Course Number: MANA 5361  Section 702

Course Title: Introduction to the American Health Care System

Class Meeting: Online

Instructor: Will McConnell, PhD
Office: Virtual and by appointment
Telephone: 970-799-3565 (Please don’t use voice mail; use e-mail instead)
e-Mail: charlesmcconnell@uttyler.edu or cwmcccon@hotmial.com

Course Description: An introduction to the American health care system, its components, organization, and management of the system. Subjects include the historical development, structure, operation, and current and future directions of the American health care delivery system and health care ethics.

Blackboard: Blackboard will be used to distribute course materials and class information, administer tests and submit assignments, and to host class communications. Students should plan to log into the Blackboard course portal at least once per day while this online course is in progress.

* This syllabus is intended as a set of guidelines for the course. The instructor reserves the right to modify the content, schedule, and requirements as needed to provide the best possible educational experience in light of prevailing conditions affecting this course.

Prerequisites: Admission to a relevant degree program.
Students should be proficient in computer use and file management. Students will also need to have access to Blackboard and be capable of receiving and sending e-mails to the instructor.


You may also be required to purchase other supplemental materials during the semester for group projects, outside reading assignments, etc.
Course Objectives: This course is an introduction to the concepts, principles, problems, and practices that define the U.S. health care system. Topics include health and health status, elements of the health care delivery system, health care facilities and professions, health care financing and regulation, ethics in health care and overarching policy issues. By the end of this course, students will understand:

1. Basic terminology, concepts, and policy issues relevant to health care
2. Structure, operation, historical development and future directions of the U.S. health care delivery system
3. Ethical issues in health care
4. Tradeoffs and constraints affecting health care access, cost, & quality
5. Organizational change management issues in health care

Knowledge Objectives: After completing this course the student will be able to do the following:

1. Identify and describe the roles of different elements of the U.S. health care system
2. Identify and describe the roles and required qualifications of the major health care professions
3. Identify current public policy issues related to health care and discuss the philosophical positions on all sides of these issues
4. Recognize and explain the resource limitations affecting health care access, cost, and quality
5. Discuss the potential application of organizational change management techniques in health care settings

Competencies to be Demonstrated:

1. **Computer usage**: Students will develop these skills by using the Blackboard course portal for communication related to the course.
2. **Critical thinking**: Students will develop and enhance this skill by completing a variety of assignments that require critical thinking.
3. **Problem solving**: Students will analyze and apply information and assumptions to problem situations in health care management.
4. **Communication skills** will be demonstrated by class participation via Blackboard’s communication capabilities such as online discussions and e-mail dialogue. Proper business communication etiquette is expected.
5. **Independent research skills** will be required to complete course assignments, homework, and exams.
6. **Creativity and innovation** will be demonstrated by completing research and homework assignments, which can be worked more or less efficiently and in different ways.
7. **Ethical issues in decision making and behavior**: Specific ethical issues in health care management and policy will be addressed in course assignments.
Teaching Method: Online lecture, text-based homework, case analysis, and independent research projects

Core Values: Professional Proficiency
               Technological Competence
               Global Awareness
               Social Responsibility
               Ethical Courage

COURSE REQUIREMENTS

Reading Assignments:
1. Each participant is responsible for completing the reading assignments by the dates listed below in the Course Schedule.
2. Homework and research assignments are made with the assumption that the required reading assignments are completed in advance.
3. Textbook readings and materials from assigned case studies are included in test material for the course.

Homework, Case and Group Assignments:
1. Homework, case study, and independent research assignments will be posted on Blackboard during the semester. These postings will provide necessary information for completing and submitting each assignment.
2. Homework and independent research assignments are due by the end of the specified week unless the assignment instructions state otherwise.
3. Plagiarism and cheating are serious offenses and may be punished by failure on an exam, paper or project; failure in the course; and/or expulsion from the University. Blackboard and other web-based resources are used to check submitted assignments for possible plagiarism. For more information, refer to the Academic Dishonesty policy in the University Catalog.
4. Assignments that are submitted late will not be graded. You will not have the opportunity to earn points for an assignment after the deadline. If you think you might miss a deadline due to work or family conflicts, your best course of action is to complete and submit the assignment ahead of your conflict.

Exams:
1. Exams will cover material presented in the online lectures, assigned readings from the Course Schedule, homework and case study assignments, and class discussion board or other assigned supplementary materials.
2. Exams may include multiple choice, T/F, Short Answer/Essays, and practical problems requiring calculations. Dates for the exams are listed in the Course Schedule.

3. Make-up exams are generally not given. If you can’t complete an exam by the scheduled date, notify the instructor via e-mail as soon as possible.

**Student Responsibilities:**

1. Preparation is crucial for success in this class. Reading, homework, case study, and independent research assignments must be done and submitted in accord with the course schedule.

2. Written assignments will be graded on grammar, spelling, and overall quality of presentation as well as content.

**Course Completion:** You should expect to invest significant time in this course. The actual amount of time required will vary from individual to individual. For best results, you should plan to devote some time to this course on a daily basis.

**Course Schedule:**

<table>
<thead>
<tr>
<th>Wk #</th>
<th>Date</th>
<th>Topic</th>
<th>Readings</th>
<th>Assignment</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>10/21/13 to 10/27/13</td>
<td>Course Intro/Rules of Engagement Health Care: Overview Health Status</td>
<td>Course Syllabus Text Chapter 1 &amp; 2 Reengineer Intro &amp; Ch1</td>
<td>Text Chap 2 H/W</td>
</tr>
<tr>
<td></td>
<td>10/28/13 to 11/3/13</td>
<td>Health Services in Perspective Organization of Health Services Health Care Professions</td>
<td>Text Chapter 3, 4 &amp; 5 Reengineering Ch 2 Article 1</td>
<td>Text Chapter 3, 4 &amp; 5 H/W Reengineering Ch 2 H/W Article 1 Review</td>
</tr>
<tr>
<td>2</td>
<td>11/4/13 to 11/10/13</td>
<td>Public Health Long-Term Care Medicare and Medicaid</td>
<td>Text Chapter 6, 7 &amp; 8 Reengineering Ch 3 Article 2</td>
<td>Text Chapter 6, 7 &amp; 8 H/W Reengineering Ch 3 H/W Article 2 Review Exam 1</td>
</tr>
<tr>
<td>3</td>
<td>11/11/13 to 11/17/13</td>
<td>Health Care Facilities Cost of Health Care Services Health Care Financing</td>
<td>Text Chapter 9, 10 &amp; 11 Reengineering Ch 4 &amp; 5 Article 3</td>
<td>Text Chapter 9, 10 &amp; 11 H/W Reengineering Ch 4-5 H/W Article 3 Review</td>
</tr>
<tr>
<td>4</td>
<td>11/18/13 to 11/24/13</td>
<td>Managed Care Utilization of Health Services Quality of Care</td>
<td>Text Chapter 12, 13 &amp; 14 Reengineering Ch 6 Article 4</td>
<td>Text Chapter 12, 13 &amp; 14 H/W Article 4 Review</td>
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<td>5</td>
<td>11/25/13 to 12/1/13</td>
<td>Health Planning and Regulation National Health Policy</td>
<td>Text Chapter 15 &amp; 16 Reengineering Ch 7 &amp; Epilogue Article 5</td>
<td>Text Chapter 15 &amp; 16 H/W Reengineering Ch 6-7 H/W Article 5 Review Exam 2</td>
</tr>
<tr>
<td>6</td>
<td>12/2/13 to 12/6/13</td>
<td>Course Wrap-Up Final Deliverables</td>
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<td>Case Study/Term Paper due</td>
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Grades and Grading:

The full course grade will be determined as follows:

<table>
<thead>
<tr>
<th>Component</th>
<th>Points Possible</th>
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<tbody>
<tr>
<td>Exam 1</td>
<td>100</td>
</tr>
<tr>
<td>Exam 2</td>
<td>100</td>
</tr>
<tr>
<td>Group Research Paper</td>
<td>100</td>
</tr>
<tr>
<td>Research Article Reviews</td>
<td>100</td>
</tr>
<tr>
<td>Homework Assignments</td>
<td>200</td>
</tr>
<tr>
<td><strong>Total Possible</strong></td>
<td><strong>600</strong></td>
</tr>
</tbody>
</table>

Points earned will be used in the following grade calculation:

<table>
<thead>
<tr>
<th>Points Earned</th>
<th>Letter Grade</th>
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<tbody>
<tr>
<td>540-600</td>
<td>A</td>
</tr>
<tr>
<td>480-539</td>
<td>B</td>
</tr>
<tr>
<td>420-479</td>
<td>C</td>
</tr>
<tr>
<td>360-419</td>
<td>D</td>
</tr>
<tr>
<td>Below 359</td>
<td>F</td>
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Academic Honesty: “Scholastic dishonesty” includes, but is not limited to, cheating, plagiarism, collusion, falsifying academic records, and any act designed to give unfair academic advantage to the student (such as, but not limited to, submission of essentially the same written assignment for two courses without the prior permission of the instructor, providing false or misleading information in an effort to receive a postponement or an extension of a test, quiz, or other assignment), or the attempt to commit such an act . . . (UT Tyler Student Affairs Manual of Policies and Procedures).

UT TYLER POLICIES THAT MUST APPEAR IN EACH COURSE SYLLABUS
http://www.uttyler.edu/academicaffairs/syllabuspolicies.pdf

Students Rights and Responsibilities:

To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this link: http://www.uttyler.edu/wellness/rightsresponsibilities.php

Grade Replacement/Forgiveness and Census Date Policies:

Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. Grade Replacement Contracts are available in the Enrollment Services Center or at http://www.uttyler.edu/registrar. Each
The semester's Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar.

Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract.

The Census Date is the deadline for many forms and enrollment actions that students need to be aware of. These include:

- Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit.
- Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date.)
- Schedule adjustments (section changes, adding a new class, dropping without a “W” grade).
- Being reinstated or re-enrolled in classes after being dropped for non-payment.
- Completing the process for tuition exemptions or waivers through Financial Aid.

**State-Mandated Course Drop Policy:**

Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire degree program. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the census date (See Academic Calendar for the specific date).

Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Enrollment Services Center and must be accompanied by documentation of the extenuating circumstance. Please contact the Enrollment Services Center if you have any questions.

**Disability Services:**

In accordance with federal law, a student requesting accommodation must provide documentation of his/her disability to the Disability Services counselor. If you have a disability, including a learning disability, for which you request an accommodation, please contact the Disability Services office in UC 3150, or call (903) 566-7079.

**Student Absence due to Religious Observance:**

Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester.

**Student Absence for University-Sponsored Events and Activities:**
If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

Social Security and FERPA Statement:

It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

Emergency Exits and Evacuation:

Everyone is required to exit the building when a fire alarm goes off. Follow your instructor’s directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire department, or Fire Prevention Services.