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| Dr. Chuck Barké (Chair) | Dr. Vance Vaughn (CEP) | Dr. Rebecca Fountain (CNHS) | Ms. Brenda Burton (REG) ExO | Student (CNHS): Patrice Yates |
| Dr. Tom Crippen (CE) | Dr. Vivek Pandey (CBT) | Dr. Mary Fischer (CBT) | Dr. William Geiger (GS) ExO | Student (CAS): Brittani Keith |
| Dr. Belinda Deal (CNHS) | Dr. Hassan el-Kishky (CE) | Dr. Colleen Swain (CEP) | Ms. Jeanne Standley(LIB) ExO | Mrs. Sydni Blundell (GS) |
| Dr. Patricia Gajda (CAS) | Dr. Doug Ried (CPharm) | Dr. Randy LeBlanc (CAS) | Dr. Alecia Wolf (GS) ExO | ( = PRESENT) |

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| ITEM | DISCUSSION | ACTION |
| I. Call to order | Dates for Fall 2014: 9/12/14, 10/10/14, 11/14/14, 12/5/14  Dates for Spring 2015: 1/16/15, 2/13/15, 3/6/15, 4/10/15, (May if needed). | Meeting called to order at 1:03 PM.  Updated dates for Spring 2015. |
| II. Approval of November 14, 2014 Minutes | Suggested amendments: Add Rebecca Fountain in attendance. Motion to approve November 2014 minutes with amendments moved by CS and seconded by PG. | MOTION carried. Minutes were updated. |
| III. Committee Reports:   1. Curriculum Committee: 2. Ad Hoc | * Curriculum Subcommittee report and recommendations: (MF) * 64 items have been submitted since mid-November; 30 cleared, 35 pending.   + EDSP 5371 replaced EDSP 5367 in name only and was approved. * (MF) EDSP 5395 is lecture/seminar, but should be only lecture/lecture or seminar/seminar. Recommended by Subcommittee to accept. * (CB) When to change course or discontinue and add new course? (MF) Depends on substantive or non-substantive changes. Inviting CB and WG to subcommittee meeting. Creating a syllabus template and going to define sub and non-sub. * Ad Hoc Committee Report and Proposals: (AW)   + Committee presented their report and discussion ensued. | Approved  Ad Hoc committee draft policy for next meeting. |
| IV. OLD BUSINESS:  Fourth Recommendation:  Scholarship information and statistics on a site or made available to students | 1. Role of graduates school representatives to dissertation defenses (WG)    * Discussion completed at 11/19/14 meeting. 2. Chair Elect to serve as Chair of Grad Council to serve next 2 years (MF)    * Nominated Doug Ried, no discussion.   C. From 2013-14   1. Develop and approve Graduate College minimal admission standards for all programs. 2. Review, update and/or revise bylaws to align with website information 3. Increase visibility of Graduate Council and Graduate College on website 4. Organizational and reporting functions regarding Graduate programs 5. Strengthening Graduate Programs: quantity (program growth, retention) and quality 6. Degree plans- required for all programs, standardized template/format 7. Online admissions electronic processes 8. GPA calculation issues 9. Doctoral program update | Approved  Continue  Completed  Completed  Continue  Continue  Continue  Completed  Completed  Completed |
| V. NEW BUSINESS: Issues/Tasks/Initiatives for consideration in 2013-14 | A. Membership on comprehensive examination committees and proficiency examination committees (WG)   * WG presented documentation regarding committees and discussion ensued.   B. Electronic Curriculum Management – Smart Catalog (WG)   * Need to work with Beth regarding status. | Look at language for following meeting.  Will bring information to following meeting. |
| VI. Announcements/Open Forum | (WG) Catalog updates for Fall 2015 are due on March 6, 2015. |  |
| II. Adjourn |  |  |