

THE UNIVERSITY OF TEXAS AT TYLER
Holiday Schedule
2019-2020

Date	Day	Holiday	University Status
September 2, 2019	Monday	Labor Day	Closed
November 28, 2019	Thursday	Thanksgiving Day	Closed
November 29, 2019	Friday	Day after Thanksgiving	Closed
December 23, 2019	Monday	Winter Holiday	Skeleton Workforce Required
December 24, 2019	Tuesday	Day Before Christmas	Closed
December 25, 2019	Wednesday	Christmas Day	Closed
December 26, 2019	Thursday	Day after Christmas	Closed
December 27, 2019	Friday	Winter Holiday	Skeleton Workforce Required
December 30, 2019	Monday	Winter Holiday	Skeleton Workforce Required
December 31, 2019	Tuesday	Winter Holiday	Skeleton Workforce Required
January 1, 2020	Wednesday	New Year's Day	Closed
January 2, 2020	Thursday	Winter Holiday	Skeleton Workforce Required
January 3, 2020	Friday	Winter Holiday	Skeleton Workforce Required
January 20, 2020	Monday	Martin Luther King, Jr. Day	Closed
May 25, 2020	Monday	Memorial Day	Closed

Holiday Leave

Employees appointed to work at least 20 hours per week for a period of at least 4.5 continuous months are eligible for holiday leave. Faculty must be appointed for at least 50% time for at least 4.5 continuous months to be eligible. Students employed in positions which require student status as a condition of employment, are not eligible for paid holiday leave.

The Texas legislature determines the number of holidays observed by all state agencies and institutions of higher education. The total number of holidays consists of various national and state holidays. Institutions of higher education are granted flexibility to establish their own schedules. The university observes the same number of holidays as other state agencies though the schedules may differ.

The legislature stipulates we can only observe holidays that fall on a weekday. If a holiday falls on a Saturday or Sunday, we cannot observe it on a different day such as the previous Friday or the following Monday.

An employee who wishes to observe a religious holiday(s) may do so per the guidelines provided in the Handbook of Operating Procedures.

Skeleton Workforce Required

In accordance with the provisions of the Texas Government Code, the university must provide minimum services on skeleton workforce days. This does not apply to a holiday that falls on a Saturday, Sunday, the Friday after Thanksgiving Day, or the 24th or 26th of December. Vice Presidents will determine how their reporting departments will handle skeleton crews.