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| [x]  Dr. Chuck Barké (Chair) | [x]  Dr. Vance Vaughn (CEP) | [x]  Dr. Rebecca Fountain (CNHS) | [x]  Ms. Brenda Burton (REG) ExO | [ ]  Student (CNHS): Patrice Yates |
| [ ]  Dr. Tom Crippen (CE) | [x]  Dr. Vivek Pandey (CBT) | [x]  Dr. Mary Fischer (CBT) | [x]  Dr. William Geiger (GC) ExO | [x]  Student (CAS): Brittani Keith |
| [x]  Dr. Belinda Deal (CNHS) | [x]  Dr. Hassan el-Kishky (CE) | [x]  Dr. Colleen Swain (CEP) | [x]  Ms. Jeanne Standley(LIB) ExO | [ ]  Mrs. Sydni Blundell |
| [x]  Dr. Patricia Gajda (CAS) | [x]  Dr. Doug Ried (CPharm) | [x]  Dr. Randy LeBlanc (CAS) | [x]  Dr. Alecia Wolf (GC) ExO | ([x]  = PRESENT) |

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| ITEM | DISCUSSION | ACTION |
| I. Call to order | Dates for Spring 2015: 1/16/15, 2/13/15, 3/6/15, 4/10/15, (May if needed). | Meeting called to order at 1:02 PM. |
| II. Approval of December 5, 2014 Minutes | Suggested amendments: Add Alecia Wolf in attendance and correct Reid to Ried under IV. Motion to approve December 2014 minutes with amendments moved by PG and seconded by BD.  | MOTION carried. Minutes were updated. |
| III. Committee Reports:1. Curriculum Committee:
2. Ad Hoc
 | 1. Curriculum Subcommittee report and recommendations
	* COE – 2 stand-alone courses, 1 program and its 5 courses
		+ CENG – CENG 5351 Course change
		+ CENG – CENG 5372 New course
		+ EMGE – EMGE Program change
		+ EMGE – EMGE 5310 New course
		+ EMGE – EMGE 5320 New course
		+ EMGE – EMGE 5330 New course
		+ EMGE – EMGE 5340 New course
		+ EMGE – EMGE 5350 New course
	* CAS – 1 stand-alone course, 1 program and its 12 courses
		+ MUEN – MUEN 5151 New course
		+ ECOM – ECOM New program concentration / track
		+ ECOM – ECOM 5312 New course
		+ ECOM – ECOM 5313 New course
		+ ECOM – ECOM 5314 New course
		+ ECOM – ECOM 5315 New course
		+ ECOM – ECOM 5316 New course
		+ ECOM – ECOM 5317 New course
		+ ECOM – ECOM 5318 New course
		+ ECOM – ECOM 5319 New course
		+ ECOM – ECOM 5320 New course
		+ ECOM – ECOM 5321 New course
		+ ECOM – ECOM 5322 New course
		+ ECOM – ECOM 5323 New course
	* CPharm – 1 course
		+ PHAR – PHAR 7176 New course
2. Ad Hoc Committee Report and Proposals
 | All COE proposals approvedAll CAS proposals approvedCPharm proposal approvedAd Hoc Committee meeting with Marquita Hackett |
| IV. OLD BUSINESS:  | 1. Membership on comprehensive examination committees and proficiency examination committees (WG)
	* In the catalog, wording is “typically composed of members of the program’s doctoral faculty”
2. Electronic Curriculum Management – Smart Catalog (WG)
	* Moving forward and potentially utilizing in Fall 2015
3. From 2013-14
4. Develop and approve Graduate College minimal admission standards for all programs.
5. Organizational and reporting functions regarding Graduate programs
6. Strengthening Graduate Programs: quantity (program growth, retention) and quality
7. Degree plans- required for all programs, standardized template/format
 | Taking out “typically”. Language will be edited for clarity by WGGS will develop and bring to GCCompleted outside of councilCompleted outside of councilIn Progress |
| V. NEW BUSINESS  | 1. Admission appeal process/subcommittee composition Each campus has been asked to submit their appeal process for admission decisions, including their committee
	* We do not have a committee for GS so WG suggests that an Ad Hoc committee from the GC be created when an appeal is requested
	* The GC will need to establish how a committee is selected, how the appeal is review, etc.
 | CB will write the initial language |
| VI. Announcements/Open Forum | February 3 at 4:00 PM – The library will be showcasing faculty and professional staff publications / research |  |
| II. Adjourn |  | Meeting adjourned at 2:27 PM. |