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| [x]  Dr. Chuck Barké (Chair) | [x]  Dr. Vance Vaughn (CEP) | [x]  Dr. Rebecca Fountain (CNHS) | [x]  Ms. Brenda Burton (REG) ExO | [ ]  Student (CNHS): Patrice Yates |
| [x]  Dr. Tom Crippen (CE) | [x]  Dr. Vivek Pandey (CBT) | [x]  Dr. Mary Fischer (CBT) | [x]  Dr. William Geiger (GS) ExO | [x]  Student (CAS): Brittani Keith |
| [x]  Dr. Belinda Deal (CNHS) | [x]  Dr. Hassan el-Kishky (CE) | [x]  Dr. Colleen Swain (CEP) | [ ]  Ms. Jeanne Standley(LIB) ExO | [x]  Mrs. Sydni Blundell (GS) |
| [x]  Dr. Patricia Gajda (CAS) | [x]  Dr. Doug Ried (CPharm) | [ ]  Dr. Randy LeBlanc (CAS) | [x]  Dr. Alecia Wolf (GS) ExO | ([x]  = PRESENT) |

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| ITEM | DISCUSSION | ACTION |
| I. Call to order | Dates for Fall 2014: 9/12/14, 10/10/14, 11/14/14, 12/5/14Dates for Spring 2015: 1/16/15, 2/13/15, 3/6/15, 4/10/15, (May if needed). | Meeting called to order at 1:03 PM.Updated dates for Spring 2015. |
| II. Approval of November 14, 2014 Minutes | Suggested amendments: Add Rebecca Fountain in attendance. Motion to approve November 2014 minutes with amendments moved by CS and seconded by PG.  | MOTION carried. Minutes were updated. |
| III. Committee Reports:1. Curriculum Committee:
2. Ad Hoc
 | * Curriculum Subcommittee report and recommendations: (MF)
* 64 items have been submitted since mid-November; 30 cleared, 35 pending.
	+ EDSP 5371 replaced EDSP 5367 in name only and was approved.
* (MF) EDSP 5395 is lecture/seminar, but should be only lecture/lecture or seminar/seminar.Recommended by Subcommittee to accept.
* (CB) When to change course or discontinue and add new course?(MF) Depends on substantive or non-substantive changes. Inviting CB and WG to subcommittee meeting. Creating a syllabus template and going to define sub and non-sub.
* Ad Hoc Committee Report and Proposals: (AW)
	+ Committee presented their report and discussion ensued.
 | ApprovedAd Hoc committee draft policy for next meeting. |
| IV. OLD BUSINESS: Fourth Recommendation:Scholarship information and statistics on a site or made available to students  | 1. Role of graduates school representatives to dissertation defenses (WG)
	* Discussion completed at 11/19/14 meeting.
2. Chair Elect to serve as Chair of Grad Council to serve next 2 years (MF)
	* Nominated Doug Ried, no discussion.

C. From 2013-141. Develop and approve Graduate College minimal admission standards for all programs.
2. Review, update and/or revise bylaws to align with website information
3. Increase visibility of Graduate Council and Graduate College on website
4. Organizational and reporting functions regarding Graduate programs
5. Strengthening Graduate Programs: quantity (program growth, retention) and quality
6. Degree plans- required for all programs, standardized template/format
7. Online admissions electronic processes
8. GPA calculation issues
9. Doctoral program update
 | ApprovedContinueCompletedCompletedContinueContinueContinueCompletedCompletedCompleted |
| V. NEW BUSINESS: Issues/Tasks/Initiatives for consideration in 2013-14  | A. Membership on comprehensive examination committees and proficiency examination committees (WG)* WG presented documentation regarding committees and discussion ensued.

B. Electronic Curriculum Management – Smart Catalog (WG)* Need to work with Beth regarding status.
 | Look at language for following meeting.Will bring information to following meeting. |
| VI. Announcements/Open Forum |  (WG) Catalog updates for Fall 2015 are due on March 6, 2015. |  |
| II. Adjourn |  |  |