

The University of Texas at Tyler Commencement Walking Off-Sequence Request

Please Print All Information
Return to Office the Registrar (STE 230)
graduation@uttyler.edu

NAME: _____
(First) (Middle) (Last)

STUDENT ID NUMBER: _____ DATE: _____

I request to change my Commencement ceremony term from _____. I have attached
(Semester / Year)
the required supporting eligibility documentation. If approved, I understand that permission to walk off-sequence in a
Commencement ceremony does not mean I have graduated, nor has my degree been awarded. Also, I understand
that it is my responsibility to maintain access to and regularly monitor my Patriot email account for updates and
information regarding my off-sequence Commencement. I agree to these requirements and are requesting to walk
off-sequence in the _____ Commencement ceremonies.
(Semester / Year)

STUDENT SIGNATURE: _____

FOR OFFICE USE

ID Verified: _____ Supporting Documentation: _____ Graduation Term Application _____
Dean Approval Received: _____ MarchingOrder: _____

Notice about Information Laws and Practices

With few exceptions, you are entitled on your request to be informed about the information The University of Texas at Tyler collects about you. Under Sections 552.021 and 552.023 of the Texas Government Code, you are entitled to receive and review the information. Under Section 559.004 of the Texas Government Code, you are entitled to have The University of Texas at Tyler correct information about you that is held by us and that is incorrect, in accordance with the procedures set forth in The University of Texas System Business Procedures Memorandum 32. The information that The University of Texas at Tyler collects will be retained and maintained as required by Texas records retention laws (Section 441.180 et seq. of the Texas Government Code) and rules. Different types of information are kept for different periods of time.