UT TYLER EMPLOYEE HANDBOOK

RESIGNATIONS

An employee wishing to terminate employment is expected to give a notice of a minimum of two (2) work-weeks to her/his supervisor. In unusual circumstances, an employee may request that the required two (2) weeks notice be waived. This may be done at the discretion of the department head. Failure to provide the required two (2) weeks notice, or receive waiver of notice from the department head, may result in ineligibility for rehire.

Return to the Table of Contents