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| Dr. Torey Nalbone, Chair | Dr. Steven Idell, Dean\* | Dr. Kouider Mokhtari, Assoc Dean\* | Dr. Alecia Wolf, Asst Dean\* |
| Dr. Kent Willis, Assoc Dean\* | Dr. Gisele Abron, RO\* | Dr. Takova Wallace-Gay, Faculty Senate\* | Rebecca McKay Johnson, Lib\* |
| Brittani Riley, Grad Exec Director\* | Dr. Jenifer Chilton, CNHS | Dr. William Sorenson, CNHS |  |
| Dr. Michael Morris, SCRH | Dr. Kevin Moore, SCRH | Dr. Annamary Consalvo, CEP | Dr. Erin West, CEP |
| Dr.Gokhan Saygili, COE | Dr. Mukul Shirvaikar, COE | Dr. Kathy Snella, FCOP | Dr. Michael Veronin, FCOP |
| Dr. Mary Fisher, SCOB | Dr. Tom Roberts, SCOB | Dr. Anna Kurdowska, SMBS | SMBS |
| Dr. Dewane Hughes, CAS | Dr. Jon Seal, CAS | Joanna Fagan, CEP Student Rep | Student Rep |
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| ITEM | DISCUSSION |
| I. Call to Order  Call to Order 1:04 | Zoom <https://uttyler.zoom.us/j/92315521480?pwd=eVhwMlg2T21YTkZLYTMvMDVpK0VvUT09>  Meeting ID: 923 1552 1480 Passcode: 814133 |
| II. Approval of Minutes | 1. Approval of minutes from October 8th, 2021 Meeting   2021-2022 Graduate Council Meeting dates:  Nov 12, Dec 10, Jan 14, Feb 11, Mar 11, Apr 8, May 13 |
| II. Action | 1. October Minutes approved – Michael Morris made motion to approve, Erin West 2nd; unanimous vote to approve |
| III. Committee Reports   1. Curriculum Committee | 1. Curriculum Subcommittee report and recommendations    1. November 2021 Curriculum proposals for GC approval    2. School of Community and Rural Health admission requirements change\*    3. School of Community and Rural Health transfer of credits change |
| 1. Action | 1. Mary Fischer made motion to approve curriculum reports, unanimous approval 2. Michael Morris requested change in admissions for MS of Health Admin to add personal interview with candidates. Torey Nalbone responded Council does not take action on individual program changes. Information needs to go through the portal to get System approval for catalog update. 3. Mary Fischer and Michael Morris to create a flow chart offline and include Torey Tucker. |
| IV. Unfinished Business | 1. Employment of Graduate Students policy – Ad Hoc Committee (A.Wolf)   GA Policy  Please find attached\* the working draft of the policy with a few questions for discussion by the group  • Do we need to reword this to avoid the implication that hourly work is less important?: GRAs and GTAs should not be routinely assigned clerical duties or other duties generally considered to be "hourly-rate activity."  • Could we include that they must be pre-registered for the following fall term? Continuing GTAs and GRAs may be appointed in the summer without minimum registration, provided they were registered for and completed the previous spring semester.  • Do we want to be more lenient and allow a second semester to remediate poor performance in the first semester? Students who fail to maintain good academic standing will become ineligible for a graduate assistantship and any out-of-state tuition waiver.   1. Redefining Graduate Full-time Status and Financial Aid Impact – Ad Hoc Committee (A.Wolf)     Full-time Enrollment Requirements for Doctoral Students  Progress Report:  Our consensus (providing there are no glitches and after we hear from the other doctoral programs) is to propose redefining doctoral full-time enrollment as 6 hours and doctoral part-time enrollment as 3 hours, for all the beneficial reasons we discussed. This will allow doctoral students enrolled in fewer than 9 hours to qualify for financial aid and the NGF.    To-Do/Done  • Check with Cindy Strawn Re: any reporting impact. IPEDS says masters and doctoral full-time is 9 hours. For external reporting we must use 9 hours. Not sure if changing to 6/3 will impact funding or have other negative implications. Need to find someone who can inform us on that.  • Check with PharmD to see if they have any comments/suggestions/objections to our plan: Per Kathy Snella – “Our part-time is 6 hours, full time is 12 hours (normal enrollment is 18 hours) This is in our section of the University Catalog, so it should not cause an issue since we have it spelled out there.”  • Check with DNP to see if they have any comments/suggestions/objections to our plan: “Heard from Lauri John that the change to 6 SCH for fulltime status and 3 SCH for part-time status will also be beneficial for DNP students.”  • Check with Lou Ann re: any SACSCOC implications  • Check on process – can we simply run it by Grad Council for approval and then make edits to the catalog via the Curriculum Management Portal? Is it a substantive change?  • Check on any impact on COA and/or other updates that would be necessary if approved  • Check to see what it will take to update PeopleSoft if approved. If we need a consultant we’ll need to add that to our proposal. Please see the attached PDF of Dr. Abron’s research on the topic with other ROs.   1. Graduate Program Recruitment – portfolio presented soon – (K.Willis) 2. Council by-laws modified to allow equal representation for all academic entities. Torey Nalbone to make modifications to by laws. – *tabled at Oct meeting* 3. Guidance document to make changing of Grad Council members timely and efficient – Ad Hoc Committee (K. Mokhtari) 4. *~~Academic probation policy (TN, MM)~~*    1. *North Campus policy – tabled. Will revisit when information is available.* |
| 1. Action | 1. Graduate Assistantship Policy will be on hold, need requirements from Human Resources to determine summer enrollment status 2. Redefining Graduate Full-time status and Financial Aid Impact will be put on hold, need more feedback from all departments 3. Graduate Program Recruitment continues with Kent Willis still meeting with Deans and understanding priorities from colleges. 4. Council by-laws need to be revised in 2022 – 3 member ad hoc team needed. Volunteers Mary Fischer and Erin West. HSC will submit a name. Kouider Mokhtari will also join discussions. 5. Discussions with Steve Idell, Kouider Mokhtari, and Torey Nalbone have begun, need more meeting time; tabled 6. Still tabled |
| VI. Announcements/ Open Forum | Alecia Wolf reported the Coordinating Board has repealed the 18 characteristics of Doctoral Programs. Wording can be removed from the website.  Kouider Mokhtari reported we are working on money for GTA’s for next semester, in response to Mukul Shirvaikar’s question  Dr. Barbara McAlister introduced herself as replacement for Jeni Chilton, after Dr. Chilton’s recent promotion. Torey Nalbone will get with the Dean to determine substituition or replacement for roster and voting purposes.  Steve Idell stated the results from the consultation will be sent out by Monday. There will be discussions with Deans and a Graduate School Newsletter. Great job with initiatives from Grad Admissions. Kent Willis will be recruiting on the ground. We are providing more support to programs in need. Steve Idell hopes the council will consider Graduate School retention and put the labor out and look at the numbers. Not where we want them to be. Would like to know if Council can put out some data to verify these numbers. |
| VII. Adjourn | Motion to Adjourn at 2:17 made by Mary Fischer, Michael Morris 2nd |









