

# Employee Testing for COVID-19

If you have symptoms, it is important to be screened for COVID-19.

Contact your healthcare provider to determine if testing is appropriate. If you are tested, please stay at home away from others while you await your results.

The CDC also recommends you wear a face covering, cover your coughs and sneezes, avoid sharing common household items, wash your hands frequently and routinely clean high touch surfaces such as tabletops, doorknobs and light switches.

## What were the results of your COVID-19 Test?

### IF POSITIVE:

- Call the UT Tyler COVID-19 Hotline, 903.565.5999, to report your results. It is vital that you share accurate information to prevent further spread of the virus. (Supervisors may also use the hotline to report an employee who has a confirmed positive test if the employee is not able to self-report.)
- A Covid-19 coordinator will work with you during your quarantine to provide a wide range of support services.
- Inform your supervisor of your of absence.
- Contact the Office of Human Resources regarding any leave or Family Medical Leave Act (FMLA) processes.

You will be required to isolate until the following conditions of recovery are met:

- You have gone at least three days without a fever and without the use of fever-reducing medications.
- There is an improvement in respiratory symptoms.
- At least 10 days have passed since your symptoms first appeared.

### IF NEGATIVE:

You do not have COVID-19, please stay home until your current illness passes.

- Conduct daily health assessments.
- Wash your hands regularly with soap.
- Use hand sanitizer.
- Wear a face cover.
- Maintain 6 feet of physical distance.
- Clean and disinfect common spaces before and after each use.