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| [x]  Dr. Torey Nalbone (Chair) | [x]  Dr. Jenifer Chilton (CNHS) | [x]  Dr. Kathy Snella (FCOP) | [x]  Amanda Whitt (ExO) |
| [x]  Dr. Jessica Holm (CEP) | [x]  Dr. Hassan El Kishky (COE) | [x]  Dr. Erin West (Faculty Senate) | [ ]  Monica Kenzi (SCOB) |
| [x]  Dr. Annamary Consalvo (CEP) | [x]  Dr. Gokhan Saygili (COE) | [x]  Dr. William Geiger (ExO) | [ ]  Catherine Watkins (FCOP) |
| [x]  Dr. Mary Fischer (SCOB) | [ ]  Dr. Jon Seal (CAS) | [x]  Dr. Alecia Wolf (ExO) | [x]  Brittani Riley (ExO) |
| [x]  Dr. Tammy Cowart (SCOB) | [ ]  Dr. Dewane Hughes (CAS) | [ ]  Rebecca McKay Johnson (ExO) | [x] Pierre Neuenschwander |
| [ ]  Dr. Bill Sorensen (CNHS) | [ ]  Dr. Michael Veronin (FCOP) | [x]  Dr. Sam Carrell (ExO) | ([x]  = PRESENT) |

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| ITEM | DISCUSSION | ACTION |
| I. Call to Order | Zoom |  Call to order 13:06 |
| II. Approval of Minutes | 1. Approval of minutes from October 9th & November 13th, 2020 Meeting
 | Accept & approve Oct meeting minutes – Mary Fischer motion to approve; Tammy Cowart 2nd, unanimous voteAccept & approve Nov meeting minutes – Tammy Cowart motion to approve; Mary Fischer 2nd, unanimous vote |
| III. Committee Reports1. Curr Com
2. Ad Hoc
 | 1. Curriculum Subcommittee report and recommendations;
2. Single Curriculum Committee (TN)
	1. Dr. Nalbone and Dr. Owens have met; meeting scheduled for Jan ‘21
3. Graduate Research Assistant Task Force Proposal (WG)
	1. Defered from Nov meeting, pending info from Provost, via Dr. Geiger
 | Torey Nalbone introduced Pierre Neuenschwander, from UT Health Science Center, regarding working with Grad School over graduate programs.a) 6 items submitted, vote to approve passed unanimouslyB) a) Torey Nalbone & Laura Owens met, scheduled a meeting for Jan 21, date may change. Torey will send out date requests & have 1 UG and 1 Grad representation. Dean Geiger states cross referencing between councils for curriculum only. Pierre Neuenschwander & Torey Nalbone to review current process.b) will continue to defer until approvals or finalization for financial assistance is reached. UT Health Center has consistant donors for their funding. Pierre may get Development office to speak to Graduate Council. |
| IV. Unfinished Business | 1. Strategic Enrollment Management Task force updates
	1. Proposal provided by David Barron attached
2. Future of funding graduate study.
	1. Graduate Teaching Asst (GTA) funds (AW)
3. GA funding for “fully admitted” students
	1. Pending Provost decisions
4. Leave of Absence for Graduate Students
	1. E vote sent to Council (attached), approval requested
5. Thesis & Dissertation roles & responsibilities
	1. Tracking system to ensure timely reviewing of manuscripts (AW)
 | IV. a) Alecia Wolf stated Grad Admissions & Grad programs do not have a budget for recruitment. No efficiencies found by combining UG and Grad Admissions departments. Proposal for upgraded website, utilization of CRM, and holistic review of funds disbursement presented to Lucas Roebuck and Provost Mirmiran.b) GTA ties in with Grad Research Asst task force, approved allowance for online students to receive TA funding.c) Defer, pending Provost decisions, no news yetd) Jeni Chilton opposed granting LOA before candidacy but not during. Pierre will share LOA just adopted within the last year for UT Health Science Center.e) Alecia Wolf stated there needs to be an admissions process to track Thesis & Dissertations through a timeline. Pierre offered suggestions from his campus. Will continue to research ideas for tracking system. |
| V. New Business | 1. Invitation from Dean Geiger to a Graduate Program Representative at UT Health Center
	1. Pierre Neuenschwander, PhD, Senior Associate Provost
2. Academic calendars for 2021-2022, recommendation for approval requested
 | a) Introduction of Pierre Neuenschwander at the beginning of meetingb) Annamary Consalvo pointed out some missing information. Sam Carrell will make changes promptly and send back to Torey Nalbone. Dean Geiger requested for a vote to approve with the impending changes. Mary Fischer – motion to approve vote, Tammy Cowart – 2nd the motion; unanimously voted to approve calendars with changes. |
| VI. Announcements/Open Forum |  | a) Brittani Riley requested update for defining roles for Graduate School. Torey Nalbone responded that the action item has been tabled for the time being but is not removed. Alecia Wolf asked for the feedback from the departments when the question of defining roles was presented to them previously.b) Torey Nalbone requested next meeting in January moved to January 15th. Change accepted |
| VII. Adjourn |  | Adjourn 14:56 |

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| **Action** | **Program**  | **College** | **Description**  |
| Change Program | Clenical Mental Health Counseling MA | COEP | We are proposing two changes to required courses for the M.A. Clinical Mental Health Counseling (CMHC) Program in efforts to meet new 2016 Council for Accreditation of Counseling and Related Educational Programs (CACREP) accreditation standards and Texas Licensed Professional Counselor (LPC) Academic Requirements for Licensure. The CMHC Program faculty are currently preparing their self study for CACREP re-accreditation under the new 2016 standards, due Summer 2021. These programmatic changes will help to meet re-accreditation needs. |
|  |  |  | 1. COUN 5308 Diagnosis and Treatment Planning in Counseling (this new course proposal is in the curriculum portal) will be a required course to meet the following 2016 CACREP Accreditation curriculum requirements listed below.  The new COUN 5308 will replace PSYC 5308 in the list of required classes, and will not result in a change in the number of credit hours required for the degree. |
|  |  |  | CACREP: 2.F.5.h. developmentally relevant counseling treatment or intervention plans |
|  |  |  | CACREP: 2.F.5.i. development of measurable outcomes for clients |
|  |  |  | CACREP: 5.C.1.c. principles, models, and documentation formats of biopsychosocial case conceptualization and treatment planning |
|  |  |  | CACREP: 5.C.2.b. etiology, nomenclature, treatment, referral, and prevention of mental and emotional disorders |
|  |  |  | CACREP: 5.C.2.d. diagnostic process, including differential diagnosis and the use of current diagnostic classification systems, including the Diagnostic and Statistical Manual of Mental Disorders (DSM) and the International Classification of Diseases (ICD) |
|  |  |  | 2. Additionally, we are changing COUN 5315 Family Therapy from an elective course to a required course. This will not result in any additional credit hour requirements to the degree (the degree will remain a 60 credit hour master’s degree). Currently students are required to take 3 elective courses (9 credit hours) in the CMHC program. Changing COUN 5315 from an elective course to a required course will result in students needing to take only 2 elective courses (6 credit hours) for degree completion. This change is being proposed to meet 2016 CACREP Curriculum requirements and Texas LPC licensure requirements: |
|  |  |  | CACREP: 2.F.5.b. a systems approach to conceptualizing clients |
|  |  |  | Texas LPC Licensure: TAC: Title 22, Chapter 681, Subchapter C, Rule 681.83: |
|  |  |  | Graduates must complete at least one course in: |
|   |   |   | (8) Social, cultural, and family issues – including the study of family systems |
| Change Program  | Curriculum and Instruction M.Ed. | COEP | The needs of C&I students in 2 of our sub-plans/specialization the post-baccalaureate initial certification and those seeking single content area courses to be eligible to teach dual credit courses are different than the students in the other specializations. In working with students, it has become clear that these two subgroups do not need the research courses taken by all other C&I students given their career goals and the goals of their specialization.  Hence, the C&I Faculty decided to modify the courses that these students can substitute for their certification or single content area courses.   |
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| New Course | Dept of Psy and Counseling  | COEP | **Diagnosis and Treatment Planning** |
|   |   |   | This course is designed to assist students in the recognition and categorization of psychological and behavioral patterns (syndromes), which are considered dysfunctional according to the classification system utilized by the American Psychiatric Association in the most current edition of the Diagnosis and Statistical Manual of Disorders. The history, theories, symptoms, and etiology of mental and emotional disorders, including the impact of crisis, trauma, and sociocultural factors on diagnosis, and the assessment of mental health disorders, are provided. Additionally, case conceptualization and treatment planning strategies using best practice and evidenced-based treatment approaches and models are reviewed. |
| New Course  | Dept of Psy and Counseling  | COEP | **Trauma Informed Counseling** |
|   |   |   | This course explores the rapidly expanding literature in the field of psychological trauma and attempts to delineate its common concerns, research basis, and practice guidelines. It presents the roles and responsibilities of counselors in interventions post trauma exposure. The course covers types of potentially traumatic events, effects of trauma, assessment and potential outcomes, and common elements in treatment interventions for trauma. |
| Terminate Program | Special Education M.Ed. | COEP | The purpose of this submission is to terminate the **Educational Diagnostician Certification Only option** currently offered. The program currently has no students enrolled. Students are opting to pursue the M.Ed. in Special Education with Certification option due to the lower cost. The certification only option has had low to zero enrollment the past 3 years.  |
|   |   |   | The Certification only option has been available to prospective students who already posses a Master's Degree. Students were required to completed 27 hours.  Many of them are choosing to pursue the M.Ed. in Special Education which is 36 hours.  |
| New Program | Macc | SCOB  | **Accounting Data Analytics Certificate** |
|   |   |   | Accountants must have the skill and knowledge to evaluate data, draw conclusions and contribute to business decision-making. The Accounting Data Analytics Certificate Program is designed to prepare students to assess risks, perform analytical procedures, recognize the role of big data in supporting business decisions and use business intelligence to support business decisions. Students who choose to sit for the Uniform CPA Exam will have the requisite knowledge to successfully challenge data analytics questions and simulations. |

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From: Torey Nalbone

Sent: Friday, November 13, 2020 4:47 PM

To: Alecia Wolf; Amanda Whitt; Annamary Consalvo; Brittani Riley; Catherine Watkins; Dewane

Hughes; Erin West; Gokhan Saygili; Hassan El-Kishky; Jenifer Chilton; Jessica Holm; Jon Seal; Kathleen

Snella; Mary Fischer; Michael Veronin; Monica Kinzie; Rebecca McKay Johnson; Sam Carrell; Tammy

Cowart; Torey Nalbone; William Geiger; William Sorensen

Subject: FW: Leave of absence for Ph. D students.

GC Members,

The Leave of Absence Statement wording as mentioned by Dr. Geiger. Any comments let me know. If I hear nothing back I will circulate an approval request.

Torey

From: William Geiger <wgeiger@uttyler.edu>

Sent: Friday, November 13, 2020 4:13 PM

To: Torey Nalbone <tnalbone@uttyler.edu>

Subject: Leave of absence for Ph. D students.

Please distribute the proposed language for the catalog to the Graduate Council.

 Leave of Absence

A student in a Ph.D. program, prior to Advancement to Candidacy, may request a

leave of absence of up to one year when personal circumstances may impede

progress toward completion of the degree. Personal circumstances that may

justify the leave of absence include, but are not restricted to, disability or illness,

child birth, being the principal caregiver of a preschool child, or a disabled,

elderly, or ill member of the individual’s immediate family. A student requesting a

Leave of Absence must submit a written request to the Dean of the Graduate

School. The request must be approved by the Program Coordinator,

Chairperson of the Department/Director of the School, and Dean of the college

prior to being present to the Dean of the Graduate School.

William Geiger, Ed.D.

Vice Provost and Dean of The Graduate School

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