

Dissertation Committee Change

gradforms@uttyler.edu · STE 345 · 903-566-7457

The Dissertation Committee must be approved by the Dean of the Graduate School. This request for the Dissertation Committee Change must include a copy of the student’s emailed request for the committee change (sent from their Patriots email account) and a copy of the currently Approved Dissertation Committee form.

**Student Information**

**Student Name:** Enter Student’s Name **Student ID:** Enter ID Number

**Program:** Enter Program **Semester Entered:** Semester **Year Entered:** Year

**Committee Change Information**

The dissertation committee is composed of a dissertation advisor, who chairs the committee, and at least two other Graduate Faculty members. The advisor must be qualified to chair dissertations and be from the program from which the degree is sought. At least one more of the committee members must be from the program in which the degree is being sought and hold the required Graduate Research Status.

To avoid both the fact and the appearance of conflict of interest, family members, spouses, ex-spouses, significant others, or members otherwise related by blood or marriage or residing in the same household may not simultaneously serve on the same committee.

Candidates are also encouraged to select a member of the UT Tyler Graduate Faculty, external to the program, to provide mentoring/guidelines during the proposal development and dissertation defense process. The mentor is a non-voting member of the committee.

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| --- | --- | --- | --- | --- |
| ***Current Member*** | Member’s Name | Dept. | Member’s Dept. | Graduate Faculty Status |
| ***Proposed Member*** | Member’s Name | Dept | Member’s Dept. | Graduate Faculty Status |

Please provide reason for change in box below.

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| --- |
| Enter Reason for Change |

**Approvals**

**Dissertation Committee Chair:** Dissertation Chair’s Signature Approval Date: Select Approval Date

**Doctoral Program Coordinator**: Program Coordinator’s Signature Approval Date: Select Approval Date

Prior to signing this form, the department chair must confirm that all members above have agreed to serve on the committee. If the Coordinator and Department Chair are the same person, the College Dean must sign below in the Department Chair space.

**Department Chair**: Department Chair’s Signature Approval Date: Select Approval Date

**Graduate School Dean**: Signature Approval Date: Select Approval Date

Please complete this form and send it and the additional supporting materials noted at the top of this form to The Graduate School ([GradForms@uttyler.edu](mailto:GradForms@uttyler.edu)). A copy of the approved change form will be sent to the entire committee and student.

\*\* This form is not to be submitted by the student. \*\*