

**The University of Texas at Tyler**  
**Master of Occupational Therapy Program**  
**OCTH 5180 Professional Development Seminar II**  
**Spring 2021**

Instructor: Julie Hebert, OTD, OTR

jhebert@uttyler.edu

Office: HPC 3045

Office Hours: TBA\* during on campus weekends

Phone: 903-565-5714

\*prefer email appointment requests for on-campus or phone appointments.

**Course Description:** Series of courses focused on professional behaviors, professional case studies, community service, reflective practices. Required Level I fieldwork (30 hours), or service learning experience, in clinical occupational therapy practice build a foundation of knowledge and practice to support understanding of the occupational therapy practice process (fall, spring or summer)

Credits: 1

**Course Objectives**

1. Enhance and develop professional oral and written communication skills
2. Demonstrate knowledge and appreciation of the role of social, cultural, economic factors and their impact on populations and contemporary lifestyles.
3. Understand the ethical and practical considerations that affect health and wellness needs of those at risk for social injustice, occupational deprivation and disparity in the receipt of services
4. Analyze and discuss the intersection of occupational therapy and the sociopolitical climate over time and to the present day.
5. Evaluate and address the various contexts of health care, education, community, political and social systems as they relate to occupational therapy practice.
6. Discuss and evaluate personal and professional abilities and competencies as they relate to job responsibilities and professional growth.
7. Participate and engage in active observation and reflective service learning, with a focus on pediatric settings.
8. Engage in documentation tasks to reflect client, context and/or practice setting.
9. Apply foundational knowledge, previous professional experiences and new academic learning to fieldwork and community engagements to meet the needs of clients in various contexts and cultures reflecting ethical practice.

**Connection to the MOT Curriculum**

***Clinical Reasoning & Reflective Practice Application***

This course will synthesize knowledge gained in Occupations Evaluation, Conditions and Interventions II (Pediatric Practice). While on a Level 1 fieldwork experience or service learning opportunity, students will be completing journals, experience summary and case study. Students will begin self reflection, clinical reasoning and active development towards professional identity. This seminar is the second in a series of five courses which supports and addresses professional behavior development

**Learning Activities Required for Course Credit/Grading**

Assignments & Participation	70%
Service Learning Project	30%
	100%

## **Specific Content Areas**

- Professional skills – oral & written communication
- Documentation
- Professional behaviors
- Level 1 Fieldwork or Service learning experience

## **Grading Policies**

Written assignments are graded on content, style, clarity, conciseness and comprehensiveness. Written assignments are expected to reflect the guidelines in the Publication Manual of the American Psychology Association (APA) 6<sup>th</sup> edition. Some of the required assignments in this course may be checked for plagiarism using Turnitin or other plagiarism software.

Class preparation: All students are expected to complete assigned readings and review online materials before taking quizzes and/or attending class.

Late assignments: Assignments are due on the date indicated in the syllabus. No late work will be accepted without prior arrangement with the instructor, and may still be subject to penalty.

## **Grading Scale**

A=90-100% total points

B=80-89% total points

C=70-79% total points

D=60-69% total points

F= less than 60% total points

**Date of Final Exam:** n/a

**Date to withdraw without penalty:** TBA

**Attendance Policy:** Since on-campus meetings are limited to scheduled weekends, no opportunity exists for makeup work. Laboratory activities cannot be made up, and no points can be given for missed classes. In event of excused absence, there will be no penalty for the absence, but the student is solely responsible for obtaining information missed.

## ***UNIVERSITY POLICIES***

### **UT Tyler Honor Code**

Every member of the UT Tyler community joins together to embrace: Honor and integrity that will not allow me to lie, cheat, or steal, nor to accept the actions of those who do.

### **Students Rights and Responsibilities**

To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this link: <http://www.uttyler.edu/wellness/rightsresponsibilities.php>

### **Campus Carry**

We respect the right and privacy of students 21 and over who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at

<http://www.uttyler.edu/about/campus-carry/index.php>

### **UT Tyler a Tobacco-Free University**

All forms of tobacco will not be permitted on the UT Tyler main campus, branch campuses, and any property owned by UT Tyler. This applies to all members of the University community, including students, faculty, staff, University affiliates, contractors, and visitors. Forms of tobacco not permitted include cigarettes, cigars, pipes, water pipes (hookah), bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and all other tobacco products. There are several cessation programs available to students looking to quit smoking, including counseling, quitlines, and group support. For more information on cessation programs please visit [www.uttyler.edu/tobacco-free](http://www.uttyler.edu/tobacco-free).

### **Grade Replacement/Forgiveness and Census Date Policies**

Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. (For Fall, the Census Date is Sept. 12.) Grade Replacement Contracts are available in the Enrollment Services Center or at <http://www.uttyler.edu/registrar>. Each semester's Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar. Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract. The Census Date (Sept. 12th) is the deadline for many forms and enrollment actions of which students need to be aware.

These include:

- Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit.
- Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date)
- Schedule adjustments (section changes, adding a new class, dropping without a "W" grade)
- Being reinstated or re-enrolled in classes after being dropped for non-payment
- Completing the process for tuition exemptions or waivers through Financial Aid

### **State-Mandated Course Drop Policy**

Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the census date (See Academic Calendar for the specific date). Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Enrollment Services Center and must be accompanied by documentation of the extenuating circumstance. Please contact the Enrollment Services Center if you have any questions.

### **Disability/Accessibility Services**

In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University of Texas at Tyler offers accommodations to students with learning, physical and/or psychological disabilities. If you have a disability, including a non-visible diagnosis such as a learning disorder, chronic illness, TBI, PTSD, ADHD, or you have a history of modifications or accommodations in a previous educational environment, you are encouraged to visit

<https://hood.accessiblelearning.com/UTTyler> and fill out the New Student application. The Student Accessibility and Resources (SAR) office will contact you when your application has been submitted and an appointment with Cynthia Lowery, Assistant Director of Student Services/ADA Coordinator. For more information, including filling out an application for services, please visit the SAR webpage at <http://www.uttyler.edu/disabilityservices>, the SAR office located in the University Center, # 3150 or call 903.566.7079.

### **Student Absence due to Religious Observance**

Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester.

Revised 05/17 Student Absence for University-Sponsored Events and Activities If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

### **Social Security and FERPA Statement**

It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students

have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

### **Emergency Exits and Evacuation**

Everyone is required to exit the building when a fire alarm goes off. Follow your instructor's directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire department, or Fire Prevention Services.

### **Student Standards of Academic Conduct**

Disciplinary proceedings may be initiated against any student who engages in scholastic dishonesty, including, but not limited to, cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts.

- i. "Cheating" includes, but is not limited to:
  - copying from another student's test paper;
  - using, during a test, materials not authorized by the person giving the test;
  - failure to comply with instructions given by the person administering the test;
  - possession during a test of materials which are not authorized by the person giving the test, such as class notes or specifically designed "crib notes". The presence of textbooks constitutes a violation if they have been specifically prohibited by the person administering the test;
  - using, buying, stealing, transporting, or soliciting in whole or part the contents of an unadministered test, test key, homework solution, or computer program;
  - collaborating with or seeking aid from another student during a test or other assignment without authority;
  - discussing the contents of an examination with another student who will take the examination;
  - divulging the contents of an examination, for the purpose of preserving questions for use by another, when the instructors has designated that the examination is not to be removed from the examination room or not to be returned or to be kept by the student;
  - substituting for another person, or permitting another person to substitute for oneself to take a course, a test, or any course-related assignment;
  - paying or offering money or other valuable thing to, or coercing another person to obtain an unadministered test, test key, homework solution, or computer program or information about an unadministered test, test key, home solution or computer program;
  - falsifying research data, laboratory reports, and/or other academic work offered for credit;
  - taking, keeping, misplacing, or damaging the property of The University of Texas at Tyler, or of another, if the student knows or reasonably should know that an unfair academic advantage would be gained by such conduct; and
  - misrepresenting facts, including providing false grades or resumes, for the purpose of obtaining an academic or financial benefit or injuring another student academically or financially.
- ii. "Plagiarism" includes, but is not limited to, the appropriation, buying, receiving as a gift, or obtaining by any means another's work and the submission of it as one's own academic work offered for credit.
- iii. "Collusion" includes, but is not limited to, the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any section of the rules on scholastic dishonesty.
- iv. All written work that is submitted will be subject to review by plagiarism software.

## UT Tyler Resources for Students

- UT Tyler Writing Center (903.565.5995), [writingcenter@uttyler.edu](mailto:writingcenter@uttyler.edu)
- UT Tyler Tutoring Center (903.565.5964), [tutoring@uttyler.edu](mailto:tutoring@uttyler.edu)
- The Mathematics Learning Center, RBN 4021, this is the open access computer lab for math students, with tutors on duty to assist students who are enrolled in early-career courses.
- UT Tyler Counseling Center (903.566.7254)

## ACOTE Standards

### **Assessment Measures**

1 Assignment

2 Lab Test

3 Objective Test

4 Essay Test

5 Project

6 Presentation

7 Demonstration

8 Alternative Assessment: 1:1 Advisor Meeting

9 Fieldwork

ACOTE Standard		Syllabus Objective Number	Assessment Measure Number
B.1.4	Demonstrate knowledge and appreciation of the role of sociocultural, socioeconomic, and diversity factors and lifestyle choices in contemporary society. Course content must include, but is not limited to, introductory psychology, abnormal psychology, and introductory sociology or introductory anthropology.	2,3,4	
B.1.5	Demonstrate an understanding of the ethical and practical considerations that affect the health and wellness needs of those who are experiencing or are at risk for social injustice, occupational deprivation, and disparity in the receipt of services.	2,3,4	
B.1.6	Demonstrate knowledge of global social issues and prevailing health and welfare needs of populations with, or at risk for, disabilities and chronic health conditions.	2,3,4	

B.3.4	Analyze and discuss how occupational therapy history, occupational therapy theory, and the sociopolitical climate influence practice.	2,3,5	
B.9.2	Discuss and justify how the role of a professional is enhanced by knowledge of and involvement in international, national, state, and local occupational therapy associations and related professional associations	1,6,7	
B.9.4	Discuss strategies for ongoing professional development to ensure that practice is consistent with current and accepted standards.	1,6,7	
B.9.6	Discuss and evaluate personal and professional abilities and competencies as they relate to job responsibilities.	1, 7	
B.9.13	Demonstrate professional advocacy by participating in organizations or agencies promoting the profession	7	
C.1.1	Ensure that the fieldwork program reflects the sequence and scope of content in the curriculum design in collaboration with faculty so that fieldwork experiences strengthen the ties between didactic and fieldwork education.	1-10	
C.1.8	Ensure that Level I fieldwork is integral to the Program's curriculum design and include experiences designed to enrich didactic coursework through directed observation and participation in selected aspects of the occupational therapy process	1-10	
C.1.10	Document all Level I fieldwork experiences that are provided to students, including mechanisms for formal evaluation of student performance. Ensure that Level I fieldwork is not substituted for any part of Level II fieldwork.	1-10	

### **NBCOT Domain, Task & Knowledge**

#### Domain 1

- 010103 Processes and procedures for acquiring client information
- 010105 Influence of client factors, context, and environment on habits, routines, roles, rituals

#### Domain 4

- 040201 Influence on policy, procedures and guidelines on service delivery
- 040202 Licensure laws, federally mandated requirements and reimbursement policies related to occupational therapy service delivery
- 040203 Methods for incorporating risk management techniques and monitoring safety related to occupational therapy service delivery

- 040205 Scope of practice and practice standards in occupational therapy  
040206 Accountability processes and procedures using relevant technology

**Required Text**

Gateley, C.A. & Borcharding, S. (2012). *Documentation manual for occupational therapy. Writing SOAP notes*. (3<sup>rd</sup> ed.) Thorodere, NJ: Slack, Inc.