UT TYLER EMPLOYEE HANDBOOK

MERIT INCREASE

Conditions permitting, including availability of funds, employees may be considered for merit increases after the first six (6) months of continuous service. Merit increases are typically awarded at the beginning of the fiscal year (September 1). A merit increase represents a reward for outstanding performance. At least six (6) months must elapse between merit increases, demotions and/or promotions. Any deviation from the six (6) months rule must be submitted with written justification and approval given by the Administrative Officer and Human Resources. Administrative rules or limitations imposed by the Board of Regents, and federal and state laws may alter the merit increase policy.

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