

UNIVERSITY OF TEXAS AT TYLER

APPLIED FLUTE LESSONS

MUAP 1120, 1220, 2120, 2220, 3220, 3320, 4220, 4320

Fall 2021

Instructor: Sue Bugg

Office #2210, Music Building

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Email: sbugg@uttyler.edu

Best way to contact: Text or email

Office Hours: Tuesday 10:30-3:30/Thursday 11:30-3:30 and by appointment

NOVEMBER 1, 2021, IS THE LAST DAY TO WITHDRAW FROM ONE OR MORE 15-WEEK COURSES

Course Content:

- Rhythm
- Technique
- Articulation
- Intonation
- Tone quality
- Vibrato
- Dynamics
- Style
- Sight reading

Expected Learning Outcomes:

- Exhibit technical and musical ability with his/her instrument.
- Demonstrate appropriate knowledge and interpretation of standard flute literature
- Demonstrate understanding and application of flute pedagogy.
- Develop practice routines that result in maximum progress.

Performance Requirements:

- Perform on at least one Student Recital each semester by mid-term.
- Perform in studio class as assigned each semester, in the form of solo performance and small ensemble performance.
- Perform a jury at the end of the semester, including an accompanied solo and scales as required by the instructor. Students are responsible for acquiring an accompanist and for payment of that service for the jury.
- Perform in a flute ensemble as opportunities are presented.

Required Materials:

- Flute in good working order
- Tuner
- Metronome
- Etude books as assigned by the instructor. These must be obtained in a timely matter, once assigned (usually within two weeks). A grade of "0" for each lesson will be assigned if materials are not obtained for use. (Etude books may be either purchased or downloaded from IMSLP, dependent upon public domain availability), appropriate for the student's level of performance.
- Lisa Garner Santa's FLUTE/THEORY WORKOUT, purchased from Flute World, Flute4us, Pender's Music)
- Solos as assigned. The solo must be a legal copy, purchased by the student. Public domain music is acceptable.
- Pencil
- Thumb drive
- Computer

Special Course Notes:

If Covid becomes an issue that lessons cannot be held face-to-face, ZOOM, or BigBlueButton (on Canvas) will be utilized to conduct lessons via technology.

Assignments and weights/point values

I.	Weekly Preparation	
	A.	Technical assignments 30%
	B.	Repertoire preparation 30%
II.	Recital performance	15%
III.	Jury Performance	15%
IV.	Studio attendance /participation	10%

Grading Scale:

A	90% or greater
B	80 – 89%
C	70 – 79%
D	60 – 69%
F	below 60%

Lesson Policies

Lesson length is determined by the number of credit hours of the course in which you are registered.

Flute majors will receive one 50-minute lesson, 1 time per week, flute minors will receive one 30-minute lesson, 1 time per week.

- Attendance: Cancellations must be within 24 hours of the lesson. If you cannot make your lesson at the last minute, please call me on my cell or text. If you are ill, the instructor must be called or emailed, at least an hour (preferably more) before the time of the lesson. Failure to call/text or email before any absence is considered an unexcused absence. Lessons will not be rescheduled because of lack of preparation. Lessons that you cancel or miss at the last minute will not be rescheduled. If I cancel a lesson, I will reschedule.
- The lesson will be divided into two categories: technique and repertoire. The student, for the technique portion, will prepare assignments from the *Flute Theory Workout*, one etude per week, and assigned repertoire. The etude and repertoire will be performed in person at the lesson, while the *Music Theory Workout*, will be recorded and submitted to Canvas weekly. The repertoire will consist of flute solo literature in preparation for the semesters upcoming student recital and/or jury, chosen by the student and the instructor.
- Late work submissions: 10 points per day late will be subtracted from your technique submission grade. Plan, practice, and get your work in on time. The “due date” is set for midnight on Sunday evening.
- Student Recital: If a student fails to perform on a student recital, for any reason that is not excused, either by doctor’s note, or instructor’s permission, the student’s final grade for the semester will be lowered by one whole letter grade.
- Juries: Apart from students presenting a degree recital during the semester, all music majors must perform juries for the applied woodwind faculty. The jury counts as 15% of the students’ final semester grade. The student will prepare one accompanied solo work, scales, and a contrasting etude. The jury grade is based on the following categories (articulation, rhythm/tempo, technical facility and accuracy, tone, musicality).
- Flute Studio: Students are expected to attend the studio class each week. Only ONE excused absence is allowed. If you are not in attendance, your grade will be a zero for that studio class.

Calendar of Due Dates

Course Summary:

Date	Details		
Sun Aug 29, 2021	<u>Assignment 2 Technique</u> <u>Assignment 2 Repertoire</u>	Tue Oct 12, 2021	<u>NASM RECITAL</u>
Tue Aug 31, 2021	<u>Assignment Studio 8/31</u>		<u>Assignment 9 Repertoire</u>
Sun Sep 5, 2021	<u>Assignment 3 Repertoire</u> <u>Assignment 3 Technique</u>	Sun Oct 17, 2021	<u>Assignment 9 Technique</u>
Tue Sep 7, 2021	<u>Assignment Studio 9/7</u>	Tue Oct 19, 2021	<u>Assignment Studio 10/19</u>
Fri Sep 10, 2021	RECITAL FORMS DUE!	Sun Oct 24, 2021	<u>Assignment 10 Repertoire</u> <u>Assignment 10 Technique</u>
Sun Sep 12, 2021	<u>Assignment 4 Repertoire</u> <u>Assignment 4 Technique</u>	Sun Oct 31, 2021	<u>Assignment 11 Repertoire</u> <u>Assignment 11 Technique</u>
Tue Sep 14, 2021	<u>Assignment Studio 9/14</u>	Mon Nov 1, 2021	<u>LAST DAY TO DROP A COURSE</u>
Sat Sep 18, 2021	<u>TMEA/ATSSB Clinic</u>	Tue Nov 2, 2021	<u>Assignment Studio 11/2</u>
Sun Sep 19, 2021	<u>Assignment 5 Repertoire</u> <u>Assignment 5 Technique</u>	Sun Nov 7, 2021	<u>Assignment 12 Repertoire</u> <u>Assignment 12 Technique</u>
Tue Sep 21, 2021	<u>Assignment Studio 9/21</u>	Tue Nov 9, 2021	<u>STUDENT RECITAL FALL 2021</u>
Sun Sep 26, 2021	<u>Assignment 6 Repertoire</u> <u>Assignment 6 Technique</u>	Sun Nov 14, 2021	<u>Assignment 13 Repertoire</u> <u>Assignment 13 Technique</u>
Tue Sep 28, 2021	<u>Assignment Studio 9/28</u>		<u>Assignment 14 Repertoire</u> <u>Assignment 14 Technique</u>
Sun Oct 3, 2021	<u>Assignment 7 Technique</u> <u>Assignment 7 Repertoire</u>	Sun Nov 28, 2021	<u>Assignment 14 Repertoire</u> <u>Assignment 14 Technique</u>
Tue Oct 5, 2021	<u>Assignment Studio 10/5</u>	Tue Nov 30, 2021	<u>STUDENT RECITAL</u>
Sun Oct 10, 2021	<u>Assignment 8 Repertoire</u> <u>Assignment 8 Technique</u>	Fri Dec 10, 2021	<u>Assignment Jury FALL 2021</u>

Student Resources

Musical Resources

- [Carolyn Nussbaum's Flute Shop \(Links to an external site.\)](#) Flute sheet music, repair, accessories, jewelry, flute showroom
- [Pender's Music \(Links to an external site.\)](#) Sheet music, recordings, digital downloads on some items
- [Tatum Music \(Links to an external site.\)](#) repair shop, new instruments, some sheet music, batons, accessories.

325 E. Front St.
Tyler, TX 75702
903-595-4341
Fax: 903-593-0183

- [IMSLP \(Links to an external site.\)](#) free sheet music pdf download

Resources to assist you in this course

- [UT Tyler Student Accessibility and Resource \(SAR\) Office \(Links to an external site.\)](#) (provides needed accommodations to students with document needs related to access and learning)
- [UT Tyler Writing Center \(Links to an external site.\)](#)
- [The Mathematics Learning Center \(Links to an external site.\)](#)
- [UT Tyler PASS Tutoring Center \(Links to an external site.\)](#)
- [UT Tyler Supplemental Instruction \(Links to an external site.\)](#)
- [Upswing \(24/7 online tutoring\) - covers nearly all undergraduate course areas \(Links to an external site.\)](#)
- [Robert Muntz Library \(Links to an external site.\)](#) and [Library Liaison \(Links to an external site.\)](#)
- [Canvas 101 \(Links to an external site.\)](#) (learn to use Canvas, proctoring, Unicheck, and other software)
- Digital Support Toolkit (for supported courses only. Students are automatically enrolled in the toolkit for supported courses)
- LIB 422 -- Computer Lab where students can take a proctored exam
- [The Career Success Center \(Links to an external site.\)](#)
- [UT Tyler Testing Center \(Links to an external site.\)](#)
- [Office of Research & Scholarship Design and Data Analysis Lab \(Links to an external site.\)](#)

Resources available to UT Tyler Students

- [UT Tyler Counseling Center \(Links to an external site.\)](#)(available to all students)
- [TAO Online Support Center \(Links to an external site.\)](#)(online self-help modules related to mental & emotional health)
- [Military and Veterans Success Center \(Links to an external site.\)](#)(supports for all of our military affiliated students)
- [UT Tyler Patriot Food Pantry \(Links to an external site.\)](#)
- [UT Tyler Financial Aid and Scholarships \(Links to an external site.\)](#)
- [UT Tyler Registrar's Office \(Links to an external site.\)](#)
- [Office of International Programs \(Links to an external site.\)](#)
- [Title IX Reporting \(Links to an external site.\)](#)
- [Patriots Engage \(Links to an external site.\)](#) (available to all students. Get engaged at UT Tyler.)

University Policies and Information

- **Withdrawing from Class** - Students you are allowed to [withdraw \(Links to an external site.\)](#) (drop) from this course through the University's [Withdrawal Portal \(Links to an external site.\)](#). Texas law prohibits students who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at other 2-year or 4-year Texas public colleges and universities. Make sure to consider the impact withdrawing from this class has on your academic progress as well as the financial implications. We encourage you to consult your advisor(s) and financial aid for additional guidance. CAUTION #1: Withdrawing before census day does not mean you get a full refund. Please see the [Tuition and Fee Refund Schedule \(Links to an external site.\)](#). CAUTION #2: All international students must

check with the [Office of International Programs \(Links to an external site.\)](#) before withdrawing. All international students are required to enroll full-time for fall and spring terms.

- **Final Exam Policy** : Final examinations are administered as scheduled. If unusual circumstances require that special arrangements be made for an individual student or class, the dean of the appropriate college, after consultation with the faculty member involved, may authorize an exception to the schedule. Faculty members are required to maintain student final examination papers for a minimum of three months following the examination date.
- **Incomplete Grade Policy** : If a student, because of extenuating circumstances, is unable to complete all of the requirements for a course by the end of the semester, then the instructor may recommend an Incomplete (I) for the course. The "I" may be assigned in lieu of a grade only when all of the following conditions are met: (a) the student has been making satisfactory progress in the course; (b) the student is unable to complete all course work or final exam due to unusual circumstances that are beyond personal control and are acceptable to the instructor; and (c) the student presents these reasons prior to the time that the final grade roster is due. The semester credit hours for an Incomplete will not be used to calculate the grade point average for a student. The student and the instructor must submit an Incomplete Form detailing the work required and the time by which the work must be completed to their respective department chair or college dean for approval. The time limit established must not exceed one year. Should the student fail to complete all of the work for the course within the time limit, then the instructor may assign zeros to the unfinished work, compute the course average for the student, and assign the appropriate grade. If a grade has not been assigned within one year, then the Incomplete will be changed to an F, or to NC if the course was originally taken under the CR/NC grading basis.
- **Grade Appeal Policy** : - UT Tyler's Grade Appeal policy requires the completion of a Grade Appeal form for this action to take place. The grade appeal begins with the instructor of your course. If you do not agree with the decision of the instructor, you may then move your appeal to the department chair/school director for that course. If you are still dissatisfied with the decision of the chair/director, you may move the appeal to the Dean of the College offering that course who has the final decision. Grade appeals must be initiated within sixty (60) days from the date of receiving the final course grade. The Grade Appeal form is found on the [Registrar's Form Library. \(Links to an external site.\)](#)
- **Disability/Accessibility Services**: The University of Texas at Tyler has a continuing commitment to providing reasonable accommodations for students with documented disabilities. Students with disabilities who may need accommodation(s) in order to fully participate in this class are urged to contact the Student Accessibility and Resources Office (SAR) as soon as possible to explore what arrangements need to be made to ensure access. If you have a disability, you are encouraged to visit the [SAR Portal \(Links to an external site.\)](#) (<https://hood.accessiblelearning.com/UTTyler/> [\(Links to an external site.\)](#)) and complete the New Student Application. For more information, please visit the [SAR webpage \(Links to an external site.\)](#) or call 903.566.7079.
- **Military Affiliated Students**: UT Tyler honors the service and sacrifices of our military affiliated students. If you are a student who is a veteran, on active duty, in the reserves or National Guard, or a military spouse or dependent, please stay in contact with me if any aspect of your present or prior service or family situation makes it difficult for you to fulfill the requirements of a course or creates disruption in your academic progress. It is important to make me aware of any complications as far in advance as possible. I am willing to work with you and, if needed, put you in contact with university staff who are trained to assist you. Campus resources for military affiliated students are in the [Military and Veterans Success Center \(MVSC \(Links to an external site.\)\)](#). The MVSC can be reached at MVSC@uttyler.edu, or via phone at 903.565.5972.
- **Academic Honesty and Academic Misconduct**: The UT Tyler community comes together to pledge that "Honor and integrity will not allow me to lie, cheat, or steal, nor to accept the actions of those who do." Therefore, we enforce the [Student Conduct and Discipline policy \(Links to an external site.\)](#) in the Student Manual Of Operating Procedures (Section 8).
- **FERPA** - UT Tyler follows the Family Educational Rights and Privacy Act (FERPA) as noted in [University Policy 5.2.3 \(Links to an external site.\)](#). The course instructor will follow all requirements in protecting your confidential information.

- **COVID Guidance**

- *Information for Classrooms and Laboratories:* Students are ***strongly encouraged*** to wear face masks covering their nose and mouth in public settings (including classrooms and laboratories). The UT Tyler community of Patriots views adoption of these practices consistent with its [Honor Code \(Links to an external site.\)](#) and a sign of good citizenship and respectful care of fellow classmates, faculty, and staff.

Students who are feeling ill or experiencing symptoms such as sneezing, coughing, or a higher than normal temperature should stay at home and notify their faculty. Students needing additional accommodations may contact the Office of Student Accessibility and Resources at University Center 3150, or call (903) 566-7079 or email saroffice@uttyler.edu.

- *Recording of Class Sessions:* Class sessions may be recorded by the instructor for use by students enrolled in this course. Recordings that contain personally identifiable information or other information subject to FERPA shall not be shared with individuals not enrolled in this course unless appropriate consent is obtained from all relevant students. Class recordings are reserved only for the use of students enrolled in the course and only for educational purposes. Course recordings should not be shared outside of the course in any form without express permission.
- **Absence for Official University Events or Activities** : This course follows the practices related to approved absences as noted by the Student Manual of Operating Procedures ([Sec. 1 -501 \(Links to an external site.\)](#)).
- **Absence for Religious Holidays:** Students who anticipate being absent from class due to a religious holiday are requested to inform the instructor by the second class meeting of the semester.
- **Campus Carry:** We respect the right and privacy of students who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at <http://www.uttyler.edu/about/campus-carry/index.php>. ([Links to an external site.](#))