UT Tyler Honor Code
I embrace honor and integrity. Therefore, I choose not to lie, cheat, or steal, nor to accept the actions of those who do.

CLASS MEETING: On-line.

TEACHING METHOD: Lecture

OFFICE & TELEPHONE NUMBER:
Office: BUS-140  Phone: 903-565-5806

EMAIL ADDRESS: hshin@uttyler.edu

FACULTY-STUDENT COMMUNICATIONS (Sample Statement, addressing office hours, email response time, feedback on assignments): I will be holding Virtual Office Hours by staying at the Class Discussion Board from 10:00 am to 11:00 am every Monday and by opening a Zoom (or Conferences if “Zoom” on Canvas does not work well) hour from 10:00-11:00am every Tuesdays. Additional virtual office hours are going to be available as needed (i.e, mid-term exams). Also, you may reach me through messenger service provided either by MSN or by Yahoo if you want. Please contact me via e-mail if you want to hold me through messenger. I generally respond to email messages within 24 hours. Response time may be a little longer on weekends and holidays. Email messages should be sent to me at hshin@uttyler.edu rather than through Patriot email. If you’d like to arrange a phone call at another time, just send me an email and we’ll schedule a time that works for both of us. Please note that assignments will be returned within three days of the assignment’s due date. When I cannot meet that deadline, I will notify you with an alternative timeline.

Note: Please call or email (preferred) for phone or office appointment outside of these posted hours. Do not call during non-business hours with the expectations that I will return your call. If I am not available during business hours merely leave a voice mail message and I will attempt to return your call quickly.

COURSE DESCRIPTION:
This course examines how companies decide to acquire and invest funds and the impact these decisions have on the firm's value in the market. The course also studies alternative investments for inclusion in a portfolio; explores the techniques used by financial managers corporations in deciding how to acquire and invest funds.

PREREQUISITE:
The qualifications for MBA admissions require literacy in accounting, economics, statistics, and computer applications, among other things. If you have not had any courses in the above mentioned areas, please take the appropriate undergraduate courses before beginning your MBA course program.

COURSE OBJECTIVES:
1. KNOWLEDGE OBJECTIVES OF THIS COURSE INCLUDE:
   • Calculate and use a comprehensive set of measurements to evaluate a company’s performance.
   • Be able to move money through time using financial calculators.
   • Determine the future or present value of a sum when there are annual/nonannual compounding periods.
   • Compare the relationship between risk and return in the capital markets.
   • Comprehend the basics of security valuation.
   • Describe the concepts underlying the firm’s cost of capital (technically, its weighted average cost of capital) and the purpose for its calculation.
   • Compute cash flows from capital budgeting investments and know how to make financially sound investment decisions in these assets.
   • Make decisions regarding appropriate methods of financing capital projects.

2. COMPETENCIES TO BE DEMONSTRATED IN THIS COURSE INCLUDE:
   1) COMPUTER-BASED SKILLS:
      • WORD PROCESSING: Required for term paper assignment.
      • SPREADSHEET: Required for homework assignment.
      • PRESENTATION SOFTWARE: N/A.
      • DATABASE MANIPULATION: N/A.
      • INTERNET SEARCH SKILLS: Required for homework assignment.
   2) COMMUNICATION SKILLS:
      • WRITTEN REPORT ORGANIZATION: Demonstrated in discussion boards.
      • REFERENCING: Not assessed.
      • ORAL: N/A.
   3) INTERPERSONAL SKILLS:
      • TEAM-BASED ABILITIES – INTRA-GROUP AND INTER-GROUP COOPERATION: Demonstrated in discussion boards or Stock-trak if students choose to work as team.
      • LEADERSHIP: Not assessed.
      • CONFLICT RESOLUTION: Demonstrated in group-project dynamics.
   4) PROBLEM SOLVING (CRITICAL THINKING):
      • CONCEPTUAL THINKING: Required in class discussion dynamics.
      • GATHERING AND ANALYZING DATA: N/A.
      • QUANTITATIVE/STATISTICAL SKILLS: Demonstrated in market simulation analysis.
      • CREATIVITY AND INNOVATION: Demonstrated in simulation.
   5) ETHICAL ISSUES IN DECISION MAKING AND BEHAVIORS: Demonstrated in class discussions regarding ethical issues and group dynamics in team work.
   6) PERSONAL ACCOUNTABILITY FOR ACHIEVEMENT:
      • MEETING DEADLINES: Demonstrated in assignments and exams.
      • QUALITY OF WORK PERFORMED: Evaluated via graded outcomes of student work and exam scores.
   7) COMPETENCE IN BASIC BUSINESS PRINCIPLES:
      • COMPETENCE IN MAJOR FIELD AND GROUNDING IN OTHER MAJOR CORE AREAS: Course content integrates financial functions into managerial decision making.
      • AWARENESS OF INTERNATIONAL AS WELL AS DOMESTIC IMPLICATIONS OF BUSINESS DECISIONS: Course content examines foreign exchange rate conversion and international portfolio issues.
      • UNDERSTANDING AND APPRECIATION OF STRATEGIC IMPACT OF BUSINESS DECISIONS: Course caps content discussion with capital budgeting and cost of capital decisions as strategic influences in managerial decisions.
REQUIRED TEXT:

- Students are responsible for StockTrak -- a virtual trading program—subscription. Specific details about StockTrak project will be announced in the second week of the semester. StockTrak participation is required for this course, and this is an individual assignment. You may register for the STOCK TRAK at no cost on https://uttyler.stocktrak.com. The University has site license.
- Students also must have Internet access, basic computer, Web camera, and e-mail skills. I strongly recommend you to logon to Canvas and McGraw-Hill Connect Plus EVERY DAY and check for new announcements.

METHODS OF COURSE INSTRUCTION

- Course is entirely Web based featuring a self-study design with constant interaction (on the Web) with the instructor and other participants. The course is designed to provide timely information and to enable students to post and review course work on the web (especially with the Connect). Each student works closely with the instructor, communicating via the Communication Center section of Canvas.
- I encourage you to communicate with each other about anything pertaining to the class through Discussion Board. Please be sure to use proper etiquette, including communicating with proper language!
- You will need to have access to a computer, the Internet, Web camera, and email. If you do not have access to a computer at your home or office, you can use a computer in computer lab on each individual campus (Tyler, Longview, and Palestine).

To achieve the goal of course, students will be required to:

2. Don’t miss any assignments (tests).
3. Participate in class activities and share insights with classmates through Discussion Board.
4. Be regular with your trades in Stocktrak.
5. Use technology tools.

TIPS FOR ON-LINE LEARNING:

- Please, do not procrastinate! Remember that I’m scheduled to cover full-semester load of materials. The number one cause of failure for students in a self paced course such as Internet courses is putting off your work until later in the term.
- Do not be surprised if you run into problems. Online courses are still relatively new, and we will have to work things out as we go along.
- Be patient. If you have trouble accessing class materials, notify me immediately and then wait and try again a little later.
- Ask for help. Stay in regular contact with your classmates and me by using the Discussion board. Talk to and work cooperatively with your fellow students to extend and enhance your learning.

TOPICS COVERED:
<table>
<thead>
<tr>
<th>Date</th>
<th>HW Assignments Due date (tentative)</th>
<th>StockTrak</th>
<th>Ch.</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aug 27</td>
<td>Syllabus</td>
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**Students must complete registration for Connect™ by Aug 30**

<table>
<thead>
<tr>
<th>Date</th>
<th>HW Assignments Due date (tentative)</th>
<th>StockTrak</th>
<th>Ch.</th>
<th>Topic</th>
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<tbody>
<tr>
<td>Sep 3</td>
<td></td>
<td></td>
<td>2</td>
<td>Financial Statements, Taxes, and Cash Flow</td>
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<tr>
<td>Sep 10</td>
<td></td>
<td></td>
<td>9/13</td>
<td>Deadline for all registrations, schedule changes, and section changes</td>
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<tr>
<td>Sep 10</td>
<td></td>
<td></td>
<td>3</td>
<td>Working with Financial Statements</td>
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<tr>
<td>Sep 17</td>
<td>HW1 (9/18)</td>
<td>Trading Begin</td>
<td>18</td>
<td>International Aspects of Financial Management</td>
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<tr>
<td>Sep 25</td>
<td></td>
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<td></td>
<td>Exam 1</td>
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<tr>
<td>Oct 1</td>
<td></td>
<td></td>
<td>4</td>
<td>Introduction to Valuation: The Time Value of Money</td>
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<tr>
<td>Oct 8</td>
<td>HW2 (10/9)</td>
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<td>5</td>
<td>Discounted Cash Flow Valuation</td>
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<tr>
<td>Oct 15</td>
<td></td>
<td></td>
<td>6</td>
<td>Interest Rates and Bond Valuation</td>
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<tr>
<td>Oct 22</td>
<td>HW3 (10/23)</td>
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<td>7</td>
<td>Equity Markets and Stock Valuation</td>
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<tr>
<td>Oct 30</td>
<td></td>
<td></td>
<td></td>
<td>Exam 2</td>
</tr>
<tr>
<td>Nov 5</td>
<td></td>
<td></td>
<td>8</td>
<td>Last day to withdraw from one or more courses</td>
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<tr>
<td>Nov 5</td>
<td></td>
<td></td>
<td>11</td>
<td>Risk and Return</td>
</tr>
<tr>
<td>Nov 12</td>
<td>HW4 (11/13)</td>
<td></td>
<td>12</td>
<td>Cost of Capital</td>
</tr>
<tr>
<td>Nov 26</td>
<td></td>
<td></td>
<td>13</td>
<td>Leverage and Capital Structure</td>
</tr>
<tr>
<td>Dec 3</td>
<td>HW5 (12/4)</td>
<td></td>
<td></td>
<td>Final</td>
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*Note: This class schedule is subject to revisions by the instructor if it is deemed necessary as a responsive action to class progress and time constraints.*

**POP-UP QUIZZES (BONUS)**

Staying current with on-going market issue is required to be a good financial manager. Every week except the week of exam I will produce quizzes questions (five points each) about current market event. The quizzes will be designed to encourage the student to keep up with the financial market/issues on an on-going basis and to motivate good class attendance. Some of quizzes questions are quite easy.

**INDIVIDUAL HOMEWORK ASSIGNMENTS**

To ease the digestion of heavy load of materials at one time in examination I give homework
assignments at frequent and regular. The homework assignments will be designed to encourage the students to keep up with the materials on an on-going basis.

All homework assignments are given through Connect Plus™ homework system. Assignment due dates will be visible when you log into your Connect Plus™ account. The homework assignments include the end of chapter problems, spreadsheet, and news discussion/cases on McGraw-Hill Connect Plus.

**INSTRUCTION TO SIGN IN CONNECT PLUS™**

To get started in Connect PLUS™, you will need the following:
1. Go to the Connect Web Address below.  
2. Click on “Register Now.” You may either use connect access code on your book if your book has one or buy access online using your credit card.
3. Enter your email address (this will become your Connect username). As a best practice, you may want to register with your UT Tyler email address.
4. Enter a registration code or choose “Buy Online” to purchase access online.
5. Follow the on-screen directions.
6. When registration is complete, click on “Go to Connect Now.”

**EXAMINATIONS**

There will be three tests, including the final, through the semester. Two mid-term exams will be taken on-line using Canvas and Connect. Multiple choice portion of two mid-term exams on Canvas, by the departmental policy, will be proctored. The final exams will be taken on Canvas (multiple choice) and Connect (workout) but is not going to be proctored. Each test and the final are going to be administered on the announced date on the syllabus. Total points for each examination and the final will be able to be viewed on-line through Canvas. The format of exams on Canvas can be combination of multiple choices, short essays, and quantitative problems, but most likely to be multiple choices since workout types of questions can be asked through Connect Plus™ homework system. Every student is expected to take exams during the announced times. Exceptions are made only under very special circumstances (e.g., serious illness) and with the instructor’s prior permission. Written evidence of special circumstances is expected. There are no make-up exams or assignments.

**ProctorU**

ProctorU, an online proctoring service, allows you to take proctored exams online from anywhere using a webcam and a high speed internet connection. Students must schedule their mid-term exams through ProctorU at least three days in advance from the time posted on the syllabus. A two-hour exam (required for this class) costs the student a minimum of $28.00 if they schedule at least 72 hours in advance. Fortunately, this fee is included in your regular course fees and you don’t have to pay this fee for proctoring service.

**EVALUATION:**

The primary method of instruction in this course is lecture. Your class grade will be determined by a weighted average of two mid-term examinations, the final examination, and assignments including pop-up quizzes. It is possible that a student who sustains “A” up to the third exam may end up with “B” or “C” in final letter grade after the final and the project (StockTrak) graded. You must allocate extra study hours for the final to achieve the letter grade of your goal. I’ll not take any blame for downgraded letter grade if the poor performance is caused by the spoiled final and (or) quizzes.
Exam 1  100
Exam 2  100
Final   160
StockTrak  60
Homework Assignments  180
Total   600

The approximate grading scale is:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>A</td>
<td>90% or above</td>
</tr>
<tr>
<td>B</td>
<td>80% or above</td>
</tr>
<tr>
<td>C</td>
<td>70% or above</td>
</tr>
<tr>
<td>D</td>
<td>60% or above</td>
</tr>
<tr>
<td>F</td>
<td>Below 60%</td>
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</tbody>
</table>

I do not normally curve grades at the end of the course; instead, I monitor the class progress and give pre-curve in form of bonus points (i.e., more points to quizzes and HW assignments). Thus, you have to earn 540 (480) or higher to get “A” (“B”) for the course.

**COLLEGE OF BUSINESS STATEMENT OF ETHICS:**

The ethical problems facing local, national and global business communities are an ever-increasing challenge. It is essential the College of Business and Technology help students prepare for lives of personal integrity, responsible citizenship, and public service. In order to accomplish these goals, both students and faculty of the College of Business and Technology at The University of Texas at Tyler will:

- Ensure honesty in all behavior, never cheating or knowingly giving false information.
- Create an atmosphere of mutual respect for all students and faculty regardless of race, creed, gender, age or religion.
- Develop an environment conducive to learning.
- Encourage and support student organizations and activities.
- Protect property and personal information from theft, damage and misuse.
- Conduct yourself in a professional manner both on and off campus.

**STUDENTS RIGHTS AND RESPONSIBILITIES**

To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this link: http://www2.uttyler.edu/wellness/rightsresponsibilities.php.

**GRADE REPLACEMENT/FORGIVENESS AND CENSUS DATE POLICIES**

Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. Grade Replacement Contracts are available in the Enrollment Services Center or at
Each semester’s Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar.

Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract.

The Census Date is the deadline for many forms and enrollment actions that students need to be aware of. These include:

- Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit.
- Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date)
- Schedule adjustments (section changes, adding a new class, dropping without a “W” grade)
- Being reinstated or re-enrolled in classes after being dropped for non-payment
- Completing the process for tuition exemptions or waivers through Financial Aid

**STATE-MANDATED COURSE DROP POLICY**

Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the census date (See Academic Calendar for the specific date).

Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Enrollment Services Center and must be accompanied by documentation of the extenuating circumstance. Please contact the Enrollment Services Center if you have any questions.

**DISABILITY SERVICES**

In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University offers accommodations to students with learning, physical and/or psychiatric disabilities. If you have a disability, including non-visible disabilities such as chronic diseases, learning disabilities, head injury, PTSD or ADHD, or you have a history of modifications or accommodations in a previous educational environment you are encouraged to contact the Student Accessibility and Resources office and schedule an interview with the Accessibility Case Manager/ADA Coordinator, Cynthia Lowery Staples. If you are unsure if the above criteria applies to you, but have questions or concerns please contact the SAR office. For more information or to set up an appointment please visit the SAR office located in the University Center, Room 3150 or call 903.566.7079. You may also send an email to cstaples@uttyler.edu

**STUDENT ABSENCE DUE TO RELIGIOUS OBSERVANCE**

Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester.
STUDENT ABSENCE FOR UNIVERSITY-SPONSORED EVENTS AND ACTIVITIES

If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

SOCIAL SECURITY AND FERPA STATEMENT:

It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

EMERGENCY EXITS AND EVACUATION:

Everyone is required to exit the building when a fire alarm goes off. Follow your instructor’s directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire department, or Fire Prevention Services.

CAMPUS CARRY STATEMENT

In accordance with Texas legislation SB 11, which goes into effect on August 1, 2016, we respect the right and privacy of students 21 and over who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at http://www.uttyler.edu/about/campus-carry/index.php.

UT TYLER A TOBACCO-FREE UNIVERSITY:

All forms of tobacco will not be permitted on the UT Tyler main campus, branch campuses, and any property owned by UT Tyler. This applies to all members of the University community, including students, faculty, staff, University affiliates, contractors, and visitors.

Forms of tobacco not permitted include cigarettes, cigars, pipes, water pipes (hookah), bidis, kretexs, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and all other tobacco products.

There are several cessation programs available to students looking to quit smoking, including counseling, quitlines, and group support. For more information on cessation programs please visit www.uttyler.edu/tobacco-free.