

HIST 3300.001
Historical Methods and Research

Readings: Turabian, Kate A Manual for Writers (7th ed.)

Orientation

Preparation of Schedule for Tutorial Conferences
and Preliminary Reports
Discussion – Research Paper Information Sheet
Tutorial Conferences (BUS 263)

During this week or the following week, each student will meet individually with the instructor for a tutorial conference to discuss prospective paper topics. Some investigation of possible topics should be done before this conference.

Visit To Library (LIB 202)
Preparation of Schedule for Seminar Paper Drafts
Discussion – Turabian

Preliminary Reports

The preliminary reports should be typed, and written in paragraph form, using the proper rules of grammar and punctuation. The first sentence should contain the working hypothesis and the other sentences in the paragraph should contain the major subpoints intended to prove the hypothesis. All are likely to change by the time the final paper is completed. Also, the presenter should include a brief oral discussion of the source materials being consulted. Other students will be expected to offer constructive criticism of the efforts of their colleagues.

Student Presentors

_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Seminar Paper Drafts

Each draft should, as time allows, approximate the 16 to 25 double-spaced type-written pages of text expected when the final paper is due. The drafts and the final papers should contain a cover page, footnotes (at the bottom of each page) or endnotes (following the text), and a bibliography. Two hard copies of the paper should be prepared one week before it is scheduled to be presented in class. One copy should be given to the instructor. One should be placed on file in the department office (BUS 237) for students to read, and if they wish, to copy for their personal use. A disk copy of the paper using Microsoft Word should also be placed on file in the department office for students to copy for their personal use.

Student Reviewers of Seminar Paper Drafts

Two students will be assigned to give formal oral and written reviews of each paper. Each student will review two papers in this manner. Formal reviewers are to prepare written general comments on their assigned papers, as well as line-by-line corrections. The comments and corrections are to be given to the author of the paper at the end of class. The instructor should be given a copy of the written general comments only. All other students are expected to give oral general comments on the papers after they have read each one thoroughly, and they are expected to enter into class discussion of the paper under consideration.

Seminar Paper Draft Assignments

In Class	Due to the Instructor and Dept. Office	Author	Formal Student Reviewers	
		_____	_____	_____
		_____	_____	_____
		_____	_____	_____
		_____	_____	_____
		_____	_____	_____
		_____	_____	_____
		_____	_____	_____

Seminar Paper Draft Assignments (Continued)

In Class	Due to the Instructor and Dept. Office	Author	Formal Student Reviewers
		_____	_____
		_____	_____
		_____	_____
Nov. 7	Oct. 31	_____	_____
		_____	_____
		_____	_____
Nov. 14	Nov. 7	_____	_____
		_____	_____
		_____	_____
Nov. 21	Nov. 14	_____	_____
		_____	_____
		_____	_____

Dec. 5 Submission of Final Papers (TWO Hard Copies)
 Final Class Discussion

One letter grade will be deducted for every calendar day that the paper is late.

Grading Procedure

The final paper will constitute 2/3 of the student's final grade. The remaining 1/3 of the final grade will be determined from the preliminary report, the seminar paper draft, oral and written comments as formal reviewers, and participation in general class discussion during the course of the semester. No incomplete (I) grades will be given to students who fail to complete the course requirements without prior approval by the instructor.

Student Learning Outcomes

By the end of this course students will be provided with the opportunity to know, comprehend, apply, analyze, synthesize, and evaluate primary and secondary historical sources with special emphasis on methodology, research, writing, and historical criticism.

Seminar Paper Draft Assignments

In Class	Due to the Instructor and Dept. Office	Author	Formal Student Reviewers	
Oct. 17	Oct. 10	Rogers Fisher Stephens	Graham Crone Bender	Loudamy Turner Shaw
Oct. 24	Oct. 17	Gray Thomas Knight	Freeman Wright Baker	Preston Bolton White
Oct. 31	Oct. 24	Baker Crone Bender	White Bolton Shaw	Stephens Rogers Fisher
Nov. 7	Oct. 31	Wright Graham Freeman	Preston Turner Loudamy	Gray Thomas Knight
Nov. 14	Nov. 7	White Bolton Preston	Rogers Fisher Stephens	Crone Graham Bender
Nov. 21	Nov. 14	Shaw Turner Loudamy	Gray Thomas Knight	Freeman Wright Baker

10/06/06