**Job Title:**

**Department:**

**Reports to:**

**Supervises:**

**Grade / FLSA:**

**Job Code:**

**Revision Date:**

**Essential:**

**Job Summary:**

**Major Responsibilities / Duties / Critical Tasks:**

**Accompanying Knowledge, Skills, Abilities and Competencies:**

**Required Education / Experience:**

**Working Environment:**

**Physical Requirements:**

Occasional (1-100 times) Frequently (101-500 times) Constant (500+ times) Not at All (0 times)

* Lift, Push, Pull – Things/Objects up to 75lbs:
* Bending/Stooping:
* Gripping/Pinching (forceful/repetitive):
* Kneeling/Squatting:
* Reaching Forward:
* Reaching Overhead:
* Typing/Computer Use:
* Climbing, Crawling, Digging:
* Driving Car or Truck:
* Operating Heavy Equipment or Tools:
* Working at Heights:
* Walking:
* Sitting:
* Standing:

**Decision Making Requirement:**

**Communication:**

**Scope And Complexity:**

**Supervision Of Others:**

**Other:**

Specific job requirements or physical location of some positions allocated to this classification, may render this position security sensitive, and thereby subject to the provisions of Section 51.215, Texas Education Code.

The above statements describe the level of work performed and expected in general terms. The statements are not intended to list all the responsibilities, duties, and/or skills required of employees so classified, and the content herein is subject to change due to the business needs of UT Health East Texas North Campus, with or without notice. Furthermore, nothing in this job description shall be interpreted to be in conflict with or to eliminate or modify in any way the employment-at-will status of UT Health East Texas North Campus staff.

**Signature of Employee**

**Signature of Supervisor**

**Date Signed**