

# The University of Texas at Tyler Graduation Application Withdrawal

Please Print All Information  
Return to Office the Registrar (STE 230)  
graduation@uttyler.edu

NAME: \_\_\_\_\_  
(First) (Middle) (Last)

STUDENT ID NUMBER: \_\_\_\_\_ DATE: \_\_\_\_\_

I wish to withdraw my Graduation Application currently on file for the \_\_\_\_\_  
( Semester / Year )

semester from consideration. I understand that the graduation application access fee will not be refunded, but will remain on my account to be used towards a future graduation application.

ANTICIPATED FUTURE GRADUATION TERM: \_\_\_\_\_  
( Semester / Year )

SIGNATURE: \_\_\_\_\_

#### FOR OFFICE USE

ID Verified: \_\_\_\_\_

Application Withdrawn: \_\_\_\_\_

Graduation Tracking Updated: \_\_\_\_\_

Term Activation Adjusted: \_\_\_\_\_

Service Indicator Adjusted: \_\_\_\_\_

MarchingOrder Withdrawn: \_\_\_\_\_

#### *Notice about Information Laws and Practices*

With few exceptions, you are entitled on your request to be informed about the information The University of Texas at Tyler collects about you. Under Sections 552.021 and 552.023 of the Texas Government Code, you are entitled to receive and review the information. Under Section 559.004 of the Texas Government Code, you are entitled to have The University of Texas at Tyler correct information about you that is held by us and that is incorrect, in accordance with the procedures set forth in The University of Texas System Business Procedures Memorandum 32. The information that The University of Texas at Tyler collects will be retained and maintained as required by Texas records retention laws (Section 441.180 et seq. of the Texas Government Code) and rules. Different types of information are kept for different periods of time.