

## SECTION 15

### FUNDRAISING | INFORMATION TABLES

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#### Fundraising Policy

Subject to constitutional and statutory restrictions on the use of State property for religious or political purposes, a students' association; a registered student, faculty, or staff organization; or an officially recognized alumni association whose fundraising activities are dedicated to the benefit of UT System or The University of Texas at Tyler may reserve and use buildings, grounds, and facilities owned or controlled by the UT System or The University of Texas at Tyler.

- Student organizations must register with Student Engagement.
- All student organizations' fundraising requests must be fully completed for review through the events submission form in [UT Tyler Patriots Engage](#) and must be approved by Student Engagement. For all requirements, email [getconnected@uttyler.edu](mailto:getconnected@uttyler.edu).
- All student organization past fundraising activities must be included on the Student Organization Registration Form each semester and must be approved by Student Engagement. For all requirements, email [getconnected@uttyler.edu](mailto:getconnected@uttyler.edu).
- For-profit student organizations may hold no more than one (1) fundraiser a month to be exempt from paying taxes (per Texas State regulation).
- Non-profit student organizations (those that are registered as 501(c)(3)) may fundraise for no more than 14 days per fiscal year.
- Student organizations raising funds on behalf of a 501(c)(3) non-profit organization can do so for no more than 14 days per fiscal year.
- Individual persons are not allowed to solicit for personal gain.
- Profit-making corporations or organizations may not use campus organizations to advertise or sell their products.
- Only authorized representatives, advisors, and members may raise funds on behalf of the student organizations.
- All raffles must be in compliance with the Charitable Raffle Enabling Act found on [The Attorney General of Texas](#) website and approved by Joshua Neaves, Assistant Vice President, Student Success ([jneaves@uttyler.edu](mailto:jneaves@uttyler.edu)).
- Student organization fundraising must be approved by Student Engagement. For requirements, email [getconnected@uttyler.edu](mailto:getconnected@uttyler.edu).
- Please review [Rule 80103: Solicitation](#) of the UT System Regents' Rule.

## Information Tables

Along with several buildings and outdoor locations, the University Center (UC) provides information table locations for faculty, staff, and registered student organizations. Faculty and staff should submit their request using the *UC – FAC/Staff Requester* event request form in [Astra](#). Student organizations will use [UT Tyler Patriots Engage](#). For requesting, the max capacity for these locations is 50.