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| [x]  Dr. Mary Fischer (Chair) | [x]  Dr. Mark Lewis (CEP) | [x]  Dr. David Pearson (COP) | [x]  Ms. Brenda Burton (REG) ExO  |
| [x]  Dr. Marsha Mathews (CAS) | [x]  Dr. Hassan el-Kishky (COE) | [ ]  Dr. Leanne Coyne (COP) | [x]  Chelsea Miller (GC) ExO |
| [x]  Dr. Randy LeBlanc (CAS) | [ ]  Dr. Torey Nalbone (COE) | [x]  Ms. Rebecca Fernandez (LIB) ExO | [x]  Michael Giordano (GC)ExO |
| [x]  Dr. Nicholas Fessler (CBT) | [x]  Dr. David Criswell (CNHS) | [x]  Dr. William Geiger (GC) ExO | [ ]  Student (COE):Pedro Zavagna |
| [x]  Dr. Gary Miller (CEP)(FS) | [x]  Dr. Jennifer Chilton (CNHS) | [x]  Dr. Alecia Wolf (GC) ExO | [ ]  Student (): TBD |

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| ITEM | DISCUSSION | ACTION |
| I. Call to Order |  Called to order by Dr. Mary Fischer (Chair) | 1:03 p.m. |
| II. Approval of Minutes | Approval of minutes from October 2016.* Approved: contingent on a few corrections (proper wording and grammar)
* Motioned by Dr. Randy LeBlanc, 2nd: Marsha Matthews
 | Unanimous Approval |
| III. Committee Reports1. Curriculum Committee
2. Ad Hoc
 |  A. Curriculum Subcommittee* **Proposal: PHAR 7241: Pharmacy Practice Skills Laboratory 1**

Type: New CourseChanges Needed: NoneRecommendation: Approve* **Proposal: PHAR 7245: Pharmacy Practice Skills Laboratory 5**

Type: New CourseChanges Needed: NoneRecommendation: Approve* **Proposal: PHAR 7601 Integrated Pharmacy 1**

Type: New CourseChanges Needed: NoneRecommendation: Approve* **Proposal: PHAR 7605 Integrated Pharmacy 5**

Type: New CourseChanges Needed: NoneRecommendation: Approve* **Proposal: PHAR 7128: Introduction to Medication Therapy** Management

Type: New CourseChanges Needed: Add co-requisite course numbers; confirm start date (Fall 2017)Recommendation: Approve contingent upon changes* **Proposal: PHAR 7129: Advanced Medication Therapy** Management

Type: New CourseChanges Needed: Add co-requisite course numbers; confirm start date (Fall 2017)Recommendation: Approve contingent upon changes* **Proposal: PHAR 7130: Diabetes Elective**

Type: New CourseChanges Needed: NoneRecommendation: Approve* **Proposal: PHAR 7131: Advanced Therapeutics in Ambulatory Care Pharmacy Elective**

Type: New CourseChanges Needed: NoneRecommendation: Approve* **Proposal: PHAR 7232: Cystic Fibrosis Elective**

Type: New CourseChanges Needed: add co-requisite course numbers; confirm start date (Fall 2017)Recommendation: Approve contingent upon changes* **Proposal: PHAR 7249: Integrated Laboratory 9**

Type: New CourseChanges Needed: NoneRecommendation: Approve* **Proposal: PHAR 7250: Integrated Laboratory 10**

Type: New CourseChanges Needed: NoneRecommendation: Approve* **Proposal: PHAR 7510: Integrated Pharmacy 10**

Type: New CourseChanges Needed: Match co-requisites on form and syllabusRecommendation: Approve contingent upon changes* **Proposal: NURS 5331: Leadership in the Healthcare Environment**

Type: New CourseChanges Needed: Change Effective Term to Fall 2017Recommendation: Approve contingent upon changes* **Proposal: CHEM 5301: Introduction to Graduate Teaching and Research**

Type: New CourseChanges Needed: NoneRecommendation: Approve* **Proposal: CHEM 5321: Biochemical Foundation and Treatment of Disease**

Type: New CourseChanges Needed: Match course titles on syllabus and formRecommendation: Approve contingent upon changes* **Proposal: CHEM 5339: Bioinorganic Chemistry**

Type: New CourseChanges Needed: Match course numbers 5339 on syllabus and formRecommendation: Approve contingent upon changes* **Proposal: CHEM 5331: Organometallic Chemistry**

Type: New CourseChanges Needed: NoneRecommendation: Approve* **Proposal: CHEM 5340: Physical Organic Chemistry**

Type: New CourseChanges Needed: Remove “12th class day” and change to census dateRecommendation: Approve contingent upon changes* **Proposal: CHEM 5341: Organic Synthesis**

Type: New CourseChanges Needed: NoneRecommendation: Approve* **Proposal: CHEM 5342: Nanochemistry and Macromolecules**

Type: New CourseChanges Needed: Remove “12th class day” and change to census dateRecommendation: Approval contingent upon changes* **Proposal: CHEM 5350: Quantum Mechanics**

Type: New CourseChanges Needed: NoneRecommendation: Approve* **Proposal: CHEM 5351: Molecular Spectroscopy**

Type: New CourseChanges Needed: NoneRecommendation: Approve* **Proposal: Master of Science in Chemistry**

Type: New ProgramChanges Needed: NoneRecommendation: Approve* **Proposal: Special Education M.Ed.**

Type: Catalog copy changeChanges Needed: change in wording, place in catalogRecommendation: Approve contingent upon changes* **Proposal: EENG 5393 Graduate Engineering Project**

Type: New CourseChanges Needed: 3 credit hours instead of 4 on submission; revise syllabusRecommendation: Approve contingent upon changesB. Ad Hoc Committee Report/Proposals* Revisit calculation of GPA for graduation
* Evelyn Permenter presented a situation where a student in the accelerated MBA program was placed in bad academic standing after one failed class (D)
* Student realized program wasn’t for him and wanted to switch into another but needed to get in good standing to graduate.
* Cherry-picking is when students take electives while staying in the same program and select which ones to use to raise GPA (BB)
* Suggested action/solution: when changing programs student and advisor should meet and select courses that will move over into the new program and submit those with the change of program form for Dr. Geiger’s approval. (MG)
* This will be a “new contract” and give the student a lifeline without using Graduate Restart.

C. Ad Hoc Committee Report on Cross-Listed Credit Courses (MM)* Committee looked at a number of courses to see if titles were the same. Out of the courses they looked at 271 were cross listed courses, 102 courses that one or two were not in catalog, and 24 needed to be fixed.
* 2 components of a Graduate Program: (BB)
* Research & Literature
* If courses do not have these components they are not considered graduate courses
* Ad Hoc will bring forward findings, call attention of departments with the notification of the dean of the colleges as well to verify if courses are dual listed and ask for revisions as needed.
 | **Approval of Pharmacy Courses: Unanimous Approval****Approval of Nursing Course: Unanimous Approval****Approval of Chemistry Courses and Program: Unanimous Approval****Approval of Special Education M.Ed.: Unanimous Approval****Approval of Engineering Project Unanimous Approval**B. Motion to approve the new contract: Dr. Randy Leblanc, 2nd by: Dr. Mark Lewis1. Marsha Mathews to submit summary findings to share with departments.
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| IV. Unfinished BusinessV. New BusinessVI. Announcements/Open ForumII. Adjourn | A. Revisit Number of times a degree seeking student can stay on probation. (AW)* New way was voted on last Grad Council meeting. (WG)
1. If cum GPA is less than a 3.0, meet with an advisor (BB)
2. Next Term, receive a GPA less than a 3.0 still, remain on continued probation (BB)
3. Next Term, receive a GPA less than 3.0 results in suspension with coming back on final probation (BB)
4. Next Term, receive a GPA less than a 3.0, dismissed from the University (BB)
* This new system will help students get out of bad standing quicker while at the same time not allowing students to ride all the way to graduation on continued probation.

B. Revisit Non-Degree Seeking Probation (AW)* Should they be allowed to continue if they are placed on probation?
* There is no financial aid for these students, so no one feels like they are trying to game the financial aid system.
* It students are non-degree seeking they must see Dr. Geiger to get their probation forms signed.  (All students on 2nd Probation and those seeking to change programs must also see Dr. Geiger, but degree-seeking students on 1st Probation must see their advisors.)
* The RO will notify Chairs of students placed on probation or suspension in their Departments during End of Term Processing.

C. Revisit Two Careers GRAD/UGRAD (BB)* Any Graduate classes should be calculated in Graduate GPA (NF) (WG)
* Grad courses should not be counted to finish UGRAD degree. Can’t count towards UGRAD and GRAD at the same time

A. Consult with College of Engineering in regards to EENG 5394 and see if courses differ enough to have 2: course change or new courseNone at this timeMotioned: Marsha Mathews, 2nd: Dr. Hassan el-Kishky Adjourned at 2:43 p.m.  | 1. Brenda Burton to provide language at January GC meeting
2. Yes, non-degree seeking students who go on probation should be allowed to continue under the same rules as degree-seeking students.  This is not a change in practice.  The RO has begun sending a list of these students to Departmental Chairs. (BB)
3. Council unanimously requested to maintain two careers.
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