

# Undergraduate Transient Form

## THE UNIVERSITY OF TEXAS AT TYLER

This form must be submitted to the One-Stop (STE 230).

Student ID Number: \_\_\_\_\_ Student Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Date: \_\_\_\_\_ Major: \_\_\_\_\_

Address: \_\_\_\_\_

### Enrollment and Graduation Information:

- Indicate which semester this form being completed for. Year: \_\_\_\_\_ Fall  Spring  Summer
- Do you plan to graduate at the end of this semester? Yes  No
- A Concurrent Enrollment Agreement must be completed with the [UT Tyler Office of Financial Aid](#), in addition to this form, if any adjustments to your awards through that office are requested in association with your transient enrollments.
- Transfer courses do not calculate into the UT Tyler GPA, and are ineligible for use as part of a Grade Replacement Contract.
- Students must arrange for official transcripts for all coursework listed below to be sent to the UT Tyler Office of Admissions.
- **Students applying for graduation must submit official transcripts for all course(s) listed below no later than thirty (30) calendar days following the official degree conferral date. Per policy, failure to do so will result in denial of graduation. Check the Office of the Registrar's Degree Postings website for specific dates.**

### Student Responsibility and GPA Information:

**By signing below, students certify they have read and understand each of the following points.**

Transient Institution: \_\_\_\_\_

(College or University other than UT Tyler where student is enrolling)

City: \_\_\_\_\_ State: \_\_\_\_\_

Prefix and Number Ex: MATH 2413	Title Ex: Calculus I	Credit Hours Ex: 4 hrs.	ADVISORS: Initial beside why course is being taken:	OFFICE USE ONLY
			_____ Core _____ Major Requirement _____ Other: _____ <i>Please Specify</i>	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Start Date: _____				
			_____ Core _____ Major Requirement _____ Other: _____ <i>Please Specify</i>	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Start Date: _____				
			_____ Core _____ Major Requirement _____ Other: _____ <i>Please Specify</i>	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Start Date: _____				
			_____ Core _____ Major Requirement _____ Other: _____ <i>Please Specify</i>	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Start Date: _____				

\_\_\_\_\_  
Student's Signature/PIN

\_\_\_\_\_  
Date

\_\_\_\_\_  
Advisor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Athletic Advisor's Signature

\_\_\_\_\_  
Date

(Required for **all** student athletes with transient courses)

\_\_\_\_\_  
Transcript Evaluator's Signature

\_\_\_\_\_  
Date

(Required for **all** core requirements) **Please visit the One-Stop at STE 230 or send to enroll@uttyler.edu for this approval.**

\_\_\_\_\_  
Chair's Signature

\_\_\_\_\_  
Date

(Required for **all** major requirements)

#### **Notice about Information Laws and Practices**

With few exceptions, you are entitled on your request to be informed about the information The University of Texas at Tyler collects about you. Under Sections 552.021 and 552.023 of the Texas Government Code, you are entitled to receive and review the information. Under Section 559.004 of the Texas Government Code, you are entitled to have The University of Texas at Tyler correct information about you that is held by us and that is incorrect, in accordance with the procedures set forth in The University of Texas System Business Procedures Memorandum 32. The information that The University of Texas at Tyler collects will be retained and maintained as required by Texas records retention laws (Section 441.180 et seq. of the Texas Government Code) and rules. Different types of information are kept for different periods of time.