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| Dr. Marsha Matthews (Chair) | Dr. David Criswell (CNHS) | Dr. Robert Sterken (CAS) | Dr. Mary Fischer (FacSenate) |
| Dr. Jessica Holm (CEP) | Dr. Jenifer Chilton (CNHS) | Dr. David Pearson (COP) | Terra Gullings (ExO) |
| Dr. Yanira Oliveras Ortiz (CEP) | Dr. M. Sathyamoorthy (COE) | Dr. Kathleen Snella (COP) | Brenda Burton (ExO) |
| Dr. Nicholas Fessler (COB) | Dr. Torey Nalbone (COE) | Dr. William Geiger (ExO) | Amanda Whitt (ExO) |
| Dr. Tammy Cowart (COB) | Dr. Dewane Hughes (CAS) | Dr. Alecia Wolf (ExO) | ( = PRESENT) |
| Jeff Lindemoyer: Student (COB) | Ali Yazdanshenas: Student (COE) |  |  |

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| ITEM | DISCUSSION | ACTION |
| I. Call to Order | 1. W.T. Brookshire Hall – 2nd Floor Room 234 |  |
| II. Approval of Minutes | 1. Approval of minutes from February 2019 |  |
| III. Committee Reports   1. Curriculum Committee 2. Ad Hoc | 1. Curriculum Subcommittee report and recommendations (TN) (See pp. 2-3 of Agenda for list of forms.) 2. Graduate Research Assistant Task Force (Tammy Cowart-Chair, Nalbone, Chilton) – (See pp. 4-6) 3. Develop evaluation metrics for graduate programs within the University Strategic Plan (Ortiz-Oliveras, Chair; Sterken, Fessler, Criswell, Nalbone, Pearson) – Update. |  |
| IV. Unfinished Business | 1. Action deferred until 3/8/19 GC meeting. Regulations for Graduate Faculty Membership (Revised January 2019) – Wolf (See page 5) – Bill Geiger edited it a bit more after the Jan. 11 GC meeting. 2. **Deferred until 4/12/19 GC Meeting** - Task Force Report Graduate School Representative: Dissertation Defense (Oliveras - Ortiz-Chair, Chilton, Holm)    1. Follow-up after policy presentation to some programs. (WG) |  |
| V. New Business |  |  |
| VI. Announcements/ Open Forum |  |  |
| VII. Adjourn |  |  |

**Graduate Council – Curriculum Subcommittee Report**

| **ype** | **Name** | **Level** | **Workflow** | **Date Changed** | **User** |
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| Change Course | [EDUC 5356 Diversity in Educational Settings](https://uttyler.smartcatalogiq.com/?sc_itemid=%7bA4C9AB25-EAAF-494D-B063-3F0483E6F157%7d&item=%7b58C35F0D-44FB-4D8E-A62E-EEB3905BC0AE%7d) | GRAD | Graduate Subcommittee | 2/11/2019 | [Marsha Matthews](mailto:mmatthews@uttyler.edu) |
| Change Course | [HRD 6314 Organizational Intervention Approaches](https://uttyler.smartcatalogiq.com/?sc_itemid=%7bA4C9AB25-EAAF-494D-B063-3F0483E6F157%7d&item=%7b142B15CC-A16F-497B-8F5A-B4809B0AD006%7d) | GRAD | Graduate Subcommittee | 2/28/2019 | [Marsha Matthews](mailto:mmatthews@uttyler.edu) |
| Change Course | [NURS 5382 Capstone](https://uttyler.smartcatalogiq.com/?sc_itemid=%7bA4C9AB25-EAAF-494D-B063-3F0483E6F157%7d&item=%7b0865C19A-7BAA-4F7F-93A2-FDABA352BB51%7d) | GRAD | Graduate Subcommittee | 2/14/2019 | [Marsha Matthews](mailto:mmatthews@uttyler.edu) |
| Change Course | [NURS 6312 Theory Construction and Evaluation](https://uttyler.smartcatalogiq.com/?sc_itemid=%7bA4C9AB25-EAAF-494D-B063-3F0483E6F157%7d&item=%7b92B9295A-363B-4AFC-AE55-FAA66FC17790%7d) | GRAD | Graduate Subcommittee | 2/14/2019 | [Marsha Matthews](mailto:mmatthews@uttyler.edu) |
| Change Course | [NURS 6343 Publishing Scholarly Papers](https://uttyler.smartcatalogiq.com/?sc_itemid=%7bA4C9AB25-EAAF-494D-B063-3F0483E6F157%7d&item=%7b6CB67E99-6CBE-47AF-B63A-F68732847D88%7d) | GRAD | Graduate Subcommittee | 2/14/2019 | [Marsha Matthews](mailto:mmatthews@uttyler.edu) |
| Change Course | [PADM 5380 Topics in Public Administration](https://uttyler.smartcatalogiq.com/?sc_itemid=%7bA4C9AB25-EAAF-494D-B063-3F0483E6F157%7d&item=%7b50CA2960-3E43-47FF-A26D-862A4DE51E11%7d) | GRAD | Graduate Subcommittee | 2/11/2019 | [Marsha Matthews](mailto:mmatthews@uttyler.edu) |
| Change Program | [Communication M.A.](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b62491273-DC18-46FD-B245-50FEC8A93EFF%7d&item=%7b99C959E3-D117-4FE2-A4F9-71E908461CA4%7d) | GRAD | Graduate Subcommittee | 2/11/2019 | [Marsha Matthews](mailto:mmatthews@uttyler.edu) |
| Change Program | [Criminal Justice M.S.](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b62491273-DC18-46FD-B245-50FEC8A93EFF%7d&item=%7b1B95E9CE-5728-4011-A911-5F135C558B5E%7d) | GRAD | Graduate Subcommittee | 2/11/2019 | [Marsha Matthews](mailto:mmatthews@uttyler.edu) |
| Change Program | [Human Resource Development Ph.D.](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b62491273-DC18-46FD-B245-50FEC8A93EFF%7d&item=%7b00CF77DB-E5D6-49F7-BB33-C96EC2A3728C%7d) | GRAD | Graduate Subcommittee | 2/28/2019 | [Marsha Matthews](mailto:mmatthews@uttyler.edu) |
| Change Program | [Master of Business Administration](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b62491273-DC18-46FD-B245-50FEC8A93EFF%7d&item=%7b29C2D9A8-8D6B-47AC-B685-F9589A7C4BD4%7d) | GRAD | Graduate Subcommittee | 2/11/2019 | [Marsha Matthews](mailto:mmatthews@uttyler.edu) |
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| Change Program | [Master of Public Administration](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b62491273-DC18-46FD-B245-50FEC8A93EFF%7d&item=%7b6CC0E010-F1A8-4431-8E6C-BFC587BB0B27%7d) | GRAD | Graduate Subcommittee | 2/11/2019 | [Marsha Matthews](mailto:mmatthews@uttyler.edu) |
| Change Program | [Mechanical Engineering M.S.M.E.](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b62491273-DC18-46FD-B245-50FEC8A93EFF%7d&item=%7bA96EAE18-41EA-4635-A69F-386EDE33750C%7d) | GRAD | Graduate Subcommittee | 2/11/2019 | [Marsha Matthews](mailto:mmatthews@uttyler.edu) |
| New Course | [BIOL 5184 Evolutionary Genetics Lab](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b653D0FC5-DBC0-488A-A7A2-FD3B4472F62D%7d&item=%7b2B592D6D-9EDE-4682-9E49-222A32C61D05%7d) | GRAD | Graduate Subcommittee | 1/4/2019 | [Marsha Matthews](mailto:mmatthews@uttyler.edu) |
| New Course | [COMM 5397 Project I](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b653D0FC5-DBC0-488A-A7A2-FD3B4472F62D%7d&item=%7b66C425EF-5DA3-433B-9BC0-600F13334366%7d) | GRAD | Graduate Subcommittee | 2/11/2019 | [Marsha Matthews](mailto:mmatthews@uttyler.edu) |
| New Course | [COMM 5398 Project II](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b653D0FC5-DBC0-488A-A7A2-FD3B4472F62D%7d&item=%7b268C1538-3515-4672-92F6-51098CA79EFF%7d) | GRAD | Graduate Subcommittee | 2/12/2019 | [Marsha Matthews](mailto:mmatthews@uttyler.edu) |
| New Course | [EMBA 5361 Issues in the American Healthcare System](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b653D0FC5-DBC0-488A-A7A2-FD3B4472F62D%7d&item=%7b97416A4B-1804-4583-9621-A675A8228780%7d) | GRAD | Graduate Subcommittee | 1/16/2019 | [Marsha Matthews](mailto:mmatthews@uttyler.edu) |

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| New Course | [EMBA 5362 Healthcare Information Technology and Informatics](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b653D0FC5-DBC0-488A-A7A2-FD3B4472F62D%7d&item=%7b7B3E4671-A41B-4386-B398-AFB5FD402628%7d) | GRAD | Graduate Subcommittee | 1/16/2019 | [Marsha Matthews](mailto:mmatthews@uttyler.edu) |
| New Course | [HRD 6343 Foundations of Qualitative Research](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b653D0FC5-DBC0-488A-A7A2-FD3B4472F62D%7d&item=%7bF5346836-8EC8-4CF5-93AE-B67D09BC9076%7d) | GRAD | Graduate Subcommittee | 2/28/2019 | [Marsha Matthews](mailto:mmatthews@uttyler.edu) |
| New Course | [MENG 5305 Advanced Mechanics and Applied Elasticity](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b653D0FC5-DBC0-488A-A7A2-FD3B4472F62D%7d&item=%7bDA44EF5A-E12C-4DB1-909A-DB63CB8A1525%7d) | GRAD | Graduate Subcommittee | 2/11/2019 | [Marsha Matthews](mailto:mmatthews@uttyler.edu) |
| New Course | [MENG 5330 Process Control](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b653D0FC5-DBC0-488A-A7A2-FD3B4472F62D%7d&item=%7b3473AE9A-8EEF-4994-AA9F-7D4704263C69%7d) | GRAD | Graduate Subcommittee | 2/11/2019 | [Marsha Matthews](mailto:mmatthews@uttyler.edu) |
| New Course | [MENG 5345 Energy Conversion](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b653D0FC5-DBC0-488A-A7A2-FD3B4472F62D%7d&item=%7b9A724127-2E3C-4DEF-B1CC-3F3E78D09DFC%7d) | GRAD | Graduate Subcommittee | 2/11/2019 | [Marsha Matthews](mailto:mmatthews@uttyler.edu) |
| New Course | [MENG 5348 Applied Computational Fluid Dynamics and Heat Transfer](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b653D0FC5-DBC0-488A-A7A2-FD3B4472F62D%7d&item=%7bD6778BA2-F2DF-4A55-A859-ADDE89BAD7E4%7d) | GRAD | Graduate Subcommittee | 2/11/2019 | [Marsha Matthews](mailto:mmatthews@uttyler.edu) |
| New Course | [OCTH 5190 Professional Development Seminar IV](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b653D0FC5-DBC0-488A-A7A2-FD3B4472F62D%7d&item=%7b3DA0B0B3-9B5E-4F3B-999C-6FF575D9BB1C%7d) | GRAD | Graduate Subcommittee | 2/11/2019 | [Marsha Matthews](mailto:mmatthews@uttyler.edu) |
| New Course | [OCTH 5330 Research & Knowledge Translation in Occupational Therapy II](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b653D0FC5-DBC0-488A-A7A2-FD3B4472F62D%7d&item=%7bEFCAB260-9479-4D3F-B760-EF0F45FAE8DC%7d) | GRAD | Graduate Subcommittee | 2/11/2019 | [Marsha Matthews](mailto:mmatthews@uttyler.edu) |
| New Course | [OCTH 5350 Occupation & Evaluation in Occupational Therapy Practice III](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b653D0FC5-DBC0-488A-A7A2-FD3B4472F62D%7d&item=%7b166179A9-BDB7-4D14-8CD3-B4B89D45FA46%7d) | GRAD | Graduate Subcommittee | 2/11/2019 | [Marsha Matthews](mailto:mmatthews@uttyler.edu) |
| New Course | [OCTH 5355 Occupation, Conditions, & Interventions in Occupational Therapy III](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b653D0FC5-DBC0-488A-A7A2-FD3B4472F62D%7d&item=%7b9C59D1BE-B37E-4D01-8DB0-52F2AAA5A8AB%7d) | GRAD | Graduate Subcommittee | 2/11/2019 | [Marsha Matthews](mailto:mmatthews@uttyler.edu) |

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| New Course | [PADM 5320 Managing and Leading in Public Organizations](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b653D0FC5-DBC0-488A-A7A2-FD3B4472F62D%7d&item=%7b0D46808D-B513-40DD-9E5E-88B85E2F6399%7d) | GRAD | Graduate Subcommittee | 2/12/2019 | [Marsha Matthews](mailto:mmatthews@uttyler.edu) |
| New Course | [PHAR 7186 Introductory Pharmacy Practice Experience (IPPE-6)](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b653D0FC5-DBC0-488A-A7A2-FD3B4472F62D%7d&item=%7b5CB5CC7C-0D4E-4E0C-9021-537030D5E4CC%7d) | GRAD | Graduate Subcommittee | 2/11/2019 | [Marsha Matthews](mailto:mmatthews@uttyler.edu) |
| New Course | [PHAR 7198 Clinical Toxicology & Teratogenicity](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b653D0FC5-DBC0-488A-A7A2-FD3B4472F62D%7d&item=%7b43E821E9-E9D8-443A-9C5D-B34B3478DC06%7d) | GRAD | Graduate Subcommittee | 2/11/2019 | [Marsha Matthews](mailto:mmatthews@uttyler.edu) |

**Graduate Research Assistant Task Force Proposal**

To: UT Tyler Graduate Council; Provost Mirmiran; Associate Provost Geiger

Re: Graduate Research Assistant funds

The task force has met on several occasions over the past year. While this issue is complex, we present the following findings and recommendations:

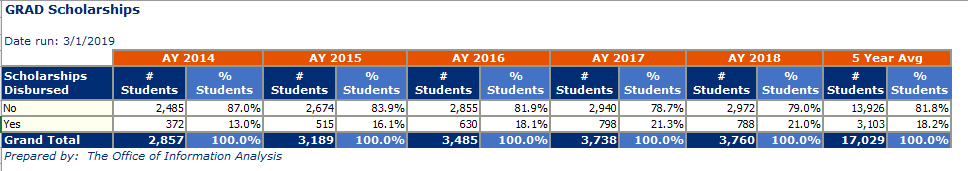
Findings:

1. All scholarships are physically awarded by the Scholarship Office. The Graduate School has set minimum GPA criteria for awards. There is *about* $237,000 in New Grad Fellowships to award for Fall, Spring and Summer (this number changes depending on how much interest is generated by the fund during the year). A $1,000 scholarship is required to qualify for in-state tuition; it must be competitive and open to everyone. Scholarship support for graduate students has not increased in 14 years according to the Scholarship office. There has likewise been no increase in funding for Graduate students.
2. Updated amounts of Designated Tuition funded scholarships, other institutional scholarships, outside scholarships. Designated tuition couldn’t be broken out into master and doctoral but there were only about 6 doctoral awards:

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| **Outside Scholarships** | **AY 2018** |
| UGRD | $                1,568,745.00 |
| MASTER | $                    134,062.62 |
| DOCTORAL | $                      37,978.79 |
| **Total** | **$                1,740,786.41** |
|  |  |
|  |  |
| **Designated Tuition** | **AY 2018** |
| UGRD | $                2,612,153.00 |
| MASTER | $                      82,800.00 |
| DOCTORAL | $                                      - |
| **Total** | **$                2,694,953.00** |
|  |  |
|  |  |
| **Other Institutional** | **AY 2018** |
| UGRD | $                2,143,609.80 |
| MASTER | $                    627,086.39 |
| DOCTORAL | $                      81,240.00 |
| **Total** | **$                2,851,936.19** |

\*please note that the employee scholarship programs are included in the “Other Institutional” table. We do not believe these should count toward the total scholarship number since they are more accurately classified as “benefits.” We can’t use them to recruit students – maybe to recruit employees, but not grad students.

1. Based on data, Graduate Students comprise 30% of the student body, generate a lot of revenue based on formula funding, yet very few are awarded scholarships. Based on the 5 year average below, only 18% of our graduate students receive scholarships.



1. Graduate School gets 30 New Graduate Fellowships (NGF)/year. Other funds are made available from donor accounts that make up the remaining $207K. There is also a Second Chance Fellowship available for students who weren’t eligible the first semester that is funded through the NGF award.
2. Current TA funds, offered by Academic Affairs, only support on-campus students in thesis/dissertation programs. This helps recruiting for students in those programs, but we need a comparable award for non-thesis TA/GA students.
3. NGF awards are not available to School of Education. Students get discounted tuition, which is considered sufficient. Other Nursing Schools assist graduate students in completing PhD programs, including loan forgiveness. In addition, none of the premium priced programs are eligible for the awards (Academic Partnerships, Executive MPA or Exec MBA).
4. Concern about whether any graduate program has received the funding support that was in the Coordinating Board report for its program.

Recommendations:

1. RA/TA/Graduate Assistant funding should allow our graduate programs to be more competitive and increase the quality of our students. The increase to R3 status will add depth and breadth to our research. Programs and Faculty with specific expertise can attract higher quality students if we can offer assistantships for programs. It will also attract higher quality faculty who are interested in working with students on research.
2. Graduate assistantships should be available to online programs as well. Many programs are successful at providing distance education and could be successful using distance graduate assistants.
3. Some programs, such as Nursing, can qualify for loan forgiveness programs on the state and federal level. This would be attractive to qualifying students and currently hurts recruitment efforts.
4. Many of the national ranking survey (US News) asks about graduate student funding, and this information is part of the ranking on indebtedness.
5. Advancement support is needed to provide sponsorship for graduate scholarships.
6. Funding for Graduate Students should be based on a combination of:
   1. Percentage of Enrollment
   2. Percentage of Instructional Support Fees (ISF)
   3. Percentage of Indirect Costs from External Resources (grants)
7. Some flexibility for programs to use funding would allow graduate assistant funding to be used for recruiting, diversity, growth and professional programs depending on program needs. We propose to keep the RA/TA/GA funding separate.