

**TENTATIVE—SUBJECT TO CHANGES**

The University Of Texas at Tyler  
School of Education

EDSP 5361

Overview of Transition Services for Students with Disabilities (Birth to 21)  
University of Texas at Tyler School of Education

**Course:** EDSP 5361  
**Semester & Year:** Spring 2024  
**Time & Days:** Online  
**Location:** Online

**Instructor Information:** Jessica A. Rueter, PhD  
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**Office Hours:** Tuesdays 2:00 to 5:00 p.m. (Virtual – See Canvas for link). *I am also available many times during the day and in the evenings. All you need to do is to email or text me and we can set up a time and date that is convenient for you.*

*It is my desire that each of you profit from this course. Please contact me via e-mail or phone or meet with me during office hours if you need any assistance. Appointments are NOT required, but are appreciated, preferred and given priority.*

*I also welcome you to visit with me in email if you need assistance or schedule a Zoom conference if you wish to discuss your grades or class performance.*

**Course Description**

The purpose of this course is to provide an overview of transition education and services for individuals with disabilities from childhood through adulthood (Birth to 21). Emphasis is placed on identification and documentation of transition skills, collaboration with key stakeholders, the nature of the transition process, and curricular implications.

EDSP 5361 is a designated service-learning course. At the University of Texas at Tyler, service-learning promotes engagement between students, faculty, and community members in a mutually beneficial learning paradigm that produces a robust learning experience and prepares students to be more competitive in today's job market by providing real world experiences as part of their learning process and degree plan.

## Student Learning Outcomes

The following student learning outcomes are aligned with the standards as delineated by the specific learning outcomes of the Educational Diagnostician State Board for Educator Certification (SBEC) and the Council for Exceptional Children (CEC) Advanced Specialty Set: Educational Diagnostician Specialist Standards.

<b>Objectives/Learning Outcomes</b>	<b>Standards:</b> <u>SBEC</u> <u>CEC</u>
Identify transition stages across the age span (Birth--21).	<u>Domain II Standard III</u> <u>SEDS.3.S1, SEDS.3.S2</u>
Demonstrate strategies for building productive collaborative relationships among key stakeholders in the transition process (i.e. agencies, families, teachers, early interventionists, etc.)	<u>Domain I, II, III</u> <u>Standard III, VIII</u> <u>SEDS.7.S1</u>
Identify transition-related laws and policies and their impact on public schools and students with disabilities.	<u>Domain III Standard I</u> <u>Standard II</u> <u>SEDS.5.K1</u> <u>SEDS.5.K2</u>
Identify agencies available in community, state and nation to assist families in meeting needs of individuals with disabilities.	<u>Domain I, III</u> <u>SEDS6.K2</u>
Identify and discuss how to include families at all levels of the educational process (e.g. assessment, IEP development, programming, etc.).	<u>Domain IV Standard III</u> <u>and Standard VIII</u> <u>Domain II Standard VI</u> <u>SEDS.3.S1</u> <u>SEDS.7.S1</u>
Identify and discuss life-planning issues (e.g., guardianship, wills, trusts, etc.).	<u>Domain III Standard I,</u> <u>III</u> <u>SEDS.3.S2</u>
Write individual transition plans/create individual transition projects for families, children, and school personnel.	<u>Domain I, II Standard</u> <u>III, IV, V, VI</u> <u>ACSI.3.K2, ACSI.3.K5,</u> <u>ACSI.3.S1,</u>
Identify various types of assessments recommended for use in early childhood special education and relate uses for the purpose of informing instruction and program design.	<u>Domain I, II Standard</u> <u>IV, V, VI, X</u> <u>SEDS1.K4, SEDS.1.K5,</u> <u>SEDS.1.K6, SEDS.1.K7,</u> <u>SEDS.1.K8, SEDS.1.K9</u>

Identify various types of assessments recommended for students with disabilities transitioning to post-secondary or adult living and relate uses for the purpose of writing individual transition plans.	<u>Domain I, II Standard</u> <u>IV, V, VI, X</u> <b>SEDS.1.S1</b> <b>SEDS.1.S5</b>
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## Evaluation and Grading

Your grade will be determined based on your performance on particular assignments and/or category of assignments, which are weighted according to the percentage specified.

<b>Transition Handbook</b>	(40% of total grade)
Phase 1	10%
Phase 2	10%
Phase 3	10%
Phase 4 & 5	10%
<b>Transition Modules</b>	15%
CONNECT Module	
Administration of the BDI (CONNECT Module)	
Best Practices in Transition (Transition Coalition)	
Assessment: The Big Picture (Transition Coalition)	
TEA Transition Course	
<b>Other Assignments</b>	
Article Reviews	10%
Play Based Assessment/Observation	20%
<b>Zoom Conferences/RTGM</b>	15%
<b>Supporting Assignments</b>	
Transition Handbook Proposal (PreWork)	0 points

A = 90-100%  
 B = 80-89%  
 C = 70-79%  
 D = 60-69%  
 F = 59% and below

There are three specific grading policies that you need to be aware of.

1. It is my policy not to round grades at the end of the semester. The percentage you earn is the letter grade that will be recorded. For example, a percentage of 89.5 to 89.9 will be recorded as a B and a percentage of 79.5 to 79.9 will be recorded as a C.
2. It is also my policy not to extend extra credit or additional assignments/activities at the end of the semester.

3. Finally, it is my policy not to discuss grades via email. If you need to discuss grade issues, please email me to schedule a zoom conference. This will allow us time to review your concern and allow me to give you my undivided attention.

Keep track of your scores for the course through Canvas's Student Tools folder.

***Last Day to Withdraw from class: March 25, 2024.***

1. **Transition Modules:** To help support you in creating the transition handbook for your family, a variety of transition modules will be presented. Grading criteria will be based on the rubrics designed for the modules.
  - a. CONNECT Module – 10 points
  - b. Best Practices in Transition (Transition Coalition) – 50 points
  - c. Assessment: The Big Picture (Transition Coalition) – 50 points
  - d. TEA Transition Course – 50 points
2. As part of the CONNECT module, you will administer the ***Battelle Developmental Inventory, Third Edition (BDI-3)*** to an appropriate aged child. This administration can be used as part of your transition handbook if it is age-appropriate. **(55 points)**
3. **Article Reviews:** Articles will be provided for you to read and critique. A template for the article reviews and scoring rubric will be posted on Canvas. **(20 points each)**
4. **Play Based Assessment/Observation:** You will observe and /or participate in a play-based assessment of a young child in PPCD or Early Childhood Intervention Services. The observation will be completed according to the scoring rubric/criteria. **(60 points)**
5. **Zoom Conferences:** Each student is expected to participate in scheduled Zoom conferences (video-conference sessions) throughout the semester. The primary purpose of these videoconferences is to facilitate conversations about transition and course assignments/activities. The secondary purpose is to build an on-line community of learners. **(75 points each)**
6. **RTGM:** RTGM are held via Zoom. During these meetings, you and your group members (I will organize groups) will set up zoom conference times to discuss specified topics **(40 points)**.
7. **Transition Handbook Proposal (Service Learning Experience):** You will submit a proposal describing important information about the family you have selected. Dr. Rueter's written approval of this proposal is required before you can begin work on the transition handbook. **(0 points)**
8. **Transition Handbook (Service Learning Experience):** You will create a transition handbook. The handbook will be completed according to the scoring rubric/criteria. ***You must select the family according to the Participant Guidelines that are specified***

*at the end of this syllabus. Failure to select a family according to the Participant Guidelines will result in a grade of zero for the project. (100 points)*

In this project, you will develop a transition handbook for a specific family of a child with a disability that includes components of collaboration and assessment to help the family navigate the transition process. The handbook should be specific to the family you are collaborating with and designed to meet their individual needs. As part of the project, you will get to know the student and family, conduct a person/family-centered assessment to help the family and student think about their future, and explore resources available to the family and student that may assist them in their plan. The goal of this project is to help you use information in the course in a concrete way and also contributes to the life of the child with a disability and his/her family.

9. **Reflections of Learning:** At the completion of the requirements of this course, you will write a three-page reflective summary with respect to the course content, activities, assignments. This summary will include an in-depth reflection on the transition process and its impact on the family, child, and school. Stepping out of the day-to-day activities, you will think about all of the ideas and concepts we've discussed on how to be more reflective and intentional to benefit the children and families that you serve. Reflective summaries will be scored based on guidelines/criteria outlined on the Reflective Summary rubric. **(50 points)**
  
10. **Video Recording:** At the completion of the semester, you will meet with the family you have been working with during the semester and present the handbook. You must video record this meeting as evidence that you met with the family and presented the handbook. During this meeting, you will discuss the key elements of the handbook and answer any questions they might have. Video recordings will be graded based on guidelines/criteria on the Video Recording Rubric. **(50 points)**

### **Teaching Strategies**

The following instructional strategies will be employed during this class: video lectures, YouTube video clips/lectures, Canvas activities, multimedia and simulations.

### **Required Text and Related Readings**

No texts are required for this course. Peer-reviewed journal articles on topics relevant to transition programming for students with disabilities will be used in place of a textbook.

1. Students will access class notes, assignments, grades and course information through Canvas. Any changes made to the course schedule, schedule of assignments, or any special assignments will be posted to Canvas. Students are expected to regularly access Canvas.
  
2. Other readings as assigned in class

### Course Policies:

- **People First Language/Class Etiquette:** Our language reflects our attitudes. Always refer to persons with disabilities with respect. Degrading terminology will not be tolerated. In this class, we will strive to use “people first” language at all times. “People First” language always refers to the person first and not as a label or a category. For example, refer to “a student with autism” and not “an autistic child.”
- **Safe Zone:** I consider this classroom to be a place where you will be treated with respect as a human being - regardless of gender, race, ethnicity, national origin, religious affiliation, sexual orientation, political beliefs, age, or ability. That said, if you have a specific pronoun that you would like to be addressed by, please let me know. Additionally, diversity of thought is appreciated and encouraged, provided you can agree to disagree. It is my expectation that ALL students consider the classroom a safe environment.
- **Communication:** You’ll need to log in to Canvas regularly (at least once a week) to view that week’s assignments and check announcements and the Coffee & Conversations discussion board – this is a forum in Canvas that is for you to pose questions and general musings about the course. Before emailing me with questions, please post them here because 1) your classmates will respond more quickly with an answer, and 2) everyone in the class has the benefit of that answer. My goal is to check this board periodically and answer any questions that have not been answered by your classmates or that still seems to be unclear. However, I reserve the right to respond or not respond as Coffee and Conversation is not a *help desk* where I am required to respond. That said, I encourage you to use Coffee and Conversations as an environment to interact with and support one another throughout the semester.

If you need to email me privately, I normally respond to emails within 24 hours during the week, and up to 48 hours on a weekend. If you email me over a weekend, holiday break, or semester break, there may be a longer response time.

Also, it is my policy to discuss grades in a live, one-on-one meeting so that we can clearly communicate and I can hear your perspective and you can hear mine as this promotes open dialogue. If you have questions about grades or your performance in this class, I’m happy to meet with you in a Zoom conference or if you reside close to our campus during a face to face office visit.

- **Course Organization and Frequent Logins:** This course is organized into learning modules. The modules will open Mondays at 6:00 a.m. and close Sundays at 11:59 p.m. unless otherwise noted. Because this is an online course, on-campus attendance is not applicable. However, you must demonstrate self-motivation and be disciplined to complete the course activities and assignments in a timely manner. Thus, frequent (not less than once a week) logins to the course are expected.

- **Late assignments:** Because this is an online class, you have a lot of flexibility in where and when you complete many of your assignments. You have many opportunities to submit the assignment on time throughout the week. *You will need to be proactive and plan ahead to submit assignments on time even if you are temporarily unavailable or your student/client is temporarily unavailable (i.e. illness, vacations, family emergency, weddings, funerals, etc.).* At the end of this program, you will be an educational diagnostician. Special education directors are very firm about due dates. The consequences of not meeting due dates are serious and can be cause for contracts not being renewed.

Assignments are due Sundays at 11:59 p.m. as determined by the course schedule. The submission link expires at 11:59 p.m. so you will need to make plans to submit prior to this time. If you wait until 11:59 p.m. the submission link will have expired and you will not be able to submit your assignment. *Late assignments will not be accepted unless you have made prior arrangements with me 48 hours in advance of the due date/time.*

Assignments and due dates are noted on the course schedule located in the syllabus. There will be NO make-up activities or exams for this course unless there is an extended emergency that encompasses more than the time allowed in the module. Relevant documentation must be submitted (i.e. doctor's note) in the event of a make-up activity to receive full credit.

- **Assignment Submissions:** Assignments will only be accepted via the designated submission links that are specifically noted in each module. I do not accept assignments via email. If the submission link and/or time have expired, you have lost the opportunity to submit your assignment.
- **Resubmissions:** It is my policy that once an assignment is submitted that it is considered your best work and is the final draft. Therefore, I do not allow for assignments to be resubmitted even when you do not obtain a passing grade. There are allowances to resubmissions for certain aspects/components of the Transition Handbook. Details outlining resubmission criteria will be discussed and documented in the first Zoom conference for the Transition Handbook and in the Transition Handbook Contract.
- **UniCheck:** All written assignments will be submitted via the Canvas submission link that utilizes UniCheck. UniCheck is a plagiarism detection device. A similarity match of 25% or greater indicates that you may have engaged in unethical behavior and a meeting with me will be scheduled.
- **Zoom Conferences:** Zoom conferences are face-to-face class meetings. Thus, face-to-face class etiquette will apply. Please create a distraction free environment while in our meeting. Zoom Conferences will begin at the time scheduled and will last approximately 30 to 45 minutes. To earn points for the Zoom conference you must do the following:

### Zoom Attendance Guidelines

1. **All Zoom meetings that are scheduled are required.** You must be logged in within 1 to 3 minutes of the start time of the meeting you signed up for.
2. **You must attend the meeting you signed up for on the Google Doc.** Once the schedule is set, you cannot change your meeting time and date and you are obligated to attend the meeting you selected. We work very hard to keep our groups small. As teachers, you should appreciate the time it takes to organize meetings and to keep small groups balanced.
3. If you do not attend the Zoom you selected on the Google Doc or you are not on time to your meeting, **you will receive no credit even if you attend another meeting.**

### **Zoom Participation Guidelines:**

- a. Create an environment that is conducive for participating in Zoom conferences. For example, this could be your office at home or school or your kitchen table as long as it is distraction free. Participating in Zoom conferences in your car while driving or riding as a passenger or while engaged in activities not related to the conference will be considered as an inappropriate environment and you will not receive credit for attendance.
- b. Please make sure that you have access to a web-cam. We want to see your bright smiling face. 😊
- c. Make plans to sign in early and have your technology working before the start of the meeting.
- d. If you have family members and or children in the home, please inform them that Zoom conferences are face-to-face class sessions and that you are expected to actively participate and contribute to the discussion without interruptions.
- e. Make plans to attend the entire Zoom conference and contribute to the meeting. That is, have your commute and errands completed, family activities, obligations, and childcare taken care of before signing in for the meeting.

You will not earn points if the environment is inappropriate for the conference, you are absent, you are late to sign in, you attend a different meeting than the one you signed up for on the Google Doc, you exit the conference early, you leave the conference and reenter even if you are only gone for a minute or two, or there are significant interruptions during the meeting.

- **Written assignments:** Possessing the ability to clearly communicate in writing is an essential skill in our jobs as educational diagnosticians for the children and families we serve. Therefore, written assignments must be typed using double spacing lines and have page numbers. In addition, work submitted must reflect a professional quality in terms of scope, depth, writing mechanics, and appearance. Proofread all assignments as only materials with minimal or no errors will receive high scores. **All written assignments must be submitted via Word – (NO PDFs).**
- **Canvas:** You will access class lectures, assignments, grades, and course information through Canvas. Any changes to the course schedule, schedule of assignments, or any special assignments will be posted on Canvas.



- **Technology:** Because this is an online course, you are expected to possess basic technology skills. However, if you are struggling with technology, please post your questions on coffee and conversations, or in many cases you can find answers to your question on Google or other search engines.
- **Participant Guidelines:** You are required to find a family, who meets the Participant Guidelines, so that you can create the Transition Handbook required for EDSP 5361. When selecting the family, you must follow the Participant Guidelines as noted at the end of the syllabus. Failure to follow these guidelines will result in disapproval of the proposal and a grade of zero for the Transition Handbook.

### **Participant Guidelines**

1. In seeking families for the transition handbook, you should keep in mind the groups of individuals who CANNOT serve as participants:
  - a) Family members to the student or with whom she or he has a close personal relationship (cousins, aunts, uncles, sisters, brothers, parents, nieces, nephews, etc.).
  - b) Persons who will not sign the consent form.
  - c) Children of other graduate students currently enrolled in EDSP 5361.
2. The family must meet subpoint (a) and one of the four subpoints b, c, d, e, or f. The family must have a child who has a disability, meets eligibility for services under IDEA 2004, and that needs transition services. Specifically, the family must have....

#### ***Required Subpoint***

- a) a child with a disability

#### ***Select from one of the four Subpoints b, c, d, e, or f***

- b) a child with a disability who is preparing to exit high school (i.e. sophomore, junior, or senior) and enter post-secondary living arrangements, occupation/jobs, or educational opportunities, or
  - c) a child with a disability who is entering public school from Early Childhood Intervention Services, or
  - d) a child with a disability who is transitioning from PPCD to a general ed/inclusive kindergarten class, or
  - e) a child with a disability who is transitioning from elementary to middle school and is need of a transition plan, or
  - f) a child with a disability who is transitioning from middle to high school and is need of a transition plan.
3. When selecting the family, you **must** obtain Informed Written Consent from a parent or legal guardian. Failure to do so is a serious infraction and will result in a grade of zero for the Transition Handbook.
  4. Consent forms pertaining to this course assignment are provided within this syllabus.
  5. Material obtained from the family and child is to be treated as **confidential**. You cannot discuss this project with anyone other than the family, child, classmates, or instructor of this course.

***The University of Texas at Tyler***  
***School of Education***  
903-565-5544

I grant my permission for \_\_\_\_\_, a graduate student in the School of Education at The University of Texas at Tyler to collect school and family information regarding my child in order to develop a transition handbook. I understand the purpose of this project is instructional in nature and is being conducted only as a part of course requirements, that the information will be kept confidential, and will not be used for placement or decision-making purposes. I understand that I may contact the instructor of the course, Dr. Jessica A. Rueter at 903-565-5544 or [jrueter@uttyler.edu](mailto:jrueter@uttyler.edu) should I have any questions or concerns.

Signature of Parent/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

Telephone  
Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Signature of Graduate Student:  
\_\_\_\_\_

Date: \_\_\_\_\_

**STATE BOARD FOR EDUCATOR CERTIFICATION (SBEC) STANDARDS  
FOR EDUCATIONAL DIAGNOSTICIANS**

**Standard I:** The educational diagnostician understands and applies knowledge of the purpose, philosophy, and legal foundations of evaluation and special education.

**Standard II:** The educational diagnostician understands and applies knowledge of ethical and professional practices, roles, and responsibilities.

**Standard III:** The educational diagnostician develops collaborative relationships with families, educators, the school, the community, outside agencies, and related service personnel.

**Standard IV:** The educational diagnostician understands and applies knowledge of student assessment and evaluation, program planning, and instructional decision making.

**Standard V:** The educational diagnostician knows eligibility criteria and procedures for identifying students with disabilities and determining the presence of an educational need.

**Standard VI:** The educational diagnostician selects, administers, and interprets appropriate formal and informal assessments and evaluations.

**Standard VII:** The educational diagnostician understands and applies knowledge of ethnic, linguistic, cultural, and socioeconomic diversity and the significance of student diversity for evaluation, planning, and instruction.

**Standard VIII:** The educational diagnostician knows and demonstrates skills necessary for scheduling, time management, and organization.

**Standard IX:** The educational diagnostician addresses students' behavioral and social interaction skills through appropriate assessment, evaluation, planning, and instructional strategies.

**Standard X:** The educational diagnostician knows and understands appropriate curricula and instructional strategies for individuals with disabilities.

**CEC ADVANCED SPECIALTY SET:  
EDUCATIONAL DIAGNOSTICIAN SPECIALIST STANDARDS  
Adopted July 2020**

**Advanced Standard 1 – Assessment.** Educational diagnosticians demonstrate best practices of assessment, procedures, and report writing. It is critical that nonbiased assessment procedures are used in the selection of instruments, methods, and procedures for individuals with exceptional learning needs. Educational diagnosticians apply their knowledge and skill to all stages and purposes of evaluation including: prereferral and screening, recommendations for special education eligibility, monitoring and reporting learning progress in the general education curriculum, and other individualized educational program goals.

**Advanced Standard 2 – Curricular Content Knowledge.** Educational diagnosticians seek to deepen their professional knowledge and expand their expertise with instructional technologies, curriculum standards, effective teaching strategies, and assistive technologies to support access to learning.

**Advanced Standard 3 – Programs, Services, and Outcomes.** Educational diagnosticians apply their knowledge of cognitive science, learning theory, and instructional technologies to improve instructional programs. They advocate for a continuum of program options and services to ensure the appropriate instructional supports for individuals with exceptional learning needs.

**Advanced Standard 4 – Research and Inquiry.** Educational diagnosticians know models, theories, and philosophies, and research methods that form the basis for evidence-based practices in special education. They use educational research to improve instructional techniques, intervention strategies, and curricular materials.

**Advanced Standard 5 – Leadership and Policy.** Educational diagnosticians learn to use their deep understanding of the history of special education, current legal and ethical standards, and emerging issues to provide leadership. They promote high professional self-expectations and help others understand the needs of individuals with exceptional learning needs.

**Advanced Standard 6 – Professional and Ethical Practice.** Educational diagnosticians are guided by the professional ethics and practice standards. They have responsibility for promoting the success of individuals with exceptional learning needs, their families, and colleagues. They create supportive environments that safeguard the legal rights of students and their families. They model and promote ethical and professional practice.

**Advanced Standard 7 – Collaboration.** Educational diagnosticians have a deep understanding of the centrality and importance of consultation and collaboration to the roles within special education and use this deep understanding to integrate services for individuals with exceptional learning needs. They also understand the significance of the role of collaboration for both internal and external stakeholders, and apply their skill to promote understanding, resolve conflicts, and build consensus among both internal and external stakeholders to provide service to individuals with exceptional learning needs and their families.