

MULTIPLE-PAPER/PORTFOLIO FORMAT INSTRUCTION SHEET

A multiple-paper thesis/dissertation must contain reports of research that have conceptual coherence and must have

1. an inclusive abstract;
2. an introductory chapter that sets the context for the thematic research; and
3. a summary and conclusions chapter that integrates all of the studies.

Only papers for which the student is the sole or major contributor may be included. If a paper is coauthored, that should be acknowledged in a footnote to the chapter title(s) in the thesis/dissertation, and a release letter from each coauthor who is not on the supervisory committee must be included in an appendix.

When preparing a thesis/dissertation composed of multiple papers, a student must:

1. include a separate abstract or summary before each paper (chapter), in addition to the always-required general thesis abstract; and
2. include separate reference lists after each paper (chapter) rather than a single reference list for the entire thesis/dissertation.

Students using the multiple-paper format are advised to check with the University Archivist **before** submitting their paper for clearance.

While the Graduate School strongly encourages publication of research results, students are reminded that preparation of a thesis/dissertation and preparation of a manuscript for publication are two separate operations. Certain mechanical stipulations for submitting manuscript copy to a publisher may differ from those specified by the Graduate School and may not be acceptable.