**Faculty Senate Meeting Minutes - Draft**

**Friday, January 27, 2017**

**127 Administration Building**

**Call to order: 2:02 p.m.**

**Adjourned: 4:15 p.m.**

**Members Present:** C. Ross, L. Williams, M. Gangone, H. Hawley, J. Klein, C. Snider, L. Rath, S. Spier, C. Rose, R. Stevens, S. Marmion, G. Gordon, M. Fisher, G. Duke, G. Miller, K. Nimon, M. Veronin, S. Jones, B. Hart, J. Cater, R. Fernandez (zoom), J. Lamb

**Guests:** R. Helfers, D. Srinivasan, R. Nabar, J. Hannigan, R. Sherman, B. O’Donnell, B. Wooldridge, C. Swain, M. Odell, T. Kennedy, A. Mirmiran, H. Patterson, M. Tidwell, B. Geiger, S. Marzilli,

**Zoom Meeting Participants:** B. Davis, J. Brown, K. Gullings, R. Lirely, J. Newsom, C. Strawn, V. Viesca, S. Kambhampati, S. Back, R. Cooper, D. Bailey,

**Invited Speakers:** President Tidwell, Provost Mirmiran, SGA President Srinivasan, B. Wooldridge, G. Gordon, M. Fisher

**2:02 President Tidwell**

Welcome and thank you for attending. Strategic planning process is starting immediately. This is in the very early stages of what the plan will look like, organization, and idea sharing. It will take 6 to 12 months develop the plan; but he needs to have this ready for Regents in one year. Need to decide who we are, what we want to be, and where we want to go.

President Tidwell presented his “Cycle of Success”. The four main pieces are Increase Resources, Personal/Professional/Student Development, Launch Careers, and Brand Development. This cycle will be the basis for developing the university strategic plan with a focus on growing the university and helping students get careers.

System has a strategic plan with the nine Quantum Leaps. The university plan will, in parts, fit with the UT System initiatives. Each college will develop a plan that will fit with the university plan. Department plans will be more specific to each department than the college or university plan but still align with the college plan. Ultimately the university strategic plan will need to cut through the whole university so that it impacts all programs and is not specific to particular departments.

The process was started this morning (1/27/2017) by Dr. Tidwell going to colleges and/or departments to discuss the “Cycle of Success.” Over the next few weeks the conversations will continue as he travels to other colleges and departments. There will also be multiple town halls. Faculty will take a key role in helping develop the university strategic plan with initiatives that are clearly defined and can be measured in terms of the success of meeting a goal.

**2:34 Welcome & Minutes approval – L. Williams**

Motion made by Dr. Fisher to approve the November 2016 meeting minutes as written and seconded by Dr. Gordon. Minutes were unanimously approved.

**2:35 – Provost message – A. Mirmiran**

Happy New Year. Three updates:

1. Student success updates: The Provost met with The Texas Council of Chief Academic Officers and discussed the role of faculty in student success. The plan is to try to encourage faculty mentoring, especially with the freshman, by utilizing office hours.
2. The Provost is serving on The UT System CAP students task force. CAP students are students who start at a campus then are able to transfer to UT Austin or Texas A&M if they are successful and a position opens up. This looks poor for the university as the students leave never planning to stay in the first place. Retention is a student success measure and is likely to be rewarded from The UT System. He noted that retention from the fall 2016 to spring 2017 was good.

Another student success initiative may be to expand Supplemental Instruction (SI) to the department level.

pMBA program in The College of Business and Technology is progressing. EHCA MBA and informatics has also grown; resources from these executive programs are now going back to the executive programs. Online Nursing Graduate Program is ranked #1 in the state and 13th in the nation.

“Mayday” is our last day on Blackboard. The university will be transitioning on May 1. Four additional technicians were hired to help with transitioning courses from Blackboard to Canvas.

1. Service, especially community engagement, is important on campus. All colleges are participating in community engagement. Please make it known to the college leadership and administration of any community engagement activities as it will help further promote the university.

**2:44 – Open forum**

Skipping this in the interest of time.

**2:45 – Campus daycare – SGA President**

The President and Treasurer of SGA presented a reminder of the “Big Event” discussed last semester. A committee has been created and the day is now called “Patriot Uplift.” The committee is working on marketing and non-profit commitments. The goal is to turn this into a long-term plan for community engagement and not be just for one day. This is for students, faculty and staff.

President Srinivasan presented on a proposal, endorsed by the SGA, to begin offering day care on campus for faculty, staff and students. A committee consisting of faculty, staff and students has been formed to look into this. They created a short Qualtrics survey that will be sent out. The goal for the first year is ages 3 to 5 (younger is more expensive), but if the program is successful it could be expanded to include more ages.

Feedback from the audience? Child ages in the survey should be separated by age 1, 2, 3, 4, 5; not 1 to 2, etc.; by law you have to provide food and have a kitchen (there was a survey question on whether or not there would be an interest in having food provided). The Innovation Academy already offers after school program for older kids. There are different ratios that you allowed for students to care-taker based on child age.

What is the plan if there is support? the committee will meet again.

Will there be a discussion on cost and location? There will be a cost.

Have you discussed how the School of Education will be involved? Yes, students may be able to help, but that has to be evaluated.

Suggestion to not use yes/no answers, but use a Likert Scale of 1 to 5 or 1 to 7. You should ask about cost; if there is a cost, people may look elsewhere. So, say something like “keeping in mind that there is a cost, how likely are you to put your child into this day care.”

Estimated cost will be $450 per month (average in the area is close to $600 so it would be about $150 cheaper). If there is drop-off, then you have hourly charges; could also look at income-cost adjustments. Dr. Odell has information on this.

One person in the audience pointed out that the focus is on younger children: but at 10 years old, kids can no longer continue which leaves the summer open for older kids. You may want to look at an all-day summer program for 10 to 13 year olds. However, it was pointed out that other places in Tyler offer such activities.

Question from an audience member: can cost be built into tuition for students with children? Do not know at this point in time.

**3:02 – Faculty Advisory Council (FAC) update – C. Ross & J. Lamb**

A series of leadership workshops are being created to be run by AVC Cucolo. Chancellor’s network for women’s leadership (part of the Quantum Leaps) is also being creating but they are not defining leadership as titles, but anybody, male or female, who has had a leadership role can participate. Also thinking of bringing on younger faculty to train them for leadership roles.

An informal grading of shared governance on campuses and its effectiveness has started. This is being done by the FAC. Only 4 campuses received a “B” or higher.

There is a strong move to include faculty in appropriate areas of the budgeting process.

Executive VP of Academic Affairs said there was a faculty workload task force. The task force will look to find a better way for universities to report how faculty are spending their time as it relates to teaching, scholarship and service. Currently, very little credit is given in the workload for service. They are getting close to having the first portion together. There is the possibility of a task force to be developed that will look at transformational education (online, technology).

A Chief Investigational Officer is available at UT System if there are questions or issues that cannot be answered, but should work through HR first.

Faculty affairs committee: look at non-tenure track faculty. This is in the discussion phase and looking at what universities have written down for non-tenure track faculty obligations. The universities should define these themselves.

The UT System has started a study on dual credit to see how it is working across the entire system. The study is obtaining input from both faculty and students.

**3:22 – Quality Enhancement Plan (QEP) – B. Wooldridge**

A new QEP is required every 5 years as part of the SAACS accreditation process. This past fall several town halls were held. There is now a committee composition in place and the committee is beginning to form. There will be nine faculty members: one faculty member from each college, a representative from the faculty senate and the chairs council. Dr. Wooldridge will serve on the committee as ex-officio (non-voting) member. There will also be 6 staff members from different groups on the campus and three students as well, one underclassman (freshman – sophomore), one upperclassman (junior-senior) and one graduate student. There will also be an alumni and Dr. Geiger (ex-officio member). A website will be launched after the committee is put together. Previous QEP’s will be provided on the website as a reference.

**3:28 – University financials – G. Gordon & M. Fischer**

Dr. Fisher and Dr. Gordon gave a presentation on historical financial trends, comparing UT Tyler to other UT System Institutions and other institutions across the country as a whole. This will be a multi-part presentation with part 2 being presented during the February senate meeting. There were some issues regarding definitions and what was counted in different categories. This will be further discussed in February.

**4:15 – Adjourn**