UT Tyler Honor Code
I embrace honor and integrity. Therefore, I choose not to lie, cheat, or steal, nor to accept the actions of those who do.

CLASS MEETING: Th 6:00 – 8:40 P.M, Ratliff Building North 02011

TEACHING METHOD: Lecture

OFFICE & TELEPHONE NUMBER: Office: BUS-140 Phone: 903-565-5806

EMAIL ADDRESS: hshin@uttyler.edu

OFFICE HOURS: T,Th 8:30 – 09:30 A.M; T,Th 1:00-2:00 P.M; Th 5:00 -6:00 P.M; Or By appointment

FACULTY-STUDENT COMMUNICATIONS: I generally respond to email messages within two working days. Response time may be a little longer on weekends and holidays. Email messages should be sent to me at hshin@uttyler.edu rather than through Patriot email. If you’d like to arrange a phone call at another time, just send me an email and I’ll schedule a time that works for both of us. Please note that assignments will be returned within three days of the assignment’s due date. When I cannot meet that deadline, I will notify you with an alternative timeline. For exams, it will probably take me a few days to get all grades recorded, depending upon how many problem/essay questions are on a particular exam. If you have any questions about what you missed, I will be happy to meet with you to go over your exam. I do not make the graded exam available for viewing online.

COURSE OBJECTIVES:
1. KNOWLEDGE OBJECTIVES OF THIS COURSE INCLUDE:
   • Provide students with a basic foundation in the field of Finance. Students should be able to
     • Describe the role of finance in business;
     • Define and measure the expected rate of return of an individual investment;
     • Apply capital budgeting techniques for corporate decision.

2. OUTCOMES FOR STUDENTS TO SUCCESSFULLY COMPLETE THIS COURSE INCLUDE:
   • Explain why the financial markets exist in a developed country, and then describe the historical relationship between internally generated and externally generated sources of funds.
   • Calculate and use a comprehensive set of measurements to evaluate a company’s performance.
   • Be able to move money through time using time value of money tables and financial calculators.
• Determine the future or present value of a sum when there are annual/nonannual compounding periods.
• Compare the relationship between risk and return in the capital markets.
• Explain the relationship between an investor’s required rate of return on an investment and the riskiness of the investment.
• Describe the concepts underlying the firm’s cost of capital (technically, its weighted average cost of capital) and the purpose for its calculation.
• Compute cash flows from capital budgeting investments and know how to make financially sound investment decisions in these assets.

COURSE STRUCTURE:
The course begins with a general overview in the financial environment and how the financial system interacts with the economy. Then, the course examines financial institutions and how they function within the economy; explores the techniques used by financial managers in deciding how to acquire and invest funds; studies alternative investments for inclusion in a portfolio. Thus, this course is divided into three segments that correspond with course objectives; the financial system, corporate finance, and investments. To achieve the goal of course, students will be required to:
1. Attend every classes.
2. Visit class blackboard regularly.
3. Don’t miss any assignments (tests).
4. Participate in class activities and share insights with classmates through class participation.

REQUIRED TEXT:
• Students must have access to MyFinanceLab. The lab gives you ample opportunities for online practices and tutorials. To register, use the course ID, shin81616. Also, Student registration handout is available on the course Blackboard.
• Students also must have Internet access, basic computer, Web browsing, and e-mail skills. I strongly recommend you to logon to BlackBoard regularly and check for new announcements.

HOMEWORK AND REGULAR QUIZZES
You may see homework assignments at frequent and regular intervals through on-line HW system by the publisher of the textbook, Myfinancelab (http://www.pearsonmylabandmastering.com/northamerica/myfinancelab/). You should work carefully on every assignment and try your best to complete every question in the assignments. But, I will not collect the HWs assigned. Instead I will produce quizzes questions (including pop-up quizzes) on the basis of homework assignments. The quizzes will be designed to encourage the student to keep up with the material on an on-going basis and to motivate good class attendance. Some of quizzes questions are quite easy. If a student is absent, no second chance will be given unless the absence is anticipated and the instructor is notified in advance, or if there is a reasonable excuse for the absence under the university rules. You are allowed to drop the lowest scores in the quizzes.
FOUR MAJOR EXAMINATIONS

Each exam is going to be administered on the announced date on the syllabus. The format will be combination of multiple choices, short essays, and quantitative problems. The examinations will cover all material covered in readings, assignments, class discussions. You are required to bring a Scantron (Form # 882-E) and a #2 pencil to each exam for multiple choice section of the exam. You also must bring your book and notes for all classes, including exams. Ordinarily I do not curve exam scores. Instead, as a way of boosting class grade, I may put extra questions for bonus points to exams if I feel necessary.

ATTENDANCE POLICY:

Class attendance is required, and class participation will be encouraged. Students will be responsible for all work missed during an absence, no matter what the reason for the absence. Please visit with me in the classroom before or after class concerning exams to be missed if you wish to present me with an excused absence. Otherwise, no paperwork or phone calls will be accepted concerning your absences or the material covered during your absence. Do not expect the instructor to catch you up on what you missed. You are expected to be prepared upon returning to class.

MAKE-UP POLICY:

Every student is required to take exams during the announced times. Exceptions are made only under very special circumstances (e.g., conflict with another class, serious illness) and with the instructor’s prior permission. A job conflict or commuting inconvenience is not a sufficient excuse for missing exams. Written evidence of special circumstances is expected. Furthermore, there will be no make up exams.

EVALUATION:

The primary method of instruction in this course is lecture. Your class grade will be determined by a weighted average of three mid-term examinations, the final examination, and assignments. It is possible that a student who sustains “A” up to the third exam may end up with “B” or “C” in final letter grade after the final and the project graded. You must allocate extra study hours for the final to achieve the letter grade of your goal. I’ll not take any blame for downgraded letter grade if the poor performance is caused by the spoiled final and (or) quizzes.

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<tr>
<td>Exam 1</td>
<td>100</td>
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<tr>
<td>Exam 2</td>
<td>120</td>
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<tr>
<td>Exam 3</td>
<td>100</td>
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<td>Final</td>
<td>160</td>
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<tr>
<td>Regular Quizzes</td>
<td>120</td>
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<td><strong>Total</strong></td>
<td><strong>600</strong></td>
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Bonus points by attendance check is going to be administered as needed, and the points earned will be added to your regular exam grade.
The approximate grading scale is:

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<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>A</td>
<td>90% or above</td>
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<tr>
<td>B</td>
<td>80% or above</td>
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<td>C</td>
<td>70% or above</td>
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<tr>
<td>D</td>
<td>60% or above</td>
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<td>F</td>
<td>Below 60%</td>
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All grades beginning Spring 2007 must be a "C" or better for the University Lower Division Core, Business Field of Study, Upper Division Business Core, and Major Area. The only "D" allowed will be in General and Business Electives. Thus, if you are taking this class as your fulfillment of upper division core for degree in business, you should achieve a “C” or better grade.

**APPEAL**

To appeal the grading of the exams make a photocopy of your answer and write out a brief explanation of why you believe that you deserved more points. **You should appeal no later than one week from the date you receive the exam result.** I will respond you within one week of appeal and save all grade appeals until the end of the semester. **I won’t accept any late appeal for grade.**

**CALCULATOR**

You must have a financial calculator and be familiar with your calculator for success in this course. Many of the exam problems ask complex financial calculations, and the use of a financial calculator is necessary to solve them. However, I expect you neither bring the users’ manual to exams nor share calculators on exams. It is you who are responsible for learning how to operate your financial calculator. Calculators capable of storing text are strictly prohibited in exams. I recommend you bring your calculator to every class. I personally use and Texas Instruments BA-II Plus but you are free to use whatever calculator you wish. I myself will use it in class, and will explain how to do various problems with it. A financial calculator that can handle uneven cash flow streams is required. You may get in-depth tutorials for all financial calculators at: [http://www.tvmcalcs.com/](http://www.tvmcalcs.com/)

**CLASSROOM CONDUCT**

- **You must attend all regularly scheduled classes**, except for those occasions warranting an excused absence under the policy detailed in the catalogue.
- **You should arrive prepared for class and on time**, and remain in class until the class is dismissed. If you arrive late or need to leave early, please try not to disturb other students. You could be penalized significantly by chronically coming late or leaving early.
- **You should maintain an appropriate academic climate** by refraining from all actions which disrupt the learning environment (e.g., making noise, ostentatiously not paying attention, and leaving and reentering the classroom inappropriately).
- The use of cell phones or other communication devices is disruptive, and is therefore prohibited during class except for emergency use.
- Students are permitted to use their laptop computers during class for note-taking and other class-related work **only**. Computers will not be allowed during exams.
• Food and drink are not allowed in classrooms

COLLEGE OF BUSINESS STATEMENT OF ETHICS:
The ethical problems facing local, national and global business communities are an ever-increasing challenge. It is essential the College of Business and Technology help students prepare for lives of personal integrity, responsible citizenship, and public service. In order to accomplish these goals, both students and faculty of the College of Business and Technology at The University of Texas at Tyler will:

• Ensure honesty in all behavior, never cheating or knowingly giving false information.
• Create an atmosphere of mutual respect for all students and faculty regardless of race, creed, gender, age or religion.
• Develop an environment conducive to learning.
• Encourage and support student organizations and activities.
• Protect property and personal information from theft, damage and misuse.
• Conduct yourself in a professional manner both on and off campus.

Students Rights and Responsibilities

To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this link: http://www2.uttyler.edu/wellness/rightsresponsibilities.php

Grade Replacement/Forgiveness and Census Date Policies

Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. Grade Replacement Contracts are available in the Enrollment Services Center or at http://www.uttyler.edu/registrar. Each semester’s Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar.

Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract.

The Census Date is the deadline for many forms and enrollment actions that students need to be aware of. These include:

• Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit.
• Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date)
• Schedule adjustments (section changes, adding a new class, dropping without a “W” grade)
• Being reinstated or re-enrolled in classes after being dropped for non-payment
Completing the process for tuition exemptions or waivers through Financial Aid

State-Mandated Course Drop Policy

Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the census date (See Academic Calendar for the specific date).

Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Enrollment Services Center and must be accompanied by documentation of the extenuating circumstance. Please contact the Enrollment Services Center if you have any questions.

Disability Services

In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University offers accommodations to students with learning, physical and/or psychiatric disabilities. If you have a disability, including non-visible disabilities such as chronic diseases, learning disabilities, head injury, PTSD or ADHD, or you have a history of modifications or accommodations in a previous educational environment you are encouraged to contact the Student Accessibility and Resources office and schedule an interview with the Accessibility Case Manager/ADA Coordinator, Cynthia Lowery Staples. If you are unsure if the above criteria applies to you, but have questions or concerns please contact the SAR office. For more information or to set up an appointment please visit the SAR office located in the University Center, Room 3150 or call 903.566.7079. You may also send an email to cstawles@uttyler.edu

Student Absence due to Religious Observance

Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester.

Student Absence for University-Sponsored Events and Activities

If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

Social Security and FERPA Statement:

It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

Emergency Exits and Evacuation:
Everyone is required to exit the building when a fire alarm goes off. Follow your instructor’s directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire department, or Fire Prevention Services.

**TOPICS COVERED:**

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<tr>
<th>Date</th>
<th>Quiz</th>
<th>Ch.</th>
<th>Topic</th>
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<tr>
<td>Week 1 Jan 21</td>
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<td>1</td>
<td>Syllabus</td>
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<td>Week 2 Jan 28</td>
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<td>3</td>
<td>Financial Statements</td>
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<td>Week 3 Feb 4</td>
<td>Quiz 1</td>
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<td>Evaluating Firm’s Financial Statement</td>
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<td>Feb 11</td>
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<td>Review &amp; Exam #1</td>
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<td>Mar 14-18</td>
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<td>Bond Valuation</td>
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<td>Quiz 5</td>
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<td>Apr 7</td>
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<td>The Cost of Capital</td>
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<td>Week 13 Apr 21</td>
<td>Quiz 6</td>
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<td>Capital-Budgeting Techniques and Practices</td>
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<td>Week 15 Apr 28</td>
<td>Quiz 7</td>
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<td>International Business Finance</td>
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