

Manual of Policies and Procedures for Student Affairs

Subchapter 2.1 Campus Activities

Subchapter 2.1-100. General Provisions

Sec. 2.1-101. Purpose

- a. The Campus Activities program at The University of Texas at Tyler is designed to complement the academic experience and to enhance the student experience through the development of a wide range of activities, programs, and services.
- b. These events encourage exposure to and participation in a variety of social, intellectual, recreational, and governance opportunities.
- c. Activities, programs and services are developed based on the needs and desires of students and provide opportunities for the development of student interests, which empower students both academically and socially.
- d. The Campus Activities program encourages students to enhance their personal growth, acquire skills through their involvement in planning activities and programs, establish interpersonal relationships, build conflict resolution and problem-solving skills and develop leadership qualities.
- e. We sponsor and assist in the creation of a variety of campus programs that are engaging, developmental and experiential for all participants and support and aid in the establishment of campus traditions and student retention through the implementation of annual campus and community events.

Sec. 2.1-102. Definitions

- a. In this chapter, unless the context requires a different meaning,
 1. "Organization" means a student group holding a valid registration on file with the Department of Student Engagement;
 2. "Student" means a person currently enrolled in residence at the university, or who is accepted for admission or readmission to the university, or who has been enrolled at the university in a prior semester or summer session and is eligible to continue enrollment in the semester or summer session that immediately follows, or who is attending an educational program sponsored by the university while that person is on campus;
 3. "University" means The University of Texas at Tyler;
 4. "Campus" consists of all real property, buildings or facilities owned or controlled by UT Tyler;
 5. "Faculty or staff" means a current employee of The University of Texas at Tyler in a role classified by human resources as faculty or staff.

Subchapter 2.1-200. Patriot Productions

Sec. 2.1-201. Purpose

- a. The purpose of the organization shall be to: remain responsive to all student's needs, attitudes, and interests; provide a comprehensive program schedule during the academic year that responds to those interests; facilitate the social and intellectual development of students by providing opportunities for student involvement and leadership development; and support the university's recruitment and retention efforts by providing meaningful activities that impact the quality of campus life and each student's satisfaction with their college experience.

Sec. 2.1-202. Membership

- a. Patriot Productions (formerly known as Campus Activities Board (CAB)) is comprised of students who assist in the selection, planning, and evaluations of educational, and social entertainment brought to university campuses.
- b. Membership in Patriot Productions is open to all currently enrolled students.

Sec. 2.1-203 Officer Terms and Selection

- a. Officers are elected each May through an application process and interview to fill the five officer positions, which include President, Vice-President, Director of Event Planning, Secretary and Treasurer.
- b. Officer terms are from June to May.

Sec. 2.1-204 Officer Expectations and Scholarship a.

Officers will receive scholarships in order to:

- a. Recognize the effort made in performing their duties.
- b. Increase the level of accountability of officers.
- c. Any changes to the scholarship structure will be recommended by the Patriot Productions Advisor to the Assistant Director and Director of Student Engagement.
- d. Patriot Productions officers will receive a \$1,250 scholarship per semester (Fall and Spring). The requirements to receive the stipend are as follows:
 - a. Students must maintain a 2.5 GPA per semester;
 - b. Students must be in good standing with all university departments;
 - c. Student must complete duties as assigned on job descriptions provided and assist with Student Engagement events when needed.
- e. Officers will be required to sign in with the Campus Activities Coordinator or any other professional staff in the Student Engagement office for review.
- f. Officers will be expected to hold weekly office hours, host and attend Patriot Productions meetings, complete position requirements as outlined in the Patriot Productions constitution, by-laws and other duties assigned.

Sec. 2.1-205. Advisor

- a. A Student Development Specialist from the Department of Student Engagement serves as the Advisor for Patriot Productions and reports to the Assistant Director of Student Engagement.
- b. The advisor shall maintain their authority and privileges unless they elect to resign from the position or are removed from the position by the university.
- c. The advisor oversees any Patriot Productions election or survey that involves participation from the student body of the university.
- d. The advisor will attend general member and officer meetings and give input at the end and/or as needed.
- e. The advisor will be present for all official Patriot Productions voting.
- g. The advisor shall have the authority to review, approve, deny or modify all Patriot Productions officer scholarships if the officer does not complete position requirements as outlined in the Patriot Productions constitution, by-laws and other duties assigned.

Sec. 2.1-206. Communication

- a. The Advisor shall have the authority to review, approve or deny all student wide communications prior to posting.
- b. Communications sent without approval may result in losing communication privileges as determined by the advisor.

Subchapter 2.1-300. Programs**Sec. 2.1-301. Patriot Productions Programs**

- a. Patriot Productions is responsible for developing and marketing a variety of campus programs that are engaging, developmental and experiential for all participants. These programs include but are not limited to:

1. Patriot Palooza
2. Welcome Back Week
3. Homecoming
4. Patriot Days
5. Concerts/Comedians
6. Cinema
7. Late Night and Weekend programming
8. Novelty programming

Sec. 2.1-302. Campus Activities Programs

- a. Campus Activities, as an office within the Department of Student Engagement, is responsible for supporting Patriot Production program development and marketing as well as developing and marketing additional programming.
- b. Campus Activities assists student leaders become leaders through involvement in development from participation to production.

- c. Campus Activities, through involvement, helps students to grow/develop transferable leadership skills which will be useful to student leaders beyond their time at the university.
- d. Campus Activities provides support and guidance to students in providing programming, discussions and opportunities that expand world views and enhance student experiences interacting with differences.
- e. Campus Activities helps students to successfully navigate university resources for planning, promoting and executing campus events and programs.
- f. Campus Activities fosters collaboration, communication and planning between students and campus departments to minimize counter programming and maximize event attendance and participation.