**
- **POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]**
- **CMST 1315 Fundamentals of Speech Communication [TCCN: SPCH 1315]**

### Required Content Courses: 21 hours

- **Earth Science (Course must be approved by the academic advisor) (3 hrs.)**
- **Life, Physical or Earth Science (3 hrs.)**
- **Mathematics (3 hrs.)**
- **EDSP 3351 Managing and Instructing Diverse Learners OR [EDUC 2301]**
- **EDUC 1301 Introduction to the Teaching Profession**
- **EPSY 3340 Educational Psychology: Adolescent Development and Learning**
- **MATH 1314 College Algebra**

### Required Education Courses: 33 hours

- **EDFB 4338 Literacy in Content Areas**
- **EDSP 3354 Instructional Programming for Students with Mild and Moderate Disabilities**
- **EDUC 3120 Field Experience I**
- **EDUC 3230 Field Experience II**
- **EDUC 4312 Teaching Social Studies in Middle and High School**
- **EDUC 4320 Teaching Skills for the Intermediate and Secondary Teacher**
- **EDUC 4335 Classroom Management**
- **EDUC 4357 Clinical Teaching Seminar**
- **EDUC 4378 Methods for Teaching Secondary English Language Learners**
- **EDUC 4940 Clinical Teaching**

### Required Social Studies Courses: 24 hours

- **ANTH 3330 Cultural Anthropology**
- **ECON 1301 Introduction to Economics [TCCN: ECON 1301]** OR **ECON 2301 Principles of Macroeconomics [TCCN: ECON 2301]** OR **HIST 2321 World Civilizations I [TCCN: HIST 2321]** OR **HIST 2322 World Civilizations II**
- **HIST 3300 Historical Methods and Research**
- **HIST 3301 Patterns of World History**
- **HIST 4320 History of Texas**
- **SOCI 3321 Multi-Cultural Studies**

Total Semester Credit Hours = 120
Students must be admitted into the School of Education prior to Phase II.

Students must pass the required content TExES exams prior to Phase III.

Field or clinical experiences are required in conjunction with professional education courses of the Bachelor of Science in Education degree. The School of Education in cooperation with participating school districts assigns students to school placements.

In order to be eligible for a recommendation for 4-8 Social Studies teacher certification, candidates must pass required TExES examinations and complete the requirements for the Bachelor of Science in Education degree and clinical teaching.

Note: Clinical Teaching: Requirements for admission to clinical teaching are provided at the end of the Bachelor of Science in Education section of this catalog and online in the Student Handbook.

Recommended Four Year Curriculum

Freshman Year

**First Semester (15 hrs.)**
- **ENGL 1301** College Composition I [TCCN: ENGL 1301]
- **HIST 1301** United States History I [TCCN: HIST 1301]
- **BIOL 1306** General Biology I [TCCN: BIOL 1306]
- **CMST 1315** Introduction to Public Speaking [TCCN: SPCH 1315]

**Second Semester (15 hrs.)**
- **ENGL 1302** College Composition II [TCCN: ENGL 1302]
- **HIST 1302** United States History II [TCCN: HIST 1302]
- **CHEM 1305** Introductory Chemistry I [TCCN: CHEM 1305]
- **POLS 2305** Introductory American Government [TCCN: GOVT 2305]

Sophomore Year

**First Semester (15 hrs.)**
- **ENGL 1301** College Composition I [TCCN: ENGL 1301]
- **HIST 1301** United States History I [TCCN: HIST 1301]
- **CHEM 1305** Introductory Chemistry I [TCCN: CHEM 1305]
- **POLS 2305** Introductory American Government [TCCN: GOVT 2305]

**Second Semester (15 hrs.)**
- **ENGL 1302** College Composition II [TCCN: ENGL 1302]
- **HIST 1302** United States History II [TCCN: HIST 1302]
- **CHEM 1305** Introductory Chemistry I [TCCN: CHEM 1305]
- **POLS 2305** Introductory American Government [TCCN: GOVT 2305]

Junior Year

**First Semester Phase I (15 hrs.)**
- **EDSP 3351** Managing and Instructing Diverse Learners

**Second Semester Phase II (16 hrs.)**
- **EDUC 4312** Teaching Social Studies in the Middle and High School
- **EDUC 4320** Teaching Skills for the Intermediate and Secondary Teacher
- **HIST 2322** World Civilizations II [TCCN: HIST 2322]
- **EDUC 4335** Classroom Management
- **EDSP 3354** Instructional Programming for Students with Mild and Moderate Disabilities
- **EDUC 3120** Field Experience Phase II

Senior Year

**First Semester Phase III (14 hrs.)**
- **EDFB 4338** Literacy in the Content Areas (Grade 5-12)
- **ANTH 3330** Cultural Anthropology
- **HIST 3301** Patterns of World History
- **HIST 4320** History of Texas
- **EDUC 3230** Field Experience Phase III

**Second Semester Phase IV (15 hrs.)**
- **EDUC 4940** Clinical Teaching in EC-12
- **EDUC 4357** Clinical Teaching Seminar
- **EDUC 4378** Methods for Teaching Secondary English Language Learners

Bachelor of Science in Education Degree with Social Studies 7-12 Certification

Total Semester Credit Hours = 120

University Core: 42 hours

Mathematics (Core, 3 hrs.)
- **ENGL 1301** College Composition I [TCCN: ENGL 1301]
- **HIST 1301** United States History I [TCCN: HIST 1301]
- **BIOL 1306** General Biology I [TCCN: BIOL 1306]
- **CHEM 1305** Introductory Chemistry I [TCCN: CHEM 1305]
- **CMST 1315** Introduction to Public Speaking [TCCN: SPCH 1315]

STEM (Core, 3 hrs.)
- **ENGL 1302** College Composition II [TCCN: ENGL 1302]
- **HIST 1302** United States History II [TCCN: HIST 1302]
- **CHEM 1305** Introductory Chemistry I [TCCN: CHEM 1305]
- **POLS 2305** Introductory American Government [TCCN: GOVT 2305]

World or European Literature (Lang. Phil. & Cult. Core, 3 hrs.)
- **CMST 1315** Introduction to Public Speaking [TCCN: SPCH 1315]

Creative Arts (Core, 3 hrs.)
- **MATH 1314** College Algebra [TCCN: MATH 1314]
- **POLS 2306** Introductory Texas Politics [TCCN: GOVT 2306]
- **GEOG 1313** World Regional Geography [TCCN: GEOG 1303]
- **GEOG 1313** World Regional Geography [TCCN: GEOG 1303]

Required Content Courses: 9 hours

- **EDSP 3351** Managing and Instructing Diverse Learners OR [EDUC 2301]
- **EDUC 1301** Introduction to the Teaching Profession
- **EDSP 3354** Instructional Programming for Students with Mild and Moderate Disabilities

EDUC 3120 Field Experience Phase II

World Civilizations I [TCCN: HIST 2321]
- **SOCI 3321** Multi-Cultural Studies

Historical Methods and Research
- **ECON 1301** Introduction to Economics [TCCN: ECON 1301]

or
- **ECON 2301** Principles of Macroeconomics [TCCN: ECON 2301]

Second Semester Phase II (16 hrs.)
- **EDUC 4312** Teaching Social Studies in the Middle and High School
- **EDUC 4320** Teaching Skills for the Intermediate and Secondary Teacher
- **HIST 2322** World Civilizations II [TCCN: HIST 2322]
- **EDUC 4335** Classroom Management
- **EDSP 3354** Instructional Programming for Students with Mild and Moderate Disabilities
- **EDUC 3120** Field Experience Phase II

Senior Year

**First Semester Phase III (14 hrs.)**
- **EDFB 4338** Literacy in the Content Areas (Grade 5-12)
- **ANTH 3330** Cultural Anthropology
- **HIST 3301** Patterns of World History
- **HIST 4320** History of Texas
- **EDUC 3230** Field Experience Phase III

**Second Semester Phase IV (15 hrs.)**
- **EDUC 4940** Clinical Teaching in EC-12
- **EDUC 4357** Clinical Teaching Seminar
- **EDUC 4378** Methods for Teaching Secondary English Language Learners

Bachelor of Science in Education Degree with Social Studies 7-12 Certification

Total Semester Credit Hours = 120

University Core: 42 hours

Mathematics (Core, 3 hrs.)
- **ENGL 1301** College Composition I [TCCN: ENGL 1301]
- **HIST 1301** United States History I [TCCN: HIST 1301]
- **BIOL 1306** General Biology I [TCCN: BIOL 1306]
- **CHEM 1305** Introductory Chemistry I [TCCN: CHEM 1305]
- **CMST 1315** Introduction to Public Speaking [TCCN: SPCH 1315]

STEM (Core, 3 hrs.)
- **ENGL 1302** College Composition II [TCCN: ENGL 1302]
- **HIST 1302** United States History II [TCCN: HIST 1302]
- **CHEM 1305** Introductory Chemistry I [TCCN: CHEM 1305]
- **POLS 2305** Introductory American Government [TCCN: GOVT 2305]
- **POLS 2306** Introductory Texas Politics [TCCN: GOVT 2306]
- **CMST 1315** Fundamentals of Speech Communication [TCCN: SPCH 1315]

World or European Literature (Lang. Phil. & Cult. Core, 3 hrs.)
- **ENGL 1301** College Composition I [TCCN: ENGL 1301]
- **ENGL 1302** College Composition II [TCCN: ENGL 1302]
- **CHEM 1305** Introductory Chemistry I [TCCN: CHEM 1305]
- **GEOG 1313** World Regional Geography [TCCN: GEOG 1303]

Creative Arts (Core, 3 hrs.)
- **MATH 1314** College Algebra [TCCN: MATH 1314]
- **POLS 2306** Introductory Texas Politics [TCCN: GOVT 2306]
- **GEOG 1313** World Regional Geography [TCCN: GEOG 1303]

Required Content Courses: 9 hours

- **EDSP 3351** Managing and Instructing Diverse Learners OR [EDUC 2301]
- **EDUC 1301** Introduction to the Teaching Profession
- **EDSP 3354** Instructional Programming for Students with Mild and Moderate Disabilities

EDUC 3120 Field Experience Phase II

World Civilizations I [TCCN: HIST 2321]
- **SOCI 3321** Multi-Cultural Studies

Historical Methods and Research
- **ECON 1301** Introduction to Economics [TCCN: ECON 1301]

or
- **ECON 2301** Principles of Macroeconomics [TCCN: ECON 2301]
Required Education Courses: 33 hours

EDFB 4338 Literacy in Content Areas
EDSP 3354 Instructional Programming for Students with Mild and Moderate Disabilities
EDUC 3120 Field Experience I
EDUC 3230 Field Experience II
EDUC 4312 Teaching Social Studies in Middle & High School
EDUC 4320 Teaching Skills for the Intermediate and Secondary Teacher
EDUC 4335 Classroom Management
EDUC 4357 Clinical Teaching Seminar
EDUC 4378 Methods for Teaching Secondary English Language Learners
EDUC 4940 Clinical Teaching

Required Social Studies Courses: 36 hours

ANTH 3330 Cultural Anthropology
ECON 1301 Introduction to Economics
ECON 2301 Principles of Economics
HIST 2321 World Civilizations I [TCCN: HIST 2321]
HIST 2322 World Civilizations II
HIST 3300 Historical Methods and Research
HIST 4320 History of Texas
HIST 3301 Patterns of World History
SOCI 3321 Multi-Cultural Studies
POLS 3370* Comparative Policies*
Choose 2 courses (6 credit hours) from POLS 3372, POLS 3375, POLS 3380, or POLS 3385
*Preferred course but another advanced politics course (POLS 3372, POLS 3375, POLS 3380, or POLS 3385) will be accepted if the course is not offered that semester.

Students must be admitted into the School of Education prior to Phase II.

Students must pass the required content TExES exams prior to Phase III.

Field or clinical experiences are required in conjunction with professional education courses of the Bachelor of Science in Education degree. The School of Education in cooperation with participating school districts assigns students to school placements.

In order to be eligible for a recommendation for 7-12 Social Studies teacher certification, candidates must pass required TExES examinations and complete the requirements for the Bachelor of Science in Education degree and clinical teaching.

Note: Clinical Teaching: Requirements for admission to clinical teaching are provided at the end of the Bachelor of Science in Education section of this catalog and online in the Student Handbook.

Recommended Four-Year Curriculum

Freshman Year

First Semester (15 hrs.)
ENGL 1301 Mathematics (Core, 3 hrs.)
ENGL 1301 College Composition I [TCCN: ENGL 1301]

Second Semester (15 hrs.)
ENGL 1302 College Composition II [TCCN: ENGL 1302]
HIST 1301 United States History I [TCCN: HIST 1301]
BIOL 1306 General Biology I [TCCN: BIOL 1306]
CMST 1315 Introduction to Public Speaking [TCCN: CMST 1315]

Sophomore Year

First Semester (15 hrs.)
ENGL 3340 Educational Psychology: Adolescent Development and Learning
HIST 2321 World Civilizations I [TCCN: HIST 2321]
EPSY 3340 Historical Methods and Research
HIST 2301 Introduction to Economics [TCCN: HIST 2301]
SOCI 3321 Multi-Cultural Studies

Junior Year

First Semester Phase I (15 hrs.)
EDSP 3351 Managing and Instructing Diverse Learners
HIST 2322 World Civilizations II [TCCN: HIST 2322]
ECON 2301 Principles of Macroeconomics [TCCN: ECON 2301]
ANTH 3330 Cultural Anthropology
POLS 3370 Comparative Politics

Second Semester Phase II (16 hrs.)
EDUC 4312 Teaching Social Studies in the Middle and High School
EDUC 4320 Teaching Skills for the Intermediate and Secondary Teacher
EDUC 4335 Classroom Management
EDSP 3354 Instructional Programming for Students with Mild and Moderate Disabilities
POLS 3372 The Politics of Russia and the CIS or
POLS 3375 European Political Systems or
POLS 3380 The Politics of Latin America
EDUC 3120 Field Experience Phase II

Senior Year

First Semester Phase III (14 hrs.)
EDFB 4338 Literacy in the Content Areas (Grade 5-12)
HIST 4320 History of Texas
HIST 3301 Patterns of World History
POLS 3372 The Politics of Russia and the CIS or
POLS 3375 European Political Systems or
POLS 3385 Politics of Eastern Europe
Bachelor of Science in Education Degree with Mathematics 4-8 Certification

Total Semester Credit Hours = 120

University Core: 42 hours

Language, Philosophy, and Culture Option (Core, 3 hrs.)
Social and Behavior Science (Core, 3 hrs.)
Creative Arts (Core, 3 hrs.)

BIOL 1306 General Biology I [TCCN: BIOL 1306]
CMST 1315 Fundamentals of Speech Communication [TCCN: SPCH 1315]
CHEM 1305 Introductory Chemistry I [TCCN: CHEM 1305]
ENGL 1301 College Composition I [TCCN: ENGL 1301]
ENGL 1302 College Composition II [TCCN: ENGL 1302]
HIST 1301 United States History I [TCCN: HIST 1301]
HIST 1302 United States History II [TCCN: HIST 1302]
POLS 2305 Introductory American Government [TCCN: GOVT 2305]
POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]
MATH 1350 Concepts of Modern Math I [TCCN: MATH 1350] (1314 PRE)
MATH 1351 Concepts of Modern Math II [TCCN: MATH 1351] (1350 PRE)

Required Content Courses: 19 hours

BIOL 1106 General Biology I Lab [TCCN: BIOL 1106]
CHEM 1111 General Chemistry I Lab
CHEM 3370 Perspectives on Science and Mathematics
EDUT 1170 Inquiry Approaches to Teaching
EDUT 2170 Inquiry Based Lesson Design
EDUT 3370 Knowing and Learning in Math and Science
ENGR 1201 Introduction to Engineering or course approved by advisor
PHYS 1101 College Physics I Lab
PHYS 1301 College Physics I
STEM Elective (3000 or 4000 level, 3 hrs.)

Required Education Courses: 28 hours

EDFB 4338 Literacy in Content Areas
EDSP 3351 Managing Instruction for Diverse Learners
EDUC 4313 Teaching Mathematics in the Middle and High School
EDUC 4378 Methods for Teaching Secondary English Language Learners
EDUC 4640 Apprentice Teaching / Clinical Teaching
EDUT 3371 Classroom Interactions
EDUT 4170 Apprentice Teaching Seminar
EDUC 4302 Mathematical Problem Solving and Technology in the Secondary Classroom
EDUT 4370 Project-Based Instruction

Required Mathematics Courses: 31 hours

MATH 1314 College Algebra
MATH 1316 Trigonometry
MATH 1342 Statistics
MATH 2312 Pre-Calculus [TCCN: MATH 2312]
MATH 2325 Functions and Modeling (2413 PRE - FALL)
MATH 2330 Discrete Structures
MATH 2413 Calculus I (1316 OR 2312 PRE)
MATH 3203 Matrix Methods in Science and Engineering
MATH 3452 Advanced Concepts of Mathematics
Mathematics Elective (2000 or 3000 level, 3 hrs.)

Students must be admitted into the School of Education prior to Phase II.
Students must pass the required content TExES exams prior to Phase III.
Field or clinical experiences are required in conjunction with professional education courses of the Bachelor of Science in Education degree. The School of Education in cooperation with participating school districts assigns students to school placements.
In order to be eligible for a recommendation for 4-8 MATH teacher certification, candidates must pass required TExES examinations and complete the requirements for the Bachelor of Science in Education degree and clinical teaching.
Note: Clinical Teaching: Requirements for admission to clinical teaching are provided at the end of the Bachelor of Science in Education section of this catalog and online in the Student Handbook.

Recommended Four Year Curriculum

Freshman Year

First Semester (16 hrs.)
ENGL 1301 College Composition I [TCCN: ENGL 1301]
MATH 1314 College Algebra [TCCN: MATH 1314]
HIST 1301 United States History I [TCCN: HIST 1301]

Second Semester (16 hrs.)
MATH 1316 Trigonometry [TCCN: MATH 1316]
ENGL 1302 College Composition II [TCCN: ENGL 1302]
HIST 1302 United States History II [TCCN: HIST 1302]

Sophomore Year

First Semester (15 hrs.)

Social and Behavioral Science (Core, 3 hrs.)
Language, Philosophy and Culture (Core, 3 hrs.)
Bachelor of Science in Education Degree with Mathematics 7-12 Certification

Total Semester Credit Hours = 120

University Core: 42 hours

Creative Art (Core, 3 hrs.)
Language, Philosophy, and Culture Option (Core, 3 hrs.)
Social and Behavioral Science (Core, 3 hrs.)
BIOL 1306 General Biology I [TCCN: BIOL 1306]
CHEM 1305 Introductory Chemistry I [TCCN: CHEM 1305]
ENGL 1301 College Composition I [TCCN: ENGL 1301]
ENGL 1302 College Composition II [TCCN: ENGL 1302]
HIST 1301 United States History I [TCCN: HIST 1301]
HIST 1303 History of Technology and Innovation in U.S. Society Since 1865 [TCCN: HIST 1303]

Required Content Courses: 9 hours
CHEM 3370 Perspectives on Science and Mathematics
EDUT 1170 Inquiry Approaches to Teaching
EDUT 2170 Inquiry Based Lesson Design
EDUT 3370 Knowing and Learning in Math and Science
PHYS 1101 College Physics I Lab [TCCN: PHYS 1101]

Required Education Courses: 28 hours
EDFB 4338 Literacy in Content Areas
EDSP 3351 Managing Instruction for Diverse Learners
EDUC 4302 Mathematical Problem Solving and Technology in the Secondary Classroom
EDUC 4313 Teaching Mathematics in the Middle and High School
EDUC 4378 Methods for Teaching Secondary English Language Learners
EDUC 4640 Apprentice Teaching / Clinical Teaching
EDUT 3371 Classroom Interactions
EDUT 4170 Apprentice Teaching Seminar
EDUT 4370 Project-Based Instruction

Required Mathematics Courses: 41 hours
MATH 1342 Statistics I [TCCN: MATH 1342]
MATH 2325 Functions and Modeling
MATH 2413 Calculus I
MATH 2414 Calculus II (PRE for 3351)
MATH 3305 Ordinary Differential Equations (2414 PRE)
MATH 3315 Linear Algebra and Matrix Theory (3425 PRE, FALL)
MATH 3336 Abstract Algebra (SPRING)
MATH 3351 Probability and Statistics for Engineers and Scientists (2414 PRE)
MATH 3365 Geometric Systems (3425 PRE)
MATH 3404 Multivariate Calculus (2414 PRE)
MATH 3425 Foundations of Mathematics (PRE for 3365)
MATH 3452 Advanced Concepts of Mathematics

Mathematics Elective (4 hours)

Students must be admitted into the School of Education prior to Phase II.

Students must pass the required content TExES exams prior to Phase III.

Field or clinical experiences are required in conjunction with professional education courses of the Bachelor of Science in Education degree. The School of Education in cooperation with participating school districts assigns students to school placements.

In order to be eligible for a recommendation for 7-12 math teacher certification, candidates must pass required TExES examinations and
complete the requirements for the Bachelor of Science in Education degree and clinical teaching.

Note: Clinical Teaching: Requirements for admission to clinical teaching are provided at the end of the Bachelor of Science in Education section of this catalog and online in the Student Handbook.

**Recommended Four-Year Curriculum**

**Freshman Year**

**First Semester (15 hrs.)**

- ENGL 1301: College Composition I [TCCN: ENGL 1301]
- MATH 1342: Statistics [TCCN: MATH 1342]
- HIST 1301: United States History I [TCCN: HIST 1301]
- BIOL 1306: General Biology I [TCCN: BIOL 1306]
- CMST 1315: Introduction to Public Speaking [TCCN: SPCH 1315]

**Second Semester (16 hrs.)**

Creative Arts (Core, 3 hrs.)
- MATH 2413: Calculus I [TCCN: MATH 2413]
- ENGL 1302: College Composition II [TCCN: ENGL 1302]
- HIST 1303: History of Technology and Innovation in U.S. Society since 1865
- CHEM 1305: Introductory Chemistry I [TCCN: CHEM 1305]

**Sophomore Year**

**First Semester (16 hrs.)**

- Social and Behavioral Science (Core, 3 hrs.)
- Language, Philosophy, and Culture (Core, 3 hrs.)
- MATH 2414: Calculus II [TCCN: MATH 2414]
- MATH 3351: Probability and Statistics for Engineers and Scientists

**Second Semester (16 hrs.)**

- MATH 2305: Introductory American Government [TCCN: GOVT 2305]
- PHYS 1301: College Physics I [TCCN: PHYS 1301]
- PHYS 1101: College Physics I Laboratory [TCCN: PHYS 1101]
- MATH 3425: Foundations of Mathematics
- MATH 3365: Geometric Systems
- EDUT 1170: Step 1: Inquiry Approach

**Junior Year**

**First Semester Phase I (14 hrs.)**

- MATH 3404: Multivariate Calculus
- MATH 3305: Ordinary Differential Equations
- MATH 3356: Abstract Algebra I
- EDUT 2170: Step 2: Inquiry-Based Lessons
- EDUT 3370: Knowing and Learning Mathematics and Science

**Second Semester Phase II (16 hrs.)**

- MATH 3315: Linear Algebra and Matrix Theory
- MATH 3452: Advanced Concepts of Mathematics
- MATH 2325: Functions and Modeling
- EDUT 3371: Classroom Interactions
- CHEM 3370: Perspectives on Science and Mathematics

**Senior Year**

**First Semester Phase III (15 hrs.)**

Advanced Mathematics Content Course (3 hrs.)

- EDUC 4302: Math Problem Solving in Sec Ed
- EDUC 4378: Methods for Teaching Secondary English Language Learners
- EDUT 4370: Project-Based Instruction
- EDFB 4338: Literacy in the Content Areas (Grade 5-12)

**Second Semester Phase IV (15 hrs.)**

- EDUC 4313: Teaching Mathematics in the Middle and High School
- EDSP 3351: Managing and Instructing Diverse Learners
- EDUC 4640: Clinical Teaching
- EDUT 4170: Apprentice Teaching

Students must be admitted into the School of Education prior to Phase II.

Students must pass the required content TExES exams prior to Phase III.

Field or clinical experiences are required in conjunction with professional education courses of the BSED degree. The School of Education in cooperation with participating school districts assigns students to school placements.

In order to be eligible for a recommendation for 7-12 math teacher certification, candidates must pass required TExES examinations and complete the requirements for the BSED degree and clinical teaching.

Students seeking Special Education certification must pass the Special Education and complete the required clinical teaching experiences.

Note: Clinical Teaching: Requirements for admission to clinical teaching are provided at the end of the BSED section of this catalog and online in the Student Handbook.

**Bachelor of Science in Education Degree with Science 4-8 Certification**

Total Semester Credit Hours = 120

**University Core: 42 hours**

Creative Arts (Core, 3 hrs.)
- Language, Philosophy, and Culture (Core, 3 hrs.)
- Social and Behavioral Science (Core, 3 hrs.)
- BIOL 1306 General Biology I [TCCN: BIOL 1306]
- CHEM 1311 General Chemistry I [TCCN: CHEM 1311]
- ENGL 1301 College Composition I [TCCN: ENGL 1301]
- ENGL 1302 College Composition II [TCCN: ENGL 1302]
- HIST 1301 United States History I [TCCN: HIST 1301]
- HIST 1302 United States History II [TCCN: HIST 1302]
- MATH 1342 Statistics I [TCCN: MATH 1342]
- MATH 1343 Statistics II [TCCN: MATH 1343]
- POLS 2305 Introductory American Government [TCCN: GOVT 2305]
- POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]
- CMST 1315 Introductory Speech Communication [TCCN: SPCH 1315]

**Required Content Courses: 8 hours**

- MATH 1314 College Algebra
- EDUT 1170 Inquiry Approaches to Teaching
Recommended Four-Year Curriculum

Freshman Year

First Semester (16 hrs.)
- ENGL 1301 College Composition I [TCCN: ENGL 1301]
- MATH 1314 College Algebra [TCCN: MATH 1314]
- HIST 1301 United States History I [TCCN: HIST 1301]
- BIOL 1306 General Biology I [TCCN: BIOL 1306]
- BIOL 1106 General Biology I Laboratory [TCCN: BIOL 1106]
- CMST 1315 Introduction to Public Speaking [TCCN: SPCH 1315]

Second Semester (16 hrs.)
- MATH 1342 Statistics [TCCN: MATH 1342]
- ENGL 1302 College Composition II [TCCN: ENGL 1302]
- HIST 1302 United States History II [TCCN: HIST 1302]
- POLS 2305 Introductory American Government [TCCN: GOVT 2305]
- CHEM 1311 General Chemistry I [TCCN: CHEM 1311]
- CHEM 1111 General Chemistry I Laboratory [TCCN: CHEM 1111]

Sophomore Year

First Semester (16 hrs.)
- Language, Philosophy and Culture (Core, 3 hrs.)
- POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]
- MATH 1343 Statistics II
- GEOL 3310 Physical Geology and Astronomy
- CHEM 1312 General Chemistry II [TCCN: CHEM 1312]
- CHEM 1112 General Chemistry II Laboratory [TCCN: CHEM 1112]

Second Semester (14 hrs.)
- Social and Behavioral Science (Core, 3 hrs.)
- Creative Arts (Core, 3 hrs.)
- BIOL 1307 General Biology II [TCCN: BIOL 1307]
- BIOL 1107 General Biology II Laboratory [TCCN: BIOL 1107]
- GEOL 3314 Oceanography and Meteorology
- EDUT 1170 Step 1: Inquiry Approach

Junior Year

First Semester Phase I (15 hrs.)
- EDUT 2170 Inquiry Based Lesson Design
- EDUT 3370 Knowing and Learning in Math and Science
- BIOL 3336 Ecology
- BIOL 3137 Ecology Laboratory
- CHEM 3360 Research Methods
- PHYS 1301 College Physics I [TCCN: PHYS 1301]
- PHYS 1101 College Physics I Laboratory [TCCN: PHYS 1101]

Second Semester Phase II (16 hrs.)
- EDUT 3371 Classroom Interactions
- CHEM 3370 Perspectives on Science and Mathematics
- EDUT 4370 Project-Based Instruction
- BIOL 3343 Physiology
- BIOL 3144 Physiology Laboratory
- BIOL 1340 Genetics and Society [TCCN: BIOL 2316]

Students must be admitted into the School of Education prior to Phase II.

Students must pass the required content TExES exams prior to Phase III.

Field or clinical experiences are required in conjunction with professional education courses of the Bachelor of Science in Education degree. The School of Education in cooperation with participating school districts assigns students to school placements.

In order to be eligible for a recommendation for 4-8 Science teacher certification, candidates must pass required TExES examinations and complete the requirements for the Bachelor of Science in Education degree and clinical teaching.

Note: Clinical Teaching: Requirements for admission to clinical teaching are provided at the end of the Bachelor of Science in Education section of this catalog and online in the Student Handbook.
Senior Year

First Semester Phase III (14 hrs.)

Science Elective with Laboratory - 3000 or 4000 level (4 hrs.)
EDUC 4378 Methods for Teaching Secondary English Language Learners
EDFB 4338 Literacy in the Content Areas (Grade 5-12)
BIOL 3339 Plant Biology
BIOL 3139 Plant Biology Laboratory

EDUC 4378 Methods for Teaching Secondary English Language Learners
EDFB 4338 Literacy in the Content Areas (Grade 5-12)
BIOL 3339 Plant Biology
BIOL 3139 Plant Biology Laboratory

Second Semester Phase IV (13 hrs.)

EDUC 4314 Teaching Science in the Middle and High School
EDSP 3351 Managing and Instructing Diverse Learners
EDUC 4640 Clinical Teaching
EDUT 4170 Apprentice Teaching

Students must be admitted into the School of Education prior to Phase II.

Students must pass the required content TExES exams prior to Phase III.

Field or clinical experiences are required in conjunction with professional education courses of the Bachelor of Science in Education degree. The School of Education in cooperation with participating school districts assigns students to school placements.

In order to be eligible for a recommendation for 7-12 Science teacher certification, candidates must pass required TExES examinations and complete the requirements for the BSED degree and clinical teaching.

Students seeking Special Education certification must pass the Special Education and complete the required clinical teaching experiences.

Bachelor of Science in Education Degree with Life Science 7-12 Certification

Total Semester Credit Hours = 120

University Core: 42 hours

Creative Art (Core, 3 hrs.)
Social and Behavioral Sciences (Core, 3 hrs.)
Language, Philosophy, and Culture (Core, 3 hrs.)
BIOL 1306 General Biology I [TCCN: BIOL 1306]
BIOL 1307 General Biology II
ENGL 1301 College Composition I [TCCN: ENGL 1301]
ENGL 1302 College Composition II [TCCN: ENGL 1302]
HIST 1301 United States History I [TCCN: HIST 1301]
HIST 1302 United States History II [TCCN: HIST 1302]
MATH 1342 Statistics I [TCCN: MATH 1342]
MATH 2312 Pre-Calculus [TCCN: MATH 2312]
POLS 2305 Introductory American Government [TCCN: GOVT 2305]
POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]
CMST 1315 Fundamentals of Speech Communication [TCCN: SPCM 1315]

Required Content Core: 35 hours

CHEM 1111 General Chemistry I Lab [TCCN: CHEM 1111]
CHEM 1112 General Chemistry II Lab
CHEM 1311 General Chemistry I [TCCN: CHEM 1311]
CHEM 1312 General Chemistry II
CHEM 3360 Research Methods
CHEM 3370 Perspectives on Science and Mathematics
EDUT 1170 Inquiry Approaches to Teaching
EDUT 2170 Inquiry Based Lesson Design
EDUT 3370 Knowing and Learning in Math and Science
GEOL 3310 Physical Geology and Astronomy
GEOL 3314 Oceanography and Meteorology
MATH 1343 Statistics II
PHYS 1101 College Physics I Lab
PHYS 1301 College Physics I
PHYS 1302 College Physics II [TCCN: PHYS 1302]
Science Elective with Laboratory (3000 or 4000 level, 4 hours)

Required Education Core: 22 hours

EDUT 3371 Classroom Interactions
EDUC 4378 Methods for Teaching Secondary English Language Learners
EDUT 4370 Project-Based Instruction
EDFB 4338 Literacy in Content Areas
EDUC 4314 Teaching Science in the Middle and High School
EDUC 4640 Apprentice Teaching / Clinical Teaching
EDUT 4170 Apprentice Teaching Seminar

Required Life Science Core: 21 hours

BIOL 1106 General Biology I Lab [TCCN: BIOL 1106]
BIOL 1107 General Biology II Lab
BIOL 2120 Introduction to Microbiology Lab [TCCN: BIOL 2120]
BIOL 2320 Introduction to Microbiology [TCCN: BIOL 2320]
BIOL 3133 Genetics Lab
BIOL 3139 Plant Biology Lab
BIOL 3332 Genetics
BIOL 3339 Plant Biology
BIOL 3350 Conservation Biology
BIOL 4114 Scientific Communication I
BIOL 4306 Bioinformatics

Students must be admitted into the School of Education prior to Phase II.

Students must pass the required content TExES exams prior to Phase III.

Field or clinical experiences are required in conjunction with professional education courses of the Bachelor of Science in Education degree. The School of Education in cooperation with participating school districts assigns students to school placements.

In order to be eligible for a recommendation for 7-12 Standard Life Science teacher certification, candidates must pass required TExES examinations and complete the requirements for the Bachelor of Science in Education degree and clinical teaching.
Note: Clinical Teaching: Requirements for admission to clinical teaching are provided at the end of the Bachelor of Science in Education section of this catalog and online in the Student Handbook.

**Recommended Four-Year Curriculum**

**Freshman Year**

**First Semester (16 hrs.)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 1301</td>
<td>College Composition I [TCCN: ENGL 1301]</td>
</tr>
<tr>
<td>MATH 1342</td>
<td>Statistics [TCCN: MATH 1342]</td>
</tr>
<tr>
<td>HIST 1301</td>
<td>United States History I [TCCN: HIST 1301]</td>
</tr>
<tr>
<td>BIOL 1306</td>
<td>General Biology I [TCCN: BIOL 1306]</td>
</tr>
<tr>
<td>BIOL 1106</td>
<td>General Biology I Laboratory [TCCN: BIOL 1106]</td>
</tr>
<tr>
<td>CMST 1315</td>
<td>Introduction to Public Speaking [TCCN: SPCH 1315]</td>
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</tbody>
</table>

**Second Semester (16 hrs.)**

<table>
<thead>
<tr>
<th>Course</th>
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<tbody>
<tr>
<td>MATH 1343</td>
<td>Statistics II</td>
</tr>
<tr>
<td>ENGL 1302</td>
<td>College Composition II [TCCN: ENGL 1302]</td>
</tr>
<tr>
<td>HIST 1302</td>
<td>United States History II [TCCN: HIST 1302]</td>
</tr>
<tr>
<td>POLS 2305</td>
<td>Introductory American Government [TCCN: GOVT 2305]</td>
</tr>
<tr>
<td>CHEM 1311</td>
<td>General Chemistry I [TCCN: CHEM 1311]</td>
</tr>
<tr>
<td>CHEM 1111</td>
<td>General Chemistry I Laboratory [TCCN: CHEM 1111]</td>
</tr>
</tbody>
</table>

**Sophomore Year**

**First Semester (14 hrs.)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
<td>POLS 2306</td>
<td>Introductory Texas Politics [TCCN: GOVT 2306]</td>
</tr>
<tr>
<td>MATH 1316</td>
<td>Trigonometry [TCCN: MATH 1316]</td>
</tr>
<tr>
<td>CHEM 1312</td>
<td>General Chemistry II [TCCN: CHEM 1312]</td>
</tr>
<tr>
<td>CHEM 1112</td>
<td>General Chemistry II Laboratory [TCCN: CHEM 1112]</td>
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</table>

**Second Semester (16 hrs.)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
<td>EDUT 1170</td>
<td>Creative Arts (Core, 3 hrs.)</td>
</tr>
<tr>
<td>BIOL 1307</td>
<td>General Biology II [TCCN: BIOL 1307]</td>
</tr>
<tr>
<td>BIOL 1107</td>
<td>General Biology II Laboratory [TCCN: BIOL 1107]</td>
</tr>
<tr>
<td>BIOL 3336</td>
<td>Ecology</td>
</tr>
<tr>
<td>BIOL 3137</td>
<td>Ecology Laboratory</td>
</tr>
<tr>
<td>BIOL 3334</td>
<td>Cell Biology</td>
</tr>
<tr>
<td>BIOL 3134</td>
<td>Cell Biology Laboratory</td>
</tr>
</tbody>
</table>

**Junior Year**

**First Semester Phase I (15 hrs.)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUT 2170</td>
<td>Step 1: Inquiry Approach</td>
</tr>
<tr>
<td>EDUT 3370</td>
<td>Knowing and Learning Mathematics and Science</td>
</tr>
<tr>
<td>PHYS 1301</td>
<td>College Physics I [TCCN: PHYS 1301]</td>
</tr>
<tr>
<td>PHYS 1101</td>
<td>College Physics I Laboratory [TCCN: PHYS 1101]</td>
</tr>
<tr>
<td>BIOL 3332</td>
<td>Genetics</td>
</tr>
<tr>
<td>BIOL 3133</td>
<td>Genetics Laboratory</td>
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**Second Semester Phase II (14 hrs.)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUT 3371</td>
<td>Classroom Interactions</td>
</tr>
<tr>
<td>CHEM 3370</td>
<td>Perspectives on Science and Mathematics</td>
</tr>
<tr>
<td>BIOL 3343</td>
<td>Physiology</td>
</tr>
<tr>
<td>BIOL 3144</td>
<td>Physiology Laboratory</td>
</tr>
<tr>
<td>CHEM 3342</td>
<td>Organic Chemistry I</td>
</tr>
<tr>
<td>CHEM 3143</td>
<td>Organic Chemistry I Laboratory</td>
</tr>
</tbody>
</table>

**Senior Year**

**First Semester Phase III (16 hrs.)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 4378</td>
<td>Methods for Teaching Secondary English</td>
</tr>
<tr>
<td>EDUC 4370</td>
<td>Project-Based Instruction</td>
</tr>
<tr>
<td>CHEM 3360</td>
<td>Research Methods</td>
</tr>
<tr>
<td>BIOL 3339</td>
<td>Plant Biology</td>
</tr>
<tr>
<td>BIOL 3139</td>
<td>Plant Biology Laboratory</td>
</tr>
<tr>
<td>BIOL 3338</td>
<td>Biological Evolution</td>
</tr>
</tbody>
</table>

**Second Semester Phase IV (13 hrs.)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
<td>EDUC 4314</td>
<td>Teaching Science in the Middle and High School</td>
</tr>
<tr>
<td>EDFB 4338</td>
<td>Literacy in the Content Areas (Grade 5-12)</td>
</tr>
<tr>
<td>EDUC 4640</td>
<td>Clinical Teaching</td>
</tr>
<tr>
<td>EDUT 4170</td>
<td>Apprentice Teaching</td>
</tr>
</tbody>
</table>

Students must be admitted into the School of Education prior to Phase II.

Students must pass the required content TExES exams prior to Phase III.

Field or clinical experiences are required in conjunction with professional education courses of the BSED degree. The School of Education in cooperation with participating school districts assigns students to school placements.

In order to be eligible for a recommendation for 7-12 Standard Life Science teacher certification, candidates must pass required TExES examinations and complete the requirements for the BSED degree and clinical teaching.

Note: Clinical Teaching: Requirements for admission to clinical teaching are provided at the end of the BSED section of this catalog and online in the Student Handbook.

**Bachelor of Science in Education Degree with Physical Science 6-12 Certification**

Total Semester Credit Hours = 120

**University Core: 42 hours**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 1306</td>
<td>General Biology I [TCCN: BIOL 1306]</td>
</tr>
<tr>
<td>BIOL 1307</td>
<td>General Biology II</td>
</tr>
<tr>
<td>ENGL 1301</td>
<td>College Composition I [TCCN: ENGL 1301]</td>
</tr>
<tr>
<td>ENGL 1302</td>
<td>College Composition II</td>
</tr>
<tr>
<td>HIST 1301</td>
<td>United States History I</td>
</tr>
<tr>
<td>HIST 1302</td>
<td>United States History II</td>
</tr>
<tr>
<td>HIST 1303</td>
<td>History of Technology and Innovation in U.S. Society since 1865 [TCCN: HIST 1303]</td>
</tr>
<tr>
<td>MATH 1343</td>
<td>Statistics II</td>
</tr>
<tr>
<td>MATH 3212</td>
<td>Pre-Calculus [TCCN: MATH 2312]</td>
</tr>
<tr>
<td>POLS 2305</td>
<td>Introductory American Government [TCCN: GOVT 2305]</td>
</tr>
<tr>
<td>POLS 2306</td>
<td>Introductory Texas Polities [TCCN: GOVT 2306]</td>
</tr>
</tbody>
</table>

Creative Art (Core, 3 hrs.)

Language, Philosophy, and Culture (Core, 3 hrs.)

Social and Behavioral Science (Core, 3 hrs.)

BIOL 1306  General Biology I [TCCN: BIOL 1306]
BIOL 1307  General Biology II
ENGL 1301  College Composition I [TCCN: ENGL 1301]
ENGL 1302  College Composition II [TCCN: ENGL 1302]
HIST 1301  United States History I [TCCN: HIST 1301]
HIST 1303  History of Technology and Innovation in U.S. Society since 1865 [TCCN: HIST 1303]
MATH 1343  Statistics II
MATH 3212  Pre-Calculus [TCCN: MATH 2312]
CMST 1315 Fundamentals of Speech Communication [TCCN: SPCM 1315]

Required Content Courses: 23 hours
EDUT 1170 Inquiry Approaches to Teaching
EDUT 2170 Inquiry Based Lesson Design
EDUT 3370 Knowing and Learning in Math and Science
ENGR 1201 Introduction to Engineering [TCCN: ENGR 1201]
BIOL 1107 General Biology II Lab
BIOL 1106 General Biology I Lab [TCCN: BIOL 1106]
GEOL 3310 Physical Geology and Astronomy
GEOL 3314 Oceanography and Meteorology
MATH 1342 Statistics I [TCCN: MATH 1342]
MATH 2113 Calculus I Computer Lab
MATH 2413 Calculus I (1316 PRE)

Required Education Courses: 22 hours
EDUC 4314 Teaching Science in the Middle and High School
EDUC 4378 Methods for Teaching Secondary English Language Learners
EDUT 3371 Classroom Interactions
EDUT 4170 Apprentice Teaching Seminar
EDUT 4370 Project-Based Instruction
EDFB 4338 Literacy in Content Areas

Required Physical Science Courses: 33 hours
CHEM 1111 General Chemistry I Lab [TCCN: CHEM 1111]
CHEM 1112 General Chemistry II Lab
CHEM 1311 General Chemistry I [TCCN: CHEM 1311]
CHEM 1312 General Chemistry II
CHEM 3142 Organic Chemistry Lab
CHEM 3145 Organic Chemistry II Lab
CHEM 3342 Organic Chemistry
CHEM 3344 Organic Chemistry II
CHEM 3360 Research Methods
CHEM 3370 Perspectives on Science and Mathematics
PHYS 1101 College Physics I Lab
PHYS 1102 College Physics II Lab
PHYS 1301 College Physics I
PHYS 1302 College Physics II
PHYS 1303 Astronomy

Note: Clinical Teaching: Requirements for admission to clinical teaching are provided at the end of the Bachelor of Science in Education section of this catalog and online in the Student Handbook.

Recommended Four-Year Curriculum

Freshman Year
First Semester (16 hrs.)
ENGL 1301 College Composition I [TCCN: ENGL 1301]
MATH 1342 Statistics [TCCN: MATH 1342]
HIST 1301 United States History I [TCCN: HIST 1301]
BIOL 1306 General Biology I [TCCN: BIOL 1306]
BIOL 1106 General Biology I Laboratory [TCCN: BIOL 1106]
CMST 1315 Introduction to Public Speaking [TCCN: SPCH 1315]

Second Semester (16 hrs.)
MATH 1343 Statistics II
ENGL 1302 College Composition II [TCCN: ENGL 1302]
HIST 1303 History of Technology and Innovation in U.S. Society since 1865
POLS 2305 Introductory American Government [TCCN: GOVT 2305]
CHEM 1311 General Chemistry I [TCCN: CHEM 1311]
CHEM 1111 General Chemistry I Laboratory [TCCN: CHEM 1111]

Sophomore Year
First Semester (15 hrs.)
Language, Philosophy and Culture (Core, 3 hrs.)
POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]
MATH 2413 Calculus I [TCCN: MATH 2413]
MATH 2113 Calculus I Computer Lab
CHEM 1312 General Chemistry II [TCCN: CHEM 1312]
CHEM 1112 General Chemistry II Laboratory [TCCN: CHEM 1112]

Second Semester (15 hrs.)
Creative Arts (Core, 3 hrs.)
BIOL 1307 General Biology II [TCCN: BIOL 1307]
BIOL 1107 General Biology II Laboratory [TCCN: BIOL 1107]
PHYS 1303 Introduction to Astronomy [TCCN: PHYS 1303]
PHYS 1301 College Physics I [TCCN: PHYS 1301]
PHYS 1101 College Physics I Laboratory [TCCN: PHYS 1101]
EDUT 1170 Step 1: Inquiry Approach

Junior Year
First Semester Phase I (15 hrs.)
Social and Behavioral Science (Core, 3 hrs.)
EDUT 2170 Step 2: Inquiry-Based Lessons
EDUT 3370 Knowing and Learning Mathematics and Science
CHEM 3352 Physical Chemistry I
CHEM 3153 Physical Chemistry I Laboratory
PHYS 1302 College Physics II [TCCN: PHYS 1302]
PHYS 1102 College Physics II Laboratory [TCCN: PHYS 1102]

Second Semester Phase II (14 hrs.)
EDUT 3371 Classroom Interactions
Designated Teaching Fields:
- CHEM 3370: Perspectives on Science and Mathematics
- CHEM 3342: Organic Chemistry I
- CHEM 3143: Organic Chemistry I Laboratory
- CHEM 3354: Physical Chemistry II
- CHEM 3155: Physical Chemistry II Laboratory

Senior Year

First Semester Phase III (16 hrs.)
- CHEM 3360: Research Methods
- EDUC 4378: Methods for Teaching Secondary English Language Learners
- EDUT 4370: Project-Based Instruction
- CHEM 3344: Organic Chemistry II
- CHEM 3145: Organic Chemistry II Laboratory
- CHEM 3320: Inorganic Chemistry

Second Semester Phase IV (13 hrs.)
- EDFB 4338: Literacy in the Content Areas (Grade 5-12)
- EDUC 4314: Teaching Science in the Middle and High School
- EDUC 4640: Clinical Teaching
- EDUT 4170: Apprentice Teaching

Students must be admitted into the School of Education prior to Phase II.

Students must pass the required content TExES exams prior to Phase III.

Field or clinical experiences are required in conjunction with professional education courses of the BSED degree. The School of Education in cooperation with participating school districts assigns students to school placements.

In order to be eligible for a recommendation for 6-12 Standard Physical Science teacher certification, candidates must pass required TExES examinations and complete the requirements for the BSED degree and clinical teaching.

Note: Clinical Teaching: Requirements for admission to clinical teaching are provided at the end of the BSED section of this catalog and online in the Student Handbook.

Grades 7-12 Certification with Education Minor

The School of Education offers an Education Minor to prepare students for certification to teach in grades 7-12. To complete the 7-12 teaching certificate the undergraduate candidate must complete the Bachelor of Science or Bachelor of Arts degree that is appropriate for the designated teaching field. These requirements are located in the appropriate academic department. Admission requirements for candidates seeking 7-12 certification are provided in School of Education section Admission Requirements and on the School of Education Admissions website at http://www.uttler.edu/education/undergraduate/admission.php.

Designated Teaching Fields:
- Life Sciences (7-12)
- Chemistry (7-12)
- Mathematics (7-12)
- Physical Sciences (7-12)
- English Language Arts and Reading (7-12)
- Social Studies (7-12)

History (7-12)
Journalism (7-12)
Speech (7-12)

Curriculum:
Candidates for 7-12 UTech Math, Life Science, Chemistry, or Physical Science certification must complete the following professional education courses (24 hrs.):

Year 1
- EDUT 1170: Step 1: Inquiry Approach
- EDUT 2170: Step 2: Inquiry-Based Lessons

Year 2
- EDUT 3370: Knowing and Learning Mathematics and Science
- CHEM 3370: Perspectives on Science and Mathematics
- HIST 3360: Perspectives on Science and Mathematics
- PHIL 3360: Perspectives on Science and Mathematics

Year 3
- EDUT 3371: Classroom Interactions
- BIOL 3360: Research Methods
- CHEM 3360: Research Methods

Year 4
- EDUT 4370: Project-Based Instruction
- EDUC 4640: Clinical Teaching
- EDUT 4170: Apprentice Teaching

Other 7-12 Certification
Candidates for all other 7-12 certification must complete the following professional education courses. (See the School of Education Advising Center for details.) Candidates majoring in English, History, Political Science, Journalism, or Speech that wish to become certified teachers should see their major advisor and the advisor in the School of Education for assistance with degree plans.

EPSY 3340: Educational Psychology: Adolescent Development and Learning
EDUC 4320: Teaching Skills for the Intermediate and Secondary Teacher
EDSP 3351: Managing and Instructing Diverse Learners
EDUC 4312: Teaching Social Studies in the Middle and High School
EDUC 4315: Teaching Language Arts in the Middle and High School
EDUC 4335: Classroom Management
EDFB 4338: Literacy in the Content Areas (Grade 5-12)
EDUC 4940: Clinical Teaching in EC-12
EDUC 4057: Clinical Teaching Seminar

NOTE: EDUC 4312, EDUC 4315 - Students must take the appropriate pedagogy course, if required.

Professional education courses require related field experiences. These experiences occur in TEA-accredited schools. The School of Education, in cooperation with participating school districts, assigns students to school placements.

Grades EC-12 Certification with Education Minor
The School of Education offers an education minor to prepare students for certification to teach in grades EC-12. To complete the EC-12 teaching certificate the undergraduate candidate must complete the Bachelor of Science, Bachelor of Arts, Bachelor of Fine Arts, or Bachelor of Music degree that is appropriate for the designated teaching field. These requirements are located in the appropriate academic department. Admission requirements for candidates seeking EC-12 certification are provided in the School of Education section following the Certification section on Admission Requirements and consult the School of Education Admissions website at http://www.uttyler.edu/education/undergraduate/admission.php. Students majoring in Art, Music, Health, Kinesiology or Spanish who are interested in becoming certified teachers should see their major advisor and the advisor in the School of Education for assistance with degree plans.

**Designated Teaching Fields:**
- Art (EC-12)
- Health (EC-12)
- Music (EC-12)
- Physical Education (EC-12)
- Languages Other Than English – Spanish (EC-12)

**Curriculum:**
Candidates for EC-12 certification must complete the following professional education courses. (See the School of Education Advising Center for details.)

**EC-12 Professional Education Courses:**
- EDUC 3315: Texas Schools and Students
- EPSY 3340: Educational Psychology: Adolescent Development and Learning
- EDUC 4320: Teaching Skills for the Intermediate and Secondary Teacher
- EDSP 3351: Managing and Instructing Diverse Learners
- EDUC 4640: Clinical Teaching
- EDUC 4057: Clinical Teaching Seminar
- EDFB 4338: Literacy in the Content Areas (Grade 5-12)
- EDUC 4335: Classroom Management

Note: EDUC 3030 - Music and P.E. do field within their department.

Students in Art, Music, and Physical Education should consult the School of Education advisor and their academic advisor for the correct pedagogy course.

Professional education courses require related field experiences. The School of Education, in cooperation with participating school districts, assigns students to school placements.

**Certification Program Completion Requirements for Grades 7-12 and EC-12:**
1. Completion of Core Requirements for the degree with a “C” or better in each course.
2. Admission to the School of Education (see the School of Education section).
3. Completion of all Professional Education courses with a “C” or better, and a cumulative 2.5 GPA.
4. Achieved a final cumulative GPA of at least 2.5 for courses on the degree plan.
5. Completion of appropriate content course requirements leading to the degree and the required GPA as designated by the content department.
7. Successful completion of required TExES.
8. Submit to and pass national criminal history background check.

**Supplements**
A supplement attaches to the level of certificate being earned - EC-6, 4-8, 7-12, or EC-12.

To complete a teaching supplement to be added to a new or existing standard classroom teaching certificate, the undergraduate candidate must complete the Bachelor of Science or Bachelor of Arts degree that is appropriate for the designated teaching field and all requirements for a standard classroom teaching certificate. These requirements are located in the appropriate academic department as well as above.

A supplement may be earned in Bilingual Education and English as a Second Language.

**NOTE:** Bilingual education requires 6 hours of specific coursework. See your advisor in the School of Education in the College of Education and Psychology about this certification supplement.

**Supplement: Bilingual**
Completion of 12 hrs. of specific coursework. The bilingual certificate can be earned concurrently with an initial classroom teaching certificate or added to a valid Texas teacher certificate upon successful completion of the specified course sequence and passing scores on the state examinations.

**Required Courses**
- EDUC 4377: Acquisition and Development of English as a Second Language
- EDUC 4378: Methods for Teaching Secondary English Language Learners
- EDBE 5338: Science, Math, and Social Studies in Bilingual Education
- EDBE 5376: Reading and Language Arts in Bilingual Education

Note: EDBE 5338 and EDBE 5376: These courses may only be taken when the undergraduate is within 12 hrs. of degree completion. They will not count toward the undergraduate degree.

A minimum grade point average of 2.5 in all courses leading to bilingual certification, including a 2.5 at UT Tyler is required. Prospective teachers must achieve a minimum grade of “C” in all courses leading to the bilingual supplement.

Successful completion of required TExES examinations is necessary for a recommendation for teacher certification.

**Supplement: English as a Second Language (ESL)**
Completion of 12 hrs. of specific coursework. The ESL certificate can be earned concurrently with an initial classroom teaching certificate or added to a valid Texas teacher certificate upon successful completion of the specified course sequence and a passing score on the state examination.

**Required Courses**
- ENGL 3376: Contrastive Linguistics
- EDUC 4377: Acquisition and Development of English as a Second Language
psychology. Also, students are expected to write and speak effectively.

High School Preparation

A strong college preparatory program of study in high school, including algebra and biology, is helpful to students who plan to major in psychology. Also, students are expected to write and speak effectively.

Department of Psychology and Counseling

Dr. Amy Hayes, Chair

The Department of Psychology and Counseling offers courses leading to Bachelor of Arts, Bachelor of Science, Master of Arts, Master of Science, and Doctor of Philosophy degrees. Both baccalaureate degrees are acceptable preparation for graduate study in psychology or counseling. (See the graduate section of this catalog for information concerning the graduate programs.) Also, psychology may be chosen as an undergraduate minor field of study.

Objectives and Overview

Psychology is the functional analysis of behavior and mental phenomena, such as sensation and perceptions, cognition, emotions, motivation, learning, and brain/behavior relationships. The normal individual human is the primary focus of undergraduate study, whereas the study of psychopathology and counseling is emphasized primarily at the graduate level. The objective of the psychology program is to provide students with the opportunity to better understand human behavior by acquiring a foundation of empirically-derived psychological knowledge and by developing a perspective that is grounded in understanding and employing scientific research design and statistical techniques.

Psychology traditionally serves as part of a well-balanced liberal arts education. Taken as a major, second major, or minor field of study, psychology can prepare students for the many diverse occupations in advertising, government, business, education, health, or any field that involves working with people. The study of psychology can also prepare students for admission to graduate programs that lead to academic or research careers, or to licensure in mental health professions.

The psychology curriculum is concentrated at the upper-division (junior-senior) level, except for PSYC 1301, PSYC 2320, PSYC 2331 and PSYC 2354. Majors and non-majors may take any 3000-level psychology course identified as a general elective in their sophomore, junior, or senior years. Psychology majors and non-majors must have advisor/departmental approval to take 4000-level psychology classes before the second semester of their junior year.

Psychology BA

Total Semester Credit Hours = 120

Degree Requirements

Requirements for the Bachelor of Arts degree in psychology include the following:

1. Any student with 9 hours or more of completed coursework (whether transfer student, undeclared major or student having another major) seeking admission to the psychology BA degree program must have a minimum cumulative GPA of 2.0.

2. A minimum of 120 hours, including a minimum of 45 upper-division hours, 39 hours of psychology, at least 27 of which must be upper-division hours, meeting criterion for the UT Tyler Exit Exam in Psychology, and a minimum 2.25 GPA in psychology requirements. Only grades of "C" or better earned at UT Tyler will fulfill psychology requirements.

3. The University Core Curriculum of 42 semester hours.

4. Twenty-seven (27) semester hours of core psychology courses listed below.

5. At least twelve (12) upper-level psychology semester hours of general electives.

6. The number of electives hours may vary depending on which course is used to satisfy the Social Science Core Curriculum requirement and whether a student transfers in additional psychology courses. A student will need a minimum of 12 hours at the upper-division level. The remaining elective hours can be taken at any level to finish the 120 hour degree requirement.

7. Eighteen (18) of the upper-division psychology hours must be taken in residence at UT Tyler.

Core Psychology Courses (27 hrs.)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
<td>PSYC 1301</td>
<td>Introduction to Psychology [TCCN: PSYC 2301]</td>
</tr>
<tr>
<td>PSYC 2331</td>
<td>Research Methods</td>
</tr>
<tr>
<td>PSYC 2354</td>
<td>Statistics and Laboratory [TCCN: PSYC 2317]</td>
</tr>
<tr>
<td>PSYC 4311</td>
<td>Abnormal Psychology</td>
</tr>
<tr>
<td>PSYC 3325</td>
<td>Learning and Conditioning</td>
</tr>
<tr>
<td>PSYC 4318</td>
<td>Physiological Psychology</td>
</tr>
<tr>
<td>PSYC 4353</td>
<td>Developmental Psychology</td>
</tr>
<tr>
<td>PSYC 3306</td>
<td>Social Psychology</td>
</tr>
<tr>
<td>PSYC 4315</td>
<td>Cognitive Psychology</td>
</tr>
</tbody>
</table>

Transfer students having taken PSYC 2320-Lifespan Developmental Psychology may substitute it for PSYC 4353. Only one of the two will be counted toward degree requirements.

Psychology Electives may include:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 3310</td>
<td>Health Psychology</td>
</tr>
<tr>
<td>PSYC 3311</td>
<td>Psychology of Gender</td>
</tr>
<tr>
<td>PSYC 3315</td>
<td>Positive Psychology</td>
</tr>
<tr>
<td>PSYC 3320</td>
<td>Interpersonal and Small Group Interaction</td>
</tr>
<tr>
<td>PSYC 3335</td>
<td>Diversity and Social Justice</td>
</tr>
<tr>
<td>PSYC 3345</td>
<td>Mental Health Services</td>
</tr>
<tr>
<td>PSYC 3350</td>
<td>Introduction to Clinical and Counseling Psychology</td>
</tr>
<tr>
<td>PSYC 3360</td>
<td>Psychology of Parenting</td>
</tr>
<tr>
<td>PSYC 3370</td>
<td>Psychology of Close Relationships</td>
</tr>
<tr>
<td>PSYC 4321</td>
<td>The History of Psychology</td>
</tr>
<tr>
<td>PSYC 4331</td>
<td>Advanced Research Methods</td>
</tr>
<tr>
<td>PSYC 4341</td>
<td>Personality Theory</td>
</tr>
<tr>
<td>PSYC 4360</td>
<td>Advanced Topics in Psychology</td>
</tr>
<tr>
<td>PSYC 4370</td>
<td>Field Experience in Psychology</td>
</tr>
<tr>
<td>PSYC 4371</td>
<td>Field Experience in Psychology</td>
</tr>
<tr>
<td>PSYC 4381</td>
<td>Honors in Psychology I</td>
</tr>
<tr>
<td>PSYC 4382</td>
<td>Honors in Psychology II</td>
</tr>
</tbody>
</table>
Recommended Four-Year Curriculum

Freshman Year

<table>
<thead>
<tr>
<th>Semester I (15 hours)</th>
<th></th>
</tr>
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<tbody>
<tr>
<td>PSYC 1301 Introduction to Psychology</td>
<td>TCCN</td>
</tr>
<tr>
<td>HIST 1301 United States History I</td>
<td>PSYC</td>
</tr>
<tr>
<td>Life and Physical Sciences</td>
<td>2301</td>
</tr>
<tr>
<td>Communication</td>
<td>1301</td>
</tr>
<tr>
<td>Mathematics</td>
<td></td>
</tr>
<tr>
<td>Semester II (15 hours)</td>
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</tr>
<tr>
<td>Creative Arts</td>
<td>PSYC</td>
</tr>
<tr>
<td>HIST 1302 United States History II</td>
<td>3310</td>
</tr>
<tr>
<td>Human Expression</td>
<td></td>
</tr>
<tr>
<td>Life and Physical Sciences</td>
<td>2301</td>
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</table>

Sophomore Year

<table>
<thead>
<tr>
<th>Semester III (15 hours)</th>
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<tbody>
<tr>
<td>POLS 2305 Introductory American</td>
<td>TCCN</td>
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<tr>
<td>PSYC 2354 Statistics and Laboratory</td>
<td>GOVT</td>
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<tr>
<td>PSYC 3306 Social Psychology</td>
<td>PSYC</td>
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<tr>
<td>Elective</td>
<td>2305</td>
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<tr>
<td>STEM (Core, 3 hrs.)</td>
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</tr>
<tr>
<td>PSYC 2331 Research Methods</td>
<td></td>
</tr>
<tr>
<td>PSYC 3325 Learning and Conditioning</td>
<td></td>
</tr>
<tr>
<td>POLS 2306 Introductory Texas Politics</td>
<td>GOVT</td>
</tr>
<tr>
<td>Elective</td>
<td>2306</td>
</tr>
</tbody>
</table>

Junior Year

<table>
<thead>
<tr>
<th>Semester V (15 hours)</th>
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</tr>
</thead>
<tbody>
<tr>
<td>PSYC 4311 Abnormal Psychology</td>
<td></td>
</tr>
<tr>
<td>PSYC 4353 Developmental Psychology</td>
<td></td>
</tr>
<tr>
<td>Upper-division Elective</td>
<td></td>
</tr>
</tbody>
</table>

Psychology BS

Total Semester Credit Hours = 120

Degree Requirements

Requirements for the Bachelor of Science degree in psychology include the following:

1. Any student with 9 hours or more of completed coursework (whether transfer student, undeclared major or student having another major) seeking admission to the psychology BS degree program must have a minimum cumulative GPA of 2.0.

2. A minimum of 120 hours, including a minimum of 51 upper-division hours, 39 hours of psychology, at least 27 of which must be upper-division hours, and a minimum 2.25 GPA in psychology requirements, and achieving a departmental passing score on the UT Tyler Exit Exam in Psychology. Only grades of "C" or better will fulfill major or minor degree requirements.

3. The University Core Curriculum of 42 semester hours.

4. Thirty (30) semester hours of core psychology courses listed below.

5. At least nine (9) upper-level psychology elective hours with approval of advisor.

6. Four courses totaling a minimum of 12 hours, of which 2 must be taken at the upper-division level. The courses can be from mathematics, sciences, allied health sciences and/or the following Psychology courses: PSYC 3310, PSYC 3350, PSYC 4399 or other courses approved by your advisor.

7. The number of elective hours may vary depending on which course is used to satisfy the Social Science Core Curriculum requirement. A student will need a minimum of 15 hours of general electives at the upper division level. The remaining elective hours can be taken at any level to finish the 120 hour degree requirement.

8. Eighteen (18) of the upper-division psychology hours must be taken in residence at UT Tyler.

Core Psychology Courses (30 hrs.)

<table>
<thead>
<tr>
<th>Semester VI (15 hours)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 4315 Cognitive Psychology</td>
<td></td>
</tr>
<tr>
<td>PSYC Elective Upper-division Elective</td>
<td></td>
</tr>
<tr>
<td>Elective</td>
<td></td>
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</tbody>
</table>

Senior Year

<table>
<thead>
<tr>
<th>Semester VII (15 hours)</th>
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</tr>
</thead>
<tbody>
<tr>
<td>PSYC 4318 Physiological Psychology</td>
<td></td>
</tr>
<tr>
<td>PSYC Elective Upper-division Elective</td>
<td></td>
</tr>
<tr>
<td>Elective</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Semester VIII (15 hours)</th>
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</tr>
</thead>
<tbody>
<tr>
<td>PSYC Elective</td>
<td></td>
</tr>
<tr>
<td>PSYC Elective Upper-division Elective</td>
<td></td>
</tr>
<tr>
<td>Elective</td>
<td></td>
</tr>
</tbody>
</table>
Transfer students having taken PSYC 2320 may substitute it for PSYC 4353. Only one of the two will be counted toward degree requirements.

**Psychology Electives may include:**
- PSYC 3310 Health Psychology
- PSYC 3311 Psychology of Gender
- PSYC 3315 Positive Psychology
- PSYC 3320 Interpersonal and Small Group Interaction
- PSYC 3335 Diversity and Social Justice
- PSYC 3345 Mental Health Services
- PSYC 3350 Introduction to Clinical and Counseling Psychology
- PSYC 3360 Psychology of Parenting
- PSYC 3370 Psychology of Close Relationships
- PSYC 4321 The History of Psychology
- PSYC 4341 Personality Theory
- PSYC 4360 Advanced Topics in Psychology
- PSYC 4370 Field Experience in Psychology
- PSYC 4371 Field Experience in Psychology
- PSYC 4381 Honors in Psychology I
- PSYC 4382 Honors in Psychology II
- PSYC 4199-4399 Independent Study

See advisor for acceptable transferred course work that could fit for upper-level psychology elective(s).

No correspondence or online course from another university may apply toward elective or core psychology hours without the prior approval of the undergraduate psychology advisor or department chair. Psychology courses identified in the Schedule of Classes as “Intended as a General Elective” may not count toward the psychology major but may count as a general elective.

No correspondence course or non-UT Tyler online course may apply toward elective or core psychology hours without the prior approval of the department chair or psychology faculty advisor.

Only courses in which a grade of “C” or better will fulfill degree requirements. Graduation requires a GPA of at least 2.25 in major or minor psychology degree requirements and completion of the UT Tyler Exit Exam in Psychology. Students are advised to complete a degree plan during their first semester of enrollment.

Students must take the UT Tyler Exit Exam in Psychology during their last semester and meet criterion in order to graduate with a degree in Psychology.

**Recommended Four-Year Curriculum**

**Freshman Year**

**Semester I (15 hours)**
- PSYC 1301 Introduction to Psychology [TCCN: PSYC 2301]
- HIST 1301 United States History I [TCCN: HIST 1301]

**Sophomore Year**

**Semester II (15 hours)**
- PSYC 3325 Learning and Conditioning
- HIST 1302 United States History II [TCCN: HIST 1302]

**Psychology Minor**

Psychology may be chosen as a minor to satisfy requirements for certain bachelor’s degree programs with majors in other fields. The program consists of 18 semester hours in psychology, at least twelve (12) of which must be taken at the upper-division level. Only courses in which a grade of “C” or better has been achieved may be counted toward minor degree requirements. Students should consult a psychology advisor prior to enrolling in courses intended to count toward the minor.
All upper-division courses in psychology are acceptable to count towards the minor. PSYC 2320 - Lifespan Developmental Psychology or equivalent counts towards your minor requirements only if transferred in at time of first admission to UT Tyler. Only PSYC 2320 (if transferred in) OR PSYC 4353 will count towards minor degree requirements. You may not receive credit for both.

Human Behavior Concentration within Bachelor of Applied Arts and Sciences (BAAS)

The Bachelor of Applied Arts and Sciences (BAAS) degree is a degree completion program designed for nontraditional transfer students seeking to finish their baccalaureate degree. The degree plan allows the working adult to develop and advance 21st century job skills in the Professional Core and advance their expertise in one of five thematic concentrations. The College of Education and Psychology houses the Human Behavior thematic concentration of the BAAS degree. For additional information see the BAAS (p. 175) section of the catalog.

All courses completed in the Human Behavior Thematic Concentration must be passed with a C or better.

Students cannot major in BAAS-Human Behavior and also minor in Psychology.
Dr. Javier Kypuros, Dean

The College of Engineering is composed of five departments – the departments of Chemical Engineering, Civil Engineering, Construction Management, Electrical Engineering, and Mechanical Engineering. It offers four ABET accredited bachelor of science degree programs and three master’s degree programs. The Department of Chemical Engineering offers the Bachelor of Science in Chemical Engineering. The Department of Civil Engineering offers the Bachelor of Science in Civil Engineering and the Master of Science in Civil Engineering. The Department of Construction Management offers the Bachelor of Science. The Department of Electrical Engineering offers the Bachelor of Science in Electrical Engineering and the Master of Science in Electrical Engineering. The Department of Mechanical Engineering offers the Bachelor of Science in Mechanical Engineering and the Master of Science in Mechanical Engineering.

In addition to studying on campus in Tyler, students can complete a baccalaureate degree in civil engineering, electrical engineering, mechanical engineering, or construction management through study at the Houston Engineering Center. Students pursuing a degree through the Houston Engineering Center typically will complete the first two years of study at a community college and complete the last two years with UT Tyler.

Vision

The College of Engineering at the University of Texas at Tyler strives to be the preeminent engineering institution in the region with a national reputation for scholarly excellence and transformational regional impact. We aspire to develop professionals whose technical prowess, unyielding integrity, interpersonal skills, and global awareness elevate them as leaders in their organization, industry, and community. College of Engineering graduates will be poised to positively impact and transform the future through service to their communities, region, and the Nation.

Mission

The College of Engineering is a regional anchor preparing professionals to excel in a global context, and as such our mission is to

- Prepare graduates who think critically and serve the global community as professionals through practice, application, collaboration, and innovation;
- Foster the intellectual and economic vitality of the region, the state, and the nation through teaching, research, and outreach; and
- Instill a sense of excellence, ethics, integrity, leadership, and service in our graduates.

Laptop Requirement

All incoming undergraduate students in the College of Engineering are required to have a laptop at their disposal. Individual courses may require a laptop for class or lab sessions and relevant coursework. It is the student’s responsibility to ensure that their laptop meets the minimum requirements to utilize the recommended software. For details regarding minimum hardware requirements and recommended software, refer to the departmental website for the respective degree program.

Jasper Department of Chemical Engineering

Dr. Fernando Resende, Chair

Chemical engineers are concerned with the application and control of processes leading to changes in chemical composition. The four focus areas in the University of Texas at Tyler’s Chemical Engineering Program are in: (a) Energy, including petroleum and natural gas production and processing, (b) biochemical engineering manufacturing and production processes, (c) environmental contamination and remediation, and (d) materials manufacturing and process design.

Chemical engineers have a strong foundation in chemistry, physics, mathematics, and basic engineering. Chemical engineering courses include thermodynamics, transport phenomena, mass transfer operations, materials engineering, process dynamics and control, kinetics, and plant design. Students will have the opportunity to operate small-scale equipment and the program will strive to build strong partnerships with local industry in order to provide a practice based approach to learning.

The Department of Chemical Engineering offers a program leading to the Bachelor of Science in Chemical Engineering that can be completed through study in Tyler, Texas. The Chemical Engineering baccalaureate program is seeking accreditation by the Engineering Accreditation Commission of ABET http://www.abet.org. The Chemical Engineering program is pending approval by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC).

Mission

Train future engineers with problem-solving skills through student-centered education and research, focused on teamwork, professionalism and life-long learning, to address regional, national, and global issues.

Vision

The department will be a leader in chemical engineering education through the integration of design in the curriculum. Upon graduation, our students will be able to excel in the global chemical engineering community. We will be a recognized center for innovative chemical engineering research and expertise that meets the needs of industry, government, and society.

Program Educational Objectives

Graduates demonstrate the knowledge, skills, and attitudes necessary to become engineering leaders and assume responsibility for multidisciplinary engineering design; project construction, and asset management; and ethical decision making in professional practice.

Graduates continue to grow intellectually and professionally through participation in professional society activities, continuing engineering
education, graduate studies, and/or self-study during their professional career.

Graduates demonstrate effective oral, written, and graphical communication skills to meet increasing professional demands.

Graduates understand the importance of engineering licensure.

**Student Outcomes**

Graduates can demonstrate:

- an ability to identify, formulate, and solve complex engineering problems by applying principles of engineering, science, and mathematics
- an ability to apply engineering design to produce solutions that meet specified needs with consideration of public health, safety, and welfare, as well as global, cultural, social, environmental, and economic factors
- an ability to communicate effectively with a range of audiences
- an ability to recognize ethical and professional responsibilities in engineering situations and make informed judgments, which consider the impact of engineering solutions in global, economic, environmental, and societal contexts
- an ability to function effectively on a team whose members together provide leadership, create a collaborative and inclusive environment, establish goals, plan tasks, and meet objectives
- an ability to develop and conduct appropriate experimentation, analyze and interpret data, and use engineering judgment to draw conclusions
- an ability to acquire and apply new knowledge as needed, using appropriate learning strategies.

**Graduation Requirements**

During a chemical engineering student’s first semester at The University of Texas at Tyler, a college advisor is assigned as the student's academic advisor to work with the student in planning a program of study to complete degree requirements. Students are encouraged to meet with their advisor throughout the semester and are required to meet with their advisor prior to registering for the next semester or summer session.

To graduate with a Bachelor of Science in Chemical Engineering degree, a student must:

- complete the general baccalaureate degree requirements for the university;
- earn a grade of “C” or better in all courses used to meet the degree requirements; and
- complete the Chemical Engineering curriculum requirements specified in the following sections.

**Chemical Engineering B.S.**

**Degree Requirements**

**Freshman Year**

**First Semester (16 hours)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
<td>ENGR 1201</td>
<td>Introduction to Engineering [TCCN: ENGR 1201]</td>
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</tr>
<tr>
<td>ENGL 1301</td>
<td>College Composition I [TCCN: ENGL 1301]</td>
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<tr>
<td>MATH 2413</td>
<td>Calculus I [TCCN: MATH 2413]</td>
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<tr>
<td>CHEM 1311</td>
<td>General Chemistry I [TCCN: CHEM 1311]</td>
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<tr>
<td>CHEM 1111</td>
<td>General Chemistry I Laboratory [TCCN: CHEM 1111]</td>
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<tr>
<td>ECON 2301</td>
<td>Principles of Macroeconomics [TCCN: ECON 2301]</td>
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</tr>
<tr>
<td>POLS 2305</td>
<td>Introductory American Government [TCCN: GOVT 2305]</td>
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**Second Semester (15 hours)**

<table>
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<td>MATH 2414</td>
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<td>PHYS 2325</td>
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<td>PHYS 2125</td>
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**Sophomore Year**

**First Semester (17 hours)**

<table>
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<tr>
<td>CMST 1315</td>
<td>Introduction to Public Speaking [TCCN: SPCH 1315]</td>
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<tr>
<td>CHEN 2310</td>
<td>Introduction to Chemical Engineering</td>
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<tr>
<td>MATH 2415</td>
<td>Multivariate Calculus</td>
<td></td>
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<tr>
<td>CHEM 3342</td>
<td>Organic Chemistry I</td>
<td></td>
</tr>
<tr>
<td>CHEM 3143</td>
<td>Organic Chemistry I Laboratory</td>
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**Second Semester (17 hours)**

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<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Notes</th>
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<tbody>
<tr>
<td>CHEN 2320</td>
<td>Chemical Engineering Mechanics</td>
<td></td>
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<tr>
<td>CHEN 3301</td>
<td>Chemical Engineering Thermodynamics I</td>
<td></td>
</tr>
<tr>
<td>CHEN 3344</td>
<td>Organic Chemistry II</td>
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<tr>
<td>CHEM 3145</td>
<td>Organic Chemistry II Laboratory</td>
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<tr>
<td>PHYS 2326</td>
<td>University Physics II [TCCN: PHYS 2326]</td>
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<tr>
<td>PHYS 2126</td>
<td>University Physics II Laboratory [TCCN: PHYS 2126]</td>
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<tr>
<td>MATH 3305</td>
<td>Ordinary Differential Equations</td>
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**Junior Year**

**First Semester (17 hours)**

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<tr>
<th>Course</th>
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<tbody>
<tr>
<td>CHEN 3330</td>
<td>Fluid Mechanics</td>
<td></td>
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<tr>
<td>CHEN 3302</td>
<td>Chemical Engineering Thermodynamics II</td>
<td></td>
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<tr>
<td>CHEN 3310</td>
<td>Chemical Engineering Materials</td>
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<tr>
<td>CHEM 3310</td>
<td>Analytical Chemistry</td>
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<tr>
<td>CHEM 3111</td>
<td>Analytical Chemistry Laboratory</td>
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<tr>
<td>CHEM 3352</td>
<td>Physical Chemistry I</td>
<td></td>
</tr>
<tr>
<td>CHEM 3153</td>
<td>Physical Chemistry I Laboratory</td>
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**Second Semester (15 hours)**

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<tr>
<th>Course</th>
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<tbody>
<tr>
<td>CHEN 4340</td>
<td>Chemical Reaction Engineering</td>
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<tr>
<td>CHEN 3340</td>
<td>Heat Transfer</td>
<td></td>
</tr>
<tr>
<td>CHEN 3320</td>
<td>Mass Transfer</td>
<td></td>
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<tr>
<td>CHEN Approved Elective 3 hours Creative Arts (Core, 3 hrs.)</td>
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</table>

**Senior Year**

**First Semester (15 hours)**

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<tr>
<th>Course</th>
<th>Title</th>
<th>Notes</th>
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<tbody>
<tr>
<td>CHEN 4310</td>
<td>Separation Processes</td>
<td></td>
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<tr>
<td>CHEN 4320</td>
<td>Chemical Engineering Laboratory I</td>
<td></td>
</tr>
<tr>
<td>CHEN 4330</td>
<td>Process Control and Safety</td>
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<tr>
<td>CHEN 4370</td>
<td>Chemical Plant Design I</td>
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<tr>
<td>POLS 2306</td>
<td>Introductory Texas Politics [TCCN: GOVT 2306]</td>
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**Second Semester (15 hours)**

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<tr>
<th>Course</th>
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<th>Notes</th>
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<tbody>
<tr>
<td>CHEN 4109</td>
<td>Senior Seminar</td>
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<tr>
<td>CHEN 4350</td>
<td>Chemical Plant Design II</td>
<td></td>
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<tr>
<td>CHEN 4360</td>
<td>Chemical Engineering Laboratory II</td>
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<tr>
<td>HIST 1303</td>
<td>History of Technology and Innovation in U.S. Society since 1865</td>
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<tr>
<td>POLS 2305</td>
<td>Introductory American Government [TCCN: GOVT 2305]</td>
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</tr>
<tr>
<td>ECON 2301</td>
<td>Principles of Macroeconomics [TCCN: ECON 2301]</td>
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or
the conception, planning, design, construction, and operation of facilities essential to modern life, ranging from transit systems to offshore structures to space satellites. Civil engineers are problem solvers, meeting the challenges of pollution, traffic congestion, drinking water, energy needs, urban redevelopment, and community planning.

The Department of Civil Engineering offers programs leading to the Bachelor of Science in Civil Engineering and the Master of Science in Environmental Engineering Design – concentration in Environmental Engineering Design or Environmental Engineering Design – concentration in Water Resources Engineering.

The Civil Engineering baccalaureate program is accredited by the Civil Engineering Accreditation Commission of ABET http://www.abet.org.

Graduates can:
1. Identify, formulate, and solve complex engineering problems by applying principles of engineering, science, and mathematics;
2. Apply engineering design to produce solutions that meet specified needs with consideration of public health, safety, and welfare, as well as global, cultural, social, environmental, and economic factors;
3. Communicate effectively with a range of audiences;
4. Recognize ethical and professional responsibilities in engineering situations and make informed judgments, which must consider the impact of engineering solutions in global, economic, environmental, and societal contexts;
5. Function effectively on a team whose members together provide leadership, create a collaborative and inclusive environment, establish goals, plan tasks, and meet objectives;
6. Develop and conduct appropriate experimentation, analyze and interpret data, and use engineering judgment to draw conclusions; and
7. Acquire and apply new knowledge as needed, using appropriate learning strategies.

Graduation Requirements

During a civil engineering student's first semester at The University of Texas at Tyler, a college of engineering advisor is assigned as the student's academic advisor to work with the student in planning a program of study to complete degree requirements. Students are required to meet with their advisor prior to registering for courses for the next semester or summer session. Additionally, each civil engineering student will be assigned a civil engineering faculty member to serve as a mentor during their time at UT Tyler. The mentor will provide guidance related the student's career path and navigating the civil engineering profession. Students are required to meet with their mentor at least once per academic year but are encouraged to meet more often as needed.

Civil Engineering B.S.

Mission

The faculty and staff provide the opportunity for civil engineering students to develop state-of-the-art engineering knowledge and skills through student-centered education and research. Teamwork, professionalism and the importance of life-long learning are hallmarks of our program. Students and faculty provide outreach through innovative civil engineering solutions to significant regional, national, and global issues.

Vision

The department will be a leader in civil engineering education through the integration of design in the curriculum. Upon graduation, our students will be able to excel in the global civil and environmental engineering community. We will be a recognized center for innovative civil engineering research and expertise that meets the needs of industry, government, and society.

Program Educational Objectives

1. Graduates demonstrate the knowledge, skills, and attitudes necessary to become engineering leaders and assume responsibility for multidisciplinary engineering design; project construction, and asset management; and ethical decision making in professional practice.
2. Graduates continue to grow intellectually and professionally through participation in professional society activities, continuing engineering education, graduate studies, and/or self-study during their professional career.
3. Graduates demonstrate effective oral, written, and graphical communication skills to meet increasing professional demands.
4. Graduates become licensed professional engineers.

Department of Civil Engineering

Dr. J. Torey Nalbone, Chair

Civil Engineering, one of the largest engineering branches, is a creative, demanding and rewarding profession. From the pyramids of Egypt to the exploration of space, civil engineers have always faced the challenges of the future – advancing civilization and improving the quality of life. Civil engineers design and manage the building of the world’s infrastructure and thus affect the everyday life of every member of society. It would be difficult to imagine life without the many contributions of civil engineers to the public’s health, safety, and standard of living. Civil engineering’s contributions to daily life include modern transportation, clean water, and power generation.

Civil engineering involves the use of complex technology and a strong scientific, mathematical, and engineering knowledge base to creatively solve society’s problems. Civil engineers then go beyond the science, math, engineering, technology, and problem solving to make the world a better place by serving in communities and by participating in the public policy process.

Today, civil engineers are designing complex systems for highway exchanges, major bridges, modern hospitals, water purification, theme parks, airports, and launch pads. In the future, civil engineers will be designing special rail beds for magnetic levitation trains and will be making Mars a hospitable habitat for humans. Civil engineering is also about community service, development, and improvement. It involves the conception, planning, design, construction, and operation of facilities essential to modern life, ranging from transit systems to offshore structures to space satellites. Civil engineers are problem solvers, meeting the challenges of pollution, traffic congestion, drinking water, energy needs, urban redevelopment, and community planning.

The Department of Civil Engineering offers programs leading to the Bachelor of Science in Civil Engineering and the Master of Science in Civil Engineering. The bachelor’s degree program can be completed through study in Tyler or at the Houston Engineering Center in Houston, TX.

The Civil Engineering baccalaureate program is accredited by the Engineering Accreditation Commission of ABET http://www.abet.org.
To graduate with a Bachelor of Science in Civil Engineering degree, a student must
1. complete the general baccalaureate degree requirements for the university;
2. earn a grade of “C” or better in all courses used to meet the degree requirements;
3. take and provide results for the National Council of Examiners for Engineering and Surveying (NCEES) Fundamentals of Engineering (FE) examination prior to graduation, and
4. complete the Civil Engineering curriculum requirements specified in the following sections.

Degree Requirements

Total Semester Credit Hours=128

Freshman Year
First Semester (16 hrs.)
ENGR 1201 Introduction to Engineering [TCCN: ENGR 1201]
ENGL 1301 College Composition I [TCCN: ENGL 1301]
MATH 2413 Calculus I [TCCN: MATH 2413]
CHEM 1311 General Chemistry I [TCCN: CHEM 1311]
CHEM 1111 General Chemistry I Laboratory [TCCN: CHEM 1111]
POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]

Second Semester (16 hrs.)
ENGR 1204 Engineering Graphics I [TCCN: ENGR 1204]
MATH 2414 Calculus II [TCCN: MATH 2414]
PHYS 2325 University Physics I [TCCN: PHYS 2325]
PHYS 2125 University Physics I Laboratory [TCCN: PHYS 2125]
CMST 1315 Introduction to Public Speaking [TCCN: SPCH 1315]
ENGL 1302 College Composition II [TCCN: ENGL 1302]

Sophomore Year
First Semester (17 hrs.)
POLS 2305 Introductory American Government [TCCN: GOVT 2305]
HIST 1301 United States History I [TCCN: HIST 1301]
ENGR 2301 Engineering Mechanics: Statics [TCCN: ENGR 2301]
MATH 2415 Multivariate Calculus
PHYS 2326 University Physics II [TCCN: PHYS 2326]
and
PHYS 2126 University Physics II Laboratory [TCCN: PHYS 2126]

or

CHEM 1312 General Chemistry II [TCCN: CHEM 1312]
CHEM 1112 General Chemistry II Laboratory [TCCN: CHEM 1112]

NOTE
Enrolling in PHYS 2326 requires enrollment in PHYS 2126.
Enrolling in CHEM 1312 requires enrollment in CHEM 1112.

Second Semester (18 hrs.)
ENGR 2302 Engineering Mechanics: Dynamics [TCCN: ENGR 2302]
ECON 2301 Principles of Macroeconomics [TCCN: ECON 2301]

or

ECON 2302 Principles of Microeconomics [TCCN: ECON 2302]
MATH 3305 Ordinary Differential Equations
HIST 1303 History of Technology and Innovation in U.S. Society since 1865
PHIL 2306 Introduction to Ethics [TCCN: PHIL 2306]

Additional Science Elective

Junior Year
First Semester (16 hrs.)
CENG 3434 Civil Engineering Materials, Codes, and Specifications
CENG 3310 Fluid Mechanics and Hydraulics
MATH 3351 Probability and Statistics for Engineers and Scientists
CENG 4339 Civil Engineering Construction Management
CENG 3306 Mechanics of Materials

Second Semester (15 hrs.)
CENG 3361 Applied Engineering Hydrology and Hydraulic Design
CENG 3351 Transportation Engineering Systems
CENG 3371 Introduction to Environmental Engineering
CENG 3336 Soil Mechanics and Foundation Design
CENG 3325 Structural Analysis

Senior Year
First Semester (15 hrs.)
CENG 4412 Reinforced Concrete and Steel Design
CENG 4351 Traffic Engineering: Operations and Control
CENG 4371 Environmental Engineering Design
CENG 4381 Foundation Design
CENG 4115 Senior Design I
CENG 4109 Preparation for Professional Practice in Civil Engineering

CENG Approved Technical Elective- Required if only two of the three Design courses taken (CENG 4351, CENG 4371, or CENG 4381)

Second Semester (15 hrs.)
CENG 4315 Senior Design II
CENG 4341 Civil Engineers and Leadership, Public Policy, Business Practices, and Asset Management
Creative Arts (3 hrs.)
CENG Approved Technical Electives (6 hrs.)

Civil Engineering Completion Curriculum

Students who have earned the Texas Associate of Science in Engineering Science degree from an ANSAC/ABET accredited program at a participating community college with an overall GPA of at least 2.50/4.00 and with no grade lower than a “C” are eligible to pursue the Civil Engineering Completion Program to earn a Bachelor of Science in Civil Engineering. This pathway enables a student to begin their engineering degree at a participating community college and complete the degree at UT Tyler.

Course Requirements for Completion Curriculum

Junior Year
First Semester (18 hrs.)
CENG 3310 Fluid Mechanics and Hydraulics
BSCE/MSCE Straight-through (4+1) Program (30 SCH)

This option is available only to UT-Tyler undergraduate students. This option is intended as a “straight-through” BSCE/MSCE program, students must go directly from the BSCE program into the MSCE program and complete the MSCE portion of the program without interruption. Students interested in the 4+1 pathway must apply for consideration through the Civil Engineering program no later than the end of the spring semester of their junior year. Students that are accepted into the 4+1 program will be conditionally admitted in the fall of their senior year, and fully admitted once completing all BSCE requirements and meeting all admission requirements for the MSCE program.

Students admitted into the program are allowed to take up to nine credits of graduate course work during their senior year that will count towards both their BSCE and MSCE degrees. Upon awarding of the BSCE these 9 SCH will be transferred into the Graduate Career for the MSCE degree. Work completed during the senior year may be counted towards the design or technical elective requirements of the BSCE degree. Students admitted into the program must also take one credit of undergraduate research seminar (EENG 4105) during their senior year. Graduate course work successfully completed during senior year may be counted toward the technical-elective requirements of the BSCE degree. Students must obtain a grade of B or higher in all graduate courses attempted during their senior year. Students who do not satisfy the above conditions will not be allowed to continue in the BSCE/MSCE straight-through program.

Students electing to pursue this 4+1 option are required to choose either Thesis or Project and both are comprised of 30 SCH degree plans. This 4+1 completion pathway is not available for the Course Work only. Student’s considering the 4+1 pathway must have a cumulative undergraduate GPA of 3.0 or higher and must submit a personal statement for review. The program requires the completion of a project (CENG 5393) or a Thesis (CENG 5395 & CENG 5396).

Department of Construction Management

Dr. J. Torey Nalbone, Chair

A degree in Construction Management prepares graduates to administer the entire range of construction operations on a project, from predesign through commissioning. The construction business is the largest industry in the United States with approximately 7 million employees. Construction and related industries account for more than 8 percent of the nation's Gross Domestic Product. Managing the construction process requires an extensive understanding of the principles of construction management as well as autonomy, professionalism, and leadership skills. Construction Managers are responsible for motivating teams, facilitating subcontractors, and managing equipment and materials to produce a finished structure. All students are required to participate in an internship which gives them perspective on their profession.

The Department of Construction Management offers a plan of study leading to Bachelor of Science. The baccalaureate degree program can be completed through study in Tyler or at the Houston Engineering Center in Houston, TX.

The Construction Management baccalaureate program is accredited by the Applied and Natural Science Accreditation Commission of ABET http://www.abet.org.

Construction Management B.S.

Mission

The faculty and staff provide the opportunity for all construction management students to develop state-of-the-art knowledge and skills through student-centered education and hands on projects. Our program focuses on Leadership, Teamwork, and Professionalism. Student lead professional organizations, with faculty guidance, provide Construction Management services to the University and the community.

Vision
The department will be a leader in construction management education through state-of-the-art techniques incorporated in the curriculum through involvement with current construction management societies and professionals in the region. Upon graduation, our students will be able to excel in the global construction management community. We will be recognized for providing leaders in the industry, government, and society.

**Program Educational Objectives**

1. Graduates demonstrate the knowledge, skills, and attitudes necessary to become construction and project management leaders assuming responsibility for multidisciplinary construction project teams, client focused construction, asset management; and ethical decision making in construction management practice.

2. Graduates continue to grow intellectually and professionally through participation in professional society activities, continuing construction manager education, graduate studies, and/or self-study during their professional career.

3. Graduates demonstrate effective oral, written, and graphical communication skills to meet increasing professional demands.

4. Graduates achieve professional level recognition in construction or project management.

**Student Outcomes**

At the time of graduation Construction Management students are expected to know and be able to:

1. Identify, formulate, and solve broadly defined technical or scientific problems by applying knowledge of mathematics and science and/or technical topics to areas relevant to the discipline; and

2. Formulate or design a system, process, procedure of program to meet desired needs; and

3. Develop and conduct experiments or test hypotheses, analyze and interpret data and use scientific judgement to draw conclusions; and

4. Communicate effectively with a range of audiences; and

5. Understand ethical and professional responsibilities and the impact of technical and/or scientific solutions in global, economic, environmental, and societal contexts; and

6. Function effectively on teams that establish goals, plan tasks, meet deadlines, and analyze risk and uncertainty.

**Graduation Requirements**

During a student's first semester in the Construction Management program, a college of engineering advisor is assigned as the student's academic advisor to work with the student in planning a program of study to complete degree requirements. Students are required to meet with their advisor prior to registering for courses for the next semester or summer session. Additionally, each Construction Management student will be assigned a Construction Management faculty member to serve as a mentor during their time at UT Tyler. The mentor will provide guidance related the student’s career path and navigating the Construction Management profession. Students are required to meet with their mentor at least once per academic year but are encouraged to meet more often as needed.

To graduate with a Bachelor of Science in Construction Management degree, a student must

1. earn a grade of "C" or better in all courses used to meet degree requirements,

2. complete the general baccalaureate degree requirements of the University, and

3. complete the Construction Management curriculum requirements specified in the following sections.

**Suggested Four-Year Curriculum**

**Freshman Year**

**First Semester (16 hrs.)**

- ENGL 1301 College Composition I [TCCN: ENGL 1301]
- MATH 2312 Precalculus [TCCN: MATH 2312]
- HIST 1301 United States History I [TCCN: HIST 1301]
- Visual and Performing Arts Science

**Second Semester (15 hrs.)**

- CMGT 2302 Introduction to Construction Management
- PHYS 1301 College Physics I [TCCN: PHYS 1301]
- PHIL 2306 Principles of Finance
- CMGT 2303 Construction Materials and Methods
- CMST 1315 Introduction to Public Speaking [TCCN: SPCH 1315]

**Sophomore Year**

**First Semester (15 hrs.)**

- ENGL 1302 College Composition II [TCCN: ENGL 1302]
- MATH 2312 Precalculus [TCCN: MATH 2312]
- PHYS 1301 College Physics I Laboratory [TCCN: PHYS 1101]
- ENGR 1204 Engineering Graphics I [TCCN: ENGR 1204]
- CMGT 2303 Construction Materials and Methods
- MATH 1342 Statistics [TCCN: MATH 1342]
- ENGL 1302 College Composition II [TCCN: ENGL 1302]

**Second Semester (15 hrs.)**

- CMGT 3305 Advanced Construction Management
- CENG 2336 Geomatics
- MANA 3311 Fundamentals of Management
- CMGT 4375 Construction Administration and

**Junior Year**

**First Semester (15 hrs.)**

- CMST 1315 Construction Administration and
- CENG 2336 Geomatics
- MANA 3311 Fundamentals of Management
- CMGT 4375 Construction Administration and

**Second Semester (15 hrs.)**

- CMGT 3305 Advanced Construction Management
- CENG 2336 Geomatics
- MANA 3311 Fundamentals of Management
- CMGT 4375 Construction Administration and

**Senior Year**

**First Semester (14 hrs.)**

- CMGT 4331 Construction Scheduling
- CMGT 4375 Construction Administration and

**Second Semester (15 hrs.)**

- CMGT 3305 Advanced Construction Management
- CENG 2336 Geomatics
- MANA 3311 Fundamentals of Management
- CMGT 4375 Construction Administration and

**Third Semester (15 hrs.)**

- CMGT 3305 Advanced Construction Management
- CENG 2336 Geomatics
- MANA 3311 Fundamentals of Management
- CMGT 4375 Construction Administration and

**Fourth Semester (15 hrs.)**

- CMGT 3305 Advanced Construction Management
- CENG 2336 Geomatics
- MANA 3311 Fundamentals of Management
- CMGT 4375 Construction Administration and
Construction Management Minor

A minor in construction management is a valuable support field for many different majors. It has proven particularly helpful to students majoring in business administration, human resources, civil engineering and mechanical engineering. The construction management minor requires 18 hours including CMGT 2302 and CMGT 2303. The remaining 12 hours must be upper-division CMGT courses. The courses are: CMGT 3311, CMGT 3312, CMGT 3348 and CMGT 4331.

Suggested Curriculum

Freshman/Sophomore Spring Semester
CMGT 2302 Introduction to Construction Management

Sophomore/Junior Fall Semester
CMGT 2303 Construction Materials and Methods

Junior Fall Semester
CMGT 3311 Construction Estimating

Junior Spring Semester
CMGT 3312 Advanced Estimating
CMGT 3348 Construction Safety

(Prerequisite of CMGT 3311 for CMGT 3312)

Senior Fall Semester
CMGT 4331 Construction Scheduling

(Prerequisite CMGT 3311)

Department of Electrical Engineering

Dr. Hassan El-Kishky, Chair

Electrical Engineering prepares individuals to use science, math, computers, and modern technology together with well-developed critical thinking and problem-solving skills to analyze, design, construct, and maintain products and services related to electrical and electronic devices and systems. Some areas in which an electrical engineer may specialize are computer engineering, communication systems, control systems, signal processing, microelectronics, as well as power electronics and electrical power systems. Electrical engineers work in design, development, research, testing, and manufacturing. With experience, many electrical engineers also serve as managers of large engineering projects, executives in major corporations, or as owners of their own firms. Whether developing and designing computer systems; space vehicle guidance, navigation, and control systems; satellite, optical and wireless communication systems; advanced medical diagnostic equipment and precision surgical tools; or large electric power systems, an electrical engineer has varied and growing opportunities for a challenging and rewarding career in today's high tech world.

The Department of Electrical Engineering offers programs leading to the Bachelor of Science in Electrical Engineering and the Master of Science in Electrical Engineering. The baccalaureate degree program can be completed through study in Tyler or at the Houston Engineering Center in Houston, TX. The Electrical Engineering baccalaureate program is accredited by the Engineering Accreditation Commission of ABET, http://www.abet.org.

Electrical Engineering B.S.

Mission Statement

The Department of Electrical Engineering is committed to excellence in undergraduate and graduate education and to developing and disseminating strong professional knowledge, critical thinking, and communication skills. The faculty seeks to create and disseminate knowledge in engineering and to be a source of expertise for industry and government through advanced research and development.

Program Educational Objectives

Educational objectives of the electrical engineering program are the knowledge, skills, and experiences that enable graduates to:

1. be involved in professional practice through the application of problem solving skills, using relevant technology in their field;
2. demonstrate professional leadership skills through effective communication, critical thought, creativity, and teamwork;
3. integrate engineering principles and social, business, and ethical issues in modern society in the process of decision making;
4. be professionally engaged in serving the needs of business, industry, government, and academic organizations;
5. grow professionally through activities such as graduate study, continuing education, professional licensure, and participation in technical societies.

Student Outcomes

Electrical engineering students at the time of graduation should be able to:

1. An ability to identify, formulate, and solve complex engineering problems by applying principles of engineering, science, and mathematics;
2. An ability to apply engineering design to produce solutions that meet specified needs with consideration of public health, safety, and welfare, as well as global, cultural, social, environmental, and economic factors;
3. An ability to communicate effectively with a range of audiences;
4. An ability to recognize ethical and professional responsibilities in engineering situations and make informed judgments, which must consider the impact of engineering solutions in global, economic, environmental, and societal contexts;
5. An ability to function effectively on a team whose members together provide leadership, create a collaborative and inclusive environment, establish goals, plan tasks, and meet objectives;
6. An ability to develop and conduct appropriate experimentation, analyze and interpret data, and use engineering judgment to draw conclusions; and
7. An ability to acquire and apply new knowledge as needed, using appropriate learning strategies.
Graduation Requirements

Upon admission to the Electrical Engineering major, one of the College advisors will serve as the student’s academic advisor to work with the student in planning a program to complete degree requirements. During the student’s first semester, an electrical engineering faculty member is assigned as the student’s faculty mentor to help the student plan and develop a successful career. Students are encouraged to meet with their advisor and faculty mentor throughout the semester and are required to meet with their advisor prior to registering for the next semester.

To graduate with a Bachelor of Science degree in Electrical Engineering, the student must:

1. earn a grade of "C" or better in all courses used to meet degree requirements.
2. earn a grade of "C" or better in any course that is a prerequisite for subsequent courses in the curriculum prior to taking a course that requires the prerequisite,
3. complete the general baccalaureate degree requirements of the University,
4. complete the Electrical Engineering curriculum requirements specified in the following sections, and
5. complete the Student Enrichment Experience.

Student Enrichment Experience

Student Enrichment Experience is designed to give every student the opportunity to participate in activities that give them a complete educational experience. It is a graduation requirement that prepares students for life after college by connecting the classroom and laboratory with real-world needs and applications. Students may satisfy this requirement by completing at least one of the following courses with departmental approval as needed:

- EENG 4370 Undergraduate Internship
- EENG 4395 Undergraduate Research
- EENG 4399 Independent Study
- 3-hour senior technical elective course.

Study Abroad courses may be used to satisfy this requirement only if they are conducted by the Office of International Programs and approved by the department for appropriate technical content. Students in the Computer Engineering concentration should ensure that the course content of the student enrichment experience is relevant to the area. BSEE, MSEEE Straight-through 4+1 program students may satisfy the requirement by taking a 3-hour graduate level course as a technical elective.

128 Total Semester Credit Hours

Freshman Year

First Semester (15 hrs.)
- ENGL 1301 College Composition I [TCCN: ENGL 1301]
- CHEM 1311 General Chemistry I [TCCN: CHEM 1311]
- CHEM 1111 General Chemistry I Laboratory [TCCN: CHEM 1111]
- MATH 2413 Calculus I [TCCN: MATH 2413]
- COSC 1336 Programming Fundamentals
- EENG 1101 Introduction to Electrical Engineering

Second Semester (17 hrs.)
- ENGL 1302 College Composition II [TCCN: ENGL 1302]
- PHYS 2325 University Physics I [TCCN: PHYS 2325]
- PHYS 2125 University Physics I Laboratory [TCCN: PHYS 2125]
- MATH 2414 Calculus II [TCCN: MATH 2414]
- COSC 1337 The Object-Oriented Paradigm
- Creative Arts (Core, 3 hrs.)

COSC 1337 NOTE: Transfer students should take EENG 3337

Sophomore Year

First Semester (16 hrs.)
- HIST 1301 United States History I [TCCN: HIST 1301]
- MATH 2415 Multivariate Calculus
- PHYS 2326 University Physics II [TCCN: PHYS 2326]
- PHYS 2126 University Physics II Laboratory [TCCN: PHYS 2126]
- MATH 3203 Matrix Methods in Science and Engineering
- EENG 3302 Digital Systems Design

NOTE: MATH 3315 can be substituted for MATH 3203.

Second Semester (16 hrs.)
- HIST 1303 History of Technology and Innovation in U.S. Society since 1865
- MATH 3305 Ordinary Differential Equations
- CMST 1315 Introduction to Public Speaking [TCCN: SPCH 1315]
- EENG 3308 Programming Languages for Design
- EENG 3304 Linear Circuits Analysis I
- EENG 3104 Linear Circuits Analysis I Lab

Junior Year

First Semester (16 hrs.)
- ECON 2301 Principles of Macroeconomics [TCCN: ECON 2301]
- or
- ECON 2302 Principles of Microeconomics [TCCN: ECON 2302]
- MATH 3351 Probability and Statistics for Engineers and Scientists
- EENG 3303 Electromagnetic Fields
- EENG 3305 Linear Circuits Analysis II
- EENG 3306 Electronic Circuit Analysis I
- EENG 3106 Electronics Circuits Analysis I Lab

Second Semester (16 hrs.)
- EENG 4307 Microprocessors and Embedded Systems
- EENG 4308 Automatic Control Systems
- EENG 4311 Signals and Systems
- EENG 4309 Electronic Circuits Analysis II
- EENG 4109 Electronic Circuits Analysis II Lab
- Engineering or Science Elective

Engineering/Science Elective: Course outside of Electrical engineering or science major, may be utilized towards a minor.

Senior Year

First Semester (17 hrs.)
- POLS 2305 Introductory American Government [TCCN: GOVT 2305]
- EENG 4105 Undergraduate Research Seminar
- EENG 4115 Senior Design I
- EENG 4110 Electric Power Systems Lab
- EENG 4310 Electric Power Systems
- EENG 4312 Communications Theory
- Approved 4000 level Technical Elective
The Computer Engineering concentration focuses on developing knowledge and practical skills in the design, development, and applications of computer systems including hardware, software, and hardware-software interaction. Computer engineering requires the knowledge and skills necessary to evaluate trade-offs and optimize the design of computer systems based on the attributes of both the hardware and the software. To meet the requirements for this concentration, a student must take the course Computer Architecture (EENG 4320), the Student Enrichment Experience (see above) in a computer engineering area, and one additional elective course related to computer engineering.

Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>EENG 4320</td>
<td>Computer Architecture and Design</td>
</tr>
</tbody>
</table>

Elective

One course must be selected from this list:

- EENG 4316 Digital Control Systems
- EENG 4325 Real Time Systems
- EENG 4331 VLSI Design
- EENG 4332 FPGA Design

**BSEE/MSEE Straight-through 4+1 program (30 SCH)**

This option is available only to UT-Tyler undergraduate students. This option is intended as a “straight-through” BSEE-MSEE program; students must go directly from the BSEE program into the MSEE program and complete the MSEE portion of the program without interruption. Students will be provisionally admitted to and must start the straight-through program in the fall of their senior year. Students will be fully admitted upon satisfactory completion of all BSEE graduation requirements and the MSEE program admission requirements. Students admitted into the program are allowed to take nine credits of graduate course work during their senior year. Students admitted into the program must also take one credit of undergraduate research seminar (EENG 4105). Graduate course work successfully completed during senior year may be counted toward the technical-elective requirements of the BSEE degree. Students must obtain a grade of B or higher in all graduate courses attempted during their senior year. Students who do not satisfy the above conditions will not be allowed to continue in the BSEE/MSEE straight-through program. In order to graduate, students must satisfy the coursework requirements for either the Thesis Option or the Non-Thesis Option.

**Department of Mechanical Engineering**

Dr. Nael Barakat, Chair

Mechanical Engineering is one of the broadest of the engineering disciplines, and mechanical engineers find themselves engaged in a wide variety of industrial and business operations. Computer-aided design and analysis, thermal and fluid systems, manufacturing processes and control, bioengineering, aerospace systems, energy and petroleum industries, and instrumentation are some of the many areas that require mechanical engineering skills. Graduates with bachelor’s degrees in mechanical engineering work in all types of organizations, from large corporations to small consulting firms and from government to universities. Entry-level positions include engineering design, testing, manufacturing, maintenance, and sales. With experience, mechanical engineers may become managers of large engineering projects, plant managers, owners of their own firms, or executives in large companies.
Mechanical Engineering B.S.

Vision
To be the Department of opportunity for progressive Mechanical Engineering education, advancement, services, and scholarship.

Mission
Our mission is to graduate and advance Mechanical Engineering professionals who are sought after by industry and graduate schools through maintaining a balanced environment of progressive education and training, advanced scholarship and research, as well as service with leadership to the public and the profession.

Goals
1. Produce ME graduates sought after by private and public sectors, as well as graduate schools.
2. Provide opportunities to ME education and advancement, particularly for minorities and the underprivileged.
3. Support and lead STEM capacity building and technical advancement regionally and beyond.
4. Provide leadership, service, and technical expertise publicly and professionally.
5. Maintain a niche in balancing engineering education, services, and scholarship, with global outreach in dissemination and collaboration.

Program Educational Objectives
After graduation, engineers from our program will be able to:
1. Formulate and solve complex practical and theoretical engineering problems, while considering business objectives and social, economic and ethical issues.
2. Think critically and creatively, work effectively on interdisciplinary teams and communicate clearly in both technical and non-technical forums.
3. Attain employment in an engineering capacity, serving the needs of private and public entities regionally and globally.
4. Continue to grow professionally through advanced education or professional licensure and services.

Student Outcomes
Mechanical engineering students at the time of graduation should be able to:
1. Identify, formulate, and solve complex engineering problems by applying principles of engineering, science, and mathematics;
2. Apply engineering design to produce solutions that meet specified needs with consideration of public health, safety, and welfare, as well as global, cultural, social, environmental, and economic factors;
3. Communicate effectively with a range of audiences;
4. Recognize ethical and professional responsibilities in engineering situations and make informed judgments, which must consider the impact of engineering solutions in global, economic, environmental, and societal contexts;
5. Function effectively on a team whose members together provide leadership, create a collaborative and inclusive environment, establish goals, plan tasks, and meet objectives;
6. Develop and conduct appropriate experimentation, analyze and interpret data, and use engineering judgment to draw conclusions; and
7. Acquire and apply new knowledge as needed, using appropriate learning strategies. Upon a student's admission to the Mechanical Engineering major, one of the College advisors will serve as the student's academic advisor to work with the student in planning a program to complete degree requirements. Students are encouraged to meet with their advisor throughout the semester and are required to meet with their advisor prior to registering for the next semester.

To graduate with a Bachelor of Science degree in Mechanical Engineering, the student must:
1. earn a grade of "C" or better in all courses used to meet degree requirements,
2. complete the general baccalaureate degree requirements for the university,
3. complete the Mechanical Engineering curriculum requirements specified in the following sections.

Course Requirements (128 hrs.)

Freshman Year
First Semester (17 hrs.)
CHEM 1311 General Chemistry I [TCCN: CHEM 1311]
CHEM 1111 General Chemistry I Laboratory [TCCN: CHEM 1111]
ENGL 1301 College Composition I [TCCN: ENGL 1301]
MATH 2413 Calculus I [TCCN: MATH 2413]
CMST 1315 Introduction to Public Speaking [TCCN: SPCH 1315]
MENG 1301 Engineering Graphics and Design
Second Semester (17 hrs.)
PHYS 2325 University Physics I [TCCN: PHYS 2325]
PHYS 2125 University Physics I Laboratory [TCCN: PHYS 2125]
MATH 2414 Calculus II [TCCN: MATH 2414]
ENGL 1302 College Composition II [TCCN: ENGL 1302]
EENG 3308 Programming Languages for Design
HIST 1303 History of Technology and Innovation in U.S. Society since 1865

Sophomore Year
First Semester (16 hrs.)
PHYS 2326 University Physics II [TCCN: PHYS 2326]
PHYS 2126 University Physics II Laboratory [TCCN: PHYS 2126]
MATH 2415 Multivariate Calculus
ENGR 2301 Engineering Mechanics: Statics [TCCN: ENGR 2301]
MATH 3203 Matrix Methods in Science and Engineering
or
MATH 3315 Linear Algebra and Matrix Theory
MENG 3319 Materials Science and Manufacturing
Second Semester (15 hrs.)

- MATH 3305: Ordinary Differential Equations
- ECON 2302: Principles of Microeconomics [TCCN: ECON 2302]
- MENG 3306: Mechanics of Materials
- MATH 3351: Probability and Statistics for Engineers and Scientists

Junior Year

First Semester (15 hrs.)

- MENG 3401: Thermodynamics
- MENG 3310: Fluid Mechanics
- MENG 3303: Dynamics of Machinery
- MENG 3210: Experimental Measurements and Techniques
- Creative Arts (Core, 3 hrs.)

Second Semester (17 hrs.)

- MENG 3316: Heat Transfer
- MENG 3309: Mechanical Systems Design
- MENG 3211: Thermal-Fluids Laboratory
- MENG 4326: Finite Element Analysis
- EEENG 3301: Electrical Engineering Circuits, Systems, and Applications
- PHIL 2306: Introduction to Ethics [TCCN: PHIL 2306]

Senior Year

First Semester (17 hrs.)

- MENG 4215: Senior Capstone Design I
- HIST 1301: United States History I [TCCN: HIST 1301]
- POLS 2305: Introductory American Government [TCCN: GOVT 2305]
- Technical Elective
- MENG 4312: System Dynamics and Control
- Technical Elective

Second Semester (15 hrs.)

- MENG 4216: Senior Capstone Design II
- POLS 2306: Introductory Texas Politics [TCCN: GOVT 2306]
- Technical Elective
- Technical Elective
- Technical Elective

A list of courses from which the student may select appropriate electives should be obtained from the department chair.

Honors in Mechanical Engineering

Starting in fall 2018, eligible students may apply for admission to the Honors Program in Mechanical Engineering. The Mechanical Engineering Honors Curriculum provides a very challenging learning opportunity which includes honors-level classwork, undergraduate research, seminars, and internship. Applications for the Honors in the Major (HIM)-Mechanical Engineering track will be reviewed by Honors Program faculty and staff. Honors in Bachelor of Science in Mechanical Engineering has a listing of all the honors course required in this program.

Five-year BSME/MSME (4+1) Program for Honors Students

Undergraduate Honors Program students in mechanical engineering can choose this program to get a master’s degree in a minimum of one year. The requirements are the same as outlined above for regular students in mechanical engineering.

Mechanical Engineering Completion Curriculum

Students who have earned the Texas Associate of Science in Engineering Science degree from an ANSAC/ABET accredited program at a participating community college, with an overall GPA of at least 2.50/4.00 and with no grade lower than “C” are eligible to pursue the Mechanical Engineering Completion Program to earn a Bachelor of Science in Mechanical Engineering. This pathway enables a student to begin their engineering degree program at a participating community college and complete the degree at UT Tyler.

Course Requirements for Completion Curriculum

Junior Year

First Semester (18 hrs.)

- MENG 3210: Experimental Measurements and Techniques
- MENG 3303: Dynamics of Machinery
- MENG 3306: Mechanics of Materials
- CENG 3306: Mechanics of Materials
- MENG 3310: Fluid Mechanics
- MENG 3319: Materials Science and Manufacturing
- MENG 3401: Thermodynamics

Second Semester (17 hrs.)

- MENG 3211: Thermal-Fluids Laboratory
- MENG 3309: Mechanical Systems Design
- MENG 3316: Heat Transfer
- MATH 3351: Probability and Statistics for Engineers and Scientists
- PHIL 2306: Introduction to Ethics [TCCN: PHIL 2306]
- Technical Elective

Senior Year

First Semester (16 hrs.)

- MENG 4215: Senior Capstone Design I
- MENG 4312: System Dynamics and Control
- Technical Elective
- Technical Elective
- HIST 1302: United States History II [TCCN: HIST 1302]
- MATH 3203: Matrix Methods in Science and
Engineering

or

MATH 3315 Linear Algebra and Matrix Theory

Second Semester (14 hrs.)
MENG 4216 Senior Capstone Design II
MENG 4326 Finite Element Analysis
   Technical Elective
POLS 2305 Introductory American Government
   [TCCN: GOVT 2305]
The Department of Kinesiology

Dr. David Criswell, Chair

The mission of the Department of Kinesiology is to prepare students for careers in sport, health, education, exercise science, athletic training, fitness and related fields. Specific undergraduate degrees offered are: Bachelor of Science (B.S.) in Communication Sciences and Disorders, Bachelor of Science (B.S.) in Health Sciences, Bachelor of Science (B.S.) in Kinesiology and Bachelor of Arts (B.A.) in Wellness. Aims and requirements of each of the Department’s undergraduate degrees are described below in this section of the catalog. The graduate degree programs are described under Department of Kinesiology in the graduate section of this catalog.

A student pursuing studies in health or kinesiology should be aware that requirements other than those of the Department may apply, including requirements listed in the following sections of this catalog:

- Undergraduate Academic Policies, including Undergraduate Admission Requirements and General Baccalaureate Degree Requirements;
- requirements for teacher certification, under School of Education; and
- Graduate Policies and Programs.

The department also hosts the Healthcare Management and Health Occupations Concentrations within the BAAS degree.

Health Sciences B.S.

Total Semester Credit Hours = 120

The mission of the B.S. Degree Program in Health Sciences is to prepare students for professional careers or advanced studies in health-related fields. The Program provides two tracks, the Community and Health Education Track and the Health Policy Track. Both tracks share a core of courses that provides graduates with an understanding of a wide range of health-related topics, including:

- diseases and their causes, distributions, risk factors and prevention;
- various systems of health care delivery; and
- assessment and evaluation of health programs.

In addition, the Community and Health Education Track emphasizes health education and promotion in the community/global setting, and the Health Policy Track emphasizes administrative aspects of health care and health promotion. The B.S. Health Sciences Program may be used (a) to prepare for or to advance careers related to health care and health promotion in various public and private, clinical and non-clinical settings, or (b) to prepare for graduate studies in areas such as public health, health promotion, design and evaluation of health-related programs, and quantitative and qualitative data analysis.

To earn the B.S. Degree in Health Sciences, the student must:

- complete the University’s general baccalaureate degree requirements;
- complete the Departmental curriculum requirements (shown below); and
- be awarded a grade of C or better in all courses used to meet degree requirements.

In addition, completion of the Community and Health Education Track requires taking the Certified Health Education Specialist (CHES) examination. The CHES examination is offered twice each year, in April and October. A student expecting to complete the degree curriculum in May or August should take the CHES exam in April; a student expecting to complete the curriculum in December should take the CHES exam in October. More information about the CHES exam is available in the Office of the Department of Health and Kinesiology.

A student in this program is expected to commit to lifelong learning about medical, psychological, and social innovations, appreciate factors that positively influence health, model a personal commitment to a healthy lifestyle, nurture a desire to educate others about health, and develop high ethical standards.

Curriculum

University Core (42 hours)

The student must complete 8 hours of lab science in biology, chemistry, or physics (in addition to anatomy and physiology). The 2 hours of credit for these labs are not required to meet the University’s core requirements but are a Departmental requirement. In the Language, Philosophy and Culture Area, PHIL 1301: Introduction to Philosophy is recommended.

Departmental Lower-Division Requirements (16 hours)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
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<tbody>
<tr>
<td>ALHS 1300</td>
<td>Personal and Community Wellness</td>
</tr>
<tr>
<td>ALHS 1315</td>
<td>Introduction to Nutrition [TCCN: BIOL 1322]</td>
</tr>
<tr>
<td>BIOL 2301</td>
<td>Anatomy and Physiology I [TCCN: BIOL 2301]</td>
</tr>
<tr>
<td>BIOL 2101</td>
<td>Anatomy and Physiology I Laboratory [TCCN: BIOL 2101]</td>
</tr>
<tr>
<td>BIOL 2302</td>
<td>Anatomy and Physiology II [TCCN: BIOL 2302]</td>
</tr>
<tr>
<td>BIOL 2102</td>
<td>Anatomy and Physiology II Laboratory [TCCN: BIOL 2102]</td>
</tr>
<tr>
<td>BIOL CHEM or PHYS Labs (2 hrs.)</td>
<td></td>
</tr>
</tbody>
</table>

Health Studies Core Courses (40 hours)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ALHS 3301</td>
<td>Environmental Health</td>
</tr>
<tr>
<td>ALHS 3302</td>
<td>Human Diseases</td>
</tr>
<tr>
<td>ALHS 3315</td>
<td>Nutrition Through the Life-Cycle</td>
</tr>
<tr>
<td>ALHS 3360</td>
<td>Principles of Community and Public Health</td>
</tr>
<tr>
<td>ALHS 3362</td>
<td>Behavioral Health</td>
</tr>
<tr>
<td>ALHS 4304</td>
<td>Program Design and Evaluation</td>
</tr>
<tr>
<td>ALHS 4306</td>
<td>The Health Care Delivery System</td>
</tr>
<tr>
<td>ALHS 4320</td>
<td>Principles of Epidemiology</td>
</tr>
<tr>
<td>ALHS 4326</td>
<td>Health and Human Sexuality</td>
</tr>
</tbody>
</table>
ALHS 4335  Global Health
HECC 4308  Ethics
HECC 4155  Certified Health Education Specialist (CHES) Prep
HECC 4333  Introduction to Biostatistics
HECC 4370  Internship
HECC 4390  Senior Seminar

Community and Health Education Track Required Courses (22 hrs.)
1. MCOM 2311 Writing for Mass Media
2. Three hours selected from the following: SPCM 3322, SPCM 3325, SPCM 4326 or SPCM 4331
3. Four hours of Kinesiology courses selected from the following:
   KINE 3311 / KINE 3112; KINE 3331 / KINE 3132; or KINE 3334 / KINE 3135
4. Prescribed electives with approval of advisor (12 hours)

Health Policy Track (22 hrs.)
1. MCOM 2311 Writing for Mass Media
   POLS 3340 Introduction to Public Administration
   POLS 3345 Urban and Municipal Government
   POLS 4335 Comparative Health Systems
   POLS 4345 Public Policy Analysis
2. Three hours selected from the following: SPCM 3322, SPCM 3325, SPCM 4326 or SPCM 4331
3. Four hours of Kinesiology courses selected from the following:
   KINE 3311 / KINE 3112; KINE 3331 / KINE 3132; or KINE 3334 / KINE 3135

Teacher Certification
Health is an option for all-level (EC-12) teacher certification in Texas. For further information see advisors in the Department of Health and Kinesiology and the School of Education.

Recommended 4-Year Course Sequence
Health Sciences BS - Community Health and Education Track
Health Sciences BS - Health Policy Track

Kinesiology B.S.

Total Semester Credit Hours=120

To earn the B.S. Degree in Kinesiology the student must:
- complete the University's general baccalaureate degree requirements;
- complete the Departmental curriculum requirements (shown below); and
- be awarded a grade of C or better in all courses used to meet degree requirements.

Curriculum

University Core (42 hours)
The student must complete 8 hours of lab science in biology, chemistry or physics (in addition to anatomy and physiology). The 2 hours of credit for these labs are not required to meet the University's core requirements but are a Departmental requirement.

Department Lower-Division Requirements (16 hours)
ALHS 1300  Personal and Community Wellness
BIOL 2301  Anatomy and Physiology I [TCCN: BIOL 2301]
BIOL 2101  Anatomy and Physiology I Laboratory [TCCN: BIOL 2101]
BIOL 2302  Anatomy and Physiology II [TCCN: BIOL 2302]
BIOL 2102  Anatomy and Physiology II Laboratory [TCCN: BIOL 2102]
KINE 2337  Care and Prevention of Athletic Injuries
BIOL CHEM or PHYS Labs (2 hrs.)

Generic Kinesiology Curriculum
1. Kinesiology Core (33 hrs.)
   HECC 4308  Ethics
   HECC 4370  Internship
   KINE 3303  Motor Development
   KINE 3306  Fitness Assessment Skills
   KINE 3311  Physiology of Exercise
   KINE 3112  Physiology of Exercise Laboratory
   KINE 3331  Human Motor Control and Learning
   KINE 3132  Human Motor Control and Learning Laboratory
   KINE 3334  Biomechanics and Anatomical Kinesiology
   KINE 3135  Biomechanics and Anatomical Kinesiology Laboratory
   KINE 4304  Principles of Training: Endurance
   KINE 4305  Principles of Training: Strength and Power
   KINE 4321  Sports Nutrition

2. Cognate Courses (29 hrs.)
   - Three hours selected from the following: ALHS 3302, ALHS 3352, ALHS 3362, or ALHS 4320
   - 26 hours of prescribed electives with advisor approval. Pre-professional students (e.g., pre-physical therapy, pre-med, pre-occupational therapy) should use these hours as much as possible to complete prerequisites for post-baccalaureate professional programs. In selecting electives, attention must be given to the University’s requirement of at least 42 upper-division hours for completion of a baccalaureate degree.

Athletic Training Curriculum
1. Kinesiology Core (49 hrs.)
   KINE 3102  Clinical Experiences in Athletic Training I
   KINE 3103  Clinical Experiences in Athletic Training II
   KINE 3301  Assessment of Athletic Injuries I: Lower Extremity
   KINE 3302  Assessment of Athletic Injuries II: Upper Extremity
   KINE 3303  Motor Development
### 2. Cognate Course (13 hrs.)
- Three hours selected from the following: ALHS 3302, ALHS 3352, ALHS 3362, or ALHS 4320
- 10 hours of prescribed electives with advisor approval

### Physical Education Teacher Certification Curriculum

#### 1. Kinesiology Core (21 hrs.)
- HECC 4308 Ethics
- KINE 3303 Motor Development
- KINE 3306 Fitness Assessment Skills
- KINE 3311 Physiology of Exercise
- KINE 3112 Physiology of Exercise Laboratory
- KINE 3331 Human Motor Control and Learning
- KINE 3132 Human Motor Control and Learning Laboratory
- KINE 3334 Biomechanics and Anatomical Kinesiology
- KINE 3135 Biomechanics and Anatomical Kinesiology Laboratory

#### 2. Cognate Course (17 hrs.)
- ALHS 3315 Nutrition Through the Life-Cycle
- ALHS 4317 Theoretical and Clinical Aspects of Weight Management
- ALHS 4333 Stress Management
- HECC 4353 Program Organization and Administration

5 hours of electives approved by advisor

#### 3. Educator Preparation Courses (24 hrs.)

**Phase I**
- EDUC 1301 Introduction to the Teaching Profession
- EPSY 3340 Educational Psychology: Adolescent Development & Learning

**Phase II**
- KINE 4308 Adaptive Physical Education
- EDUC 4320 Teaching Skills for the Secondary Teacher

**Phase III**
- EDFB 4338 Literacy in the Content Area
- PYED 4340 Teaching Methods in Physical Education

**Phase IV**
- EDUC 4640 Student Teaching EC-12
- EDUC 4057 Capstone Seminar

### Recommended 4-Year Course Sequence

Kinesiology BS

Kinesiology BS - Athletic Training

Kinesiology BS EC-12 Physical Education Teacher Certification

### Wellness B.A. with Optional Minor

**Total Semester Credit Hours = 120**

The mission of the Bachelor of Arts Degree Program in Wellness is to prepare students for careers in corporate wellness, management of health and wellness programs, health coaching, sport or wellness journalism, or other related professions. A minor field can be selected to augment training and preparation in these or other specific areas.

To graduate with a Bachelor of Arts degree in Wellness, the student must:
1. complete the University’s baccalaureate degree requirements;
2. complete the Departmental curriculum requirements (shown below); and
3. be awarded a grade of C or better in all courses used to meet degree requirements.

### Curriculum

#### University Core (42 hours)

Note that ALHS 1315 Introduction to Nutrition is required and can be used to meet the STEM requirement of the University core curriculum.

#### Departmental Lower-Division Requirements (18 hours)
- ALHS 1300 Personal and Community Wellness
- ALHS 1315 Introduction to Nutrition [TCCN: BIOL 1322]
- ALHS 2301 Medical Terminology
- KINE 2330 Fundamentals of Exercise Science

#### Wellness Core Courses (37 hours)
- ALHS 3315 Nutrition Through the Life-Cycle
- ALHS 3352 Consumer Health
- ALHS 3360 Principles of Community and Public Health
- ALHS 3362 Behavioral Health
- ALHS 4317 Theoretical and Clinical Aspects of Weight Management
- ALHS 4333 Stress Management
- HECC 4333 Introduction to Biostatistics
- HECC 4370 Internship
- KINE 3303 Motor Development
- KINE 3306 Fitness Assessment Skills
- KINE 3331 Human Motor Control and Learning
- KINE 3132 Human Motor Control and Learning Laboratory
- KINE 4319 Aging and Physical Performance

### Additional Requirements

23 hrs. of prescribed electives chosen with H&K advisor approval

(Note that the electives total could be 26 or 29 hrs. if ALHS 1315 and/or a foreign language course are used to satisfy core requirements).
A minimum of 5 hours of upper division courses must be included in the electives.

OR

Choose a minor (18 hrs, minimum) plus electives as necessary to reach 120 hrs. Electives must be approved by H&K advisor.

Choose from the following minors or meet with an H&K Advisor to discuss other minor options:

- Entrepreneurship
- Management
- Marketing
- Psychology
- Spanish
- Sports Communication
- Speech Communications

Recommended 4-Year Course Sequence

Wellness BA

Health Studies or Kinesiology Minor

Health Sciences or Kinesiology may be chosen as a minor to satisfy certain baccalaureate degree programs with majors in other fields. The courses normally required for a minor in health sciences (18 hours) and a minor in kinesiology (18 hours plus eight semester hours of anatomy and physiology) are listed below. A student desiring to pursue a minor in health sciences with a major in psychology or nursing should see an adviser in Health and Kinesiology for an alternate curriculum prior to starting pursuit of the minor.

Curriculum

Kinesiology Minor

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 2301</td>
<td>Anatomy and Physiology I [TCCN: BIOL 2301]</td>
</tr>
<tr>
<td>BIOL 2101</td>
<td>Anatomy and Physiology I Laboratory [TCCN: BIOL 2101]</td>
</tr>
<tr>
<td>BIOL 2302</td>
<td>Anatomy and Physiology II [TCCN: BIOL 2302]</td>
</tr>
<tr>
<td>BIOL 2102</td>
<td>Anatomy and Physiology II Laboratory [TCCN: BIOL 2102]</td>
</tr>
<tr>
<td>KINE 3306</td>
<td>Fitness Assessment Skills</td>
</tr>
<tr>
<td>KINE 3311</td>
<td>Physiology of Exercise</td>
</tr>
<tr>
<td>KINE 3112</td>
<td>Physiology of Exercise Laboratory</td>
</tr>
<tr>
<td>KINE 3331</td>
<td>Human Motor Control and Learning</td>
</tr>
<tr>
<td>KINE 3132</td>
<td>Human Motor Control and Learning Laboratory</td>
</tr>
<tr>
<td>KINE 3334</td>
<td>Biomechanics and Anatomical Kinesiology</td>
</tr>
<tr>
<td>KINE 3135</td>
<td>Biomechanics and Anatomical Kinesiology Laboratory</td>
</tr>
</tbody>
</table>

Elective(s) approved by advisor (3 hrs.)

Health Sciences Minor

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ALHS 3302</td>
<td>Human Diseases</td>
</tr>
<tr>
<td>ALHS 3362</td>
<td>Behavioral Health</td>
</tr>
<tr>
<td>ALHS 4304</td>
<td>Program Design and Evaluation</td>
</tr>
<tr>
<td>ALHS 4306</td>
<td>The Health Care Delivery System</td>
</tr>
<tr>
<td>HECC 4308</td>
<td>Ethics</td>
</tr>
<tr>
<td>HECC 4333</td>
<td>Introduction to Biostatistics</td>
</tr>
</tbody>
</table>

Healthcare Management and Health Occupations Concentrations (BAAS)

The Bachelor of Applied Arts and Sciences (BAAS) degree is a degree completion program designed for nontraditional transfer students seeking to finish their baccalaureate degree. The degree plan allows the working adult to develop and advance 21st century job skills in the Professional Core and advance their expertise in one of five thematic concentrations. The College of Nursing and Health Sciences houses the Healthcare Management and Health Occupations thematic concentrations of the BAAS degree. For additional information see the BAAS (p. 175) section of the catalog.

Department of Rehabilitation Sciences

Communication Sciences and Disorders B.S.

Total Semester Credit Hours = 120

Students majoring in communication sciences and disorders build a foundation in the sciences pertaining to speech, language, hearing, and swallowing. In addition, students survey speech and language disorders including speech sound disorders, fluency disorders, language disorders and hearing disorders. After they earn the Bachelor of Science in Communication Sciences and Disorders, students will be qualified to seek a master’s degree in speech-language pathology, audiology, or speech and hearing science at accredited programs around the nation. Students wishing to work with their undergraduate CSD degree can get employment as speech language therapy assistants (SLPAs). However, the great majority of students join the major with the intention of pursuing the graduate degree, which is required for obtaining national certification by the American Speech-Language-Hearing Association (ASHA) and state licensure.

The UT Tyler Bachelor of Science in Communication Sciences and Disorder requires a total of 120 undergraduate credits. Of these, 43 credits (14 three-credit courses and 1 one-credit course) must be in communication sciences and disorders (CSD), 3 elective credits, and 18 (6 three-credit courses) must be in sciences related to CSD that are required by the American Speech-Language-Hearing Association (ASHA). Program Requirements:

1. A minimum Cumulative GPA of 2.8 to get into major
2. 4000-level courses require minimum GPA of 3.0
3. Students can join and declare a major in communication sciences and disorders at any semester. Students will receive individual advising to ensure that they are following the correct course sequence, as the curriculum is spiral in nature (i.e., lower-level courses serve as prerequisites for higher-level courses). Not following the correct sequence could delay the graduation date.

Degree Requirements

In addition, students must complete the University’s core curriculum (42 hours). The 18 credits required by ASHA may also be used to meet the University’s Core requirements, in which case, additional elective hours will be needed to meet the 120-hour minimum. Minors will be
encouraged from among the following areas: education, psychology, counseling, speech communication, health science, or mass communication.

Requirements at a Glance:
1. A minimum cumulative GPA of 2.8 to be admitted into the program
2. A minimum cumulative GPA of 3.0 by end of junior year and start of senior year
3. 43 CSD credit hours (14 three-credit courses and 1 one-credit course)
4. 21 CSD-Related credit hours (including one elective and 18 hours in basic sciences required by ASHA)
5. At least 36 upper division hours total
6. 6 hours in geography, economics, computer science, mathematics and/or science, in addition to those otherwise counted as lower-division preparation, to fulfill the requirements for a Bachelor of Science degree.

As the American Speech-Language-Hearing Association (ASHA) recommends, CSD should be part of a broad and flexible education, and the total educational experience is more important than any single part of it. Accordingly, at least 65 percent of a major’s work must be done outside of CSD.

A minimum grade of "C" in all courses used to satisfy degree requirements.

Required (Core) Courses in the Major (Total number of courses required = 15)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMD 1306</td>
<td>Introduction to Communication Sciences and Disorders</td>
</tr>
<tr>
<td>COMD 2110</td>
<td>Introduction to APA Style and Research Writing</td>
</tr>
<tr>
<td>COMD 2311</td>
<td>Phonetic Description of Speech</td>
</tr>
<tr>
<td>COMD 2357</td>
<td>Anatomy and Physiology of Speech and Swallowing</td>
</tr>
<tr>
<td>COMD 2358</td>
<td>Anatomy &amp; Physiology of Hearing and Language</td>
</tr>
<tr>
<td>COMD 2359</td>
<td>Speech Science</td>
</tr>
<tr>
<td>COMD 3313</td>
<td>Hearing Science</td>
</tr>
<tr>
<td>COMD 3318</td>
<td>Language Acquisition and Development</td>
</tr>
<tr>
<td>COMD 3341</td>
<td>Introduction to Audiology</td>
</tr>
<tr>
<td>COMD 3350</td>
<td>Neurological Foundations of Speech, Language and Hearing</td>
</tr>
<tr>
<td>COMD 4367</td>
<td>Introduction to Language Disorders in Children</td>
</tr>
<tr>
<td>COMD 4369</td>
<td>Clinical Procedures and Clinical Observation in Communication Disorders</td>
</tr>
<tr>
<td>COMD 4370</td>
<td>Introduction to Speech Sound Disorders</td>
</tr>
<tr>
<td>COMD 4372</td>
<td>Introduction to Voice and Fluency Disorders</td>
</tr>
<tr>
<td>COMD 4373</td>
<td>Introduction to Aural Rehabilitation</td>
</tr>
</tbody>
</table>

Electives (Total number of courses required = 3 hours) Choose one of the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ALHS 2301</td>
<td>Medical Terminology</td>
</tr>
<tr>
<td>SPCM 4330</td>
<td>Interviewing</td>
</tr>
<tr>
<td>PSYC 3350</td>
<td>Introduction to Clinical and Counseling Psychology</td>
</tr>
<tr>
<td>KINE 3303</td>
<td>Motor Development</td>
</tr>
<tr>
<td>ALHS 4320</td>
<td>Principles of Epidemiology</td>
</tr>
</tbody>
</table>

Related Courses Required by ASHA: 6 courses (18 Credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 4376</td>
<td>Introduction to Linguistics</td>
</tr>
</tbody>
</table>

General Linguistics

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDS 3351</td>
<td>Managing and Instructing Diverse Learners</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 3335</td>
<td>Diversity and Social Justice</td>
</tr>
<tr>
<td>ANTH 3330</td>
<td>Cultural Anthropology</td>
</tr>
<tr>
<td>COUN 5324</td>
<td>Cultural Diversity and Advocacy</td>
</tr>
</tbody>
</table>

Developmental Psychology (one of the following)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 2320</td>
<td>Lifespan Developmental Psychology [TCCN: PSYC 2314]</td>
</tr>
<tr>
<td>PSYC 4353</td>
<td>Developmental Psychology</td>
</tr>
</tbody>
</table>

Introductory Biology (one of the following)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 1306</td>
<td>General Biology I [TCCN: BIOL 1306]</td>
</tr>
<tr>
<td>BIOL 1301</td>
<td>Introduction to Life Sciences I [TCCN: BIOL 1308]</td>
</tr>
</tbody>
</table>

Introductory Chemistry or Physics (one of the following)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHEM 1311</td>
<td>General Chemistry I [TCCN: CHEM 1311]</td>
</tr>
<tr>
<td>PHYS 1302</td>
<td>College Physics II [TCCN: PHYS 1302]</td>
</tr>
</tbody>
</table>

Statistics (one of the following)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 1342</td>
<td>Statistics [TCCN: MATH 1342]</td>
</tr>
<tr>
<td>HECC 4333</td>
<td>Introduction to Biostatistics</td>
</tr>
<tr>
<td>PSYC 2354</td>
<td>Statistics and Laboratory [TCCN: PSYC 2317]</td>
</tr>
<tr>
<td>MATH 4351</td>
<td>Applied Statistics</td>
</tr>
</tbody>
</table>

Recommended Four-Year Curriculum

Freshman Year

Fall Semester (16 hrs.)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 1301</td>
<td>College Composition I [TCCN: ENGL 1301]</td>
</tr>
<tr>
<td>MATH 1342</td>
<td>Statistics [TCCN: MATH 1342]</td>
</tr>
<tr>
<td>BIOL 1306</td>
<td>General Biology I [TCCN: BIOL 1306]</td>
</tr>
<tr>
<td>BIOL 1106</td>
<td>General Biology I Laboratory [TCCN: BIOL 1106]</td>
</tr>
<tr>
<td>POLS 2305</td>
<td>Introductory American Government [TCCN: GOVT 2305]</td>
</tr>
</tbody>
</table>

Spring Semester (16 hrs.)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 1301</td>
<td>College Composition II [TCCN: ENGL 1302]</td>
</tr>
<tr>
<td>CHEM 1311</td>
<td>General Chemistry I [TCCN: CHEM 1311]</td>
</tr>
<tr>
<td>CHEM 1111</td>
<td>General Chemistry I Laboratory [TCCN: CHEM 1111]</td>
</tr>
<tr>
<td>STEM (Core, 3 hrs.)</td>
<td></td>
</tr>
<tr>
<td>POLS 2306</td>
<td>Introductory Texas Politics [TCCN: GOVT 2306]</td>
</tr>
</tbody>
</table>

NOTE: STEM-math recommended

Sophomore Year

Fall Semester (16 hrs.)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMD 1306</td>
<td>Introduction to Communication Sciences and Disorders</td>
</tr>
<tr>
<td>ENGL 1302</td>
<td>College Composition II [TCCN: ENGL 1302]</td>
</tr>
<tr>
<td>CHEM 1311</td>
<td>General Chemistry I [TCCN: CHEM 1311]</td>
</tr>
<tr>
<td>CHEM 1111</td>
<td>General Chemistry I Laboratory [TCCN: CHEM 1111]</td>
</tr>
<tr>
<td>STEM (Core, 3 hrs.)</td>
<td></td>
</tr>
<tr>
<td>POLS 2306</td>
<td>Introductory Texas Politics [TCCN: GOVT 2306]</td>
</tr>
</tbody>
</table>

Spring Semester (15 hrs.)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMD 2337</td>
<td>Anatomy and Physiology of Speech and Swallowing</td>
</tr>
<tr>
<td>COMD 2311</td>
<td>Phonetic Description of Speech</td>
</tr>
<tr>
<td>COMD 2110</td>
<td>Introduction to APA Style and Research Writing</td>
</tr>
<tr>
<td>HIST 1301</td>
<td>United States History I [TCCN: HIST 1301]</td>
</tr>
<tr>
<td>HIST 1302</td>
<td>United States History II [TCCN: HIST 1302]</td>
</tr>
</tbody>
</table>

Creative Arts (Core, 3 hrs.)
Junior Year

Fall Semester (15 hrs.)
COMD 3313 Hearing Science
COMD 3350 Neurological Foundations of Speech, Language and Hearing
ASHA Requirement (3 hrs.)
ASHA Requirement (3 hrs.)
Cognate Course (3 hrs.)

Spring Semester (15 hrs.)
COMD 3341 Introduction to Audiology
COMD 3318 Language Acquisition and Development
ASHA Requirement (3 hrs.)
ASHA Requirement (3 hrs.)
Cognate Course (3 hrs.)

Senior Year

Fall Semester (15 hrs.)
COMD 4373 Introduction to Aural Rehabilitation
COMD 4370 Introduction to Speech Sound Disorders
COMD 4367 Introduction to Language Disorders in Children
ASHA Requirement (3 hrs.)
Cognate Course (3 hrs.)

Spring Semester (12 hrs.)
COMD 4369 Clinical Procedures and Clinical Observation in Communication Disorders
COMD 4373 Introduction to Aural Rehabilitation
Cognate Course (3 hrs.)
Cognate Course (3 hrs.)

Total hours must equal at least 120 hours.

NOTES:

Core Courses - See UT Tyler Core Curriculum for full list of approved course(s).

ASHA and Cognate Courses - Consult with your advisor for additional information on degree requirements and schedule planning.

This is only a recommended outline. Because degree requirements do change, you should consult an advisor as well as the University Catalog, which is the only official document regarding baccalaureate degree requirements. The final responsibility for the selection, scheduling, and satisfactory completion of the degree requirements rests with the student.
Mission

The mission of the School of Nursing is to empower students to excel as nurse clinicians, leaders, and scholars in a caring, leaner-centered, strengths-based environment.

Baccalaureate of Science in Nursing (BSN)

Dr. Jenifer Chilton, Associate Dean for Academic Affairs

The School of Nursing offers three tracks to the Bachelor of Science in Nursing (BSN) Degree: the generic BSN, the concurrent ADN-BSN, and the RN-BSN.

Objectives

The School’s nursing graduates address the challenges of a dynamic health care delivery system by initiating resourceful solutions for health promotion, risk reduction, and disease management.

Based on the philosophy and mission statements of both the university and the School of Nursing, the following behaviors reflect expected outcomes (terminal objectives) for the nursing program. Graduates of the baccalaureate nursing program should be able to:

1. Professionalism: Uphold standards of practice using moral, altruistic, ethical, and humanistic principles, while maintaining legal and regulatory standards.
2. Patient-Centered Care: Recognize individual’s preferences, values, and needs; anticipate the uniqueness of all individuals, families, and populations; and incorporate the patient/family/population in the plan and implementation of care.
3. EBP: Synthesize and apply evidence, along with clinical expertise and patient values, to improve patient outcomes.
4. Informatics & Technology: Use information and technology to communicate, manage knowledge, mitigate error, and support decision-making.
5. Quality Improvement: Use a systematic, data-guided approach to continuously improve outcomes and processes for the patient and healthcare systems.
6. Teamwork and Collaboration: Function effectively in nursing and interprofessional teams and foster communication, mutual respect, and shared decision-making to achieve quality patient care.
7. Wellness and Prevention: Assess health and wellness in individuals, families, groups, communities, and populations to promote health outcomes.
8. Leadership: Promote the practice of professional nursing through leadership and advocacy.
9. Safety: Implement measures to promote quality and a safe environment for patients, self, and others.

Generic BSN

Upon successful completion of the BSN curriculum at the Tyler, Longview, or Palestine campus, graduates are eligible to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN).

Advisement and Counseling

Pre-nursing students may schedule appointments with nursing advisors by calling 903-566-7320 or by accessing the following web site: https://uttyler.campus.eab.com. Students admitted to the nursing program may schedule appointments online at: uttyler.campus.eab.com.

Prerequisites

All students must complete the Texas core curriculum requirements and prerequisite nursing courses with a grade of “C” or better and a minimum GPA of 3.0 (4.0 basis) in order to be considered for admission. Prerequisite courses required for all BSN tracks include:

<table>
<thead>
<tr>
<th>Physical and Biological Sciences</th>
<th>8 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>anatomy and physiology with laboratory</td>
<td>8 hours</td>
</tr>
<tr>
<td>chemistry with laboratory</td>
<td>4 hours</td>
</tr>
<tr>
<td>microbiology or bacteriology with laboratory</td>
<td>4 hours</td>
</tr>
<tr>
<td>nutrition</td>
<td>3 hours</td>
</tr>
<tr>
<td>Social Sciences and Humanities</td>
<td>3 hours</td>
</tr>
<tr>
<td>life span growth and development</td>
<td>3 hours</td>
</tr>
<tr>
<td>general (intro) psychology</td>
<td>3 hours</td>
</tr>
<tr>
<td>Mathematics</td>
<td>3 hours</td>
</tr>
<tr>
<td>math statistics</td>
<td>3 hours</td>
</tr>
</tbody>
</table>

Admission Policy

Full Admission

Students are considered for full admission to the undergraduate nursing program if all the Texas core curriculum requirements and the nursing prerequisite courses are completed with a minimum grade point average of 3.00, and all transcripts are on file in the Admissions Office.

Conditional Admission

Students are eligible for conditional admission to the undergraduate nursing program if there are no more than five (5) outstanding prerequisite courses required to complete the core curriculum and nursing prerequisites by the deadline, have a cumulative GPA of 3.00 on the core curriculum and nursing prerequisites and a minimum GPA of 3.00 on all nursing prerequisites.

Achievement Examinations

Achievement examinations will be administered throughout the nursing program. In addition to fulfilling the academic requirements of the university and the Nursing program, all students must take a
comprehensive achievement examination in the final semester of the nursing program.

**Expenses of the Nursing Program**

In addition to general university tuition and fees, the student majoring in nursing assumes financial responsibility for payment of criminal background check, urine drug screen, uniforms, malpractice insurance, required immunizations and screenings, and clinical accessories. In the final semester of study the student is required to pay fees for the application to take the NCLEX-RN and the application for licensure. Go to www.bon.state.tx.us for information on current fee structure. The fee schedule for Pearson Vue, the testing center for the NCLEX-RN, is available at https://www.ncsbn.org/2911.htm.

Upon admission to the nursing program all students must submit evidence of completion of the following: (1) current immunizations-MMR, tetanus, diphtheria, pertussis, COVID, influenza (2) positive hepatitis B antibody titer (3) TB screening (updated on a yearly basis) (4) American Heart Association Healthcare Provider CPR, (5) professional liability insurance purchased through the College of Nursing and Health Sciences, (6) health insurance; and (7) criminal background check. Note: A criminal history may impede one’s ability to take the national nursing licensure exam. If you have questions about eligibility, please contact a nursing advisor.

See this link for information about licensure eligibility: https://www.bon.texas.gov/licensure_eligibility.asp

The student must also provide her/his own transportation to health care agencies. Driving distances will vary; clinical assignments will be based on availability of learning experiences.

**Generic B.S.N.**

Dr. Karen Walker, BSN Program Director

**Total Semester Credit Hours = 120**

Suggested Lower-Division Curriculum Flow

**Core Curriculum Requirements and Nursing Prerequisites:**

**Freshman Year**

First semester (13 hrs.)

- CHEM 1305: Introductory Chemistry I [TCCN: CHEM 1305]
- CHEM 1105: Introductory Chemistry I Laboratory [TCCN: CHEM 1105]
- HIST 1301: United States History I [TCCN: HIST 1301]
- POLS 2305: Introductory American Government [TCCN: GOVT 2305]

Second semester (16 hrs.)

- BIOL 2320: Introduction to Microbiology [TCCN: BIOL 2320]
- BIOL 2120: Introduction to Microbiology Laboratory [TCCN: BIOL 2120]
- HIST 1302: United States History II [TCCN: HIST 1302]

CHEM 1305 and CHEM 1105: Required science courses must be taken in the sequence outlined above in order to fulfill the requirements.

**Sophomore Year**

First semester (13 hrs.)

- BIOL 2101: Anatomy and Physiology I Laboratory [TCCN: BIOL 2101]
- PSYC 1301: Introduction to Psychology [TCCN: PSYC 2301]
- MATH 1342: Statistics [TCCN: MATH 1342]

Second semester (15 hrs.)

- BIOL 2101: Anatomy and Physiology I [TCCN: BIOL 2101]
- PSYC 1301: Introduction to Psychology [TCCN: PSYC 2301]

- BIOL 2301 and BIOL 2101: Required science courses must be taken in the sequence outlined above in order to fulfill the requirements.

**Junior Year**

First semester (15 hrs.)

- BIOL 2102: Anatomy and Physiology II Laboratory [TCCN: BIOL 2102]
- ALHS 3315: Nutrition Through the Life-Cycle
- PSYC 2320: Lifespan Developmental Psychology [TCCN: PSYC 2314]
- NURS 3303: Pathophysiology of Acute Care

Second semester (15 hrs.)

- BIOL 2102: Anatomy and Physiology II [TCCN: BIOL 2102]
- BIOL 2302: Anatomy and Physiology II Laboratory [TCCN: BIOL 2302]
- NURS 3309: Wellness and Health Promotion

**Senior Year**

First semester (15 hrs.)

- NURS 3307: Pharmacological Basis for Nursing
- NURS 3308: Holistic Health Assessment
- NURS 3605: Fundamentals of Nursing
- NURS 3617: Population Health

Second semester (15 hrs.)

- NURS 3313: Chronic Care Coordination
- NURS 3615: Caring for the Chronically Ill
- NURS 4626: Caring for the Acutely Ill
- NURS 4628: Special Populations
- NURS 4329: Evidence Based Decision Making

At this point, the student may apply for admission to the nursing program. Applicants accepted to the nursing program must follow the course sequence outlined below plus fulfill general baccalaureate degree requirements of UT Tyler. Once admitted to the nursing program, students attend the program year-round, completing the four-semester sequence in 16 months. Exceptions to year-round attendance are considered on an individual basis. A minimum grade of “C” must be obtained in each required course.

**Generic BSN Degree Requirements**

**Recommended 4-Year Course Sequence**

Bachelor of Science in Nursing (BSN)

**Junior Year**

First semester (15 hrs.)

- NURS 3307: Pharmacological Basis for Nursing
- NURS 3308: Holistic Health Assessment
- NURS 3605: Fundamentals of Nursing
- NURS 3309: Wellness and Health Promotion

Second semester (15 hrs.)

- NURS 3313: Chronic Care Coordination
- NURS 3615: Caring for the Chronically Ill
- NURS 3617: Population Health

**Senior Year**

First semester (15 hrs.)

- NURS 4626: Caring for the Acutely Ill
- NURS 4628: Special Populations
- NURS 4329: Evidence Based Decision Making
**Concurrent ADN-BSN Track: Baccalaureate Degree in Nursing**

Michelle Nelson, ADN-BSN Coordinator

The concurrent Associate Degree in Nursing (ADN)/ Baccalaureate Degree in Nursing (BSN) is designed for motivated students currently enrolled in an accredited ADN program in the state of Texas as an alternative to the generic BSN. Students complete 30 hours of BSN level coursework at the same time they are enrolled in ADN courses. For the student seeking to graduate with honors, an additional 15 SCH must be taken in order to meet the University requirement of completing 45 SCH at UT Tyler to graduate with honors (see graduation with honors requirements).

**Requirements**

To be considered for the concurrent enrollment track, applicants must (1) be accepted by an ADN program that has a concurrent degree agreement with UT Tyler; (2) meet requirements and be accepted for admission at UT Tyler; and (3) have completed all Core Curriculum and BSN pre-requisite required courses. Application is made at the same time a student is accepted into an ADN partner program.

The student must provide her/his own transportation to health care agencies. Driving distances will vary; clinical assignments will be based on availability of learning experiences.

Courses taken at UT Tyler are offered primarily online to accommodate the class schedules of the ADN program. Individual plans vary depending on the student’s ADN program and will be determined jointly by advisors at the ADN program and UT Tyler SON advising office.

Courses taken at UT Tyler include:

**Summer, Year I (6 hrs.)**

- NURS 3303 Pathophysiology of Acute Care
- 3-hour advisor approved elective

**Fall, Year I (3 hrs.)**

- NURS 3309 Wellness and Health Promotion

**Spring, Year I (6 hrs.)**

- NURS 4329 Evidence Based Decision Making
- NURS 3313 Chronic Care Coordination

**Summer, Year II (6 hrs.)**

- NURS 3617 Population Health

**Fall, Year II (3 hrs.)**

- NURS 4341 Special Topics in Nursing
  - 3-hour advisor approved elective

**Spring, Year II (6 hrs.)**

- NURS 4634 Transitions to Practice

*Note: Sequence of courses may vary depending on semester of admission into your ADN program. See your UTT academic advisor for details.

**RN-BSN Track: Baccalaureate Degree in Nursing**

Vicki Jowell, RN-BSN Coordinator

**RN Option**

The RN-BSN track is designed for registered nurses (ADN or diploma) as an alternative and accelerated educational program for the baccalaureate degree. The curriculum is constructed to augment prior learning and professional experiences of the RN. The program is offered totally on-line to allow the RN the opportunity to attend school while still working. Clinical experiences in RNBS 4601 and RNBS 4631 are structured to enhance previous learning and develop higher levels of critical thinking as a BSN prepared registered nurse.

The curriculum flow is designed for the RN to complete the degree requirements in 12 months of full-time study (3 regular academic semesters – with two 7-week course terms). Part time study is an option for those who cannot take a full semester of course work. All the RN-BSN courses are web based and offered in two 7-week sessions every semester.

The RN enrolled in the RN-BSN track must successfully complete 30 semester hours of upper division courses in Nursing to earn a BSN degree. As all applicants for the RN to BSN program already an RN licensure, we recognize the competencies that have already been taught and evaluated by an external licensing agency. Applicants must meet Texas Core requirements and all applicable pre-nursing and associate degree nursing courses upon starting the RN-BSN track. The review and transfer of credits is based upon the RN competencies in alignment of competency-based education and the decision by the Texas Higher Education Coordinating Board to honor the knowledge, skills, and dispositions held by RNs. Associate Degree Registered Nurses who earned their degree via an alternate pathway will be given credit as established by the institution awarding the associate degree. For the RN seeking to graduate with honors, an additional 15 SCH must be taken in order to meet the University requirement of completing 45 SCH at UT Tyler to graduate with honors (see graduation with honors requirements). If the RN applicant wishes to transfer a nursing course from another university that is equivalent to those required at UT Tyler, they must notify the RN-BSN nursing advisor and consideration will be made as to course equivalency.

**Requirements**

All Registered Nurses in the RN-BSN track must have a current, active license in the state in which they reside and practice in order to be eligible to complete the required curriculum. Applicants must meet Texas core curriculum requirements.

**Semester I (9 hrs.)**

- RNBS 3303 Pathophysiology
- RNBS 3312 Health Assessment for Registered Nurses
- RNBS 3315 Professional Development for the Registered Nurse

**Semester II (12 hrs.)**

- RNBS 3333 Evidence-Based Decision Making (EBDM)
- RNBS 4313 Care Coordination for the Registered Nurse
- RNBS 4631 Nursing Leadership and Management
Semester III (9 hrs.)
RNBS 4309  Wellness and Health Promotion
RNBS 4601  Community and Population Focused Nursing
Bachelor of Applied Arts and Sciences

Description

The Bachelor of Applied Arts and Sciences is a degree completion program designed specifically for nontraditional students seeking to finish their baccalaureate degree in an academic environment that recognizes the importance of obtaining highly desired 21st century workforce skills as well as focusing their studies in a specific content area. This flexible degree plan utilizes credits from community colleges and universities to provide a more efficient route to completing a bachelor's degree with minimal loss of academic credit. This unique degree program also allows students to the opportunity to present a portfolio of prior learning experiences in consideration for academic credit from a thematic concentration course.

Eligibility Requirements for the BAAS

Acceptance to UT Tyler does not equate to admission into the BAAS degree program. All students must have 60 hours of transferrable credit accepted at UT Tyler, or successful completion of an AA or AS, and complete a survey outlining why the BAAS program is the appropriate choice for their academic and professional goals. Transferrable credit only includes credits accepted by the Registrar’s Office, and all credits all credits completed at previous institutions may not be applied to the BAAS degree.

Ordinarily, a student currently enrolled in another program at UT Tyler may not change his/her major to the BAAS. However, a recommendation to pursue the BAAS by a student’s home college may be made on behalf of the student. Academic Affairs will review these recommendations and grant approval as appropriate.

Degree Requirements

Core Curriculum

Forty-two (42) semester credit hours of University Core Curriculum requirements. (See the Core Curriculum requirements section of this catalog.)

BAAS Electives

Students may transfer up to 45 credit hours to satisfy this degree requirement. For those students with less than 45 transferrable elective hours, upper division electives, chosen with advisor guidance, take online or face to face courses at UT Tyler to fulfill this degree requirement.

Professional Core

The professional core is comprised of courses based on highly sought after marketable and transferable skills to develop students into desirable candidates for a wide variety of high-demand careers. This curriculum was designed to refine sought after transferable skills that today’s employers find important. Students take the following required 18 credit hours to fulfill this Professional Core requirement.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>ALHS 3370</td>
<td>Health and Wellness</td>
<td>3 hrs.</td>
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<tr>
<td>ECON 3302</td>
<td>Economic and Financial Literacy</td>
<td>3 hrs.</td>
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<tr>
<td>MANA 4385</td>
<td>Strategic Leadership</td>
<td>3 hrs.</td>
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<tr>
<td>PHIL 3344</td>
<td>Ethical Leadership</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>PSYC 3320</td>
<td>Interpersonal and Small Group Interaction</td>
<td>3 hrs.</td>
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<tr>
<td>PSYC 4345</td>
<td>Addressing Pressing Problems in a Diverse World</td>
<td>3 hrs.</td>
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PSYC 4345 NOTE: Students may substitute PSYC 3335 Diversity and Social Justice for this course if taken prior to Fall 2022.

BAAS Recommended 4 Year Course Sequence

The first 60 hours of credit are to be completed at the community college level.

Junior Year - Fall (15 hours)

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<tr>
<td></td>
<td>Upper Division Elective</td>
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<td></td>
<td>Thematic Concentration</td>
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Junior Year - Spring (15 hours)

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Upper Division Elective | 3 hrs.
Thematic Concentration | 3 hrs.
Upper Division Elective | 3 hrs.
Thematic Concentrations

Students tailor their degree to their specific academic and professional goals by completing a required 15 credit hour concentration of their choosing.

Business Occupations

The Business Occupations thematic concentration, offered by the Soules College of Business, is designed to provide general business knowledge for individuals interested in business careers. This thematic concentration can be used by anyone holding an AAS degree in business or related area.

- MANA 3311 Fundamentals of Management
- MANA 3320 Human Resource Management
- MANA 3315 Organizational Behavior
- HRD 4301 Supervision
- HRD 3306 Team Building

Entrepreneurship

The Entrepreneurship thematic concentration is designed for individuals that desire to start their own business/enterprise. This thematic concentration is open to any BAAS student but those holding an AAS in business or a related area would benefit from their prior knowledge.

Courses within the Entrepreneurship Thematic Concentration:
- MANA 3311 Fundamentals of Management
- ACCT 3300 Accounting and Finance for Small Business and Entrepreneurs
- MARK 4305 Integrated Marketing Communication
- MANA 3325 Entrepreneurship
- MANA 4320 New Venture Planning

NOTE: MANA 4320 must be the last course taken in this concentration

General Studies

The General Studies thematic concentration, offered by the College of Arts and Sciences, is well-suited for students interested in obtaining knowledge across a variety of different disciplines. It is required that students work with an advisor to ensure that course selection is intentional, focused, and based on a common theme.

Healthcare Management

The Healthcare Management thematic concentration, offered by the College of Nursing and Health Sciences, is designed to provide knowledge important for individuals looking to expand their career into management options within the healthcare field. This includes opportunities such as managing a doctor's office or medical practice or advancing into management with your current healthcare field organization. This thematic concentration is appropriate for individuals holding an AAS degree in a health-related area.

- MANA 3311 Fundamentals of Management
- MANA 3320 Human Resource Management
- ALHS 3352 Consumer Health
- ALHS 3360 Principles of Community and Public Health
- ALHS 4306 The Health Care Delivery System

Health Occupations

The Health Occupations thematic concentration, offered by the College of Nursing and Health Sciences, is designed for individuals working in the healthcare field or holding an AAS degree in a health-related area. This includes professionals holding positions such as EMT, Radiology Technicians, COTA, and Physical Therapy Assistant. This concentration in the BAAS can facilitate your career advancement in your current health-related occupation or in preparation for a health-related profession graduate program.

- PSYC 4353 Developmental Psychology
- PSYC 4311 Abnormal Psychology
- ALHS 3352 Consumer Health
- ALHS 3360 Principles of Community and Public Health
- ALHS 4306 The Health Care Delivery System

Human Behavior

The Human Behavior thematic concentration, offered by the College of Education and Psychology, is designed to provide students with insights into human behavior.

- PSYC 4353 Developmental Psychology
- PSYC 4311 Abnormal Psychology
- PSYC 4341 Personality Theory
- PSYC 3310 Health Psychology
- PSYC 3315 Positive Psychology

Prior Learning Assessment

Upper-division credit not to exceed 3 hours may be granted to individuals submitting evidence of relevant work experience in an area of technical expertise or for an approved internship within the student's thematic concentration area. Evidence of this experience must be submitted to BAAS student's advisor for review by the BAAS Advisory Council within six months of initial enrollment and requires a cover letter and resume.
Additional Degree Requirements

- Students must complete a minimum of 120 semester credit hours, of which 33 must be upper division. The 33 upper division hours requirement is an exception to item 3 of the General Degree Requirements policy, and applies only to the BAAS program. Any BAAS students who change majors to another program must follow the standard minimum requirement detailed in that program and workforce credits will not apply to traditional academic degrees.
- Students may not earn more than 30 hours of academic credit from the Soules College of Business.
- Students must earn a C or better in all Professional Core courses.
- Students must maintain a minimum of a 2.0 GPA to be eligible for graduation.
- Students needing less than 45 credits to complete their BAAS degree are not eligible to be considered for Latin academic honors. Students desiring to graduate with Latin academic honors would need to ensure they earn 45 hours from UT Tyler.
The University of Texas at Tyler offers the following graduate degrees and certificates:

**Ph.D.**

U. T. Tyler offers the Ph.D. in Nursing, the Ph.D. in Clinical Psychology, and the Ph.D. in Human Resource Development.

**Professional Doctorates**

The University also offers three professional doctoral programs: the Doctor of Pharmacy, the Doctor of Education in School Improvement, and the Doctor of Nursing Practice.

Information on these programs is provided in their respective college sections of the catalog.

**Master of Accountancy**

The objective of the Master of Accountancy (MAcc) degree program is to prepare students for careers in professional accounting in the public, corporate, not-for-profit or governmental sectors. It is flexible enough to accommodate applicants with an undergraduate degree in any discipline.

**Master of Arts**

Degree programs include majors in art, clinical mental health counseling, communication, English, history, political science, and school counseling.

**Master of Business Administration**

This program includes courses in accounting, finance, management, marketing and electives which provide preparation for individualized career goals.

**Master of Education**

Degree programs include majors in curriculum and instruction, educational leadership, reading, and special education.

**Master of Fine Arts**

The MFA in Studio Art provides the means for candidates to develop as contemporary visual artists.

**Master of Health Administration**

The Master of Health Administration (MHA) program is designed to develop the knowledge and skills needed for future leaders to meet the challenges of the health industry.

**Master of Occupational Therapy**

The Master of Occupational Therapy (MOT) program is an entry-level program for Certified Occupational Therapy Assistants (COTAs) with bachelor's degrees who would like to become registered Occupational Therapists (OTRs).

**Master of Public Administration**

This non-thesis program includes courses in public management; public finance and budgeting; policy, analysis and evaluation, and research methods.

**Master of Public Health**

The Master of Public Health (MPH) program is designed to develop the knowledge and skills for future leaders to meet the health and safety needs of communities and workplaces with a focus on rural communities, small businesses and agribusinesses.

**Master of Science in Civil Engineering**

The Master of Science in Civil Engineering (MSCE) program offers options in research, professional practice, technical and management development.

**Master of Science in Electrical Engineering**

The Master of Science in Electrical Engineering (MSEE) program offers both thesis and non-thesis options.

**Master of Science in Health Administration**

The Master of Science in Health Administration (MSHA) program is designed to develop the knowledge and skills needed for future leaders to meet the challenges of the health industry.

**Master of Science in Nursing**

This program provides a firm basis for doctoral level education with several degree options including administration, education, family nurse practitioner, psychiatric mental health nurse practitioner, and informatics, quality, and safety.

**Post-Baccalaureate Certificates**

Completion of a certificate program is noted on transcripts. No diplomas are awarded by the University for certificate programs. Admission and complete requirements for certificates are described in the Soules College of Business, College of Nursing and Health Sciences, and College of Education and Psychology sections of the catalog.

Lean Six Sigma Black Belt Certificate:

The Lean Six Sigma Black Belt Certificate program prepares students with the knowledge and tools that
they can use to lead quality improvement initiatives in companies, thereby, reducing waste and becoming more efficient.

Supply Chain Management Certificate: The Supply Chain Management Certificate program is specifically designed to prepare students for advancement in supply chain management careers related to manufacturing and service, logistics, procurement, business development, and operations.

Organizational Development and Leadership Certificate: The Organizational Development and Leadership Certificate program prepares students to apply the theories in leadership and organizational behavior and human resource development to organizational settings and consulting environments.

Nursing Informatics, Quality and Safety Certificate: The Nursing Informatics, Quality and Safety Certificate program prepares the baccalaureate or higher degree-prepared nurse to serve as the essential link between health care technology, information systems, as well as clinicians, providers, and consumers.

Post-Master’s Certificates

Nursing Administration Certificate: This online program is designed for students with a master’s degree in nursing that are seeking a nursing administration certification.

Nursing Education Certificate: Nursing Education Certificate prepares the nurse to apply teaching-learning theory, principles of curriculum development, evaluation methodology, and role socialization as a nurse educator in a variety of settings. The program is designed to provide essential knowledge and skills required by nurse educators and facilitate the transition of the nurse from the clinical setting into the role of nurse educator.

Family Nurse Practitioner Certificate: The Post-MSN Family Nurse Practitioner option is 20-29 semester credit hours in length. Although not totally online, 7 of these hours are offered online with the remainder 22 hours of clinical courses offered in a web-enhanced format requiring some class time on the Tyler campus.

Psychiatric Mental Health Nurse Practitioner Certificate: The Post-MSN Psychiatric Mental Health Nurse Practitioner Certificate educates the practice-ready nurse practitioner to care for the mental health needs of people throughout the lifespan with a focus on vulnerable and underserved populations.

Reading Specialist Certificate: The Reading Specialist Certification preparation program is 24 credit hours and prepares students to meet the educational requirements necessary to participate in the appropriate TExES exam.

School Counseling Certificate: The School Counseling Certification preparation program prepares students to meet the educational requirements necessary to participate in the appropriate TExES exam.

Superintendent Certificate: The Superintendent Certification preparation program is 17 credit hours and prepares students to meet the educational requirements necessary to participate in the appropriate TExES exam.

Continuing Education

The Division of Undergraduate and Online Education coordinates the work of academic departments as they facilitate the continued learning of graduates from UT Tyler and in the professions represented in the East Texas area. This work contributes to advancing the fourth pillar of UT Tyler’s strategic plan related to community engagement.

Graduate Policies

These policies apply to all graduate students unless otherwise stated. For policies specific to Ph.D. students and Ph.D. programs, refer to the Ph.D. Policies section. (p. 191)

For policies specific to the Doctor of Pharmacy (Pharm. D.) the Doctor of Nursing Practice (DNP), and the Doctor of Education (Ed.D.) refer to those sections of the catalog.

Credit Hours

At the University of Texas at Tyler, courses are measured in terms of credit hours. The institution has adopted the federal definition of “credit hour” as the amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates one hour of classroom or direct faculty instruction and a minimum of two hours out of class student work each week for approximately fifteen weeks for one semester or the equivalent amount of work over a different amount of time, or an equivalent amount of work for other academic activities as established by the institution including laboratory work, internships, practica, studio work, and other academic work leading to the award of credit hours.

The University of Texas at Tyler’s definition of a “credit hour” is flexible in as much as:

• The institution determines the amount of credit for student work.
• A credit hour is expected to be a reasonable approximation of a minimum amount of student work in a Carnegie unit in accordance with commonly accepted practice in higher education.
• The credit hour definition is a minimum standard that does not restrict an institution from setting a higher standard that requires more student work per credit hour.
• The definition does not dictate particular amounts of classroom time versus out-of-class student work.
• In determining the amount of work the institutions learning outcomes will entail, the institution may take into consideration alternative delivery methods, measurements of student work, academic calendars, disciplines, and degree levels.
• To the extent an institution believes that complying with the Federal definition of a credit hour would not be appropriate for academic and other institutional needs, it may adopt a separate measure for those purposes.
• Credits may be awarded on the basis of documentation of the amount of work a typical student is expected to complete within a specified amount of academically engaged time for a typical student.

The University of Texas at Tyler may elect to award credits based on documented proficiencies demonstrated by students/applicants that are consistent with outcomes identified in the curricula for programs it has been authorized to offer.

All academic courses are developed, updated, and approved by the faculty through the undergraduate or graduate councils and the curriculum committees’ processes.
The University of Texas at Tyler follows current requirements for credit hours as outlined by the U.S. Department of Education, SACSCOC, and the Texas Administrative Code.

**Graduate Courses Taken by Undergraduates**

UT Tyler undergraduate students within 12 hours of graduation may take up to six graduate credit hours during their final semester of study. Students may enroll in no more than 18 credits total during their final semester. Enrollment in each graduate course must receive prior approval by the graduate advisor or appropriate department chair of the college offering the course. An approved Registration Form must be submitted to the One-Stop Service Center at the time of registration.

The preceding conditions do not apply to students in the Integrated BBA/MAcc program. Students in the Political Science 4+1 program may take up to nine graduate hours.

**Undergraduate Courses Taken by Graduates**

Students admitted to a graduate program who wish to take undergraduate coursework simultaneously with their graduate program must ask their graduate advisor to notify the Graduate Admissions office prior to enrolling in any undergraduate classes. Simultaneous enrollment in graduate and undergraduate courses is subject to the following conditions:

1. The graduate academic advisor must notify the Graduate Admissions office in writing prior to the student enrolling in any undergraduate classes.
2. The graduate academic advisor is responsible for ensuring proper notification is made each semester the student will take undergraduate classes as a graduate degree-seeking student in their program.
3. If the student enrolls without following the outlined procedure, they will be charged graduate tuition for all classes, regardless of level. The charges may not be appealed, and no retroactive refunds will be made.

**Admission Standards**

Admission standards for graduate programs (master’s degree, certificate, and doctoral degree) at The University of Texas at Tyler shall be based on recognized predictors of success. All graduate programs must have admission standards that incorporate at least two predictive measures. Examples of such predictors are standardized admission tests (which typically assess a combination of verbal, quantitative, writing, and analytical reasoning), undergraduate grades, previous graduate study grades, standardized tests which assess content specially linked to the discipline, professional recommendation letters and/or ratings. Recommendation letters must address relevant motivational and experiential factors that support the likelihood that the applicant will be successful in the program to which admission is sought. Individual programs may opt to waive the entrance exam requirement if the applicant has earned a master’s degree from an accredited institution or equivalent.

Consideration is also given to one or more of the following: the applicant’s demonstrated commitment to his or her chosen field of study, socioeconomic background, first generation college graduate, multilingual proficiency, geographic region of residence, and level of responsibility in other matters including extracurricular activities, employment, community service, and family responsibilities.

The submission of documents in support of applications for admission and fellowships such as transcripts, diplomas, test scores, references, essays, or the applications themselves, that are forged, fraudulent, altered from the original, plagiarized, materially incomplete, obtained under false pretenses, or otherwise deceptive (collectively referred to as fraudulent documents) is prohibited by The University of Texas at Tyler and may be punishable by a bar on applying for admission or fellowships, suspension, and/or expulsion. Students who submit fraudulent documents are not eligible to reapply.

A graduate program is under no obligation to provide feedback to unsuccessful applicants.

**Master’s Degree Admission Requirements**

**Application Process**

A student seeking a graduate degree must fulfill the following in addition to the general graduate admission requirements:

1. Complete a graduate application at uttyler.edu/graduate, select a specific program, pay the application fee, and have official transcripts showing proof of baccalaureate sent to the Office of Graduate Admissions.
2. Satisfy the entrance examination, grade-point average and any other specific requirements for the selected degree program.
3. Receive official admission to the selected degree program.

**Admissions**

The University of Texas at Tyler recognizes four categories of graduate admission at the master’s level: Full Graduate Admission; Conditional Admission; Provisional Admission; and Non-Degree Seeking.

Except for the Pharm.D., students pursuing doctoral degrees are admitted only under Full Graduate Admission. Provisional admission may be granted by an individual program where circumstances warrant this exception. The requirements for admission are stated in the section for each program elsewhere in the catalog. Clinical Psychology Ph.D. students may be admitted fully pending proof of bachelor’s degree, but enrollment in graduate coursework will not be allowed until proof of bachelor’s degree is received. Human Resource Development Ph.D. students may be admitted fully pending proof of master’s degree, but enrollment in graduate coursework will not be allowed until proof of master’s degree is received.

**International Graduate Student Admissions**

Applicants from countries other than the United States may be admitted to the university subject to the following regulations in addition to the general admission requirements:

1. Applicants with an undergraduate degree from a foreign institution must submit a course-by-course evaluated transcript showing a GPA on a 4.0 scale and equivalency to a four-year baccalaureate degree from an accredited U.S. institution. We accept evaluations from the agencies listed online: uttyler.edu/graduate/gradadmissions/admission-requirements. The evaluation requirement may be waived for Computer Science, Civil Engineering, Electrical Engineering, and Mechanical Engineering
A student seeking a graduate degree must fulfill the following admission requirements:

1. Hold a baccalaureate degree from an accredited institution*. Students enrolled in accelerated undergraduate to graduate programs may be exempt from this requirement if the degrees are to be awarded simultaneously.

* Graduates of recognized academic institutions outside the US should submit a course-by-course transcript evaluation and evidence of English proficiency as outlined in the International Graduate Student Admissions section.

2. Submit the following items:
   a. Application for admission to a degree program. Only applications made online at uttyler.edu/graduate will be accepted;
   b. Official transcripts (sent directly from the issuing institution) showing proof of baccalaureate (NOTE: some programs may require transcripts of all college and university level work);
   c. Official scores for any required entrance examination;
   d. Other admission materials required by the graduate degree program.

3. Meet the admission standards established for the degree program.

4. Contact the program graduate advisor to review specific entrance requirements of the selected degree program. The decision to admit a student is made at the program level. Because some programs accept only a limited number of students or do not have the faculty or facilities to accommodate a student’s particular area of study, some applicants who exceed minimum requirements for admission may not be accepted.

**Conditional Admission**

This status may be granted to applicants who have submitted all required materials but who do not meet the standards for Full Graduate Admission. Academic units may, at their discretion, grant conditional admission to up to 10% of an incoming class. Students who do not maintain a minimum grade point average of 3.0 during the semesters in which they are conditionally admitted will be denied full admission.

A graduate program may stipulate conditions that must be met by applicants for whom this status is requested. Any conditions stipulated must be designed to provide compensatory evidence that applicants will be successful in the program despite not meeting the standards for Full Admission. All conditions must be met by the time an applicant has completed nine graduate hours in the program. Examples of reasonable conditions are 1) successful completion of specific prerequisite courses and 2) maintenance of a graduate GPA for the first nine semester hours that is substantially above the minimum 3.0 GPA required for good standing in a graduate program. Advisors shall prepare conditions for any applicant for whom conditional status is requested. Any conditions stipulated by the Graduation School and will be monitored by the program. Upon completion of the requirement(s) for conditional admission, the academic program will contact Graduate Admissions to move the student to Full Graduate Admission.

Conditional admission is an official, regular admission type. International students on a student visa are not eligible for conditional admission.

Guidelines for conditional admission do not apply to the Integrated BBA/MAcc.

**Provisional Admission**
Individuals may be admitted provisionally to a graduate program before all admission documents have been submitted if they complete a graduate application and provide evidence of having completed or that they will complete a baccalaureate degree prior to matriculating in a graduate program. For an applicant to be eligible for provisional admission, the materials provided by the individual must provide persuasive evidence that the applicant is likely to meet the standards for full admission or conditional admission. Students who are provisionally admitted are allowed one semester to furnish all the materials needed for a program to decide whether to deny the applicant admission or to grant full or conditional admission. Provisional admission is good for one semester only during which no more than nine hours may be taken. Students who do not maintain a minimum grade point average of 3.0 during the semesters in which they are provisionally admitted will be denied full admission to that program.

Provisional admission is an official, regular admission type.

Readmission
A new application is required whenever a student fails to register three consecutive semesters or has an approved leave of absence for twelve or more months. To resume studies, students must submit a graduate school application at uttyler.edu/graduate according to the deadlines posted online: uttyler.edu/graduate/calendar.

Readmission is not automatic and will be reviewed carefully by The Graduate School and the academic program prior to making a recommendation.

If a student is readmitted, the applicable catalog is the one in effect at the time of readmission. Master's students should consult the Time Limitation standards for master's degrees. Doctoral students should consult the Residency and Time Limit standards that apply.

Non-Degree Seeking
There are two types of non-degree seeking admissions: graduate, non-degree and graduate, post-baccalaureate. A student who desires to take graduate courses for personal enrichment, for job advancement, or for transfer to another institution, may do so by completing a graduate application for graduate, non-degree admission. Graduate, non-degree seeking students are limited to enrolling in a total of nine graduate hours unless approval is given by the Dean of The Graduate School. Enrollment in doctoral courses is not permitted. Students must have a 2.8 GPA or higher to apply as graduate, non-degree seeking.

A maximum of nine graduate hours of UT Tyler credit earned as a graduate, non-degree seeking student may subsequently be applied toward a master’s degree if approved by the degree-granting program. Individual programs may limit the number of hours applicable to the program. Some programs do not allow non-degree seeking students to take courses in their programs.

A student who completes nine graduate hours as a non-degree seeking student may not subsequently be admitted conditionally or provisionally to a graduate degree program.

Students who have an earned baccalaureate degree and wish to take additional undergraduate classes only, but not pursue a second baccalaureate degree, can apply as graduate, post-baccalaureate using the graduate application. Students are not limited in the number of hours of undergraduate work they may complete, nor is there a minimum GPA requirement.

Non-degree seeking students and certificate-only students are not eligible for financial aid or scholarships.

Financial Support
Graduate students will find a range of grant, loan, employment, scholarship, fellowship, assistantship, and tuition exemption and waiver programs available at UT Tyler. For additional information and eligibility requirements, refer to: uttyler.edu/financialaid/gradstudentfinaid.php and uttyler.edu/graduate/fin.

Graduate Orientation
Graduate Orientation is available online to all admitted students within one week of acceptance to the University. Students can access the orientation course through Canvas by visiting uttyler.edu/graduate/orientation.

Auditing
Audits may only be processed during the period from the first day of courses through the Census Date of each session. All approvals must be signed within this date range; any forms signed prior to the first day of classes will be considered void. Auditing a course means that one can attend class meetings and have access to course materials but will not receive credit or a grade for the course.

As Audits differ significantly from regular enrollments, individuals should be aware of the following characteristics of Audited courses:

- An automatic grade of 'AU – Audit' will be assigned at the time of registration
- Courses with the 'AU' grade cannot be dropped once added
- Courses with the 'AU' grade do not earn academic credit
- Courses with the 'AU' grade do not qualify students for advanced standing examinations
- Participation in class activities is at the sole discretion of the instructor
- Audit fees are non-refundable and are based on the total credit hours of Audited courses as follow:
  - 1-3 hours = $50
  - 4-6 hours = $100
  - 7-9 hours = $150
  - 10-12 hours = $200
- Certain courses are ineligible for Audit registration including, but not limited to:
  - Any course offered on an individual instruction basis
  - Any course requiring the use of laboratories, computers or studio spaces
  - Faculty led study abroad courses
  - All courses offered through the Ben and Maytee Fisch College of Pharmacy

A student may Audit one or more courses by taking the following steps:
1. Complete the Course Audit Request form available in the One-Stop Services Center (STE 230). One form must be completed per course being audited.

2. Obtain required signatures of the Instructor and either the Chair or Dean.

3. To register, return the completed Course Audit Request form to the One-Stop Services Center (STE 230).

4. Make payment of all applicable audit fees at the One-Stop Services Center (STE 230). Students who are residents of the State of Texas and are 65 years of age or older may claim an exemption from audit fees at the One-Stop Services Center at the time of registration.

**Academic Fresh Start**

An applicant who has earned a baccalaureate degree under the “academic fresh start” statute, Texas Education Code, § 51.931, and applies for admission to a postgraduate or professional program will be evaluated only on the grade point average of the course work completed for that baccalaureate degree and the other criteria stated herein for admission to the postgraduate or professional program.

**International Student Seeking a Graduate Degree by Distance Learning**

Applicants from countries other than the United States may be admitted to online degree programs subject to the following standards:
- Satisfy the general admission requirements for the degree program, including English language proficiency.
- International students admitted to degree programs offered through distance learning technologies are not eligible to receive an I-20 (Certificate of Eligibility for Nonimmigrant (F-1) Student Status). International students are not eligible for on-campus study unless they hold an F-1 visa.
- International students studying through distance learning technologies from foreign countries are not permitted to hold on-campus employment.

**Student Seeking a Second Master’s Degree**

A student who already holds a graduate degree from an accredited institution may pursue a second graduate degree. The second degree must open a new area, field, or major approved by the student’s advisor.

Except for coordinated degree programs, the degree requirements for the second graduate degree must be satisfied without using courses applied to a previous degree. Credit applied to a previous degree which duplicates a portion of the program required under the second degree will not reduce the number of hours required for the second degree. Courses already taken would not have to be repeated but additional course work would be substituted for such previously completed courses.

**Concurrent Enrollment in Two Master’s Degree Programs**

In unusual instances a student may be concurrently admitted to, and enrolled in, two master’s degree programs. The student must satisfy all requirements for each degree and may not use more than 9 hours of course work from one degree to satisfy common requirements for the other degree. Course work that is used to satisfy common requirements for the two degrees must be approved by the advisor of each degree program, the college graduate advisors, and the Dean of the Graduate School.

**Transient Admission: Student Pursuing Degrees at Other Universities**

Graduate students pursuing degrees at other colleges and universities who wish to take courses at the University may be admitted as transient students. The transient student application is available through uttyler.edu/graduate.

A transient student who later wishes to be admitted to the University on a regular basis must reapply for admission.

Students who attend the University as transient students and then are admitted on a regular basis are immediately subject to the University’s academic regulations.

**Transient Admission: UT Tyler Students at Other Universities**

After a student is admitted at UT Tyler, he or she should not register for any course(s) at any other institution until approval is granted. Approval by the student’s advisor and department chair are required to assure that the courses taken at another institution will count toward the student’s degree. The student should not register at another institution until the request for graduate transient admission form has been completed and approved. Forms for this purpose are available online at uttyler.edu/graduate/forms/.

**Admission Denial Appeal Process**

Applicants denied admission to a graduate program may appeal the decision within five days of receiving the admission decision. The appeal must be based on the grounds that the denial was a violation of the admissions policy and procedure or that the applicant’s application was not evaluated in accordance with the criteria for admission set forth by the intended graduate program(department). Denials to graduate programs with restricted admissions based on their capacity to effectively serve students may not be appealed.

Students may appeal their admission decision by completing an application for appeal of an admission decision. This form is published on The Graduate School Forms website. The appeal should include any supporting documentation that supports the appeal.

Any appeal of an admission decision to a graduate program shall be submitted in writing to the advisor for the program. The advisor shall have 10 work days to respond in writing to the appeal. If the applicant is not satisfied with the decision, he or she may appeal in writing to the chairperson of the department. The chairperson shall respond in writing within 10 work-days. The next level of appeal is the dean of the college in which the program is located. The dean will respond in writing within 10 work-days of receiving the appeal. The final level of appeal will be the Admission Appeal Subcommittee of the Graduate Council.
subcommittee will respond in writing within 10 work-days of receiving the appeal. The decision of the committee is final.

Any appeal of an admission decision to a program with limited capacity, e.g., Pharm.D., Ph.D. Clinical Psychology, shall be submitted in writing to respective program’s Office of the Dean. The Dean, or designee, shall have 10 work-days to respond in writing to the appeal. Further appeals are not available.

Appeals must be received prior to the term for which the applicant is seeking admission. If there is insufficient time to complete the appeal process before the beginning of the term for which the applicant seeks admission, the admission semester may be moved to the subsequent semester so the case may be reviewed.

Transfer of Graduate Credit

Transfer of graduate credit from an accredited institution is limited to 9 hours for master's degrees. All transfer credit must have been completed with a grade of "B" or better and approved by the degree-granting program. Transfer credits for courses completed prior to admission to UT Tyler should be evaluated and approved during the first semester. Since the restrictions placed upon transfer work may vary from program to program, each graduate degree student should refer to the section of this catalog that details the requirements of the proposed degree. Forms for this purpose are available online or in the Office of Graduate Admissions (STE 345).

Graduate Scholastic Load

The minimum credit hour load to be considered a full-time graduate student is nine semester hours during the fall, spring, or summer semester. These can be any combination of graduate or undergraduate courses. The maximum credit hour load permitted is 12 semester hours during the fall, spring, or summer semester. Students wishing to exceed the maximum credit hour load must obtain permission from the Dean of the College of their major. In the summer semester sessions, students may not exceed 3 credit hours in the Short Summer session, 6 credit hours in each of the Summer I or Summer II sessions, or 12 credit hours in the Long Summer or Nursing 14-Week sessions. In programs with registration in sessions in the fall and spring semesters, students may not exceed 6 credit hours in each of the 7-Week 1 or 7-Week 2 sessions. Enrollment status is defined in terms of semester credit hours.

Enrollment Status per Financial Aid regulations (minimum credits required):

<table>
<thead>
<tr>
<th>Full-Time</th>
<th>3/4 Time</th>
<th>Half-Time</th>
<th>Less than Half</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td>7</td>
<td>6</td>
<td>5 or fewer</td>
</tr>
</tbody>
</table>

Time Limitation

Degree requirements for all master's programs at UT Tyler must be completed within a six-year period. Graduate credit transferred from another institution must meet the limitations imposed by each degree program. Exceptions to the six-year time limitation must be approved by the academic advisor, dean of the college offering the degree, and Dean of The Graduate School.

Catalog Year

To graduate, a student must fulfill catalog requirements in effect at the time of admission to a graduate program; however, a student who is continuously enrolled must complete all requirements within six years or be subject to degree requirements of a subsequent catalog. If a matriculated student has a break in enrollment at UT Tyler for three consecutive semesters or more, the student is required to complete a readmission application. If a student is readmitted, the applicable catalog is the one in effect at the time of readmission. Written requests for exceptions may be submitted to the Dean of the Graduate School for consideration.

Graduate students may voluntarily adopt new requirements for their current program when updated requirements are made available in a catalog published after their original admission. When a student chooses to take this action, an updated degree plan detailing how they will complete their graduation requirements under the new catalog must be completed and approved by the graduate advisor and department chair. All graduation requirements must still be completed within six years of the student’s original admission.

Catalog Policy Changes

Changes in University regulations and policies become effective for all enrolled students in the year for which the catalog is in force, regardless of the year of initial enrollment. Thus, students may choose to satisfy degree requirements specified in an earlier catalog, but all must observe University regulations and follow graduation procedures prescribed in the Catalog in force in the intended semester of graduation.

Change of Program

If a student desires to change from one graduate program to another graduate program, the student must complete the Graduate Change of Program form, which is available on the Office of Graduate Admissions forms website uttyler.edu/graduate/forms/.

Course Enrollments

The university reserves the right to cancel a scheduled course upon evidence of inadequate enrollment. Normally a minimum of five enrolled students is required in a graduate course.

Grading System

Grades, levels of performance, and grade points awarded for graduate credit at UT Tyler are as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Level of Performance</th>
<th>Grade Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>excellent</td>
<td>4</td>
</tr>
<tr>
<td>B</td>
<td>average</td>
<td>3</td>
</tr>
<tr>
<td>C</td>
<td>poor</td>
<td>2</td>
</tr>
<tr>
<td>D</td>
<td>failing</td>
<td>1</td>
</tr>
<tr>
<td>F</td>
<td>failing</td>
<td>0</td>
</tr>
</tbody>
</table>
Most courses use the traditional grading system, providing grades of A through F. However, grading may take other forms, including:

- **P/F** This grade may only be used for thesis or dissertation credit, special project, practicum, internship or another specialized course.

- **CR/NC** Credit/No-credit as approved by the program. CR or NC may not subsequently be changed to a letter grade (See credit/no-credit option policy)

- **I** Indicates incomplete coursework (See incomplete policy (p. 185))

- **W** Indicates withdrawal (See withdrawal policies)

- **IP** Indicates a course "in progress" that spans more than one semester

There is a one-year time limit for grade changes and only the original instructor of the course may change a grade; in cases where the original instructor is no longer employed by UT Tyler, the department chair may submit a grade change on their behalf. CR, P, and W designations may not be changed to letter grades. An "I" must be removed from the student's record within one year. See specific sections that elaborate on the institutional policies concerning the designations CR/NC, I, and W.

### Calculation of Grade Point Average

UT Tyler calculates students' grade point average (GPA) using only coursework completed in residence, and truncates all GPA values at two decimal places, without rounding. The GPA calculation uses only grade points and attempted semester credit hours from courses with grades of A, B, C, D, and F.

The following categories of courses are not applicable to the GPA:

1. Courses with grades of I, IP, W, P, CR, NC, and AU
2. Courses completed at other institutions
3. Undergraduate courses (numbered 4999 and below), including required prerequisite or leveling courses. Additionally, these courses will not be counted toward academic program requirements and will not satisfy minimum graduate credits required to be completed at UT Tyler.

When a student repeats a course, the calculation of their GPA will be impacted depending on whether the repeat was for grade replacement or not (See Repeating Courses and Grade Replacement Policy).

- If a grade replacement is used, the grade points and attempted semester credit hours from the prior attempt are excluded from GPA calculations, and only those from the most recent attempt will apply.
- If a grade replacement is not used (non-replacement), the grade points and attempted semester credit hours from all attempts will apply to GPA calculations.

If the student receives a W in the repeated course, only the grade points and attempted semester credit hours from the prior attempt will apply to GPA calculations. If the student receives a grade of I or IP in the repeated course, only the grade points and attempted semester credit hours from the prior attempt will apply to GPA calculations until a final letter grade is assigned to the most recent attempt, at which point the applicable rules (replacement or non-replacement) will be applied.

### Credit/No Credit Option

Certain courses in the curriculum may be taken only on a credit/no-credit basis. Pre-professional students should note that many professional schools, e.g. law, count CR as a "C" and NC as an "F" in computing grade point averages. The following provisions apply to courses taken on a credit/no-credit basis:

1. Special form requiring the signature of the student's advisor.
2. The designation CR will not be changed to a grade of A, B, C, or D. The designation of CR and NC will not be used in calculating the grade point average.
3. The designation CR will be counted toward the total number of hours passed.

### Incomplete Policy ("I" Grade)

If a student, because of extenuating circumstances, is unable to complete all of the requirements for a course by the end of the semester, then the instructor may recommend an Incomplete (I) for the course. The "I" may be assigned in lieu of a grade only when all of the following conditions are met: (a) the student has been making satisfactory progress in the course; (b) the student is unable to complete all course work or final exam due to unusual circumstances that are beyond personal control and are acceptable to the instructor; and (c) the student presents these reasons prior to the time that the final grade roster is due. The semester credit hours for an Incomplete will not be used to calculate the grade point average for a student.

The student and the instructor must submit an Incomplete Form detailing the work required and the time by which the work must be completed to their respective department chair or college dean for approval. The time limit established must not exceed one year. Should the student fail to complete all of the work for the course within the time limit, then the instructor may assign zeros to the unfinished work, compute the course average for the student, and assign the appropriate grade. If a grade has not been assigned within one year, then the Incomplete will be changed to an F, or to NC if the course was originally taken under the CR/NC grading basis.

### IP Grade

The IP (“in progress”) grade is used for pre-defined courses such as internship or supervised practice in a public school setting that normally extend past the grading period deadline. It may also be used for a sequence of courses where a final grade is not recorded until the sequence is completed.

Courses that use the “IP” grade are designated as such during the course approval process or grandfathered in on approval of the Office of Academic Affairs. The “IP” grade can only be applied to such courses and does not substitute for the “I” grade. An IP grade remains on the transcript until the final grade is changed via the Change of Grade electronic process.

Courses graded IP are not used in calculating a student’s grade point average.

### Pass/Fail Policy

To register for a class on a Pass/Fail basis, a student must have the signatures of his/her advisor and the instructor for the course.

1. Students may take only one course per semester for P/F credit.
2. Students may take only three courses on a pass/fail basis during their graduate career at UT Tyler.
3. If you are on academic probation, you may not enroll in a course on a P/F basis.
4. A course cannot be changed from a P/F basis to letter grade or vice versa after the first five class days.
5. A final grade of P will not be changed to a grade of A, B, C, or D.
6. A final grade of P will be counted in the total number of hours passed.

Repeating Courses

A student may repeat any course previously taken at UT Tyler that would not normally be repeatable for credit if the last grade received in the course was a “C”, “D” or “F” for master’s and Ph.D. students. Repeated courses may not be taken on a CR/NC or P/F basis. Students repeating a single course more than two times may be billed at a higher tuition rate. All grades will appear on the student’s official transcript. Once the degree has been awarded by UT Tyler, a student may repeat a course taken prior to graduation, but the repeated course will not be used to recalculate the grade point average.

Students who repeat a course in which they previously earned credit hours based on a grade of “D” or higher and earn an additional grade of “D” or higher, without using the grade replacement option may only apply earned credit hours from one course completion toward a master’s or Ph.D. degree.

Students cannot enroll in repeated courses through the myUTTyler Student Center; submission of a Course Repeat / Grade Replacement Enrollment Form to the One-Stop Services Center is required for all course repeats. See the Grade Replacement policy for additional details.

With the approval of their department chair, dean, and the Dean of the Graduate School, students may retake courses originally completed with a grade of “B” or better, provided those courses were completed more than six years prior to the student’s expected term of graduation. Any such repeats will be noted on the student’s transcripts as having been repeated “Not for Grade Replacement”.

Grade Replacement

A student may request grade replacement for only two course repeats (See Repeating Courses policy) during their master’s career at UT Tyler; Ph.D. students are ineligible for grade replacement. When a course is repeated for grade replacement, only grade points and attempted semester credit hours from the most recent attempt are used to calculate the GPA. However, all grades will appear on the student’s official transcript. Students must complete a Course Repeat / Grade Replacement Enrollment Form (found on the Registrar’s Form Library) and note the repeated course as “For Grade Replacement” at the time of enrollment.

In cases where a student repeats an eligible course without requesting grade replacement or has exhausted their available number of “For Grade Replacement” repeats, the student must note the course as repeated “Not for Grade Replacement” on a Course Repeat / Grade Replacement Enrollment Form at the time of enrollment. If a student selects “For Grade Replacement” after exhausting their available grade replacements, the form will be processed as if “Not for Grade Replacement” were selected. For all course repeats using the “Not for Grade Replacement” option, both the original and last grade earned in the course will be used to calculate the overall grade point average.

If a student attempts to repeat a course but withdraws and receives an automatic “W,” the attempt counts against the grade replacement limit and the original grade remains. In cases where a student is granted a “W” based on administrative review, as part of completely withdrawing from a semester, or under the Withdrawal for Active Military Service policy, the course will be administratively reclassified as repeated "Not for Grade Replacement", the attempt will not count against the grade replacement limit, and the original grade remains. Students may, on or prior to the Census Date, request in writing to change their “For Grade Replacement” / “Not for Grade Replacement” selection for a repeated course by contacting the One-Stop Services Center.

A student may not exercise grade replacement for courses taken at UT Tyler and repeated at another college or university, nor may grade replacement be used when a course taken elsewhere is repeated at UT Tyler. The grade replacement option may not be exercised to remove a grade awarded in a case of academic dishonesty. Once a degree has been awarded by UT Tyler, grade replacement may not be used to replace a grade taken before that degree was awarded.

Grade Appeals

Disputes regarding grades must be initiated within sixty (60) days from the date of receiving the final course grade by filing a Grade Appeal Form with the instructor who assigned the grade; this is separate from the Application for Appeal form submitted to the Student Appeals Committee, which does not rule on grade disputes as described in this policy. If the student is not satisfied with the decision, the student may appeal in writing to the Chairperson of the department from which the grade was issued. In situations where there is an allegation of capricious grading, discrimination, or unlawful actions, appeals may go beyond the Chairperson to the Dean of the college from which the grade was issued with that decision being final.

Non-Grade Academic Student Complaints

Students wishing to formally file an academic complaint, other than a grade appeal, may do so at https://www.uttyler.edu/academic-affairs/student-complaint. All complaints will be directed to the appropriate source for resolution within 10 work-days of being received.

Withdrawals

Withdrawals for All Students

Prior to the first day of classes, students should conduct all drops online via their Student Center in the myUTTyler system. This functionality is disabled once classes begin for each term.

Partial and Complete Withdrawals

From the first day of classes through the Last Day to Withdraw, students may process a partial withdrawal (dropping from one or more but not all of their classes) or complete withdrawal (all classes in a term) via the online Course Drop or Withdrawal Request Form, available here, and processed fully online. During the first three days of each Fall and Spring semester only, students may also complete a paper Course Drop or Withdrawal Request form, which is available at the One-Stop Services Center (STE 230).
Drops/withdrawals after Census Date and before the Last Day to Withdraw will result in a grade of W. Courses dropped prior to Census Date won’t appear on the student’s record or the transcript. Emailed, mailed, or faxed requests will not be processed.

All drops/withdrawals are final once processed. Students should take care to complete their web-form accurately prior to submission for processing.

- All drop/withdrawal requests will be processed as of the date the request is submitted via the web-form.
- If more than one form is submitted, each submission will be processed as of the date submitted.
- Students may not officially withdraw from a course after the "Last Day to Withdraw," as listed on the Academic Calendar. Late submissions will not be processed. Students who miss the withdrawal deadline or cease to complete work toward their courses after this point will automatically receive an F, or whatever grade they would earn based on their already completed work in the course.
- After the Last Day to Withdraw, students should complete the Unofficial Withdrawal Form for Financial Aid to notify the University of their intent to cease attendance for any course or for the entire term. The date on which a student submits an Unofficial Withdrawal Form for Financial Aid will serve as the official date for Title IV purposes.

Dropping or withdrawing from classes may affect financial aid eligibility, veteran's benefits, athletic eligibility, housing, or international student status. Students must consult with those departments prior to dropping or withdrawing.

Students who feel their ability to withdraw was negatively impacted by circumstances beyond their control may submit an appeal to the Student Appeals Committee.

Withdrawals as part of a Swap

Students seeking to swap courses (add one course to replace another) during the period from the first day of classes through the Census Date of any session should not submit a withdrawal request for the course being dropped as part of their swap. Doing so will result in the student remaining enrolled in the course being dropped until the drop request has been processed and may result in the student being dropped for non-payment if arrangements have not been made to cover charges for both courses.

Students completing a swap during this period should do so by either submitting a Registration Form to the One-Stop Services Center (STF 230), or sending an email containing detailed information about the courses to be added/dropped from their UT Tyler student email account to Enroll@uttyler.edu. In the case of emailed requests, the swap will be processed effective the date the email was received.

Withdrawals for Pharmacy Students

Pharmacy students must follow the procedures outlined by the College of Pharmacy Office of Academic Affairs.

Withdrawals for International Students, Veterans, Student Athletes, Scholarship Recipients, and Students with Financial Aid Awards

International students, veterans receiving VA benefits, student athletes, scholarship recipients, and any students who have been awarded financial aid wishing to submit any withdrawal form must obtain the appropriate approval during the online processing of the form. Housing and Student Business Services will be notified after the withdrawal has been processed.

Students in these groups must consult with the appropriate advisor before any schedule changes are made, as changes may negatively impact their status, benefits, or eligibility.

For Information about submitting the online Course Drop or Withdrawal Request Form, please contact the One-Stop Services Center:

Phone: 903-566-7180
Email: enroll@uttyler.edu

Medical Withdrawal/Course Load Reduction

Students who experience a significant medical or mental health issue may request withdrawal or a reduction in their course loads without unnecessary academic penalty. All requests will require documentation from a medical/mental health professional.

A medical withdrawal/course load reduction from the university can be granted only for the current or immediately preceding semester.

Dropping or withdrawing from classes may affect financial aid eligibility, veteran's benefits, athletic eligibility, housing, or international student status. Students must consult with those departments prior to dropping or withdrawing. All drops or withdrawals approved for undergraduate students will result in grades of “Q” that are exempt from the 6-Drop Rule.

Request Procedures

To request a medical withdrawal/course load reduction a student may apply for and submit the Medical Withdrawal/Course Load Reduction document, with the Medical Withdrawal/Course Load Reduction option selected, to the Student Counseling Center (UC 3170) either in-person or via their Patriot email to Meddrop@uttyler.edu. The following required documentation must be provided for all appeals:

- A typewritten request with an explanation of why the student is requesting a withdrawal or course load reduction, including the dates of when the problem started and specifically regarding how the problem affected the student’s ability to complete the semester in question.
- The class(es) you wish to drop, and the last date of attendance/participation in each.
- Official supporting documentation from a licensed doctor, physician, medical professional, or mental health professional who has provided long-term care to, or recently evaluated, the student. Documentation from a recent hospitalization, if relevant, should also be provided. The application and all associated documents will be forwarded to the Medical Withdrawal Committee, which consists of licensed professionals from the Student Counseling Center and the Student Accessibility and Resources office, for review. Applications submitted without appropriate documentation may be subject to automatic denial.

Students will receive an email notification at their Patriot email regarding the outcome of their appeal after the Committee has reached its decision. Students may also be contacted by the Committee to request additional documentation or information prior to a decision being rendered.
Students whose requests are not approved by the Committee may contact the Associate Dean of Students (903.566.7197) directly to discuss additional resources and options.

Confidentiality

Any supporting documentation will be considered confidential and treated as such by the Committee and will not be shared outside of the Committee unless a special request has been made by the Provost or Provost’s designee on a need-to-know basis. The student’s written request for the withdrawal, all supporting documentation, and the committee’s recommendation will remain the responsibility of the Associate Dean of Students and will be stored securely in the Student Counseling Center. For each approved application, the final recommendation will be forwarded to each office that must be involved in its processing, where related records will be retained as necessary. These offices may include the Office of the Registrar, Financial Aid, Enrollment Services, Student Business Services, International Programs, and the Veteran’s Resource Center. If false information or documentation is provided as part of the application process the documentation will be provided to appropriate University officials.

Dropping Courses Late

No course may be dropped after the published “Last Day to Withdraw” unless the Student Appeals Committee approves a late drop (see the Academic Grievances policy). The appeal must provide justification of extenuating circumstances that go beyond academic progress in the course.

Withdrawal for Active Military Service

If a student who is in the Reserves or National Guard withdraws due to being ordered to active duty for purposes other than training, the university, at the student’s option, shall:
1. refund the tuition and fees paid by the student for the semester in which the student withdraws;
2. grant a student, who is eligible under the institution’s guidelines, an incomplete grade in all courses by designating “withdrawn-military” on the student’s transcript; or
3. as determined by the instructor, assign an appropriate final grade or credit to a student who has satisfactorily completed a substantial amount of coursework and who has demonstrated sufficient mastery of the course material. (See Excused Absences for Active Military Service (p. 48))

Students must provide a copy of their official orders, or a statement from their commanding officer to the Military and Veteran Success Center (MVSC) as part of exercising a withdrawal under this policy.

Active-duty students who deploy in the normal course of their duties for a period of more than 30 days should contact the MVSC to discuss their options for continuing their classes or withdrawing under the above policy.

Excused Absences

Excused Absence for Religious Holy Days

An institution of higher education shall excuse a student from attending classes or other required activities, including examinations, for the observance of a religious holy day, including travel for that purpose. A student whose absence is excused under this subsection may not be penalized for that absence and shall be allowed to take an examination or complete an assignment from which the student is excused within a reasonable time after the absence.

Any student seeking to be excused for religious observance, must provide written notification to the instructors at least two weeks* prior to the date of the planned absence. At that time the instructor will set a date and time with the student when any make-up assignment or equivalent work will be completed. Make-up work will be mutually arranged; however, availability of the instructor will be given priority in setting the arrangements.

It is expected that students will not abuse the privilege of being absent from class for religious observance.

*Events scheduled within the first month of an academic term may require a shortened time.

Excused Absence for Active Military Service

A student who is in the Reserves or National Guard and receives orders to active duty for training (ADT) after a semester begins should immediately inform their professors of their activation and provide the Military and Veterans Success Center (MVSC) a copy of the military orders. An active-duty student who anticipates difficulty in completing their classes after a semester begins due to military duty should immediately inform the MVSC to discuss options for continuing their classes.

Such students will be excused from attending classes, turning in assignments, taking examinations, or participating in any other required activity if the absence is for no more than 25% of the total number of class meetings (excluding final examination period). If the absence is for more than 25% of the class meetings, please refer to the policy on Withdrawal for Military Service.

Within 5 days of the student returning to UT Tyler from active service, he or she shall notify the Military and Veterans Success Center and course instructors. The student will be allowed to complete all assignments and examinations within a reasonable time as agreed upon by the course instructors and under the same requirements in effect when the student enrolled in the course.

Should any dispute arise as to the student’s inability to complete assignments or examinations within a reasonable time after the absence, the student should first contact the MVSC for an informal resolution with the academic department. If an informal process is not successful, the student may institute a grade grievance process after the final course grade is recorded.

Discrimination Complaints

Please see the Complaints and Grievances Process (p. 53) in the Student Success section of this catalog.

Student Records

Please see the Family Educational Rights and Privacy Act (FERPA) policy (p. 49) in the Undergraduate Academic Policies Section of this catalog.
Probation/Suspension for Master's Degree Students

The policy below is the minimum policy for graduate students at the University of Texas at Tyler. Individual programs may have stricter criteria for probation and/or suspension from a program.

**Graduate Academic Probation**

The following information on probation and suspension does not apply to doctoral students. Each doctoral program has its own guidelines for probation and suspension.

A graduate student who has a cumulative grade point average of less than 3.0 will be placed on academic probation. For the purposes of determining compliance with the policies of academic probation, all summer sessions are treated as one semester.

Students placed on probation will automatically be dropped from the subsequent semester. Students will need to meet with their advisor, in-person or via Patriot email, and secure approval on the Graduate Student Probation Petition for Readmission form. Non-degree seeking students must obtain the signature of the Dean of the Graduate School in the place of the academic advisor. Students must submit the form to the One-Stop Services Center before they can be re-enrolled and should not register for more than nine hours (or fewer, at the discretion of the academic department.)

Students on academic probation must earn a minimum cumulative grade point average of 3.0 or above in the subsequent semester. Failure to do so results in continued probation. Students on continued probation must earn a minimum cumulative grade point average of 3.0 or above in the subsequent semester. Failure to do so results in a second term of continued probation. Continued probation status is allowed for only two terms, and failure to reach a minimum cumulative grade point average of 3.0 or above following the second semester in this status will result in suspension (see Graduate Academic Suspension policy).

Students placed on continued probation will also be dropped from the subsequent semester(s) and must follow the same procedure to re-enroll as described above for students placed on probation.

Grade points earned at other institutions are not used in computing the grade point average and may not be used to remove a deficiency. A student who leaves the University on academic probation or continued probation will be readmitted on academic probation or continued probation even if he or she has attended another institution in the interim.

**Graduate Academic Suspension**

A graduate student whose cumulative grade point average has not reached 3.0 or above following their second semester of continued probation will be suspended from the University for one semester or full summer for failure to meet the terms of continued probation. A student suspended from the University for the first time will be dropped from the subsequent semester(s) and must receive approval for readmission from the program advisor and the appropriate dean.

A student readmitted to the University after having been suspended must complete a Graduate Student Suspension Petition for Readmission form, with signatures from both their academic advisor and the appropriate college dean, to register. Non-degree seeking students must obtain the signature of the Dean of the Graduate School in the place of the academic advisor and college dean. The student will return on final probation.

Students returning from suspension and on final probation must earn a minimum cumulative grade point average of 3.0 or above in the subsequent semester. Failure to do so will result in permanent dismissal from the graduate program and the University.

**Graduate Restart**

The Graduate Restart procedure is designed to allow returning students who performed poorly in their initial attempt at graduate studies to have a fresh start toward meeting graduation requirements for a degree or credit-granting certificate.

A graduate student who has not been enrolled at UT Tyler for at least 12 months prior to readmission may petition the Dean of the Graduate School to remove from his/her graduate cumulative grade point average from all grades earned during the student's prior enrollment at the University. Thus, the student who re-enrolls under the Graduate Restart option automatically forfeits the right to use any of the previous graduate course work, including previously accrued transfer work, toward the current degree requirements. Only courses attempted following readmission either at the University or other institution after readmission will be applied to the degree requirements.

Restart petitions may be filed for readmission to a program in which a student was not previously successful or for admission to a different graduate program. Restart petitions must be approved by the graduate program advisor/coordinator or Chair of the program, the Dean of the college and the Dean of The Graduate School.

If readmission is granted under the Graduate Restart option, the following will apply:

1. Enroll within one year (12 months) of the granting of the petition.
2. Maintain good academic standing according to the current Graduate School policies.
3. Policies on probation and suspension apply differently to Graduate Restart students only in that suspension will result in dismissal from the University.

All hours attempted and all grades earned before and after Graduate Restart will remain on the student's official, permanent academic record (transcript). Graduate Restart affects only the cumulative graduate grade point average for the restarted program of study. The Graduate Restart process does not remove evidence/documentation of the student's overall academic history at the university such as grades previously received, even if a course is repeated in the process of Graduate Restart.

A student may exercise the Graduate Restart option only once in their graduate career at the University, regardless of the number of times the student enters/attends a graduate degree program at UT Tyler.

To be considered for Graduate Restart, students must meet with the advisor of the graduate program in which they seek their degree and provide a compelling justification for reinstatement. The advisor will submit a Graduate Restart Request Petition available at uttyler.edu/graduate/forms/. Students should explain how circumstances that previously impeded one’s success in graduate school have been addressed and how their likelihood for success has improved.
Students must submit all materials required for full admission to the program (GRE scores, recommendation letters, statement of purpose, etc.) To participate in Graduate Restart a student must meet all the requirements for Full Graduate Admission. No provisional or conditional admission is allowed.

A student should carefully review this information to make sure that the terms of the program are understood. If the student agrees to the provisions of Graduate Restart, s/he should sign the petition form and submit it to the advisor for the graduate program. All required documents to support the application for admission must be submitted as well. For the Graduate Restart applicant, the catalog in effect at the time of the Graduate Restart application is effective. The Graduate Restart option is tied to the admission process and may only be requested at the time of readmission.

Thesis

Several graduate degree programs at UT Tyler require a thesis. A student seeking a degree should consult the appropriate section of this catalog to determine if a particular degree requires a thesis.

Guidelines and Procedures

Students considering enrollment in a thesis course should access the Thesis and Dissertation Formatting Guidelines (and Sample Pages) at the following address: uttyler.edu/graduate/thesis-dissertation/thesis-students.php. These guidelines describe procedures for typing, formatting, and submitting the thesis.

Institutional Review Board (IRB) Approval

Federal regulations and University policy require that all investigations using animals or human beings as subjects of research be reviewed and approved by the Institutional Review Board before such investigations may begin.

Data cannot be collected for any dissertation based on the use of animals or human beings as subjects without prior review and approval in accordance with university procedures. More information can be found online at: uttyler.edu/research/compliance/.

Even if a student believes that his/her research may be "exempt", the proposed research must still be reviewed prior to initiating collection of data.

Thesis Committees

Committee Composition

A student who has been advanced to the thesis stage is responsible for forming a thesis committee. Members of the committee must review and approve the student’s research proposal. The student and the committee work in union on the scope, plan, and progress of the thesis research and manuscript. Note the following policies regarding committee composition:

Committee Size & Potential Members

Thesis committees must be comprised of at least three members (a chair and two supporting faculty members). The majority of the committee members should be faculty from the student’s graduate program. Appropriately qualified faculty may serve on a committee at the request of the student and the graduate program. Categories of graduate faculty membership are described online at uttyler.edu/graduate/gradfaculty/credential.

Thesis chairs must complete and submit the Appointment of Thesis Committee form to gradforms@uttyler.edu for Graduate School approval before the student is eligible to enroll in thesis hours. The form is available online at uttyler.edu/graduate/thesis-dissertation.

Committee Chair

The Committee Chair is the student’s primary mentor. She or he is responsible for directing and guiding the student’s research and writing activities. He or she should possess expertise in the student’s chosen research topic. It is the responsibility of the student to select an appropriate topic and to ensure that a faculty member with expertise in the topic is available and willing to serve as chair. The Committee Chair must be appropriately qualified for his/her role on the committee. It is possible to have co-chairs on a committee.

Oral Defense of Thesis

An oral defense of a thesis is scheduled in consultation with the committee chairperson/advisor. The oral defense should be held only after all members of the committee have had adequate opportunity to review a draft of the master’s thesis. The advisor is responsible for determining that the draft is in an appropriate form for committee evaluation. If substantial revisions are necessary, they should be completed before the final oral defense is scheduled. The committee may, at the time of the final oral but no later, require alterations and corrections, but these should constitute relatively minor changes agreed to by a majority of the committee members. The advisor is responsible for verifying that the changes required by the committee have been made.

An invitation created by the student may be sent to gradforms@uttyler.edu and will be forwarded on behalf of The Graduate School to all full-time faculty members. All committee members are expected to be present at the defense. The final oral may be open to the public. A thesis is accepted only after the approval of a majority of the examining committee members. If there are co-chairs of the committee, both must indicate approval of the thesis defense.

After the oral defense is passed and the thesis is deemed ready for publication, all members of the committee sign the Thesis Signature page. When the student submits the final copy to the academic department for signatures, they must also email gradmanuscripts@uttyler.edu and copy their advisor, thus notifying The Graduate School that the manuscript has been delivered to the academic department for signatures. The student sends the completed manuscript including the signed signature page to gradmanuscripts@uttyler.edu for final formatting approval. Detailed instructions are available here: uttyler.edu/graduate/thesis-dissertation/

Failure of Examinations

A master’s degree candidate who fails the oral defense may not take the examination a second time until at least three months after the first attempt. A student who fails an examination for the second time becomes ineligible for further graduate work. Upon request from the student’s advisor and chairperson of the department, the Dean of The
Graduate School may grant a student a third and final opportunity to take the oral defense.

**Thesis Submission Deadlines**

The final PDF copy of the thesis, prepared under standards as defined in the Thesis and Dissertation Formatting Guidelines must be submitted via email to gradmanuscripts@uttyler.edu for a technical review no later than two weeks before the last day of final exams of the semester of intended graduation. The PDF version must include a scanned copy of the signature page with all signatures present. After making any required changes, a PDF of the entire thesis/dissertation (including scanned copies of any signature pages) should be submitted via email to gradmanuscripts@uttyler.edu. After final formatting approval, students will receive a signed Thesis Approval Form and Electronic Thesis Submission Form, as well as information on author rights and instructions for submitting the thesis/dissertation in electronic format to the Robert R. Muntz Library's digital repository, Scholar Works.

No late manuscripts are accepted. Failure to meet the deadline will delay graduation by one semester.

Theses are regarded as publications and will be made available to the public once they are approved and submitted to The Graduate School.

**Grading Policy**

A student registered for a thesis who does not submit the approved thesis document to the dean or graduate coordinator of the appropriate college before the thesis deadline for that semester will receive an incomplete “IP” grade. Once the thesis has been accepted, previous “IP” grades for thesis work will be changed to credit “CR”. A maximum of six semester hours of thesis credit may be applied to the master's degree.

**Approval**

The completed thesis must be approved by the thesis advisor, the college dean, and the thesis reviewer before the student will receive final certification for the degree.

**Graduation Guidelines and Procedures**

**Graduation Requirements--Master's**

1. Complete a Graduate Transfer Credit Approval form within the first semester following admission to a program that identifies the transfer credit awarded and specifies any special requirements.
2. Complete the total number of semester credit hours and other requirements of the degree plan (including transfer credit) within a six-year period. Courses completed on a credit-granting basis (CR) may not be applied toward a graduate degree without approval of the graduate coordinator or the appropriate department chair.
3. Earn a “C” or better in all courses applied to the degree.
4. Earn a cumulative grade point average of 3.0 or higher on all work counted toward the degree.
5. Pass and/or complete comprehensive examination(s) if required for the program.
7. Follow the steps to apply for graduation on the Registrar’s Office website: uttyler.edu/registrar/graduation/applying-for-graduation.
8. See the Graduation section of the Office of the Registrar website for additional information on this process.

**Application for Graduation Deadlines**

In order to facilitate a timely pre-graduation review of their graduation eligibility, all students are highly encouraged to apply prior to the Priority Filing Date for their term of graduation, as found here: uttyler.edu/registrar/graduation/applying-for-graduation.

Summer graduates may participate in the following Fall commencement ceremony and are automatically included in the program. Early participation in the preceding Spring ceremony is not permitted.

Students will receive updates on the status of their Application for Graduation from the department of their major field of study. Updates about the commencement ceremonies will be distributed by the Office of the Registrar.

**Verification of Degree**

A degree will not be granted until all requirements have been verified by the academic department and the Registrar. All incomplete grades, required transcripts from other institutions, required examinations, and other evidence of outstanding requirements must be verified within 30 calendar days following the final day of the semester of graduation as listed in the Academic Calendar. If the requirements have not been verified by this date, graduation will be denied, and the student must re-file for graduation subject to the filing for graduation guidelines.

**Graduate Policies--Ph.D.**

The Ph.D. degree is granted in recognition of exceptional attainment in a specific field as demonstrated by passing coursework, the successful completion of required examinations and the successful defense of a dissertation based on original research that makes a significant contribution to the knowledge base of the student's field of study.

**Ph.D. Excessive Hours Fee ("99-Hour Rule")**

All Ph.D. students (regardless of state residency classification) who exceed 99 hours of Ph.D. coursework will be required to pay out-of-state tuition. Ph.D. coursework is any coursework taken by a student seeking a Ph.D. degree after the completion of an initial 30 semester hours of graduate credit (typically master's level work, regardless of whether the hours are taken as part of a master's degree, as a non-degree seeking student, certificate work, or as part of the Ph.D. program). *(See Texas Education Code Sec. 61.046 (l))*

This rule applies to all students admitted to a Ph.D. program at UT Tyler. This tuition structure applies to Texas residents as well as out-of-state residents and international students who were eligible to be charged tuition at the resident rate because of scholarship, fellowship awards, or employment as Graduate Assistants.

**Program of Study**

All Ph.D. programs consist, at minimum, of a coherent set of courses and other educational experiences, a Proficiency Examination, a dissertation, and a Final Oral Defense. Students must satisfy not only
their departmental requirements, but also any additional requirements specified by The Graduate School.

Admissions

Typically, the University of Texas at Tyler admits students to its Ph.D. programs under the Full Admission criteria. The requirements for admission are stated in the section for each program elsewhere in the catalog.

Transfer of Graduate Credit

Transfer of graduate credit from an accredited institution is limited to a total of no more than 12 semester hours. The Clinical Psychology Ph.D. may accept up to 15 semester hours of transfer credit. Individual Ph.D. programs may adopt more restrictive limits. Hours transferred into a Ph.D. program should represent credit earned after the award of the master's degree. Exceptions to the number of hours transferred may be requested by the program to the Dean of the Graduate School. Only credit with a grade of “B” or better may be transferred. Credit earned more than six calendar years before admission to the program will not be accepted for transfer.

The program will determine what courses, if any, are accepted for transfer. The Ph.D. student may be examined on all transferred courses at the time of the Ph.D. proficiency examinations.

Transfer work does count toward the 99-Hour Rule for tuition purposes. See above for state law regarding the 99-Hour Rule.

University Requirements for Ph.D. Degree

1. Satisfactory completion of all coursework required by the plan of study.
2. Satisfactory completion of the Proficiency Examination.
3. Completion of the required residency requirements before Candidacy is awarded.
4. Graduate cumulative grade point average of at least 3.0.
6. Submission of an electronic version of the approved dissertation including the dissertation abstract and a copy of Human Subjects or Animal Subjects approval form (if required).
7. Completion of Ph.D. degree requirements within five years after being admitted to candidacy.
8. Follow the steps to apply for graduation on the Registrar’s Office website: uttyler.edu/registrar/graduation/applying-for-graduation.

Residency Requirement

The residency requirement provides students an opportunity to be engaged in concentrated study over an extended period of time in association with faculty and other students in an atmosphere conducive to a high level of intellectual and scholarly activity.

Ph.D. students must be registered for nine (9) hours each semester at UT Tyler for a minimum of two consecutive semesters or six (6) hours each semester for three consecutive semesters (not necessarily including summer). However, the student does not necessarily have to be physically present on campus (for example, the student may be taking courses over the internet or doing field research). The residency requirement must be met prior to admission to candidacy.

Time Limit

All requirements for the Ph.D. degree must be completed and the degree awarded within a maximum of nine years from the term of full Ph.D. admission, and within five calendar years from the term in which the student is admitted to candidacy.

(Example: if the date of admission is Fall 2008, the nine-year time limit ends Summer 2017. If the student in this example is admitted to candidacy in March 2010, the time to degree expires at the end of the spring semester 2015).

Extension of Time Limit

When extenuating circumstances warrant, the Dean of The Graduate School may grant an extension for one year. The student must submit a written request to the dissertation advisor and obtain approval from both the major advisor/dissertation chair and the program’s graduate director, who forwards the request to the Dean of The Graduate School. Final approval of the request rests with the Dean of The Graduate School.

The program can make a request on the behalf of the student for a leave of absence prior to or during candidacy. The proper chain of command should be followed (dissertation advisor, department chair, college dean, graduate school dean).

An approved leave of absence allows the time limit clock to stop for students during the leave.

Inactive Status

A student not yet admitted to candidacy who has not enrolled for three consecutive semesters and who has not been granted an extension or a leave of absence will be placed in inactive status.

In order to resume graduate studies, the student must complete a new graduate school application at uttyler.edu/graduate and meet all admission requirements in force at the time of the new application. Readmission under these circumstances is not guaranteed. If readmitted, the student will be subject to all program requirements in force at the time the student is readmitted.

Grading Policies

See general graduate policies.

Repeating a Course

Ph.D. students may repeat a 5000- or 6000-level course if the original grade earned was a C, D, F and if allowed by the program. The course may be repeated only once and the original grade continues to be included in the computation of the grade point average. There is no grade replacement in a Ph.D. level program. Individual programs may prohibit repeating a course or may have limits on the number of times a student may repeat courses.

Academic Good Standing for Ph.D. Students

Each Ph.D. program has its own standards for academic good standing. Refer to those sections of the catalog.
Dissertation Process

Dissertation Proposal
Each Ph.D. program will determine when the dissertation proposal must be approved relative to taking Proficiency Examinations (i.e., before, after, or concurrently).

Ph.D. Proficiency Examination
All Ph.D. students are required to pass a Proficiency Examination in the major field before writing the dissertation. Each Ph.D. program will determine whether the Proficiency Examination is written and/or oral. The proficiency examination is typically taken after the student has completed a significant portion, if not all, of the program’s coursework. However, a student may not be advanced to candidacy or register for dissertation hours until all coursework is completed, and all portions of the Proficiency Examination have been passed satisfactorily. The student must be in good academic standing and registered for a minimum of three credit hours in the semester in which any portion of the examination or a re-examination is taken.

Examination Committee
The Proficiency Examination Committee is composed of members of the program’s Ph.D. faculty.

Format
While The Graduate School does not dictate the format for the Proficiency Examination, it is expected that the examination will be appropriately rigorous. Also, the policies and rules for the form, timing, scheduling, sequence, and conduct of the proficiency examination must be uniform for all students in the program and available in written form (handbook, etc.) to all students.

Proficiency Examination
The student is considered to have satisfactorily completed the Proficiency Examination when the members of the Proficiency Examination committee have determined that a candidate has met the criteria established for satisfactory performance.

A student who fails the proficiency examination twice is not allowed an additional examination and is automatically dismissed from the university.

Appeal
A student may appeal the outcome of a Proficiency Examination by submitting a written petition to the director of the Ph.D. program within 10 work-days of being notified of the outcome of the examination. The path of the appeal process is from the director of the Ph.D. program to the department chairperson to the dean of the college and to the Dean of the Graduate School. The decision of the Dean of the Graduate School shall be final.

Application for Candidacy
When a student has completed all required coursework, has satisfactorily completed all portions of the proficiency exam, and is in good academic standing, and the report is submitted to The Graduate School, the student is admitted to candidacy for the Ph.D. degree.

Dissertation
The dissertation is an independent scholarly contribution to knowledge in the student’s area of specialization. By researching, writing, and defending a dissertation, the student demonstrates a high level of knowledge in the chosen field and the ability to conduct independent research.

The Graduate School has established guidelines for dissertations. These are available at uttyler.edu/graduate/thesis-dissertation/thesis-students.php.

Individual Ph.D. programs may also offer guidelines with requirements beyond those established by The Graduate School.

All Ph.D. candidates are required to complete and defend a dissertation. The university requires a minimum of nine hours of dissertation credit. However, most Ph.D. programs require more hours.

Ph.D. candidates are required to register for a minimum of one credit of dissertation during fall and spring semesters until the dissertation is accepted by The Graduate School. (See, Enrollment Requirements)

Institutional Review Board (IRB) Approval
Federal regulations and University policy require that all investigations using animal or human beings as subjects of research be reviewed and approved by the Institutional Review Board before such investigations may begin. Data based on the use of animals or human beings as subjects cannot be collected for any dissertation without prior review and approval in accordance with university procedures.

Dissertation Committee
The dissertation committee is established early in the research process and must be approved by The Graduate School—using the Appointment of Dissertation Committee form. Once the committee has been approved, the student is allowed to register for dissertation hours.

The dissertation committee is composed of a dissertation advisor, who chairs the committee, and at least two other Graduate Research Faculty members. The advisor must be qualified to chair dissertations and be from the department from which the degree is sought. At least one more of the committee members must be from the department in which the degree is being sought and hold the required Graduate Research Status.

Candidates are encouraged to include scholars from outside the program to serve as members of dissertation committees. The outside members may be selected from among Graduate Research Faculty from other academic programs or from other institutions where scholarly work is conducted. All members of a dissertation committee must possess the appropriate graduate faculty qualifications for their role on a committee.

Candidates are also encouraged to select a member of the UT Tyler Graduate Faculty, external to the program, to provide mentoring/guidelines during the proposal development and dissertation defense process. Mentors are not voting members of the committee.

To avoid both the fact and the appearance of conflict of interest, family members, spouses, ex-spouses, significant others, or members otherwise
related by blood or marriage or residing in the same household may not simultaneously serve on the same committee.

The role of the dissertation committee is to mentor the student's research and writing and approve the dissertation following an oral defense. Ph.D. students are required to consult with members of the dissertation committee throughout the progress of the research. Some programs may require Ph.D. candidates to submit an annual progress report to the dissertation committee.

**Defense of Dissertation Proposal**

The dissertation proposal is developed in consultation with the dissertation chair and input as needed from committee members. Following approval of the dissertation chair, the proposal is distributed to the dissertation committee prior to proposal defense. The dissertation proposal defense is held in closed session with the committee and requires a majority of committee votes for a decision. The committee may recommend acceptance, revisions, or rejection. The committee may determine a second defense is needed following revision. The proposal must be approved by the committee prior to submitting it for review and approval to the Institutional Review Board.

**Oral Defense**

The dissertation chair is responsible for determining that the dissertation draft is appropriate in form and content for committee evaluation. If substantial revisions are necessary, they should be completed before the oral defense is scheduled.

The Request to Schedule Oral Defense form signed by the Dissertation Committee Chairperson must be submitted to and approved by The Graduate School no later than 10 working days before the date of the oral defense.

The oral defense is open to the public. However, once the defense is completed, the student and visitors must leave the room while the Committee discusses the students' performance and votes on the outcome. The student is invited back into the room to receive the Committee's decision.

The student is considered to have completed the oral defense successfully only when the majority of the Committee votes in the affirmative. Each committee member indicates his/her vote by signing the Final Oral Defense Report form. The committee may require alterations and corrections, but these should constitute relatively minor changes agreed to by the majority of the committee members. The dissertation chairperson is responsible for verifying that the changes required by the committee have been made.

If the examination is judged unsatisfactory by a majority of the voting members, the Committee must decide whether the student will be permitted to do a second oral defense. If a second examination is required, the committee must be the same as the original one unless a substitution is approved by the Graduate School Dean. A student who fails the oral defense twice is not allowed an additional examination and the student is automatically dismissed from the program and candidacy revoked.

The final decision of the examining committee is referred to The Graduate School using the Oral Defense Report form, which must be submitted to gradforms@uttyler.edu no later than 5 business days following the oral defense.

**Format Review**

After successfully defending the dissertation and making any changes requested by the committee, the student must submit an electronic draft of the complete dissertation along with a signature page signed by the entire committee to The Graduate School for format review. Review of the draft for format requirements will take approximately two weeks. After final formatting approval, students will receive a signed Dissertation Approval Form and Electronic Dissertation Submission Form, as well as information on author rights and instructions for submitting the thesis/dissertation in electronic format to the Robert R. Muntz Library's digital repository, Scholar Works.

The Graduate School has created a checklist to guide candidates through the final steps of the dissertation defense and approval process. The checklist is available at uttyler.edu/graduate/thesis-dissertation/thesis-students.php.

Dissertations are regarded as publications and will be made available to the public once they are approved and submitted to The Graduate School.

After successfully defending the dissertation and making any changes requested by the committee, the student must submit an electronic draft of the complete dissertation along with a signature page signed by the entire committee to The Graduate School for format review. Review of the draft for format requirements will take approximately two weeks. After final formatting approval, students will receive a signed Dissertation Approval Form and Electronic Dissertation Submission Form, as well as information on author rights and instructions for submitting the thesis/dissertation in electronic format to the Robert R. Muntz Library's digital repository, Scholar Works.

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Dissertations are regarded as publications and will be made available to the public once they are approved and submitted to The Graduate School.
The College of Arts and Sciences offers discipline specific master's degrees in Art, Biology, Chemistry, Communication, Criminal Justice, English, History, Mathematics, Political Science, and Public Administration.

Department of Art and Art History

Merrie Wright, Chair

The Department of Art and Art History offers Master of Arts and Master of Fine Arts degrees. The program curricula provide the means for candidates to develop as contemporary visual artists or scholars, and with the professional skills required for a variety of career paths in the arts.

Art M.A.

There are two possible emphases for the MA in Art degree, an emphasis in Art History or Studio Art. Students must follow the admission requirements and degree requirements for their chosen emphasis.

The Master of Arts with an emphasis in Art History develops scholars and professionals who are knowledgeable about a wide range of art, from Ancient to Contemporary, and who specialize in a particular field of research. Through the program coursework students will: demonstrate critical thinking about works of art; analyze scholarly methodology; synthesize knowledge by integrating history, formal analysis and contemporary scholarship into original scholarship; write critically about works of art; and present original scholarship. Students must complete a 6 hour set of Core Courses and 24 hours of electives. After 18 hours of study, students must write and defense a thesis. Three academic letters of recommendation are required for admission.

The Master of Arts with an emphasis in Studio Art prepares students to work in a particular media or aesthetic, and provides preparatory training for a variety of professions in the arts. The M.A. with an emphasis in Studio Art prepares students to continue their graduate education, become professional studio artists, and prepares scholars who plan to pursue a career in teaching, community art education, galleries or museums, or arts management.

Graduate Record Exam (GRE)

The MA in Art with an emphasis in Art History is a 36-hour degree program. All students complete a 6-hour set of Core Courses and 24 hours in art history electives. After 18 hours of study, students must select one of the two following options with an advisor's approval.

Option I: M.A. in Art with an Emphasis in Art History with Thesis

1. Core Classes required of all students (6 hours)
   Select two of the following courses:
   - ART 5337: Theory and Research methods in Art History

2. Thesis (18 hours)

Prerequisites and Admission Requirements for MA in Art

1. Completion of the appropriate applications for graduate admissions to the University.
2. A one-page typed statement of intent regarding the purpose and rationale for graduate study.
3. An original research paper showing competence in the use of the English language and with conducting research.
4. Official transcripts
5. Three academic letters of recommendation (Letters of recommendation will be waived for graduates with a BA in Art or a BFA in Studio Art earned at UT Tyler)
6. Curriculum Vita/resume
7. Completion of the Graduate Record Exam (GRE)
8. A portfolio of 20 individual images of recent artwork, from the past 1-3 years. Digital submissions should be accompanied by a list containing the artist’s name, title, dimensions, media, and date of completion. Three-dimensional works may include multiple views/details.
9. Artist Statement

M.A. in Art with an Emphasis in Art History Degree Requirements

The MA in Art with an emphasis in Art History is a 36-hour degree program. All students complete a 6-hour set of Core Courses and 24 hours in art history electives. After 18 hours of study, students must select one of the following options with an advisor's approval.

1. Core Classes required of all students (6 hours)
   Select two of the following courses:
   - ART 5337: Theory and Research methods in Art History
ART 5336: Aesthetics and Criticism  
ART 5394: Contemporary Issues

2. Art History Electives (24 hours)

3. Thesis (6 hours)

Option II: M.A. in Art with an Emphasis in Art History without Thesis

1. Core Classes required of all students (6 hours)
   Select two of the following courses:
   - ART 5337: Theory and Research Methods in Art History
   - ART 5336: Aesthetics and Criticism
   - ART 5394: Contemporary Issues

2. Art History Electives (24 hours)

3. Art History or Studio Art Electives (6 hours)

Additional Requirements

1. Language Requirement: Students must be proficient in German, French, or another language in consultation with a professor. The language requirement can be fulfilled concurrently with the degree program. Students are required to pass one of the following:
   a. An oral and written proficiency exam given by the Department of Language and Literature (Spanish, French, or Latin)
   b. A nationally standardized examination (such as the MLA Cooperative Foreign Language Test) in their chosen language
   c. Receive a grade of “B” or higher in 12-16 semester hours of college-level classes in a single foreign language.

2. Students must receive a grade of “B” or higher in all graduate level coursework.

3. Students selecting Option II: MA in Art with an Emphasis in Art History Without Thesis must successfully complete a comprehensive examination.

MA in Art Emphasis in Studio Art Degree Program Requirements (36 semester hours)

All studio art graduate students seeking the MA or MFA degree enter the MA in Art with an emphasis in Studio Art program. The MA in Art with an emphasis in Studio Art is a 30-hour minimum, 36-hour maximum degree program. Upon completion of 6 hours of art history and 15 hours of studio art electives, students must declare whether they are going to complete the MA in Art with an emphasis in Studio Art or the MA in Art with an emphasis in Studio Art and Studio Art MFA coordinated degree program.

Studio Art Electives (21 hrs.)

Thesis/Exhibition (6 hrs.)

Art History (9 hours)

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<tr>
<th>Course</th>
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<tbody>
<tr>
<td>ART 5336</td>
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<td>Contemporary Issues</td>
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<tr>
<td>ART 5345</td>
<td>One of the following:</td>
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<tr>
<td>ART 5346</td>
<td>Graduate Studies in Renaissance Art History</td>
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<tr>
<td>ART 5347</td>
<td>Graduate Studies in Baroque and Rococo Art</td>
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<tr>
<td>ART 5348</td>
<td>Graduate Studies in Art in America</td>
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<tr>
<td>ART 5349</td>
<td>Graduate Studies in Twentieth-Century Art</td>
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<tr>
<td>ART 5390</td>
<td>Selected Topics in Art</td>
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</tbody>
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M.A. in Art Emphasis in Studio Art Degree Program Requirements (30 semester hours)

Thesis/Exhibition (6 hrs.)

Art History (6 hours)

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Studio Art Electives (18 hrs.)

Additional Degree Completion Requirements

1. Students must receive a grade of “B” or higher in all graduate level coursework.

2. All students admitted into the program are required to undergo a Portfolio Review after the completion of 15 hours. Recommendations for actions will be at the discretion of the faculty. This review must be successfully completed before enrolling in additional hours. Students may be dismissed from the program if the faculty, upon Portfolio Review, deems the student’s progress not sufficient, or that the portfolio holds insufficient potential.

Art M.A. with an Emphasis in Studio Art and Studio Art M.F.A. Coordinated Degree Program

(60 semester hours total)

The MFA in Studio Art provides the means for candidates to develop as contemporary visual artists. Through a conservatory approach, candidates acquire the skills necessary to master technical and formal interests, mature their understanding of form and content, consider innovative problem solving, create sophisticated aesthetic statements, and engage in professional practices. Further explorations in critical analysis, research methods, and contemporary theory provide the context in which students join these elements into a holistic philosophical, aesthetic and practical knowledge of the discipline.

Admission Requirements

Acceptance into the MFA program requires a positive recommendation by a faculty review committee, which meets at the time of the candidate’s MA thesis exhibition. The committee reviews the student's progress upon the completion of 30 graduate hours taken within the MA in Art with an emphasis in Studio Art program. The committee will recommend the candidate continue with the Studio Art MFA coordinated degree program or finalize studies at the University with a completed MA degree.

Studio Art M.F.A. Coordinated Degree Program Requirements (30 semester hours)

Thesis/Exhibition (9 hrs.)

Art History (6 hours)

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<tr>
<td>ART 5347</td>
<td>Graduate Studies in Nineteenth Century Art</td>
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</tbody>
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Biology M.S.

The Department of Biology offers graduate studies leading to the degree of Master of Science in Biology with a thesis and a non-thesis option (see below). The program is designed to provide graduate education for students who intend to pursue vocations in industry, government, teaching, research, and further graduate education leading to a doctorate. The department offers course work and research in the following general areas: genetics, genomics, bioinformatics, evolutionary biology, phylogenetics, developmental biology, molecular biology, synthetic biology, microbiology, insect biology, conservation biology, and ecology. This program is designed for students preparing for careers requiring analytical, research, and problem-solving skills.

Master of Science in Biology--Total Semester Hours=30

Admission Requirements

In addition to the general requirements for admission to Graduate School, the requirements for admission to the Master of Science in Biology are as follows:

1. Bachelor’s degree in science with a major in biology or a closely related field from an accredited college or university with a minimum grade point average of 3.0/4.0 or equivalent.
2. A satisfactory score on the General Test (verbal, quantitative, and analytical) of the Graduate Record Examination (GRE). Students who do not have satisfactory scores on the GRE may be admitted under the condition that they obtain a grade of "B" or higher on a prescribed set of undergraduate and/or graduate courses that are approved by the department.
3. A satisfactory grade point average on all prior advanced (junior, senior and graduate) work taken.
4. A satisfactory score on TOEFL or an equivalent test for applicants whose native language is not English.
5. Curriculum Vitae.
6. Statement of research interests.
7. Approval by departmental Graduate Affairs Committee and the Graduate Program Coordinator.
8. Consideration may also be given to one or more of the following: the applicant's demonstrated commitment to his or her chosen field of study, socioeconomic background, first generation college graduate, multilingual proficiency, geographic region of residence, and level of responsibility in other matters including extracurricular activities, employment, community service, and family responsibilities.

Degree and Graduation Requirements

Thesis Option

Each candidate for the M.S. degree in Biology (thesis option) must:
1. Complete a minimum of 30 semester hours of graduate credit including six hours of thesis (BIOL 5395, BIOL 5396).
2. Complete a research-based thesis.
3. Maintain a minimum grade point average of 3.0 on all course work. Only grades of "B" or better can be applied toward the degree.
4. Demonstrate satisfactory performance on a final comprehensive oral and/or written examination covering the courses, thesis and other academic or laboratory components of the student’s program selected by the graduate advisory committee.

Non-thesis Option

Each candidate for the M.S. degree in Biology (non-thesis option) must:
1. Complete a minimum of 30 semester hours of graduate credit including six hours of Biological Research (BIOL 5394).
2. Maintain a minimum grade point average of 3.0 on all course work. Only grade of B or better will be applied toward the degree.
3. Demonstrate satisfactory performance on a final comprehensive oral and/or written examination covering the courses, a non-research based professional paper, and other academic or laboratory components of the student’s program selected by the graduate advisory committee.

Department of Chemistry and Biochemistry

Dr. Tanya Shtoyko, Chair

Chemistry M.S.

The Master of Science in Chemistry can be viewed as either a terminal or non-terminal degree, serving as preparation for employment in chemical and related industries, in a wide range of government agencies, and in community colleges. The degree has both thesis and non-thesis options. The thesis option is designed to prepare students for careers in industry, in advanced research, and for further study toward Ph.D. degrees in biochemistry, chemistry, materials science, chemical engineering, forensics, pharmacology, toxicology, oceanography, medicine, environmental science, and related fields. The non-thesis option focuses on preparing students for chemical careers that typically do not have a research component. This option is an excellent choice for students wanting to become faculty members at the junior college level and for high school teachers seeking the credentials necessary to teach dual credit. The non-thesis option is designed to be a viable option for current teachers and others members of the workforce returning to college to advance their career opportunities.

Admission Requirements
In addition to the general requirements for admission to graduate study at The University of Texas at Tyler, the requirements for admission to the Master of Science in Chemistry are as follows:

1. The submission of complete official transcripts from all prior academic institutions which the student attended.
2. A completed application to the Office of Graduate Admissions.
3. A satisfactory score on the General Test (verbal reasoning, quantitative reasoning, and critical thinking/analytical writing) of the Graduate Record Examination (GRE) within the last 5 years.
5. The equivalent of an American Chemical Society (ACS) certified B.S. in Chemistry with an average GPA of 3.0 in all chemistry courses completed. Students who fail to meet the minimum GPA requirement may prove proficiency by achieving an acceptable score on three ACS graduate placement exams.
6. A demonstrated proficiency in the use of the English language, both spoken and written. The student may be required to pass an English proficiency test.
7. Approval by the Departmental Graduate Committee.
8. Consideration may also be given to one or more of the following: the applicant's demonstrated commitment to his or her chosen field of study, socioeconomic background, first generation college graduate, multilingual proficiency, geographic region of residence, and level of responsibility in other matters including extracurricular activities, employment, community service, and family responsibilities.

**Degree Requirements - Non-Thesis Option**

1. Complete a minimum of 30 semester hours of approved graduate credit.
2. Required Courses (3 hours). Complete CHEM 5301 Introduction to Graduate Teaching and Research.
3. Prescribed Electives (21 Hours). Complete 7 of the following courses with approval of advisor.
   a. CHEM 5312 Chemical Sensors
   b. CHEM 5316 Advanced Analytical Chemistry
   c. CHEM 5320 Advanced Biochemistry
   d. CHEM 5321 Biochemical Foundation and Treatment of Disease
   e. CHEM 5331 Organometallic Chemistry
   f. CHEM 5339 Bioinorganic Chemistry
   g. CHEM 5340 Physical Organic Chemistry
   h. CHEM 5341 Organic Synthesis
   i. CHEM 5342 Nanochemistry and Macromoleculars
   j. CHEM 5350 Quantum Mechanics
   k. CHEM 5351 Molecular Spectroscopy
   l. CHEM 5390 Advanced Topics in Chemistry
   m. CHEM 5301 Introduction to Graduate Teaching and Research
4. Free Elective (3 hours). In consultation with advisor, complete an additional 3 hours of graduate chemistry coursework. With advisor approval, a student may substitute up to 3 hours of graduate work from another discipline.

**Graduation Requirements Thesis Option**

Candidates for the Thesis Option for Master of Science in Chemistry must also meet the following requirements:

1. Maintain a minimum grade point average of 3.0 in all course work required for the degree. Only grades of “C” or better can be applied toward the degree.
2. Submission of a written thesis describing an original research project. The thesis must be of scientific significance and suitable for publication in refereed scientific journals. The student must then defend the thesis at an oral examination administered by the Thesis Advisory Committee.

**Graduation Requirements Non-Thesis Option**

Candidates for the Non-Thesis Option for Master of Science in Chemistry must also meet the following requirements:

1. Maintain a minimum grade point average of 3.0 in all course work required for the degree. Only grades of “C” or better can be applied toward the degree.
2. Demonstrate satisfactory performance on a final comprehensive oral and/or written examination covering the courses, a non-research based professional paper, and other academic or laboratory components of the student’s program selected by the graduate advisory committee.

**Thesis Advisory Committee**

A thesis research project will begin during the first semester of full-time graduate work. The student and thesis advisor will select two additional members from the graduate faculty in the Department of Chemistry to serve on the Thesis Advisory Committee.

**Department of Communication**

Dr. Marsha Matthews, Interim Chair

The Department of Communication offers the Master of Arts in Communication degree. This communication degree provides academic preparation for those pursuing professional careers in communication.
studies, teaching, and journalism, and will develop critical understanding of communication, aesthetics and cultural education.

**Communication M.A.**

The Master of Arts in Communication degree is a course of study for persons in or preparing for further graduate study or mid-level and upper-level professional positions in public and nonprofit organizations. The program emphasizes the theoretical, practical, and analytical abilities required of persons holding responsible communication positions. Centered in the Department of Communication, it also permits the incorporation of specialized fields of interest such as general communication, journalism, mass communication, and speech communication.

The course of study is designed to prepare students for matriculation to doctoral programs in communication and to train degree recipients for teaching responsibilities at the junior college level.

**Master of Arts in Communication--Total Semester Hours=36**

**Admission Requirements**

The requirements for admission to the communication MA program are as follows:

1. A baccalaureate degree from an accredited college or university.
2. A minimum grade point average of 3.0 on a 4-point scale on all upper-division course work.
3. A satisfactory score on the General Test (verbal, quantitative, and analytical) of the Graduate Record Examination (GRE). The GRE should be completed prior to the conclusion of the first long semester of enrollment.
4. Two favorable letters of recommendation.
5. Additional consideration for admission will be based upon the applicant's demonstrated commitment to his or her chosen field of study, involvement and level of responsibility in non-academic matters including extracurricular activities, employment, community service, and socioeconomic background.
6. Students who do not have a journalism, mass communication, speech communication, or communication studies major or minor in their undergraduate studies may be required to take leveling courses as determined by the communication graduate faculty.

**Degree Requirements**

All candidates for the Master of Arts degree in communication must meet the following requirements:

1. Completion of a minimum of 36 hours of graduate credit with a cumulative grade-point average of 3.0 in all course work applied towards the degree.
2. No more than six semester hours in independent study courses may be applied to this degree.
3. A grade of “B” or better in each core course.
4. Students choosing the thesis option must submit a standard master's quality thesis involving original research and satisfactorily defend the thesis. Students choosing the thesis option must complete 30 hours of coursework and COMM 5395 Thesis I and COMM 5396 Thesis II.
5. Students choosing the project option must submit a master's quality project involving original research and satisfactorily defend the project. Students choosing the project option must complete 30 hours of coursework and COMM 5397 Project I and COMM 5398 Project II.
6. Students choosing the comprehensive examination option must complete 36 hours of coursework and satisfactorily complete a comprehensive examination over coursework taken during the student's last semester of enrollment.

**M.A. Course Requirements**

**Core Courses (6 Hrs.)**
- COMM 5308 Seminar in Communication Theories
- COMM 5310 Communication Research Methods

**Elective Courses (24 hrs. for Thesis Option or Project Option; 30 hrs. for Non-Thesis Option)**
- COMM 5301 The Literature of Journalism
- COMM 5302 Seminar in Rhetorical Criticism
- COMM 5303 Public Opinion and Propaganda
- COMM 5311 Seminar in Communication
- COMM 5315 Mass Media and Popular Culture
- COMM 5326 Theories of Student Development and Communication
- COMM 5328 Leadership and the Group Process
- COMM 5329 Topics in Communication Theory
- COMM 5330 Gender and Communication
- COMM 5333 Narrative Storytelling Across Media
- COMM 5335 Seminar in Organizational Communication
- COMM 5340 Seminar in Intercultural Communication
- COMM 5344 Seminar in Media Ecology
- COMM 5345 New Media Theories and Applications
- COMM 5350 Nonverbal Communication
- COMM 5359 Independent Study

**Thesis Option (6 hrs.)**
- COMM 5395 Thesis I
- COMM 5396 Thesis II

**Project Option (6 hrs.)**
- COMM 5397 Project I
- COMM 5398 Project II

**Dual Master of Arts in Communication (M.A.C.) / Master of Science in Health Sciences (M.H.S.)**

Students completing the Dual M.A.C.-M.H.S. degree option will be awarded the two degrees in the same academic term.

**The Dual M.A.C.-M.H.S. Program**

Students enrolling for this dual degree option must meet the admission requirements listed elsewhere in this catalog for both Communication and Health Sciences. Students complete a total of 63 hours. In addition to the 36 hours of coursework for the M.A.C. degree, students take 36 hours of coursework for the M.H.S. Nine of the hours for each degree are shared electives, resulting in the dual degree of 63 hours rather than the 72 hours required if each degree is pursued separately. The M.A.C. and M.H.S. degrees are awarded simultaneously at graduation. Students enrolling in this program must sign an agreement to complete both degrees and meet with the Graduate Advisor from each program.

**M.A.C. Degree Requirements**

All candidates for the Master of Arts in Communication degree must meet the following requirements:

1. Completion of a minimum of 36 hours of graduate credit with a cumulative grade-point average of 3.0 in all course work applied towards the degree.
2. No more than six semester hours in independent study courses may be applied to this degree.
3. A grade of “B” or better in each core course.
4. Students choosing the Non-Thesis option must demonstrate satisfactory performance on a comprehensive written and/or oral examination, to be taken during the student's last semester of enrollment, over the work covered in his or her degree program.

5. Students choosing the thesis option must submit a standard master's quality thesis involving original research and satisfactorily defend the thesis. Students choosing the thesis option must complete 30 hours of coursework and COMM 5395 Thesis I and COMM 5396 Thesis II.

6. Students choosing the project option must submit a standard master's quality project involving original research and satisfactorily defend the project. Students choosing the project option must complete 30 hours of coursework and COMM 5397 Project I and COMM 5398 Project II.

7. Students choosing the comprehensive examination option must complete 36 hours of coursework and satisfactorily complete a comprehensive examination over coursework taken during the student's last semester of enrollment.

Department of Literature and Languages

Dr. Hui Wu, Chair

The Department of Literature and Languages offers a Master of Arts degree in English, with face-to-face and online options, and elective courses for students seeking other graduate degrees.

English M.A.

The Master of Arts degree in English at UT Tyler provides exciting opportunities for study in the fields of literature, writing, and rhetoric. Its mission is to graduate students who have mastered advanced skills in critical thinking, textual interpretation, rigorous researching, and analytical writing. The program offers students a deepened understanding of literature’s cultural intellectual legacy, the ability to write well and with discernment, and the skills needed to effectively acquire knowledge and to communicate ideas in preparation for employment or doctoral study.

Master of Arts in English--Total Semester Hours=36

Admission Requirements

1. A baccalaureate degree from an accredited college or university
2. A satisfactory score on the General Test of the Graduate Record Exam. Emphasis will be placed on scores for the Verbal Reasoning and Analytical Writing sections of the test. Provisional admission may be granted without initial submission of a GRE score. However, a GRE score must be submitted by the end of the first long semester. A GRE waiver may be granted for a recent master's or doctoral degree in a field related to English.
3. A minimum grade point average of 3.25 on a 4.0 point scale for at least forty-eight hours of upper-division coursework.
4. A minimum grade point average of 3.50 on a 4.0 point scale for at least twenty-one hours of undergraduate English courses, including a minimum of twelve hours of upper-division coursework.
5. A Statement of Purpose of maximum 500 words stating the applicant's reasons for pursuing an English M.A. This essay should be signed, single-spaced, and word-processed.
6. Consideration may be given to one or more of the following factors: the applicant's demonstrated commitment to his or her chosen field of study, socioeconomic background, multilingual proficiency, geographic region of residence, status as a first generation college graduate, and level of responsibility in other matters including extracurricular activities, employment, community service, and family responsibilities.

7. Conditional admission may be granted if an admission requirement is not met in an otherwise strong application. To be considered for conditional admission a GRE score or a GRE waiver is required.

Application Deadlines:

Fall Enrollment
Priority Date: May 1
Final Date: July 15

Spring Enrollment
Priority Date: September 1
Final Date: December 1

Degree Requirements

A total of thirty-six semester hours of English graduate-level coursework is required. No more than six semester hours of graduate independent study courses and six semester hours of travel/study courses may be applied. No more than nine hours of graduate credit in which a "B" or better has been earned may be transferred from another institution. Transfer work is subject to approval by the graduate advisor.

Option I: Master of Arts in English with Thesis (36 hours)

Required Courses (9 hrs.)
ENGL 5300 Bibliography and Methods of Research
ENGL 5397 Guided Integrative Study
ENGL 5396 Thesis II

Note: ENGL 5300 should be taken during the semester of entry.
Note: If enrolling in more than one thesis semester after receiving advisor approval, select ENGL 5395 Thesis I prior to taking ENGL 5396 Thesis II.

Writing, Rhetoric, and Theory (6 hrs.):
ENGL 5361 Studies in Multimodal Design
ENGL 5362 Data and Documentation Design
ENGL 5367 Studies in Creative Writing
ENGL 5382 Contrastive Linguistics
ENGL 5385 Literary Theory and Criticism
ENGL 5388 History and Practice of Rhetoric
ENGL 5389 Practicum in Composition Instruction
ENGL 5390 Studies in Composition
ENGL 5391 Studies in Technical and Scientific Writing
ENGL 5392 History, Theory and Practice of Writing Centers

Note: ENGL 5388 or ENGL 5390 and ENGL 5389 are required for Teaching Assistants.

Select from the following (12 hrs.):
Early, Early Modern Literature (6 hrs.)
ENGL 5305 Chaucer and Middle English Literature
ENGL 5310 Masters of English Literature
ENGL 5315 Studies in the English Renaissance
ENGL 5320 Shakespeare
ENGL 5321 Studies in English Neoclassical Literature
ENGL 5340 Masters of American Literature
ENGL 5346 American Literature through the Romantic Period
ENGL 5348 American Renaissance
ENGL 5369 Topics in English
ENGL 5370 Studies in World Literature

Later Literature (6 hrs.)
ENGL 5310 Masters of English Literature
ENGL 5323 Studies in Romanticism
ENGL 5325 Studies in Victorian Literature
ENGL 5330 English Literature: Twentieth Century
ENGL 5340 Masters of American Literature
ENGL 5350 Studies in American Literary Realism
ENGL 5355 Studies in Twentieth-Century American Literature
ENGL 5369 Topics in English
ENGL 5370 Studies in World Literature
ENGL 5386 The Modern Novel

Electives (9 hrs.)
An elective is any graduate-level English course offered by the English M.A. program.

Option II: Master of Arts in English without Thesis (36 hours)

Required Courses (6 hrs.)
ENGL 5300 Bibliography and Methods of Research
ENGL 5397 Guided Integrative Study

Notes: ENG 5300 should be taken during the semester of entry.

Writing, Rhetoric, and Theory (6 hrs.):
ENGL 5361 Studies in Multimodal Design
ENGL 5362 Data and Documentation Design
ENGL 5367 Studies in Creative Writing
ENGL 5382 History, Theory and Practice of Writing
ENGL 5388 Studies in World Literature
ENGL 5389 Advanced Grammar and Linguistics
ENGL 5390 Studies in Composition
ENGL 5391 Studies in Technical and Scientific Writing
ENGL 5392 History, Theory and Practice of Writing Centers

Note: ENGL 5388 or ENGL 5390 and ENGL 5389 are required for Teaching Assistants.

Early, Early Modern Literature (6 hrs.)
ENGL 5305 Chaucer and Middle English Literature
ENGL 5310 Masters of English Literature
ENGL 5315 Studies in the English Renaissance
ENGL 5320 Shakespeare
ENGL 5321 Studies in English Neoclassical Literature
ENGL 5340 Masters of American Literature
ENGL 5346 American Literature through the Romantic Period
ENGL 5348 American Renaissance
ENGL 5369 Topics in English
ENGL 5370 Studies in World Literature

Later Literature (6 hrs.)
ENGL 5310 Masters of English Literature
ENGL 5323 Studies in Romanticism
ENGL 5325 Studies in Victorian Literature
ENGL 5330 English Literature: Twentieth Century
ENGL 5340 Masters of American Literature
ENGL 5350 Studies in American Literary Realism
ENGL 5355 Studies in Twentieth-Century American Literature
ENGL 5369 Topics in English
ENGL 5370 Studies in World Literature
ENGL 5386 The Modern Novel

Electives (12 hrs.)
An elective is any graduate-level English course offered by the English M.A. program.

Concentration in Digital Rhetoric and Multimodal Design (18 hrs.)
The Concentration in Digital Rhetoric and Multimodal Design offers eighteen (18) credit hours to degree-seeking students who have been admitted to the English MA or any graduate program at The University of Texas at Tyler. This concentration emphasizes intellectual connections among literature, rhetoric, writing, and multimodal research using digital tools. With this concentration, graduates will be able to conduct advanced research using data-driven methodologies, rhetorically analyze audiences and situations, and design multimodal projects on digital platforms.

Admission Eligibility & Progress
Students pursing the Concentration in Digital Rhetoric and Multimodal Design must be concurrently admitted to the Master of Arts program in English or another master’s program at The University of Texas at Tyler. Students must submit a Graduate Concentration Permission Form to EnglishMA@uttyler.edu and maintain a cumulative 3.5 GPA for the required courses.

Curriculum
The Concentration in Digital Rhetoric and Multimodal Design consists of 18 hours (6 courses), of which count toward the hours needed to complete a Master of Arts in English at UT Tyler. Course emphasis is on research, literature, rhetoric, and digital multimodal design.

Required Courses (15 hours)
ENGL 5300 Bibliography and Methods of Research
ENGL 5361 Studies in Multimodal Design
ENGL 5362 Data and Documentation Design
ENGL 5367 Studies in Creative Writing
ENGL 5382 History, Theory and Practice of Writing
ENGL 5388 Advanced Grammar and Linguistics
ENGL 5389 Studies in World Literature
ENGL 5390 Studies in Composition
ENGL 5391 Studies in Technical and Scientific Writing
ENGL 5392 History, Theory and Practice of Writing Centers

Electives (3 hours)
ENGL 5369 Topics in English
ENGL 5382 Contrastive Linguistics
ENGL 5390 Studies in Composition
ENGL 5389 Practicum in Composition Instruction
ENGL 5391 History and Practice of Rhetoric
ENGL 5392 History, Theory and Practice of Writing

If not taken as a required course:
ENGL 5367 Studies in Creative Writing
ENGL 5380 Advanced Grammar and Linguistics
ENGL 5388 History and Practice of Rhetoric
ENGL 5391 History, Theory and Practice of Writing

face-to-face delivery only:
ENGL 5392 History, Theory and Practice of Writing
Centers

Graduation Requirements
1. A cumulative grade point average of 3.0 for all graduate-level coursework attempted.
2. Successful completion of ENGL 5397 with exit examination for the non-thesis option or successful completion of ENGL 5397 with exit examination and ENGL 5396 for the thesis option.
3. For graduation from UT Tyler, all degree requirements must be completed within a six-year period.

Other Course Offerings
Although UT Tyler does not offer graduate degrees in Philosophy or Spanish, courses in these areas are offered as electives within the Department of Literature and Languages for students seeking graduate degrees in other disciplines.

Department of Mathematics
Dr. Sheldon Davis, Chair

Mathematics M.S.
The Master of Science in mathematics program is designed to provide a graduate level education for students who intend to teach at various levels, who will continue or seek employment within the industrial sector, or who intend to continue their education beyond the master’s level at other institutions.

Master of Science in Mathematics--Total Semester Hours=36

Admission Requirements
In addition to the general requirements for admission to graduate study, the requirements for admission to the mathematics programs are as follows:
1. A satisfactory score on the General Test of the Graduate Record Examination (GRE).
2. A satisfactory grade point average on all prior advanced level (junior, senior, and graduate) work taken.
3. A proficiency in the use of the English language.
   If a student’s verbal score on the General Test of the GRE is below an acceptable minimum, the student must pass an English proficiency test.
4. The equivalent of an undergraduate degree in mathematics at this institution.
   Must meet deficiencies before Full Admission is granted.
5. Students who do not have satisfactory scores on the Graduate Record Examination may be admitted under the condition that they obtain a grade of "B" or higher in a prescribed set of graduate courses that are approved by the department.
6. Consideration is also given to one or more of the following the applicant's demonstrated commitment to his or her chosen field of study, socioeconomic background, first generation college graduate, multilingual proficiency, geographic region of residence, and level of responsibility in other matters including extracurricular activities, employment, community service, and family responsibilities.

Degree Requirements
Each candidate for the degree must complete:

A minimum of 36 semester hours of graduate credit which may include a research project or thesis

A core curriculum:
- MATH 5331 Algebra I
- MATH 5341 Real Analysis I
- MATH 5351 Mathematical Probability
- MATH 5381 Applied Mathematics I

At least two of the following:
- MATH 5332 Algebra II
- MATH 5342 Real Analysis II
- MATH 5352 Mathematical Statistics
- MATH 5382 Applied Mathematics II

Graduation Requirements
Candidates for the master's degree in mathematics must also meet the following requirements:
1. A cumulative 3.0 grade point average on all course work
   Only grades of “B” or better can be applied towards the degree.
2. Satisfactory performance on a final comprehensive examination covering those core courses and either the thesis, project or an additional area within the students program selected by the student in conjunction with the graduate advisor.

Department of Political Science and History
Dr. Marcus Stadelmann, Chair

Political Science M.A.
The Master of Arts in Political Science focuses instruction on four areas: American politics, political theory, comparative politics, and international relations. This course of study is designed to 1) prepare students for matriculation to doctoral programs in political science, 2) train degree recipients for teaching responsibilities at the junior college level, and/or 3) provide professional competencies for private and public sector employment.

Master of Arts in Political Science--Total Semester Hours=36

Admissions Requirements
In addition to the general requirements for admission to graduate study, the requirements for admission to the political science program are as follows:
1. A baccalaureate degree from an accredited college or university.
2. A directed essay designed to demonstrate the candidate's motivation for study in political science as well as the student's facility with analytical writing.
3. A satisfactory grade-point average on all prior advanced-level (junior, senior, and graduate) work (Minimum GPA - 3.0).
4. Consideration is also given to one or more of the following: the applicant's demonstrated commitment to his or her chosen field of study, socioeconomic background, first generation college graduate, multilingual proficiency, geographic region of residence, and level of responsibility in other matters including extracurricular activities, employment, community service, and family responsibilities.
Degree Requirements

The Master of Arts degree in Political Science is intended for students seeking broad knowledge of the field of political science, and who may wish to complement that knowledge with additional course work and intensive reading within the discipline.

Master of Arts in Political Science

Five core seminars (15 hrs.)
POLS 5300 Seminar in Scope and Methods
POLS 5311 Seminar in American Government
POLS 5321 Seminar in Political Theory
POLS 5331 Seminar in Comparative Politics
POLS 5341 Seminar in International Relations

Approved electives (21 hrs.)

Graduation Requirements

All candidates for the Master of Arts degree in political science must also meet the following requirements:
1. A cumulative grade-point average of 3.0 in all course work applied towards the degree.
2. Satisfactory completion of a graduate capstone project. Under the direction of a member of the graduate faculty, the student will develop and produce a comprehensive research project as the concluding requirement for the Master of Arts degree in Political Science. The project may take the form of a research essay or other artifact, subject to approval by the graduate faculty, which will then be presented either before the departmental faculty or in another approved professional setting, like an academic conference.

History M.A.

The Master of Arts degree in history emphasizes instruction in the following areas: (1) European History; (2) United States History; and (3) World History. The program is designed for students wishing to pursue graduate study in history. It may also serve those who wish to pursue elementary, secondary, or junior college teaching careers; those who wish to work in public history; and those for whom a graduate degree in history can further their professional or personal goals.

Master of Arts in History--Total Semester Hours=36

Admission Requirements
1. A baccalaureate degree in History from an accredited college or university or a baccalaureate degree outside of History that includes a minimum of 12 semester hours of upper-division History courses.
2. A satisfactory score on the Graduate Record Examinations (GRE) or the Miller Analogies Test (MAT). This requirement may be waived if the student has an M.A. or M.S. in another field from the Humanities, Social Sciences, or Arts, pending the approval of the department.
3. A minimum GPA of 3.0 on all prior upper-division work.
4. Consideration is also given to one or more of the following: the applicant's demonstrated commitment to his or her chosen field of study, socioeconomic background, first generation college graduate, multilingual proficiency, geographic region of residence, and level of responsibility in other matters including extracurricular activities, employment, community service, and family responsibilities.

Degree Requirements

A total of 36 semester hours of graduate work is required. A student may transfer a maximum of six semester hours of graduate work in which a grade of “B” or better has been earned from approved institutions. All transfer work is subject to approval by the student’s advisor. No more than six semester hours in independent study courses and six semester hours in travel/study courses may be applied to this degree.

Option I: Master of Arts Degree in History (With Thesis).
Option II: Master of Arts Degree in History (Without Thesis).

Research Seminar (3 hours)
HIST 5310 Seminar in History

Historiography (3 hours)
HIST 5394 Historiography

Thesis (Option I only) 6 hours
HIST 5395 Thesis
HIST 5396 Thesis

Other History Course Electives (15-21 hours)
Option I 15 hours
Option II 21 hours

Reading Seminars - one in each of the following areas (9 hours)
European History Before 1715 or since 1715
United States History To 1877 or since 1877
World History African History or Latin American History

Graduation Requirements
1. A cumulative grade point average of 3.0 in all graduate history work attempted.
2. Successful completion of a thesis (Option I) or of written comprehensive examination (Option II).
3. Foreign language - twelve credit hours, or demonstrated reading knowledge, of a single foreign language only for Option I students whose thesis topic focuses on a country where English is not the primary language.

Department of Social Sciences

Dr. Thomas Guderjan, Chair

Master of Public Administration

The Master of Public Administration degree is a professional course of study for persons in, or preparing for, mid-level or upper-level management positions in public and nonprofit organizations. The program emphasizes the theoretical, practical, and analytical abilities required of persons holding responsible public positions. Centered in the Department of Social Sciences, it also permits the incorporation of specialized fields of interest such as general administration, criminal justice, urban and regional planning, research and evaluation, and health care administration.

Admission Requirements
1. A baccalaureate degree from an accredited college or university.
2. A minimum grade point average of 3.0 on a 4 point scale on the last 60 hours of undergraduate and/or graduate coursework. Candidates with advanced degrees will be given preference.
3. Three years of full-time employment in a public or non-profit organization is required. A curriculum vita should be submitted to
document employment in a public or non-profit organization. A satisfactory score on the Verbal and Quantitative sections of the Graduate Record Examination (GRE) may be substituted for the employment requirement. The GRE requirement can be waived if the applicant earned a 3.25 overall undergraduate GPA or has previously earned a graduate degree, from an accredited university.

4. A letter expressing interest and motivation for pursuing the degree should be submitted.

5. Consideration is also given to one or more of the following the applicant's demonstrated commitment to his or her chosen field of study, socioeconomic background, first generation college graduate, multilingual proficiency, geographic region of residence, and level of responsibility in other matters including extracurricular activities, employment, community service, and family responsibilities.

6. A course in research methods is recommended before admission.

MPA Degree Requirements

Each candidate for the degree must satisfactorily complete 36 hours of course work as indicated:

**Core Curriculum (24 hours required)**
- MANA 5320 Organizational Behavior
- PADM 5331 Information Systems in Public Administration
- PADM 5332 Public Budgeting and Finance
- PADM 5336 Administrative Ethics
- PADM 5350 Seminar in Human Resources Management
  - (Same as MANA 5350)
- PADM 5396 Research Methods
- PADM 5397 Advanced Social Science Analysis
- PADM 5355 Public Administration Capstone Seminar

**Area of Concentration (12 hours)**

The MPA program offers 3 areas of concentration: criminal justice, municipal management, and non-profit management.

**Criminal Justice**
- CRIJ 5302 Judicial Policy and Social Process
- CRIJ 5303 Contemporary Criminological Theory
- CRIJ 5307 Criminal Justice Policy
- CRIJ 5313 Contemporary Issues in Corrections
  - or
- CRIJ 5332 Law Enforcement: Environment and Practice

**Local Government**
- PADM 5307 Metropolitan Problems
- PADM 5339 Urban and Regional Planning
- PADM 5385 Studies in Demography
- PADM 5308 Local Government Management
  - or
- PADM 5309 Public Sector Grant Writing

**Non-profit**
- PADM 5307 Metropolitan Problems
- PADM 5312 Non-Profit Management
- PADM 5309 Public Sector Grant Writing
- PADM 5313 Strategic Planning for Non-Profit

**Graduation Requirements**

All candidates for the Master of Public Administration degree must also meet the following requirements:

1. A cumulative grade point average of 3.0 (4.0 basis) on all work taken for graduate credit. No course with a grade below “C” may be applied toward this degree.
2. A grade of no lower than "B" in the capstone course.

**Local Government Certificate**

This program provides the foundational knowledge for a student interested in local government management. The program exposes students to the knowledge to become familiar with employment in the municipal and state level public agencies.

**Certificate Requirements**

**Required Courses (9 hrs.)**

- PADM 5307 Metropolitan Problems
- PADM 5308 Local Government Management
- PADM 5339 Urban and Regional Planning

Courses completed for this certification will be listed as a milestone on an official university transcript and a certificate of completion will be awarded by the Department of Social Sciences.

**Non-Profit Sector Certificate**

This program provides the foundational knowledge for a student interested in the non-profit sector. The program exposes students to the knowledge to become familiar with employment in the non-profit sector of the economy.

**Certificate Requirements**

**Required Courses (9 hrs.)**

- PADM 5312 Non-Profit Management
- PADM 5309 Public Sector Grant Writing
- PADM 5313 Strategic Planning for Non-Profit

Courses completed for this certification will be listed as a milestone on an official university transcript and a certificate of completion will be awarded by the Department of Social Sciences.

**Criminal Justice M.S.**

The purpose of this degree is to provide students with an opportunity for graduate-level education and a specialized degree in criminal justice. This degree will meet the educational needs of several types of students: (1) existing and prospective criminal justice agency personnel wishing to advance their knowledge and credentials in criminal justice, (2) students wishing to prepare for doctoral level work, (3) students wishing to prepare for community college teaching, and (4) students seeking more knowledge of crime and criminal justice.

**Master of Science in Criminal Justice--Total Semester Hours=36**

**Admission Requirements**

1. A baccalaureate degree from an accredited college or university.
2. A minimum grade point average of 3.0 on a 4 point scale on the last 60 hours of upper division coursework leading to the baccalaureate degree.
3. A minimum grade point average of 3.00 on at least 15 hours of undergraduate coursework in the social sciences.
4. A minimum grade of “C” in an upper division social science research methods course.
5. Three years of full-time employment in the social services or criminal justice sectors. A curriculum vita should be submitted to document employment. A satisfactory score on the Verbal and Quantitative sections of the Graduate Record Examination (GRE) may be substituted for the employment requirement. The employment requirement may be waived if the applicant earned a minimum 3.25 overall undergraduate GPA or has previously earned a graduate degree from an accredited university. An applicant who does not either meet the employment requirement or satisfy the waiver option may submit scores on the Verbal and Quantitative sections of the Graduate Record Examination (GRE) for consideration.
6. Consideration is also given to one or more of the following the applicant’s demonstrated commitment to his or her chosen field of study, socioeconomic background, first generation college graduate, multilingual proficiency, geographic region of residence, and level of responsibility in other matters including extracurricular activities, employment, community service, and family responsibilities.

Degree Requirements

The Master of Science in Criminal Justice is a 36-hour degree program. Students will choose from one of two concentrations: Criminal Justice Generalist or Management. The degree culminates with a capstone project.

Required courses—27 hours

Capstone
CRJ 5355 Criminal Justice Capstone Seminar

Ethics:
CRJ 5336 Administrative Ethics

Administration:
CRJ 5309 Seminar in Criminal Justice Administration

Corrections:
CRJ 5313 Contemporary Issues in Corrections

Criminological Theory:
CRJ 5303 Contemporary Criminological Theory

Law Adjudication:
CRJ 5302 Judicial Policy and Social Process

Law Enforcement:
CRJ 5332 Law Enforcement: Environment and Practice

Research and Analysis:
CRJ 5396 Research Methods
CRJ 5397 Advanced Social Science Analysis

Area of Concentration

Criminal Justice Generalist
CRJ 5307 Criminal Justice Policy
CRJ 5340 Violence and Society
CRJ 5310 Topics in Criminal Justice

Management
PADM 5331 Information Systems in Public Administration
PADM 5332 Public Budgeting and Finance
PADM 5350 Seminar in Human Resources Management
(Same as MANA 5350)

or
Approved PADM Elective

Graduation Requirements
1. All students must achieve a cumulative 3.0 GPA on all work applied to the degree.
2. All students must earn a grade of a “B” or higher in the Capstone course (CRJ 5355).

Corrections Graduate Certificate Program

Certificate Requirements

This program provides the foundational knowledge for a student interested in the criminal justice system. The program exposes students to contemporary issues involving criminality with an emphasis on criminal justice policy and corrections.

Required Courses (9 hrs.)

The certificate requires students to complete 9 semester credit hours (3 courses) from the following existing course set with a grade of B or better in each course. Prerequisites for all certificate courses selected will apply.

Courses completed for this certification will be listed as a milestone on an official university transcript and a certificate of completion will be awarded by the Department of Social Sciences.
CRJ 5303 Contemporary Criminological Theory
CRJ 5307 Criminal Justice Policy
CRJ 5313 Contemporary Issues in Corrections

Law Enforcement Graduate Certificate

Certificate Requirements

This program provides the foundational knowledge for a student interested in the criminal justice system. The program exposes students to contemporary issues involving criminality with an emphasis on criminal justice policy and law enforcement.

Required Courses (9 hrs.)

The certificate requires students to complete 9 semester credit hours (3 courses) from the following existing course set with a grade of B or better in each course. Prerequisites for all certificate courses selected will apply.

Courses completed for this certification will be listed as a milestone on an official university transcript and a certificate of completion will be awarded by the Department of Social Sciences.
CRJ 5303 Contemporary Criminological Theory
CRJ 5307 Criminal Justice Policy
CRJ 5332 Law Enforcement: Environment and Practice
GRADUATE SOULES COLLEGE OF BUSINESS

Dr. Krist Swimberghe, Dean

Master of Business Administration

The basic objective of the Master of Business Administration (MBA) degree program is to offer individuals an opportunity to develop corporate leadership ability in an increasingly complex and dynamic global society by enhancing their knowledge, managerial skills and perspective. The broad, integrated curriculum provides the student with an opportunity to gain understanding of the major facets of multinational business operations in a competitive environment. The program includes work in the theoretical foundations of business, quantitative controls, decision-making, the development of advanced functional skills, and the global and ethical environment of business. An opportunity is also provided for a limited degree of specialization. The degree may be delivered face-to-face, online, hybrid and in an executive format.

The program is a non-thesis program designed for graduates from recognized colleges of business as well as graduates in liberal arts, science, engineering, nursing, or other fields desiring to undertake supervisory or managerial positions.

Admissions

The requirements to be a graduate student in business administration are:

1. Admission to the degree program is determined primarily on the basis of predictors of success in graduate study:
   a. a baccalaureate degree from an accredited institution,
   b. grade point average computed on the last 60 Upper-Division undergraduate hours,
   c. a satisfactory score on the Graduate Management Admissions Test (GMAT). In rare instances the Graduate Record Examination (GRE) may be accepted in lieu of the GMAT,
   d. two letters of recommendation from professional contacts and,
   e. a current resume.

2. Quantitative measures are integrated into an index that multiplies the applicant's 60-hour Upper-Division GPA times 200 and adds the total GMAT score (60-hour Upper-Division GPA X 200) + GMAT = >1000. An index score of greater that 1000 is typical of a successful candidate. If the student's 60-hour Upper-Division GPA is above 3.25 the GMAT may be waived.

3. Applicants who earned a prior graduate degree may request a waiver of the GMAT. Additionally, applicants with three or more years of extensive managerial work experience and a baccalaureate degree (earned in the U.S. or with a U.S. government entity) with the last 60-hour Upper-Division-undergraduate GPA is a 3.0 or higher may request to have the GMAT requirement waived by the Program Advisor. This decision is made on a case-by-case basis; "extensive managerial experience" will typically mean a full-time supervisory or managerial position held for three or more years as through a resume, employment record and/or letters of recommendation. Applicants for the Executive MBA Healthcare Management Program (EMBA HCM) are required to have 3 or more years of managerial work experience. Such experience is evaluated by the Program to waive the GMAT requirement for EMBA HCM applicants. For additional information on this executive program refer to https://www.uttyler.edu/emba/program-cost/.

4. Consideration may also be given to other factors.

5. International applicants must meet the minimum requirements as stated in the International Graduate Student Admissions section of this catalog.

6. No more than nine semester credit hours of graduate credit earned prior to acceptance into the program, including transfer credit, may be applied to the degree. Students seeking admission to the program who have not yet satisfied admission criteria may be admitted as conditional or provisional students and allowed to complete one semester with up to nine hours for the MBA Program or 12 hours for the Accelerated MBA Program.

7. After reviewing all credentials (official transcripts, GMAT score, other relevant information), the Graduate Program Advisor and the Soules College of Business Graduate Admissions Committee will determine if the student may be accepted into the program. A degree plan will be prepared by the Graduate Program Advisor with the student. Students will be notified of official acceptance into the program. Upon admission, applicants will receive a link to the UT Tyler Honor Code and be asked to abide by it. Full admission must occur prior to enrollment beyond a single semester.

8. Although a student may not have completed all baccalaureate work at the time of application, a provisional admission decision will be made on the strength of the student's permanent record before the student can be enrolled as a graduate student in business.

Although a student may not have completed all baccalaureate work at the time of application, a provisional admission decision will be made on the strength of the student's permanent record before the student can be enrolled as a graduate student in business.

The student must maintain a 3.0 cumulative grade point average (4.0 basis) on all graduate work at UT Tyler. No course with a grade below "C" may be applied toward this degree.

Transfer of Credit

Subject to the approval of the Graduate Program Advisor and the Dean of the Soules College of Business, a student may transfer up to nine (9) hours of graduate credit earned at an approved institution. Graduate credit over three years old at the time of admission generally may not be used to meet degree requirements.

Degree Requirements

The MBA degree requirements are outlined below (36 hrs.):

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT 5320</td>
<td>Accounting for Management Control</td>
</tr>
<tr>
<td>FINA 5320</td>
<td>Advanced Financial Management</td>
</tr>
<tr>
<td>MANA 5305</td>
<td>Decision Making in Operations Management</td>
</tr>
<tr>
<td>MANA 5320</td>
<td>Organizational Behavior</td>
</tr>
</tbody>
</table>
The Accelerated MBA concentration in Cybersecurity is designed to provide students with industry relevant knowledge in the fundamental areas of the health care profession. This industry specific concentration develops skills relevant to the health care profession and provides exposure to contemporary issues in health care. Applicants with three or more years of extensive health care work experience can request to have the GMAT requirement waived by the Graduate Advisor. Relevant courses might include: MARK 5370, Healthcare Marketing for Contemporary Society, MANA 5361, Introduction to the American Healthcare System, and MANA 5375, Special Topics in Health Management.

Marketing

The Accelerated MBA concentration in Marketing is designed to provide students with relevant knowledge in Marketing, particularly in the services industry. Relevant courses might include: MARK 5360: Advanced Service Marketing, MARK 5370: Healthcare Marketing for Contemporary Society, and MARK 5375: Special Topics in Marketing.

Executive Health Care Management

The Executive MBA in Health Care Management Program provides industry specific knowledge in the fundamental areas of business with topics related to the healthcare profession. This program concentration is delivered in an Executive format and is taught in a face-to-face cohort setting. Applicants are required to have a minimum 3 years of managerial experience. The Executive Program concentration includes the MBA Core and elective courses.

Master of Accountancy (MAcc)

Accounting Data Analytics

The Master of Accountancy concentration in Accounting Data Analytics is designed to prepare students for the expanding world of big data. The demand for students who can analyze data sets to draw conclusions and assist in the decision-making process is ever-increasing. Recognizing the need for this knowledge and skill, the American Institute of CPAs has prepared a blueprint of plans to more fully assess data analytics as part of the Uniform CPA Exam. The concentration will require ACCT 5380: Advanced Auditing and Systems, COSC 5347: Business Intelligence and Analysis, and CSCI 5342: Sports Data Analytics.

The Coordinated Master of Science in Nursing and Master of Business Administration

This coordinated Master of Science in Nursing and Master of Business Administration (MSN-MBA) degree option will prepare the nurse executive to ensure excellence in client care services, and also impact the business environment in which nurses practice. This degree option incorporates content in management, finance, and marketing into a framework for nursing service and health care administration.
Students applying for admission to the MSN-MBA coordinated degree option must meet the College of Nursing and Health Sciences and the Soules College of Business requirements listed elsewhere in this catalog under the College of Nursing, the coordinated Master of Science in Nursing and Master of Business Administration.

Students completing the MSN-MBA coordinated degree option will be awarded their two degrees in the same academic term.

Students completing the MSN-MBA coordinated degree option will be awarded their two degrees in the same academic term.

Business Certificate Programs

Completion of a certificate curriculum will be noted on a student's transcript. No diploma is awarded by the university for completing a certificate.

Accounting Data Analytics

Accountants must have the skill and knowledge to evaluate data, draw conclusions and contribute to business decision-making. The Accounting Data Analytics Certificate Program is designed to prepare students to assess risks, perform analytical procedures, recognize the role of big data in supporting business decisions and use business intelligence to support business decisions.

Certificate Requirements

The certificate requires students to complete 9 semester credit hours (3 courses) with a grade of C or better in each course. Prerequisites for all certificate courses will apply.

**Required Courses (9 hours)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT 5380</td>
<td>Advanced Auditing and Systems</td>
</tr>
<tr>
<td>COSC 5347</td>
<td>Business Intelligence and Analysis</td>
</tr>
<tr>
<td>TECH 5310</td>
<td>Sports Data Analytics</td>
</tr>
</tbody>
</table>

Courses completed for this certification will be listed as a milestone on an official university transcript and a certificate of completion will be awarded by the Department of Accounting, Finance and Business Law.

Healthcare Data Analytics

The Healthcare Data Analytics Certificate Program is designed for professionals seeking to advance their careers through enhancement of analytical skills to collect, analyze, and organize data in the healthcare industry. This skillset allows professionals to lead efforts related to patient outcome improvements, quality and safety improvements, and operations and performance optimization.

Admission Requirements

In addition to the general graduate admission requirements of The University of Texas at Tyler, admission to the certificate program is contingent upon favorable review by the graduate committee. Admission to the certificate program requires the submission of a portfolio consisting of the following information.

1. A baccalaureate or advanced degree from a regionally accredited college or university
2. Original transcripts
3. Letter of Intent stating the impact this certificate program will have on your professional career
4. The admission process is complete when the applicant has been notified in writing of acceptance to the certificate program.

Credits earned in fulfillment of the Healthcare Data Analytics Certificate Program may be applied to other graduate degrees in the Soules College of Business. Applicants to the EMBA-HCM program may apply MANA 5361/EMBA 5361 to the degree plan. All other graduate degree regulations and policies are applicable to the certificate program.

Curriculum (9 hours total)

The following three courses must be completed with a grade of C or better while maintaining a minimum grade point average of 3.0.

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MANA 5361</td>
<td>Introduction to the American Healthcare System or EMBA 5361</td>
</tr>
<tr>
<td>MANA 5365</td>
<td>Issues in the American Healthcare System</td>
</tr>
<tr>
<td>COSC 5347</td>
<td>Business Intelligence and Analysis</td>
</tr>
</tbody>
</table>

Lean Six Sigma Black Belt

The Lean Six Sigma Black Belt Certificate program prepares students with the knowledge and tools that they can use to lead quality improvement initiatives in companies, thereby, reducing waste and becoming more efficient. These efforts have allowed companies to become more competitive and successfully compete in global markets.

Admission Requirements

In addition to the general graduate admission requirements of The University of Texas at Tyler, admission to the certificate program is contingent upon favorable review by the graduate committee. Admission to the certificate program requires the submission of a portfolio consisting of the following information.

1. A baccalaureate or advanced degree from an accredited college or university
2. Original transcripts
3. The admission process is complete when the applicant has been notified in writing of acceptance to the certificate program.

Credits earned in fulfillment of the Lean Six Sigma Black Belt Certificate Program may be applied to other graduate degrees in the Soules College of Business. All other graduate degree regulations and policies are applicable to the certificate program.

Curriculum (12 hours total)

The following four courses must be completed with a grade of C or better while maintaining a minimum grade point average of 3.0. In addition, a student must pass a comprehensive exam pertaining to the Lean Six Sigma Black Belt curriculum.

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>TECH 5310</td>
<td>Six Sigma Quality</td>
</tr>
<tr>
<td>TECH 5335</td>
<td>Lean Management</td>
</tr>
<tr>
<td>TECH 5366</td>
<td>Value Stream Management</td>
</tr>
<tr>
<td>TECH 5390</td>
<td>Advanced Lean Six Sigma Black Belt Techniques</td>
</tr>
</tbody>
</table>
Organizational Development and Leadership

The Organizational Development and Leadership Certificate program prepares the student to apply the theories in leadership and organizational behavior and human resource development to organizational settings and consulting environments. The program enables students to utilize knowledge and skills required to lead, facilitate, and train within an organizational setting in addition to consult in the area of leadership, organizational development and change management.

Admission Requirements

In addition to the general graduate admission requirements of The University of Texas at Tyler, admission to the certificate program is contingent upon favorable review by the graduate committee. Admission to the certificate program requires the submission of a portfolio consisting of the following information.

1. A baccalaureate or advanced degree from an accredited college or university
2. Original transcripts
3. The admission process is complete when the applicant has been notified of acceptance to the certificate program.

Students must maintain a cumulative grade point average of 3.0 or greater. Upon successful completion of the approved 12 semester credit hours, students will be awarded a certificate. Credits earned in fulfillment of the Organizational Development and Leadership Certificate Program may be applied to other graduate degrees in the Soules College of Business. All other graduate degree regulations and policies are applicable to the certificate program.

Curriculum (12 hours total)

Required Courses

- MANA 5305 Decision Making in Operations Management
- TECH 5306 Logistics Management
- TECH 5308 Strategic Sourcing
- TECH 5348 Warehousing

Supply Chain Management

The Supply Chain Management Certificate program is specifically designed to prepare students for advancement in supply chain management careers related to manufacturing and service, logistics, procurement, business development, and operations.

Admission Requirements

In addition to the general graduate admission requirements of The University of Texas at Tyler, admission to the certificate program is contingent upon favorable review by the graduate committee. Admission to the certificate program requires the submission of the following information:

1. A baccalaureate or advanced degree from an accredited college or university
2. Original transcripts
3. The admission process is complete when the applicant has been notified in writing of acceptance to the certificate program.

The MAcc and The Uniform CPA Exam

Students with an undergraduate degree in accounting will meet the education requirements of the Texas State Board of Public Accountancy (TSBPA) to sit for the Uniform CPA Exam upon completion of the MAcc Program. Students with an undergraduate degree in business will meet the education requirements to sit for the CPA Exam upon completion of the MAcc Program and prerequisite courses. Students with an undergraduate degree in an area outside of business may need up to nine additional hours of coursework in related business courses if they wish to meet the education requirements to sit for the CPA Exam in Texas.

Application Materials

A completed application for admission will include:

1. Completed application form
2. Official transcripts from all universities attended
3. A recommended score of 500 on the Graduate Management Admissions Test (GMAT). The GMAT may be waived for applicants meeting one of the following criteria:
   a. Holds a Certified Public Accountant (CPA), Chartered Financial Analyst (CFA), or Certified Management Accountant (CMA) license (or official documentation that all parts of the specific exam have been passed) and submits a personal statement or,
   b. Holds a business, law or economics graduate degree from an accredited academic institution and submits a personal statement
4. Current resume with information regarding employment and other relevant experience
5. Letters of reference (optional)
6. A personal statement (optional)

Admissions

In addition to the general requirements for admission to graduate study and consistent with the UT Tyler Graduate Policies, the requirements to be a graduate student in the Master of Accountancy (MAcc) program are the following:

1. Admission to the MAcc degree program is determined primarily on the basis of predictors of success in graduate study: 1) a baccalaureate degree from an accredited institution, 2) a recommended grade point average of upper division accounting hours or on the last 60 undergraduate hours equal to or greater than 3.0 on a 4.0 scale and 3) a recommended score of 500 on the Graduate Management Admissions Test (GMAT). Consideration may also be given to other relevant factors.
2. English skills are essential for success in the MAcc program. As a result, it is important to demonstrate the ability to speak, read, write, and understand English through the TOEFL or IELTS. Official scores for either the internet-based TOEFL or IELTS must be on the student’s record prior to the application deadline, even if the student was allowed to waive the TOEFL or IELTS for admission to the University. The preferred minimum for the TOEFL is 105 overall, with a minimum of 24 for each individual section or a minimum band score of 7.5 for the IELTS. If previously-submitted test scores do not accurately reflect the applicant’s current English proficiency, it is strongly recommended to retake the test to increase scores.
3. After reviewing all credentials (official transcripts, GMAT score, and other relevant information), the MAcc Program Committee will determine if the student may be accepted into the MAcc Program. Students will be notified of official acceptance into the MAcc Program. A degree plan will be prepared by the MAcc Program Director with the student. Full admission must occur prior to enrollment beyond nine semester credit hours. No graduate credit earned at another institution will be accepted as transfer credit.

Graduation Requirements

The MAcc is a non-thesis program. The minimum number of semester hours required for the MAcc degree, excluding prerequisite coursework, is 30. The student must maintain a 3.0 grade point average (4.0 basis) in all graduate coursework, and in all required accounting graduate courses. A graduate student receiving a grade below "C" in a graduate course will be dismissed from the program, as will a student receiving more than two "C's" during their graduate program of study.

Students with an undergraduate degree in accounting typically qualify for waiver of the prerequisite requirements and complete the program in the minimum 30 hours. Students with an undergraduate degree in an area outside of accounting may be required to complete up to 18 hours of prerequisite courses or their equivalents.

Prerequisite Courses (up to 18 hours)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT 3311</td>
<td>Intermediate Accounting I</td>
</tr>
<tr>
<td>ACCT 3312</td>
<td>Intermediate Accounting II</td>
</tr>
<tr>
<td>ACCT 3315</td>
<td>Cost Accounting</td>
</tr>
<tr>
<td>ACCT 3325</td>
<td>Introduction to Federal Income Taxation</td>
</tr>
<tr>
<td>ACCT 4380</td>
<td>Auditing</td>
</tr>
<tr>
<td>ACCT 4391</td>
<td>Accounting Information Systems</td>
</tr>
</tbody>
</table>

Students who plan to sit for the Uniform CPA Exam in Texas should also take MANA 3370, Business Writing and Oral Presentations, and BLAW 4340, Business and Professional Ethics.

Required Courses (24 hours)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT 5310</td>
<td>Research Problems in Federal Income Taxation</td>
</tr>
<tr>
<td>ACCT 5335</td>
<td>Advanced Government and Not-for-Profit Accounting</td>
</tr>
<tr>
<td>ACCT 5355</td>
<td>Strategic Cost Management</td>
</tr>
<tr>
<td>ACCT 5360</td>
<td>Advanced Problems in Accounting</td>
</tr>
<tr>
<td>ACCT 5380</td>
<td>Advanced Auditing and Systems</td>
</tr>
<tr>
<td>ACCT 5385</td>
<td>Advanced Accounting Research and Theory</td>
</tr>
<tr>
<td>ACCT 5395</td>
<td>CPA Review Topics</td>
</tr>
<tr>
<td>BLAW 5310</td>
<td>Business Legal Environment</td>
</tr>
</tbody>
</table>

*ACCT 5310 is not required if ACCT 3326 has been completed.

Electives (6 hours)

Six hours (nine hours if ACCT 5310 is not taken) of graduate electives in accounting, business law, computer information systems, economics, finance, management or marketing approved by the MAcc Program Director.

Department of Human Resource Development

Human Resource Development M.S.

Human Resource Development (HRD) is a process of increasing the capacity of human resources in organizations through learning and development for the purpose of organizational performance. Careers in this field are available in business, nonprofit, educational, the military, and governmental settings. The HRD MS program provides students the opportunity to combine study and related professional experiences to develop, apply, analyze, synthesize, and evaluate HRD knowledge and address performance needs, issues, and problems of both for-profit and not-for-profit organizations. Students also learn how to design, deliver, and evaluate effective training and development programs. The HRD MS program is delivered completely online.

Admission Requirements:

The requirements to be a graduate student in human resource development are the following:

1. Admission to the degree program is determined primarily on the basis of predictors of success in graduate study:
   a. a baccalaureate degree from an accredited institution,
   b. grade point average computed on the last 60 undergraduate hours and
c. a satisfactory score on the Graduate Management Admissions Test (GMAT). In rare instances the Graduate Record Examination (GRE) may be accepted in lieu of the GMAT.

2. Quantitative measures are integrated into an index that multiplies the applicant's 60-hour GPA times 200 and adds the total GMAT score (60-hour GPA X 200) + GMAT = >1000. An index score of greater that 1000 is typical of a successful candidate. If the student’s 60-hour GPA is above 3.25 the GMAT may be waived.

3. Additionally, applicants with three or more years of extensive managerial work experience (earned in the U.S. or with a U.S. government entity) may request to have the GMAT requirement waived by the Graduate Coordinator. This decision is made on a case-by-case basis; "extensive managerial experience" will typically mean a full-time supervisory or managerial position held for a significant period of time after completing the bachelor's degree as demonstrated with a resume.

4. Consideration may also be given to other factors.

5. No more than nine semester credit hours of graduate credit earned prior to acceptance into the program, including transfer credit, may be applied to the degree. Students seeking admission to the program who have not yet satisfied admission criteria may be admitted as conditional or provisional students and allowed to complete one semester with up to nine hours of coursework.

6. After reviewing all credentials (official transcripts, GMAT score, other relevant information), the Graduate Programs Advisor and the Soules College of Business Graduate Admissions Committee will determine if the student may be accepted into the program. A degree plan will be prepared by the Graduate Program Advisor with the student. Students will be notified of official acceptance into the program. Full admission must occur prior to enrollment beyond nine semester credit hours including any transfer credit.

Although a student may not have completed all baccalaureate work at the time of application, a one semester, provisional admission decision will be made on the strength of the student's permanent record before the student can be enrolled as a graduate student in business.

The student must maintain a 3.0 grade point average (4.0 basis) on all graduate work at UT Tyler. No course with a grade below "C" may be applied toward this degree.

Degree Requirements

The online Master of Science in HRD is a 36 hr. program which includes the following requirements:

**HRD MS Program Major Courses (30 credit hours)**

HRD 5306  Quantitative Methods for HRD Professionals
HRD 5307  Measurement and Evaluation in Human Resource Development/Technology Education
HRD 5308  Needs Assessment in HRD
HRD 5316  Career Development in Organizations
HRD 5317  Training Design
HRD 5336  Adult Learning
HRD 5343  Foundations of Human Resource Development
HRD 5347  Performance Consulting
HRD 5350  Leadership and Ethics in Human Resource Development
HRD 5352  Organization Development

**Electives (6 hrs.):**

Any graduate-level course

NOTE: Students interested in the Organizational Development and Leadership certificate should consider HRD 5344, MANA 5320, and MANA 5330

**Human Resource Development Ph.D.**

The Soules College of Business offers a unique doctoral degree that focuses on human resource development (HRD) with a specialization in organization development and change (ODC) in the context of business and industry that integrates a strategic management perspective. The program is offered in an on-campus format that is designed to prepare human resource development scholars with a unique understanding of HRD within the context of business and management.

**Doctoral Program Outcomes**

The graduates of this program will be able to contribute to research and application in the areas of improving individual, group/team, and organization performance, developing leadership talent within organizations, and leading and facilitating change in organizations with culturally diverse workforces.

The doctoral program outcomes for candidates who successfully complete the program:

1. Integrate knowledge from HRD and related disciplines to support the development of researchers and scholars for diverse settings;
2. Conduct original research in HRD to contribute to research, theory and practice;
3. Create, synthesize and disseminate original research about the discipline in a variety of publication and conference venues;
4. Enhance HRD leadership capability in a variety of workplace settings including business and industry, education, and healthcare; and,
5. Collaborate with national and international leaders to promote the discipline.

**Admission Requirements**

The following criteria must be met for entry into the program:

1. Master's degree in HRD, business administration, management or related field from a college or university approved by a recognized regional accrediting body. HRD Ph.D. students may be admitted fully pending proof of master's degree, but enrollment in HRD doctoral coursework will not be allowed until proof of master's degree is received.
2. 3.0 GPA (on 4.0 scale) on all previous academic coursework.
3. Submission of GMAT scores (in some cases the GRE may be accepted in lieu of the GMAT) taken within 5 years at time of application to the program.
4. Submission of a career statement that articulates the purpose for pursuing the Ph.D. in HRD, describes potential research interests, and articulates how the attainment of the degree will influence future career goals.
5. Submission of a complete resume or curriculum vita.
6. Submission of three original letters of recommendation that address the applicant's potential as a Ph.D. scholar in HRD.
7. Submission of a writing sample or a writing sample under timed conditions may also be scheduled.
8. Participation in an interview with program faculty on the admissions committee.
**Degree Requirements**

The Ph.D. in HRD is a 60-hour program beyond the master's degree, culminating in a dissertation. For all University requirements for the Ph.D. degree, please refer to the Doctoral Policies section of the Graduate Policies and Programs chapter.

### Required HRD Core (12 hrs.)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>HRD 6310</td>
<td>Advanced Theoretical Foundations of Human Resource Development</td>
</tr>
<tr>
<td>HRD 6312</td>
<td>Contemporary Issues in the Human Resource Development Literature</td>
</tr>
<tr>
<td>HRD 6377</td>
<td>Leadership Theory and Practice</td>
</tr>
<tr>
<td>HRD 6388</td>
<td>Talent Management and Development</td>
</tr>
</tbody>
</table>

### Research Courses (27 hrs.)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>HRD 6300</td>
<td>Disciplined Inquiry in Human Resource Development</td>
</tr>
<tr>
<td>HRD 6351</td>
<td>Univariate Statistics</td>
</tr>
<tr>
<td>HRD 6352</td>
<td>Structural Equation Modeling</td>
</tr>
<tr>
<td>HRD 6343</td>
<td>Foundations of Qualitative Research</td>
</tr>
<tr>
<td>HRD 6353</td>
<td>Advanced Qualitative Research in Human Resource Development</td>
</tr>
<tr>
<td>HRD 6355</td>
<td>Multivariate Statistics</td>
</tr>
<tr>
<td>HRD 6359</td>
<td>Research Seminar in Human Resource Development</td>
</tr>
<tr>
<td>HRD 6360</td>
<td>Proposal Development</td>
</tr>
<tr>
<td>HRD 6391</td>
<td>Advanced Topics in Human Resource Development</td>
</tr>
</tbody>
</table>

### ODC Specialization (9 hrs.)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>HRD 6314</td>
<td>Organizational Intervention Approaches</td>
</tr>
<tr>
<td>HRD 6334</td>
<td>Organizational Consulting</td>
</tr>
<tr>
<td>HRD 6366</td>
<td>Seminar on Organizational Change and Development</td>
</tr>
</tbody>
</table>

### Dissertation (12 hrs.)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>HRD 6195</td>
<td>Dissertation</td>
</tr>
<tr>
<td>6995</td>
<td></td>
</tr>
</tbody>
</table>

### Special Degree Requirements

For details on university doctoral requirements, see the general graduate section of this catalog and the UT Tyler Graduate Handbook.

8. HRD Ph.D. candidates are required to register for a minimum of three credits of dissertation during fall and spring semesters until the dissertation is accepted by The Graduate School.

### School of Technology

The School of Technology is comprised of the Department of Computer Science and the Department of Technology. The School of Technology is authorized to award the following degrees:

- Master of Science in Computer Science
- Master of Science in Industrial Management

### Department of Computer Science

### Computer Science M.S.

The Master of Science in Computer Science offers individuals an opportunity to become more competent and productive in a variety of computing environments as computer science professionals and to prepare for further graduate study. The program is oriented toward the design, implementation and application of computer software. The program includes study in various areas of computing such as compilers, operating systems, database systems, data analytics and cybersecurity.

The program is designed for graduates of computer science programs as well as baccalaureate graduates in other related disciplines. Preparation in computer science will determine the point at which the student will enter this program.

### Program Outcomes

Computer science students at the time of graduation are expected to:

1. possess an enhanced breadth of knowledge in computer science, combined with a depth of knowledge in critical core areas of computing;
2. possess the skills and knowledge for lifelong learning in computer science;
3. possess and demonstrate depth and breadth of knowledge of the theoretical foundations of computing and have strong practical application experience;
4. possess and demonstrate oral and written communication skills;
5. understand and respect the professional standards of ethics expected of a computer scientist and be knowledgeable concerning the history of the computing field;
6. possess a knowledge of computer security and computer security management;
7. analyze and compare relative merits of alternative software design, algorithmic approaches, and computer system organization, with respect to a variety of criteria relevant to the task (e.g. efficiency, scalability, security);
8. implement algorithms in multiple programming languages, on multiple hardware platforms, and in multiple operating system environments.

### Admission Requirements
1. A satisfactory score on the General Test (verbal, analytical, and quantitative) of the Graduate Record Examination (GRE)
2. A satisfactory grade point average on all prior advanced-level (junior, senior, and graduate) work taken
3. A demonstrated proficiency in the use of the English language.
4. An undergraduate major in computer science or course work in computer science including the content of COSC 1337, COSC 2315 and COSC 2336 or equivalent(s).
5. No more than nine semester credit hours of graduate credit earned prior to acceptance into the program, including transfer credit, may be applied to the MS degree.
6. Approval by the departmental chair.

Consideration is also given to one or more of the following: the applicant's demonstrated commitment to his or her chosen field of study, socioeconomic background, first generation college graduate, multilingual proficiency, geographic region of residence, and level of responsibility in other matters including extracurricular activities, employment, community service, and family responsibilities.

Prerequisites

In order to take graduate computer science courses applicable to the MSCS program, a student must have satisfactorily completed six hours of calculus, COSC 1337, COSC 2315 and COSC 2336 or equivalent(s).

Transfer of Credit

A student may transfer a maximum of 9 semester hours of graduate credit in which a grade of “B” or better has been earned from approved institutions. Transfer credit is subject to the approval of the student's advisor and departmental chair.

Degree Requirements

Candidates for the Master of Science in Computer Science must satisfactorily complete one of the following options:

Option 1—Thesis (30 SCH): This option requires 30 hours of graduate level course work in computer science including 15 semester hours of core courses and 6 hours of thesis COSC 5395/COSC 5396.

Option 2 - Professional (36 SCH): This option requires 36 hours of graduate-level course work in computer science including 15 semester hours of core courses. At least 30 hours must be in Computer Science. Up to 6 hours of approved non-Computer Science courses may be permitted.

Core Requirements (15 hours)

The 15-semester-hour core requirement for the Master of Science in Computer Science is as follows:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>COSC 5330</td>
<td>Operating Systems</td>
</tr>
<tr>
<td>COSC 5340</td>
<td>Programming Languages</td>
</tr>
<tr>
<td>COSC 5350</td>
<td>Data Communication and Networks</td>
</tr>
<tr>
<td>COSC 5360</td>
<td>Database Design</td>
</tr>
<tr>
<td>COSC 5393</td>
<td>Graduate Seminar</td>
</tr>
</tbody>
</table>

All candidates for the computer science degree must also meet the following requirements:

1. A minimum grade point average of 3.0 on all graduate level work taken at UT Tyler and on all graduate level courses applied to the degree. No course with a grade below “C” may be applied toward this degree.
2. Students must complete each core course (COSC 5330, COSC 5340, COSC 5350, COSC 5360 and COSC 5393) with a grade of “B” or better.
3. Students must have completed all of the core courses (COSC 5330, COSC 5340, COSC 5350, COSC 5360, and COSC 5393) with a grade of “B” or better in order to register for COSC 5395/COSC 5396.
4. All COSC 5395/COSC 5396 students will have a committee composed of their advisor plus two additional graduate faculty members; at least one of which must be from the Department of Computer Science.

Cyber Security Certificate Program

The Cyber Security Certificate Program is designed to provide students with enhanced opportunities for future employment in the information technology world. Cyber security is needed in every domain, from the government to corporate, military to medical, financial to personal, because each one collects, stores and transmits data, much of which is sensitive information.

As the amount of digital data and transactions grow, so does the need for cyber security professionals in a variety of roles. This has opened the doors to a lucrative career move for both seasoned cyber security professionals and those making a lateral career move into a new field.

Certificate Requirements

Required Courses (9 hrs.)

The certificate requires students to complete 9 semester credit hours (3 courses) from the following existing course set with a grade of B or better in each course. Prerequisites for all certificate courses selected will apply.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>COSC 5341</td>
<td>Cybersecurity</td>
</tr>
<tr>
<td>COSC 5342</td>
<td>Cybersecurity Management</td>
</tr>
<tr>
<td>COSC 5364</td>
<td>Cyber Risk Analysis</td>
</tr>
</tbody>
</table>

Courses completed for this certification will be listed as a milestone on an official university transcript and a certificate of completion will be awarded by the Department of Computer Science.

Applied Cyber Security Certificate Program

The Applied Cyber Security Certificate Program is designed to provide students with enhanced opportunities for future employment in the information technology world. Cyber security is needed in every domain, from the government to corporate, military to medical, financial to personal, because each one collects, stores and transmits data, much of which is sensitive information.

As the amount of digital data and transactions grow, so does the need for cyber security professionals in a variety of roles. This has opened the doors to a lucrative career move for both seasoned cyber security professionals and those making a lateral career move into a new field.

Certificate Requirements

Required Courses (9 hrs.)

The certificate requires students to complete 9 semester credit hours (3 courses) from the following existing course set with a grade of B or
better in each course. Prerequisites for all certificate courses selected will apply.

COSC 5363  Contingency Planning
COSC 5367  Cryptography
COSC 5388  Digital Forensics

Courses completed for this certification will be listed as a milestone on an official university transcript and a certificate of completion will be awarded by the Department of Computer Science.

Cyber-Data Foundations Certificate Program

This program provides the foundational knowledge for a student to develop skills in Business Analytics and Cyber Security. The program exposes students to the necessary statistical techniques to analyze data, experience in machine learning which is a necessity in capturing data in today's large scale data environment, and the various traditional and non-traditional databases which provide the basis for data storage.

Certificate Requirements

Required Courses (9 hrs.)

The certificate requires students to complete 9 semester credit hours (3 courses) from the following existing course set with a grade of B or better in each course. Prerequisites for all certificate courses selected will apply.

CSCI 5346  Database Analytics
CSCI 5374  Quantitative Methods and Analysis
CSCI 5350  Machine Learning

Courses completed for this certification will be listed as a milestone on an official university transcript and a certificate of completion will be awarded by the Department of Computer Science.

Data Analytics Certificate Program

Data analytics is a fast-growing field in the computing sciences, and as more and more companies are recognizing the need to implement data analytics into their daily operations, employment opportunities in this industry are abundant. The Data Analytics Certificate Program is designed to broadly enhance students' opportunities in their future professional careers and/or future graduate studies.

A data analytics certificate can enhance prospects for a successful career: (1) there is a high demand for data analytics professionals, (2) job opportunities increase, (3) prospective higher wages for qualified professionals, (4) data analytics is a top priority in many organizations, and (5) there is flexibility across the professional employment sector.

Certificate Requirements

Required Courses (9 hrs.)

The certificate requires students to complete 9 semester credit hours (3 courses) from the following existing course set with a grade of B or better in each course. Prerequisites for all certificate courses selected will apply.

CHEM 5342  Sports Data Analytics
CSCI 5348  Quantitative Investing
MANA 5365  Healthcare Analytics
MARK 5340  Data-driven Marketing Insights

Courses completed for this certification will be listed as a milestone on an official university transcript and a certificate of completion will be awarded by the Department of Computer Science.

Department of Technology

Industrial Management M.S.

The Master of Science in Industrial Management is designed to prepare the individual for employment which involves management, administration, and other types of leadership positions in industry, business, government, or education.

Program Outcomes

Industrial Management students at the time of graduation are expected to be able to:
1. demonstrate a thorough understanding of Lean Philosophies to eliminate waste in processes;
2. implement Six Sigma Quality methods for continuous improvement efforts;
3. conduct research related to the field of industrial management;
4. demonstrate a thorough understanding of current project management theory and practices, and;
5. describe and express an in depth knowledge of supply chain and logistics principles.

Admission Requirements

The requirements to be a graduate student in industrial management are the following:
1. Admission to the degree program is determined primarily on the basis of predictors of success in graduate study:
   a. a baccalaureate degree from an accredited institution,
   b. grade point average computed on the last 60 undergraduate hours and
   c. a satisfactory score on the Graduate Management Admissions Test (GMAT). In rare instances the Graduate Record Examination (GRE) may be accepted in lieu of the GMAT.
2. Quantitative measures are integrated into an index that multiplies the applicant’s 60-hour GPA times 200 and adds the total GMAT score (60-hour GPA X 200) + GMAT = >1000. An index score of greater than 1000 is typical of a successful candidate. If the student’s 60-hour GPA is above 3.25 the GMAT may be waived.
3. Additionally, applicants with three or more years of extensive managerial work experience (earned in the U.S. or with a U.S. government entity) may request to have the GMAT requirement waived by the Graduate Coordinator. This decision is made on a case-by-case basis; “extensive managerial experience” will typically mean a full-time supervisory or managerial position held for a significant period of time after completing the bachelor's degree as demonstrated with a resume.
4. Consideration may also be given to other factors.
5. International applicants must meet the minimum requirements as stated in the International Graduate Student Admissions section of this catalog.
6. After reviewing all credentials (official transcripts, GMAT score, other relevant information), the Graduate Programs Advisor and the Soules College of Business Graduate Admissions Committee will determine if the student may be accepted into the program. A degree plan will be prepared by the Graduate Program Advisor with the student. Students will be notified of official acceptance into the program. Full admission must occur prior to enrollment beyond nine semester credit hours including any transfer credit.

Although a student may not have completed all baccalaureate work at the time of application, a provisional admission decision will be made on the strength of the student’s permanent record before the student can be enrolled as a graduate student in business.

The student must maintain a 3.0 grade point average (4.0 basis) on all graduate work at UT Tyler. No course with a grade below "C" may be applied toward this degree.

### Degree Requirements

The Master of Science in Industrial Management degree is a 36-hour non-thesis program that includes the following requirements:

#### Research Core (6 hrs.)

Select two (2) courses from the following:

- TECH 5302 Applied Research Methods
- TECH 5303 Research Techniques in HRD/Technology
- TECH 5329 Research Trends in Industry
- TECH 5371 Research Internship in Technology

#### Management Core (12 hrs.):

- MANA 5350 Strategic Human Resources Management
- TECH 5348 Warehousing
- MANA 5305 Decision Making in Operations Management
- TECH 5331 Project Management
- TECH 5306 Logistics Management

#### Continuous Improvement Core (12 hrs.)

- TECH 5310 Six Sigma Quality
- TECH 5335 Lean Management
- TECH 5366 Value Stream Management
- TECH 5390 Advanced Lean Six Sigma Black Belt Techniques
- TECH 5308 Strategic Sourcing
- TECH 5309 Industrial Processes and Materials
- TECH 5312 Total Productive Maintenance
- TECH 5317 Computer Integrated Manufacturing
- TECH 5320 Total Quality Management
- TECH 5336 Lean Healthcare
- TECH 5346 Environmental Management
- TECH 5380 Management of Nanomaterials or Any graduate-level course
Mission

The mission of the College of Education and Psychology is to provide a positive environment that fosters the acquisition of knowledge and skills. The mission is individually and collectively realized through a community of scholars that contributes to knowledge through scholarly inquiry; organizes knowledge for application, understanding and communication; and provides leadership and service. Additionally, the College is committed to affirming and promoting global perspectives, cultural diversity, social justice, ethical practice, and respect for individual differences as a means of enhancing learning, service, leadership, and scholarship.

Goals

• Provide candidates who have earned bachelors’ degrees preparation for initial teaching certificates.
• Provide candidates with academic programs and study leading to advanced professional certifications in a range of educational fields.
• Provide candidates with academic programs and study leading to licensure and certifications in psychology and counseling and related fields.
• Prepare candidates with strong academic and professional graduate level foundations for further study at the doctoral level.
• Prepare graduates who have the ability to play significant roles in their chosen professional field.

The K-16 Literacy Center engages in research, teaching, and service activities aimed at improving literacy achievement outcomes within the university, area schools, and community organizations.

The Memory Assessment and Research Center (MARC) serves as a community resource and training and research facility for psychology and counseling students studying memory loss due to aging, dementia, and other neuropsychological illnesses.

The East Texas Center for School Based Research & Instruction is an organized research and instruction unit within the College aimed at supporting center partners (area schools, institutions of higher education, and community organizations) in designing, implementing, and evaluating customized professional learning opportunities and initiatives for teachers and administrators.

Graduate Programs

The College of Education and Psychology offers graduate course work leading to completion of Doctor of Education, Doctor of Philosophy, Master of Arts, Master of Science, Master of Education degrees, and certification programs. Program options available within each degree are as follows:

Doctor of Education
- School Improvement

Doctor of Philosophy
- Clinical Psychology

Master of Arts
- Clinical Mental Health Counseling
- School Counseling

Master of Science
- Clinical Psychology

Master of Education
- Curriculum and Instruction (with Post-Baccalaureate Initial Teacher Certification option)
- Educational Leadership
- Reading
- Special Education

Post-Masters’ Certification Preparation Programs
- Reading Specialist, School Counseling, and Superintendent Certification

General Degree Requirements

Prospective graduate degree students in the College of Education and Psychology must meet specific admission requirements of the selected program. Students with inadequate undergraduate preparation in a chosen program may be required to complete deficiencies. The following are the general procedures for fulfilling degree requirements.
for Doctor of Education, Doctor of Philosophy, Master of Arts, Master of Science, and Master of Education degrees. Specific academic requirements are described in each of the program sections.

1. Apply for admission to the program of choice at http://www.uttyler.edu/graduate. Requirements for program admission will be those in effect at the time the application is submitted.
2. Gain admission to the selected degree program.
3. File a degree plan during the first semester after admission to the degree program. Complete required semester credit hours of approved graduate work.
4. Maintain a grade point average of at least 3.0 (on a 4.0 scale) in all courses applied toward the degree, and a grade point average of at least 3.0 in the academic major. No course with a grade below "C" may be applied toward fulfilling degree requirements.
5. Complete thesis or dissertation requirements (if applicable) by following guidelines available in The Graduate School.
6. File for graduation prior to the published deadline by completing the procedures in “Filing for Graduation” in the Graduate Policies and Programs section of this catalog.

School of Education

Dr. Frank Dykes, Director

The School of Education offers the Master of Education in Curriculum and Instruction, the Master of Education in Reading, the Master of Education in Special Education, the Master of Education in Educational Leadership, and the Doctor of Education in School Improvement. In addition, the School of Education also offers coursework required for Superintendent certification. These programs are designed to offer teachers or those affiliated with education an opportunity to become proficient in implementing the latest strategies for effective teaching and learning. Opportunities and instruction are provided at all levels as student needs dictate. The programs described here involve analysis of current research and practice.

NOTE: For candidates interested in earning degrees leading toward certification:

As required by Texas HB 1508, applicants need to be aware of the following:
1. In order to receive certification in the desired area, you must pass a criminal history background check.
2. If you have been convicted of an offense that is considered not appropriate for the certification being sought, you could be ineligible to earn this certification from the state of Texas.
3. You have the right to request a criminal history evaluation letter from the Texas Education Agency. The Texas Education Agency currently charges a $50 fee for this criminal history evaluation. For more information, see the Preliminary Criminal History Evaluation webpage from the Texas Education Agency at https://tea.texas.gov/Texas_Educators/Investigations/Preliminary_Criminal_History_Evaluation-FAQs/.

Curriculum and Instruction M.Ed.

Total Semester Credit Hours = 30

The Curriculum and Instruction M.Ed. allows educators to advance their understanding of teaching and learning. Students who complete this degree often move to curriculum and instruction positions in their school district or remain in the classroom to serve as highly effective teachers and lead teachers. The Curriculum and Instruction M.Ed. provides an option for candidates seeking initial teacher certification who have a minimum of an earned baccalaureate degree. Being admitted into the post-baccalaureate initial teacher preparation program and successfully completing Texas Education Agency and SBEC requirements for initial teacher certification requires additional activities and fees.

Admission Requirements

To be admitted to the Master of Education Degree in Curriculum and Instruction, the individual must:
1. Hold a bachelor's degree from an accredited institution.
2. Complete the online Graduate Admissions Application.
3. Submit official transcripts from all institutions attended.
4. Have an appropriate GPA as set by Texas Administrative Code by the Texas Education Agency.
5. Students who have a GPA below 3.25 may be admissible with a combination of the Graduate Record Examination (GRE) and GPA. Send official scores on GRE (obtained within the last five years) directly to the Office of Graduate Admissions. See website for additional information.
6. A student seeking a specialization in STEM Education, Instructional Coaching, Educational Technology or in a single content area must be a certified teacher with at least two years of teaching experience.
7. Only for applicants also seeking to obtain initial teacher certification, additional admission requirements are required to enter the educator preparation program. These requirements are:
   a. Provide evidence of satisfactory scores on one of the acceptable basic skills tests such as the Texas Success Initiative, GRE, Accuplacer, and others. See the School of Education website for specific information regarding appropriate tests and scores.
   b. Have a minimum number of hours in the content area where applicant is seeking certification.
   c. Pass the content area in the Pre-Admission Content Test (PACT) or indicate mastery of 85% on a content TExES practice exam if applicant has achieved 12-15 hours in the content area.
   d. Complete the admission screening survey.
8. Upon admission, post-baccalaureate initial teacher certification students must:
   a. Sign and submit an acknowledgement of admission and departmental agreements.
   b. Complete background check documents.
   c. Pay admission fee to the School of Education. This fee is separate from the University of Texas at Tyler's Graduate School application.

NOTE: In accordance with Texas Administrative Code, all applicants must be fully admitted prior to taking any coursework in the area in which they are seeking certification. Therefore, no provisional admission is allowed.

Degree Requirements

Core Courses (18 credits- required)
EDUC 5301 Statistics and Research Methods for the Learning Sciences
EDUC 5302 Developing an Educational Research Proposal
EDUC 5303 Applied Learning Theories
EDUC 5351 Assessment in Educational Settings
EDUC 5352 Curriculum Foundations
EDUC 5356 Diversity in Educational Settings

NOTES:
*Individuals seeking initial teacher certification will take courses specifically designed for the post-baccalaureate initial teacher certification program in place of EDUC 5301, EDUC 5302 and EDUC 5352.

**Students whose specialization is a single content area may substitute EDUC 5301 and EDUC 5302 for two content area courses.

Specialization Area (12 hrs.)

12 hrs. of specialization course work in STEM Education, Instructional Coaching, Educational Technology, post-baccalaureate initial teacher certification, or in a single content area. Students should contact the graduate advisor for courses that meet the requirements of the specialization.

Single content area students may substitute two of the core courses for two content area courses to complete 18 hours in the content area and be eligible to teach dual credit courses.

Additional Requirements for Post-Baccalaureate Initial Teacher Certification

1. Students must complete 30 hours of observation.
2. Students must have a full time, full-year internship OR 16 weeks of full-day clinical teaching.
3. Students must pay additional fees to cover the cost of their supervision in the internship or clinical teaching experience.
4. Students must pass the appropriate PPR TExES (certification exam).

Reading M.Ed.

Total Semester Credit Hours = 36

The School of Education offers the Master of Education degree in Reading. The School also offers the Reading Specialist Certification program as well as the UT Tyler Literacy Coaching Certificate. The program addresses establishing, maintaining, and evaluating reading programs on a building level or system-wide basis.

Certification Preparation

Certification-Only Total Semester Credit Hours = 24

The Reading Specialist (EC-12) certificate-only is available at the graduate level. This certification preparation program requires two years of classroom teaching experience, a master’s degree, the completion of an appropriate course sequence, and the required TExES examination. Applicants for the Standard Reading Specialist Certificate and UT Tyler Literacy Coaching Certificate must meet the same requirements as those for graduate degree programs in reading.

Admission Requirements

To be admitted to the graduate program in reading education, the individual must:
1. Hold a bachelor’s degree from an accredited institution.
2. Hold a Texas teacher certification (any field).
3. Submit Texas teaching service record and any other documents required by Texas governing units.
4. Submit official transcripts from all institutions attended.
5. Submit official Graduate Record Examination (GRE) scores obtained within the last five years. GRE will be waived if the applicant has a GPA of 3.25 (overall degree or last 60 hours of coursework) or higher.
6. Complete admissions interview.
7. Submit a written goal statement and initial philosophy of literacy statement.
8. Have an appropriate GPA as set by Texas Administrative Code and other administrative units.
9. Admission is determined based on GPA and, if necessary, satisfactory scores on the GRE in combination with the GPA, successful admissions interview, and the applicant’s demonstrated commitment to his or her chosen field of study.
10. Upon admission, students must:
   a. Sign and submit an acknowledgement of admission and departmental agreements.
   b. Pay admission fee to the School of Education. This fee is separate from The University of Texas at Tyler’s Graduate School application.
11. Only for applicants seeking the Reading Specialist certificate-only program, additional admission requirements are required. These requirements are:
   a. Hold a master’s degree from an accredited institution.

NOTE: In accordance with Texas Administrative Code, all applicants must be fully admitted prior to taking any coursework in the area in which they are seeking certification. Therefore, no provisional admission is allowed.

Degree Requirements

Certification-Only Total Semester Credit Hours = 24

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>READ 5301</td>
<td>Language, Literacy, and Culture</td>
</tr>
<tr>
<td>READ 5302</td>
<td>Issues in the Teaching Literacy Using Children's and Adolescent Literature</td>
</tr>
<tr>
<td>READ 5303</td>
<td>New and Emerging Media Literacies</td>
</tr>
<tr>
<td>READ 5304</td>
<td>Reading and Writing Workshop</td>
</tr>
<tr>
<td>READ 5305</td>
<td>Teaching Disciplinary Literacy to Adolescents</td>
</tr>
<tr>
<td>READ 5306</td>
<td>Literacy Assessment Practicum</td>
</tr>
<tr>
<td>READ 5307</td>
<td>Literacy Instruction Practicum</td>
</tr>
<tr>
<td>READ 5309</td>
<td>Foundations of Literacy Coaching</td>
</tr>
</tbody>
</table>

Total Semester Credit Hours = 36

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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 5301</td>
<td>Statistics and Research Methods for the Learning Sciences</td>
</tr>
<tr>
<td>READ 5301</td>
<td>Language, Literacy, and Culture</td>
</tr>
<tr>
<td>READ 5302</td>
<td>Issues in the Teaching Literacy Using Children's and Adolescent Literature</td>
</tr>
<tr>
<td>READ 5303</td>
<td>New and Emerging Media Literacies</td>
</tr>
<tr>
<td>READ 5304</td>
<td>Reading and Writing Workshop</td>
</tr>
<tr>
<td>READ 5305</td>
<td>Teaching Disciplinary Literacy to Adolescents</td>
</tr>
<tr>
<td>READ 5306</td>
<td>Literacy Assessment Practicum</td>
</tr>
<tr>
<td>READ 5307</td>
<td>Literacy Instruction Practicum</td>
</tr>
<tr>
<td>READ 5308</td>
<td>Action Research for Literacy Educators</td>
</tr>
<tr>
<td>READ 5309</td>
<td>Foundations of Literacy Coaching</td>
</tr>
<tr>
<td>READ 5310</td>
<td>Literacy Coaching Practicum</td>
</tr>
<tr>
<td>READ 5311</td>
<td>Literacy Coaching as Collaborative Professional Development</td>
</tr>
</tbody>
</table>

Special Education M.Ed.
Special Education M.Ed.

Total Semester Credit Hours = 36

The School of Education offers the Master of Education degree in Special Education. The Master of Education degree program is designed to fulfill academic requirements for certification as an educational diagnostician.

Emphasis in educational diagnosis provides the student with the opportunity to assess the competencies of individuals in language, sociological, physical, and behavioral/emotional areas, intellectual functioning and adaptive behavior, and educational performance using informal and formal measures, and prescribe individualized education plans based on test results. The educational diagnostician certificate requires three years of classroom teaching experience as defined by the Texas Administrative Code, an earned master's degree, and successful completion of the TExES examination for certification.

Admission Requirements

To be admitted to the graduate program in special education, the individual must:
1. Hold a bachelor's degree from an accredited institution.
2. Have an appropriate GPA as set by Texas Administrative Code and other administrative units.
3. Submit a Student Information Sheet (SIS) which includes a Statement of Purpose.
4. Complete admissions screening instrument.
5. Submit three (3) recommendation forms.
6. Be a certified teacher with at least two years of teaching experience.
7. Submit official Graduate Record Examination (GRE) scores obtained within the last five years. GRE will be waived if the applicant has a GPA of 3.25 (overall degree or last 60 hours of coursework) or higher.
8. Have an appropriate GPA as set by Texas Administrative Code and other administrative units.
9. Submit official transcripts from all institutions attended.
10. Hold a Texas teacher certification or currently seeking certification in any field.
11. Submit Texas teaching service record and any other documents required by Texas governing units.

NOTE: In accordance with Texas Administrative Code, all applicants must be fully admitted prior to taking any coursework in the area in which they are seeking certification. Therefore, no provisional admission is allowed.

Degree Requirements

Total Semester Credit Hours = 36

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDSP 5350</td>
<td>Overview of Special Education (Birth -21)</td>
</tr>
<tr>
<td>EDSP 5357</td>
<td>Practicum in Special Education</td>
</tr>
<tr>
<td>EDSP 5360</td>
<td>Seminar: Learning and Neurological Disabilities</td>
</tr>
<tr>
<td>EDSP 5361</td>
<td>Overview of Transition Services</td>
</tr>
<tr>
<td>EDSP 5363</td>
<td>Behavioral Disorders</td>
</tr>
<tr>
<td>EDSP 5364</td>
<td>Seminar: Assessment in Special Education</td>
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<tr>
<td>EDSP 5365</td>
<td>Developmental Testing</td>
</tr>
<tr>
<td>EDSP 5366</td>
<td>Seminar: Full Individual Evaluation</td>
</tr>
<tr>
<td>EDSP 5368</td>
<td>Seminar: Educational Strategies for Special Education</td>
</tr>
<tr>
<td>EDSP 5370</td>
<td>Learning Theory as Applied to Individuals with Disabilities</td>
</tr>
<tr>
<td>EDSP 5371</td>
<td>Individual Assessment of Cognitive Functioning</td>
</tr>
<tr>
<td>EDSP 5378</td>
<td>Administrative and Legal Issues in Special Education</td>
</tr>
</tbody>
</table>

Substitutions require advisor approval.

Educational Leadership M.Ed.

Total Semester Credit Hours = 30

The School of Education offers the Master of Education Degree in Educational Leadership with Standard Principal and the Superintendent Certification program. These programs provide students the opportunity to acquire the knowledge and appropriate practical experience for assuming a variety of roles in public or private school administration. The thirty-semester hour Master of Education in Educational Leadership is earned simultaneously with completing preparation for the Standard Principal Certificate.

Admission Requirements

To be admitted to the Master of Education Degree in Educational Leadership with Standard Principal certification preparation program, a prospective student must:
1. Hold a bachelor's degree from an accredited institution.
2. Have an appropriate GPA as set by Texas Administrative Code and other administrative units.
3. Submit official transcripts from all institutions attended.
4. Hold a Texas teacher certification or currently seeking certification in any field.
5. Be a certified teacher with at least two years of teaching experience.
6. Hold a Texas teaching service record and any other documents required by Texas governing units.
7. Complete admissions screening instrument.
8. Submit three (3) recommendation forms.
9. Submit official Graduate Record Examination (GRE) scores obtained within the last five years. GRE will be waived if the applicant has a GPA of 3.25 (overall degree or last 60 hours of coursework) or higher.
10. Complete admissions screening instrument.
11. Upon admission, students must:
    a. Sign and submit an acknowledgement of admission and departmental agreements.
    b. Pay admission fee to the School of Education. This fee is separate from The University of Texas at Tyler's Graduate School application.

NOTE: In accordance with Texas Administrative Code, all applicants must be fully admitted prior to taking any coursework in the area in which they are seeking certification. Therefore, no provisional admission is allowed.
Degree Requirements

Total Semester Credit Hours = 30

EDLR 5310 Educational Leadership Theory and Practice
EDLR 5311 Instructional Leadership and Supervision
EDLR 5313 Strategic School Improvement
EDLR 5320 School Law
EDLR 5330 The Principalship
EDLR 5333 Administration of Special Programs in Schools
EDLR 5337 School Building Operations
EDLR 5349 Curriculum and Instruction for School Improvement
EDLR 5370 Practicum in the Principalship I
EDLR 5371 Practicum in the Principalship II

Superintendent Certification Preparation Program

The Superintendent Certification Preparation Program is a 17-semester-hour program that requires a) holding a Standard Principal, Mid-Management, or other Texas Administrator Certificate; or three creditable years of managerial experience in a public school district b) completion of the specified course sequence within six years; and c) satisfactory performance on the appropriate TExES exam.

Admission Requirements

To be admitted to the Superintendent Certification Preparation Program, a prospective student must:
1. Hold a master’s degree from an accredited institution.
2. Hold a Texas teacher certification or currently seeking certification in any field.
3. Submit Texas teaching service record and any other documents required by Texas governing units.
4. Submit official transcripts from all institutions attended.
5. Successfully complete the admission screening instrument;
6. Provide evidence of holding a Standard Principal, Mid-management, or other Texas Administrator Certificate; or three creditable years of managerial experience in a public school district.
7. Upon admission, students must:
   a. Sign and submit an acknowledgement of admission and departmental agreements.

NOTE: In accordance with Texas Administrative Code, all applicants must be fully admitted prior to taking any coursework in the area in which they are seeking certification. Therefore, no provisional admission is allowed.

Required Courses

Total Semester Credit Hours = 17

EDLR 5350 Personnel Administration
EDLR 5453 School Finance
EDLR 5458 School Facilities
EDLR 5360 The School Superintendent
EDLR 5375 Practicum in the Superintendency

School Improvement Ed.D.

Total Semester Credit Hours = 60

The School Improvement Ed.D. is designed to develop educators to understand the philosophical and historical perspective of school reform, diversity, learning opportunities for all, and address educational issues using a variety of strategies. Doctoral students will develop critical reasoning and a deep understanding of change theory to address challenges in school improvement contexts.

UT Tyler doctoral students will conduct research of practice and responsiveness to improve teaching and learning experiences, counseling and support services, school leadership, educational organizations and structures, and all other educational disciplines. The School Improvement Ed.D. prepares the next generation of educators with the knowledge, skills, and tools to utilize data to guide school improvement and policy and to improve learning outcomes leading to college and career readiness.

Admission Requirements

To be admitted to the School Improvement Ed.D. program, the applicant must:
1. Hold a master’s degree in an education related field from an accredited institution.
2. Have at least 3 years of experience in education and submit an education service record.
3. Submit a resume.
4. Submit official transcripts from all institutions attended.
5. Respond to a written prompt related to a school improvement problem of practice.

Completed applications will be reviewed by an admissions committee. The committee will select applicants and conduct the final interview.

Please refer to the College of Education & Psychology website for detailed information regarding admission criteria and application deadline.

Degree Requirements

Total Semester Credit Hours = 60

The School Improvement Ed.D. will be delivered fully online. Students are required to attend a summer workshop at the UT Tyler campus prior to beginning coursework.

Students will be required to complete 60 credit hours of coursework.
1. School Improvement Major: 30 hours
2. Research and Statistics: 15 hours
3. Dissertation: 12 hours
4. Residency: 3 hours

Transfer work. Transfer of graduate credit from an accredited institution is limited to a total of no more than 12 semester hours.

Prescribed Required Courses (60 credit hours)

EDRM 6350 – Program Evaluation in the Education Setting
EDRM 6351 – Design-Based Implementation Research
EDRM 6352 – Quantitative Research Methods in the Education Setting
EDRM 6353 – Qualitative Methods in the Education Setting
EDRM 6354 – Design-Based Implementation Research II
EDSI 6100/EDSI 6170 – Dissertation I or Dissertation in Practice I
EDSI 6161/EDSI 6171 – Dissertation II or Dissertation in Practice II
EDSI 6162/EDSI 6172 – Dissertation III or Dissertation in Practice III
EDSI 6311 – Data-Driven Planning for School Improvement
EDSI 6312 – The Study and Application of Improvement Science
EDSI 6313 – School Improvement & Accountability Models
EDSI 6314 – Research-Based Pedagogies for School Improvement
EDSI 6320 – Leading Critical Conversations for School Improvement
EDSI 6321 – Support Systems for Job-Embedded Professional Learning
EDSI 6322 – Culturally Responsive Practices for School Improvement
EDSI 6323 – Effective Coaching Skills for School Improvement Teams
EDSI 6330 – School Culture & Community Engagement for School Improvement
EDSI 6331 – Educational Policy and School Improvement
EDSI 6360/EDSI 6370 – Dissertation or Dissertation in Practice*
EDSI 6370 – School Improvement Policy Residency

*3 credit hours required. Upon completion of the 12 required dissertation hours, students must register for 1 dissertation credit per semester until the successful defense of the dissertation.

Candidacy. For a student to advance to candidacy, the student must earn a minimum of a B in all courses and maintain an overall GPA of 3.0.

The student must prepare a dossier that includes:
1. school improvement manuscript submitted to a practitioner-oriented journal,
2. evidence of a conference presentation on a school improvement concept or issue at a state or national conference,
3. review of literature for approved dissertation concept or the introduction to the dissertation in practice, and
4. presentation from a successful defense of the dissertation proposal by the student’s doctoral committee.

Dissertation or Dissertation in Practice. The student may choose to write a dissertation or a dissertation in practice. The student must complete a minimum of 12 hours of doctoral dissertation credit to fulfill the requirements of the degree; 6 hours of dissertation will be completed throughout the program as students will be required to enroll in 1 credit hour of dissertation per semester starting in the second semester of studies. Upon completing the 12 required hours of dissertation credits, the student must take a minimum of one doctoral dissertation credit each semester while he/she is engaged in the research and writing of the dissertation.

Department of Psychology and Counseling

Dr. Amy Hayes, Chair

The Department of Psychology and Counseling offers four graduate degrees:

1. The Master of Science (M.S.) in Clinical Psychology, with optional specialization in neuropsychology;
2. The Master of Arts (M.A.) in Clinical Mental Health Counseling;
3. The Master of Arts (M.A.) in School Counseling; and
4. The Doctor of Philosophy (Ph.D.) in Clinical Psychology

Admission

The specific admission requirements are listed under each program.

Applications are reviewed on an individual basis. Admission is based on multiple indicators. To be admitted to one of the degree programs, a prospective student may:
1. Hold a bachelor’s degree from an accredited institution.
2. Submit official transcripts from all institutions attended.
3. Apply for and submit a background check.
4. Submit additional application materials required by the program, such as scores on standardized tests, reference evaluations, writing samples, and/or participation in interviews.

Successful applicants usually have a GPA of 3.0 or better (on a four-point scale) and a satisfactory score on admissions tests (GRE or MAT) when required. Applicants who believe their grade point average or their scores are not valid indicators of their ability should explain their concerns in a letter to the Graduate Admissions Coordinator. The department may elect to require additional assessments, including interviews, of individual applicants.

Psychology and Counseling Retention Policy

Faculty, training staff, supervisors, and administrators of the Psychology and Counseling graduate programs at the University of Texas at Tyler have a professional, ethical, and potentially legal obligation to: (a) establish criteria and methods through which aspects of competence other than, and in addition to, a student-trainee's knowledge or skills may be assessed (including, but not limited to, emotional stability and well-being, interpersonal skills, professional development, and personal fitness for practice); and, (b) ensure, insofar as possible, that the student-trainees who complete our programs are competent to manage future relationships (e.g., client, collegial, professional, public, scholarly, supervisory, teaching) in an effective and appropriate manner. Because of this commitment, and within the parameters of our administrative authority, our faculty, training staff, supervisors, and administrators strive not to advance, recommend, or graduate students or trainees with demonstrable problems (e.g., cognitive, emotional, psychological, interpersonal, technical, and ethical) that may interfere with professional competence to other programs, the profession, employers, or the public at large.

As such, within a developmental framework, and with due regard for the inherent power difference between students and faculty, students and trainees should know that the faculty, training staff, and supervisors of our programs will evaluate their competence in areas other than, and in addition to, coursework, seminars, scholarship, or related program requirements. These evaluative areas include, but are not limited to, demonstration of sufficient: (a) interpersonal and professional competence (e.g., the ways in which student trainees relate to clients, peers, faculty, allied professionals, the public, and individuals from diverse backgrounds or histories); (b) self-awareness, self-reflection, and self-evaluation (e.g., knowledge of the content and potential impact of one’s own beliefs and values on clients, peers, faculty, allied professionals, the public, and individuals from diverse backgrounds or histories); (c) openness to processes of supervision (e.g., the ability
willingness to explore issues that either interfere with the appropriate provision of care or impede professional development or functioning; and (d) resolution of issues or problems that interfere with professional development or functioning in a satisfactory manner (e.g., by responding constructively to feedback from supervisors or program faculty; by the successful completion of remediation plans; by participating in personal counseling/therapy in order to resolve issues or problems). [Adapted from the Comprehensive Evaluation of Student-Trainee Competence in Professional Psychology Programs statement developed by the Student Competence Task Force of the APA Council of Chairs of Training Councils (CCTC), (http://www.apa.org/ed/graduate/cctc.html), approved March 25, 2004.]

The Clinical Psychology Ph.D. has a separate evaluation and retention policy that applies to doctoral students and is provided in the program handbook.

Evaluating Student Fitness and Performance

Members of the faculty, using professional judgment, continuously evaluate each student's fitness and performance. Students receive information related to their fitness and performance from faculty members, their advisors, and their supervisors. The criteria used by the faculty to make such judgments include instructor's observations of course performance, evaluations of students' performances in simulated practice situations, supervisors' evaluations of students' performances in practice situations, and the disciplines' codes of ethics.

First Semester Candidacy Interview (CMHC Only)

A formal evaluation will occur at the end of each CMHC student's first semester enrolled in the program upon completion of COUN 5312 Counseling Theories and Applications, COUN 5328 Foundations and Ethics of Clinical Mental Health Counseling, and COUN 5391 Essential Counseling Skills (note: for six credit hour first semester students COUN 5328 and COUN 5391). This formal evaluation occurs at the Candidacy Interview. The Candidacy Interview committee will be comprised of at least three CMHC faculty members. During this interview, the student and committee will review the student's academic progress, dispositions related to work as a professional counselor, and any intra/interpersonal elements that pertain to work as a professional counselor. The purpose of this interview is to recommend continuation in the program (i.e., Candidacy) or determine areas of improvement needed to continue. The following areas are considered for admission to Candidacy:

1. Academic Progress – All students must demonstrate adequate academic progress. During the Candidacy Interview students need to demonstrate that they are in good academic standing in their courses (i.e., their grades indicate that they are projected to earn a grade of B or better in each of their initial courses).
2. Counselor Dispositions – Counseling is a profession that requires interacting with a diverse population. Professional counselors must be able to interact with individuals, families, and groups and demonstrate unconditional positive regard, an attitude of respect for individual values and beliefs, good interpersonal skills, and effective communication skills. Due to the nature of the work and ethical obligations to protect future clients, faculty must evaluate an individual's fitness for the profession. This is an ongoing process and concerns are addressed as they arise. Depending on the nature, severity, frequency, and duration of a concern, members of the faculty may develop a remediation plan to provide an opportunity for the student to demonstrate growth and improvement. Ultimately, if the student does not meet the goals of the remediation plan or demonstrates a lack of fitness for the profession, dismissal from the program can occur.

3. Personal Concerns – There are times in which the training processes trigger intra/interpersonal concerns that may interfere with the ability to be an effective counselor. When this occurs, faculty members may develop a remediation plan which may include a requirement that the student engages as a client in personal counseling related to the concern(s). Counseling services are available at no cost to students through the UT Tyler Student Counseling Center. At the request of the student or the discretion of the counseling faculty, the counseling faculty may provide referrals to three appropriate alternatives. The student is fully responsible for any costs associated with partaking in counseling services other than the UT Tyler Student Counseling Center. Serious or persistent impairments and/or violations of personal or professional ethics can result in dismissal from the program. This includes issues related to a violation from the UT Tyler Student Standards of Academic Conduct. All counseling students are expected to adhere to the current version of the American Counseling Association Code of Ethics.

Students will be notified via e-mail of the faculty's decision regarding their status, which are as follows:

a. Approved for Candidacy to the CMHC program.
b. Approved for Candidacy with reservations. These students will be required to meet with their academic advisor to address areas of growth or concerns identified during the Candidacy Interview.
c. Denied Candidacy provided a remediation plan and a timeline for completion. A copy of the remediation plan will be signed and retained by the student's faculty advisor, the Department Chair, and student. Thorough documentation of communication between the student and facilitating advisor during the remediation process will be kept. Once the remediation plan has been completed, students may sit for the Candidacy Interview one additional time. If admission is denied a second time, the student will be dismissed from the program.
d. Dismissal from the CMHC program may result due to serious concerns in the aforementioned categories (i.e., counselor dispositions, personal concerns), or violations of the Graduate School's academic policies, the University's Code of Student Conduct, the Department of Psychology and Counseling Graduate Student Code of Conduct, the ACA Code of Ethics, or as deemed necessary to protect the public.

Annual Review of Student Progress

Students are formally evaluated at least annually by the program faculty. The progress of every graduate student in each program is assessed annually through the Annual Review of Student Progress, conducted by all graduate faculty. Student progress is reviewed in terms of academic performance, skill development, professional/ethical dispositional development, and other indicators. The review may include meetings of students with faculty. Written results of the review are provided to every student. Detailed information about procedures for student annual progress review, retention, and for addressing concerns about student progress are available at the department website: http://www.uttyler.edu/psychology/.

Students who are not making satisfactory progress or who are not meeting program standards should consider withdrawing from the program. In this context, the term "unsatisfactory progress in the
program "refers to an academic judgment made regarding the student’s fitness and performance. It is a determination that the student has failed to meet academic and/or professional standards.

Minimum Grade Requirements

In addition to the Graduate College policies on GPA requirements, probation and suspension, the department has additional criteria for satisfactory progress and graduation, as follows. Regardless of GPA, no more than two (2) graduate courses with grades of "C" may be counted toward the graduate degree in Clinical Psychology, Clinical Mental Health Counseling, or School Counseling. No courses with a grade lower than a C may be counted toward the graduate degree in Clinical Psychology, Clinical Mental Health Counseling, or School Counseling. After receiving a third "C" grade, or a single "D" or "F" grade, a student will be placed on departmental probation. To be reinstated from departmental probation, the student must retake one of the courses in which a "C" or lower was earned (under the University grade replacement policy) in the next semester in which the course is offered and achieve a "B" or better grade. Students on academic or departmental probation may NOT enroll in or begin their practicum course(s) until the academic or departmental probation has been removed. After an unsuccessful attempt to replace a grade, the student will be suspended from the department for a minimum of one semester.

A petition for reinstatement must then be submitted, and approved by the advisor, Department Chair, and College Dean for a student to be reinstated. If reinstated, the student must first enroll only in courses in which "C" grades were earned, and successfully replace them, leaving no more than two "Cs", and no grade lower than a "C". If a student fails to be reinstated from departmental suspension, the student will be dismissed from the program.

Dismissal from Program

The department may dismiss students from their degree programs for failure to make satisfactory progress toward degree completion. Students may also be dismissed for violations of the ethical and professional standards of the American Psychological Association, American Counseling Association, or the American School Counselors Association, or the Departmental Student Code of Conduct (see below).

New students are required to read and pass a quiz on both the Departmental Student Code of Conduct and the Department Faculty Code of Conduct.

Clinical Psychology M.S.

Total Semester Credit Hours = 60

The Clinical Psychology program provides the opportunity for the student to understand, evaluate, and counsel persons with psychological problems, and to draw upon community resources for assistance in working with these persons. During completion of the M.S. degree and approved practicums, the student is provided the opportunity to administer psychological tests, use various techniques of psychotherapy such as cognitive and behavioral therapy and other evidence-based practices, and become familiar with research practices in clinical psychology. Students who complete all requirements of the Clinical Psychology M.S. who become licensed at the master’s level often work in psychiatric hospitals, in mental health centers, with Licensed Psychologists in private practice, or after 3000 hours of supervision, in independent practice with a Licensed Psychological Associate (LPA) license. Students may also wish to earn licensure at the doctoral level and pursue doctoral-level clinical psychology training upon graduation from this program.

Clinical psychology students may complete a general program of study in clinical psychology or may choose a specialization in neuropsychology.

Students seeking admission to the Clinical Psychology degree program should have completed the following undergraduate prerequisites: Psychological Statistics, Research Methods or Experimental Psychology, and Abnormal Psychology. Students lacking these program undergraduate pre-requisites should take them as soon as possible during their graduate program.

The Master of Science in Clinical Psychology degree program requires 60 credit hours of graduate course work, for either the general clinical or neuropsychology emphases.

Licensure

The M.S. in Clinical Psychology qualifies students to take the exam for a Licensed Psychological Associate (LPA) from the Texas State Board of Examiners of Psychologists. An LPA license requires practicing under the supervision of a Licensed Psychologist. To practice independently, an LPA must complete an additional 3000 hours of supervised practice after receiving his or her degree and initial LPA license. Licensure also requires passage of the EPPP and Jurisprudence exam.

Admission Requirements

To be admitted to the graduate program in Clinical Psychology, the individual must:

1. Hold a bachelor’s degree from an accredited institution.
2. Submit official transcripts from all institutions attended.
3. Submit a Department Information Sheet which includes a Statement of Purpose.
5. Complete the background check.
6. If proof of English proficiency is required, the program has the following requirements:
   a. The minimum TOEFL or IELTS scores are 560 on the paper and pencil test, 220 on the computer-based test, or 87 on the internet-based test (TOEFL/IBT), or overall band score of 7.0 (IELTS) with 6.5 or greater in each subsection. TOEFL and IELTS test scores are valid for only two years.
7. Submission of a curriculum vitae, which provides an opportunity for students to outline previous education, research, and life experiences.

Degree Requirements

Total Semester Credit Hours = 60

Foundation Courses (42 hrs.)

All clinical psychology students are required to complete a foundation of 42 credit hours as follows:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
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<tbody>
<tr>
<td>PSYC 5308</td>
<td>Advanced Psychopathology and Diagnosis</td>
</tr>
<tr>
<td>PSYC 5312</td>
<td>Evidenced Based Psychotherapy</td>
</tr>
<tr>
<td>PSYC 5328</td>
<td>Issues and Professional Ethics</td>
</tr>
<tr>
<td>PSYC 5340</td>
<td>Advanced Psychological Statistics and</td>
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PSYC 5366  Design of Individual Mental Ability I
PSYC 5368  Clinical Mental Health Assessment
PSYC 5392  Applied Counseling Practice
PSYC 5393  Applied Therapy
PSYC 5396  Supervised Practicum in Psychology
PSYC 5397  Advanced Supervised Practicum in Psychology
PSYC 5398  Research Seminar
PSYC 5320  Advanced Human Growth and Development
PSYC 5345  Group Counseling and Therapy
PSYC 5324  Clinical Cultural Diversity

NOTES: Recommend first semester courses - PSYC 5308, PSYC 5312, PSYC 5328

NOTES: PSYC 5396 and PSYC 5397 - 225 hours on site, 125 direct contact hours.

Biological Bases of Behavior - GENERAL CHOOSE ONE
PSYC 5350  Clinical Neuropsychology
PSYC 5352  Behavioral Neuroscience
PSYC 5354  Psychopharmacology

Biological Bases of Behavior - NEURO
PSYC 5350  Clinical Neuropsychology

General Program of Study in Clinical Psychology

Students who wish to complete the general program of study in clinical psychology may choose 12 SCH of Psychology and Counseling electives.

They should consult their faculty advisor and specify the courses in their degree plans.

Neuropsychology Specialization (12 hrs.)

Students who choose to complete the neuropsychology specialization must include the following courses:
PSYC 5356  Neuropsychological Assessment of Memory
PSYC 5358  Neuropsychological Assessment: Fixed Battery
PSYC 5359  Flexible Neuropsychological Battery Elective (3 hours)

Clinical Psychology Ph.D.

Total Semester Credit Hours = 99

Objectives

The Ph.D. program in Clinical Psychology at the University of Texas at Tyler is a scientist-practitioner based program which provides high quality academic, research, and clinical training. The program is designed to prepare students for professional and academic careers in Clinical Psychology. Students will complete specialized coursework and advanced clinical training in one of three specialty areas during their time in the program:

1. Veterans and active duty military mental health
2. Rural mental health
3. Geropsychology

Students are mentored by clinical faculty in research and provided supervision of their clinical work along the way. A thesis or dissertation are required. Clinical training is provided in our on-campus clinic and a number of agencies in the East Texas area.

Admission Requirements

1. A bachelor's degree from an accredited institution. (Applicants with a master's degree in Psychology or a related field may apply as well.)
2. Minimum 3.0 overall GPA.
3. Adequate preparation in Psychology. Successful applicants will have 12 or more credits in Psychology including coursework in Statistics, Research Methods, History and Systems of Psychology, and Abnormal Psychology. If students do not have these classes, they will be required to complete them during their program.
4. Submit a statement of purpose.
5. Three academic letters of reference.
6. If proof of English proficiency is required, the program has the following requirements:
   a. The minimum TOEFL or IELTS scores are 560 on the paper and pencil test, 220 on the computer-based test, or 87 on the internet-based test (TOEFL/IBT), or overall band score of 7.0 (IELTS) with 6.5 or greater in each subsection. TOEFL and IELTS test scores are valid for only two years.
7. Submission of a curriculum vitae, which provides an opportunity for students to outline previous education, research, and life experiences.

Admitted students must complete a criminal background check prior to enrollment.

Minimum Grade Requirements

In addition to the Graduate College policies on GPA requirements, probation and suspension, the department has additional criteria for satisfactory progress and graduation, as follows. For students enrolled in the Clinical Psychology Ph.D. program, no courses with a grade below "B" may be counted toward the degree. After receiving a single "C", a doctoral student will be placed on Warning status. To be reinstated and removed from Warning status, the student must retake one of the courses in which a "C" or lower was earned (under the University grade replacement policy) in the next semester in which the course is offered and achieve a "B" or better grade. After an unsuccessful attempt to replace a grade, the student will be recommended for dismissal from the program (following departmental procedures for student dismissal). Students who earn two grades of C or lower regardless of course are recommended for dismissal. Students who obtain a single grade of D or F are recommended for dismissal. Students who are on warning status or on Probation may NOT enroll in, begin, or continue their practicum course(s) until the probation has been removed.

Degree Requirements

This doctoral degree program is delivered face to face on campus for the first four years. The fifth year consists of a full-time 12-month doctoral internship. Students are required to attend an orientation on the UT Tyler campus prior to beginning coursework. Students may be required to be present for other special activities throughout their program of study.

1. Minimum Credit Hours (99 cr.)
   a. Required Courses - 69 cr.
   b. Electives - up to 15 cr.
   c. Dissertation - 6-12 cr.
   d. Internship - 9 cr.
2. Special degree requirements (for details on university doctoral requirements, see the general graduate section of this catalog and...

a. The Proficiency Examination is taken after the student has completed a significant portion of, if not all, required coursework. Students may not advance to candidacy or register for dissertation hours until all portions of the Proficiency Examination have been passed satisfactorily. Upon successful completion of the Proficiency Examination, students will be advanced to candidacy.

b. Students have a maximum of nine years to complete the program. Students will have five years to complete the program after entering candidacy. Students unable to complete the program within the designated time limits must file for an extension.

c. A dissertation of original research contributing to the body of knowledge in clinical psychology will be required. Students must enroll for dissertation hours during each long semester while in the dissertation process. A minimum of 6 hours of dissertation credit is required.

d. Students must meet all doctoral degree requirements of the University.

3. Transfer work: Students with graduate credit or degrees from other programs may transfer up to 15 hours with the approval of their advisor and the Doctoral Program Director of Clinical Training.

4. Students who enter with a master’s degree in Clinical Psychology or Clinical Mental Health Counseling from the University of Texas at Tyler may apply up to 18 hours toward their doctoral program as approved by their advisor and the Director of Clinical Training. Below is a typical outline of program progression for a full-time student.

Prescribed Required Courses

**Total Semester Credit Hours = 99**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 5328</td>
<td>Issues and Professional Ethics</td>
</tr>
<tr>
<td>PSYC 5392</td>
<td>Applied Counseling Practice</td>
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<tr>
<td>PSYC 5393</td>
<td>Applied Therapy</td>
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<tr>
<td>PSYC 5394</td>
<td>Thesis</td>
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<tr>
<td>PSYC 5395</td>
<td>Thesis</td>
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<tr>
<td>PSYC 5396</td>
<td>Supervised Practicum in Psychology</td>
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<td>PSYC 5397</td>
<td>Advanced Supervised Practicum in Psychology</td>
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<tr>
<td>PSYC 6301</td>
<td>Advanced Tests and Measurement</td>
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<td>PSYC 6308</td>
<td>Advanced Psychopathology and Diagnosis</td>
</tr>
<tr>
<td>PSYC 6310</td>
<td>Cognition and Emotion</td>
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<tr>
<td>PSYC 6311</td>
<td>Social and Cultural Psychology</td>
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<tr>
<td>PSYC 6312</td>
<td>Practicum with Underserved Populations</td>
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<tr>
<td>PSYC 6313</td>
<td>Evidence Based Practice</td>
</tr>
<tr>
<td>PSYC 6320</td>
<td>Advanced Study in Development</td>
</tr>
<tr>
<td>PSYC 6324</td>
<td>Diversity in Clinical Psychology</td>
</tr>
<tr>
<td>PSYC 6340</td>
<td>Advanced Statistics and Research Design</td>
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<tr>
<td>PSYC 6341</td>
<td>Multivariate Statistics</td>
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<tr>
<td>PSYC 6342</td>
<td>Research Methods in Clinical Psychology</td>
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<tr>
<td>PSYC 6352</td>
<td>Biological Foundations of Behavior</td>
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<tr>
<td>PSYC 6366</td>
<td>Advanced Assessment of Mental Abilities</td>
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<td>PSYC 6368</td>
<td>Clinical and Diagnostic Assessment</td>
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<td>PSYC 6375</td>
<td>Supervision and Consultation</td>
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<td>PSYC 6382</td>
<td>Research with Underserved Populations</td>
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<td>PSYC 6384</td>
<td>Cognitive and Behavioral Therapy Approaches</td>
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<td>*PSYC 6386</td>
<td>Internship in Psychology</td>
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<td>PSYC 6398</td>
<td>Dissertation</td>
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<tr>
<td>PSYC 6399</td>
<td>Dissertation</td>
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</tbody>
</table>

*new courses pending approval

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Clinical Mental Health Counseling M.A.

**Total Semester Credit Hours = 60**

The CACREP-Accredited Master of Arts in Clinical Mental Health Counseling (CMHC) program at the University of Texas at Tyler (UT Tyler) prepares ethical and competent professional counselors. The CMHC program places a strong emphasis on preparing future counselors to address the mental health needs of a diverse range of client populations. Faculty members collectively aim to provide a rigorous learning environment and supportive atmosphere encouraging personal and professional development to a diverse student body. Throughout their time in the CMHC program, students are supported in developing a deep sense of self-awareness and a strong professional counselor identity integrating mental health, research, service, and advocacy. Upon successful completion of the program, students are eligible for counselor licensure in Texas and are able to pursue impactful mental health careers within the community.

All Clinical Mental Health Counseling (CMHC) students will complete a specified program that provides foundational knowledge and skills to be an effective clinical mental health counselor.

The Master of Arts in Clinical Mental Health Counseling (CMHC) degree program requires 60 semester credit hours of graduate course work.

**Certification and Licensure**

Graduates of the M.A. in Clinical Mental Health Counseling (CMHC) are eligible to apply for licensure as a Licensed Professional Counselor (LPC) through the Texas State Board of Examiners of Professional Counselors. In addition to the degree, the LPC requires successful passage of the National Counselor Examination (NCE) followed by 3000 hours of supervised practice in a counseling role. https://www.nbcc.org. The NCE may be taken prior to graduation for students who also wish to apply for national certification through NBCC at the same time. Otherwise, the NCE is taken after graduation.

To be eligible to practice within the U.S. Military (Tricare) and Veteran’s Administration mental health care systems, graduates will also be required to take and pass the National Counselor Examination (NCE) followed by 3000 hours of supervised practice in a counseling role. https://www.nbcc.org.

**Admission Requirements**

To be admitted to the graduate program in Clinical Mental Health Counseling, the individual must:

1. Hold a bachelor’s degree from an accredited institution.
2. Submit official transcripts from all institutions attended.
3. Submit a Department Information Sheet which includes a Statement of Purpose.
5. Complete the background check.
6. If proof of English proficiency is required, the program has the following requirements:
   a. The minimum TOEFL or IELTS scores are 560 on the paper and pencil test, 220 on the computer-based test, or 87 on the internet-based test (TOEFL iBT), or overall band score of 7.0 (IELTS) with 6.5 or greater in each subsection. TOEFL and IELTS test scores are valid for only two years.
Degree Requirements

Total Semester Credit Hours = 60

Didactic Core (36 hrs.)

All Clinical Mental Health Counseling (CMHC) students are required to complete a DIDACTIC CORE of 36 hours as follows:

COUN 5308 Diagnosis and Treatment Planning
COUN 5312 Counseling Theories and Applications
COUN 5324 Cultural Diversity and Advocacy
COUN 5326 Addictions Counseling
COUN 5328 Foundations and Ethics of Clinical Mental Health Counseling
COUN 5335 Career Counseling and Assessment
COUN 5340 Research and Program Evaluation
COUN 5345 Group Counseling Theory and Practice
COUN 5368 Assessment Techniques in Counseling
COUN 5384 Advanced Counseling Theories and Evidence Based Practices
COUN 5391 Essential Counseling Skills
PSYC 5320 Advanced Human Growth and Development

Clinical Skills Core (15 hrs.)

All Clinical Mental Health Counseling (CMHC) students are required to complete a CLINICAL SKILLS CORE of 15 hours as follows:

COUN 5392 Helping Relationships and Clinical Interviewing
COUN 5393 Practicum in Clinical Mental Health Counseling
COUN 5395 Professional Practice in CMHC
COUN 5396 Internship I
COUN 5397 Internship II

Electives (9 hrs.)

COUN 5313 Family Therapy (this is a required elective for all students in order to meet Texas LPC licensure requirements).

Students may choose their remaining 6 elective hours from the graduate counseling and psychology courses identified in the course catalog.

Sequence of Classes

In the first semester, students should take COUN 5312 Counseling Theories and Applications, COUN 5391 Essential Counseling Skills, and COUN 5328 Foundations and Ethics of Clinical Mental Health Counseling. These are considered to be qualifying courses for continuation in the program. Students must achieve a B or better in each of these courses to continue in the Clinical Skills Core course sequence and complete the degree program. A Candidacy Interview will occur at the end of each CMHC student’s first semester enrolled in the program upon completion of COUN 5312, COUN 5328, and COUN 5391 (note: for six credit hour first semester students COUN 5328 and COUN 5391). Each subsequent year students will undergo an Annual Review of Student Progress and must Meet Expectations in that review to continue in the program in good standing.

Following success in qualifying courses and Candidacy Interview, students should continue with the basic didactic counseling and psychology courses that provide the basis and foundation for the remaining Clinical Skills Core courses. These courses for Clinical Mental Health Counseling (CMHC) students include COUN 5308 Diagnosis and Treatment Planning, COUN 5340 Research and Program Evaluation, COUN 5368 Assessment Techniques in Counseling, PSYC 5320 Advanced Human Growth and Development, COUN 5345 Group Counseling and Therapy, COUN 5335 Career Counseling and Assessment, and COUN 5324 Cultural Diversity and Advocacy.

A student’s formal degree plan (Clinical Mental Health Counseling (CMHC) Degree Plan) should be completed and approved/signed by their Faculty Advisor and the Graduate Admissions Coordinator before 12 semester hours are completed. Students in Clinical Mental Health Counseling (CMHC) must successfully complete COUN 5391 Essential Counseling Skills, COUN 5392 Helping Relationship and Clinical Interviewing and COUN 5393 Practicum, with grades of B/CR or better, prior to enrollment in COUN 5396 Internship I, which is then followed by COUN 5397: Internship II Each Internship requires at least 300 hours (120 direct) of service on-site at an external site.

Comprehensive Exam: Students in the Clinical Mental Health Counseling (CMHC) program are required to take and pass the national, standardized Counselor Preparation Comprehensive Exam (CPCE) to graduate. http://www.cce-global.org/Org/CPCE.

School Counseling M.A.

Total Semester Credit Hours = 48

The School Counseling M.A. is intended for those who wish to work as professional school counselors in educational settings. This degree program does not prepare its graduates to counsel in social service or mental health agencies or in private practice. This is a 48 credit hour, fully online graduate degree program. Students in the School Counseling M.A. program receive instruction in developing appropriate comprehensive guidance plans to promote the academic, personal, social, and career development appropriate to elementary and secondary students. They develop competencies in assessment and counseling techniques, including legal and ethical standards, practices, and issues. Students complete a supervised internship in a public or private school. Certification as a School Counselor in Texas requires successful completion of the required course sequence, a passing score on the appropriate state certification exam (TExES), and two years of classroom teaching experience approved by TEA.

Certification

The School Counseling M.A. can qualify students to meet the course requirements to become School Counselors certified by the Texas State Board for Educator Certification. Applicants must have two years of TEA-approved classroom teaching experience to qualify for the Texas School Counselor Certificate. Students matriculating in master’s programs other than the M.A. in School Counseling program or students who already have master’s degrees should contact the Graduate Advisor in School Counseling regarding the School Counselor Certificate. Students seeking only the School Counselor Certificate must meet admission and other requirements for the M.A. in School Counseling degree program. Students are admitted only under the Full Admissions criteria.
**Admission Requirements**

To be admitted to the graduate program in school counseling, the individual must:

1. Hold a bachelor’s degree from an accredited institution.
2. Hold a Texas teacher certification.
3. Submit Texas teaching service record and any other documents required by Texas governing units.
4. Submit official transcripts from all institutions attended.
5. Submit official Graduate Record Examination (GRE) scores obtained within the last five years. GRE will be waived if the applicant has a prior master’s degree with a GPA of 3.0 or higher.
6. Submit three (3) recommendation forms.
7. Have an appropriate GPA as set by Texas Administrative Code and other administrative units.
8. Submit a Department Information Sheet which includes a Statement of Purpose.
9. Complete admissions interview.
10. Upon admission, students must:
    a. Sign and submit an acknowledgement of admission and departmental agreements.
11. Only for applicants seeking the School Counseling certificate-only program, additional admission requirements are required. These requirements are:
    a. Hold a master’s degree from an accredited institution.

NOTE 1: In accordance with Texas Administrative Code, all applicants must be fully admitted prior to taking any coursework in the area in which they are seeking certification. Therefore, no provisional admission is allowed.

NOTE 2: This program does accept students from outside of Texas to complete the M.A. only. These such students are not eligible for School Counseling certification in the state of Texas and UT Tyler does not guarantee that our program will be accepted by any other state than Texas. It is the responsibility of the applicant to check with their state regarding acceptance of our program.

**Degree Requirements**

Total Semester Credit Hours = 48

**Required Courses**

- COUN 5312 Counseling Theories and Applications
- COUN 5313 Family Therapy
- COUN 5314 Applied School Counseling
- COUN 5324 Cultural Diversity and Advocacy
- COUN 5334 Foundations and Ethics of School Counseling
- COUN 5335 Career Counseling and Assessment
- COUN 5340 Research and Program Evaluation
- COUN 5344 Advanced Principles of School Counseling
- COUN 5348 Mental Health in Schools
- COUN 5368 Assessment Techniques in Counseling
- COUN 5386 Supervised Internship in School Counseling
- COUN 5393 Practicum in Clinical Mental Health Counseling
- PSYC 5320 Advanced Human Growth and Development
- COUN 5330 Counseling Children
- PSYC 5345 Group Counseling and Therapy

Note: Students are required to take two semesters of COUN 5386: Supervised Internship in School Counseling.
GRADUATE COLLEGE OF ENGINEERING

Dr. Javier Kypuros, Dean

The College of Engineering is composed of four departments – the departments of Civil Engineering, Construction Management, Electrical Engineering, and Mechanical Engineering. It offers three master’s degree programs. The Department of Civil Engineering offers the Master of Science in Civil Engineering. The Department of Electrical Engineering offers the Master of Science in Electrical Engineering. The Department of Mechanical Engineering offers the Master of Science in Mechanical Engineering.

Vision

The College of Engineering at the University of Texas at Tyler strives to be the preeminent engineering institution in the region with a national reputation for scholarly excellence and transformational regional impact. We aspire to develop professionals whose technical prowess, unyielding integrity, interpersonal skills, and global awareness elevate them as leaders in their organization, industry, and community. College of Engineering graduates will be poised to positively impact and transform the future through service to their communities, region, and the Nation.

Mission

The College of Engineering is a regional anchor preparing professionals to excel in a global context, and as such our mission is to

- Prepare graduates who think critically and serve the global community as professionals through practice, application, collaboration, and innovation;
- Foster the intellectual and economic vitality of the region, the state, and the nation through teaching, research, and outreach; and
- Instill a sense of excellence, ethics, integrity, leadership, and service in our graduates.

Department of Civil Engineering

Dr. J. Torey Nalbone, Chair

The Department of Civil Engineering offers the Master of Science in Civil Engineering. The M.S. in Civil Engineering has three options to earn the degree: (1) research option, (2) professional practice option, and (3) technical and management development option.

Civil Engineering M.S.C.E.

Total Semester Credit Hours = 30

Admission Requirements

Students entering the Master of Science in Civil Engineering (MSCE) program are expected to have a background equivalent to that of students graduating from the Bachelor of Science in Civil Engineering (BSCE) program offered at the University of Texas at Tyler, or have obtained such background through specified prerequisite coursework.

In addition to the general requirements for admission to graduate study at the University of Texas at Tyler, to be admitted to the MSCE program a student must meet the following admission requirements.

1. Satisfactory score on the General Test (verbal and quantitative) of the Graduate Record Examination (GRE) or three years of U.S. only engineering experience.
2. Satisfactory grade point average on the student’s last four semesters of academic study and last 60 semester credit hours of upper division undergraduate or graduate courses.
3. A bachelor’s degree in a Civil Engineering program accredited by the ABET Engineering Accreditation Commission. Students who have not earned such a degree will be required to complete prerequisite coursework before starting the MSCE program as determined by the MSCE Graduate Coordinator.
4. A demonstrated proficiency in the use of the English language, both spoken and written.
5. Approval of the MSCE Graduate Coordinator and the Chair, Department of Civil Engineering.

Consideration for admission to the Master of Science in Civil Engineering program may also be given to one or more of the following: the applicant’s demonstrated commitment to his or her chosen field of study, socioeconomic background, first generation college graduate, multilingual proficiency, geographic region of residence, and level of responsibility in other matters including extracurricular activities, employment, community service, and family responsibilities.

Graduation Requirements

There are four options to earning the Master of Science in Civil Engineering (MSCE): (1) research option, (2) professional practice option, and (3) technical and management development option. A Bachelor’s degree in Civil Engineering (BSCE) is limited to students earning their BSCE from the University of Texas at Tyler. The 4+1 path requires a student to choose from either Option 1 (research option) or Option 2 (professional practice option).

Regardless of the option selected, a student must complete one three credit hour graduate course focused in analytical methods or a graduate level mathematics course. This course must be approved by the faculty advisor, department graduate coordinator or the department chair. At least 50 percent of the required total credit hours applied to the MSCE, excluding thesis or design project, must be Civil Engineering courses and at least two-thirds of the credit hours applied to the degree must be taught by a department within the College of Engineering. No more than three credit hours of independent study courses may be applied to the degree. The student must attain a cumulative 3.0 GPA on all course work applied to the MSCE. The program options and additional degree requirements are as follows:

Option 1 – Research (30 SCH)

Students must successfully complete at least 24 semester credit hours of graduate coursework, including at least three courses in a primary area of study within civil engineering, successfully complete at least six credit
hours of graduate thesis research, successfully prepare a research thesis, and pass a final oral examination that is primarily focused on the research thesis but may also address coursework. The final examination will be administered by the student's graduate academic committee. This program option is intended primarily for students who wish to conduct research and expand civil engineering knowledge.

Option 2 – Professional Practice (30 SCH)

Students must successfully complete at least 27 semester credit hours of graduate coursework, including at least three courses in a primary area of study within civil engineering, and at least three semester credit hours of graduate capstone design that culminates in the preparation of a design project report. Depending upon the student's previous background, a course in management may be required, because the focus of this degree option is professional practice. Further, each student must pass the National Council of Examiners for Engineering and Surveying (NCEES) Fundamentals of Engineering (FE) examination and must pass a final oral examination that is focused on the graduate design project. The final examination will be administered by the student's graduate academic committee. This degree option is intended primarily for students who intend to practice civil engineering at the professional level.

Option 3 – Technical and Management Development (30 SCH)

Students must successfully complete at least 30 semester credit hours of graduate coursework, including at least three courses in a primary area of study within civil engineering and may choose to take at least one course (but not more than two) in developing business management and engineering management skills. At least two Civil Engineering courses used for the program must be graduate design courses. Further, students must pass a final comprehensive written and/or oral examination that addresses the student's undergraduate and graduate education. The final examination will be coordinated by the student's graduate academic advisor. This degree option is intended primarily for students in practice who want to enhance their technical skills and to develop management skills.

Bachelors to Masters (Straight thru 4+1)
BSCE/MSCE (30 SCH)

The path to the MSCE is available only to UT Tyler undergraduate students intending to complete a Master's of Science in Civil Engineering contiguous with their BSCE degree. This option is intended as a degree which shares some of the undergraduate courses (9 semester credit hours) in a graduate career enrollment. BSCE students must enter the MSCE program and complete the MSCE portion of the program without interruption. The completion of this path may use either Option 1 or Option 2 above (Thesis or Project) both are comprised of 30 SCH degree plans. This completion pathway is not available for the Option 3 (Course Work only). Students interested in the 4+1 pathway must apply for consideration through the Civil Engineering program and admission to the graduate school. Students will be provisionally admitted to the 4+1 in the spring of the senior year, and fully admitted once completing the BSCE and meeting all admission requirements for the MSCE program. Students will be eligible to complete 9 SCH of graduate course work during their undergraduate enrollment. These 9 semester credit hours will count toward both the completion of the BSCE and the MSCE degrees. Additionally, students admitted into the program must also take one credit of undergraduate research seminar (EENG 4105) during their senior year. Upon awarding of the BSCE the 9 hours of course work at the graduate level will then transfer into the Graduate Career for the MSCE degree. Work completed during the senior year may be counted towards the design or technical elective requirements of the BSCE degree. Students' considering the BS (4+1) pathway must have a cumulative undergraduate GPA of 3.0 or higher and must submit a personal statement for review. Additionally, the student will be required to apply for the 4+1 by the end of their junior year. The program requires the completion of a project (CENG 5393) or a Thesis (CENG 5395 & CENG 5396). Students wishing to continue towards the 4+1 completion will be required to enroll in 3 graduate level courses during the fall or spring of their senior year. These will be carried as design or technical elective requirements into both the BSCE and MSCE careers.

General Plan of Study
First Semester 9 hrs

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<th>Course Code</th>
<th>Course Title</th>
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<tr>
<td>MATH 5311</td>
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<td>or</td>
<td>CENG 53xx</td>
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<td>CENG 53xx</td>
<td>Technical Elective (Option 3)</td>
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<td>or</td>
<td>CENG 5395</td>
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<tr>
<td>CENG 53xx</td>
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Second Semester 9 hrs

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Third Semester 9 hrs

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Fourth Semester 3 hrs

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<td>or</td>
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<tr>
<td>or</td>
<td>CENG 5396</td>
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Straight thru 4 1 Plan of Study 30 hrs

After successful completion of an undergraduate degree including 3 graduate level courses in Civil Engineering,

Second Semester 9 hrs

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<tr>
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<td>CENG 53xx</td>
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<tr>
<td>CENG 53xx</td>
<td>Technical Elective</td>
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Technical Elective

Technical Elective (Option 3)
CENG 53xx Technical Elective

First Semester 3 hrs
CENG 53xx Technical Elective (Option 2)
or
CENG 5395 Thesis I (Option 1)

Third Semester 9 hrs
CENG 53xx Technical Elective
CENG 53xx Technical Elective
CENG 5393 Project (Option 2)
or
CENG 5396 Thesis II (Option 1)

An annually updated list of approved technical electives and a list of approved courses from outside the Department are available from the Department of Civil Engineering.

Transfer of Credit
A student may transfer a maximum of 9 semester hours of graduate credit in which a grade of "B" or better has been earned from approved institutions. Transfer credit is subject to the approval of the student's advisor and departmental chair.

Student Outcomes
Master of Science in Civil Engineering students at the time of graduation are expected to:
1. Apply fundamental knowledge of specialized civil engineering concepts and modern engineering tools in solving engineering problems.
2. Demonstrate independent self-learning and research capabilities for solving engineering problems.
3. Recognize their professional responsibility with the society, environment, engineering ethics, and lifelong learning.
4. Demonstrate an ability to effectively communicate results from engineering problems or other intellectual products.

Department of Construction Management

Engineering Leadership M.S.

Leading technical organizations and projects is an ever more complex task – this program will prepare graduates to be leaders of technical organizations across a wide spectrum of economic sectors. The program provides a blend of business skills (including operations management, organizational behavior, and business ethics), technical engineering skills, and a core in engineering leadership. The core includes content in fundamental leadership skills (conflict resolution, team construction, vision and strategy), decision making in complex environments (uncertainty, risk, optimization, statistical modeling), and systems engineering and process control. This blend of competencies is vital in today’s interdisciplinary technological environment and will prepare graduates to lead effectively in organizations across the technical spectrum.

Total Semester Credit Hours = 30

Admission Requirements
Students wishing to be admitted to the Master of Science in Engineering Leadership (MSEL) program are expected to have a background equivalent to that of students graduating from one of the Bachelor of Science in engineering programs offered at The University of Texas at Tyler, or have obtained such background through specified prerequisite coursework.

In addition to the general requirements for admission to graduate study at The University of Texas at Tyler, to be admitted to the MSEL program a student must meet the following admission requirements.
1. Satisfactory score on the General Test (verbal and quantitative) of the Graduate Record Examination (GRE) or three years of U.S. only engineering or construction experience.
2. Satisfactory grade point average on the student’s last four semesters of academic study and last 60 semester credit hours of upper division undergraduate or graduate courses.
3. A bachelor’s degree in an engineering program or field similar program. Students who have not earned specifically an engineering degree may be required to complete prerequisite coursework prior to the completion of the MSEL degree, identified upon admission to the MSEL degree, as determined by the MSEL Graduate Coordinator.
4. A demonstrated proficiency in the use of the English language, both spoken and written.
5. Approval of the MSEL Graduate Coordinator and the Chair, Department of Civil Engineering.

Consideration for admission to the Master of Science in Engineering Leadership program may also be given to one or more of the following: the applicant’s demonstrated commitment to his or her chosen field of study, socioeconomic background, first generation college graduate, multilingual proficiency, geographic region of residence, and level of responsibility in other matters including extracurricular activities, employment, community service, and family responsibilities.

Graduation Requirements
There are pathways to earning the Master of Science in Engineering Leadership (MSEL): (1) professional practice option, and (2) Bachelors to Masters (Straight through 4+1) BS./MSEL is limited to students earning their BS in one of the BS programs in an engineering/construction/technology field from the University of Texas at Tyler.

Regardless of the option selected, a student must complete at least 70 percent of the required total credit hours applied to the MSEL, excluding design project, must be designated courses within the Degree plan for the MSEL. Two-thirds of the credit hours applied to the degree must be taught by a department within the College of Engineering. The student must attain a cumulative 3.0 GPA on all course work applied to the MSEL. The program options and additional degree requirements are as follows:

Professional Practice (30 SCH)
Students must successfully complete at least 27 semester credit hours of graduate coursework, included in the Degree Plan for MSEL including at least three semester credit hours of graduate capstone project that culminates in the preparation of a project report and presentation to a selected faculty jury. The MSEL degree option is intended primarily for
Graduates of the program will:

1. have specialized knowledge in engineering leadership beyond that normally expected at the undergraduate level.
2. be adequately prepared for advanced professional practice.
3. be able to address a complex engineering problem using sound engineering leadership principles and techniques.
4. demonstrate the ability for independent life-long learning.
5. have effective oral, written, and graphical communication skills to meet increasing professional demands.

General Plan of Study

First Semester (9 hrs.)
3 SCH Engineering: Leadership Component (Required)
3 SCH Business and Ethics Component (see Courses listed - Elective)
3 SCH Engineering Technical Component (see courses listed - Elective)

Second Semester (9 hrs.)
3 SCH Engineering: Leadership Component (Required)
3 SCH Business and Ethics Component (see Courses listed - Elective)
3 SCH Engineering Technical Component (see courses listed - Elective)

Third Semester (9 hrs.)
3 SCH Engineering: Leadership Component (Required)
3 SCH Business and Ethics Component (see Courses listed - Elective)
3 SCH Engineering Technical Component (see courses listed - Elective)

Fourth Semester (3 hrs.)
CENG 5393 Project
or
MSEL 5393 Engineering Leadership Project

Straight thru 4+1 Plan of Study (30 hrs.)
After successful completion of an undergraduate degree including 3 graduate level courses in any engineering discipline within the College of Engineering.

First Semester 9 hrs.
3 SCH Engineering: Leadership Component (Required)
3 SCH Business and Ethics Component (see Courses listed - Elective)
3 SCH Engineering Leadership Component (Required)

Second Semester 9 hrs.
Department of Electrical Engineering

Dr. Hassan El-Kishky, PE, Chair

The Department of Electrical Engineering offers the Master of Science in Electrical Engineering with three options to earn the degree:

1. Thesis option
2. Non-thesis option
3. BSEE / MSEE Straight-through option

Electrical Engineering M.S.E.E.

Total Semester Credit Hours = 30

Admission Requirements

Students entering the Master of Science in Electrical Engineering (MSEE) program are expected to have a background equivalent to that of students graduating from the Bachelor of Science in Electrical Engineering (BSEE) program offered at The University of Texas at Tyler, or to obtain such background through specified prerequisite coursework.

To be admitted to the MSEE program a student must meet the following admission requirements:

1. Satisfactory score on the General Test (verbal and quantitative) of the Graduate Record Examination (GRE).
2. Satisfactory grade point average on the student’s last four semesters of academic study and last 60 semester credit hours of upper division undergraduate or graduate courses.
3. A bachelor’s degree in an Electrical Engineering program accredited by the ABET Engineering Accreditation Commission. Students who have not earned such a degree will be required to complete prerequisite (leveling) coursework before starting the MSEE program as determined by the MSEE Program Coordinator.
4. A demonstrated proficiency in the use of the English language, both spoken and written.
5. Resume.
6. Approval of the MSEE Program Coordinator and the Chair of the Department of Electrical Engineering.

Consideration for admission to the Master of Science in Electrical Engineering program will also be given to one or more of the following: the applicant’s demonstrated commitment to his or her chosen field of study, socioeconomic background, first generation college graduate, multilingual proficiency, geographic region of residence, and level of responsibility in other matters including extracurricular activities, employment, community service, and family responsibilities.

Graduation Requirements

There are three options to earning the Master of Science in Electrical Engineering (MSEE): (1) Thesis option, (2) Non-thesis option and (3) BSEE / MSEE Straight-through option.

To graduate the student must earn at least a 3.0 grade point average on all course work attempted toward the MSEE degree, while enrolled in the MSEE program, with the exception of courses from which the student has withdrawn and courses subsequently retaken for grade replacement. Courses not recognized under the MSEE degree plan and transfer courses are not counted in the computation of GPA. No more than three credit hours each, of independent study courses, graduate internship or graduate project (EENG 5393), may be applied towards the degree. The program options and additional degree requirements are as follows:

Thesis Option (30 SCH): Students must successfully complete at least 24 semester credit hours of graduate coursework, successfully complete at least six credit hours of graduate thesis research (EENG 5395 and
EENG 5396), successfully prepare a research thesis, and pass a final oral examination that is primarily focused on the research thesis but may also address coursework. The final examination will be administered by the student's graduate academic committee. The coursework requirements are 15 credits in core electrical engineering subjects, 3 credits in advanced mathematics, and 6 credits of approved electives. This program option is intended primarily for students who wish to conduct research and expand electrical engineering knowledge. Students considering a doctoral program in engineering are strongly encouraged to pursue the thesis option.

Non-Thesis Option (30 SCH): Students must successfully complete at least 30 semester credit hours of graduate coursework. The coursework requirements are 21 credits in core electrical engineering subjects, 3 credits in advanced mathematics, and 6 credits of approved electives. This degree option is intended primarily for students in practice who want to enhance their technical skills.

BSEE / MSEE Straight-through option (30 SCH): This option is available only to UT-Tyler undergraduate students. This option is intended as a “straight-through” BSEE-MSEE program; students must go directly from the BSEE program into the MSEE program and complete the MSEE portion of the program without interruption. Students will be provisionally admitted to and must start the straight-through program in the fall of their senior year. Students will be fully admitted upon satisfactory completion of all BSEE graduation requirements and the MSEE program admission requirements. Students admitted into the program are allowed to take nine credits of graduate course work during their senior year. Students admitted into the program must also take one credit of undergraduate research seminar (EENG 4105). Graduate course work successfully completed during senior year may be counted toward the technical-elective requirements of the BSEE degree. Students must obtain a grade of B or higher in all graduate courses attempted during their senior year. Students must satisfy the coursework requirements for either the Thesis Option or the Non-Thesis Option. Students who do not satisfy the above conditions will not be allowed to continue in the BSEE/MSEE straight-through program.

MSEE Program Outcomes
The Program Outcomes of the MSEE program represent the knowledge, skills, and abilities that graduates are expected to have at the time of completion of their program.

1. Breadth and Depth: Students will be able to apply knowledge at a graduate level in two of the following areas: electronics, power systems, controls, advanced engineering mathematics, signal processing, communications, real-time systems, computer systems, electromagnetic and power electronics.
2. Modern Engineering Tools: Students will be able to use modern engineering tools for analysis and design as applied to engineering problems.
3. Advanced Engineering Mathematics: Students will be able to apply principles of advanced engineering mathematics including probability and statistics to engineering problems.
4. Systems Design: Students will be able to apply systems design approaches including modeling and simulation of interacting subsystems to complex engineering problems.
5. Design Methodology: Students will be able to demonstrate application of design methodology by comparing and evaluating solutions to engineering problems.

6. Communication Skills: Students will demonstrate effective oral, visual and written communication skills from a technical perspective.

Plan of Study Thesis Non Thesis Option

First Semester 9 hrs
EENG 53xx Technical Elective
EENG 53xx Technical Elective
EENG 53xx Technical Elective

Second Semester 9 hrs
MATH 5311 Advanced Engineering Math
or
EENG 5307 Introduction to Random Processes
EENG 53xx Technical Elective
EENG 53xx Technical Elective

Third Semester 9 hrs
EENG 53xx Technical Elective
or
ENG/COSC 53xx Approved Elective (non-EE)
EENG 53xx Technical Elective
or
ENG/COSC 53xx Approved Elective (non-EE)
EENG 53xx Technical Elective (Non-Thesis Option)
or
EENG 5395 Thesis I (Thesis Option)

Fourth Semester 3 hrs
EENG 53xx Technical Elective (Non-Thesis Option)
or
EENG 5396 Thesis II (Thesis Option)

Plan of Study BSEE MSEE 4 1 Straight through Option
After successful completion of an undergraduate degree including 3 graduate level courses in Electrical Engineering and EENG 4105)

First Semester 3 hrs
EENG 53xx Technical Elective
or
ENG/COSC 53xx Approved Elective (non-EE)

Second Semester 9 hrs
EENG 53xx Technical Elective
EENG 53xx Technical Elective
or
ENG/COSC 53xx Approved Elective (non-EE)
EENG 53xx Technical Elective (Non-Thesis Option)
or
The Department of Mechanical Engineering offers the Master of Science in Mechanical Engineering degree with two options to earn the degree: (1) the thesis option, (2) the non-thesis option.

**Mechanical Engineering M.S.M.E.**

**Total Semester Credit Hours = 30**

**Admission Requirements**

Students entering the Master of Science in Mechanical Engineering (MSME) program are expected to have a background equivalent to that of students graduating from the Bachelor of Science in Mechanical Engineering (BSME) program offered at The University of Texas at Tyler, or to obtain such background through specified prerequisite coursework.

To be admitted to the MSME program a student must meet the following admission requirements.

1. Satisfactory score on the General Test (verbal and quantitative) of the Graduate Record Examination (GRE).
2. A minimum grade point average of 3.0/4.0 based on the student’s last four semesters of academic study and last 60 semester credit hours of upper division undergraduate or graduate courses.
3. A bachelor’s degree from a Mechanical Engineering program accredited by the ABET Engineering Accreditation Commission.
4. A Statement of Purpose including goals of Graduate Education and Research Interests must be included with the application.
5. A demonstrated proficiency in the use of the English language, both spoken and written.
6. Approval of the MSME Graduate Coordinator and the Chair of the Department of Mechanical Engineering.

**Transfer of Credit**

A student may transfer a maximum of nine semester hours of graduate credit in which a grade of "B" or better has been earned from approved institutions. Transfer credit will be subject to the approval of the MSEE Program Coordinator or approval of the Department chair.

**Department of Mechanical Engineering**

Dr. Nael Barakat, Chair

The Department of Mechanical Engineering has also been given to one or more of the following: the applicant’s demonstrated commitment to his or her chosen field of study, socioeconomic background, first generation college graduate, multilingual proficiency, geographic region of residence, and level of responsibility in other matters including extracurricular activities, employment, community service, and family responsibilities.

**Graduation Requirements**

There are two tracks to earn the Master of Science in Mechanical Engineering (MSME): Regular-Track and Fast-Track (4+1). Both tracks allow the student to select either the Thesis or the Non-thesis option.

**Regular-track:** This is the common method of starting the MSME degree after a full completion of the BSME degree without any combinations between them.

**Fast-track:** This is also known as the Five-year BSME/MSME (accelerated BSME/MSME Program) track where undergraduate students in mechanical engineering at UT Tyler can choose to receive a master’s degree in a minimum of one additional year after completing the BSME graduation requirements by combining the requirements of both degrees. This option is also available to undergraduate students in the Honors Program in mechanical engineering.

The two options to receive the MSME degree include the following:

1. **Thesis option.** This degree option is intended primarily for students who wish to conduct research and expand mechanical engineering knowledge. A thesis is required. (This is the only degree option for which graduate assistantship opportunities might be available.)
2. **Non-thesis option.** This degree option is intended primarily for the professional working engineer who wants advanced technical courses, including the possibility of benefiting from completing an advanced engineering project.

Regardless of the option selected, a student must complete:

1. A graduate course in advanced mathematics (e.g. MATH 5311) or Analysis, or equivalent, approved by the Graduate Coordinator.
2. At least one of the courses from the following list:
   a. MENG 5314 - Microelectromechanical Systems (MEMS)
   b. MENG 5328 - Advanced Finite Element Analysis
   c. MENG 5347 - Polymer Science and Engineering

Note: MENG 5328 - Advanced Finite Element Analysis satisfies both requirements.

In a total of twenty-seven hours, at least eighteen hours (including the thesis or project) must be from the Department of Mechanical Engineering, and within the major areas; and at most nine hours may be from an approved list of courses taken outside the department, college, or university. The Department of Mechanical Engineering has identified three major areas which include all the courses allowed for students pursuing the MSME degree. These areas include:

1. Thermo-fluids and heat
2. Material Science and Mechanics
3. Mechanical Systems and Control. Any combination of courses from these areas is allowed for MSME students. However, three courses from one major area would constitute a certificate, and three certificates would fulfill the MSME degree requirements. A project course and an internship course can be taken by permission of the Graduate Coordinator and the Department Chair and would count towards the MSME degree.

To graduate, students must earn at least a 3.0 grade point average on all coursework used for the graduate degree.

The program options and additional degree requirements are as follows:

**Thesis Option (30 SCH)**: Students must successfully complete at least 30 semester hours of graduate credit coursework, including six hours of thesis credits. In addition to the required coursework and thesis, students in this option must successfully pass a final oral examination administered by the student’s graduate academic committee.

**Non-Thesis option (30 SCH)**: Students must successfully complete at least 30 semester credit hours of graduate coursework, which may include three hours in a project course that culminates in an engineering report on a significant design or analysis project performed by the student, under the supervision of a faculty member. An internship course is also allowed, by permission of the Graduate Coordinator and the Department Chair, to be counted towards the degree.

**Five-year BSME/MSME (4+1) Option**: Undergraduate students in mechanical engineering at UT Tyler can choose this option to get a master’s degree in a minimum of one additional year. Students may choose any option and they are required to take 9 credits of graduate-level courses in their senior year, as well as one credit of senior or research seminar. Funding opportunities will only be available for students choosing the thesis option. Students interested in this (4+1) track must obtain department approval to enroll in this program. Students with a minimum GPA of 3.0 will be provisionally admitted to this program in the fall semester of their senior year, and will receive full admission to the graduate program under this option after they complete all BSME graduation requirements. Students must obtain an average “B” grade in all the graduate-level courses taken during their senior year.

**Fast Track - Plan of Study (30 hrs.)**

After successful completion of an undergraduate degree including 3 graduate level courses in Mechanical Engineering.

<table>
<thead>
<tr>
<th>Semester</th>
<th>Courses</th>
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<tbody>
<tr>
<td>First Semester (3 hrs.)</td>
<td>MENG 5396 Thesis I (Thesis Option) or Technical Elective (Non-Thesis Option)</td>
</tr>
<tr>
<td>Second Semester (9 hrs.)</td>
<td>MENG 53xx Technical Elective</td>
</tr>
<tr>
<td>Third Semester (9 hrs.)</td>
<td>MENG 53xx Technical Elective</td>
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<tr>
<td>Fourth Semester (3 hrs.)</td>
<td>MENG 53xx Technical Elective</td>
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**Fourth Semester (3 hrs.)**

<table>
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<tr>
<th>Courses</th>
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<tbody>
<tr>
<td>MENG 53xx One of the three required courses</td>
</tr>
<tr>
<td>MENG 53xx Technical Elective (Non-Thesis Option)</td>
</tr>
<tr>
<td>MENG 5396 Thesis II (Thesis Option)</td>
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**Program Outcomes**

Master of Science in Mechanical Engineering students at the time of graduation are expected to:

1. Apply fundamental knowledge of specialized mechanical engineering concepts in the various areas of Mechanical Engineering.
2. Apply modern engineering tools for analysis and design of engineering problems.
3. Demonstrate independent self-learning and research capabilities for solving engineering problems.
4. Demonstrate an ability to effectively communicate results from engineering problems or other intellectual products.

Transfer of Credit

A student may transfer a maximum of 9 semester hours of graduate credit in which a grade of "B" or better has been earned from approved institutions. Transfer credit is subject to the approval of the Graduate Program Coordinator and the departmental chair. Transfer credits will count towards the nine credits allowed from outside the Department of Mechanical Engineering.
History

The site where the Health Science Center stands today, 614 acres located northeast of Tyler, Texas, is rich in history. Activated in 1943 as Camp Fannin, it began as a World War II infantry-training base where more than 100,000 men were prepared for combat.

The genesis of Health Science Center was established in 1947, when the 50th Texas Legislature chartered it as the East Texas Tuberculosis Sanatorium. It was later designated the East Texas Tuberculosis Hospital and in 1971 renamed the East Texas Chest Hospital by the 62nd Texas Legislature, making it a primary referral facility in Texas for treatment of pulmonary and heart disease. In 1977, the institution joined The University of Texas System, becoming The University of Texas Health Center at Tyler. The primary mission of this academic medical center, governed by the UT System Board of Regents, was three-fold: patient care, research and education in the treatment of pulmonary and heart disease.

In 2020, the UT System Board of Regents announced the consolidation of UT Tyler and The University of Texas Health Science Center at Tyler (HSC) into one institution operating as UT Tyler and announced plans to establish the East Texas School of Medicine. The Southern Association of Schools and Colleges – Commission on Colleges (SACSCOC) Board of Trustees approved the proposal for the merger in December 2020. The UT System Board of Regents named Kirk A. Calhoun, MD, FACP as the fifth President of the new unified UT Tyler in January 2021.

Health Affairs Division

UT Tyler has four outstanding health-related academic schools and colleges in Health Affairs - School of Nursing; Ben and Maytee Fisch College of Pharmacy; School of Health Professions; and the School of Medicine.
The School of Health Professions offers a 'High Tech and High Faculty, Staff and Student Interactive’ approach to earning a masters degree. In the health industry, a masters degree is the entry point for a profession, a career in the health industry.

The Master of Health Administration (MHA) program prepares students for leadership and management positions in healthcare delivery organizations such as hospitals, clinics, and payer organizations such as health insurance companies. Taught by experienced board-certified faculty, the MHA degree is designed to develop the knowledge and skills needed for future leaders to meet the challenges of the health industry in the era of population health and value-based purchasing. The program will enable a career of opportunities and upward progression while providing leadership in the health industry so that communities, family, friends, and neighbors are healthy using methods, tools and applications that are efficient, effective and efficacious.

The generalized Master of Public Health (MPH) program specializes in rural community health and the unique needs posed by these vulnerable populations. The MPH courses are taught by individuals with notable leadership experience, not only in academia but in state and local public health programs and solutions. Our exceptional graduate degree is designed to be accessible to and affordable for students from communities in our region and beyond.

We also offer a graduate certificate in general public health. This certificate specializes in providing students with knowledge in the areas of environmental and occupational health, epidemiology, and social behavioral aspects of community health. In addition, students are able to select two additional elective courses in their areas of interest.

The Master of Occupational Therapy (MOT) program is an entry-level program for Certified Occupational Therapy Assistants (COTAs) with bachelor’s degrees who would like to become registered Occupational Therapists (OTRs).

The Department of Kinesiology offers undergraduate degrees in Health, Kinesiology, and Wellness, and graduate degrees in Kinesiology and Health Sciences. Our degree programs offer a solid foundation in all aspects of Health and Kinesiology.

Graduate School of Health Professions

Dr. David Criswell, Interim Dean

ACADEMIC DEPARTMENTS
• Department of Public Health
• Department of Kinesiology
• Department of Healthcare Policy, Economics & Management
• Department of Rehabilitation Sciences

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Department of Public Health

CHAIR

Paul McGaha, DO, MPH
School of Community and Rural Health Building H, Office H254
(903) 877-1444
paul.mcgaha@uthct.edu
pmcgaha@uttyler.edu

DEPARTMENTAL OBJECTIVES
• Provide community health instruction targeted at improving the health status of rural communities.
• Develop community-based initiatives enabling students to address rural health challenges.
• Conduct research in partnership with rural community partners.
• Provide the knowledge and skills to implement health promotion programs in rural communities.
• Provide instruction aimed at improving the health of populations and reducing health disparities and inequities.
• Enhance the capacity of the public health workforce.

DEPARTMENTAL COURSE OFFERINGS (COMH)
Courses from this department are available as electives for the Master of Public Health (MPH) program. Refer to the MPH program description under the Department of Occupational and Environmental Health Sciences (OEHS).

Master of Public Health Program

PROGRAM DIRECTOR
Agatha Borne, DVM, PhD
School of Community and Rural Health Building H, Office H247
(903) 877-1439
agatha.borne@uthct.edu
aborne@uttyler.edu

PROGRAM MISSION
The Master of Public Health (MPH) program is designed to develop the knowledge and skills for future leaders to meet the health and safety needs of communities and workplaces with a focus on rural communities, small businesses and agribusinesses. Students will graduate from the program with marketable skills, qualifications and competencies in the five core knowledge areas of public health.

PROGRAM GOALS
Graduates of the MPH program will:
• Be able to explain and discuss the 10 essential public health services as they relate to each of the four core functions of public health.
• Have achieved and demonstrated mastery in the five core knowledge areas of public health.
• Be a valuable asset to industry and other organizations requiring public health expertise.
• Have attained a level of professional integrity and competency integral to any career in public health.
• Be prepared for careers in public health.
• Have honed their ability to communicate effectively, both orally and in writing.
• Be computer and technology literate.

PROGRAM LEARNING OUTCOMES (PLO)
1. The student will demonstrate mastery in each of the five core knowledge areas in public health: biostatistics, epidemiology, social and behavioral sciences, health policy and management and environmental health sciences.
2. The student will demonstrate proficiency in the four core functions of public health, as well as be able to explain the principles and interrelatedness of the 10 essential public health services.
3. The student will demonstrate proficiency in using multiple informational resources to gather, analyze, apply and report solutions to public health problems with a special emphasis on rural community health.
4. The student will demonstrate proficiency in English communication in both oral (public speaking) and written forms as they pertain to conveying key concepts in public health.
5. The student will demonstrate proficiency in using computers and other forms of digital technology and media as they pertain to research, office management and public health issues.
6. The student will demonstrate independent and critical thinking skills.

PROGRAM ADMISSION PREREQUISITES
To be admitted to the MPH graduate program, a student must hold a bachelor’s degree from an accredited institution (or be in final year of study) and have completed:
• Two semesters of science (such as biology, chemistry, environmental science, anatomy, physiology and physics).
• One semester of college algebra or an equivalent course.

PROGRAM ADMISSION REQUIREMENTS
• Students must complete the graduate program application for admission into the MPH graduate program (available on the university website).
• Applicants must submit official transcripts from all universities and colleges attended, including community colleges. Applicants should have an overall GPA of 3.0 on a 4.0 scale. (If you do not meet the minimum GPA requirements, it is possible to be admitted on a probationary status.)
• Although not required, applicants coming directly from a baccalaureate program are strongly encouraged to take the GRE. A minimum combined score of 295 is preferred: 145 on the quantitative section and 150 on the verbal section. (You can sign up for the GRE online (www.ets.org/gre) as well as find out about testing centers and dates. If you have already taken the GRE, this site will allow you to request an official copy of your scores.)
• All applicants must submit three letters of recommendation. These letters should be written by former professors and/or employers to highlight why you would do well in the MPH graduate program.

THE MPH TUITION SCHOLARSHIP
Depending on availability of funds, the School of Community and Rural Health offers a semesterly tuition and fee scholarship on a limited basis to degree-seeking graduate students admitted into the MPH program. These scholarship awards are for $250 per credit hour (CH) up to 3 CH ($750) per semester (typically fall and spring) based on availability of funds, number of applicants and the academic merit of the student. If awarded, scholarship funds will be applied to the student’s account at the beginning of the award semester. A new application is required before each semester.

To be considered for this scholarship, a student must:
1. Be admitted to the Health Science Center at UT Tyler MPH degree program (clear or provisional admission as defined in the General Academic Catalog).
2. Be actively pursuing the MPH degree (neither on academic leave of absence nor in absentia).
3. Have met all program prerequisite requirements.
4. Be enrolled in and maintain at least 5 CH in the MPH program during the award semester.

To be awarded a continuing scholarship, the student must additionally:
1. Have satisfactorily completed all previous coursework in the program (“B” or better).
2. Have a current, approved degree plan (on file in the program office).
3. Have maintained the requisite course load for the previous award semester.

If awarded, the student must maintain regular enrolled student status during each semester of the award and must not be on scholastic probation, leave of absence or registered in absentia.

Failure to meet these conditions may result in termination of the scholarship. At the discretion of the committee, the scholarship may be reinstated once the student regains regular student status and/or adequately corrects any academic deficiencies. Students will be notified via their university email when the application becomes available online at: www.uthct.edu/student-financial-services.

SCHEDULE OF MPH PROGRAM COURSE OFFERINGS
All course information, including syllabi and faculty curriculum vitae, can be found online.

Course offerings are as follows:

FALL SEMESTER OFFERINGS:
• Environmental & Occupational Health, PBHL 5304
• Epidemiology I, PBHL 5342
• Social & Behavioral Aspects of Community Health, PBHL 5344
• Elective Courses

SPRING SEMESTER OFFERINGS:
• Health Policy, Administration & Management, PBHL 5330
• Biostatistics I, PBHL 5317
• Public Health in Rural Populations, OEHS 5340
• Elective Courses

SUMMER SEMESTER OFFERINGS:
• Elective Courses

COURSES OFFERED EVERY SEMESTER:
• Special Topics, PBHL 5300 (independent study)
• Internship/Practicum I, PBHL 5350
• Internship/Practicum II, PBHL 5360
• Capstone Project I, PBHL 6350
• Capstone Project II, PBHL 6360
MPH PROGRAM CURRICULUM

The Master of Public Health program is designed to cover five general core areas of knowledge to attain depth and breadth in all five of the core areas of public health knowledge as defined by the Council on Education for Public Health (CEPH):

A. Biostatistics

The collection, storage, retrieval, analysis and interpretation of health data; design and analysis of health-related surveys and experiments; concepts and practice of statistical data analysis.

B. Epidemiology

Distributions and determinants of disease, disabilities and death in human populations; the characteristics and dynamics of human populations; the natural history of disease and the biologic basis of health.

C. Environmental Health Sciences

Environmental factors including biological, physical and chemical factors that affect the health of a community.

D. Health Services Administration

Planning, organization, administration, management, evaluation and policy analysis of health and public health programs.

E. Social & Behavioral Sciences

Concepts and methods of social and behavioral sciences relevant to the identification and solution of public health problems.

The program requires each student take six core courses. These courses are designed to give students the academic foundation necessary for more advanced studies in each of the five CEPH core areas. In addition to these core courses, a minimum of four electives is required. Students in the general MPH program choose one elective from each of four areas: OEHS, COMH, EPBI and HPEM. Several elective courses within one area are possible with special permission from the dean. However, HPEM 5317 cannot be taken by MPH students as an elective, as it is similar in content to PBHL 5317 (Biostatistics). In addition to didactic courses, students in the MPH program will gain working knowledge of public health issues through internship/practicum experiences and a Capstone project. Available electives in COMH, EPBI and HPEM areas are listed under their respective departments.

DEPARTMENTAL COURSE OFFERINGS (OEHS)

Some courses from this department are available as electives for the MHA program. Refer to MHA program description under the Department of Healthcare Policy, Economics and Management.

Typical Two-Year Degree Plan for Master of Public Health (42hours)

The MPH program can be completed at your own pace within six years from time of admission. Students traditionally complete the 42 credit hours on a two-year track. However, it is possible to complete the program on a “fast-track” in as little as 15 months over the course of four semesters.

Year 1 - Fall
- PBHL 5304 Environmental and Occupational Health 3
- PBHL 5342 Epidemiology I 3
- PBHL 5344 Social and Behavioral Aspects of Community Health 3

Year 1 - Spring
- PBHL 5330 Health Policy Administration and Management 3
- PBHL 5317 Biostatistics I 3
- OEHS 5340 Public Health in Rural Populations 3

Year 1 - Summer
- Elective - Free Elective in first Core Area (3 hours)
- PBHL 5350 Internship/Practicum I 3

Year 2 - Fall
- Elective - Free Elective in second Core Area (3 hours)
- PBHL 6350 Capstone Project I 3
  or Elective - Free Elective (3 hours)

Year 2 - Spring
- Elective - Free Elective in third Core Area (3 hours)
- Elective - Free Elective in fourth Core Area (3 hours)
- PBHL 6360 Capstone Project II 3

Department of Kinesiology

Dr. David Criswell, Chair

The Department of Kinesiology offers three programs leading to master's degrees: Master of Science in Health Sciences, Master of Science in Kinesiology, and Master of Occupational Therapy. The Department also offers a graduate certificate in Global Health. The mission of these programs and admission and curriculum requirements are described below.

The M.S. Degrees in Kinesiology and Health Sciences may be earned entirely via Internet-based delivery. Individual online courses may also be used to fulfill requirements of other degrees, with advisor approval.

For additional information about any programs of the Department of Kinesiology, contact the Department (903-566-7031; www.uttyler.edu/hkdept).

The Department of Kinesiology may limit the number of applicants admitted to a particular degree program for a given semester. Therefore, meeting the minimum requirements for admission does not guarantee admission.

For details about the application process, refer to the Graduate Policies section of this catalog and the Kinesiology Department’s website (www.uttyler.edu/hkdept).

Health Sciences M.S.

Total Semester Credit Hours = 36

The Master of Science (M.S.) in Health Sciences Program is designed to prepare graduates to be effective leaders in the fields of health promotion and disease prevention. This program provides a strong foundation for both professional leadership roles and pursuit of more advanced degrees in the field of health.
The curriculum leading to the M.S.-Health Sciences Degree may be completed entirely online or via a combination of face-to-face and online classes.

Graduates of this program will be prepared to assume leadership roles in: a) planning, implementing and evaluating individual and group needs for interventions aimed at promoting health and preventing disease; b) administering and/or coordinating specialized activities and programs aimed at promoting health and preventing disease; c) communicating health needs, concerns, and resource availability for programs aimed at promoting health and preventing disease; d) critiquing, conducting and contributing to research related to health promotion and disease prevention; and e) serving as advocates for improvements in the fields of health promotion and disease prevention through effective education of individuals, groups, and communities.

Graduate Admission for Health Sciences M.S.

An individual interested in applying for admission to a master's degree program in the Department of Health and Kinesiology should be aware of information and procedures related to graduate studies in general at UT Tyler. In addition to procedures that must be followed to meet requirements of the UT Tyler Graduate School, an applicant must complete and submit the following documents:

- Statement of Goals
- Three reference letters

All documents must be submitted to the Office of Graduate Admissions (ogs@uttyler.edu)

For full admission to the Health Sciences M.S. program in the Department of Health and Kinesiology, ordinarily an applicant must:

- Have an earned baccalaureate degree from an accredited academic institution in a field closely related to the mission of the intended master's degree program.
- Have earned a grade point average of at least 3.00 on a 4-point scale for all upper-division undergraduate hours or have an earned graduate degree from an accredited academic institution.
- Applicant must have an interview with at least 1 Health Sciences faculty member.
- Submit three strong letters of recommendation from individuals in professional positions who can validly comment on the applicant's suitability for graduate studies in general and for studies in the intended field in particular.

If the applicant is an international student, the TOEFL may be waived if the Health Sciences faculty assess both written and spoken English.

To discuss the application and admission processes related to the MS in Health Sciences program, contact Dr. William Sorensen at wsorensen@uttyler.edu.

Objectives:

At the completion of the Master's program, the graduate should be able to demonstrate the knowledge and skills identified in the seven areas listed below.

1. Content Area
   - Critique, conduct and contribute to health-promotion and disease-prevention research.
   - Plan, implement, and evaluate health-promotion and disease-prevention interventions.

2. Critical Thinking Area
   - Assess personal interests and abilities in preparation for selecting an area of specialization in the health field.
   - Use analogy, model, and metaphor to organize information in the health sciences.
   - Apply statistical, social/political, historical/futurist, and ethical modes of thinking as they pertain to health.
   - Evaluate and critique the underlying assumptions of the dominant health-science discourses.
   - Analyze and critically assess local, regional, national, and global health issues.

3. Communication Area
   - Communicate health needs, concerns, and resource availability for health-promotion and disease-prevention purposes in research format.
   - Use analogy, model, and metaphor to communicate meaning in the health sciences.
   - Communicate health information to diverse groups, for health-promotion and disease-prevention purposes.
   - Communicate health needs and concerns to governmental and non-governmental entities involved in establishing or changing health policy.
   - Serve as a resource professional for health-promotion and disease-prevention activities.
   - Present ideas clearly and effectively in written and oral communications.
   - Develop and apply networking skills to create and maintain consultative relationships.

4. Leadership Area
   - Demonstrate knowledge of cutting-edge health policies or models.
   - Advocate health to peers and family by practicing model health behaviors.
   - Function as leaders in supporting health education of individuals, groups and communities.
   - Advocate for improvements in the field of health promotion and disease prevention.

5. Ethics/Values Area
   - Evaluate moral and ethical conduct using multiple value systems and perspectives.
   - Identify ethical issues involved in research, practice, and governance and understand how ethical principles are used to guide professional activities.
   - Weigh judgments of detrimental behavior in respect to health outcomes against surrounding determinants of health.

6. Technology Area
   - Use statistical computing software to analyze data and display information.
   - Use a broad range of technologies in health sciences.
   - Evaluate the efficiency and effectiveness of various intervention technologies in health science and promotion.

7. Diversity Area
   - Explain the cultural, social, economic, and environmental determinants of health and of health disparities.
• Describe recent trends in health sciences that reveal an association between socioeconomic status and disease or wellness.

Curriculum (36 semester credit hours)

Required core courses (18 hours)

- HECC 5303 Research Design
- HECC 5317 Biostatistics
- ALHS 5305 Program Design and Evaluation
- ALHS 5335 Global Health
- ALHS 5347 Epidemiology
- ALHS 5365 Theories and Models in Health Behavior

Elective Courses (12 hours approved by adviser)

Thesis or Internship (6 hours)

- HECC 5395 Thesis I
- HECC 5396 Thesis II
- HECC 5397 Internship
- HECC 5398 Internship

In addition to completing the required course work, earning the M.S. Health Sciences Degree requires satisfactory completion of a comprehensive exam in the latter part of the student’s program of study if the internship is selected.

Dual Master of Arts in Communication (M.A.C.) / Master of Science in Health Sciences (M.H.S.)

Students completing the Dual M.A.C.-M.H.S. degree option will be awarded the two degrees in the same academic term.

The Dual M.A.C.-M.H.S. Program

Students enrolling for this dual degree option must meet the admission requirements listed elsewhere in this catalog for both Communication and Health Sciences. Students complete a total of 63 hours. In addition to the 36 hours of coursework for the M.A.C. degree, students take 36 hours of coursework for the M.H.S. Nine of the hours for each degree are shared electives, resulting in the dual degree of 63 hours rather than the 72 hours required if each degree is pursued separately. The M.A.C. and M.H.S. degrees are awarded simultaneously at graduation. Students enrolling in this program must sign an agreement to complete both degrees and meet with the Graduate Advisor from each program.

M.A.C. Degree Requirements

All candidates for the Master of Arts in Communication degree must meet the following requirements:

1. Completion of a minimum of 36 hours of graduate credit with a cumulative grade-point average of 3.0 in all course work applied towards the degree.
2. No more than six semester hours in independent study courses may be applied to this degree.
3. A grade of “B” or better in each core course.
4. Students choosing the Non-Thesis option must demonstrate satisfactory performance on a comprehensive written and/or oral examination, to be taken during the student’s last semester of enrollment, over the work covered in his or her degree program.
5. Students choosing the thesis option must submit a standard master’s quality thesis involving original research and satisfactorily defend the thesis. Students choosing the thesis option must complete 30 hours of coursework and COMM 5395 Thesis I and COMM 5396 Thesis II.
6. Students choosing the project option must submit a standard master’s quality project involving original research and satisfactorily defend the project. Students choosing the project option must complete 30 hours of coursework and COMM 5397 Project I and COMM 5398 Project II.

Kinesiology M.S.

Total Semester Credit Hours = 36

Kinesiology is the study of movement or exercise. The Master of Science Degree Program in Kinesiology provides advanced study of kinesiology with a core focus on exercise science. The program prepares for a broad range of careers related to exercise or provides foundation for subsequent doctoral study. This degree is also appropriate for clinicians, such as physical therapists and athletic trainers, who want to further their understanding of the science related to their areas of practice.

The curriculum leading to the M.S.-Kinesiology Degree may be completed entirely online or via a combination of face-to-face and online classes. In addition to completing the required course work, earning the M.S.-Kinesiology Degree requires satisfactory completion of a comprehensive exam in the latter part of the student’s program of study if the internship is selected.

Application Deadlines

Fall semester: May 1 (priority deadline); August 1 (absolute deadline)
Spring semester: November 1 (priority deadline); December 1 (absolute deadline)
Summer semester: May 1 (absolute deadline)

Students applying for the New Graduate Student Fellowship (Fall or Spring) should have all application materials submitted before the priority deadline.

Admission Requirements for Kinesiology M.S.

An individual interested in applying for admission to the M.S. Kinesiology program in the Department of Health and Kinesiology should be aware of information and procedures related to graduate studies in general at UT Tyler. In addition to procedures that must be followed to meet requirements of the UT Tyler Graduate School, an applicant must complete and submit the following documents:

• Statement of Goals
• Three reference forms plus accompanying letters of recommendation

All documents must be submitted to the Office of Graduate Admissions (ogs@uttyler.edu).

For full admission to the M.S. Kinesiology degree program in the Department of Health and Kinesiology, ordinarily an applicant must:

1. Have an earned baccalaureate degree from an accredited academic institution in a field closely related to the mission of the intended master’s degree program. (Leveling courses may be required for applicants lacking adequate academic preparation.)
2. Submit three strong letters of recommendation from individuals in professional positions who can validly comment on the applicant’s
suitability for graduate studies in general and for studies in the intended field in particular.

3. Have demonstrated academic achievement and potential as indicated by either a grade point average of at least 3.00 on a 4-point scale for all upper-division undergraduate hours, or acceptable GRE scores, or a combination of upper division grade point average and GRE score.

4. Item 3 will be waived for applicants with graduate degrees from an accredited academic institution.

To discuss the application and admission processes related to the MS Kinesiology program, contact Dr. Scott Spier at sspier@uttyler.edu.

Curriculum (36 semester credit hours)

Required core courses (18 hours)
HECC 5303 Research Design
HECC 5317 Biostatistics
KINE 5307 Motor Learning
KINE 5313 Exercise Physiology I
KINE 5315 Exercise Physiology II
KINE 5335 Biomechanics

Elective Courses (12 hours approved by adviser)

Thesis or Internship (6 hours)
HECC 5395 Thesis I and
HECC 5396 Thesis II or
HECC 5397 Internship and
HECC 5398 Internship

Graduate Certificate Program in Global Health (Online)
The Global Health Certificate (GHC) program is designed to advance the knowledge and capabilities of individuals who have a baccalaureate degree and who have an interest in understanding health issues that transcend national boundaries. Learning activities focus on human diversity, and are designed to prepare students to better serve the health needs of people at home and abroad. Required and elective course material will address the biological, social, cultural, and environmental determinants of health in sub populations in the United States, such as immigrants, refugees and other minorities. At the global level, students will study diseases and conditions that impact people in lower and middle-income countries, the health systems that serve them, and the available resources for improving their health and wellbeing.

Admission Criteria

Students accepted for the Graduate Global Health Certificate (GHC) will have completed a baccalaureate degree with a grade point average of at least 3 on a 4-point scale.

The Curriculum (15 credit hours - 5 courses)

Each required course and elective course has a set of specific student learning objectives (SLO) for GHC students. The objectives emphasize health-related diversity from a global perspective. Students enrolled in the GHC program will be specifically evaluated on their mastering of these objectives in instructor generated quizzes and exams and in a culminating comprehensive final exam.

Required Courses (9 hours - 3 courses)

Note: GHC students must take the courses designated “R1” but may select either of the two courses designated R2.

R1 Courses
ALHS 5335 Global Health
ALHS 5365 Theories and Models in Health Behavior

R2 Courses
ALHS 5305 Program Design and Evaluation
ALHS 5347 Epidemiology

Elective Courses (choose 6 credit hours - 2 courses)

Students are encouraged to use the elective requirements to develop breadth or depth in their particular interest areas.

Note: Credit for required and elective courses may not be awarded for graduate level courses from the student’s required core curriculum for a graduate degree program completed at a university other than the University of Tyler at Texas. There may be exceptions to this policy pending approval by the department chair.

ALHS 5323 Global Foodways
ALHS 5336 Exploring Disease and Disability through Literature and Art
ALHS 5326 Health and Human Sexuality
ALHS 5347 Epidemiology

Department of Healthcare Policy, Economics and Management

CHAIR

Michael H. Kennedy, PhD, MHA, FACHE
School of Community and Rural Health Building H, Office H241
(903) 877-1402
michael.kennedy@uthct.edu
mkennedy@uttyler.edu

DEPARTMENTAL OBJECTIVES

• Interpret and formulate a “systems thinking” approach to solving public health problems associated with organizations and communities.
• Appropriately utilize leadership and management skills to plan, design, implement and assess public health and healthcare intervention programs.
• Evaluate and respond to the many internal and external conditions that can influence resource allocation focused on the health status of communities, especially in rural areas.
• Conduct relevant policy-based and operation-based research using appropriate research designs and analytic techniques.
• Communicate sound public health leadership and management principles and concepts to lay and professional audiences through both oral and written communication.

Master of Health Administration Program

PROGRAM DIRECTOR

Patricia Royal, EdD, MSW
School of Community and Rural Health Building H, Office H245
(903) 877-1443
PROGRAM MISSION

The Master of Health Administration (MHA) program is designed to develop the knowledge and skills needed for future leaders to meet the challenges of the health industry. Students will graduate from the program with marketable skills, qualifications and competencies in five domain areas: measurement and analysis; communication; leadership; law and ethics; and professional development.

PROGRAM GOALS

Graduates of the MHA program will:

- Be able to identify information needs as well as gather and understand relevant data information in order to define a problem, assess a situation and implement a set of metrics.
- Be able to organize, manipulate and use information to assess performance, identify alternative courses of action, investigate hypotheses and accomplish other strategic goals.
- Be able to receive and convey information in ways that encourage continued dialogue among stakeholders. Effective communication involves strong written and oral transmission skills, responsive listening and use of creative strategies for exchanging information.
- Be able to influence others to reach their highest level of effectiveness in achieving common goals, both as individuals and in teams. They will be able to establish direction and engage various constituencies in producing a shared vision of the future, motivating and committing them to action and making them responsible for their performance.
- Have established a high ethical standard and be able to help create a community culture of shared ethical values and legal understanding, and transform those ideals into visions and expected behaviors.
- Be able to excel professionally throughout their career and make meaningful contributions to the field through personal development and organizational improvement.

COMPETENCIES BY DOMAIN

Measurement & Analysis:
1. Identify appropriate sources and gather information effectively and efficiently.
2. Appraise literature and data critically that enhances community health.
3. Develop, understand and use data from performance, surveillance or monitoring systems.
4. Understand and explain financial statements; prepare and manage budgets; make sound, long-term investment decisions (financial analysis).
5. Understand and apply basic statistical methods relevant to public health and health administration practice (statistical analysis).
6. Understand the policy-making process and the role of public health policies; assess a problem and identify and compare potential policy solutions; understand and critically assess methods to evaluate policy impact (policy analysis).
7. Use basic microeconomic theory to understand how the incentives of consumers, providers and payers affect behaviors, costs and other outcomes; understand and apply basic econometric tools for the empirical study of issues in health economics (economic analysis).
8. Analyze, design or improve an organizational process, including the use of quality management, process improvement, marketing and information technology principles and tools (operational analysis).
9. Understand and apply basic epidemiologic principles, measures and methods to assess the health status of a population; identify risk factors in individuals and communities; evaluate the impact of population-based interventions and initiatives (population health assessment).
10. Implement a decision-making process that incorporates evidence from a broad analysis that includes uncertainty, risk, stakeholders and organizational values (decision-making).

Communication:
1. Convey: Speak and write in a clear, logical and grammatical manner in formal and informal situations; present cogent business presentations; facilitate an effective group process.
2. Listen: Receive, process and respond appropriately to information conveyed by others.
3. Interact: Perceive and respond appropriately to the spoken, unspoken or partly expressed thoughts, feelings and concerns of others.

Leadership:
1. Organizational Vision: Through effective governance, establish an organization's values, vision and mission; systematically enhance performance and human material and knowledge resources.
2. Strategic Orientation: Analyze the business, demographic, ethnicultural, political and regulatory implications of decisions and develop strategies that continually improve the long-term success, viability of the organization and focus on community health status.
3. Accountability: Hold self and others accountable to standards of performance; encourage commitment to the long-term good of the organization.
4. Change Leadership: Energize stakeholders and sustain their commitment to the organization while adapting to changes in the environmental factors.
5. Collaboration: Work collaboratively with others as part of a team or group, demonstrating a commitment to the team's goal and encouraging individuals to put forth their best effort.
6. Organizational awareness: Understand and learn from governance structures, formal and informal decision-making structures and power relationships in an organization, industry or community.

Law & Ethics:
1. Use legal reasoning as a tool for analysis, communication, strategy and planning.
2. Behave ethically and promote standards of ethical behavior throughout public and healthcare organizations and professional communities.
3. Develop an understanding of state and federal healthcare legislation as it affects healthcare organizations.

Professional Development:
1. Actively seek feedback from others, reflecting and learning from the successes and failures of professionals in public health and healthcare.
2. Develop an accurate view of one's own strengths and developmental needs, including the impact one has on others.

PROGRAM ADMISSION PREREQUISITES

To be admitted into the Master of Health Administration program, a student must hold a bachelor's degree from an accredited institution or be in the final year of undergraduate coursework.

PROGRAM ADMISSION REQUIREMENTS
THE MHA TUITION SCHOLARSHIP

Depending on availability of funds, the School of Community and Rural Health offers a semesterly tuition and fee scholarship on a limited basis to degree-seeking graduate students admitted into the MHA program. These scholarship awards are for $250 per credit hour (CH) up to 3 CH ($750) per semester (typically fall and spring) based on availability of funds, number of applicants and the academic merit of the student. If awarded, scholarship funds will be applied to the student’s account at the beginning of the award semester. A new application is required before each semester.

To be considered for this scholarship, a student must:

1. Be admitted to the Health Science Center at UT Tyler Master of Health Administration degree program (clear or provisional admission as defined in the General Academic Catalog).
2. Be actively pursuing the MHA degree (neither on academic leave of absence nor in absentia).
3. Have met all program prerequisite requirements.
4. Be enrolled in and maintain at least 5 CH in the MHA program during the award semester.

To be awarded a continuing scholarship, the student must additionally:

1. Have satisfactorily completed all previous coursework in the program (“B” or better).
2. Have a current, approved degree plan (on file in the program office).
3. Have maintained the requisite course load for the previous award semester.

If awarded, the student must maintain regular enrolled student status during each semester of the award and must not be on scholastic probation, leave of absence or registered in absentia. Failure to meet these conditions may result in termination of the scholarship. At the discretion of the committee, the scholarship may be reinstated once the student regains regular student status and/or adequately corrects any academic deficiencies.

Students will be notified via their university email when the application becomes available online at: www.uthct.edu/student-financial-services.

MHA PROGRAM COURSES

All course information, including syllabi and faculty curriculum vitae, can be found online.

- Leadership Foundations & Strategies for Health Organizations, HPEM 6340
- Healthcare Law & Ethics, HPEM 6370
- Quality Improvement & Efficacy in Health, HPEM 5360
- Health Informatics, HPEM 5340
- Healthcare Reimbursement & Budgeting, HPEM 6311
- Health Administrative Residency/Internship, HPEM 5399
- Health Business Statistics, HPEM 5317
- Healthcare Delivery Systems & Contemporary Issues, HPEM 5330
- Public Health Finance, HPEM 6310
- Health Services Research Methods, HPEM 6320
- Healthcare Supply Chain Management, HPEM 6330; or Healthcare Operations Management, HPEM 6392
- Healthcare Economics & Policy, HPEM 6350
- Healthcare Marketing & Strategic Planning, HPEM 6360
- Integrative Health Enterprise Analytics & Decision-Making, HPEM 6380
- Healthcare Human Resources Management, HPEM 5350
- Capstone/Culminating Project Experience, HPEM 6399

MHA PROGRAM CURRICULUM

The Master of Health Administration (MHA) degree is designed to develop the knowledge and skills needed for future leaders to meet the challenges of the health industry. The MHA program will produce graduates with marketable skills, qualifications and competencies in the following five domains:

A. Measurement & Analysis

Measurement: The MHA graduate will be able to identify information needs as well as gather and understand relevant data information in order to define a problem, assess a situation and implement a set of metrics.

Analysis: The MHA graduate will be able to organize, manipulate and use information to assess performance, identify alternative courses of action, investigate hypotheses and accomplish other strategic goals.

B. Communication

The MHA graduate will be able to receive and convey information in ways that encourage continued dialogue among stakeholders. Effective communication involves strong written and oral transmission skills, responsive listening and use of creative strategies for exchanging information.

C. Leadership

The MHA graduate will be able to influence others to reach their highest level of effectiveness in achieving common goals, both as individuals and in teams. They will be able to establish direction and engage various constituencies in producing a shared vision of the future, motivating and committing them to action and making them responsible for their performance.

D. Law & Ethics

...
The MHA graduate will have established a high ethical standard and be able to help create a community culture of shared ethical values and legal understanding and transform those ideals into visions and expected behaviors.

E. Professional Development

The MHA graduate will be able to excel professionally throughout their career and make meaningful contributions to the field through personal development and organizational improvement.

DEPARTMENTAL COURSE OFFERINGS (HPEM)

Courses from this department are shared between the MHA and MPH programs. Refer to the MPH program description under the Department of Occupational and Environmental Health Sciences (OEHS).

Sample of a Two-Year Degree Plan for Master of Health Administration (48 hours)

This is the sample degree plan for a full-time student. Students traditionally complete the 48 credit hours on a two-year track. However, the MHA program can be completed at your own pace within six years from time of admission.

Year 1 - Fall
HPEM 6340 Leadership Foundations and Strategies for Health 3
HPEM 6370 Healthcare Law and Ethics 3
HPEM 5360 Quality Improvement and Efficacy in Health 3

Year 1 - Spring
HPEM 5317 Health Business Statistics 3
HPEM 5330 Healthcare Delivery Systems and Contemporary Issues 3
HPEM 6310 Public Health Finance 3

Year 1 - Summer
HPEM 6360 Healthcare Marketing and Strategic Planning 3
HPEM 6380 Integrative Health Enterprise Analytics and Decision Making 3

Year 2 - Fall
HPEM 5340 Health Informatics 3
HPEM 6311 Healthcare Reimbursement and Budgeting 3
HPEM 5399 Health Administrative Residency/Internship 3

Year 2 - Spring
HPEM 6320 Health Services Research Methods 3
HPEM 6330 The Healthcare Supply Chain or
HPEM 6392 Health Operations Management 3
HPEM 6350 Healthcare Economics and Policy 3

Year 2 - Summer
HPEM 5350 Healthcare Human Resources 3
HPEM 6399 Capstone/Culminating Project Experience 3

Department of Rehabilitation Sciences

CHAIR

Cynthia Ball, DO, MS, FACOEM
School of Community and Rural Health Building H, Office H240

(903) 877-1424
cynthia.ball@uthct.edu
cball@uttyler.edu

DEPARTMENT OBJECTIVES

- Train future occupational and environmental public health professionals with applied skills and knowledge that make them immediately marketable and an asset to future employers.
- Provide academic and practical components of occupational medicine training that prepares competent graduates to practice the specialty independently.
- Expose students and residents to rural and agricultural related community and workplace health and safety issues through coursework, workshops, site visits, practicum and capstone projects.
- Conduct relevant research using appropriate research designs and analytic techniques.
- Promote improved health outcomes of our institution’s employees, our community clients and the region.
- Lead the region in the investigation of occupational and environmental health issues.
- Disseminate research-based occupational and environmental public health information to public and professional audiences.

Master of Occupational Therapy

The Master of Occupational Therapy (MOT) program is an entry-level program for Certified Occupational Therapy Assistants (COTAs) with bachelor’s degrees who would like to become registered Occupational Therapists (OTRs).

The entry-level occupational therapy master’s degree program is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 6116 Executive Boulevard, Suite 200, North Bethesda, MD 20852-4929. ACOTE’s telephone number c/o AOTA is (301) 652-AOTA and its web address is www.acoteonline.org. Graduates of the program will be eligible to sit for the national certification examination for the occupational therapist administered by the National Board for Certification in Occupational Therapy (NBCOT). After successful completion of this exam, the individual will be an Occupational Therapist, Registered (OTR). In addition, all states require licensure in order to practice; however, state licenses are usually based on the results of the NBCOT Certification Examination. Note that a felony conviction may affect a graduate’s ability to sit for the NBCOT certification examination or attain state licensure.

Students admitted to the program will attend five semesters of blended instruction, combining online with on-campus delivery, followed by two, twelve-week fieldwork experiences. These courses and fieldwork experiences allow the student to graduate with the MOT degree, and to sit for the National Board of Certification for Occupational Therapy registration exam. Students who obtain a passing score on the exam will become registered occupational therapists (OTRs), eligible for state licensure.

Students will be admitted to the COTA-to-MOT hybrid program once a year in the Fall semester. Admissions are limited.

Admission Requirements

- Completed online application to UTT graduate school
• Baccalaureate degree from an accredited institution completed prior to application
• One year full-time experience as licensed COTA (or 1500 hours) completed prior to application
• Overall GPA of 3.0/4 calculated on last 60 credit hours
• Completed Recommendation Form from two licensed OTs with documented supervision of applicant
• Current resume
• Current COTA licensure
• Completion of all prerequisite courses with a grade of B or higher prior to application
• Prerequisite Form
• Documented acceptable Graduate Record Exam score within previous 7 years (GRE scores not required if applicant has an earned graduate degree from an accredited academic institution)
• Successful completion of on-campus interview

Important Dates
• Applications for Fall 2022 will open in mid-October, 2021
• Application deadline: March 1, 2022
• Decision deadline: May 1, 2022

Degree Requirements

Total credits required = 68

Semester 3 - Summer
Occupation, Evaluation, Conditions & Interventions II 3 hrs.
Health & Wellness in Community-Based OT Practice 2 hrs.
Professional Development Seminar III 1 hr.
TOTAL 6 hrs.

Semester 4 - Fall
Occupation & Evaluation III 3 hrs.
Occupation, Conditions, & Interventions III 3 hrs.
Research & Knowledge Translation II 3 hrs.
Advanced UE Rehabilitation: Splinting, Assistive Technology, & Modalities 2 hrs.
Professional Development Seminar IV 1 hr.
TOTAL 12 hrs.

Semester 5 - Spring
Occupation & Evaluation IV 3 hrs.
Occupation, Conditions, & Interventions IV 2 hrs.
Teaching, Learning, & Educational Leadership 2 hrs.
Leadership & Management 2 hrs.
Professional Development Seminar V 1 hr.
TOTAL 10 hrs.

Semester 6 and 7 - Summer and Fall
Fieldwork II A 8 hrs.
Fieldwork II B 8 hrs.
TOTAL 16 hrs.

Semester 1 - Fall
Foundations of Occupational Therapy Practice 2 hrs.
Applied Neuroanatomy 3 hrs.
Contextual Movement for Occupational Therapists 3 hrs.
Art & Science of Occupational Therapy Practice 3 hrs.
Professional Development Seminar I 1 hr.
TOTAL 12 hrs.

Semester 2 - Spring
Occupation & Evaluation I 3 hrs.
Occupation, Conditions, & Interventions I 3 hrs.
Assistive Technology in Pediatric Practice 2 hrs.
Research & Knowledge Translation I 3 hrs.
Professional Development Seminar II 1 hr.
TOTAL 12 hrs.

Graduation Requirements
• All academic courses must be completed within no more than 36 months.
• All fieldwork experiences must be completed within 24 months of academic coursework completion.
SCHOOL OF MEDICAL BIOLOGICAL SCIENCES

DEAN
Torry Tucker, PhD
Biomedical Research Center, Lab C5
(903) 877-7010
tucker@uttyler.edu

SCHOOL OBJECTIVES
• To provide high-quality instruction to students at the graduate level using a hands-on learning approach with emphasis on critical thinking and innovation.
• To improve scientific knowledge in a broad spectrum of biomedical sciences through our research and scholarly activities, and disseminate that knowledge to our students, colleagues and the community at large.

ACADEMIC DEPARTMENTS
• Department of Cellular & Molecular Biology
• Department of Microbiology
• Department of Pulmonary Immunology

The biotechnology graduate program will provide students with marketable skills and qualifications for work in a high-tech industry, as well as the academic foundation necessary to pursue further medical and professional studies.

PROGRAM GOALS
Graduates of the biotechnology program will:
• Have mastered the techniques of modern biotechnology.
• Have an in-depth knowledge of biological and biochemical systems to enable graduates to adapt to emerging technologies in the field of biotechnology.
• Be a valuable asset to industry and other organizations requiring biotechnology expertise.
• Attain a level of professional integrity and competency integral to biotechnology research, commerce and ethics.
• Be prepared for careers in the biotechnology industry or for the continuation of their education in a PhD or MD program.
• Have developed critical thinking and problem-solving skills.
• Have honed their ability to communicate effectively, both orally and in writing.
• Be computer literate.

Department of Cellular and Molecular Biology
DEPARTMENTAL CHAIR
Mitsuo Ikebe, PhD Biomedical Research Center (903) 877-7674
mikebe@uttyler.edu

DEPARTMENTAL OBJECTIVES
To achieve excellence in science and education through the creative use of both traditional and non-traditional instructional methods, use of state-of-the-art technology and innovative research.

Master of Science in Biotechnology Program
PROGRAM DIRECTOR
Mitsuo Ikebe, PhD Biomedical Research Center (903) 877-7674
mikebe@uttyler.edu

PROGRAM COORDINATOR
Kimberly Tutt, MD
Biomedical Research Center, Lab B4 (903) 877-7593
kimberly.tutt@uthct.edu

PROGRAM MISSION
The biotechnology graduate program will provide students with marketable skills and qualifications for work in a high-tech industry, as well as the academic foundation necessary to pursue further medical and professional studies.

PROGRAM LEARNING OUTCOMES (PLO)
1. The student will demonstrate English communication skills in both oral and written forms.
2. The student will demonstrate mastery of basic and advanced biotechnology methods.
3. The student will demonstrate the ability to safely operate basic and advanced laboratory equipment, analytic devices and computers.
4. The student will demonstrate independent and critical thinking skills integrated with the ability to utilize multiple informational resources.
5. The student will explain the principles, mechanisms and interrelatedness of both in vivo and in vitro biochemical, molecular biological and genetic processes.

PROGRAM ADMISSION PREREQUISITES
To be admitted to the Master of Science (MS) in Biotechnology program, a student must hold a bachelor’s degree in biology or chemistry (or a related field) and have completed the following courses:
• Biochemistry I or an equivalent – must have a B or better in the course

PROGRAM ADMISSION REQUIREMENTS
• Students must complete the graduate program application for admission into the biotechnology graduate program (available on the university website).
• Applicants must submit official transcripts from all universities and colleges attended, including community colleges.
GRADUATE RESEARCH ASSISTANTSHIPS

The graduate program in biotechnology has a limited number of graduate assistantships for students in the Master of Science in Biotechnology program. Assistantship awards are typically in the amount of $12,862 per year paid in 26 installments. Applications are distributed to students by the program coordinator via email.

To be considered for an assistantship, a student must:

1. Be a pursuing a Master of Science in Biotechnology degree at The Health Science Center at University of Texas at Tyler, historically referred to as UTHSCCT.
2. Have completed all prerequisite requirements.
3. Be admitted to the Health Science Center at UT Tyler graduate degree program (clear or provisional admission as defined in General Academic Catalog).
4. Be enrolled at least as a full-time graduate student (9 hours of graduate coursework in the fall or spring semesters or be conducting thesis research as their primary activity).
5. Agree to be a teaching assistant for at least one course each fall and spring semester.

For second-year assistantships, the student also must:

1. Have satisfactorily completed a minimum of 18 hours the first year.
2. Have selected a thesis advisor at the Health Science Center at UT Tyler.
3. Have submitted their thesis proposal.
4. Have submitted an approved degree plan.
5. Have applied for admission to candidacy.
6. Be enrolled in BIOT 6331 - Thesis Research and be conducting active thesis research (at least 20 hours per week).

If awarded, the student must maintain full-time status during each semester of the award and must not be on scholastic probation. Failure to meet either of these conditions may result in termination of the assistantship the following semester.

THE BIOTECHNOLOGY TUITION SCHOLARSHIP

Depending on availability of funds, the School of Medical Biological Sciences offers a semesterly tuition and fee scholarship on a limited basis to students admitted into the Master of Science in Biotechnology degree program. Scholarship funds are derived from generous donations by the community at large. The scholarship awards are variable in amount (typically $500 or $1,000) and are based on availability of funds, number of applicants and the academic merit of the student. If awarded, scholarship funds will be applied to the student’s account at the beginning of the award semester. A new application is required before each semester.

To be eligible, a student must at least:

1. Be admitted to the Health Science Center at UT Tyler biotechnology degree program (clear or provisional admission as defined in the General Academic Catalog).
2. Be actively pursuing the degree (neither on academic leave of absence nor in absencia).
3. Have met all program prerequisite requirements.
4. Be enrolled in and maintain at least 5 CH in the program during the award semester.

If awarded, the student must maintain enrollment during each semester of the award and must not be on scholastic probation. Failure to meet either of these conditions can result in suspension or termination of the scholarship. At the discretion of the committee, the scholarship may be reinstated after the student adequately corrects any deficiencies.

Students will be notified via their university email when the application becomes available online at: www.uthsc.edu/student-financial-services.

SCHEDULE OF BIOTECHNOLOGY COURSE OFFERINGS

All course information, including syllabi and faculty curriculum vitae, can be found online.

FALL SEMESTER OFFERINGS:

- Fundamentals of Biomedical Research, BIOT 5310
- Critical Reading II, BIOT 5132
- Molecular Biochemistry, BIOT 5312
- Advanced Biotechniques, BIOT 5211/5211L
- Emerging Technologies, BIOT 5140
- Student Seminar, BIOT 5101 & BIOT 6101
- Advanced Techniques in Molecular Biology, BIOT 6311

SPRING SEMESTER OFFERINGS:

- Critical Reading I, BIOT 5131
- Advanced Metabolism, BIOT 5222/5222L
- Proteins & Nucleic Acids, BIOT 5221/5221L
- Student Seminar, BIOT 5101 & BIOT 6101
- Advanced Techniques in Protein Chemistry, BIOT 6312
- DNA Forensics, BIOT 6340

SUMMER SEMESTER OFFERINGS:

- Biophysical Chemistry, BIOT 6336
- Advanced Immunology, BIOT 6334
- Tissue Culture, BIOT 6335

COURSES OFFERED EVERY SEMESTER:

- Thesis Research, BIOT 6331
- Thesis Writing, BIOT 6332
- Advanced Graduate Studies, BIOT 5331 & BIOT 5332

MS IN BIOTECHNOLOGY CURRICULUM

A student in the biotechnology program must enroll in a seminar course each regular semester but will only receive credit for the course one time. A thesis student must register for BIOT 6331 and/or BIOT 6332 each semester or summer session until the thesis is completed. However, a student may not register the first time for BIOT 6332 until
the thesis proposal has been approved. Moreover, a maximum of 3 semester hours each of BIOT 6331 and BIOT 6332 will be counted toward the MS in Biotechnology.

Typical Two-Year Degree Plan for Master of Science in Biotechnology (36-44 hours)

<table>
<thead>
<tr>
<th>Year 1 - Fall</th>
<th>Course</th>
<th>Credits</th>
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<tbody>
<tr>
<td>BIOT 5101</td>
<td>Biotechnology Research Seminar I</td>
<td>1</td>
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<tr>
<td>BIOT 5211</td>
<td>Advanced Biotechniques</td>
<td>2</td>
</tr>
<tr>
<td>BIOT 5211L</td>
<td>Advanced Biotechniques Laboratory</td>
<td>2</td>
</tr>
<tr>
<td>BIOT 5310</td>
<td>Fundamentals of Biomedical Research</td>
<td>3</td>
</tr>
<tr>
<td>BIOT 5312</td>
<td>Molecular Biochemistry</td>
<td>3</td>
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<table>
<thead>
<tr>
<th>Year 1 - Spring</th>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOT 5101</td>
<td>Biotechnology Research Seminar I</td>
<td>1</td>
</tr>
<tr>
<td>BIOT 5131</td>
<td>Critical Reading I</td>
<td>1</td>
</tr>
<tr>
<td>BIOT 5221</td>
<td>Proteins and Nucleic Acids</td>
<td>2</td>
</tr>
<tr>
<td>BIOT 5221L</td>
<td>Proteins and Nucleic Acids Laboratory</td>
<td>2</td>
</tr>
<tr>
<td>BIOT 5222</td>
<td>Advanced Metabolism</td>
<td>2</td>
</tr>
<tr>
<td>BIOT 5222L</td>
<td>Advanced Metabolism Laboratory</td>
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<table>
<thead>
<tr>
<th>Year 1 - Summer</th>
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<td>BIOT 6336</td>
<td>Biophysical Chemistry</td>
<td>3</td>
</tr>
<tr>
<td>Elective - Free Elective (1-3 hours)</td>
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<td></td>
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</table>

<table>
<thead>
<tr>
<th>Year 2 - Fall</th>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOT 6101</td>
<td>Biotechnology Research Seminar II</td>
<td>1</td>
</tr>
<tr>
<td>BIOT 6311</td>
<td>Biotechnology I</td>
<td>3</td>
</tr>
<tr>
<td>BIOT 6331</td>
<td>Thesis Research</td>
<td>1-3</td>
</tr>
<tr>
<td>BIOT 5132</td>
<td>Critical Reading II</td>
<td>1</td>
</tr>
<tr>
<td>Elective - Free Elective (1-3 hours)</td>
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<td></td>
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</table>

<table>
<thead>
<tr>
<th>Year 2 - Spring</th>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOT 6101</td>
<td>Biotechnology Research Seminar II</td>
<td>1</td>
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<tr>
<td>BIOT 6312</td>
<td>Biotechnology II</td>
<td>3</td>
</tr>
<tr>
<td>BIOT 6332</td>
<td>Thesis Writing</td>
<td>1-3</td>
</tr>
<tr>
<td>Elective - Free Elective (1-3 hours)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

NOTE: BIOT 5101, BIOT 6101 - required each regular semester but does not count toward 36 CH total required for degree completion.

Department of Microbiology

DEPARTMENTAL CHAIR
Richard Wallace, MD
Biomedical Research Center, Lab D507
(903) 877-7680
richard.wallace@uthct.edu

DEPARTMENTAL OBJECTIVES
The Department of Microbiology supports the mission of the university by providing excellence in research, education and patient care. Projects include grants, contracts and agreements—both from the public and private sectors—which support research, education and patient care.

Department of Pulmonary Immunology

DEPARTMENTAL CHAIR
Krishna Vankayalapati, PhD Biomedical Research Center, D-wing
(903) 877-5190
krishna.vankayalapati@uthct.edu

DEPARTMENTAL OBJECTIVES
To provide high-quality immunology instruction to students in graduate programs at the university and carry out nationally competitive research in pulmonary immunology and infectious diseases.
The School of Nursing offers course work leading to the completion of the Master of Science in Nursing degree, the Doctorate in Nursing Practice (D.N.P.) degree, and the Doctor of Philosophy (Ph.D.) in Nursing degree.

School of Nursing

Dr. Jenifer Chilton, Associate Dean for Academic Affairs

The School of Nursing offers course work leading to the completion of the Master of Science in Nursing degree, the Doctorate in Nursing Practice (D.N.P.) degree, and the Doctor of Philosophy (Ph.D.) in Nursing degree.

Master of Science in Nursing (MSN)

Dr. Barbara McAlister, Graduate Program Director

The Master of Science in Nursing (MSN) programs are designed to prepare individuals for careers in service, education, and primary care. Emphasis is given to developing the advanced practice skills necessary to provide expert nursing care to clients either directly through clinical practice, or indirectly through the avenues of administration, informatics, or education. Using advanced knowledge and evidence-based decision making, along with a caring philosophy and strengths-based culture, the program prepares individuals to meet the challenges of health care delivery.

The Master of Science in Nursing programs build on UT Tyler’s undergraduate program in nursing and provides a firm basis for doctoral level education. There are several options for the MSN degree: Administration, Education, Family Nurse Practitioner, Psychiatric Mental Health Nurse Practitioner, and Informatics, Quality & Safety. There is also a Nursing Administration Certificate program, Nursing Education Certificate program, a Family Nurse Practitioner Certificate program, a Psychiatric Mental Health Nurse Practitioner Certificate program, a Nursing Informatics, Quality & Safety Certificate program, and a coordinated MSN/MBA degree plan.

The MSN-Administration degree prepares the graduate to apply leadership and management skills to become the essential link between the vision and mission of the larger health care organization and the unit-based system of patient care. Students develop expertise in resource allocation through using professional skills in assessing and analyzing health care needs in the practice setting.

The MSN-Education degree prepares the graduate to apply teaching-learning theory, principles of curriculum development, evaluation methodology and role socialization as a nurse educator in various settings including health care organizations and institutions of higher learning. The graduate develops expertise as an educator of nursing students, patients, consumers and other individuals and groups.

The MSN-Family Nurse Practitioner degree prepares the graduate for advanced clinical practice roles across the lifespan in various settings. The graduate develops expertise as a primary care provider with advanced practice skills in the assessment and management of health needs as well as in patient education, consultant and researcher roles.

The MSN-Psychiatric Mental Health Nurse Practitioner degree prepares the graduate for advanced mental health practice roles across the lifespan in various settings. The graduate develops expertise as a psychiatric mental health provider with advance practice skills in the assessment and management of mental health needs as well as in patient education, consultant and researcher roles.

The MSN-Informatics, Quality & Safety degree prepares baccalaureate or higher degree prepared nurses as informatics nurse specialists. The graduate develops skills to serve as the essential link among health care information systems, health care providers, and consumers.

The coordinated MSN-MBA degree prepares the nurse executive to ensure excellence in client care services and also to impact the business environment in which nurses practice. This degree plan incorporates content in management, leadership, economics, finance, and marketing into a framework for nursing service and health care administration. Students enrolling for this coordinated degree option must meet the admission requirements for both Nursing and Business Administration.

Objectives

At the completion of the Master's program, the graduate will be able to:
1. Integrate scientific knowledge and theories from nursing and related disciplines into advanced nursing practice;
2. Apply organizational and systems leadership principles and methods for the promotion and evaluation of quality, ethical, and safe patient care;
3. Translate, integrate, and disseminate scientific evidence into practice;
4. Utilize technologies to deliver, enhance, integrate, and coordinate communication, education, and patient care;
5. Intervene at the systems level through the policy development process and employ advocacy strategies to influence health care;
6. Manage care through collaboration with other health care professionals as a member and leader of health care teams; and
7. Integrate organizational client-centered concepts to provide preventive and population-based care.

Admission Requirements

Students applying for admission to the MSN program are expected to submit a portfolio for evaluation consisting of the following:
1. Submit three professional and/or academic references;
2. Submit transcripts verifying a minimum grade-point average of 3.0 for the last 60 semester credit hours of undergraduate work*;
3. Hold a Bachelor of Science in Nursing (BSN) degree from a nationally accredited nursing program;
4. Show proof of current licensure as a Registered Nurse in the state(s) where clinical practicum will occur;
5. Complete an undergraduate statistics course with a grade of “C” or better;
6. Submit a two-page essay and video describing reasons for seeking a particular MSN degree and plans for the future.
7. Applicants from countries other than the United States must also meet the admission requirements for international students seeking a graduate degree as listed in the University catalog.
8. Consideration for admission is also given to one or more of the following: the applicant’s demonstrated commitment to his or her chosen field of study; socioeconomic background; and involvement and level of responsibility related to other factors, including extracurricular activities, employment, community service, first generation of family to graduate from an undergraduate program, family responsibility for raising children, multilingual proficiency, or geographic region of residence.
9. Only for applicants to the nurse practitioner degree programs and post masters certificate programs: In the last four years, one year of full-time work experience as a nurse prior to application is needed. This experience should be direct patient care involving patient assessment and medication administration.

* Students who do not meet the GPA requirement for full admission may be granted Conditional admission based on satisfactory scores on the verbal/quantitative portions of the Graduate Record Examination (GRE) in combination with GPA for the last 60 semester hours of undergraduate work.

Criminal Background and Urine Drug Screening Checks and CPR Requirements

All applicants who are admitted to an MSN degree program in the School of Nursing are required to complete a criminal background check and urine drug screening. No student will be allowed entry to a nursing course without a clear report or a letter from the Texas Board of Nursing certifying that any criminal history is not a danger to the public. Applicants must have current BCLS CPR certification before beginning clinical courses.

Semester Credit Hour Limitations

A student may not register for graduate nursing courses unless they are fully or conditionally admitted into the graduate nursing program. Students from other programs may request permission to take a course from the Graduate Program Director.

Transfer of Credit

A student may transfer a maximum of nine semester hours of graduate credit in which a grade of “B” or better has been earned from approved institutions. Transfer credit is subject to the approval of the School of Nursing Executive Director. All coursework applied to the degree must be taken within a six-year period of time.

Degree Requirements for MSN Degrees

Core Courses (18 hours)

The following courses are core courses that must be taken by students in the MSN-ADM, MSN-EDU, MSN-FNP, MSN-PMHNP, and MSN-MBA. See MSN-IQS for core requirements for this program.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 5301</td>
<td>Translational Science I</td>
</tr>
<tr>
<td>NURS 5302</td>
<td>Translational Science II</td>
</tr>
<tr>
<td>NURS 5321</td>
<td>Health Policy for Population Health</td>
</tr>
<tr>
<td>NURS 5324</td>
<td>Health Care Informatics</td>
</tr>
<tr>
<td>NURS 5325</td>
<td>Organizational and Systems Leadership</td>
</tr>
<tr>
<td>NURS 5382</td>
<td>Capstone</td>
</tr>
</tbody>
</table>

NOTE: NURS 5382 - except for MSN-PMHNP and MSN-IQS

The following courses are taken according to the role the student selects within the MSN option.

MSN-Administration (36 hours)

Dr. Danice Greer, Coordinator

The role area of administration requires three theoretical/practicum courses consisting of 37.5 practicum hours each. The student must also select electives of interest to complete the 36 SCH required for the degree.

MSN Core Courses (18 hours)

Electives (9 hours)

MSN-ADM Required Courses (9 hours)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 5331</td>
<td>Leadership in the Healthcare Environment</td>
</tr>
<tr>
<td>NURS 5335</td>
<td>Legal, Regulatory, and Financial Management</td>
</tr>
<tr>
<td>NURS 5337</td>
<td>Nursing Administration: Delivery of Care</td>
</tr>
</tbody>
</table>

NOTE: NURS 5331, NURS 5335, and NURS 5337 include clinical hours.

MSN-Education (36 hours)

Dr. Julie George, Coordinator

The role area of education consists of four required courses (one integrated practice course, two theoretical nursing education courses and one practicum course consisting of 112.5 practicum hours).

MSN Core Courses (18 hours)

Electives (6 hours)

MSN-EDU Required Courses (12 hours)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 5327</td>
<td>Nursing Education Curriculum Development</td>
</tr>
<tr>
<td>NURS 5328</td>
<td>Evaluation in Nursing Education</td>
</tr>
<tr>
<td>NURS 5329</td>
<td>Nurse Educator Role Strategies and Practicum</td>
</tr>
<tr>
<td>NURS 5355</td>
<td>Integrated Advanced Health Assessment, Pathophysiology, and Pharmacology</td>
</tr>
</tbody>
</table>

6 free elective hours

NOTE: NURS 5329 includes clinical hours.

MSN-Family Nurse Practitioner (47 hours)

Dr. Amy Roberts, Coordinator

The role area of family nurse practitioner requires ten courses (listed below). With the exception of NURS 5350, NURS 5354, and NURS
511, all FNP courses have a clinical component. A total of 47 SCH and 675 clinical hours are required for the degree.

**MSN Core Courses (18 hours)**

**MSN-FNP Required Courses (29 hours)**

- NURS 5350: Advanced Pathophysiology
- NURS 5352: Advanced Health Assessment for Nurse Practitioners
- NURS 5354: Advanced Pharmacotherapeutics
- NURS 5111: The Advanced Practice Role
- NURS 5339: Diagnostic Methods and Procedures
- NURS 5351: FNP Primary Care I
- NURS 5353: FNP Primary Care II
- NURS 5455: FNP Primary Care III
- NURS 5347: FNP Internship I
- NURS 5349: FNP Internship II

NOTE: NURS 5352, NURS 5339, NURS 5351, NURS 5353, NURS 5455, NURS 5347, and NURS 5349 include lab or clinical hours

**MSN - Psychiatric Mental Health Nurse Practitioner (49 hours)**

**Dr. Sandra Petersen, Coordinator**

The role of psychiatric mental health nurse practitioner requires a total of 49 SCH and 500 clinical hours for the degree.

**MSN Core Courses (15 hours)**

**MSN - PMHNP Required Courses (34 hours)**

- NURS 5350: Advanced Pathophysiology
- NURS 5352: Advanced Health Assessment for Nurse Practitioners
- NURS 5354: Advanced Pharmacotherapeutics
- NURS 5111: The Advanced Practice Role
- NURS 5357: Neurobiology Overview: Mental Health and Illness
- NURS 5359: Psychopharmacology: Prescribing Practices in Mental Health
- NURS 5363: Differential Diagnosis of Mental Disorders
- NURS 5365: Psychotherapeutic Theories and Modalities
- NURS 5367: PMHNP Practicum I
- NURS 5368: Integrated Mental Health Care I - Adult/Gerontology
- NURS 5370:Psychiatric-Mental Health Nurse Practitioner Practicum II
- NURS 5373: Integrated Mental Health Care II Capstone

NOTE: NURS 5352, NURS 5367, NURS 5368, NURS 5370, and NURS 5373 include lab or clinical hours

**MSN - Informatics Quality and Safety (36 hours)**

**Dr. Cheryl Parker, Coordinator**

**MSN Core Courses (12 hours)**

- NURS 5301: Translational Science I
- NURS 5302: Translational Science II
- NURS 5321: Health Policy for Population Health
- NURS 5325: Organizational and Systems Leadership

**MSN - IQS Elective Courses (9 hours)**

**MSN - NIQs Required Courses (15 hours)**

- NURS 5381: Healthcare Informatics for the 21st Century
- NURS 5383: Applied Informatics: Quality, Safety and Cost
- NURS 5385: Information Systems Life Cycle
- NURS 5387: Data Analysis and Healthcare Technology

NURS 5389: Informatics, Quality and Safety Capstone

**The Coordinated M.S.N./M.B.A.**

**Dr. Danice Greer, Coordinator**

Students enrolling for this coordinated degree option must meet the admission requirements listed elsewhere in this catalog for both Business Administration and Nursing. Students complete a total of 63 SCH. In addition to the 36 hours required for the MSN degree, students take 36 hours of coursework for the MBA. Nine of the hours for each degree are shared electives, resulting in the dual degree for 63 hours rather than the 72 hours required if each degree is pursued separately. The MSN and MBA degrees are awarded simultaneously at graduation.

**MSN Core Courses (18 hours)**

**MSN-MBA Required Courses (18 hours)**

- NURS 5331: Leadership in the Healthcare Environment
- NURS 5335: Legal, Regulatory, and Financial Management
- NURS 5337: Nursing Administration: Delivery of Care

NOTE: NURS 5331, NURS 5335, and NURS 5337 include clinical hours

**MBA Coursework (36 hours)**

The Soules College of Business Graduate Advisor develops the MBA portion of the dual degree plan.

**Graduation Requirements**

All candidates for a Master of Science in Nursing degree at The University of Texas at Tyler must meet the following requirements:

- A minimum grade-point of 3.0 on all graduate level work taken at UT Tyler. No course with a grade below “B” may be applied toward this degree.
- Nursing courses within a MSN curriculum may be repeated only once.
- Only two courses may be repeated. Exceptions may be made for extenuating circumstances.
- Only two course withdrawals are permitted. Exceptions may be made for extenuating circumstances.
- Satisfactory completion of all degree requirements.

**Certificate Programs**

The School of Nursing offers five certificate programs: the post-masters certificate in Administration, Education, Family Nurse Practitioner, or Psychiatric Mental Health Nurse Practitioner, and the post-baccalaureate Informatics, Quality, & Safety.

The Nursing Administration Certificate program prepares the master’s-prepared nurse to apply leadership and management skills to become the essential link between the vision and mission of the larger health care organization and the unit-based system of patient care. Resource allocation expertise, using professional skills in assessing and analyzing health care needs in the practice setting, is developed.

The Nursing Education Certificate program prepares the master’s-prepared nurse to apply teaching-learning theory, principles of curriculum development, evaluation methodology, and role socialization as a nurse educator in a variety of settings. The program is designed to
provide essential knowledge and skills required by nurse educators and facilitate the transition of the nurse from the clinical setting into the role of nurse educator.

The Family Nurse Practitioner Certificate program prepares the master's-prepared nurse for advanced clinical practice roles across the lifespan in various settings. The nurse develops expertise as a primary care provider with advanced practice skills in the assessment and management of health needs as well as in patient education, consultant and researcher roles.

The Psychiatric Mental Health Nurse Practitioner certificate program prepares the master's-prepared nurse for advanced mental health practice roles across the lifespan in various settings. The nurse develops expertise as a psychiatric mental health provider with advance practice skills in the assessment and management of mental health needs as well as in patient education, consultant and researcher roles.

The Nursing Informatics, Quality & Safety Certificate program prepares baccalaureate or higher degree prepared nurses as informatics nurses. The nurse develops skills to serve as the essential link among health care information systems, health care providers, and consumers.

Completion of a certificate curriculum will be noted on a student's transcript. No diploma is awarded for completing a certificate.

Admission Requirements

Students applying for admission to a certificate program are expected to submit a portfolio for evaluation consisting of the following:

1. A Master of Science in Nursing degree from an accredited college. (An exception is made for applicants to the Nursing Informatics certificate who are required to have a Baccalaureate in Nursing or higher degree.)

2. Current unencumbered licensure as a Registered Nurse in the state where practicum will occur.

3. Applicants to one of the Advanced Practice certificate programs must submit a 2-page essay and video describing reasons for seeking a particular certificate and plans for the future.

4. Applicants to all other certificate programs must submit a 2-page essay describing reasons for seeking a particular certificate and plans for the future.

5. Three academic and/or professional references.

6. For applicants to the APRN post-masters certificate programs: in the last four years, one year of full-time work experience as a nurse prior to application is needed. This experience should be direct patient care involving patient assessment and medication administration.

7. APRN Certificate applicants must submit a CV or resume.

8. Consideration for admission is also given to one or more of the following: the applicant's demonstrated commitment to his or her chosen field of study; socioeconomic background; and involvement and level of responsibility related to other factors, including extracurricular activities, employment, community service, first generation of family to graduate from an undergraduate program, family responsibility for raising children, multilingual proficiency, or geographic region of residence.

Academic Standing

Students in each certificate program must maintain a cumulative grade point average of 3.0 or greater. All other graduate degree regulations and policies are applicable to the certificate program.

Nursing Administration Certificate Program

Dr. Danice Greer, Coordinator

The Nursing Administration Certificate program prepares the master's-prepared nurse to apply leadership and management skills to become the essential link between the vision and mission of the larger health care organization and the unit-based system of patient care. Resource allocation expertise, using professional skills in assessing and analyzing health care needs in the practice setting, is developed.

Certificate Requirements

Required Courses (9 hrs.)

The following courses must be taken by students in the Nursing Administration Certificate Program:

- NURS 5331 Leadership in the Healthcare Environment
- NURS 5335 Legal, Regulatory, and Financial Management
- NURS 5337 Nursing Administration: Delivery of Care

NOTE: NURS 5331, NURS 5335, and NURS 5337 include clinical hours.

Completion of the Certificate

The successful completion of 9 semester credit hours is required in the Nursing Administration Certificate program (see courses listed above). Individuals receive college credit for each course completed. These courses will be listed on an official university transcript and a certificate of completion will be awarded by the School of Nursing.

Nursing Informatics, Quality and Safety Certificate Program

Dr. Cheryl Parker, Coordinator

The Nursing Informatics, Quality & Safety Certificate program prepares the baccalaureate or higher degree-prepared nurse to use evidenced based practice, health care technology and information systems to improve the quality and safety of patient care as well as improve outcomes and lower costs. Skills in quality improvement, data analysis, and information systems selection, implementation and optimization are developed.
Certificate Requirements

Required Courses (12 hrs.)

The successful completion of 12 semester credit hours is required in the Nursing Informatics, Quality & Safety Certificate Program. Individuals receive college credit for each course completed. These courses will be listed on an official university transcript and a certificate of completion will be awarded by the School of Nursing.

The following courses must be taken by students in the Nursing Informatics, Quality and Safety Certificate Program:

- NURS 5381 Healthcare Informatics for the 21st Century (4 hrs.)
- NURS 5383 Applied Informatics: Quality, Safety and Cost (4 hrs.)
- NURS 5385 Information Systems Life Cycle (3 hrs.)
- NURS 5387 Data Analysis and Healthcare Technology (3 hrs.)

Optional Course (3 hrs.)

- NURS 5389 Informatics, Quality and Safety Capstone

In order to meet current American Nurses Credentialing Center (ANCC) educational requirements for taking the certification examination in informatics nursing through academic achievement, the optional practicum course (NURS 5389) must be taken, and 200 hours of practicum experience gained. These requirements are subject to change based on the requirements set forth by the ANCC at https://www.nursingworld.org/our-certifications/informatics-nurse/.

Nursing Education Certificate Program

Dr. Julie George, Coordinator

The Nursing Education Certificate Program is designed to provide nurses with knowledge and skills of adult education designed to address the education issues unique to the nursing profession including client safety, clinical competencies, and requirements of the state board and other accreditation agencies.

The Nursing Education Certificate Program prepares the nurse to apply teaching-learning theory, principles of curriculum development, evaluation methodology, and role socialization as a nurse educator in a variety of settings.

Certificate Requirements

Required Courses (9 hrs.)

The following courses must be taken by students in the Nursing Education Certificate Program:

- NURS 5327 Nursing Education Curriculum Development (3 hrs.)
- NURS 5328 Evaluation in Nursing Education (3 hrs.)
- NURS 5329 Nurse Educator Role Strategies and Practicum (3 hrs.)

NOTE: NURS 5329 includes clinical hours

Completion of the Certificate

The successful completion of 9 semester credit hours is required in the Nursing Education Certificate Program (see courses listed above). Individuals receive college credit for each course completed. These courses will be listed on an official university transcript and a certificate of completion will be awarded by the School of Nursing.

Family Nurse Practitioner Certificate Program

Dr. Amy Roberts, Coordinator

For students who already hold a Master of Science in Nursing, the following Family Nurse Practitioner Certificate is available. Family Nurse Practitioner Certificates require completion of 20-29 semester credit hours. Students who have taken Advanced Pathophysiology, Advanced Health Assessment, and Advanced Nursing Pharmacotherapeutics within the past three years are not required to repeat those nine hours of coursework if they can pass an exam demonstrating competency in these areas.

Certificate Requirements

Required Courses (20-29 hrs.)

- NURS 5330 Advanced Pathophysiology
- NURS 5332 Advanced Health Assessment for Nurse Practitioners
- NURS 5334 Advanced Pharmacotherapeutics
- NURS 5111 The Advanced Practice Role
- NURS 5339 Diagnostic Methods and Procedures
- NURS 5351 FNP Primary Care I
- NURS 5353 FNP Primary Care II
- NURS 5455 FNP Primary Care III
- NURS 5347 FNP Internship I
- NURS 5349 FNP Internship II

NOTE: NURS 5332, NURS 5339, NURS 5351, NURS 5353, NURS 5455, NURS 5347, and NURS 5349 include lab or clinical hours

Completion of the Certificate

The successful completion of 20 - 29 semester credit hours is required in the Family Nurse Practitioner program (see courses listed above). Individuals receive college credit for each course completed. These courses will be listed on an official university transcript and a certificate of completion will be awarded by the School of Nursing.

Psychiatric/Mental Health Nurse Practitioner Certificate Program

Dr. Sandra Petersen, Coordinator

For students who already hold a Master of Science in Nursing, the following Psych/Mental Health Nurse Practitioner Certificate is available. Psych/Mental Health Nurse Practitioner Certificates require completion of 34 semester credit hours. Students who have taken Advanced Pathophysiology, Advanced Health Assessment, and Advanced Nursing Pharmacotherapeutics within the past three years are not required to repeat those nine hours of coursework if they can pass an exam demonstrating competency in these areas.

Certificate Requirements

MSN-PMHNCP Required Courses 34 hours

- NURS 5330 Advanced Pathophysiology
- NURS 5332 Advanced Health Assessment for Nurse Practitioners
- NURS 5334 Advanced Pharmacotherapeutics
- NURS 5111 The Advanced Practice Role
- NURS 5337 Neurology Overview: Mental Health and Illness
- NURS 5339 Psychopharmacology: Prescribing Practices in Mental Health
BSN to Ph.D. in Nursing

1. A bachelor's degree in nursing from a college or university approved by a recognized regional accrediting body.
2. A grade point average of at least 3.2 for the last 60 hours of undergraduate work.
3. Submission of satisfactory Graduate Record Examination (GRE) scores taken within the last five years.
4. A current license to practice professional nursing.
5. International students must meet the standards for proficiency in English described in the International Graduate Student Admissions section of this catalog.
6. A 3-5-page paper linking professional goals and research interests to health issues emphasized in this program.
7. Three academic and/or professional letters of reference.
8. Submission of CV or resume.

Consideration for admission to the Ph.D. in Nursing program will also be given to one or more of the following: the applicant’s demonstrated commitment to his or her chosen field of study, socioeconomic background, first generation college graduate, multilingual proficiency, geographic region of residence, and level of responsibility in other matters including extracurricular activities, employment, community, service, and family responsibilities.

Degree Requirements: M.S.N. - Ph.D.

This degree program is delivered online. Students are required to attend an orientation on the UT Tyler campus prior to beginning coursework and an annual summer workshop. Students may be required to be present for other special activities throughout their program of study (e.g., dissertation defense).

1. Minimum Credit Hours (60 hrs.)
   a. Required Courses - 39 hrs.
   b. Electives - 9 hrs.
   c. Dissertation - 12 hrs.

2. Special degree requirements (for details on university doctoral requirements, see the general graduate section of this catalog and the School of Nursing Student Guide available on the School of Nursing website)
   a. A minimum grade of “B” is necessary in all required courses for the PhD degree. Two course failures (i.e., grade < B) will result in dismissal from the program.
   b. Nursing courses within the Ph.D. curriculum may be repeated only once. A course withdrawal is counted as one course attempt. Exceptions may be made for extenuating circumstances.
   c. The Proficiency Examination is taken after the student has completed a significant portion, if not all, coursework. Students may not advance to candidacy or register for dissertation hours until all coursework is completed, and all portions of the Proficiency Examination have been passed satisfactorily.
   d. Students have a maximum of nine years to complete the program. Students will have five years to complete the program after entering candidacy. Students unable to complete the program within the designated time limits must file for an extension.
   e. A dissertation of original research contributing to the body of knowledge in nursing will be required. Students must enroll for dissertation hours during fall and spring while in the dissertation process. A minimum of 12 hours of dissertation credit is required.
f. Students must meet all doctoral degree requirements of the University.

3. Transfer work: Students may transfer up to twelve hours of coursework with the approval of their advisor and the Doctoral Program Director. Students will be responsible for providing necessary documentation of course equivalency. Below is a typical outline of program progression for a full-time student.

### Year 1

<table>
<thead>
<tr>
<th>Summer (1)</th>
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<tbody>
<tr>
<td>NURS 6341</td>
<td>Scholarship of Writing for the PhD and DNP</td>
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**Fall**

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<td>NURS 6310</td>
<td>Philosophy of Science</td>
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<tr>
<td>NURS 6342</td>
<td>Scholarship in Nursing</td>
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<tr>
<td>NURS 6320</td>
<td>Data Management</td>
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**Spring**

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<tr>
<td>NURS 6312</td>
<td>Theory Construction and Evaluation</td>
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<tr>
<td>NURS 6322</td>
<td>Elective/Cognate</td>
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**Summer**

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<tr>
<td>NURS 6333</td>
<td>Qualitative Research Designs and Methods</td>
</tr>
<tr>
<td>NURS 6350</td>
<td>Research in Transcultural Health</td>
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**Year 2**

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<tr>
<th>Fall</th>
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<tbody>
<tr>
<td>NURS 6324</td>
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<tr>
<td>NURS 6330</td>
<td>Quantitative Research Designs and Methods</td>
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<td>Elective/Cognate</td>
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**Spring**

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<tr>
<td>NURS 6337</td>
<td>Advanced Research Design and Methods</td>
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<tr>
<td>NURS 6339</td>
<td>Health Care Policy Development</td>
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<tr>
<td>NURS 6352</td>
<td>Data Management</td>
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<td>Proficiency Exam</td>
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<th>Summer</th>
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<tr>
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<td>Elective/Cognate</td>
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</table>

### Degree Requirements: B.S.N. - Ph.D.

Promising BSN prepared nurses will enroll directly into the PhD program with the opportunity to complete the degree in four years of full-time study, rather than the five required if a MSN and PhD were earned sequentially.

This degree program is delivered online. Students are required to attend an orientation on the UT Tyler campus prior to beginning coursework and an annual summer workshop. Students may be required to be present for other special activities throughout their program of study (e.g., dissertation defense).

1. **Minimum Credit Hours (72 hrs.)**
   - **Required Courses** - 51 hrs.
     - Electives - 9 hrs.
     - Dissertation - 12 hrs.
   - **Special degree requirements** (for details on university doctoral requirements, see the general graduate section of this catalog and the School of Nursing Student Guide available on the School of Nursing website)
     a. A minimum grade of “B” is necessary in all required courses for the PhD degree. Two course failures (i.e., grade < B) will result in dismissal from the program.
     b. Nursing courses within the PhD curriculum may be repeated only once. A course withdrawal is counted as one course attempt. Exceptions may be made for extenuating circumstances.
     c. The Proficiency Examination is taken after the student has completed a significant portion, if not all, coursework. Students may not advance to candidacy or register for dissertation hours until all coursework is completed, and all portions of the Proficiency Examination have been passed satisfactorily.
     d. Students have a maximum of nine years to complete the program. Students will have five years to complete the program after entering candidacy. Students unable to complete the program within the designated time limits must file for an extension.
     e. A dissertation of original research contributing to the body of knowledge in nursing will be required. Students must enroll for dissertation hours during fall and spring while in the dissertation process. A minimum of 12 hours of dissertation credit is required.
     f. Students must meet all doctoral degree requirements of the University.

3. Transfer work: Students may transfer up to twelve hours of coursework with the approval of their advisor and the Doctoral Program Director. Students will be responsible for providing necessary documentation of course equivalency.

Below is a typical outline of program progression for a full-time BSN-PhD student.

**Year 1**

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<thead>
<tr>
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<tr>
<td>NURS 6341</td>
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<td>NURS 6342</td>
<td>Scholarship in Nursing</td>
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<tr>
<td>NURS 5355</td>
<td>Integrated Advanced Health Assessment, Pathophysiology, and Pharmacology</td>
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**Spring**

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<td>NURS 6312</td>
<td>Theory Construction and Evaluation</td>
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<tr>
<td>NURS 5324</td>
<td>Health Care Informatics</td>
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<tr>
<td>NURS 6333</td>
<td>MSN Specialty Track Elective</td>
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</tbody>
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**NOTE**: MSN Specialty Track Elective - Education Track must take NURS 5335

**Year 2**

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<tr>
<th>Summer</th>
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<tbody>
<tr>
<td>NURS 6333</td>
<td>Qualitative Research Designs and Methods</td>
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<tr>
<td>NURS 6350</td>
<td>Advanced Research Design and Methods</td>
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<td>Elective/Cognate</td>
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<td>NURS 6333</td>
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<td>Elective/Cognate</td>
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<tbody>
<tr>
<td>NURS 6322</td>
<td>Advanced Statistics</td>
</tr>
<tr>
<td>NURS 6352</td>
<td>Health Care Policy Development</td>
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</tbody>
</table>

**NOTE**: MSN Specialty Track - either NURS 5335 or NURS 5327
Doctor of Nursing Practice (DNP)

Dr. Lauri John, Coordinator

Objectives

The DNP prepares nurse leaders as healthcare change agents to:
1. Synthesize scientific evidence for the development of initiatives for best practices;
2. Analyze policy, care delivery, and organizational systems for current and future health care needs of patients and populations;
3. Integrate health care informatics and evidence-based approaches in scholarship to critically evaluate, design and implement quality health care services for individuals, populations, and systems;
4. Translate scientific, theoretical, ethical, and cultural principles into health care for individuals, families, and populations;
5. Assume interdisciplinary leadership roles to advance health care delivery at the organizational and systems level and to improve health outcomes of individuals and populations;
6. Advocate for social justice, equity, and ethical policies in health care.

Students elect a clinical or leadership (administration, education, and informatics) focus for their program of study.

Admission Requirements

1. A master's degree from a college or university approved by a recognized regional accrediting body.
2. A current license to practice professional nursing.
3. International students must meet the standards for proficiency in English described in the International Graduate Student Admissions section of this catalog.
4. A 3-5 page paper linking professional goals to an evidence-based approach to healthcare issues emphasized in this program.
5. Submit a 5-10 minute video describing why the applicant wants to pursue a DNP degree, how it will be of benefit professionally, and how the applicant envisions impacting nursing.
6. Three academic and/or professional letters of reference.

Consideration for admission to the DNP program will also be given to one or more of the following: the applicant’s demonstrated commitment to his or her chosen field of study, socioeconomic background, first generation college graduate, multilingual proficiency, geographic region of residence, and level of responsibility in other matters including extracurricular activities, employment, community, service, and family responsibilities.

Students may be admitted provisionally to this program. Refer to the Provisional Admission section: link: https://catalogs.uttyler.edu/en/2019-2020/Catalog/Graduate-Policies-and-Programs (p. 180)

Degree Requirements

This degree program is delivered online. Students are required to attend a summer orientation on the UT Tyler campus prior to beginning coursework and an annual summer workshop. Students may be required to be present for other activities throughout their program of study (e.g. clinical, on-campus intensives, DNP Project presentation).

1. Minimum Credit Hours (39 hrs.)
   a. Required Courses - 39 hrs.

2. Special degree requirements (for details on university doctoral requirements, see the general graduate section of this catalog and the Graduate Nursing Handbook available on the School of Nursing Graduate Programs website)
   a. A minimum grade of “B” is necessary in all required courses for the DNP degree. Two course failures (i.e. grade < B) will result in dismissal from the program.
   b. Nursing courses within the DNP curriculum may be repeated only once. A course withdrawal is counted as one course attempt. Exceptions may be made for extenuating circumstances.
   c. A DNP Project related to implementation of evidence-based practice and contributing to nursing practice will be required.
   d. The DNP Scholarly Project, embedded within NURS 6375, is the culmination of all coursework. Students are not deemed complete in degree requirements until all requirements of the DNP Scholarly Project have been satisfactorily completed.
   e. Students have a maximum of seven years to complete the program. Students unable to complete the program within the designated time limits must file for an extension.

3. Transfer work: Students may transfer up to nine hours of course work with the approval of their advisor and the DNP Program Director. Students will be responsible for providing necessary documentation of course equivalency.

Below is a typical outline of program progression for a part-time student.

Year 1

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>NURS 6301</td>
<td>Introduction to DNP Role and Culture</td>
</tr>
<tr>
<td>NURS 6326</td>
<td>Advanced Epidemiology</td>
</tr>
<tr>
<td>NURS 6312</td>
<td>Theory Construction and Evaluation</td>
</tr>
<tr>
<td>NURS 6315</td>
<td>Evidence-based Practice I</td>
</tr>
<tr>
<td>NURS 6358</td>
<td>Population Health for DNP Leaders</td>
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</table>

Year 2

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tr>
<td>NURS 6317</td>
<td>Evidence Based Practice II</td>
</tr>
<tr>
<td>NURS 6371</td>
<td>Organizational &amp; Systems Leadership</td>
</tr>
<tr>
<td>NURS 6303</td>
<td>Healthcare Informatics</td>
</tr>
<tr>
<td>NURS 6373</td>
<td>Financial &amp; Business Management for DNP Leaders</td>
</tr>
<tr>
<td>NURS 6343</td>
<td>Publishing Scholarly Papers</td>
</tr>
</tbody>
</table>

Year 3

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>NURS 6331</td>
<td>Health Policy &amp; Advocacy for DNP Leaders</td>
</tr>
<tr>
<td>NURS 6375</td>
<td>Healthcare Quality &amp; Safety for DNP</td>
</tr>
</tbody>
</table>
Dr. Kathleen Snella, Interim Dean

The Ben and Maytee Fisch College of Pharmacy (FCOP) offers a four-year professional doctorate degree program, the doctor of pharmacy degree (Pharm.D.). Graduates of the program are eligible to sit for the national licensure examinations. Those who successfully pass the licensure examinations are qualified to work as a pharmacist.

Vision and Mission

Our vision is to be the preeminent college of pharmacy that fosters leaders in pharmacy practice, education, scholarship, and public service to care for rural and other underserved populations. We reach towards this vision through our mission of advancing public health and wellness in East Texas and beyond through innovation and collaboration in pharmacy education, scholarship and advocacy.

Core Values

The faculty and staff of the FCOP embrace specific core values as part of our academic and professional culture. We use these core values to guide how we interact with all current and future stakeholders including students, practitioners, faculty, and staff, develop didactic and experiential learning components of the curriculum, and engage the professional and lay communities. These core values are:

- Integrity – honesty, fairness, and respect for individual worth
- Optimism – supportive, positive, and hopeful
- Curiosity – inquisition, investigation, and discovery of the possible
- Accountability – transparency, responsibility, and commitment
- Leadership – inspiration, collaboration, and advocacy
- Initiative – purpose, innovation, and lifelong learning
- Development – growth, maturity, and cultivation.

Doctor of Pharmacy Degree

The doctor of pharmacy curriculum is designed to be completed within four years. The first three professional years of the program are primarily based in the classroom and laboratories on campus at UT Tyler. The fourth professional year is comprised of in-depth practice experiences where students learn at pharmacy practice locations with community practitioners and faculty members.

Team-Based Learning

The FCOP uses a different approach to classroom teaching from the methods most students have encountered. Rather than focusing class time on listening to lectures, our students also actively engage in their learning by spending classroom time solving problems as part of a team. Students come to the classroom prepared to work on cases related to the pharmacy profession and solve those using critical thinking and communication skills. This method of teaching and learning greatly enhances comprehension and application of the content. More information about team-based learning can be found on the FCOP website at: http://uttyler.edu/pharmacy/about/learning.php.

Pharm.D. Curriculum

The FCOP Pharm.D. curriculum is a combination of classroom (including the foundational and clinical sciences), laboratory, and experiential learning. The full curriculum is available at: https://www.uttyler.edu/pharmacy/admissions/curriculum.php.

Didactic Courses

The Pharm.D. curriculum is organized into fall and spring semesters. Globally, the course content in the first year focuses on the foundational sciences. The second and third years of the curriculum focus on the clinical sciences, social and behavioral sciences, pharmacy law, and elective coursework.

Introductory Pharmacy Practice Experiences

Introductory Pharmacy Practice Experiences (IPPEs) are integrated throughout the first, second, and third years of the curriculum. During IPPEs, students rotate through institutional and community pharmacies where they learn from pharmacist preceptors and complete service-learning hours. These experiences provide the opportunity to apply knowledge and skills gained from classroom and laboratory coursework to pharmacy practice. IPPEs provide the breadth of experience to help prepare students for success in Advanced Pharmacy Practice Experiences. Participation in experiential coursework requires an active pharmacist intern license. The FCOP Office of Experiential Education oversees IPPE curriculum.

Advanced Pharmacy Practice Experiences

The fourth professional year consists of Advanced Pharmacy Practice Experiences (APPEs) and a pharmacy capstone course. Throughout this final year of the curriculum, students rotate through various pharmacy practice settings. Four core rotations and two elective rotations are required, each being 6-weeks in length. Students have the option to choose a third elective as a seventh rotation. This option is based on availability of sites and preceptors. Core APPE rotations include: Adult Medicine, Advanced Community, Advanced Institutional, and Ambulatory Care. Elective rotations include both patient care and non-patient care electives. Students must complete at least one patient care elective during APPEs. Participation in APPEs requires an active pharmacist intern license. The FCOP Office of Experiential Education oversees the APPE curriculum.

Pharm.D. Program Learning Outcomes

The Pharm.D. curriculum is designed to develop 15 key skills and characteristics necessary for FCOP graduates to enter the profession and practice at the highest level of their credentials. These Program Learning Outcomes influence the development of curricular, co-curricular, and extracurricular activities within FCOP:
1. **Foundational knowledge**: Integrate and apply scientific, social-behavioral, and clinical knowledge to make therapeutic decisions and recommendations.
2. **Patient-centered care**: Develop individualized patient health-care plans.
3. **Medication use systems management**: Manage medication use systems to improve healthcare outcomes.
4. **Health and wellness**: Promote health and wellness strategies to prevent and manage chronic diseases.
5. **Population-based care**: Integrate population-based data into the development of healthcare plans.
6. **Problem solving**: Identify and resolve medication-related problems.
7. **Education**: Provide education about pharmacological and non-pharmacological therapies.
8. **Patient advocacy**: Advocate for healthcare needs on individual and population-based levels.
9. **Interprofessional collaboration**: Collaborate in decision making as part of a healthcare team.
10. **Cultural sensitivity**: Incorporate the traditions of diverse cultural groups into individual and community-based care.
11. **Communication**: Communicate clearly on a level appropriate for the intended audience.
12. **Self-awareness**: Identify areas for self-improvement and incorporate constructive feedback into personal and professional development.
13. **Leadership**: Motivate teams to work towards shared goals.
14. **Innovation and entrepreneurship**: Develop new ideas to improve patient care and advance the profession.
15. **Professionalism**: Demonstrate respect for all members of the community.

### National Licensing Examinations

The Fisch College of Pharmacy Pharm.D. program provides students with the knowledge needed to pass the North American Pharmacist Licensure Examination (NAPLEX) licensing exam. The program also provides students with the knowledge needed to pass the Federal and Texas State Laws tested within the Multistate Pharmacy Jurisprudence Examination (MPJE). The program does not provide comprehensive coverage of state laws outside of Texas. Additionally, not all states/territories use the MPJE for their law examinations, including Arkansas, California, Idaho, Puerto Rico, and Virgin Islands. The National Association of Boards of Pharmacy maintains a list of states accepting the NAPLEX and MPJE as licensing exams as well as contact information for each board of pharmacy.

### Policies for the Fisch College of Pharmacy

Only students admitted to the Pharm.D. program may take classes within the Fisch College of Pharmacy.

### Admission Standards for the Pharm.D. Program

The Pharm.D. program begins each fall semester and continues for a total of four academic years. Students with current or previous coursework completed at an ACPE-accredited college of pharmacy and who wish to be admitted as a transfer should refer to the Transfer Student Admissions section.

The admission standards for the Pharm.D. program differ from those for other graduate programs. The FCOP uses a whole-file review process when making admissions decisions. The review primarily focuses on whether a student is a good fit for the profession, the FCOP, and the University. This evaluation includes, but is not limited to: past academic record, prior experience in pharmacy or other healthcare fields, volunteer activities, letters of recommendation, writing skills, and admission interviews assessments. Residency status (e.g. in-state vs. out-of-state applicants) is not considered in admissions decisions.

All application materials must be submitted through PharmCAS or as directed by the FCOP Office of Student Affairs. Letters of recommendations or other materials received outside of the official application process (e.g. unsolicited letters of recommendations) will be kept in a separate file and not considered in the application process. The Associate Dean of Student Affairs may, when needed, contact the applicant regarding the information received outside of the formal application process.

The submission of documents in support of applications for admission and fellowships such as transcripts, diplomas, test scores, references, essays, or the applications themselves, that are forged, fraudulent, altered from the original, plagiarized, materially incomplete, obtained under false pretenses, or otherwise deceptive (collectively referred to as fraudulent documents) is prohibited by UT Tyler and may be punishable by: a bar on applying for admission, fellowships, suspension, and/or expulsion. Students who submit fraudulent documents are not eligible to reapply.

### Application Process

Students may begin applying for admissions to the Pharm.D. program the summer before their anticipated year of entry. To apply for the program, the following requirements must be met by the published deadline:

1. Satisfy the minimum requirements to apply;
2. Complete the PharmCAS application;
3. Submit three letters of recommendation; and
4. Submit official copies of all transcripts.

To be considered for admission, all of the above requirements and an admission interview must be completed. Prerequisite coursework must be able to be completed by the May 31 immediately preceding entry into the program or the date designated by the FCOP Office of Student Affairs.

Applicants to the FCOP must be eligible for admission to UT Tyler. For example, students barred from applying to UT Tyler or who are ineligible for readmission to UT Tyler will not be considered for admission to the FCOP.

**Pharmacy College Admission Test (PCAT)**: The PCAT is not required for admission.

**PharmCAS Application**: Applicants must apply through PharmCAS at www.pharmcas.org. Applicants should review the FCOP PharmCAS...
profile and the FCOP website for specific instructions on completing this application.

Letters of Recommendation: Letters should be requested from individuals who know the applicant professionally or academically such as employers, faculty advisors, health care professionals, pharmacists, pre-health advisors, professors (math or science), and/or supervisors. Letters from pharmacists or supervisors are strongly encouraged. Letters from family and/or friends are not accepted. Committee letters and composite letters of reference are also not accepted.

Transcripts: Applicants should submit official transcripts through PharmCAS or as directed by the FCOP Office of Student Affairs. Applicants completing coursework at a foreign institution (including Canada) are required to submit a Foreign Transcript Evaluation Report (FTER) as part of their application. A list of approved FTER providers is available on the FCOP website. The FTER may be submitted through PharmCAS or directly to the FCOP. All foreign transcripts must be evaluated by an approved FTER service provider regardless of date completed or if coursework is being used to satisfy prerequisites. Students with foreign transcripts are encouraged to submit their FTERs well ahead of the posted deadline to allow for the additional time needed to review the FTER.

Transcripts from unaccredited colleges and/or universities will not be considered in the admissions process.

Minimum Requirements to Apply

Applicants must meet the minimum requirements in order to apply to the Pharm.D. program. Exemptions to these requirements are not available.

- GPA (total) = 2.5 or above.
- GPA (science/math) = 2.5 or above.
- GPA (prerequisite) = See below.
  - All prerequisites must be completed with a grade of C or higher.
  - All prerequisite coursework must be completed by the published deadline or as designated by the FCOP Office of Student Affairs.

- Meet the Professional Technical Standards for Admission, Matriculation, and Graduation.

Grade Point Average (GPA) Calculations: In the FCOP, all college coursework, including courses completed at foreign institutions and dual credit will be included in the GPA calculations. Cumulative and science/math GPA are calculated using a four-point scale (e.g. A: 4 points per semester hour). Grades with pluses or minuses are converted to the corresponding A, B, C or D letter grades. Failing course grades, e.g. 'F', withdraw failing (WF), and no credit (NC), will be calculated as an 'F'. For repeated courses, both the original grade(s) and repeated grade(s) are included. Coursework from unaccredited colleges and/or universities within the US will not be included in GPA calculations. All other GPA calculations follow the rules outlined by PharmCAS.

Academic Fresh Start: If a candidate has been granted an “Academic Fresh Start” (Texas Education Code, §51.931), those credits and related grades will not be included in the GPA calculations. Please note that courses included in the Academic Fresh Start cannot be used to satisfy program prerequisites.

Prerequisites and Texas Core Curriculum

Students entering the Fisch College of Pharmacy complete at least two years of pre-pharmacy coursework which includes prerequisite courses and the Texas Core Curriculum.

Prerequisite Coursework: Prerequisite or pre-pharmacy coursework provides a solid foundation for the Pharm.D. curriculum and a well-rounded general education. The Accreditation Council for Pharmacy Education recommends chemistry, biology, mathematics, information and communication technologies, physical sciences, and general education courses as a foundation for the Pharm.D. curriculum (ACPE 2016, Standard 16).

Prerequisite courses include:

- General Chemistry I & Lab (4 SCH)
- General Chemistry II & Lab (4 SCH)
- Organic Chemistry I & Lab (4 SCH)
- Organic Chemistry II & Lab (4 SCH)
- Biology I & Lab (4 SCH)
- Biology II & Lab (4 SCH)
- Microbiology & Lab for science majors (4 SCH)
- Anatomy/Physiology I & Lab* (4 SCH)
- Anatomy/Physiology II & Lab* (4 SCH)
- *In lieu of the combination of Anatomy and Physiology I and II, separate Anatomy & Lab (4 SCH) and Physiology & Lab (4 SCH) courses may be taken.
- Speech (3 SCH)
- Calculus I (3-4 SCH) For courses not included in the TCCNS, please contact the FCOP Office of Student Affairs.

All prerequisite courses are required to be completed at a grade of C or higher. If a lower grade is achieved and the course is retaken the prerequisite is considered complete if the subsequent grade is a C or higher.

Prerequisites may be completed by Advanced Placement (AP), College-Level Examination Program (CLEP), and the International Baccalaureate Program (IB). A specific score is required to receive credit; exam options and required scores are provided by the UT Tyler Office of the Registrar.

Several prerequisite courses (organic chemistry, biology, microbiology, anatomy & physiology, and all accompanying labs) must be completed within seven years of entering the Pharm.D. program.

If a prerequisite is being repeated to satisfy admission requirements, e.g. retaking a course to obtain a C grade or higher or repeating a course taken more than seven years ago, the applicant should check with their college and/or university to review any restrictions regarding enrollment and/or financial aid. If documentation that retaking a course is required as part of the admission requirements, applicants should contact the FCOP Student Affairs Office.

Prerequisites must be completed by May 31 immediately preceding entry into the program; e.g. for fall 2019, prerequisites must be completed by May 31, 2019. Students may petition the FCOP Office of Student Affairs to take prerequisites in the summer. Requests are reviewed on a case-by-case basis to ensure that the prerequisite can be feasibly completed within the timeframe specified.

Texas Core Curriculum: The Texas Core Curriculum describes the 42-credit hours of general education requirements required of all
students receiving a bachelor’s degree at a public university in Texas. The Texas Core Curriculum includes courses such as history, government, fine arts, the sciences, communication, and mathematics. Many of the pharmacy prerequisite courses will also satisfy the math and science requirements, including Communication (3 hours), Mathematics (3 hours), Life and Physical Sciences (6 hours), and the Component Area Option STEM (3 hour). Therefore, the typical student may have up to 27 hours of the Core Curriculum left to complete before entering the program.

Applicants who have/will have a bachelor’s degree before entering the program are exempt from this requirement. The Texas Core Curriculum is required for both in-state and out-of-state residents.

The FCOP recommends the Texas Core Curriculum be completed prior to starting the program. However, students may take up to 12 semester credit hours during the first two years of the program. These courses are restricted to the following categories: (40) Language, Philosophy, and Culture, (50) Creative Arts, (60) American History, and (70) Government/Political Science. If courses for the Texas Core Curriculum need to be taken during the Pharm.D. program, it is recommended that these classes be completed during the first and/or second summer semester. This will allow students to concentrate on the Pharm.D. curriculum during the fall and spring semesters. All other Texas Core Curriculum courses must be completed prior to entering the Pharm.D. program.

All applicants who are required to complete the Texas Core Curriculum must either (1) complete the Texas Core Curriculum prior to entering the program or (2) complete the Texas Core Curriculum at another college (e.g. during the summer) and submit those transcripts to UT Tyler. Once a student has started the Pharm.D. program, they must meet the UT Tyler-specific Texas Core Curriculum. All pharmacy students must be core complete by the start of the third professional year. For those students completing their Texas Core Curriculum at another institution, UT Tyler will only consider this complete if documented on the official transcript.

Students are responsible for tuition and fees associated with the Texas Core Curriculum courses.

**Exemption Requests:** Applicants requesting an exemption to the prerequisites or other requirements must submit an Exemption Request form that is available through the FCOP Office of Student Affairs.

**Professional Technical Standards for Admission, Matriculation, and Graduation:** The standards are established by the FCOP and are based on the physical and mental attributes required of students to function competently as a pharmacist upon graduation.

**Pharmacy or Healthcare Experience:** Experience in a healthcare-related or pharmacy setting is not required to apply to the Pharm.D. program. However, some pharmacy or healthcare experience is strongly encouraged.

**Professional Technical Standards for Admission, Matriculation, and Graduation**

The Accreditation Council for Pharmacy Education (ACPE 2011) recommends that the "Professional Technical Standards for Admissions are established by the university, college, or school based on the physical and mental attributes required of students to be able to function competently as a pharmacist upon graduation."

Therefore, the FCOP at UT Tyler has established the following attributes for admission, matriculation, and graduation:

**Observation:** The student needs to be able to use their sense of vision to observe 1) demonstrations and experiments in both large and small group settings, 2) a patient accurately at a distance and at close range. Sight may be combined with other senses such as hearing, smell, and touch during the observation process.

**Communication:** The student needs adequate verbal communication (e.g. voice or adaptive voice equipment), reading, writing, and computer abilities to communicate 1) individually and in groups, 2) with patients and caregivers, 3) with other healthcare professionals, 4) with peers and instructors.

**Motor skills:** The student needs the physical ability and coordination to 1) participate in individual, small, and large group discussions, 2) perform basic physical and health assessment skills, and 3) perform pharmacy-related functions in the classroom, experiential, and service-learning settings.

**Intellectual, conceptual, integrative and quantitative abilities:** The student needs the ability to 1) think quickly and in an organized manner, 2) be alert and attentive to surroundings, 3) measure, analyze, and interpret data, 4) process information and apply learned information to new situations, and 5) exhibit reasonable judgment and ethical and professional decision making when in the classroom, experiential, and extracurricular settings.

**Behavioral and social attributes:** Students need the emotional, mental, and physical health to 1) demonstrate the attributes listed above, 2) adequately function during times of fluctuating workloads and stress, 3) adapt to different learning and healthcare environments, and 4) demonstrate compassion, integrity, and motivation required in the practice of pharmacy.

Students are required to affirm that they meet the Professional Technical Standards prior to matriculation into the program. Students with disabilities should possess these attributes either directly or through fair and reasonable accommodations. The UT Tyler Student Accessibility and Resources Office and the FCOP Office of Student Affairs can assist candidates who have questions or concerns regarding meeting these requirements.

Students enrolled in the Pharm.D. program are required to possess these attributes through all portions of the curriculum. Should a student’s ability to demonstrate these attributes change, they should contact the FCOP Office of Student Affairs.

**Applicants with Accommodations or Disabilities**

The UT Tyler Office of Student Accessibility and Resources assists students in reaching their educational, co-curricular, and social goals. Applicants for admission are welcome to contact their office and/or the FCOP regarding accommodations.

**International Applicants**
International applicants are considered candidates who are not US citizens and not lawful permanent residents. International applicants may be considered for admission and may have additional requirements:

**Social Security Number (SSN):** The Texas State Board of Pharmacy (TSBP) requires all pharmacy students to submit a SSN when applying for their pharmacy intern license. SSNs are available to all US citizens, Lawful Permanent Residents, and aliens who are authorized to work in the US.

Additional information on obtaining a SSN as an international student is available through the Social Security Administration website (www.socialsecurity.gov) or by contacting the local Social Security Office. Since admitted students are required to obtain a pharmacy intern license before week 8 of the program, international students should begin the process of obtaining a SSN prior to being admitted into the program.

**US Work Authorization:** In order to obtain a SSN, the international applicant must be able to work within the US when the first professional year starts.

**F and J Visas:** Applicants with an F or J visa may be considered for admission to the Pharm.D. program. Applicants must also be eligible to work within the US and obtain a SSN. Applicants with other types of visas should contact the FCOP Office of Student Affairs for additional information.

**English Proficiency Testing:** International applicants may be required to submit an English proficiency assessment. If required, applicants may take the TOEFL, IELTS or PTE exams. The FCOP follows the UT Tyler Graduate International Student Admissions requirements for English proficiency assessments, the minimum scores required, and the list of exemptions for testing. English proficiency scores may be reported to PharmCAS, UT Tyler (TOEFL Code 6850), or to the FCOP directly. To be considered, scores must be within 2 years of entry into the program.

**Admission Interviews**

The FCOP schedules interview dates throughout the academic year. This means that as applications are received, the Admissions Committee periodically reviews application files and invites candidates to an on-site interview. Interviews may be virtual or on-site.

The FCOP interviews include Multiple Mini-Interviews (MMIs), a math and writing assignment, a tour of campus and W.T. Brookshire Hall, and question/answer sessions with current students, the FCOP Dean, and the Office of Student Affairs. Applicants are required to provide photo identification (such as a driver’s license or university ID) at the interview session.

A Pre-Interview Open House is held the evening before on-site interviews. The evening is designed for candidates and their families to meet FCOP students, faculty, staff, and pharmacists from the community in an informal setting.

**Transfer Student Admissions**

Students with advanced standing in a Pharm.D. program at an ACPE-accredited college of pharmacy, may apply to transfer into the FCOP Pharm.D. program. When applying for a transfer, students must submit the following:

- Completed transfer student application;
- A personal statement detailing the reason for applying to transfer into our program;
- Official transcripts from current college of pharmacy;
- Official transcripts from institutions where pre-pharmacy coursework was completed;
- Letter of good academic and professional standing from the Dean or Associate Dean of Academic Affairs of the college of pharmacy currently/previously enrolled; and
- Three letters of recommendation including two letters from faculty members of the college of pharmacy currently/previously enrolled and one letter from a pharmacist, work supervisor or preceptor.

**Submission Deadlines:** The transfer application and supporting documentation must be submitted and postmarked by May 1 (fall start) or September 1 (spring start) of the year the students wishes to transfer. The transfer application and supporting documentation should be mailed to the FCOP Office of Student Affairs.

**Important Information Regarding Transfers:**

- Transfers are considered on a case-by-case basis, contingent on whether a seat is available.
- Applications will be reviewed by the Assistant/Associate Deans from the Office of Student Affairs, Office of Academic Affairs, Office of Experiential Education, and the Curriculum Committee Chair to decide if the applicant will be invited to interview for the program.
- Once the transfer applicant has interviewed, the Admissions Committee will determine whether to extend an offer for admission.
- Students may only transfer into the didactic curriculum and are required to be enrolled for a minimum of three years as a full-time student at the FCOP to earn a Pharm.D. degree.
- Due to differences in pharmacy programs, there is no guarantee a transfer student will enter the PharmD program with the same class standing.
- Transfer applicants will be informed of advanced standing before invited to interview with the college.
- The FCOP may request a syllabus for each pharmacy course completed at the current/previous college of pharmacy. Applicants should not submit course syllabi unless requested.
- Students applying for a transfer are required to interview and should plan to travel to the Fisch College of Pharmacy at their own expense for an onsite interview.

**Program Admission**

The FCOP uses a rolling admissions process. After completing an interview session, the FCOP Admissions Committee determines the initial admission status for individual candidates. The most common type of admission is Provisional Admission which indicates that the candidate must still complete several requirements including, but not limited to:

1. completion of all remaining prerequisites at grade of ‘C’ or higher;
2. successful submission and review of urine drug test and criminal background check; and
3. submission of official transcripts. Applicants offered admission are required to accept or decline the offer within two (2) weeks or by the deadline established by the Office of Student Affairs. A seat deposit of $200 is required to hold the applicant’s place in the class. The seat deposit is not refundable; however, it will be applied to the first semester’s tuition for those students starting the program.
All applicants are required to complete a criminal background check and urine drug screen prior to being granted Full Admission Status. For additional information, refer to the Criminal Background Check and Drug Screening requirements.

All applicants accepting admission must attend the week-long orientation held immediately prior to the start of the fall semester. The dates for orientation will be posted on the FCOP annually.

The FCOP recognizes three categories of admission to the doctor of pharmacy program: Full Admission, Provisional Admission, and Deferred Admission.

**Full Admission**

Full Admission status indicates that the candidate has fulfilled all of the following requirements:
- Met the admission standards established for the degree program.
- Submitted official transcripts or foreign transcript evaluation reports for all colleges or universities attended.
- Completed all prerequisite courses at grade of 'C' or higher.
- Submitted acceptable urine drug test and criminal background check.

**Provisional Admission**

Provisional Admission may be granted to applicants who have submitted all required materials but who do not yet meet the standards for Full Admission. Candidates accepted for admission will typically be offered Provisional Admission and then move to full admission.

International applicants on an F-1 or J-1 visa may only be offered Provisional Admission status only if the applicant meets all of the requirements for full admission with the exception of submitting final transcripts.

**Deferred Admission**

Deferred Admission describes the process when an applicant has been offered admission but needs to delay starting the program until the next academic year. Requests for Deferred Admission are only considered for significant extenuating circumstances and are submitted to the FCOP Office of Student Affairs.

**Revoking Admission**

An offer of admission may be revoked for reasons that include, but are not limited to: 1) failure to respond to an admission offer or submit the seat deposit within the time frame specified; 2) failure to satisfy criminal background check and/or urine drug screening requirements; 3) failure to maintain Minimum Requirements to Apply to the FCOP including GPA/grade requirements and the ability to meet the Professional Technical Standards for Admission, Matriculation and Graduation; 4) falsification and misrepresentation of admissions related requirements; or 5) ineligible for admittance to UT Tyler.

Questions regarding the admissions process and admission decisions should be directed to the FCOP Office of Student Affairs. This office can provide information to the applicants regarding the admission decision and when possible, areas to strengthen if the student desires to reapply to the program. Please note, due to the competitive nature of the admissions process, qualified applications may not be offered admission due to space limitations within the program.

**Admission Denial Appeal Process**

Applicants denied admission may appeal the decision in writing to the FCOP Dean within 14 calendar days of the date on the denial letter. The FCOP Dean, or designee, shall have 30 calendar days to respond in writing to the appeal. Since professional programs are capacity limited, further appeals are not available.

Appeals must be received prior to the term for which the applicant is seeking admission. If there is insufficient time to complete the appeal process before the beginning of the term for which the applicant seeks admission, the admission year may be moved to the next academic year so the case may be reviewed.

**Readmission**

Students dismissed from the Pharm.D. program must reapply to the program and resubmit all required application materials.

**Academic Calendar for the Fisch College of Pharmacy**

The FCOP academic calendar is available at https://www.uttyler.edu/pharmacy/academic-affairs/.

**Academic Honors for the Fisch College of Pharmacy**

**President’s Honor Roll**

Pharm.D. students are not eligible for the President’s Honor Roll.

**Dean’s List**

In order to qualify for the FCOP Dean’s List, a Pharm.D. student must complete at least 6 credit hours in the awarding semester with grade point average of at least 3.75. Only those courses within the Pharm.D. curriculum or approved as a pharmacy elective are considered in the grade point average calculations.

**Graduation Honors**

The FCOP bestows academic honors to Pharm.D. students graduating with a GPA is 3.5 or above. Only those courses within the Pharm.D. curriculum or approved as a pharmacy elective are considered in the grade point average calculations.

- **Summa Cum Laude** 3.90 to 4.00
- **Magna Cum Laude** 3.70 to 3.89
- **Cum Laude** 3.50 to 3.69

**Accommodations**

In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University offers accommodations to students with qualifying disabilities. Students with a disability, including non-visible disabilities such as a learning disorder, chronic illness, TBI, PTSD, ADHD, or a history of modifications or accommodations in a previous educational environment, are encouraged to visit https://hoodaccessiblelearning.com/UTTyler to fill out the New
Student Application and submit supporting documentation. The Student Accessibility and Resources (SAR) office will contact the student after their application and supporting documentation have been reviewed by the SAR Accommodation Review Committee. For more information about the SAR registration process, please visit the SAR webpage at https://www.uttyler.edu/disability-services/, email the SAR office at saroffice@uttyler.edu, or call 903.566.7079.

Please note: Students with disabilities must register with the SAR office to receive accommodations under ADA(AA) provisions. Students are encouraged to submit application for services at least 30 days prior to need so that eligibility determinations, notifications to instructors, possible exam scheduling, and other accommodations can be effectively coordinated. Once exam accommodations are approved, exams should be scheduled no less than four (4) business days prior to test date.

Students receiving accommodations through the SAR office are required to notify each course coordinator/instructor every semester. Accommodations do not automatically transfer between course coordinators/instructors or between semesters. Pharmacy courses may have assessments (iRATs) scheduled on the first day of the course, therefore, students are recommended to start the accommodation process well in advance of the start of the semester or session.

Adding/Dropping Courses

The FCOP follows the UT Tyler requirements for adding and dropping courses. Students are encouraged to talk with their faculty advisor prior to adding or dropping coursework.

A student who is placed on either Academic Watch or Academic Probation is not permitted to withdraw or drop pharmacy classes unless approved to do so by the Professional and Academic Standards Committee (PASC) in conjunction with the Office of Academic Affairs and the student’s academic advisor.

Attendance and Availability

FCOP students must reserve 8 a.m. to 5 p.m. each weekday during the academic year for course and FCOP events. Experiential coursework may require additional availability (see the FCOP Experiential Education Manual). Specific courses and FCOP events may be scheduled in the evenings and on weekends. These events will be communicated to FCOP students and/or posted in the course syllabi.

Auditing

FCOP students may audit other pharmacy courses if approved by the FCOP Office of Academic Affairs. The process for Pharm.D. students to audit courses follows the same procedures and carries the same audit fees described in the Graduate School Policies. Students are financially responsible for any audit fees associated with these courses.

UT Tyler undergraduates and graduate students may not audit courses offered within the FCOP.

Catalog Year

In order to graduate, a student must fulfill catalog requirements in effect at the time of admission; however, all candidates must complete the curriculum in its entirety.

Change of Program

If a student desires to change from the Pharm.D. program to another undergraduate or graduate program, the student should consult with the UT Tyler Undergraduate Admissions and/or the Graduate Admissions Office.

Continuous Quality Improvement

Course and Instructor Evaluations

As a component institution of The University of Texas System, UT Tyler is committed to maintaining a standard of excellence in all of its programs, departments and colleges. A program for course and instructor evaluation is integral to the assessment and improvement of the college’s educational function. A comprehensive course and instructor evaluation is a multistep process with multiple intended outcomes.

Student course and instructor evaluations are conducted online every session and/or semester as required by the policies and procedures of UT Tyler. The Office of the Director of Institutional Analysis coordinates course and instructor evaluations conducted through myUTTyler. The University has a required set of questions that are asked about every class at the University. Faculty have the right to ask additional questions separate from the University’s required questions that may provide additional information the instructor finds more useful for improvement of their own course or the questions may be better suited to alternative pedagogies (e.g., team-based learning [TBL]).

Pharmacist Licensing Exam Results

As part of the FCOP’s continuous quality improvement process, students will be asked to release a copy of their licensing exam results, e.g. the North American Pharmacist Licensure Examination (NAPLEX) and Multistate Pharmacy Jurisprudence Examination (MPJE).

Complaints and Judicial Process

Discrimination Complaints

Please see the Complaints and Grievances Process in the Student Success section of this catalog.

Accreditation-Related Complaints

Complaints regarding the FCOP, as it relates to the Accreditation Council for Pharmacy Education (ACPE) standards, policies, or procedures, may be reported to ACPE at www.acpe-accredit.org/complaints/.

Fisch College of Pharmacy-Related Complaints

For complaints unrelated to the ACPE standards, policies, or procedures, the FCOP’s administration encourages communication of these concerns to contact the FCOP. If the concern involves a
pharmacy course, the student is encouraged to discuss the concern and/or resolve the issue with the following individuals, in order:

- Instructor
- Course Coordinator
- Department Chair (for that course coordinator)
- Assistant/Associate Dean for Experiential Education (for IPPE, APPE) or Assistant/Associate Dean for Academic Affairs

If the concern does not involve a course, the student is encouraged to bring concerns to the appropriate FCOP Assistant or Associate Dean:

- Assistant/Associate Dean for Academic Affairs
- Assistant/Associate Dean for Experiential Education
- Assistant/Associate Dean for Student Affairs

If the above communications do not resolve the student's concern, the student may contact the FCOP Dean.

FCOP students are also encouraged to seek guidance from their faculty advisor regarding concerns and for questions regarding the complaint process.

Professional and Academic Standards Committee

The FCOP Professional and Academic Standards Committee (PASC) acts on all petitions concerning internal matters within the FCOP regarding academic matters, including, but not limited to: academic probation, academic dismissal, and retroactive course withdrawals. Students may submit a PASC appeal within 14 calendar days of receiving an academic notification. Student appeals of PASC decisions may be submitted in writing to the Dean within 14 calendar days of the date of the PASC notification to the student. A formal response to the appeal will be sent within 30 calendar days of receiving the appeal.

Office of Judicial Affairs

The University's Office of Judicial Affairs manages violations of the student Code of Conduct policies, violations of Residence Life policies, and scholastic dishonesty. Students are encouraged to seek guidance from the FCOP Office for Academic Affairs in all matters concerning University petitions.

Course Attendance

Given the importance of classroom discussion to successful learning in the class, classroom absences will only be excused under exceptional circumstances. In such cases, students are required to make every reasonable effort to notify the course coordinator in advance. Of note: The attendance policy for the pharmacy practice experiences is outlined in the FCOP Experiential Education Manual.

Course Attendance for Didactic Courses

Late Arrival: Students who enter the class late may receive a score of zero (0) in assignments and/or participation points. A student may be given credit for classroom participation and contribution if they arrive late and the late arrival was due to circumstances beyond the student’s control. In all cases, the decision of the course coordinator with input from the instructor for the day is final.

Known Excused Absence: A student may request an excused absence from class/pharmacy practice experiences for known personal, compassionate, professional, or health-related reasons. Known excused absence requests are initiated in writing to the course coordinator. Students will be required to present appropriate documentation to support a request for a known excused absence. The decision to grant a known excused absence is at the discretion of the course coordinator and is final.

Unexpected Excused Absence: In the event of unexpected circumstances, students are responsible for submitting a request to the course coordinator requesting the unexpected absence be considered excused within three (3) days of the absence. Students will be required to present appropriate documentation to support a request for an unexpected excused absence. The decision to grant an unexpected excused absence is at the discretion of the course coordinator and is final.

Unexcused Absence: Students will receive a score of zero (0) for all missed assignments or projects.

For all types of absences: The course coordinator(s) in conjunction with instructors will determine if a student’s absence results in the need for the completion of additional/supplemental work in order to satisfy course requirements. No make-up assignments or exams will be given outside the attendance and make-up policy outlined in the syllabus. Students will receive a score of zero (0) for assignments not completed within the time frame established by the course coordinator, generally not more than five (5) days, including weekends.

In the event that a student’s total number of contact hours missed from class due to known excused absences, unexpected excused absences, and unexcused absences (combined) exceed 20% of the total course contact hours, the student will be withdrawn from the course, and the student will receive a final course grade of “W”. Application of this policy will be done in consideration with other UT Tyler policies and procedures. Withdrawal from classes may affect student’s financial aid eligibility, veteran's benefits, athletic eligibility, housing, or international student status. If a student is withdrawn from the course, he/she should consult with the respective department regarding his/her eligibility for those benefits or status. NOTE: 1 credit hour = 15 contact hours

Course Attendance for Experiential Courses

The attendance policy for the pharmacy practice experiences are outlined in the FCOP Experiential Education Manual.

Excused Absence for Religious Holy Days

Please see the Excused Absence for Religious Holy Days (p. 188) in the Graduate School section of this catalog.

Excused Absence for Active Military Service

Please see the Excused Absence for Active Military Service (p. 188) in the Graduate School section of this catalog.

Inclement Weather

University closure due to inclement weather will be posted on the main UT Tyler web page. The FCOP IPPE and APPE experiential sites may or may not be closed, therefore the university inclement weather closures do not apply to experiential rotations. Additional information on inclement weather and experiential courses is provided in the FCOP Experiential Education Manual.
Course Enrollments

The FCOP reserves the right to cancel a scheduled course upon evidence of inadequate enrollment.

Criminal Background Checks and Drug Screening

A criminal background check and drug screen is required of all students offered admission to the FCOP. Admission to the FCOP is contingent upon results of these evaluations. When applicable, an international background check may be required. A committee comprised of the FCOP Assistant/Associate Deans of Academic Affairs, Experiential Education and Student Affairs reviews positive results from criminal background checks and/or drug screens for students with provisional admission status and make determinations on a case-by-case basis.

During the Pharm.D. curriculum, background checks and drug screens will be repeated annually. Background checks and/or drug screens may be required randomly at any time during the program. The committee of FCOP Assistant/Associate Deans will review positive results from criminal background check and/or drug screens and make a determination on a case-by-case basis.

Enrolled students, as part of the obligations of being a licensed pharmacist intern, are required to disclose any criminal convictions and deferred adjudication community supervisions or deferred dispositions to the Texas State Board of Pharmacy. Matriculated students are also required to report these events and arrests that may affect licensure to the FCOP Office of Student Affairs and FCOP Office of Experiential Education within 10 calendar days (misdemeanors) and 2 calendar days (felonies) of the event. Traffic violations do not need to be reported unless related to criminal behavior, substance use, and/or alcohol use.

Admission to the FCOP may be denied and matriculated students may receive sanctions (up to and including dismissal from the program) based on the results of the criminal background checks and/or drug screen. Examples of reasons for denial, sanctions, and/or dismissal include, but are not limited to: 1) positive criminal background check would affect the ability to become licensed and/or assigned at experiential sites, 2) failure to report criminal convictions/deferred adjudication/deferred dispositions to the Texas State Board of Pharmacy or the FCOP Office of Student Affairs and Office of Experiential Education, or 3) positive drug screen. Failure to disclose a criminal offense or failure to disclose an offense in the timeframe indicated may be considered an Honor Code Violation and/or may delay or prevent participation in the experiential curriculum.

Experiential sites retain the right to deny placement of students at their site based on criminal background checks and/or drug screen results.

The Texas State Board of Pharmacy provides further information on criminal background checks and substance use. The National Association of Boards of Pharmacy (NABP) provides information regarding felony convictions and the ability to become licenses in a specific state.

Email

The FCOP follows the UT Tyler Email Policy stating the official email communication method for students is their UT Tyler Patriot Email address.

FCOP students are strongly encouraged to check email twice a day and respond to emails within 24 business hours. Failure to check email cannot be the basis for missing deadlines or used as rationale for being unaware of information or official notifications.

Grading System for the Fisch College of Pharmacy

A letter grade equal to or greater than a 'C' is considered satisfactory performance (passing) for completion of a course. The breakdown for assignment of letter grades and grade points for each letter grade are as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percent Grade</th>
<th>Grade Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>90.0 to 100%</td>
<td>4</td>
</tr>
<tr>
<td>B</td>
<td>80.0 to 89.999%</td>
<td>3</td>
</tr>
<tr>
<td>C</td>
<td>70.0 to 79.999%</td>
<td>2</td>
</tr>
<tr>
<td>D</td>
<td>65 to 69.999%</td>
<td>1</td>
</tr>
<tr>
<td>F</td>
<td>Below 64.999%</td>
<td>0</td>
</tr>
</tbody>
</table>

For APPE coursework, a ‘D’ or ‘F’ grade indicates unsatisfactory progress and must be successfully repeated with a grade of ‘C’ or higher.

Most courses use the traditional grading system, providing grades of A through F. However, grading may take other forms, including:

- P/F - Pass/Fail – Passing work is a letter grade of ‘C’ and above. The FCOP P/F standard differs from the University’s standard for passing (i.e., letter grade of ‘D’ or higher).
- CR - Credit with semester credit hours awarded (See Credit/No Credit option policy)
- NC - No-credit with no semester credit hours awarded (See Credit/No Credit option policy)
- I - Indicates incomplete coursework (See incomplete policy)
- W - Indicates withdrawal (See withdrawal policies)
- * - A course subsequently repeated (see Repeating Courses and Grade Forgiveness Policies)
- AU - Audit

Course components, weighing of assignments used to calculate course grades are outlined in each course syllabus.

Incomplete Grade

Please see the Incomplete Policy in the Graduate Policies Section of this catalog.

Grade Point Average Calculations

Students receiving a 'D' or 'F' grade in a course and who have successfully repeated the same course with a grade of 'C' or higher will have the repeated course grade used in their GPA calculation. The
original course grade will appear on the student’s transcript but will not be included in the GPA calculations.

Courses transferred in for elective credit are not included in GPA calculations.

Graduation Guidelines and Procedures

Graduation Requirements

Students are recommended and approved for the Pharm.D. degree by the UT Tyler FCOP Faculty. Approval is awarded provided that the student:

1. Has conducted oneself in an ethical, moral, professional, and lawful manner;
2. Has satisfactorily completed all of the FCOP curricular requirements (including milestone/capstone assessments) in a timely fashion, i.e., not to exceed five (5) years from the date of initial enrollment, excluding any approved leave(s) of absence and extensions approved by the Professional and Academic Standards Committee (PASC);
3. Has fulfilled all tuition and financial requirements and completed all necessary paperwork for FCOP;
4. Has a cumulative GPA in all professional courses of at least a 2.00 or higher; and
5. Follows the steps to apply for graduation on the Registrar’s Office website: https://www.uttyler.edu/registrar/graduation/applying-for-graduation/.

Interprofessional Education

The FCOP is dedicated towards our mission to “advance public health and wellness in East Texas.” As a part of these efforts, the College is working with other health science schools/colleges at UT Tyler in order to develop a full curriculum that involves interprofessional education efforts with other health profession students. These collaborative endeavors are necessary in order to prepare our graduates for current healthcare environments while also providing them tools that will assist with personal maturation as medicine continues to evolve.

Because interprofessional collaboration and engagement are imperative competencies in health care, students will be exposed to various interprofessional experiences that will focus on the four Interprofessional Education Collaborative (www.ipecollaborative.org) competency domains:

1. Values and ethics for interprofessional practice: Work with individuals of other professions to maintain a climate of mutual respect and shared values.
2. Roles/responsibilities: Use the knowledge of one’s own role and those of other professions to appropriately assess and address the health care needs of patients and to promote and advance the health of populations.
3. Interprofessional communication: Communicate with patients, families, communities, and professionals in health and other fields in a responsive and responsible manner that supports a team approach to the promotion and maintenance of health and the prevention and treatment of disease.
4. Teams and teamwork: Apply relationship-building values and principles of team dynamics to perform effectively in different team roles to plan, deliver, and evaluate patient/population-centered care and population health programs and policies that are safe, timely, efficient, effective, and equitable.

Our framework will utilize these competencies in addition to additional approaches that focus on strategic growth as with work through the curriculum from exposure, to immersion and integration, and finally, to practice.

Health and Safety Requirements

Basic Life Support (BLS) Certification

Students must maintain basic life support (BLS) certification to participate in experiential coursework.

Concealed Handguns on Campus

Please see the Concealed Handguns on Campus Policy in the Undergraduate Policies Section of this catalog. FCOP students participating in experiential courses, service learning, and community outreach programs should also review and adhere to the regulations and policies for the partnering institution.

Health and Safety Requirements

Bloodborne Pathogen Exposure Control Plan: The FCOP follows the UT Tyler Bloodborne Pathogen (BBP) Exposure Control Plan. Students who are not employees are not covered by the exposure control plan but receive training on BBP prevention and control methods annually. In the event of a BBP exposure, students should notify their preceptor or faculty member immediately. Post-exposure follow up will normally be provided by the University Health Clinic. Costs for post-exposure follow up is ultimately the responsibility of the student and should usually be covered under their health insurance. The FCOP offers coverage for the cost associated with testing the source individual.

Health Insurance Requirement

As a condition of enrollment and participation in all experiential coursework and patient care activities, all Pharm.D. students must submit and maintain proof of personal health insurance coverage that includes effective date and renewal date. Personal health insurance covers illness and injury in classroom, laboratory situations, and experiential courses as well as any illness or injury that occurs while not on the UT Tyler campus or affiliated with a FCOP activity.

This requirement can be met by enrolling in the UT Tyler student health insurance plan or by presenting proof of insurance coverage through an alternative health insurance plan. Students who do not meet the deadline to submit proof of health insurance may have delays in starting their semester coursework and/or experiential activities. This may affect the student’s ability to successfully complete the curriculum and delay on-time graduation.

Immunization and Health Screening Requirements

Students are required to present evidence of tuberculosis screening and proof of immunizations by week 6 of their first semester enrollment in the FCOP. For those vaccines that involve more than one injection, the series must be started by week 6 in their first semester at the FCOP. In accordance with state law (e.g. Meningitis Policy SB 1107) and the Centers for Disease Control and Prevention (www.cdc.gov), the following immunizations/health screening are required for all students:
enrolled in health-related courses that will involve direct patient contact in medical facilities:

- Influenza: proof of influenza vaccination required every fall semester; any type of influenza vaccine.
- Tetanus/diphtheria: proof of one Tdap "booster" with a Td following at least every 10 years.
- Varicella: proof of completing the 2-dose immunization series, serological immunity (blood test), or documentation of disease or diagnosis of either varicella or herpes zoster by a healthcare provider.
- Measles/Mumps/Rubella (MMR): proof of completing the 2-dose MMR series or serological immunity (blood test).
- Hepatitis B: proof of completing the 3-dose immunization series or serologic immunity (blood test).
- Tuberculin (TB) Screening: The frequency and type of tuberculin screening depends upon if this is initial testing and the duration of time between tests:
  - students receiving their first tuberculin screening or having their last tuberculin skin test (TST) more than 2 years ago, proof of a 2-step TST or a single blood assay (BAMT) test followed by an annual TST is required;
  - students with a TST within the previous 12 months, a single TST is required followed by an annual TST; and
  - for students with a positive TST, BAMT, or prior treatment for TB, proof of a negative chest x-ray is required (repeat x-rays are not required unless recommended by a healthcare provider).
- Meningitis Vaccine: Students younger than 22 years are required to present documentation of meningitis vaccination prior to being enrolled in Pharm.D. courses.
- Additional immunizations and/or screenings may be required by experiential sites. Students are responsible for maintaining all immunization and health screening requirements. Vaccinations and screenings are obtained at the student’s expense. A student’s health insurance may cover these services. Students who do not maintain immunization and health screening requirements, and submit proof thereof, will not be permitted to participate in experiential coursework or the direct patient care components of the Pharm.D. program.

Exclusions may be allowable on an individual basis for medical contraindications and pregnancy.

- Students with medical contraindications must submit written verification from a primary care provider that the immunization required would be injurious to the health and well-being of the student or any member of the student’s family or household. Unless a lifelong condition is specified, the verification is valid for only one year from the date signed by the healthcare professional.
- Pregnant females may be exempt from select immunizations. Students must present written documentation of a positive pregnancy test and written verification of immunizations that the student is exempt due to pregnancy.

Experiential sites retain the right to deny placement of students at their site based on immunization and health screening status.

**Mandatory Reporting:** Students are required to report any condition and/or diagnosis that may compromise the health and well-being of patients, preceptors, and/or employees at experiential sites. The following must be reported to the Office of Experiential Education within 24 hours or immediately upon discovery:

- TB test conversion (test results changed from a negative TB test to either a borderline or a positive TB test) and/or the diagnosis of a personal infection with Pertussis, Measles, Mumps, Rubella, Varicella, Tuberculosis, Meningitis, COVID, and/or other contagious conditions.

The Office of Experiential Education may add additional mandatory reporting requirements based on recommendations from the Centers for Disease Control and Prevention, recommendations from Public Health Officials, and/or from our partnering healthcare institutions. Students who fail to report such conditions may have delays in experiential coursework and/or incur academic penalties. This may affect the student’s ability to successfully complete the curriculum and delay on-time graduation. Non-academic penalties, such as honor code violations, may also apply.

**Honor Code**

All FCOP students are bound by two honor codes: the Honor Code for the University of Texas at Tyler and the Honor Code for the FCOP.

**Fisch College of Pharmacy Honor Code**

The FCOP Honor Code is a formal code of conduct that emphasizes the four core principles of respect, honesty and integrity, legal and professional codes and standards, and professionalism and ethical behavior. All students, faculty, and staff are held responsible for behavior compliant with the Honor Code.

1. **Respect:** The FCOP is dedicated to teaching, scholarly activity, research, and service in a respectful manner. We display respectful attitudes, values, and behaviors in the classroom, at preceptor sites, and in medical facilities: contagious conditions.

- Diagnosis of a personal infection with Pertussis, Measles, Mumps, Rubella, Varicella, Tuberculosis, Meningitis, COVID, and/or other contagious conditions.

The Office of Experiential Education may add additional mandatory reporting requirements based on recommendations from the Centers for Disease Control and Prevention, recommendations from Public Health Officials, and/or from our partnering healthcare institutions. Students who fail to report such conditions may have delays in experiential coursework and/or incur academic penalties. This may affect the student’s ability to successfully complete the curriculum and delay on-time graduation. Non-academic penalties, such as honor code violations, may also apply.

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1. **Respect:** The FCOP is dedicated to teaching, scholarly activity, research, and service in a respectful manner. We display respectful attitudes, values, and behaviors in the classroom, at preceptor sites, and in the community. We encourage teamwork and respect for differing points of views of team members. We respect one another, our supporters, our colleagues, and our patients. We extend this respect to all persons, regardless of race, color, national origin, ancestry, citizenship, gender, gender identity, sexual orientation, age, religion, physical or mental disability, or veteran status. We promote good will amongst our diverse population and uphold the autonomy, dignity, and moral integrity of all persons. We respect the abilities, customs, beliefs, values, and opinions of others. As members of the pharmacy community, we promote the good of every patient in a caring, compassionate, and confidential manner, with respect to their right to privacy.

The following examples include, but are not limited to, acts that violate the respect principle of the Honor Code and will be subject to non-academic disciplinary action: slander, libel, or defamation (slander, libel, and defamation all involve lying) against the FCOP or a member of its community; a hate crime against any person; violations of patient or individual privacy; behaviors disruptive to the learning environment and/or disrespectful toward other students and faculty, including but not limited to classes begin on time and end at the scheduled time; arriving late or leaving early without prior permission from the instructor; arriving late or leaving early for breaks; unnecessary discussions with fellow students during classroom instruction that is disrespectful to the instructor whose purpose is to lead the learning environment and to other students who attend class to learn; unauthorized or unnecessary use of cell phones or beepers during class; performing activities which divert a student’s attention from the class discussions or lecture, such as reading newspapers or magazines; using electronic devices for non-classroom related purposes, such as playing games, surfing the Internet, reading email, or working on another class’ homework; failure to allow or to discourage another student to fully express his or her opinion during class discussion; inadequate preparation for class or excessive class absences; making harassing or obscene comments or gestures, email or voice
messages to other students, faculty, or staff members. Acts that violate the respect principle will be subject to non-academic disciplinary action if they occur on campus or are directed against the FCOP or a member of its community while off campus on a FCOP related matter.

2. Honesty and Integrity: The FCOP is dedicated to teaching, scholarly activity, research, and service with honesty and integrity. Pharmacists and pharmacy students have a duty to be truthful in professional and professional-patient relationships. We are committed to teaching, scholarly activity, and professional preparation in a team-based learning environment, in which all individuals are personally accountable and adhere to the tenets of honesty and integrity in the classroom and in the community. Cheating, plagiarism, and other forms of academic dishonesty are not tolerated. Individual work is to be based solely on the effort of the individual. Teamwork and professional relationships are to be based on the collaboration of all team members. All examinations, projects, and in or out of classroom assignments, whether individual or team-based, are expected to be performed and completed with the utmost degree of honesty and integrity.

The following examples include, but are not limited to, acts that violate the honesty and integrity principle of the Honor Code and will be subject to academic disciplinary action: cheating; plagiarism; claiming authorship of written material not so authorized; claiming credit for research not so performed; claiming participation on a team project while not participating in the project; handing in work as one’s own that was completed as part of a team, any other form of academic dishonesty. Acts in violation of the honesty and integrity principle will be subject to academic or non-academic disciplinary action whether they occur on or off campus, depending upon the circumstances.

3. Legal and Professional Standards: The FCOP is dedicated to behavior that follows legal and professional standards in teaching, scholarly activity, research, and service. We comply with and adhere to all federal, state, and local laws and regulations and professional practice standards. Whenever appropriate, we seek advice and counsel to determine the right course of action and make the best decision on behalf of those who depend on us to do so.

The following examples include, but are not limited to, acts that violate the legal and professional codes and standards principles of the Honor Code and will be subject to academic or non-academic disciplinary action as appropriate: any behavior that violates federal, state or local laws such as assault, battery, stalking or other act of physical or non-physical violence against another person; lewd, obscene or indecent conduct on any College owned or controlled building or property; unauthorized manufacture, sale, possession or use of any substance that causes chemical dependence or impairment; hazing, harassment or retaliation; possession of a deadly weapon in violation of federal, state or local laws or university or college policies; theft or destruction of intellectual or physical property owned by or in the possession or control of the FCOP or a member of the its community; behavior that violates any College or formal affiliate policy or rule; pharmacy and health care related laws and regulations of the United States of America, State of Texas and the Texas Board of Pharmacy; violation of the written standards of practice of the preceptors and practice sites participating in the FCOP experiential education program. Acts in violation of the legal and professional codes and standards principle will be subject to non-academic disciplinary action whether they occur on or off campus.

4. Professionalism and Ethical Behavior: The FCOP is committed to providing teaching, scholarly activity, research and service in a professional manner. We display professional attitudes, values, and behaviors in the classroom, at preceptor sites, and in the community. We expect individual competence, performance, and accountability in a professional manner. We serve as positive advocates for our profession by striving for excellence in the performance of our duties. The core principles of professionalism require that we protect the health and autonomy of our patients and serve patient, community, and societal needs before our own. We encourage all to act ethically in developing and advocating a culture of consideration for codes of ethics, values, and moral convictions of those who could be affected by our decisions.

The following examples include, but are not limited to, acts that violate the professionalism principle of the Honor Code and will be subject to academic or non-academic disciplinary action as appropriate: any behavior which violates the APHA Code of Ethics (http://www.pharmacist.com/code-ethics) whether in a student-student, student-faculty, student pharmacist-patient, or student pharmacist-colleague relationship on campus or a practice environment. Acts in violation of the professionalism principle will be subject to non-academic disciplinary action whether they occur on or off campus.

5. Non-Retaliation: FCOP does not tolerate retaliation against individuals who report hateful, dishonest, illegal, unethical, unprofessional, or otherwise inappropriate acts. Anyone who retaliates against these individuals is in violation of the Honor Code and is subject to disciplinary action up to and including dismissal from the College.

Honor Code Violations

UT Tyler Honor Code Violations

Please see the Student Responsibilities Section in Student Success Section of this catalog.

Student conduct that violates both the UT Tyler Honor Code and the FCOP Honor Code may be assessed and managed simultaneously and/or additional sanctions may be imposed through the FCOP Honor Code Violation assessment process.

Fisch College of Pharmacy Honor Code Violations

Suspected academic violations of the honor code are communicated to the FCOP by submitting a copy of the Scholastic Dishonesty Report Form and, if applicable, the Scholastic Dishonesty Report to the FCOP Office of Academic Affairs.

Non-academic violations of the honor code (e.g. respect; honesty and integrity; legal and professional standards; and professionalism and ethical behavior) may be resolved between the faculty member and the student. A copy of the non-academic honor code violation should be submitted to the FCOP Office of Student Affairs. The FCOP Office of Experiential Education should be included on this submission for any violation that involves experiential coursework.

When appropriate, information will be forwarded to the UT Tyler Office of Judicial Affairs and/or the college’s PASC for adjudication.

Sanctions: The Manual of Policies and Procedures for Student Success Subchapter 8-500 includes a list of possible sanctions that may be imposed as part of the UT Tyler Judicial Process.

The PASC may impose sanctions or require additional sanctions following a violation of the college’s honor code. These include, but are not limited to:

- additional course or non-course assignments (e.g. reflection paper, community service);
• admonition and/or restitution;
• informal and formal warnings;
• probation, suspension, or dismissal from the college;
• recommended probation, suspension, or dismissal from the university (requires a referral to the Office of Judicial Affairs);
• referral to appropriate outside legal (e.g., courts), regulatory (e.g., state boards of pharmacy) or professional authorities (e.g., counseling, Behavioral Intervention Team); and/or
• direct referral to the UT Tyler Office of Judicial Affairs.

A copy of all PASC sanctions will be sent to the Office of Judicial Affairs. For those students suspended or dismissed from the college or those referred to outside agencies, the violation will also be automatically referred to the Office of Judicial Affairs adjudications.

Appeals: Please see the Professional and Academic Standards Committee Section in the FCOP Section of this catalog.

Professionalism (Non-Academic) Alerts

Student conduct that does not violate the honor code, but is of concern may be reported through the Non-Academic Alert form available at www.uttyler.edu/pharmacy/student-handbook/. Examples of non-academic concerns include: dress code, professionalism, classroom behavior, absenteeism, tardiness, and ethical concerns. Non-Academic Alerts are submitted to the FCOP Office of Student Affairs. The alert should be copied to the FCOP Office of Experiential Education if the concern arose during or may affect experiential coursework.

Sanctions for Professionalism Alert includes, but is not limited to:
• Informal warning, e.g. verbal or written informal warning;
• Informal assignment, e.g. ethical decision-making seminar and/or reflection paper assigned;
• Formal warning, i.e. a copy of the report will be sent to the FCOP Office of Academic Affairs and may be forwarded to the FCOP Professional and Academic Standards Committee (PASC), and/or the UT Tyler Judicial Affairs Office;
• Formal academic penalty, e.g. additional assignment, assignment grade change or grade deduction;
• Internal referral, i.e., a copy of the report will be sent to the FCOP Professional and Academic Standards Committee (PASC), and/or the UT Tyler Judicial Affairs Office for investigation and/or sanctions; and
• External referral to the appropriate legal (e.g., courts), regulatory (e.g., state boards of pharmacy) or professional authorities (e.g., counseling, Behavioral Intervention Team).

Students receiving a Professionalism Alert may request a formal hearing with the PASC regarding proposed sanctions and/or request a formal hearing with the PASC or UT Tyler Office of Judicial Affairs regarding the actions described within the alert.

Leave of Absence

A student may request a Leave of Absence for academic and/or non-academic reasons. Examples of non-academic reasons include, but are not limited to: childbearing or adoption; personal illness; critical care of a family member; financial or job-related interruption; and military service. The Leave of Absence is approved for a specific time period and allows the student to return to the college without formally reapplying for admission to the College.

A condition of the Leave of Absence is that the student must complete their course of study in 5 years of less from the original date of matriculation into the program, excluding on an approved leave of absence and extensions approved by the Professional and Academic Standards Committee (PASC). Failure to successfully complete conditions listed within the Leave of Absence within the agreed upon timeframe will result in the student being placed on Academic Dismissal from the FCOP. Students requesting a Leave of Absence who are failing one or more course(s) need to obtain approval for the leave from the Professional and academic Standards Committee (PASC). Students who request a leave of absence after the last day to withdraw from a course, will receive a ‘W’ on their transcript unless a retroactive withdrawal has been approved by the PASC.

Leaves of absences will result in withdrawal of pharmacist intern licenses from the Texas State Board of Pharmacy. Students must contact the FCOP Office of Experiential Education at least 30 days prior to returning from a leave of absence to facilitate the process for re-licensure.

Milestone and Capstone Exams

Milestone and/or capstone exams may be given as a comprehensive assessment of learning. Milestone and capstones include, but are not limited to:

Pharmacy Curriculum Outcomes Assessment (PCOA)

The purpose of the PCOA administration and remediation policy is to provide the guidelines and procedures for the Pharmacy Curriculum Outcomes Assessment (PCOA). The Accreditation Council for Pharmacy Education (ACPE) Standards 2016 state that the college must annually assess the performance of students nearing the completion of the didactic curriculum that allow for national comparisons and college- or school-determined peer comparisons. Each year, the FCOP administers the PCOA in the first, second, and third professional years.

- The PCOA-NABP is the PCOA exam designed and administered by the National Association of Boards of Pharmacy (NABP).
  - The P1-PCOA is given in the first professional year (P1).
  - The P2-PCOA is given in the second professional year (P2).
  - The P3-PCOA is given in the third professional year (P3).
- The PCOA-FCOP is a FCOP-administered assessment that simulates the NABP-PCOA exam.
- The PCOA National Scaled Score (NSS) is used to establish minimum competency for the FCOP.
  - The overall PCOA score will be used to assess P1-P3 student performance.
  - P1 student performance will be compared to national P1 data, P2 student performance to national P2 data, and P3 student data to national P3 data.
  - The minimum PCOA passing score is equal to the national scaled score minus one (1) standard deviation.
  - The minimum PCOA passing score is equal to the national scaled score minus one (1) standard deviation.
- Unsatisfactory performance is considered a student score that falls below one (1) standard deviations of the national scaled score.

Implications of Unsatisfactory Performance: Students must receive a passing score on their P3-PCOA to progress to their Advanced Pharmacy Practice Experiences (APPEs). Students with unsatisfactory
performance on the P3-PCOA will need to successfully remediate the PCOA prior to beginning their APPEs. The P3-PCOA requirement may not be waived by the FCOP Professional Academic Standards Committee (PASC) or PASC appeal process.

**PCOA Remediation:** Students who do not pass the P3-PCOA exam may be afforded the opportunity to remediate and further their academic competency. The primary goal of remediation is to assist the student in correcting deficits in knowledge beyond the standard course curriculum.

The remediation process allows a student with unsatisfactory performance on the P3-PCOA to be reassessed on the content of the curriculum. This remediation is for the sole use in relationship to the PCOA, therefore no other reassessment/remediation policy applies.

**Process:**
1. **P1 students** will take P1-PCOA at the end of the P1 spring semester.
   a. Students completing the P1-PCOA may continue in their coursework as scheduled.
   b. All students completing the P1-PCOA will receive feedback and recommendations to use to prepare for P2-PCOA.
   c. Students who do not pass the P1-PCOA are encouraged to develop a self-study plan based on feedback received from the P1-PCOA. Students are also encouraged to attend workshops aimed at improving study and test-taking strategies.
2. **P2 students** will take the P2-PCOA at the end of the P2 spring semester. A passing score on the P1-PCOA is not a requirement to take the P2-PCOA.
   a. Students completing the P2-PCOA may continue in their coursework as scheduled.
   b. Students who do not pass the P2-PCOA will be required to enroll in a PCOA-preparation elective course during the P3 fall semester. Of note, the outcome of this elective course will be included in the FCOP progression policies (i.e. determination of academic probation, academic dismissal, grade-point calculations, etc.).
3. **P3 students** will take the P3-PCOA in December/January of the P3 year. A passing score on the P1-PCOA and/or P2-PCOA is not a requirement to take the P3-PCOA.
   a. Students passing the P3-PCOA may continue in their coursework as scheduled.
   b. Students who do not pass the P3-PCOA will be required to:
      i. Retake the P3-PCOA at the end of the P3 spring semester and
      ii. Be delayed for two APPE rotations to prepare for P3-PCOA retake and to allow time to receive the results.
4. For those students completing the P3-PCOA reexamination:
   a. Students passing the P3-PCOA reexamination will be allowed to advance to their APPEs starting in the fall semester and continuing through the following summer. Note: APPE scheduling is determined by the FCOP Office of Experiential Education and is highly dependent upon preceptor and site availability.
   b. Students who do not pass the P3-PCOA reexamination are unable to continue in the program and will be dismissed from the FCOP.

**Process for Class of 2024 only:**

Students in the Class of 2024 are required to take the P2-PCOA and P3-PCOA only.

**Timelines:** The timeline in which the assessment and grading will occur is determined by the FCOP Office of Academic Affairs. The FCOP Office of Academic Affairs will notify students of their performance on each of the PCOA attempts within 5 business days of receiving the results.

**Multi-Media Recordings and Photography**

**Photography and Video Recording Consent**
The FCOP requests use of student-related photographs and/or video-recordings for external use, e.g., distribution of class composite photos, posting on the internet, publications, social media, etc. Permission for use can only be given by the student and the initial request occurs during the orientation process and remains into effect until the student is no longer enrolled in the Pharm.D. program or the permission is revoked by the student. Students can grant permission or revoke permission for photography and/or video-recordings at any time by contacting the FCOP Office of Student Affairs.

**Recording of Class Sessions**
Class sessions may be recorded, if the student receives written permission from the course coordinator. This includes, but is not limited to, photographing or recording of material placed on white boards or overhead projections. Because of the interactive nature of team-based learning, class periods may not be recorded in lieu of attending class, unless specifically authorized by the FCOP Office of Academic Affairs (e.g., approved absence for professional meetings). The term recording includes all forms of multi-media recording on the University campus or affiliate locations and includes all classroom sessions.

**Reproduction of Class Sessions**
Reproduction and/or distribution of class sessions by any means such as YouTube, podcasts, etc. of any class session presentations or material created for the purpose of class preparation or for class review are forbidden unless written authorization from the FCOP Office of Academic Affairs and the creator is obtained at least seven (7) calendar days in advance.

**Pharmacy and Patient Care Experiences**
The Pharm.D. curriculum includes pharmacy practice or patient care experiences starting in the first semester of the program. In addition to the FCOP policies and procedures, all students engaging in patient care must meet and maintain the following requirements:
1. Pharmacist Intern Licensure;
2. Respect and Protection of Protected Health Information;
3. Professional Liability Insurance Coverage;
4. Standards for Professional Dress for Experiential Learning and
5. Screenings, trainings, certifications, and immunizations as outlined in the FCOP Experiential Education Manual

**Pharmacist Internship Requirements**
All students are required to register with the Texas State Board of Pharmacy (TSBP) as an intern during their first year of the program. Applications and fingerprints should be sent to the TSBP as instructed by the FCOP. Students are responsible for maintaining an active intern license in Texas, which is a requirement for participation in experiential coursework. If assigned to experiential coursework outside of Texas, students must apply for an intern license for that state and maintain active licensure while completing experiential coursework in that state. Students are required to follow all Board of Pharmacy rules and regulations during their experiential learning experiences. Failure to obtain licensure may delay on time graduation.

Students must communicate any and all criminal offenses to the Texas State Board of Pharmacy as part of their pharmacy intern licensure. Failure to disclose offenses to the board may result in licensing delays and/or ability to become licensed. Criminal offenses must also be reported to the FCOP Office of Student Affairs and Office of Experiential Education. Additional information, reporting, and reporting timelines are provided under Criminal Background Checks and Drug Screens.

**Protected Health Information (Patient Privacy)**

The Health Insurance Portability and Accountability Act of 1996 protects the privacy of an individual’s identifiable health information called Protected Health Information (PHI). Students may encounter patient- and caregiver-related information during classroom, laboratory, experiential, and extracurricular activities. Students, as healthcare professionals, are obligated to respect any and all confidences revealed during any FCOP educational experiences including but not limited to, patient conditions, medical and pharmacy records, economic information and professional policies.

No information should be circulated or discussed outside the clinical realms of the learning experience or in any inappropriate manner during the experience. Records containing PHI must not be removed from experiential sites. Any and all patient records must be destroyed according to the sites policies no later than the last day of rotation. Disclosure of information or inappropriate discussion of information is also a violation of the patient’s or preceptor’s trust and can cause harmful consequences for the patient, their caregivers, or the experiential site. Situations involving breach of HIPAA and disclosure of PHI is illegal and any student who chooses to violate this policy will undergo severe consequences.

**HIPAA Training:** The FCOP will provide initial and annual HIPAA training as part of the curriculum for the pharmacy students. Students should maintain a copy of their HIPAA certification within their portfolio. Students may need to complete a clinical site-specific HIPAA training in addition to the FCOP course.

**Access to Confidential Information:** Students may have access to privileged information about a patient/caregiver’s health and financial information, practice site information, and other information that is considered to be personal. Access to confidential subject information is permitted only on a need-to-know basis. Additionally, students are to keep all user log-in and passwords confidential when using any electronic device as well.

**Disclosure of Confidential Information:** HIPAA violations include, but are not limited to: disclosing patient information verbally or in writing (including email), unauthorized viewing of patient health information, talking about patient’s private health information in a public venue, posting of protected health information on social media, and posting photographs of patients without their permission. HIPAA violations are reportable to the healthcare institution, the FCOP (as a violation of the FCOP Honor Code), and for potential legal action. Consequences for violations include, but are not limited to, failure of a course or course assignment, removal from a clinical practice site, expulsion from the FCOP, and/or legal penalties.

**Professional Liability Insurance Requirements**

All FCOP students are covered by a medical professional liability insurance policy, offered for all medical profession students in the UT System. The insurance premium for this coverage is included as part of the tuition of all Pharm.D. students and is renewed annually. The insurance policy covers students and faculty during all FCOP organized experiential, professional student organization, and service-learning activities while in the Pharm.D. program. The policy requires appropriate student supervision while providing patient care. Students can request verification of insurance from the FCOP Dean’s Office. The insurance policy does not cover students at their place of employment. It is recommended that each pharmacy student maintain private professional liability insurance to cover their activities outside of the FCOP (e.g. employment).

**Student Experiential Placements**

The FCOP Office of Experiential Education coordinates and assigns all experiential placement for students throughout the curriculum (professional years 1-4). While individual student preferences are considered for experiential placement, there are NO guarantees that a student will be assigned at a certain experiential site or within a specific region. Site placement depends on many factors including but not limited to: site/preceptor selection criteria, site affiliation agreements, site offerings, licensure, number of student requests, preceptor and site availability, etc. Students need to be aware that they may be asked to drive up to 2 hours for a practice experience, which is considered a reasonable and appropriate commute. Students are responsible for maintaining reliable transportation throughout introductory and advanced practice experiences. Students are responsible for their own housing arrangements and expenses during practice experiences.

**Standards for Professional Dress for Experiential Learning**

All FCOP students are expected to adhere to the highest professional standards as outlined by the FCOP Student Handbook and Experiential Education Manual. Student pharmacists are representing themselves, their peers, and the FCOP. All students must demonstrate professional communication, dress, and demeanor at all times. The dress code outlined in the FCOP Experiential Education Manual applies to all students enrolled in experiential coursework. Exceptions to the dress code may be directed by site-specific dress code requirements. Students are responsible for checking with each experiential site ahead of their rotation start date. For a complete description of the professional dress for rotations, please refer to the FCOP Experiential Education Manual.
Scholastic Load

The minimum credit hour load to be considered a full-time professional student in the FCOP is 12 semester hours in any semesters. The maximum credit hour load permitted is 18 semester hours during the fall and spring semesters unless approved by the FCOP. The maximum summer semester credit hour load permitted is 12 credit hours.

Enrollment Status per Financial Aid regulations (minimum credits required):

<table>
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<tr>
<th></th>
<th>Full-Time</th>
<th>3/4 Time</th>
<th>Half-Time</th>
<th>Less than Half</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall/Spring/Summer</td>
<td>12</td>
<td>9</td>
<td>6</td>
<td>5 or fewer</td>
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</tbody>
</table>

Standards for Professional Dress and Classroom Behavior

FCOP student pharmacists are expected to adhere to a professional dress code while at the FCOP and attending patient care events. Student pharmacists are representing themselves, their peers, the FCOP, and the profession of pharmacy and should behave appropriately and dress in a professional manner at all times. Students reporting to the classroom or FCOP related activities in violation of established dress codes should expect to receive a verbal and/or written warning or asked to change clothes at the discretion of the faculty member. The student will not receive credit for classroom activities that occur during their absence. Violations will be reported to the FCOP Office of Academic Affairs.

Failure to comply with the Professional Dress and Classroom Behavior rules will be considered a violation Honor Code Policy and may result in disciplinary action. Students with concerns relating to the professional dress policy for cultural and/or religious reasons should contact the FCOP Office of Academic Affairs for guidance.

Professional Dress and Classroom Behavior

The general requirements are outlined below for classroom (including exams/assessments) and FCOP activities.

1. **The general dress code for classroom activities is business casual.** Examples include: collared shirts, blouses, sweaters, slacks, khaki/chino pants, cropped/ Capri length pants, or skirts/dresses. Clothing that is not allowed includes: jeans (any color), shorts, athletic wear, pajama wear/sweatpants, flip-flops, shoes with visible sections for each toe (e.g. Vibrams), athletic shoes, and hospital scrubs (unless required by the current IPPE/APPE). No bare midriffs are allowed. Undergarments should be adequately covered. Clothing should be clean and neat in appearance (no torn or excessively wrinkled clothing and shoes maintained in good repair, for example.)

   Alternate dress, i.e. official FCOP scrubs, may be worn for approved activities. Several FCOP courses/activities, such as the compounding class sessions, physical assessment class sessions, and research lab experiences may have specific dress requirements. These requirements will be described in the course syllabi. For these situations, students may wear classroom dress or the official FCOP scrubs with closed-toed shoes; appropriate athletic shoes may be worn with scrubs. Students may maintain that level of dress for other classroom activities that day.

   The FCOP may approve casual dress days: On specific dates, students may be allowed to wear jeans and t-shirts. However, clothing should not be provocative, ripped, contain obscene/offensive language, and should adequately cover and conceal the midriff and undergarments.

2. **All students must maintain good personal hygiene (cleanliness, body odor, etc.) at all times**: Nails should be kept clean and well-manicured and at a length not to interfere with duties of a pharmacist. Facial hair, hair color, and style should be kept conservative and in a manner that presents a professional image. Cologne and perfume should be kept to a minimum or not used at all. Earrings and jewelry should be worn in a professional manner. In the classroom, body art and tattoos that may be considered offensive should be covered. Other body modifications (piercings and gauges) may be allowed if they are not distracting.

3. **Classroom demeanor should be respectful of the learning environment**: Students should limit activities that are distracting to others and potential inhibit their learning. Students disrupting the learning environment may be asked to leave the classroom. The use of the technology in the classroom is designed to facilitate learning and not for personal use. Cellular phones should be silenced (or on vibrate), unless permitted by the instructor, so they do not disturb others in the classroom and interfere with learning. Use of approved electronic devices should be limited to classroom-related activities. Students who are disrupting the learning environment may be asked to leave the classroom. Repeated violations may result in FCOP disciplinary action. The use of headphones, ear buds, noise cancelling headsets, and programmable calculators are prohibited. Exceptions to the use of these devices may be authorized by the course coordinator/instructor.

4. **Students participating in patient care related extracurricular activities that involve patient care should consider the venue and the purpose of the event when deciding on clothing.** For example, a health-screening event held at a hospital would lend itself to dress described in Standards for Professional Dress for Experiential Learning. For students educating elementary students at an asthma camp, more casual clothing such as a FCOP or UT Tyler T-shirt may be appropriate. Your faculty advisor can help determine the appropriate dress for an event. For events involving immunizations and/or blood, a white lab coat is required to be consistent with Occupational Safety and Health Administration (OSHA) regulations. FCOP nametags should be worn at all patient care events and university related extracurricular events/activities.

**Professional Dress in Experiential Learning**

Please see the FCOP Experiential Education Manual.

**Transfer of Credit**

Transfer of credit hours from another accredited institution may be allowed if the course is being used to satisfy the Texas Core Curriculum or if the course is approved for credit within the Pharm.D. curriculum. Transfer credit is not included in FCOP GPA calculations.

**Student Records**

Please see the Family Educational Rights and Privacy Act (p. 49) (FERPA) policy in the Undergraduate Policies Section of this catalog.
Scholarships

Pharm.D. students may be eligible for UT Tyler scholarships and FCOP scholarships. Each scholarship varies with regard to selection criteria, requirements and amounts. Veterans and military personnel may also be candidates for Veteran scholarships.

Incoming Pharm.D. students are considered for the Dean’s Fellowship Award. Students who have completed at least one semester of the curriculum can be considered for returning student scholarships.

Pharm.D. students are not eligible for the UT Tyler Staff, Spouse, and Dependent Scholarships, UT Tyler Graduate Scholarship for Returning Students, UT Tyler New Graduate Fellowship, UT Tyler New Freshman Scholarship, and UT Tyler Scholarships for Transfer Students.

Tuition, Fees and Financial Aid

The FCOP tuition is similar to other private colleges of pharmacy. This is because the college does not receive any funding from the state.

Tuition includes fees and other academic expenses associated with the Pharm.D. program including:

- Courses taken at UT Tyler as part of the Pharm.D. curriculum;
- UT Tyler required student fees such as student services fees, instructional support fee, intercollegiate athletics fee, medical service fee, recreational facility fee, student union fee, etc.;
- Electronic texts for required Pharm.D. courses; and
- Access to physical textbooks for required Pharm.D. courses when electronic texts are not available. The tuition does not cover:
- UT Tyler courses taken to satisfy the Texas Core Curriculum or another degree program;
- Elective courses that are not approved as part of the Pharm.D. curriculum;
- Course audit fees for courses at UT Tyler and/or FCOP.
- Books & supplies for elective Pharm.D. coursework, non-Pharm.D. approved coursework, or Texas Core Curriculum courses;
- Costs associated with on campus housing, meal plans, and parking; and
- Late fees for registration, payment installment fees and emergency loan origination fees for the cashier’s office, parking tickets, etc. All tuition and fee charges are billed according to the Texas Education Code Chapter 54 and the University of Texas Board of Regents. Students may not enter a class or laboratory until payment of tuition and fees has been arranged. Payment due dates and times are published by the UT Tyler Cashiers Office. Students will be dropped from all classes for nonpayment after the published deadline.

Tuition Rates

The Pharm.D. program is designed to be completed full-time. Students may, on occasion, take coursework during the summer (year 1 and 2) or a reduced academic load in the fall and/or spring. The tuition rates for both full-time and part-time enrollment are available at https://www.uttyler.edu/pharmacy/admissions/tuition-fees-scholarships/. There is no part-time enrollment for students on their APPEs. The tuition for academic years beyond those posted on the website have not yet been finalized.

Cost of Attendance Guide

There are anticipated expenses that are associated with attending the FCOP. Some of these expenses will occur in specific years of the program, while others occur annually. These expenses are not included in the Pharm.D. tuition and include direct and indirect costs such as tuition/fees, room/board, books/supplies, transportation, personal, loan fees, etc. The cost of attendance guide is available at https://www.uttyler.edu/pharmacy/admissions/tuition-fees-scholarships/.

Financial Aid

Students enrolled into the Pharm.D. program are recognized by UT Tyler as graduate/professional students whether or not the student has completed a bachelor’s degree. Candidates applying to the Pharm.D. program or who are enrolled in the program, can request graduate/professional level financial aid when submitting their FAFSA and indicating UT Tyler on the application (FAFSA Code 011163). Typically, students will apply for more than one financial aid program. Financial aid options include, but are not limited to Direct Unsubsidized Loans, Direct Graduate PLUS Loans, and Private Loans.

Financial aid is typically requested each spring for the next fall, spring, and summer semesters. Students requesting financial aid for summer coursework may request aid for those courses along at the same time as the preceding fall and spring semesters. Additional information on financial aid options is available through UT Tyler Financial Aid and Scholarship Office.

Texas Application for State Financial Aid (TAFSA) is currently not available for FCOP students.

Payment Plans

FCOP students may enroll in a five (5)-installment payment plan or an Emergency Loan each fall and spring semester. The installments plan and the Emergency Loan covers the expenses for tuition and fees as well as housing, meal plans and textbooks paid to UT Tyler for the semester. Tests, off campus textbook purchases, supplies, insurance or other expenses are not covered by payment plans. The five (5)-installment plan is not available for the summer semesters.

Tuition Exemptions and Waivers

Pharm.D. students are typically not eligible for tuition exemptions or waivers. For example, students are not eligible for state supported tuition exemptions such as the Hazelwood Exemption. Students may be eligible for federally sponsored exemption. Pharm.D. students are not eligible for tuition waivers since the tuition rate is the same for both in-state and out-of-state residents.

Tuition Repayment Programs

Several national organizations and corporations may have tuition assistance or loan repayment programs available for their student members and/or employees. The FCOP Office of Student Affairs keeps a limited list of organizations providing tuition repayment programs.

Undergraduate and Graduate Level Coursework
Students completing the Pharm.D. program are considered graduate professional students at UT Tyler. Tuition for coursework taken at UT Tyler is assessed at the Pharm.D. tuition rate regardless of course level (undergraduate, professional, graduate) or purpose. Undergraduate and graduate level courses approved as a pharmacy elective may be taken in the fall, spring, and summer. Tuition and fees associated with these courses are included in the credit hour calculations for the Pharm.D. tuition rate.

The student is responsible for all tuition and fees associated with courses taken to fulfill the Texas Core Curriculum. Students interested in completing core curriculum courses at UT Tyler should consult with the Office of Financial Aid regarding any restrictions and/or availability of financial aid for these courses.

Technology

All students are required to have a working mobile device that has internet access, word processing capabilities, and access to the UT Tyler course management system and FCOP exam system. A list of device specifications and requirements is available on the FCOP website.

All students are required to have privacy filters for mobile devices during exams and quizzes. Removable filters are acceptable.

Travel

Student organizations and individual students may request travel to FCOP sponsored/approved activities such as national pharmacy organization meetings, state, or regional organization meetings, and legislative days. Students enrolled in experiential coursework will be required to obtain approval for travel from their preceptors. Requests for funding are also considered for student organization members and individual students.

Requests to fund school-related travel should be submitted to the FCOP Office of Student Affairs. Funding must be approved prior to travel and cannot be retroactively approved. If approved, reimbursement is requested through the FCOP Office of Student Affairs.

Withdrawals

The last day to withdraw from a course is posted on the FCOP academic calendar. Students may withdraw from a course after the last date if the student is being granted an approved Leave of Absence or a PASC-approved retroactive withdrawal.

Verification of Degree

Please see the Verification of Degree (p. 191) in the Graduate School section of this catalog.

Veterans Benefits

Students receiving Veterans Benefits are recommended to contact the UT Tyler Veterans Resource Center for resources available to pharmacy students. Resources may include the Post 9/11 GI Bill and Veterans Scholarships (i.e. Only in America Scholarship). Students who are uncertain if they are eligible for benefits should contact the VA Office. Pharm.D. students are not eligible for the Hazelwood Exemption Act.

Time Limitation

Degree requirements for the Pharm.D. degree must be completed within a five-year period, excluding any approved leave(s) of absence and extensions approved by the Professional and Academic Standards Committee (PASC).
Emeritus Faculty

JOYCE E. BALLARD (2012)
Professor Emerita of Health and Kinesiology, College of Nursing and Health Sciences

DAVID BEAMS (2019)
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WILLIAM C. BRUCE (2014)
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Ph.D., University of Virginia

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THE FACULTY| 287
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Graduate Certificate Program in Global Health (Online) 233
Graduate College of Arts and Sciences 185
Graduate College of Education and Psychology 206
Graduate College of Engineering 218
Graduate Courses Taken by Undergraduates 38
Graduate Orientation 172
Graduate Policies 169
Graduate Policies and Programs 168
Graduate Programs 181
Graduate Retract 179
Graduate Scholarly Load 174
Graduate School of Health Professions 228
Graduate School of Nursing 241
Graduate Soules College of Business 196
Graduation Guidelines and Procedures 29, 181, 259
Graduation Requirements 181
Graduation with Honors 29
Graphic Design Minor 75
Greek Affairs 44
Guaranteed Tuition Rate Plan 14
Health and Safety Requirements 259
Health Clinic 44
Health Communication Minor 71
Health Sciences B.S. 155
Health Sciences M.S. 290
Health Studies or Kinesiology Minor 158
Healthcare Data Analytics 198
Healthcare Management and Health Occupations Concentrations (BAAS) 158
High School Preparation 17
History 6, 86
History and Social Studies Teacher Certification 88
History B.A./B.S. 86
History M.A. 193
History Minor 88
Honor Code 260
Honor Code Violations 261
Honors Curriculum 24
Honors in Mechanical Engineering 153
Human Behavior Concentration within Bachelor of Applied Arts and Sciences (BAAS) 142
Human Resource Development B.S. 110
Human Resource Development M.S. 200
Human Resource Development Minor 111
Human Resource Development Ph.D. 201
Immersion and Medical Requirements 20
Inactive Status 182
Incomplete Policy 34
Incomplete Policy ( 175
Industrial Management M.S. 204
Industrial Technology Bachelor of Science 118
Industrial Technology Minor 120
Industry Specific Preparation 197
Information Technology B.S. 116
Intercollegiate Athletics 44
International Admissions 19
International Credits 23
International Relations Minor 84
International Student Seeking a Graduate Degree by Distance Learning 173
International Studies Minor 85
Interprofessional Education 259
IP Grade 34, 175
Jasper Department of Chemical Engineering 143
Kinesiology B.S. 156
Kinesiology M.S. 232
Law Enforcement Graduate Certificate 195
Leadership and Service 44
Lean Six Sigma Black Belt 198
Leave of Absence 262
Life Science or Science Teacher Certification 64
Local Government Certificate 194
Location 6
Management Major 107
Management Minor 108
Manufacturing Management Minor 120
Marketing Major 109
Marketing Minor 109
Mass Communication B.A./B.S. 71
Mass Communication Minor 75
Mass Communication Teacher Certification 75
Master of Accountancy (M.Acc) 199
Master of Business Administration 196
Master of Health Administration Program 233
Master of Occupational Therapy 236
Master of Public Administration 193
Master of Public Health Program 228
Master of Science in Biotechnology Program 238
Master of Science in Nursing (MSN) 241
Master's Degrees 8
Master's Degree Admission Requirements 170
Mathematics B.S. 80
Mathematics M.S. 192
Mathematics Minor 81
Mathematics Teacher Certification 81
Mechanical Engineering B.S. 152
Mechanical Engineering Completion Curriculum 153
Mechanical Engineering M.S.M.E. 224
Medical Emergency 44
Medical Withdrawal/Course Load Reduction 36, 177
Mentoring, Transition, and Persistence Programs 45
Milestone and Capstone Exams 262
Military and Veteran Success Center 45
Military Service Credit 22
Mission 6
MS4-Stormwater Policy 46
Multi-Media Recordings and Photography 263
Music Minor 98
Music Teacher Certification 98
New Student Programs 46
Non-Academic Student Complaints 47
Nondiscrimination and Sexual Harassment Policy and Complaint Procedure 47
Non-Academic Student Complaints 39, 176
Non-Profit Sector Certificate 194
Nursing Administration Certificate Program 244
Nursing Education Certificate Program 245
Nursing Informatics, Quality and Safety Certificate Program 244
Off-Campus Locations 6
Office of International Programs 47
On-Campus Solicitation 48
Option to Pay Tuition and Fees by Installments 10
Organizational Development and Leadership 199
Other Course Descriptions 80
Other Fees and Charges 14
Parent and Family Programs 48
Parking 48
Pass / Fail Policy 34
Pass/Fail Policy 175
Patriot Pantry 48
Payment of Fees 10
Pharmacy and Patient Care Experiences 263
Philosophy Minor 78
<table>
<thead>
<tr>
<th>Program</th>
<th>Code(s)</th>
<th>Program</th>
<th>Code(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wellness B.A. with Optional Minor</td>
<td>157</td>
<td>Workforce Credit</td>
<td>23</td>
</tr>
<tr>
<td>Withdrawal for Active Military Service</td>
<td>37, 178</td>
<td>Writing with Technology Minor (18 hours)</td>
<td>78</td>
</tr>
<tr>
<td>Withdrawals</td>
<td>35, 176, 267</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>