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| --- | --- | --- | --- |
| [ ]  Dr. Torey Nalbone (Chair) | [ ]  Dr. Jenifer Chilton (CNHS) | [ ]  Dr. Kathy Snella (FCOP) | [ ]  Amanda Whitt (ExO) |
| [ ]  Dr. Jessica Holm (CEP) | [ ]  Dr. Hassan El Kishky (COE) | [ ]  Dr. Venu Gopalakrishna-Remani (Faculty Senate) | [ ]  Mohammed Alenazi (COE) |
| [ ]  Dr. Annamary Consalvo (CEP) | [ ]  Dr. ? (COE) | [ ]  Dr. William Geiger (ExO) | [ ]  Rocky Sonemangkhara (CNHS) |
| [ ]  ? (SCOB) | [ ]  Dr. Robert Sterken (CAS) | [ ]  Dr. Alecia Wolf (ExO) | [ ]  Brittani Riley (ExO) |
| [ ]  Dr. Tom Roberts (SCOB) | [ ]  Dr. Dewane Hughes (CAS) | [ ]  Rebecca McKay Johnson (ExO) | [ ]   |
| [ ]  Dr. Bill Sorensen (CNHS) | [ ]  Dr. May AbdelAziz (FCOP) | [ ]  Dr. Sam Carrell (ExO) | ([x]  = PRESENT) |

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| --- | --- | --- |
| ITEM | DISCUSSION | ACTION |
| I. Call to Order | Zoom |  |
| II. Approval of Minutes | 1. Approval of minutes from February 14, 2020, Meeting
 |  |
| III. Committee Reports1. Curriculum Committee
2. Ad Hoc
 | 1. Curriculum Subcommittee report and recommendations List of E-Vote Curriculum Items sent for e-vote approval Feb. 27, 2020 (p. 2-6)
2. Graduate Research Assistant Task Force Proposal (submitted in May to Amir) (JC)
 |  |
| IV. Unfinished Business | 1. A review of this definition of the role of the Graduate Advisor: (Bill Geiger/Marsha Matthews) – report deferred.
	1. Graduate Advisors are responsible for reviewing and approving applications for admittance into the graduate program they oversee.
 |  |
| V. New Business | 1. Future of funding graduate study at UT Tyler (TN)
2. Consider inviting SBS and FinAid representatives to sit in when necessary (AW)
3. Conditional Admits – Should our policy for conditional admits mirror the provisional policy? Students who do not maintain a minimum grade point average of 3.0 during the semesters in which they are provisionally/conditionally admitted will be denied full admission to that program.(BG/AW)
4. Proposal from COE: Ad Hoc group tasked with proposing alternative methods for payment of RA/TA (HE)
5. Grad Research Faculty applications will be converted to DocuSign forms, with a space for chairs/deans to explain their justification for supporting the approval. Should all graduate faculty or only Graduate Research Faculty vote? (BG/AW)
6. Mission/Vision/Goals for the Graduate School – need feedback to make it meaningful (TN/AW)
7. Should all programs be allowed to use the provisional performance or other considerations for a post-provisional semester holistic review? Example, student is prov admitted pending GRE. Performed poorly on GRE but makes 4.0 in first 9 hours. (BG/AW)
 |  |
| VI. Announcements/Open Forum | 1. Sam Carrell received the 2020 American Educational Research Association (AERA) exemplary dissertation award
 |  |
| VII. Adjourn |  |  |

**Graduate Research Assistant Task Force Proposal**

To: UT Tyler Graduate Council; Provost Mirmiran; Associate Provost Geiger

Re: Graduate Research Assistant funds

The task force has met on several occasions over the past year. While this issue is complex, we present the following findings and recommendations:

Findings:

1. The strategic plan addresses several areas relevant to graduate student funding:
	1. Impact Area: Funding Success -We will expand grant- and scholarship based financial aid.
	2. Impact Area: Encouraging Student Involvement in Research & Discovery -We will promote the UT Tyler student experience by incentivizing engagement in faculty-led research.
	3. Impact Area: Expanding Student Research Activities -We will increase the use of student research as a tool for engaged learning, critical thinking and the creation of knowledge.
	4. Initiative 2: Create Graduate Assistantships Across All Programs. The Division of Academic Affairs is making semester teaching assistantship stipends available to thesis-track students in each college. Nominated by faculty, students awarded the stipend will be committed to completing a thesis. Faculty will be committed to supporting the graduate assistant’s thesis work.
2. Based on data, Graduate Students comprise 30% of the student body, generate a lot of revenue based on formula funding, yet very few are awarded scholarships. Based on the 5 year average below, only 18% of our graduate students receive scholarships.



1. The Provost’s office has nearly doubled the amount of support for Graduate students in the past few years.
2. There is *about* $237,000 in New Grad Fellowships to award for Fall, Spring and Summer (this number changes depending on how much interest is generated by the fund during the year). This amounts to about 30 New Graduate Fellowships (NGF)/year. Other funds are made available from donor accounts that make up the remaining $207K. There is also a Second Chance Fellowship available for students who weren’t eligible the first semester that is funded through the NGF award.
3. All scholarships are physically awarded by the Scholarship Office. The Graduate School has set minimum GPA criteria for awards. A $1,000 scholarship is required to qualify for in-state tuition; it must be competitive and open to everyone. Scholarship support for graduate students has not increased in 14 years according to the Scholarship office. There has likewise been no increase in scholarship funding for Graduate students.
4. Updated amounts of Designated Tuition funded scholarships, other institutional scholarships, outside scholarships. Designated tuition couldn’t be broken out into master and doctoral but there were only about 6 doctoral awards:

|  |  |
| --- | --- |
| **Outside Scholarships** | **AY 2018** |
| UGRD | $                1,568,745.00  |
| MASTER | $                    134,062.62  |
| DOCTORAL | $                      37,978.79  |
| **Total** | **$                1,740,786.41**  |
|  |  |
|  |  |
| **Designated Tuition** | **AY 2018** |
| UGRD | $                2,612,153.00  |
| MASTER | $                      82,800.00  |
| DOCTORAL | $                                      -    |
| **Total** | **$                2,694,953.00**  |
|  |  |
|  |  |
| **Other Institutional** | **AY 2018** |
| UGRD | $                2,143,609.80  |
| MASTER | $                    627,086.39  |
| DOCTORAL | $                      81,240.00  |
| **Total** | **$                2,851,936.19**  |

\*please note that the employee scholarship programs are included in the “Other Institutional” table. We do not believe these should count toward the total scholarship number since they are more accurately classified as “benefits.” We can’t use them to recruit students – maybe to recruit employees, but not grad students.

1. Current TA funds, offered by Academic Affairs, only support on-campus students in thesis/dissertation programs. This helps recruiting for students in those programs, but we need a comparable award for non-thesis TA/GA students.
* NGF awards are not available to School of Education. Students get discounted tuition, which is considered sufficient. The discount they receive is greater than the NGF benefit ($1000 annually).
1. Other Nursing Schools assist graduate students in completing PhD programs, including loan forgiveness. In addition, none of the premium priced programs are eligible for the awards (Academic Partnerships, Executive MPA or Executive MBA).
2. There is concern about whether any graduate program has received the funding support that was in the Coordinating Board report for its program.
3. With an increasing number of junior/community colleges offering bachelor degrees, and our new R3 status, we must invest in graduate student education.

Recommendations:

1. **RA/TA/Graduate Assistant funding should allow our graduate programs to be more competitive and increase the quality of our students. The increase to R3 status will add depth and breadth to our research. Programs and Faculty with specific expertise can attract higher quality students if we can offer assistantships for programs. It will also attract higher quality faculty who are interested in working with students on research. (See 1a, 1b, 1c, 1d above)**
2. **Graduate assistantships should be available to online programs as well. Many programs are successful at providing distance education and could be successful using distance graduate assistants. (See 1a, 1c above)**
3. **Some programs, such as Nursing, can qualify for loan forgiveness programs on the state and federal level. This would be attractive to qualifying students and currently hurts recruitment efforts.**
4. **Development of employer-sponsored tuition reimbursement or scholarship programs. It would be helpful to have a list of any of those that are currently available.**
5. **Many of the national ranking survey (US News) asks about graduate student funding, and this information is part of the ranking on indebtedness.**
6. **Advancement support is needed to provide sponsorship for graduate scholarships. It would helpful to have a Graduate student liaison in Advancement.**
7. **Funding for Graduate Students should be based on a combination of:**
	1. **Percentage of Enrollment**
	2. **Percentage of Instructional Support Fees (ISF)**
	3. **Percentage of Indirect Costs from External Resources (grants)**
8. **Some flexibility for programs to use funding would allow graduate assistant funding to be used for recruiting, diversity, growth and professional programs depending on program needs. We propose to keep the RA/TA/GA funding separate.**

**Mission/Vision/Goals**

* **Mission Statement**: The mission of The Graduate School is to work with the Provost and Vice President for Academic Affairs, the Graduate Council, the academic deans, and the graduate programs and faculty to promote excellence in graduate education.

* **Vision Statement**: The vision of The Graduate School is to support graduate student education, student success, and scholarship at UT Tyler.

* **Graduate School Goals**
	+ Implement effective recruitment strategies that results in domestic and international graduate student admissions.
	+ Provide professional development on relevant and timely topics for graduate faculty and graduate students.
	+ Provide administrative support for departments to process completed graduate program applications efficiently.

**Items Sent for Approved by Graduate Council via Email Feb. 27, 2020**

|  | **Type** | **Name** | **Level** | **Workflow** | **Date Changed** | **User** | **RO Comments** | **Actions** | **General Comments** | **Action** | **Recommendation(s)** | **Approval** | **Notes** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| C | New Course | [EDSI 6313 School Improvement and Accountability Models](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b99B1C6F4-097D-4B08-81AA-85DCD86FD72F%7d&item=%7bC3BC671D-9576-461B-876A-113E0D0BB0FF%7d) | GRAD | Graduate Subcommittee | 1/7/2020 | Wesley Hickey |   | NONE |   |   |   |   | Approved Previously |
| C | New Course | [EDSI 6314 Research-Based Pedagogies for School Improvement](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b99B1C6F4-097D-4B08-81AA-85DCD86FD72F%7d&item=%7b93464C88-B19A-478E-AF41-102EE26ED05C%7d) | GRAD | Graduate Subcommittee | 1/7/2020 | Wesley Hickey |   | NONE |   |   |   |   | Approved Previously |
| C | New Course | [EDUC 5048 Teaching Internship Companion Seminar II](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b99B1C6F4-097D-4B08-81AA-85DCD86FD72F%7d&item=%7bA69A060D-9CCA-4D97-9E9A-EECAB18C81FC%7d) | GRAD | Graduate Subcommittee | 1/7/2020 | Wesley Hickey |   | NONE |   |   |   |   | Approved Previously |
| C | New Course | [EDUC 5049 Teaching Internship Companion Seminar III](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b99B1C6F4-097D-4B08-81AA-85DCD86FD72F%7d&item=%7b854DC0E4-94B8-41AE-A70C-9EF738EAFF40%7d) | GRAD | Graduate Subcommittee | 1/7/2020 | Wesley Hickey |   | NONE |   |   |   |   | Approved Previously |
| 1 | New Course | [HIST 5355 The Vietnam War](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b99B1C6F4-097D-4B08-81AA-85DCD86FD72F%7d&item=%7b38F07D7E-C0A8-4E48-B239-E3196F689362%7d) | GRAD | Graduate Subcommittee | 1/21/2020 | Neil Gray | Comment on entry | Course Number Conflict | Waiting on College response, assigned available course number  | pending college | approve with edits | Sent to GC Chair |   |
| 2 | Change Program | [Educational Leadership M.Ed.](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b307EF95D-25E9-41EA-BFCA-DDDECAFA7AB4%7d&item=%7b49B5E6CA-BA51-4E02-AA4C-C1656D0CC993%7d) | GRAD | Graduate Subcommittee | 1/30/2020 | Wesley Hickey |   | OK |   |   | Approve | Sent to GC Chair |   |
| 3 | Change Program | [Reading M.Ed.](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b307EF95D-25E9-41EA-BFCA-DDDECAFA7AB4%7d&item=%7bDC184BCA-A0E9-405B-9756-BD01D8505850%7d) | GRAD | Graduate Subcommittee | 1/30/2020 | Wesley Hickey |   | OK |   |   | Approve | Sent to GC Chair |   |
| 4 | New Course | [READ 5310 Literacy Coaching Practicum](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b99B1C6F4-097D-4B08-81AA-85DCD86FD72F%7d&item=%7b8F1D2910-9A5D-4F16-9B11-3479B0F47957%7d) | GRAD | Graduate Subcommittee | 2/3/2020 | Wesley Hickey |   | Added Graduate designation to college |   |   | Approve | Sent to GC Chair |   |
| 5 | New Course | [READ 5311 Literacy Coaching as Collaborative Professional Development](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b99B1C6F4-097D-4B08-81AA-85DCD86FD72F%7d&item=%7b731DB504-645D-49D5-9888-89E79FCD174C%7d) | GRAD | Graduate Subcommittee | 2/3/2020 | Wesley Hickey |   | Added Graduate designation to college |   |   | Approve | Sent to GC Chair |   |
| 6 | New Course | [TECH 5333 Agile and Scrum Principles](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b99B1C6F4-097D-4B08-81AA-85DCD86FD72F%7d&item=%7b17011653-FED4-4A1C-8E87-21B9A965C597%7d) | GRAD | Graduate Subcommittee | 2/3/2020 | Robert Beatty |   |   |   |   | Approve | Sent to GC Chair |   |
| 7 | New Course | [OCTH 5860 Level II Fieldwork](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b99B1C6F4-097D-4B08-81AA-85DCD86FD72F%7d&item=%7b2FADCAF3-E52B-48CB-8E68-FB70F26817A9%7d) | GRAD | Graduate Subcommittee | 2/12/2020 | Yong Tai Wang | Comment on entry | Added Graduate designation to college | Input form limited in total SCH entry to 9 and that does not fit the programs plan | pending program | approve with edits | Sent to GC Chair |   |
| 8 | New Course | [OCTH 5862 Level II Fieldwork 2](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b99B1C6F4-097D-4B08-81AA-85DCD86FD72F%7d&item=%7bD09A9D56-6820-433E-BF25-2012AC24D65B%7d) | GRAD | Graduate Subcommittee | 2/12/2020 | Yong Tai Wang | Comment on entry | Added Graduate designation to college | Input form limited in total SCH entry to 9 and that does not fit the programs plan | pending program | approve with edits | Sent to GC Chair |   |
| 9 | New Course | [MANA 5365 Healthcare Analytics](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b99B1C6F4-097D-4B08-81AA-85DCD86FD72F%7d&item=%7b8DBDFB8A-42AA-4F75-B425-2E8820C119E6%7d) | GRAD | Graduate Subcommittee | 2/13/2020 | Robert Beatty |   | Added Graduate designation to college |   |   | Approve | Sent to GC Chair |   |
| 10 | Change Program | [Master of Accountancy (MAcc)](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b307EF95D-25E9-41EA-BFCA-DDDECAFA7AB4%7d&item=%7bD66E00A0-E655-4F5F-A437-24C4B65C39C7%7d) | GRAD | Graduate Subcommittee | 2/13/2020 | Robert Beatty |   | Returned to Submitter as requested | Removed from flow |   | Defer not recommended for approval | Returned to program  |   |
| 11 | New Program | [Cybersecurity Certificate](https://uttyler.smartcatalogiq.com/?sc_itemid=%7bFFD699A5-1059-4C1F-A8DD-23132146B0C9%7d&item=%7b218B939B-19D5-43A1-93F0-DD4AF2382EC1%7d) | GRAD | Graduate Subcommittee | 2/13/2020 | Robert Beatty |   | Added Graduate designation to college |   |   | Approve | Sent to GC Chair |   |
| 12 | New Program | [Data Analytics Certificate](https://uttyler.smartcatalogiq.com/?sc_itemid=%7bFFD699A5-1059-4C1F-A8DD-23132146B0C9%7d&item=%7bEE91A578-9E86-458D-82D9-298AEA16AE13%7d) | GRAD | Graduate Subcommittee | 2/13/2020 | Robert Beatty |   | OK |   |   | Approve | Sent to GC Chair |   |
| 13 | New Course | [PADM 5307 Metropolitan Problems](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b99B1C6F4-097D-4B08-81AA-85DCD86FD72F%7d&item=%7bC216D05D-7A60-4A30-A7E8-5BFE60149332%7d) | GRAD | Graduate Subcommittee | 2/18/20 | Neil Gray |   | OK |   |   | Approve | Sent to GC Chair |   |
| 14 | New Course | [PADM 5385 Studies in Demography](https://uttyler.smartcatalogiq.com/?sc_itemid=%7b99B1C6F4-097D-4B08-81AA-85DCD86FD72F%7d&item=%7bFF143774-F2B2-4E5D-811F-9ABB248CED74%7d) | GRAD | Graduate Subcommittee | 2/18/20 | Neil Gray |   | OK |   |   | Approve | Sent to GC Chair |   |